



BOARD OF COMMISSIONERS  
REGULAR MEETING  
WEDNESDAY, MARCH 19, 2014; 3:00 p.m.

DUPAGE AIRPORT FLIGHT CENTER  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 25185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. DIRECTOR'S REPORT TAB #1 PAGE #1
5. REVIEW OF FINANCIAL STATEMENTS TAB #2 PAGE #5
6. REPORT OF OFFICERS/COMMITTEES
  - a. Internal Policy and Compliance Committee
  - b. Finance, Budget & Audit Committee
  - c. Golf Committee
  - d. Capital Development, Leasing & Customer Fees Committee
  - e. DuPage Business Center
7. CONSENT AGENDA – If any Commissioner wishes to have any item from the Consent Agenda removed from the Consent Agenda, said item will be removed and discussed and voted on separately.
  - a. APPROVAL OF MINUTES TAB #3 PAGE #14
    - January 15, 2014 Regular and Annual Board Meeting
    - January 15, 2014 Finance Committee Meeting
    - January 8, 2014 Internal Policy and Compliance Committee Meeting
    - November 20, 2013 Capital Development, Leasing and Customer Fees Committee
    - January 15, 2014 Capital Development, Leasing and Customer Fees Committee

- b. **Proposed Resolution 2014-1813; Award of Bid to Newcastle Electric, Inc. for Prairie Landing Golf Club Standby Electrical Generator.      TAB #4      PAGE #29**
- c. **Proposed Resolution 2014-1814; Award of Bid to Tiles in Style, LLC. for Prairie Landing Golf Club Carpet Replacement.      TAB #5      PAGE #33**
- d. **Proposed Resolution 2014-1815; Award of Bid to Murphy & Jones Company, Inc. for Prairie Landing Golf Club Restroom Improvements.      TAB #6      PAGE #37**
- e. **Proposed Resolution 2014-1816; Award of Bid to Alaniz Landscape Group for Prairie Landing Golf Club Patio Brick Leveling.      TAB #7      PAGE #41**
- f. **Proposed Resolution 2014-1817; Award of Bid to Wausau Equipment Company Inc. for the Procurement of One (1) Runway Plow and Broom Combo Unit.      TAB #8      PAGE #45**
- g. **Proposed Resolution 2014-1818; Award of Bid to Nadler Golf Car Sales, Inc. for the Procurement of Two (2) Carry All Golf Maintenance Vehicles.      TAB #9      PAGE #49**
- h. **Proposed Resolution 2014-1820; Award of Bid to DuPage Overhead Garage Doors, Inc. for the Procurement of On-Call Commercial Sectional Garage Door Maintenance and Repair Services.      TAB #10      PAGE #53**
- i. **Proposed Resolution 2014-1821; Award of Bid to Masterblend International LLC for the Procurement of Airport Turf Maintenance Supplies and Services.      TAB #11      PAGE #58**
- j. **Proposed Resolution 2014-1822; Delegation of Authority to the Executive Director to Accept and Enter Into an Electric Energy Supplier Agreement.      TAB #12      PAGE #63**
- k. **Proposed Resolution 2014-1823; Authorizing Sole Source Procurement of CFA Fleet Maintenance Management Software Upgrade.      TAB #13      PAGE #67**
- l. **Proposed Resolution 2014-1825; Resolution for Disposal/Destruction of Surplus Personal Property.      TAB #14      PAGE #70**
- m. **Proposed Resolution 2014-1826; Authorizing the Execution of Task Order No. 18 Under the Engineering Services Agreement with Kluber, Inc. for Roof Repairs of Various Buildings.      TAB #15      PAGE #78**
- n. **Proposed Resolution 2014-1827; Authorizing the Execution of a Task Order Under the General Engineering Services Agreement with CH2M Hill for the Project: Transient Hangar Bridging Document Preparation.      TAB #16      PAGE #81**
- o. **Proposed Resolution 2014-1828; Authorizing the Execution of a Task Order with CH2M Hill for Construction Phase Services: Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.      TAB #17      PAGE #86**

- p. **Proposed Resolution 2014-1829; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy and Tilly for Construction Phase Engineering Services for Rehabilitation, Strengthening and Widening Runway 2L/20R and Taxiway W – Phase I.** TAB #18 PAGE #89
- q. **Proposed Resolution 2014-1830; Award of Bid to Martam Construction, Inc. for the Project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.** TAB #19 PAGE #92
- r. **Proposed Resolution 2014-1839; Rescinding Resolution 2013-1794 and Authorizing the Execution of a Non-Federal Reimbursable Agreement with the FAA Related to the Widening and Construction of Runway 2L/20R.** TAB #20 PAGE #102
- s. **Proposed Resolution 2014-1831; Award of Bid to Abbey Paving & Sealcoating Company for the Project to Mill and Overlay Aviation Avenue and Associated Parking Lots.** TAB #21 PAGE #105
- t. **Proposed Resolution 2014-1833; Award of Bid to Schodeller Construction, Inc. for Terminal Apron Phase II/Taxiway C and Runway 2L 20R Joint Repair.** TAB #22 PAGE #109
- u. **Proposed Resolution 2014-1835; Authorizing the Execution of a Building Lease Agreement with SRA International, Inc.** TAB #23 PAGE #114

**8. OLD BUSINESS**  
None

**9. NEW BUSINESS**

- a. **Proposed Ordinance 2014-272; An Ordinance Abating Levy of Tax Authorized by Ordinance 2013-265; An Ordinance of the DuPage Airport Authority for the Fiscal Year January 1, 2013 through December 31, 2013.** TAB #24 PAGE #118
- b. **Proposed Ordinance 2014-273; Temporary Reduction in Certain Fees.** TAB #25 PAGE #122
- c. **Proposed Resolution 2014-1836; Authorizing the Execution of an Amendment to Settlement Agreement and Release with Gray Insurance Company.** TAB #26 PAGE #126

**10. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

**11. RECONVENE REGULAR SESSION**

**12. OTHER BUSINESS**

- a. **Proposed Resolution 2014-1837; Disclosure of Executive Session Minutes.**

**TAB #27**

**PAGE #127**

- b. **Proposed Resolution 2014-1838; A Resolution Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.**

**TAB #28**

**PAGE #128**

**13. ADJOURNMENT**



## MONTHLY STATISTICS

**January 2014**

	<u>Jan. '14</u>	<u>Jan. '13</u>	<u>'14 vs. '13</u>	<u>January Percent Change</u>
<b>FUEL</b>				
100LL	10,577	15,450	(4,873)	-31.5%
Jet A	181,641	177,089	4,552	2.6%
<b>Total Gallons</b>	<b>192,218</b>	<b>192,539</b>	<b>(321)</b>	<b>-0.2%</b>

### OPERATIONS

Local	988	1,486	(498)	-33.5%
Itinerant	2,467	3,257	(790)	-24.3%
<b>Total Ops</b>	<b>3,455</b>	<b>4,743</b>	<b>(1,288)</b>	<b>-27.2%</b>

### REGIONAL OPS

	<u>Jan. '14</u>	<u>Jan. '13</u>	<u>'14 vs. '13</u>	<u>January Percent Change</u>
<b><u>Total OPS</u></b>				
DuPAGE	3,455	4,743	(1,288)	-27.2%
Palwaukee	3,423	4,606	(1,183)	-25.7%
Aurora	2,380	4,296	(1,916)	-44.6%
Waukegan	1,596	2,980	(1,384)	-46.4%
State of Illinois	112,376	134,115	(21,739)	-16.2%
Teterboro	12,459	11,484	975	8.5%
Van Nuys	21,236	18,860	2,376	12.6%
Centennial	22,527	23,954	(1,427)	-6.0%

### Local OPS

DuPAGE	988	1,486	(498)	-33.5%
Palwaukee	643	920	(277)	-30.1%
Aurora	1,264	2,242	(978)	-43.6%
Waukegan	504	1,366	(862)	-63.1%
State of Illinois	13,721	18,691	(4,970)	-26.6%
Teterboro	0	0	0	
Van Nuys	7,434	6,078	1,356	22.3%
Centennial	8,526	9,989	(1,463)	-14.6%

### Itinerant OPS

DuPAGE	2,467	3,257	(790)	-24.3%
Palwaukee	2,780	3,686	(906)	-24.6%
Aurora	1,116	2,054	(938)	-45.7%
Waukegan	1,092	1,614	(522)	-32.3%
State of Illinois	98,655	115,424	(16,769)	-14.5%
Teterboro	12,459	11,484	975	8.5%
Van Nuys	13,802	12,782	1,020	8.0%
Centennial	14,001	13,965	36	0.3%

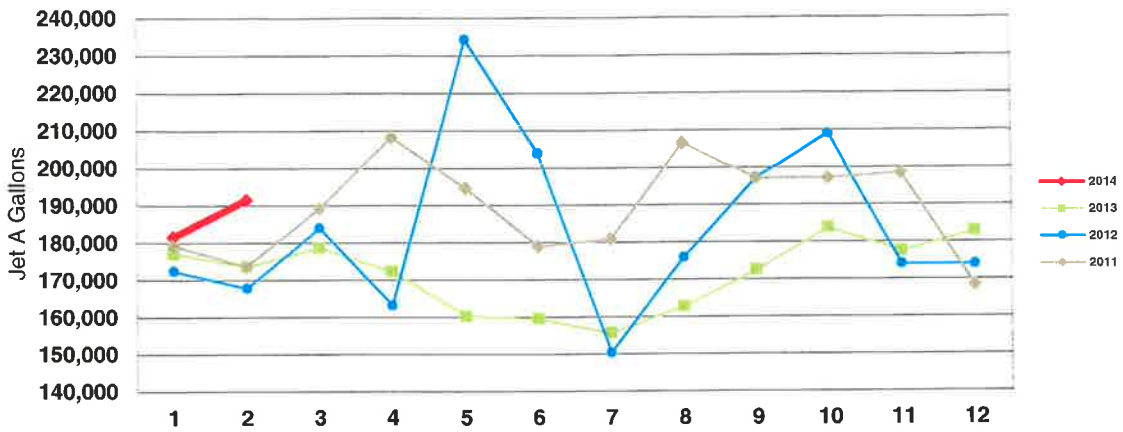


**MONTHLY STATISTICS**

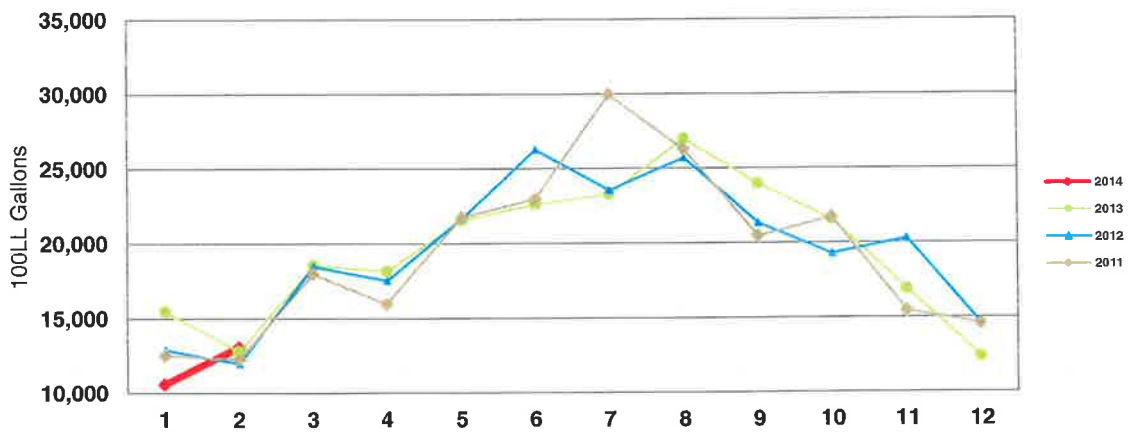
**February 2014**

	<u>Feb. '14</u>	<u>Feb. '13</u>	<u>'14 vs. '13</u>	<u>February Percent Change</u>	<u>YTD 2014</u>	<u>YTD 2013</u>	<u>'14 vs. '13</u>	<u>Percent Change</u>
<b>FUEL</b>								
100LL	13,065	12,758	307	2.4%	23,642	28,208	-4,566	-16.2%
Jet A	191,540	173,583	17,957	10.3%	373,181	350,672	22,509	6.4%
<b>Total Gallons</b>	<b>204,605</b>	<b>186,341</b>	<b>18,264</b>	<b>9.8%</b>	<b>396,823</b>	<b>378,880</b>	<b>17,943</b>	<b>4.7%</b>

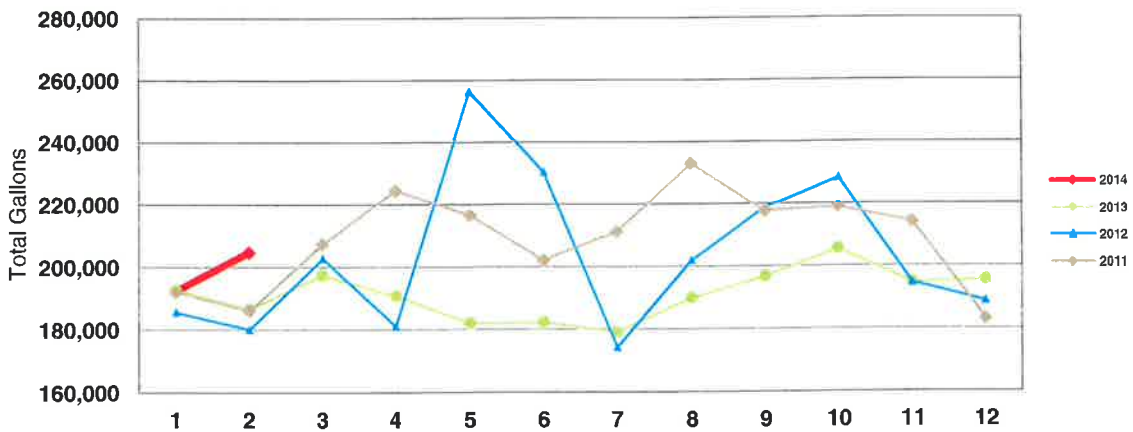
### Jet A by Month

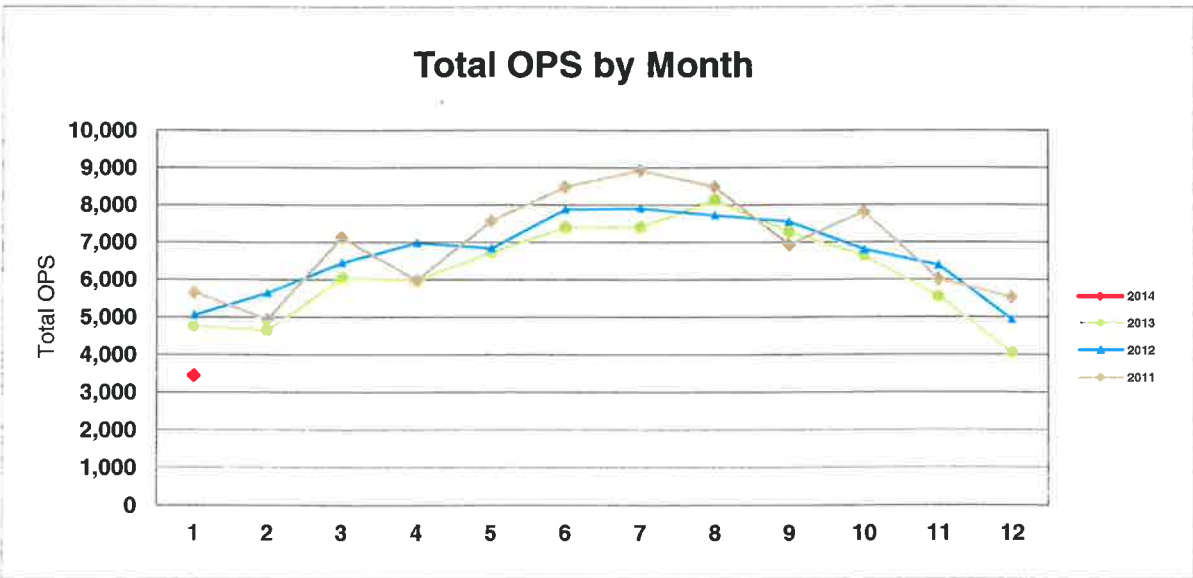
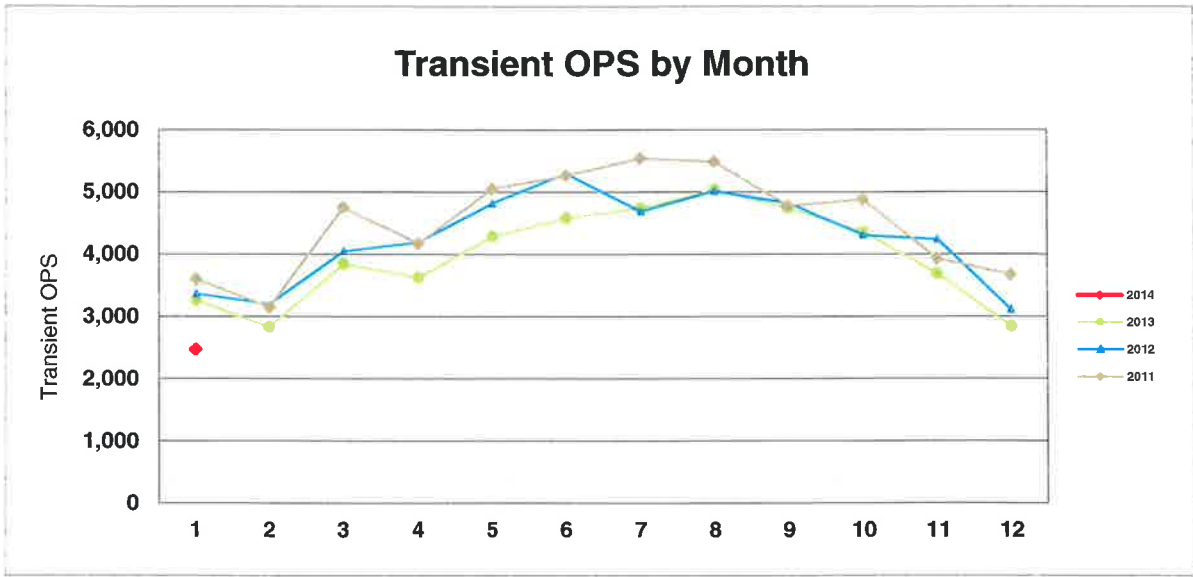
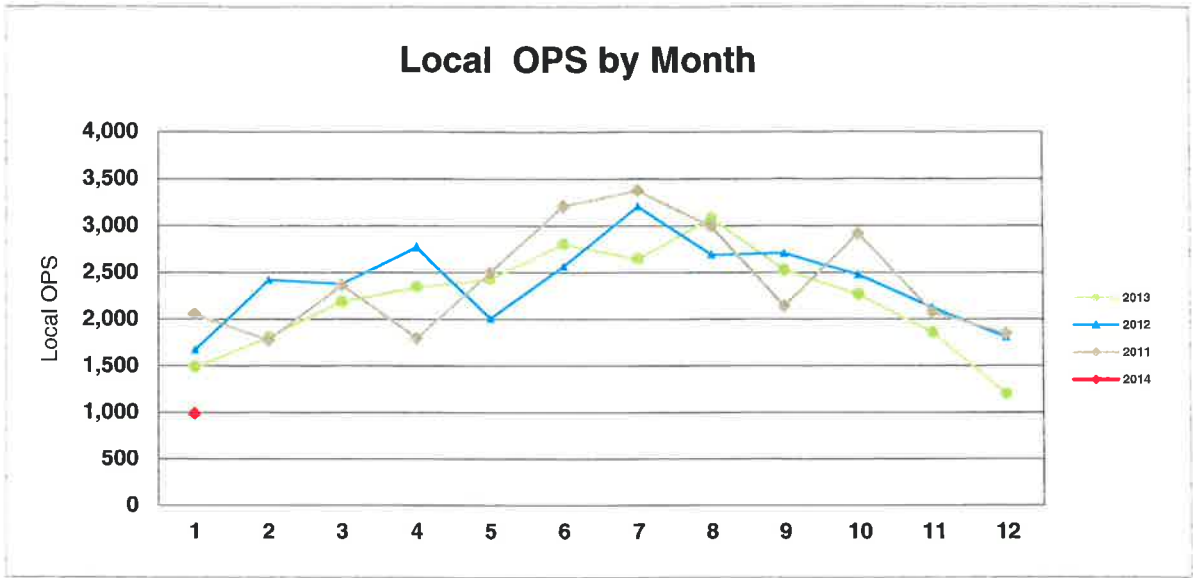


### 100LL by Month



### Total Gallons by Month









# DUPAGE AIRPORT AUTHORITY

**2/28/2014**

**FINANCIALS  
PRE-AUDIT  
COMMISSIONERS**

**Board Summary**  
**DuPage Airport Authority**  
**YTD February 2014**

	YTD Budget	YTD Actual	Percent Change Actual vs Budget
Beginning Cash Balance- Unrestricted	13,246,132	13,246,132	
Beginning Cash Balance - Restricted	14,087,564	14,087,564	
	<b>27,333,696</b>	<b>27,333,696</b>	
<b><u>OPERATING REVENUES</u></b>			
Airport Operations	715,432	749,905	5%
Flight Center Fuel Operations	1,930,658	2,035,034	5%
Prairie Landing Golf Club	96,941	91,377	-6%
<b>TOTAL OPERATING REVENUES</b>	<b>2,743,032</b>	<b>2,876,316</b>	<b>5%</b>
<b><u>OPERATING EXPENSES</u></b>			
Airport Operations	1,078,152	1,078,762	0%
Flight Center Fuel Operations	1,634,613	1,651,267	1%
Prairie Landing Golf Club	232,707	214,452	-8%
<b>TOTAL OPERATING EXPENSES</b>	<b>2,945,472</b>	<b>2,944,481</b>	<b>0%</b>
<b>Net Profit from Operations</b>	<b>(202,440)</b>	<b>(68,165)</b>	<b>-66%</b>
<b><u>NON-OPERATING REVENUES</u></b>			
Miscellaneous Taxes	6,000	9,969	66%
Property Taxes/Abatements	15,000	1,838	-88%
Federal & State Grants	0	0	0%
Interest Income	24,167	24,886	3%
Unrealized Gain/Loss from Investments	0	107,822	0%
Gain/(Loss) on Sale of Fixed Assets	10,000	5,656	-43%
<b>TOTAL NON-OPERATING REVENUES</b>	<b>55,167</b>	<b>150,171</b>	<b>172%</b>
<b><u>NON-OPERATING EXPENSES</u></b>			
Property Tax (DAA)	0	0	0%
Property Tax (PLGC)	0	0	0%
CenterPoint Advance - Interest	0	0	0%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Profit from Non-Operations</b>	<b>55,167</b>	<b>150,171</b>	<b>172%</b>
<b>Net Profit Excluding Depreciation</b>	<b>(147,273)</b>	<b>82,006</b>	<b>-156%</b>
<b>Total YTD Revenues</b>	<b>2,798,198</b>	<b>3,026,486</b>	<b>8%</b>
<b>Total YTD Expenditures</b>	<b>2,945,472</b>	<b>2,944,481</b>	<b>0%</b>
<b>CAPITAL DEVELOPMENT PROGRAMS</b>	<b>4,452,300</b>	<b>928,278</b>	<b>-79%</b>
<b>MAJOR MAINTENANCE</b>	<b>0</b>	<b>81,225</b>	<b>0%</b>
<b>FUTURE PROJECT EXPENSE</b>	<b>0</b>	<b>0</b>	<b>0%</b>
Adjustment for Non-Cash Activities	0	(397,124)	
<b>Cash Balance - Ending</b>	<b>22,734,122</b>	<b>26,009,074</b>	<b>14%</b>

**DUPAGE AIRPORT AUTHORITY**  
**COMBINING BALANCE SHEET**  
**Month of February 2014**

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	23,502,447	2,473,406	33,222	26,009,074
Receivables				
Property Taxes	5,975,660	-	-	5,975,660
Interest	28,179	-	-	28,179
Accounts Receivable	289,845	448,777	687	739,309
Due To/From Prairie Landing Golf Club	863,217	-	-	863,217
Due To/From DuPage Bus. Park Owner Assoc.	20,000	-	-	20,000
Prepaid Expenses	344,685	21,488	12,697	378,870
Vehicle Fuel Inventory	27,865	-	-	27,865
Inventories	-	183,473	82,699	266,173
<b>Total Current Assets</b>	<b>31,051,899</b>	<b>3,127,143</b>	<b>129,306</b>	<b>34,308,348</b>
<b>Other Assets</b>				
Intangible Water Rights	369,968	-	-	369,968
Intangible Fuel Acquisition	-	1,000,000	-	1,000,000
<b>Total Other Assets</b>	<b>369,968</b>	<b>1,000,000</b>	<b>-</b>	<b>1,369,968</b>
<b>Capital Assets</b>				
Cost	296,850,706	934,560	2,973,050	300,758,316
Construction in Progress	9,771,148	-	-	9,771,148
	306,621,854	934,560	2,973,050	310,529,463
Accumulated Depreciation/Amortization	(162,540,833)	(1,758,368)	(2,663,373)	(166,962,574)
<b>Total Capital Assets</b>	<b>144,081,021</b>	<b>(823,808)</b>	<b>309,677</b>	<b>143,566,890</b>
<b>TOTAL ASSETS</b>	<b>175,502,888</b>	<b>3,303,335</b>	<b>438,983</b>	<b>179,245,206</b>

**DUPAGE AIRPORT AUTHORITY**  
**COMBINING BALANCE SHEET**  
 Month of February 2014

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	297,387	252,243	19,067	568,697
Accrued Liabilities	633,457	130,371	453,571	1,217,399
Due to/from DuPage Airport Authority	-	-	863,217	863,217
Deferred Income - Operations	2,099,122	95,905	-	2,195,027
Deferred Income Property Taxes	5,975,660	-	-	5,975,660
Deferred Income Land	95,000	-	-	95,000
<b>Total Current Liabilities</b>	<b>9,100,625</b>	<b>478,519</b>	<b>1,335,854</b>	<b>10,914,998</b>
<b>Long-Term Liabilities</b>				
Security Deposits	112,307	-	102,764	215,071
<b>Total Long-Term Liabilities</b>	<b>112,307</b>	<b>-</b>	<b>102,764</b>	<b>215,071</b>
<b>TOTAL LIABILITIES</b>	<b>9,212,933</b>	<b>478,519</b>	<b>1,438,618</b>	<b>11,130,069</b>
<b>NET ASSETS</b>				
<b>Net Assets</b>				
Investment in Capital Assets, January 1	144,345,583	179,545	330,099	144,855,226
Changes in Net Capital Assets	(1,192,840)	(3,353)	(20,422)	(1,216,614)
<b>Net Investment in Capital Assets</b>	<b>143,152,743</b>	<b>176,192</b>	<b>309,677</b>	<b>143,638,612</b>
Restricted Future Capital Assets, January 1	19,017,974	-	-	19,017,974
Changes in Future Capital Assets	-	-	-	-
<b>Net Restricted Future Capital Assets</b>	<b>19,017,974</b>	<b>-</b>	<b>-</b>	<b>19,017,974</b>
Unrestricted Net Assets, January 1	2,346,125	4,302,233	(1,190,588)	5,457,770
Changes in Net Capital Assets	1,192,840	3,353	20,422	1,216,614
Net Income (Loss)	(1,457,102)	380,414	(139,146)	(1,215,834)
Intrafund Transfers - Transfer from Tech Park	2,037,376	(2,037,376)	-	-
<b>Net Unrestricted Assets</b>	<b>4,119,238</b>	<b>2,648,624</b>	<b>(1,309,312)</b>	<b>5,458,550</b>
<b>TOTAL NET ASSETS</b>	<b>166,289,955</b>	<b>2,824,816</b>	<b>(999,635)</b>	<b>168,115,136</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>175,502,888</b>	<b>3,303,335</b>	<b>438,983</b>	<b>179,245,206</b>

**DUPAGE AIRPORT AUTHORITY**  
**STATEMENT OF REVENUES AND EXPENSES**  
**YTD February 2014**

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
<b>Revenues</b>				
Field Operations	189,788	0	0	189,788
Building Operations	498,919	0	0	498,919
Flight Center Building	38,729	0	0	38,729
Administrative	22,469	0	0	22,469
Fuel and Oil Sales	0	1,958,319	0	1,958,319
De-ice, Lav Service, Preheats, APU, Tows	0	26,638	0	26,638
Overnight Fees - Transient	0	139	0	139
Hangar Rental	0	42,131	0	42,131
Golf Operations	0	0	65,075	65,075
Food and Beverage	0	6,102	0	6,102
Kitty Hawk Deli	0	0	5,960	5,960
Banquet	0	0	17,818	17,818
Miscellaneous	0	1,706	2,524	4,230
<b>Total Revenues</b>	<b>749,905</b>	<b>2,035,034</b>	<b>91,377</b>	<b>2,876,316</b>
<b>Cost of Sales</b>				
Field Operations	282,335	0	0	282,335
Building Operations	220,949	0	0	220,949
Flight Center Building	28,758	0	0	28,758
Shop Equipment	102,756	0	0	102,756
Fuel and Oil	0	1,324,439	0	1,324,439
Maintenance	0	35,348	0	35,348
Credit Card Expense	0	24,519	1,906	26,425
Golf Course Maintenance	0	0	53,431	53,431
Golf Operations	0	0	15,418	15,418
Food and Beverage	0	19,288	18,640	37,928
Kitty Hawk - Deli	0	0	5,960	5,960
Banquet	0	0	39,262	39,262
<b>Total Cost of Sales</b>	<b>634,798</b>	<b>1,403,594</b>	<b>134,616</b>	<b>2,173,008</b>
<b>Gross Profit/(Loss)</b>	<b>115,107</b>	<b>631,440</b>	<b>(43,240)</b>	<b>703,308</b>
<b>General and Administrative</b>				
Administration	356,962	240,264	79,836	677,062
Commissioners	15,573	0	0	15,573
Business Development & Marketing	19,423	7,409	0	26,831
Accounting	52,007	0	0	52,007
<b>Total General &amp; Administrative</b>	<b>443,964</b>	<b>247,673</b>	<b>79,836</b>	<b>771,473</b>
<b>Operating Income (Loss) Before Depreciation &amp; Principal Reductions</b>	<b>(328,857)</b>	<b>383,767</b>	<b>(123,075)</b>	<b>(68,165)</b>
<b>Non Operating Revenues (Expenses)</b>				
Taxes - Property	1,838	0	0	1,838
Taxes - Other	9,969	0	0	9,969
Taxes - Paid	0	0	0	0
Federal & State Grants	0	0	0	0
Interest Income	24,886	0	0	24,886
Unrealized Gain/Loss from Investments	107,822	0	0	107,822
Amortization (Expense)	0	0	0	0
Gain on Sale of Fixed Assets	1,305	0	4,351	5,656
Other Revenue (Expenses)	0	0	0	0
<b>Total Non Operating Revenues (Expenses)</b>	<b>145,819</b>	<b>0</b>	<b>4,351</b>	<b>150,171</b>
<b>Net Income (Loss) before adjustments</b>	<b>(183,037)</b>	<b>383,767</b>	<b>(118,724)</b>	<b>82,006</b>
Depreciation	1,192,840	3,353	20,422	1,216,614
Major Maintenance Expense	81,225	0	0	81,225
Future Project Expense	0	0	0	0
<b>Net Income</b>	<b>(1,457,102)</b>	<b>380,414</b>	<b>(139,146)</b>	<b>(1,215,834)</b>

## Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES  
For the Month Ending 2/28/2014

	Month				YTD				
	2014		2013		2014		2013		Variance
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
<b>REVENUES</b>									
Airport Operations	\$ 368,190	\$ 355,940	\$ 12,250	\$ 749,905	\$ 715,432	\$ 34,473	\$ 368,190	\$ 379,052	\$ (10,862)
Prairie Landing Golf Club	\$ 33,467	\$ 62,204	\$ (28,736)	\$ 91,377	\$ 96,941	\$ (5,564)	\$ 91,377	\$ 124,099	\$ (32,722)
DuPage Flight Center	\$ 1,045,503	\$ 948,893	\$ 96,610	\$ 2,035,034	\$ 1,930,658	\$ 104,375	\$ 1,045,503	\$ 998,467	\$ 47,036
<b>Total Revenues</b>	<b>\$ 1,447,160</b>	<b>\$ 1,367,037</b>	<b>\$ 80,123</b>	<b>\$ 2,876,316</b>	<b>\$ 2,743,032</b>	<b>\$ 133,284</b>	<b>\$ 1,447,160</b>	<b>\$ 1,415,930</b>	<b>\$ 31,230</b>
<b>COST OF SALES</b>									
Airport Operations	\$ 303,672	\$ 292,869	\$ 10,803	\$ 634,798	\$ 600,389	\$ 34,409	\$ 303,672	\$ 278,040	\$ 25,632
Prairie Landing Golf Club	\$ 68,024	\$ 69,089	\$ (1,065)	\$ 132,710	\$ 137,355	\$ (4,645)	\$ 68,024	\$ 67,733	\$ 291
DuPage Flight Center	\$ 718,324	\$ 674,237	\$ 44,087	\$ 1,403,594	\$ 1,381,695	\$ 21,899	\$ 718,324	\$ 712,964	\$ 5,360
<b>Total Cost of Sales</b>	<b>\$ 1,090,019</b>	<b>\$ 1,036,194</b>	<b>\$ 53,825</b>	<b>\$ 2,171,102</b>	<b>\$ 2,119,439</b>	<b>\$ 51,663</b>	<b>\$ 1,090,019</b>	<b>\$ 1,058,737</b>	<b>\$ 31,282</b>
<b>Gross Profit/(Loss)</b>	<b>\$ 357,140</b>	<b>\$ 330,843</b>	<b>\$ 26,298</b>	<b>\$ 705,214</b>	<b>\$ 623,593</b>	<b>\$ 81,621</b>	<b>\$ 357,140</b>	<b>\$ 357,193</b>	<b>\$ (53)</b>
<b>GENERAL AND ADMINISTRATIVE</b>									
Airport Operations	\$ 219,893	\$ 227,692	\$ (7,799)	\$ 443,964	\$ 477,763	\$ (33,799)	\$ 219,893	\$ 344,913	\$ (125,021)
Prairie Landing Golf Club	\$ 37,913	\$ 44,651	\$ (6,738)	\$ 81,742	\$ 95,352	\$ (13,610)	\$ 37,913	\$ 48,579	\$ (10,666)
DuPage Flight Center	\$ 125,056	\$ 121,912	\$ 3,144	\$ 247,673	\$ 252,918	\$ (5,245)	\$ 125,056	\$ 104,378	\$ 20,728
<b>Total G&amp;A Costs</b>	<b>\$ 382,862</b>	<b>\$ 394,254</b>	<b>\$ (11,393)</b>	<b>\$ 773,379</b>	<b>\$ 826,033</b>	<b>\$ (52,654)</b>	<b>\$ 382,862</b>	<b>\$ 497,821</b>	<b>\$ (114,959)</b>
<b>Operating Income/(Loss)</b>	<b>\$ (25,722)</b>	<b>\$ (63,412)</b>	<b>\$ 37,690</b>	<b>\$ (68,165)</b>	<b>\$ (202,440)</b>	<b>\$ 134,275</b>	<b>\$ (25,722)</b>	<b>\$ (140,628)</b>	<b>\$ 114,906</b>
<b>NON-OPERATING REVENUES/(EXPENSES)</b>									
Property and Other Tax Revenue	\$ 1,826	\$ 6,000	\$ (4,174)	\$ 11,807	\$ 21,000	\$ (9,193)	\$ 1,826	\$ 4,285	\$ (2,458)
Property Tax Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal & State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 22,587	\$ 12,083	\$ 10,504	\$ 24,886	\$ 24,167	\$ 719	\$ 22,587	\$ 14	\$ 22,574
Unrealized Gain/Loss from Investments	\$ 107,822	\$ -	\$ 107,822	\$ 107,822	\$ -	\$ 107,822	\$ 107,822	\$ -	\$ 107,822
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ 1,303	\$ 5,000	\$ (3,697)	\$ 5,656	\$ 10,000	\$ (4,344)	\$ 1,303	\$ -	\$ 1,303
<b>Total Non-Operating Revenues/(Expenses)</b>	<b>\$ 133,539</b>	<b>\$ 23,083</b>	<b>\$ 110,456</b>	<b>\$ 150,170</b>	<b>\$ 55,167</b>	<b>\$ 95,004</b>	<b>\$ 133,539</b>	<b>\$ 4,288</b>	<b>\$ 129,240</b>
<b>Net Income/(Loss) before Depreciation</b>	<b>\$ 107,817</b>	<b>\$ (40,328)</b>	<b>\$ 148,146</b>	<b>\$ 82,005</b>	<b>\$ (147,273)</b>	<b>\$ 229,279</b>	<b>\$ 107,817</b>	<b>\$ (136,329)</b>	<b>\$ 248,147</b>
Depreciation	\$ 608,369	\$ 623,383	\$ (15,015)	\$ 1,216,614	\$ 1,246,767	\$ (30,152)	\$ 608,369	\$ 656,454	\$ (48,086)
<b>Net Income/(Loss) after Depreciation</b>	<b>\$ (500,551)</b>	<b>\$ (663,712)</b>	<b>\$ 163,161</b>	<b>\$ (1,134,609)</b>	<b>\$ (1,394,040)</b>	<b>\$ 259,431</b>	<b>\$ (500,551)</b>	<b>\$ (792,784)</b>	<b>\$ 292,233</b>
Major Maintenance	\$ 81,157	\$ -	\$ 81,157	\$ 81,225	\$ -	\$ 81,225	\$ 81,157	\$ 1,577	\$ 79,581
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Income/(Loss)</b>	<b>\$ (581,708)</b>	<b>\$ (663,712)</b>	<b>\$ 82,003</b>	<b>\$ (1,215,834)</b>	<b>\$ (1,394,040)</b>	<b>\$ 178,206</b>	<b>\$ (581,708)</b>	<b>\$ (794,360)</b>	<b>\$ 212,652</b>
<b>Total</b>	<b>\$ (581,708)</b>	<b>\$ (663,712)</b>	<b>\$ 82,003</b>	<b>\$ (1,215,834)</b>	<b>\$ (1,394,040)</b>	<b>\$ 178,206</b>	<b>\$ (1,215,834)</b>	<b>\$ (1,218,877)</b>	<b>\$ 3,043</b>

**Airport and Administration**  
STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 2/28/2014

REVENUES	Month			YTD			Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance	2014	2013	Variance	2014	2013	Variance
Administrative	\$ 9,940	\$ 10,976	\$ (1,036)	\$ 22,469	\$ 21,953	\$ 516	\$ 9,940	\$ 12,674	\$ (2,734)	\$ 22,469	\$ 22,244	\$ 225
Field Operations	\$ 95,561	\$ 96,991	\$ (1,430)	\$ 189,788	\$ 193,982	\$ (4,195)	\$ 95,561	\$ 96,354	\$ (793)	\$ 189,788	\$ 190,316	\$ (528)
Building Operations	\$ 244,953	\$ 228,280	\$ 16,673	\$ 498,919	\$ 460,111	\$ 38,808	\$ 244,953	\$ 251,507	\$ (6,554)	\$ 498,919	\$ 517,131	\$ (18,211)
Flight Center	\$ 17,735	\$ 19,693	\$ (1,958)	\$ 38,729	\$ 39,386	\$ (657)	\$ 17,735	\$ 18,517	\$ (782)	\$ 38,729	\$ 37,617	\$ 1,113
<b>Total Revenues</b>	<b>\$ 368,190</b>	<b>\$ 355,940</b>	<b>\$ 12,250</b>	<b>\$ 749,905</b>	<b>\$ 715,432</b>	<b>\$ 34,473</b>	<b>\$ 368,190</b>	<b>\$ 379,052</b>	<b>\$ 10,862</b>	<b>\$ 749,905</b>	<b>\$ 767,308</b>	<b>\$ (17,402)</b>
<b>COST OF SALES</b>												
Field Operations	\$ 100,337	\$ 134,057	\$ (33,720)	\$ 282,335	\$ 278,289	\$ 4,045	\$ 100,337	\$ 108,212	\$ (7,875)	\$ 282,335	\$ 225,636	\$ 56,699
Building Operations	\$ 111,963	\$ 98,373	\$ 13,590	\$ 220,949	\$ 198,785	\$ 22,164	\$ 111,963	\$ 106,966	\$ 4,997	\$ 220,949	\$ 176,984	\$ 43,965
Flight Center	\$ 17,000	\$ 23,395	\$ (6,395)	\$ 28,758	\$ 47,250	\$ (18,532)	\$ 17,000	\$ 31,474	\$ (14,474)	\$ 28,758	\$ 51,172	\$ (22,414)
Shop Equip. Operations	\$ 74,372	\$ 37,043	\$ 37,329	\$ 102,756	\$ 76,025	\$ 26,731	\$ 74,372	\$ 31,389	\$ 42,983	\$ 102,756	\$ 46,789	\$ 55,967
<b>Total Cost of Sales</b>	<b>\$ 303,672</b>	<b>\$ 292,869</b>	<b>\$ 10,803</b>	<b>\$ 634,798</b>	<b>\$ 600,389</b>	<b>\$ 34,409</b>	<b>\$ 303,672</b>	<b>\$ 278,040</b>	<b>\$ 25,632</b>	<b>\$ 634,798</b>	<b>\$ 500,582</b>	<b>\$ 134,216</b>
<b>Gross Profit/(Loss)</b>	<b>\$ 64,518</b>	<b>\$ 63,072</b>	<b>\$ 1,446</b>	<b>\$ 115,107</b>	<b>\$ 115,043</b>	<b>\$ 64</b>	<b>\$ 64,518</b>	<b>\$ 101,012</b>	<b>\$ (36,494)</b>	<b>\$ 115,107</b>	<b>\$ 266,726</b>	<b>\$ (151,619)</b>
<b>GENERAL AND ADMINISTRATIVE</b>												
Administrative	\$ 170,289	\$ 179,900	\$ (9,611)	\$ 356,962	\$ 375,710	\$ (18,748)	\$ 170,289	\$ 303,842	\$ (133,553)	\$ 356,962	\$ 415,551	\$ (58,589)
Commissioners	\$ 7,653	\$ 8,928	\$ (1,275)	\$ 15,573	\$ 17,856	\$ (2,283)	\$ 7,653	\$ 9,353	\$ (1,700)	\$ 15,573	\$ 10,324	\$ 5,249
Business Dev./Marketing	\$ 10,710	\$ 15,941	\$ (5,230)	\$ 19,423	\$ 35,036	\$ (15,613)	\$ 10,710	\$ 9,644	\$ 1,066	\$ 19,423	\$ 12,110	\$ 7,313
Accounting	\$ 31,240	\$ 22,923	\$ 8,317	\$ 52,007	\$ 49,162	\$ 2,845	\$ 31,240	\$ 22,074	\$ 9,166	\$ 52,007	\$ 31,196	\$ 20,811
<b>Total G&amp;A Costs</b>	<b>\$ 219,893</b>	<b>\$ 227,692</b>	<b>\$ (7,799)</b>	<b>\$ 443,964</b>	<b>\$ 477,763</b>	<b>\$ (33,799)</b>	<b>\$ 219,893</b>	<b>\$ 344,913</b>	<b>\$ (125,021)</b>	<b>\$ 443,964</b>	<b>\$ 469,180</b>	<b>\$ (25,216)</b>
<b>Operating Income/(Loss)</b>	<b>\$ (155,375)</b>	<b>\$ (164,620)</b>	<b>\$ 9,245</b>	<b>\$ (328,857)</b>	<b>\$ (362,719)</b>	<b>\$ 33,863</b>	<b>\$ (155,375)</b>	<b>\$ (243,901)</b>	<b>\$ 88,526</b>	<b>\$ (328,857)</b>	<b>\$ (202,454)</b>	<b>\$ (126,402)</b>
<b>NON-OPERATING REVENUES/(EXPENSES)</b>												
Property and Other Tax Revenue	\$ 1,826	\$ 6,000	\$ (4,174)	\$ 11,807	\$ 21,000	\$ (9,193)	\$ 1,826	\$ 4,285	\$ (2,459)	\$ 11,807	\$ 12,189	\$ (382)
Property Tax Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Federal & State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Income	\$ 22,587	\$ 12,083	\$ 10,504	\$ 24,886	\$ 24,167	\$ 719	\$ 22,587	\$ 14	\$ 22,574	\$ 24,886	\$ 2,567	\$ 22,318
Unrealized Gain/Loss from Investments	\$ 107,822	\$ -	\$ 107,822	\$ 107,822	\$ -	\$ 107,822	\$ 107,822	\$ -	\$ 107,822	\$ 107,822	\$ -	\$ 107,822
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ 1,305	\$ 5,000	\$ (3,695)	\$ 1,305	\$ 10,000	\$ (8,695)	\$ 1,305	\$ -	\$ 1,305	\$ 1,305	\$ -	\$ 1,305
<b>Total Non-Operating Revenues/(Expenses)</b>	<b>\$ 133,541</b>	<b>\$ 23,083</b>	<b>\$ 110,458</b>	<b>\$ 145,819</b>	<b>\$ 55,167</b>	<b>\$ 90,653</b>	<b>\$ 133,541</b>	<b>\$ 4,298</b>	<b>\$ 129,242</b>	<b>\$ 145,819</b>	<b>\$ 14,756</b>	<b>\$ 131,063</b>
<b>Net Income/(Loss) before Depreciation</b>	<b>\$ (21,834)</b>	<b>\$ (141,537)</b>	<b>\$ 119,703</b>	<b>\$ (183,037)</b>	<b>\$ (307,553)</b>	<b>\$ 124,515</b>	<b>\$ (21,834)</b>	<b>\$ (239,603)</b>	<b>\$ 217,769</b>	<b>\$ (183,037)</b>	<b>\$ (187,698)</b>	<b>\$ 4,661</b>
Depreciation	\$ 596,481	\$ 611,507	\$ (15,025)	\$ 1,192,840	\$ 1,223,013	\$ (30,174)	\$ 596,481	\$ 645,236	\$ (48,754)	\$ 1,192,840	\$ 1,290,471	\$ (97,631)
<b>Net Income/(Loss) after Depreciation</b>	<b>\$ (618,315)</b>	<b>\$ (753,044)</b>	<b>\$ 134,728</b>	<b>\$ (1,375,877)</b>	<b>\$ (1,530,566)</b>	<b>\$ 154,889</b>	<b>\$ (618,315)</b>	<b>\$ (884,838)</b>	<b>\$ 266,523</b>	<b>\$ (1,375,877)</b>	<b>\$ (1,478,169)</b>	<b>\$ 102,292</b>
Major Maintenance	\$ 81,157	\$ -	\$ 81,157	\$ 81,225	\$ -	\$ 81,225	\$ 81,157	\$ 1,008	\$ 80,149	\$ 81,225	\$ 1,008	\$ 80,217
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Net Income/(Loss)</b>	<b>\$ (699,473)</b>	<b>\$ (753,044)</b>	<b>\$ 53,571</b>	<b>\$ (1,457,102)</b>	<b>\$ (1,530,566)</b>	<b>\$ 73,464</b>	<b>\$ (699,473)</b>	<b>\$ (885,846)</b>	<b>\$ 186,374</b>	<b>\$ (1,457,102)</b>	<b>\$ (1,479,177)</b>	<b>\$ 22,075</b>

## DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES  
For the Month Ending 2/28/2014

	Month			YTD			2014 Annual Budget			Month			YTD				
	Budget		Variance	Budget		Variance	Budget		Variance	2014		2,013	Variance	2014		2,013	Variance
	Actual			Actual			Actual			\$	\$	\$	\$	\$	\$	\$	
<b>REVENUES</b>																	
Hanger Rentals	\$ 23,500	\$ 12,333	\$ 11,167	\$ 42,131	\$ 24,667	\$ 17,464	\$ 148,000			\$ 23,500	\$ 18,788	\$ 4,732	\$ 42,131	\$ 30,315	\$ 11,816		
Ramp Tie Downs & Overnight fees	\$ 21	\$ 2,250	\$ (2,229)	\$ 139	\$ 4,500	\$ (4,361)	\$ 27,000			\$ 21	\$ -	\$ 21	\$ 139	\$ 1,405	\$ (1,266)		
Fuel and Oil Sales	\$ 1,008,483	\$ 926,316	\$ 82,167	\$ 1,958,319	\$ 1,885,504	\$ 72,815	\$ 11,228,814			\$ 1,008,483	\$ 939,922	\$ 68,561	\$ 1,958,319	\$ 1,890,770	\$ 67,549		
Line Service Other	\$ 8,749	\$ 4,702	\$ 4,047	\$ 26,638	\$ 9,404	\$ 17,234	\$ 56,425			\$ 8,749	\$ 25,339	\$ (16,590)	\$ 26,638	\$ 32,100	\$ (5,462)		
Aircraft Catering	\$ 3,758	\$ 2,500	\$ 1,258	\$ 6,102	\$ 5,000	\$ 1,102	\$ 30,000			\$ 3,758	\$ 1,988	\$ 1,770	\$ 6,102	\$ 3,432	\$ 2,669		
Non Airfield Rent/Lease/Maintenance Revenue	\$ 992	\$ 792	\$ 200	\$ 1,706	\$ 1,583	\$ 122	\$ 9,500			\$ 992	\$ 12,449	\$ (11,458)	\$ 1,706	\$ 3,134	\$ (1,429)		
<b>Total Revenue</b>	<b>\$ 1,045,503</b>	<b>\$ 948,893</b>	<b>\$ 96,610</b>	<b>\$ 2,035,034</b>	<b>\$ 1,930,658</b>	<b>\$ 104,375</b>	<b>\$ 11,499,733</b>			<b>\$ 1,045,503</b>	<b>\$ 988,467</b>	<b>\$ 47,036</b>	<b>\$ 2,035,034</b>	<b>\$ 1,961,156</b>	<b>\$ 73,877</b>		
<b>COST OF SALES</b>																	
Fuel and Oil Cost of Sales	\$ 677,066	\$ 633,716	\$ 43,350	\$ 1,319,657	\$ 1,290,853	\$ 28,804	\$ 7,715,280			\$ 677,066	\$ 669,016	\$ 8,050	\$ 1,319,657	\$ 1,329,377	\$ (9,720)		
De Ice Cost of Goods	\$ -	\$ 3,200	\$ (3,200)	\$ 4,782	\$ 16,200	\$ (11,419)	\$ 25,000			\$ -	\$ 16,187	\$ (16,187)	\$ 4,782	\$ 16,187	\$ (11,406)		
Credit Card Expense	\$ 12,924	\$ 13,917	\$ (993)	\$ 24,519	\$ 27,833	\$ (3,315)	\$ 167,000			\$ 12,924	\$ 12,701	\$ 223	\$ 24,519	\$ 24,606	\$ (87)		
Food - COGS	\$ 10,298	\$ 7,500	\$ 2,798	\$ 19,288	\$ 15,000	\$ 4,288	\$ 90,000			\$ 10,298	\$ 1,838	\$ 8,460	\$ 19,288	\$ 3,455	\$ 15,833		
Maintenance	\$ 18,037	\$ 15,904	\$ 2,133	\$ 35,348	\$ 31,808	\$ 3,540	\$ 230,850			\$ 18,037	\$ 13,223	\$ 4,814	\$ 35,348	\$ 27,853	\$ 7,495		
<b>Total Cost of Sales</b>	<b>\$ 718,324</b>	<b>\$ 674,237</b>	<b>\$ 44,087</b>	<b>\$ 1,403,594</b>	<b>\$ 1,381,695</b>	<b>\$ 21,899</b>	<b>\$ 8,228,130</b>			<b>\$ 718,324</b>	<b>\$ 712,964</b>	<b>\$ 5,360</b>	<b>\$ 1,403,594</b>	<b>\$ 1,401,478</b>	<b>\$ 2,115</b>		
<b>Gross Profit/(Loss)</b>	<b>\$ 327,179</b>	<b>\$ 274,656</b>	<b>\$ 52,523</b>	<b>\$ 631,440</b>	<b>\$ 548,964</b>	<b>\$ 82,476</b>	<b>\$ 3,271,603</b>			<b>\$ 327,179</b>	<b>\$ 285,503</b>	<b>\$ 41,676</b>	<b>\$ 631,440</b>	<b>\$ 559,678</b>	<b>\$ 71,762</b>		
<b>GENERAL AND ADMINISTRATIVE</b>																	
Operating Income/(Loss)	\$ 125,056	\$ 121,912	\$ 3,144	\$ 247,673	\$ 252,918	\$ (5,245)	\$ 1,517,030			\$ 125,056	\$ 104,328	\$ 20,728	\$ 247,673	\$ 190,732	\$ 56,941		
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)		
<b>Net Income/(Loss) before Depreciation</b>	<b>\$ 202,123</b>	<b>\$ 152,745</b>	<b>\$ 49,378</b>	<b>\$ 383,767</b>	<b>\$ 296,045</b>	<b>\$ 87,722</b>	<b>\$ 1,754,579</b>			<b>\$ 202,123</b>	<b>\$ 181,175</b>	<b>\$ 20,948</b>	<b>\$ 383,767</b>	<b>\$ 368,946</b>	<b>\$ 14,821</b>		
Depreciation	\$ 1,676	\$ 1,666	\$ 10	\$ 3,353	\$ 3,332	\$ 20	\$ 19,994			\$ 1,676	\$ -	\$ 1,676	\$ 3,353	\$ -	\$ 3,353		
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
<b>Net Income/(Loss)</b>	<b>\$ 200,447</b>	<b>\$ 151,079</b>	<b>\$ 49,368</b>	<b>\$ 380,414</b>	<b>\$ 292,713</b>	<b>\$ 87,701</b>	<b>\$ 1,694,585</b>			<b>\$ 200,447</b>	<b>\$ 181,175</b>	<b>\$ 19,272</b>	<b>\$ 380,414</b>	<b>\$ 368,947</b>	<b>\$ 11,468</b>		



**Prairie Landing Golf Club**  
STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 2/28/2014

REVENUES	Month				YTD				2014 Annual Budget				Month				YTD					
	Actual		Budget		Actual		Budget		Actual		Budget		Actual		Budget		Actual		Budget			
		Variance		Variance		Variance		Variance		Variance		Variance		Variance		Variance		Variance		Variance		
P100 - Golf Administration	\$ 1,449	\$ 150	\$ 1,299	\$ 2,224	\$ 2,524	\$ 300	\$ 2,224	\$ 3,500	\$ 1,449	\$ 135	\$ 1,315	\$ 2,524	\$ 263	\$ 2,261	\$ 3,500	\$ 1,449	\$ 135	\$ 1,315	\$ 2,524	\$ 263	\$ 2,261	
P300 - Golf Operations	\$ 17,857	\$ 49,500	\$ (31,643)	\$ (11,625)	\$ 65,075	\$ 76,700	\$ (11,625)	\$ 1,669,000	\$ 17,857	\$ 25,297	\$ (7,440)	\$ 65,075	\$ 87,734	\$ (22,659)	\$ 1,669,000	\$ 17,857	\$ 25,297	\$ (7,440)	\$ 65,075	\$ 87,734	\$ (22,659)	\$ 1,669,000
P400 - Food and Beverage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 7	\$ (7)	\$ 260,000	\$ -	\$ -	\$ -	\$ 65,075	\$ 87,734	\$ (22,659)	\$ 1,669,000
P500 - Weddings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 451,500	\$ -	\$ 8,583	\$ (8,583)	\$ -	\$ 26,847	\$ (26,847)	\$ 451,500	\$ -	\$ 8,583	\$ (8,583)	\$ -	\$ 26,847	\$ (26,847)	\$ 451,500
P600 - Private Events	\$ 11,469	\$ 8,704	\$ 2,766	\$ 5,577	\$ 17,818	\$ 12,241	\$ 5,577	\$ 153,006	\$ 11,469	\$ 1,013	\$ 10,457	\$ 17,818	\$ 2,094	\$ 15,784	\$ 153,006	\$ 11,469	\$ 1,013	\$ 10,457	\$ 17,818	\$ 2,094	\$ 15,784	\$ 153,006
P700 - Golf Outings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,921
P900 - Kitty Hawk Café	\$ 2,691	\$ 3,850	\$ (1,159)	\$ (1,740)	\$ 5,960	\$ 7,700	\$ (1,740)	\$ 50,900	\$ 2,691	\$ 3,385	\$ (693)	\$ 5,960	\$ 7,214	\$ (1,254)	\$ 50,900	\$ 2,691	\$ 3,385	\$ (693)	\$ 5,960	\$ 7,214	\$ (1,254)	\$ 50,900
<b>Total Revenue</b>	<b>\$ 33,467</b>	<b>\$ 62,204</b>	<b>\$ (28,736)</b>	<b>\$ (15,564)</b>	<b>\$ 91,377</b>	<b>\$ 96,941</b>	<b>\$ (5,564)</b>	<b>\$ 2,765,827</b>	<b>\$ 33,467</b>	<b>\$ 38,411</b>	<b>\$ (4,944)</b>	<b>\$ 91,377</b>	<b>\$ 124,099</b>	<b>\$ (32,722)</b>	<b>\$ 2,765,827</b>	<b>\$ 33,467</b>	<b>\$ 38,411</b>	<b>\$ (4,944)</b>	<b>\$ 91,377</b>	<b>\$ 124,099</b>	<b>\$ (32,722)</b>	<b>\$ 2,765,827</b>
<b>COST OF SALES</b>																						
P200 - Golf Maintenance	\$ 27,336	\$ 31,066	\$ (3,730)	\$ (9,039)	\$ 53,431	\$ 62,470	\$ (9,039)	\$ 766,569	\$ 27,336	\$ 27,617	\$ (282)	\$ 53,431	\$ 44,047	\$ 9,384	\$ 766,569	\$ 27,336	\$ 27,617	\$ (282)	\$ 53,431	\$ 44,047	\$ 9,384	\$ 766,569
P300 - Golf Operations	\$ 7,127	\$ 6,171	\$ 956	\$ 2,882	\$ 15,418	\$ 12,536	\$ 2,882	\$ 912,144	\$ 7,127	\$ 11,818	\$ (4,691)	\$ 15,418	\$ 20,119	\$ (4,701)	\$ 912,144	\$ 7,127	\$ 11,818	\$ (4,691)	\$ 15,418	\$ 20,119	\$ (4,701)	\$ 912,144
P400 - Food and Beverage	\$ 9,515	\$ 12,935	\$ (3,420)	\$ (7,359)	\$ 18,640	\$ 25,999	\$ (7,359)	\$ 352,435	\$ 9,515	\$ 6,260	\$ 3,255	\$ 18,640	\$ 15,022	\$ 3,618	\$ 352,435	\$ 9,515	\$ 6,260	\$ 3,255	\$ 18,640	\$ 15,022	\$ 3,618	\$ 352,435
P500 - Weddings	\$ 14,881	\$ 12,892	\$ 1,989	\$ 2,582	\$ 28,173	\$ 25,591	\$ 2,582	\$ 361,449	\$ 14,881	\$ 13,687	\$ 1,194	\$ 28,173	\$ 34,220	\$ (6,047)	\$ 361,449	\$ 14,881	\$ 13,687	\$ 1,194	\$ 28,173	\$ 34,220	\$ (6,047)	\$ 361,449
P600 - Private Events	\$ 6,474	\$ 2,176	\$ 4,298	\$ 8,029	\$ 11,089	\$ 3,060	\$ 8,029	\$ 38,253	\$ 6,474	\$ 176	\$ 6,298	\$ 11,089	\$ 380	\$ 10,709	\$ 38,253	\$ 6,474	\$ 176	\$ 6,298	\$ 11,089	\$ 380	\$ 10,709	\$ 38,253
P700 - Golf Outings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,480
P900 - Kitty Hawk Café	\$ 2,691	\$ 3,850	\$ (1,158)	\$ (1,739)	\$ 5,960	\$ 7,699	\$ (1,739)	\$ 50,895	\$ 2,691	\$ 8,175	\$ (5,484)	\$ 5,960	\$ 16,579	\$ (10,620)	\$ 50,895	\$ 2,691	\$ 8,175	\$ (5,484)	\$ 5,960	\$ 16,579	\$ (10,620)	\$ 50,895
<b>Total Cost of Sales</b>	<b>\$ 68,024</b>	<b>\$ 69,089</b>	<b>\$ (1,065)</b>	<b>\$ (4,645)</b>	<b>\$ 132,710</b>	<b>\$ 137,355</b>	<b>\$ (4,645)</b>	<b>\$ 1,928,225</b>	<b>\$ 68,024</b>	<b>\$ 67,733</b>	<b>\$ 291</b>	<b>\$ 132,710</b>	<b>\$ 130,366</b>	<b>\$ 2,344</b>	<b>\$ 1,928,225</b>	<b>\$ 68,024</b>	<b>\$ 67,733</b>	<b>\$ 291</b>	<b>\$ 132,710</b>	<b>\$ 130,366</b>	<b>\$ 2,344</b>	<b>\$ 1,928,225</b>
<b>Gross Profit/(Loss)</b>	<b>\$ (34,557)</b>	<b>\$ (6,885)</b>	<b>\$ (27,671)</b>	<b>\$ (920)</b>	<b>\$ (41,333)</b>	<b>\$ (40,414)</b>	<b>\$ (920)</b>	<b>\$ 837,602</b>	<b>\$ (34,557)</b>	<b>\$ (29,322)</b>	<b>\$ (5,234)</b>	<b>\$ (41,333)</b>	<b>\$ (6,268)</b>	<b>\$ (35,066)</b>	<b>\$ 837,602</b>	<b>\$ (34,557)</b>	<b>\$ (29,322)</b>	<b>\$ (5,234)</b>	<b>\$ (41,333)</b>	<b>\$ (6,268)</b>	<b>\$ (35,066)</b>	<b>\$ 837,602</b>
<b>GENERAL AND ADMINISTRATIVE</b>																						
Operating Income/(Loss)	\$ 37,913	\$ 44,651	\$ (6,738)	\$ (13,610)	\$ 81,742	\$ 95,352	\$ (13,610)	\$ 585,999	\$ 37,913	\$ 48,579	\$ (10,666)	\$ 81,742	\$ 79,372	\$ 2,370	\$ 585,999	\$ 37,913	\$ 48,579	\$ (10,666)	\$ 81,742	\$ 79,372	\$ 2,370	\$ 585,999
Net Income/(Loss) before Depreciation	\$ (72,470)	\$ (51,536)	\$ (20,933)	\$ 12,691	\$ (123,075)	\$ (135,766)	\$ 12,691	\$ 251,603	\$ (72,470)	\$ (77,901)	\$ 5,432	\$ (123,075)	\$ (85,640)	\$ (37,435)	\$ 251,603	\$ (72,470)	\$ (77,901)	\$ 5,432	\$ (123,075)	\$ (85,640)	\$ (37,435)	\$ 251,603
Property Tax Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (248,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (248,000)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (248,000)
Gain on Sale of Fixed Assets	\$ (2)	\$ -	\$ (2)	\$ 4,351	\$ 4,351	\$ -	\$ 4,351	\$ -	\$ (2)	\$ (2)	\$ -	\$ 4,351	\$ 4,351	\$ -	\$ -	\$ (2)	\$ (2)	\$ -	\$ 4,351	\$ 4,351	\$ -	\$ -
<b>Net Income/(Loss) before Depreciation</b>	<b>\$ (72,472)</b>	<b>\$ (51,536)</b>	<b>\$ (20,935)</b>	<b>\$ 17,042</b>	<b>\$ (118,724)</b>	<b>\$ (135,766)</b>	<b>\$ 17,042</b>	<b>\$ 53,603</b>	<b>\$ (72,472)</b>	<b>\$ (77,903)</b>	<b>\$ 5,432</b>	<b>\$ (118,724)</b>	<b>\$ (81,289)</b>	<b>\$ (37,435)</b>	<b>\$ 53,603</b>	<b>\$ (72,472)</b>	<b>\$ (77,903)</b>	<b>\$ 5,432</b>	<b>\$ (118,724)</b>	<b>\$ (81,289)</b>	<b>\$ (37,435)</b>	<b>\$ 53,603</b>
Depreciation	\$ 10,211	\$ 10,210	\$ 0	\$ 1	\$ 20,422	\$ 20,421	\$ 1	\$ 122,525	\$ 10,211	\$ 10,211	\$ -	\$ 20,422	\$ 20,422	\$ -	\$ 122,525	\$ 10,211	\$ 10,211	\$ -	\$ 20,422	\$ 20,422	\$ -	\$ 122,525
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 514,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 514,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 514,000
<b>Net Income/(Loss)</b>	<b>\$ (82,682)</b>	<b>\$ (61,747)</b>	<b>\$ (20,936)</b>	<b>\$ 17,041</b>	<b>\$ (139,146)</b>	<b>\$ (156,187)</b>	<b>\$ 17,041</b>	<b>\$ (513,292)</b>	<b>\$ (82,682)</b>	<b>\$ (68,114)</b>	<b>\$ 5,432</b>	<b>\$ (139,146)</b>	<b>\$ (101,710)</b>	<b>\$ (37,435)</b>	<b>\$ (513,292)</b>	<b>\$ (82,682)</b>	<b>\$ (68,114)</b>	<b>\$ 5,432</b>	<b>\$ (139,146)</b>	<b>\$ (101,710)</b>	<b>\$ (37,435)</b>	<b>\$ (513,292)</b>

**DuPAGE AIRPORT AUTHORITY  
ANNUAL AND REGULAR BOARD MEETING  
Wednesday, January 15, 2014**

---

Prior to the start of the Regular and Annual Board Meeting Commissioner Dayle Gillett was honored in a brief ceremony announcing she would be stepping down from the DuPage Airport Authority Board of Commissioners, effective January 31, 2014. Commissioner Gillett has been a dedicated member of the Board of Commissioners for 19 years. DuPage County Board Chairman Dan Cronin honored Commissioner Gillett with comments and a presentation. On behalf of the Airport Authority Board and Staff, Executive Director David Bird offered remarks and a presentation. Commissioner Gillett then reflected upon her tenure with the Airport Authority Board of Commissioners and thanked all who had participated with her.

The Regular and Annual Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room; Wednesday, January 15, 2014. Chairman Davis called the meeting to order at 3:35 p.m. and a quorum was present for the meeting.

**Commissioners Present:** Chavez, Davis, Donnelly, Gillett, Gorski, Huizenga, LaMantia, Posch.

**Commissioners Absent:** None

**DuPage Airport Authority Staff Present:** David Bird, Executive Director; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; John Schlaman, General Manager Prairie Landing Golf Club; Dan Barna, Procurement Manager; Anna Normoyle, Marketing Coordinator; Pamela Miller, Executive Assistant and Board Liaison.

**Others in Attendance:** Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Vonic, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly and Ed Harrington, CenterPoint Properties.

**Members of the Press:** None

**PUBLIC COMMENT**

None

**RECESS REGULAR MEETING AND CONVENE THE ANNUAL MEETING**

A **MOTION** was made by Commissioner Gorski to recess the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The motion was seconded by Commissioner Posch and passed by roll call vote (8-0). The Regular meeting was recessed at 3:37 p.m. and the Annual Meeting was immediately convened. Upon roll call there was a quorum present for this portion of the meeting.

**ELECTION OF OFFICERS FOR THE 2014 FISCAL YEAR**

Commissioner Gillett made a **MOTION** to nominate the following slate of officers for the DuPage Airport Authority Board of Commissioners:

Stephen L. Davis as Chairman; Gerald M. Gorski as Vice Chairman; Peter H. Huizenga as Treasurer; Gina R. LaMantia as Secretary; Patrick Hoard as Assistant Treasurer and Mark Doles as Assistant Secretary.

Commissioner Gillett's **motion was seconded** by Commissioner Donnelly. Chairman Davis asked if there are other nominations and there were none; nominations were closed. The motion to elect the Slate of Officers as presented was passed unanimously by roll call vote (8-0).

#### **REVIEW OF COMMITTEE ASSIGNMENTS**

Chairman Davis stated that committee assignments had been reviewed with each Commissioner and added he will be glad to discuss any further changes as needed. He continued that the Committees are where the "heavy lifting" for the Board's decisions are handled and they are important and doing a tremendous job. Discussion continued regarding specific assignments:

*Finance, Budget and Audit Committee;* Commissioner Huizenga will continue as Chair with Commissioner Donnelly and Commissioner Posch. There are two open positions for this committee.

*Capital Development, Leasing and Customer Fees;* Commissioner Gorski will continue as Chair with Commissioners LaMantia, Chavez and Posch.

*Internal Policy and Compliance Committee;* Commissioner LaMantia is appointed as Chair with Commissioners Chavez, Gorski and Posch.

*Golf Committee;* Commissioner Donnelly will continue as Chair with Commissioners Huizenga and Gorski. There is one open position for this committee.

#### **APPROVAL OF 2014 MEETING CALENDAR**

Chairman Davis stated that he feels the meeting schedule as presented with six meetings per year has worked very well and should continue. He asked that Board Members take an opportunity to look through the dates and advise if there are any needed adjustments. Chairman Davis continued that a Special Meetings can be scheduled as needed to address any important matter.

Commissioner Gorski made a **MOTION** to approve the 2014 board and Committee Meeting Calendar. Commissioner LaMantia **seconded the** motion and the motion was passed unanimously by roll call vote (8-0).

A **MOTION** was made by Commissioner Huizenga to adjourn the Annual Board Meeting; the **motion was seconded** by Commissioner Gorski. By roll call vote, the motion was passed and the Annual Board Meeting adjourned at 3:44 p.m. The Regular Board Meeting was immediately reconvened.

#### **DIRECTOR'S REPORT**

Executive Director Bird discussed the monthly operating statistics for November and December 2013: November 1, 2013: 100 LL Fuel sales were down just over 16% and Jet A fuel sales were up by 2 %. December 100LL fuel sales were down 15% due largely to extreme weather and Jet A fuel sales were up slightly. Year-To-Date Jet A fuel sales were down 6.8% and 100 LL was up slightly for 2012. During 2012 there were some large events; NATO Summit and the Ryder Cup Tournament and without these significant events fuel sales would be essentially flat for year to year comparison. All reliever airports are showing reductions as a result of weather impact.

Airport Projects are in the final stages of completion:

*Airfield Rescue and Fire Fighting (ARFF) Station* is essentially completed pending a final walkthrough. It is very well designed and in a visible location on the airfield just outside the Flight Center Building.

*Curtain Wall Replacement* is essentially completed. Very good contractor and a very impressive project. Finished on time, in difficult weather conditions and under budget. *Carpet installation and painting* for

the second and third floors of the Flight Center Building is nearing completion. This has been a challenging project but the contractor has done a very good job.

Executive Director Bird stated that now that construction is completed, professional photographers will be taking shots of the new renovations and staff will be working with Serafin to developing marketing materials to undertake a huge marketing blitz to industry users. He added that more information and details regarding the focus of the marketing program will be shared at the next meeting.

Executive Director Bird stated that staff is continuing lobbying efforts with the National Business Aviation Association (NBAA) to bring their Regional Forum in 2015 to DuPage. He continued that the advance team for planning the 2015 Forum has visited the Airport and is interested but also advised it is necessary that this Forum be held locations around the region.

There have been *weather challenges* and snow crew and line service staff have worked hard to continue to provide the high level of service for users of this facility.

Discussion occurred on a potential new tenant for the airfield and more details will be provided at future meetings.

#### **REVIEW OF FINANCIAL STATEMENTS**

Executive Director Bird asked Patrick Hoard to provide a review of the Financial Statements and discussion followed. Mr. Hoard also advised that the auditing firm of Sikitch has begun their preliminary work for the 2013 audit; they have expressed no concerns or issues with the businesses up to this point. Sikitch representatives will return near the end of February for completion of the audit process. Discussion followed.

#### **REPORT OF COMMITTEES**

##### **Internal Policy and Compliance Committee:**

Commissioner Gillett advised that the Internal Policy and Compliance Committee has been conducting interviews with candidates to handle the Human Resources legal services for the Airport Authority. As discussed previously Jim Spizzo with the firm of Veddar Price has handled the Airport Authority's Human Resources (HR) legal work for many years and is now retired. Commissioner Gillett advised that the Policy Committee has interviewed three individuals from three different firms and will recommend for Board approval Kevin Cloutier from the firm of ShepherdMullin to provide these HR legal services. This resolution appears on the consent agenda.

##### **Finance, Budget and Audit Committee:**

Commissioner Huizenga advised that the Finance Committee met earlier in the day and considered Agenda Items 7.b. through 7.e. and is recommending Board approval for all items. He related that one item on agenda that the committee did not take a position on was discussion on abating of the Property Tax Levy for taxes collected in 2013 and paid in 2014. He stated that the committee felt this to be an issue for the full Board to discuss. He continued that the Financials Statements were reviewed were presented to the Board.

##### **Golf Committee:**

Commissioner Donnelly stated that the Golf Committee did not meet prior to the Board Meeting. He commented that he had met with John Schlaman and reviewed the projects upcoming at the golf course; bunker renovations and signage; new carpet installation and banquets and outings that have been scheduled for 2014. Discussion continued briefly.

**Capital Development, Leasing and Customer Fees:**

Commissioner Gorski reported the Capital Development Committee met earlier in the afternoon with all members present. The committee unanimously recommended for board approval two items on the Consent Agenda 7.f. and 7.g. He continued that under the New Business portion of the Agenda, item 9 d, relating to a hangar and office lease amendment is also recommended for Board approval.

**DuPage Business Center:**

Ed Harrington reported that CenterPoint's agreement with Jones Lang LaSalle has been extended through June 2014. He continued that CenterPoint is now working with the new tenant at the data storage building to secure needed permits. This new tenant is in the process of the build out with completion anticipated in June. He commented that it is very good to see the activity there and to see dollars being spent on this build out. He also related that an RFP is out for a \$70,000 build to suit, lease and sale at South Fabian; discussion followed.

**CONSENT AGENDA**

Chairman Davis advised that the Consent Agenda consists of items that have been reviewed by the respective committees and recommended for Board approval. He continued that if any Board Member has concerns, items can be pulled from the Consent Agenda for discussion under the **NEW BUSINESS** portion of the meeting.

There were no objections stated and a **MOTION** was made by Commissioner Gorski for approval of the Consent Agenda Items 7.a. through 7.g. This motion was seconded by Commissioner Donnelly and passed by roll call vote (8-0).

The consent agenda included the September 18, 2013 Regular Board Meeting Minutes; November 20, 2013 Regular Board Meeting Minutes; October 29, 2013 Internal Policy and Compliance Committee Minutes; November 11, 2013 Special Internal Policy and Compliance Committee Meeting; November 20, 2013 Finance Committee Meeting Minutes and the following resolutions:

*Resolution 2014-1805; Resolution Approving the Use of Outside Attorneys for the Year 2014.*

*Resolution 2014-1806; Authorizing Execution of a Contract with Serafin and Associates Inc. for Marketing and Communications Services.*

*Resolution 2014-1807; Authorizing the Execution of a Change Order with Maclyn Group for Website Development Services.*

*Resolution 2014-1808; Authorizing Tradition Energy to Provide Energy Broker Consulting Services.*

*Resolution 2014-1809; Authorizing the Execution of a Task Order with CH2M Hill for Program Management Services.*

*Resolution 2014-1811; Authorizing the Execution of an Amendment to an Agreement for Design Phase Engineering Services from Crawford, Murphy and Tilly, Inc. for the Project: Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 150'.*

**OLD BUSINESS**

None

**NEW BUSINESS**

**Proposed Ordinance 2014-270; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2014 and Ending December 31, 2014.**

Executive Director Bird stated that the 2014 Tentative Budget and Appropriations was submitted to the DuPage County Chairman's Office for review on December 3, 2013 and no questions or comments have been received and a Public Hearing was held on January 13, 2014. The Airport Authority has met all its statutory obligations and the 2014 Budget and Appropriations was recommended to the Board for final approval.

A **MOTION** was made by Commissioner Huizenga to approve Proposed Ordinance 2014-270; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2014 and Ending December 31, 2014. The **motion was seconded** by Commissioner Chavez and was passed by roll call vote (8-0).

**Discussion of Abating Levy of Taxes for the Fiscal Year January 1, 2013 through December 31, 2013.**

Executive Director Bird advised that Abatement of the Property Tax Levy, for taxes collected in 2013 to be paid in 2014 will be brought before the Board for passage at the March 19 Meeting. He continued that Mr. Hoard had produced a cash flow report to be utilized as a tracking tool for capital projects upcoming and provided a handout for discussion. Mr. Hoard stated that the abatement for FY 2014 is included in the Budget and Appropriations Ordinance.

**Proposed Ordinance 2014-271; An Ordinance of the DuPage Airport Authority Promulgating Regulations under the Freedom of Information Act.**

Executive Director Bird advised that each year as required by statute the Airport Authority passes an Ordinance establishing regulations under the Freedom of Information Act. The Airport Authority receives several requests under the FOIA Act each year and responds to these request within the five (5) business days as required by statute. Discussion followed; staff and the Finance Committee recommended Board approval.

A **MOTION** was made by Commissioner Gorski to approve Proposed Ordinance 2014-271; An Ordinance of the DuPage Airport Authority Promulgating Regulations under the Freedom of Information Act. The **motion was seconded** by Commissioner Thompson and was passed by roll call vote (8-0).

**Proposed Resolution 2014-1812; Ratifying the Execution of a First Amendment to Hangar Lease and Office Lease, Mutual Release and Settlement Agreement and New SASO Agreement with Mukenschnabl, Inc.**

Mark Doles advised that this matter was first brought to the Board in Executive Session at the November 20, 2013 Board Meeting for a tenant that has been on the airfield for more than thirty years. Mr. Doles discussed the terms of this proposed amendment to the Hangar and Office Lease Agreement. Discussion followed. The Capital Development Committee considered this proposed resolution at their earlier committee meeting and along with staff recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2014-1812; Ratifying the Execution of a First Amendment to Hangar Lease and Office Lease, Mutual Release and Settlement Agreement and New SASO Agreement with Mukenschnabl, Inc. The **motion was seconded** by Commissioner Chavez and was passed by roll call vote (8-0).

**RECESS TO EXECUTIVE SESSION**

There was no Executive Session held.

**OTHER BUSINESS**

None

A **MOTION** was made by Commissioner Gorski to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Posch and was passed unanimously by voice vote; the meeting was adjourned at 4:50 p.m.

---

**Stephen L. Davis**  
Chairman

(ATTEST)

---

**Gina R. LaMantia**  
Secretary

**DUPAGE AIRPORT AUTHORITY  
FINANCE, BUDGET AND AUDIT COMMITTEE  
WEDNESDAY, JANUARY 15, 2014**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room, on Wednesday, January 15, 2014. Huizenga called the meeting to order at 1:04 p.m.

**Commissioners Present:** Donnelly, Huizenga, Posch.

**Commissioners Absent:** None

**DuPage Airport Authority Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; Dan Barna, Procurement Manager; Pam Miller, Executive Assistant and Board Liaison.

**Others:** None.

**OLD BUSINESS**

None

**NEW BUSINESS**

**REVIEW OF FINANCIAL STATEMENTS**

Patrick Hoard reviewed the December 2013 pre-audited financial statements:

Operating Revenues for Airport Operations increased 3% from 2012; Flight Center Revenues decreased 5% and Prairie Landing Golf Course Revenues decreased 5% from 2012. Overall Year-to-Date Operating Revenues decreased 3% from 2012. Operating Expenses overall decreased 5% from 2012; Airport Operations Expenses were down 1%, Flight Center Expenses down 8% and Prairie Landing Golf Club Expenses down 5% from 2012. Mr. Hoard stated that overall the Airport is "breaking even" for yearend 2013. Mr. Hoard then continued to review the remaining financial statements; Capital Development Programs, Major Maintenance and Adjustment for Non-Cash Activities. Mr. Hoard stated that the firm of Sikich is now in the auditing process for 2013 and has reported they are pleased with their findings to this point. He continued that from an accounting standpoint all is going smoothly and Sikich will return to the Airport in late February for completion of the 2013 Audit. Mr. Hoard added that the final Audited Financials will be presented to the Board at the May meeting. The Aged Receivables Report was also provided for review; discussion continued.

**Proposed Ordinance 2014-270; Adopting the Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2014 and Ending December 31, 2014.**

Executive Director Bird asked Patrick Hoard to address the 2014 Budget and Appropriations. He advised the Tentative Budget was approved at the November Board Meeting and was submitted to the DuPage County Board Chairman on December 3, 2013. He continued that no comments or questions from the Chairman or his staff have been received. Mr. Hoard added that the Public Hearing as required by statute was held on January 13, 2014 and there were no members of the Public in attendance. Mr. Hoard advised that not adjustments had been made to the Budget since the Finance Committee's last review. Discussion followed and staff recommended approval.



A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Ordinance 2014-270; Adopting the Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2014 and Ending December 31, 2014. The motion was seconded by Commissioner Posch and was unanimously passed by roll call vote (3-0).

**Discussion of Abating Levy of Taxes for the Fiscal Year January 1, 2013 through December 31, 2013.**

Chairman Huizenga stated that since no action is required by the committee regarding this agenda item, discussion will be deferred to be further addressed at the Board meeting level.

**Proposed Ordinance 2014- 271; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act.**

Executive Director Bird stated that each year, as required by statute establishing regulations under the Freedom of Information Act, this Ordinance is brought to the Board for passage. He continued that any changes that are referenced in the statute have been included in the new Ordinance and the current FOIA Officers for the Airport Authority will remain the same, Pamela Miller and Diane DeWitte. Discussion continued Staff recommended Board approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Ordinance 2014-271; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act. The motion was seconded by Commissioner Posch and was unanimously passed by roll call vote (3-0).

**Proposed Resolution 2014-1805; Resolution Approving the Use of Outside Attorneys for the Year 2014.**

Executive Director Bird advised that each year the Board is asked to approve the use of outside attorneys utilized for the Airport Authority's legal services. He continued that staff is very pleased to continue with representation by the firm of Schirott, Luetkehans and Garner and their rates are reasonable and competitive. Executive Director Bird stated that after interviews were conducted with three separate legal firms, the Internal Policy and Compliance Committee recommended ShephardMullin to handle Human Resources legal services for the Airport Authority. Discussion followed and staff recommended approval of this proposed resolution.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1805; Resolution Approving the Use of Outside Attorneys for the Year 2014. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

**Proposed Resolution 2014-1806; Authorizing the Execution of a Contract with Serafin and Associates Inc. for Marketing and Communications Services.**

Executive Director Bird advised this resolution will authorize the yearly agreement with Serafin and Associates to be continued; this will be the final year of the two year option for this agreement and the Airport Authority will then solicit Request for Proposals for 2015. Executive Director Bird stated the Airport Authority has shared a great working relationship with Serafin and they have done an excellent job. Discussion continued and staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1806; Authorizing the Execution of a Contract with Serafin and Associates Inc.

form Marketing and Communications Services. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

**Proposed Resolution 2014-1807; Authorizing the Execution of a Change Order with Maclyn Group for Website Development Services.**

Dan Barna explained that in 2013 the Board authorized a contract with the Maclyn Group to develop three websites; the Airport Authority, Flight Center and Prairie Landing Golf Club. He continued that this resolution will authorize an amendment to this contract allowing the addition of crucial tools needed by to staff to make the procurement process more efficient and to improve website access for commissioners, employees and tenants. He proceeded to review the scope of work required and the costs associated with this change order. Mr. Barna stated that the websites for the Airport Authority and for the Flight Center are still anticipated to launch by mid-March; Prairie Landing's website will be launched later in the year. Discussion followed and staff recommended Board approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1807; Authorizing the Execution of a Change Order with Maclyn Group for Website Development Services. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

**Proposed Resolution 2014-1808; Authorizing Tradition Energy to Provide Energy Broker Consulting Services.**

Dan Barna advised that the Airport Authority has utilized deregulated energy since 2007 and now would like to explore other opportunities for energy cost savings. The Airport Authority would like to utilize a consultant to assist with procurement of energy by preparing documents for Request for Proposals, evaluating these proposals and analyzing market conditions. Mr. Barna advised that the existing contract with Integrys expires April 1, 2014 and staff is requesting authorization to utilize Tradition Energy to provide these consulting services for procuring energy. Mr. Barna outlined the scope of the services to be provided and the costs associated. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1808; Authorizing Tradition Energy to Provide Energy Broker Consulting Services. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

**Other Business**

None.

A **MOTION** was made by Commissioner Donnelly to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Huizenga and was passed unanimously by voice vote. The meeting adjourned at 2:00 p.m.

---

**Peter H. Huizenga, Chairman**  
**Finance, Budget and Audit Committee**

**DuPAGE AIRPORT AUTHORITY  
INTERNAL POLICY AND COMPLIANCE COMMITTEE**

**Wednesday, January 8, 2014**

DuPage Airport Authority  
Flight Center Building  
2700 International Drive  
West Chicago, Illinois 60185

The Internal Policy and Compliance Committee of the DuPage Airport Authority Board of Commissioners convened at the DuPage Airport Authority Flight Center Building, 2700 International Drive, West Chicago, Illinois on Wednesday, January 8, 2014. Chairwoman Gillett called the meeting to order at 4:00 p.m. and a quorum was present for the meeting.

***Commissioners Present:*** Gillett, LaMantia

***Absent:*** None

***DAA Staff Present:*** Executive Director David Bird; Pam Miller, Executive Assistant and Board Liaison.

***Others in Attendance:*** Phil Luetkehans, Attorney; Larry Eppley, SheppardMullin; Kevin Cloutier, SheppardMullin. Alisa Arnoff, Scalabrino & Arnoff, LLP, attended by conference call.

***Members of the Press:*** None

**NEW BUSINESS**

**Interview Candidates to Represent the DuPage Airport Authority as Legal Counsel for Human Resources Matters.**

Chairwoman Gillett advised the Internal Policy and Compliance Committee is in search of legal counsel to represent the DuPage Airport Authority in human resources matters. She explained that previous counsel from the firm of Veddar Price had retired. There were two firms represented at the committee meeting to be interviewed; Alisa Arnoff of Scalabrino & Arnoff, LLP and Kevin Cloutier of SheppardMullin.

Alisa Arnoff was the first interview to be conducted and she was present for the interview via conference call.

Chairwoman Gillett introduced the committee members, staff and legal counsel present for this interview and asked that Ms. Arnoff begin by describing her experience in the area of Human Resources. Ms. Arnoff proceeded provide background information and her employment history. Discussion occurred and Ms. Arnoff agreed to provide a summary of her rates and a flat fee package for the committee's reference.

Chairwoman Gillett invited the next firm to introduce themselves; Kevin Cloutier of the firm SheppardMullin. Mr. Cloutier proceeded to summarize his experience in human resources legal services. He provided background information and his employment

history. Discussion occurred and Mr. Cloutier advised he would provide his hourly rates and flat fee package rates for the committee's reference.

Chairwoman Gillett advised that the committee would make a final decision after the proposed rates are received from each of the firms and a recommendation would be made to the Board at the meeting on January 15.

**OTHER BUSINESS**

None

A **MOTION** was made by Commissioner LaMantia to adjourn the Internal Policy and Compliance Committee Meeting. The **motion was seconded** by Commissioner Gillett and was passed unanimously by voice vote. The meeting adjourned at 4:55 p.m.

---

**Gina LaMantia, Chair**  
**Internal Policy and Compliance Committee**

---

**Dayle Gillett, Former Chair**  
**Internal Policy and Compliance Committee**

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, NOVEMBER 20, 2013**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room on Wednesday, November 20, 2013. Committee Chairman Gorski called the meeting to order at 2:10 p.m. and a quorum was present.

**Commissioners Present:** Chavez, Gorski, LaMantia, Thompson.

**Absent:** None

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; Dan Barna, Procurement Manager; Pam Miller, Executive Assistant and Board Liaison.

**Others:** Phil Luetkehans, Schirott, Luetkehans and Garner, LLP; Michael Vonic, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly; Steve Moulton, Burns & McDonnell.

**Press:** None

**CAPITAL DEVELOPMENT  
OLD BUSINESS**

Executive Director Bird reported that Michael Vonic of CH2M Hill would present a method whereby easements for the Airport Authority and Business Center can be surveyed using Google Earth and can be accomplished at minimal costs for only collecting data. Mr. Vonic demonstrated the concept and discussion followed.

**NEW BUSINESS**

**Proposed Resolution 2013-1794; Authorizing the Execution of a Non-Federal Reimbursable Agreement with the Department of Transportation Federal Aviation Administration Related to the Project to Widen Runway 2L/20R.**

Executive Director Bird advised that the Airport Authority is now in the final phase of design for widening Runway 2L/20R. He continued that the project is anticipated to go out for bid in February 2014 and that one of the last pieces necessary to get the project moving forward is the FAA moving some of the visual NAVAIDS to another location and this reimbursable agreement will accomplish this. Executive Director Bird reviewed the scope of the agreement and discussion followed. Staff recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1794; Authorizing the Execution of a Non-Federal Reimbursable Agreement with the Department of Transportation Federal Aviation Administration Related to the Project to Widen Runway 2L/20R. The motion was seconded by Commissioner Thompson and was passed by roll call vote (4-0).

**Proposed Resolution 2013-1795; Authorizing the Execution of Task Order No. 002R Under the Master Agreement with Kluber, Inc. for the Project; Partial Conversion of General Lighting System at the Flight Center Building.**

Byron Miller advised that the Flight Center building is approaching 20 years old and the existing light fixtures are the originals using T-10 bulbs; these bulbs are being phased out and within the next few years will no longer be available. He continued that in the 2014 Capital Budget \$229,000 was included for replacement of these light fixtures and ceiling tiles. The replacement fixtures will be more energy efficient and will qualify the Airport Authority for an energy rebate.

Mr. Miller advised that Kluber Architects and Engineers, the Airport Authority's consultant, provided a proposal for design services to write the bid specifications and review the bids received for this project. Kluber provided a not to exceed proposal for this project; Mr. Miller further reviewed the scope of this project and the costs involved. Discussion followed and Commissioner LaMantia recommended that action be deferred for this proposed resolution pending further review. All Committee Members agreed.

**Proposed Resolution 2013-1798; Authorizing the Execution of Task Order No. 14 Under the General Engineering Services Agreement with CH2M Hill for the Project to Route, Seal and Patch Flight Center Apron Phase II.**

Byron Miller reviewed this project stating that most of the apron pavement is approaching 22 years old and is showing age. He continued that Phase I of the Flight Center Apron joint repairs was done earlier this year and Phase II will complete the remaining portion of the Flight Center Apron. Mr. Miller added that the Airport Authority's general engineering consultant, CH2M Hill provided a fee proposal for preparing construction plans and to assist the Airport Authority in obtaining bids for award of this project; Mr. Miller reviewed the scope of the project and the costs involved. Discussion followed and staff recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1798; Authorizing the Execution of Task Order No. 14 Under the General Engineering Services Agreement with CH2M Hill for the Project to Route, Seal and Patch Flight Center Apron Phase II. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0).

**Proposed Resolution 2013-1799; Authorizing the Execution of Task Order No. 15 Under the General Engineering Services Agreement with CH2M Hill for the Project to Route, Seal and Patch Taxiway C and Runway 2L/20R Pavement.**

Mr. Miller advised this is the same type of project as review for pavement repair to be done on Taxiway C and Runway 2L/20R as most of this pavement is also 20 years old and in need of some repairs to extend its useful life. He continued that CH2M Hill provided a fee proposal for this preparing construction plans and assisting with the bidding process. Mr. Miller reviewed the scope of this project and the costs involved and advised that staff recommends Board approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1799; Authorizing the Execution of Task Order No. 15 Under the General Engineering Services Agreement with CH2M Hill for the Project to Route, Seal and Patch Taxiway C and Runway 2L/20R Pavement. The motion was seconded by Commissioner Thompson and was passed by roll call vote (4-0).

**LEASING AND CUSTOMER FEES  
OLD BUSINESS**

**Proposed Resolution 2013-1783; Authorizing the Execution of a License Agreement with the DuPage Business Center Property Owners Association.**

Attorney Luetkehans advised that at the September Board Meeting Resolution 2013-1782 was passed authorizing a number of personal property items located within the DuPage Business Center to be conveyed to the Owners Association. These items are located within the right of way dedicated to the City of West Chicago. The Association will also need the right of enter the right of way to maintain the property and this license agreement authorizes this action. Discussion followed and Attorney Luetkehans recommended Board approval.

A **MOTION** was made by Commissioner Thompson to recommend Board approval for Proposed Resolution 2013-1783; Authorizing the Execution of a License Agreement with the DuPage Business Center Property Owners Association. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0).

**Proposed Resolution 2013-1785; Rescinding Resolution 2013-1781; Declaring Certain Real Property Surplus and Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Property.**

Attorney Luetkehans continued by explaining that at the September Board Meeting a Resolution was passed declaring the ponds located in the DuPage Business Center to be surplus property and authorizing publication of a notice requesting offers to purchase the ponds. He continued that with further research it was determined the ponds were specifically excepted from, the FAA land release in the Business Center and the Airport Authority cannot convey title to the ponds thus requiring this resolution to be rescinded. Discussion followed. Attorney Luetkehans recommended Board approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1785; Rescinding Resolution 2013-1781; Declaring Certain Real Property Surplus and Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Property. The motion was seconded by Commissioner Thompson and was passed by roll call vote (4-0).

**Proposed Resolution 2013-1803; Authorizing the Execution of an Easement Agreement with the DuPage Business Center Property Owners Association.**

Attorney Luetkehans continued to explain that since the ponds cannot be granted to the Business Owner's Association, another means is needed to allow for development of the Business Center and to utilize the ponds for drainage. He continued that this proposed easement agreement with the Business Center Property Owners Association reserves the Airport Authority's right to maintain the ponds and ensure the ponds are properly maintained. He continued to further review the terms of the easement agreement. Discussion followed and Commissioner Gorski made the following modification:

New paragraph 2:

**2. Easement and Use.** *Grantor hereby grants to Grantee a non-exclusive easement on, over, under and/or across the Easement Areas for use only as common storm water retention and detention as part of the Common Areas and Amenities of the DuPage Business Center, as those terms are defined in the permitting and regulations, including but not limited to any storm water regulations that may be applicable to the easement Areas and the ponds located therein. Grantor shall have the right to control limit or regulate the use of said Easement Areas by Grantee, any Lot Owner or Member of Grantee, to insure that the Easement Areas are in compliance with all local, municipal, county, state and federal permitting and regulations, including but not limited to any storm water regulations that may be applicable to the Easement Areas and the ponds located therein. Any proposed use of the Easement Areas must be approved by Grantor in advance of said use.*

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1785; Rescinding Resolution 2013-1781; Declaring Certain Real Property Surplus and Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Property as modified. The motion was seconded by Commissioner Thompson and was passed by roll call vote (4-0).

**Proposed Resolution 2013-1784; Rescinding Resolution 2013-1782 and Declaring Certain Real Property Surplus and Authorizing the Transfer of Property.**

Attorney Luetkehans stated that as previously discussed, at the September Board Meeting the Authority approved Resolution 2013-1782 which authorized the transfer of a number of personal property items located within the Business Center including the pond aerators and pumps. He continued that since the Authority will not convey the ponds to the association, the pond pumps and aerators should not be conveyed to the Association but retained by the Airport Authority. Attorney Luetkehans stated that Resolution 2013-1784 will rescind resolution 2013-1882 and authorize conveyance of all the items listed except for the pond aerators and pumps. Attorney Luetkehans recommended Board approval. Discussion continued briefly.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1784; Rescinding Resolution 2013-1782 and Declaring Certain Real Property Surplus and Authorizing the Transfer of Property. The motion was seconded by Commissioner Thompson and was passed by roll call vote (4-0).

**Proposed Resolution 2013-1800; Authorizing the Execution of a Cash Farm Lease Agreement for 361 Acres with Henry Harvell.**

Dan Barna reviewed this proposed resolution stated that the Airport Authority currently contracts for hay crop farming for approximately 325 acres of land located in the DuPage Business Park. He discussed the previous crops planted and the amount of yield that was provided and advised that upon review staff has determined that 361 acres will now be available for farming and additional crops of alfalfa, soybean or wheat would be allowed for planting. He also added that a three year cash farm lease is proposed to

increase farm revenues received from this land. Mr. Barna discussed the terms of this three year Cash farm lease and staff recommended Board approval and discussion occurred.

A **MOTION** was made by Commissioner Thompson to recommend Board approval for Proposed Resolution 2013-1800; Authorizing the Execution of a Cash Farm lease Agreement for 361 Acres with Henry Harvell. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0).

**RECESS TO EXECUTIVE SESSION**

None

**OTHER BUSINESS**

None

Commissioner Thompson made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Chavez and was unanimously passed by voice vote. The meeting was adjourned at 2:50 p.m.

**Gerald M. Gorski, Chairman  
Capital Development, Leasing and Customer Fees Committee**



**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, JANUARY 15, 2015**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room on Wednesday, January 15, 2014. Committee Chairman Gorski called the meeting to order at 2:02 p.m. and a quorum was present.

**Commissioners Present:** Chavez, Gorski, LaMantia, Posch.

**Absent:** None

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; Dan Barna, Procurement Manager; Pam Miller, Executive Assistant and Board Liaison.

**Others:** Phil Luetkehans, Schirott, Luetkehans and Garner, LLP; Michael Vonic, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly.

**Press:** None

**CAPITAL DEVELOPMENT  
OLD BUSINESS**

Executive Director Bird provided a project update. He advised that the Airport Authority is in the final stages of design phase for the project to widen the Primary Runway 2L 20R. He continued that Attorney Luetkehans will be meeting with staff, Michael Vonic of CH2M Hill and Dan Pape of Crawford, Murphy and Tilly to complete the front end documents; the project will go out to bid later in January and is anticipated for completion in 2014. Discussion regarding this runway project continued briefly. Executive Director Bird also advised that staff has included in the 2014 Budget funds for construction of a transient hangar which will be discussed in detail later in this meeting. He continued that the Aircraft Rescue and Fire Fighting Station (ARFF Station) is nearly ready to be occupied. Discussion followed.

**NEW BUSINESS**

**Proposed Resolution 2014-1809; Authorizing the Execution of a Task Order with CH2M Hill for Program Management Services.**

Executive Director Bird advised that the Airport Authority has a very aggressive capital improvement plan and one of the areas of expertise that is not present on staff is a professional engineer to assist in contract administration for these capital improvement projects and to ensure that funds are expended in the most efficient manner possible. He continued that having a program manager on staff is typical for airports however contracting for this position to assist staff is a much better method and will allow for evaluation each year for continuing these services. Discussion occurred and staff recommended approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2014-1809; authorizing the Execution of a Task Order with CH2M Hill for Program Management Services. The motion was seconded by Commissioner Posch and was passed by roll call vote (4-0).

**Proposed Resolution 2014-1811; Authorizing the Execution of an Amendment to an Agreement for Design Phase Engineering Services from Crawford, Murphy & Tilly, Inc. for the Project: Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 150’.**

Byron Miller advised this will be the second amendment to the Engineering Services Agreement with Crawford, Murphy & Tilly for Design Phase Services. He continued that the Airport Authority is in the Design Phase for widening, rehabilitating, strengthening Runway 2L/20R and on December 10, 2008 the Board approved an agreement with Crawford, Murphy and Tilly to provide Design Phase Services. He continued that following the submittal of the Preliminary 80% documents there were additional items of work that were added to the scope of work. Mr. Miller reviewed the additional scope of work needed for this phase of the project and the costs involved. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2014-1811; Authorizing the Execution of an Amendment to an Agreement for Design Phase Engineering Services from Crawford, Murphy & Tilly, Inc. for the Project: Rehabilitate Runway 2L/20R and Taxiway W – Phase 1 Widen to 150'. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0).

#### **LEASING AND CUSTOMER FEES**

##### **OLD BUSINESS**

##### **Proposed Resolution 2014-1812; Ratifying the Execution of a First Amendment to Hangar Lease and Office Lease, Mutual Release and Settlement Agreement and SASO Agreement with Mukenschnabl, Inc.**

Mark Doles advised this proposed Amendment was first presented to the Board during Executive Session at the November 20, 2013 Meeting for this tenant who has been on the airfield for more than thirty years. He advised that this resolution will ratify the action of the Executive Director based on business terms previously approved by the Board and drafted by Attorney Luetkehans. Discussion followed and staff Attorney Luetkehans recommended approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2014-1812; Ratifying the Execution of a First Amendment to Hangar lease and Office Lease, Mutual Release and Settlement Agreement and SASO Agreement with Mukenschnabl, Inc. The motion was seconded by Commissioner Posch and was passed by roll call vote (4-0).

##### **RECESS TO EXECUTIVE SESSION**

None

##### **OTHER BUSINESS**

Mark Doles discussed an action item for construction of a new transient hangar that may need to be brought to the Board at a Special Meeting in February. He explained that basically the Flight Center is in need of an additional amount of community storage and transient hangar space. He continued that staff has budgeted for this new construction in the 2014 Budget and Appropriations and that in previous projects the Airport has been fortunate to utilize the design build model. He continued that CH2M Hill has submitted a proposal which would require bridging documents that will go out to get preliminary engineering done to allow us to put together an RFP or RFQ for hangar construction. Mr. Doles continued to explain the scope of utilizing the bridging documents and the revenue impact that would take place with this new transient hangar and the potential increased fuel sales. Mr. Doles advised that more detailed information would be shared with the Board in the event the process can be taken to the next level for Board approval.

Commissioner LaMantia made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Chavez and was unanimously passed by voice vote. The meeting was adjourned at 2:26 p.m.

---


**Gerald M. Gorski, Chairman**  
**Capital Development, Leasing and Customer Fees Committee**



DUPAGE AIRPORT  
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1813; Award of Bid to Newcastle Electric, Inc. for  
Prairie Landing Golf Club Standby Electrical Generator

DATE: March 13, 2014

---

**SUMMARY:**

In 2014, the Airport Authority carried over capital funds from 2013 for certain projects to include installation of a standby electrical generator for the Prairie Landing Clubhouse.

The Clubhouse was never equipped with a generator for emergency power. During power outages, several small generators have been required for powering the coolers, freezers, kitchen equipment, point of sale and telephone equipment.

The standby electrical generator will allow Prairie Landing to continue to operate on a limited basis during power outages.

Staff utilized the services of Kluber Architects & Engineers, Inc. to develop specifications for this project. A solicitation for sealed bids was advertised in the January 28, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on February 17, 2014. Bid results are as follows:

Bidder	Bid Price
Newcastle Electric, Inc. Itasca, IL	\$61,000
Genesis Electric, Inc. Mt. Prospect, IL	\$83,437
Wood Dale Electrical Construction Roselle, IL	\$94,300

Upon evaluation of the bids, it is apparent that Newcastle Electric, Inc. is the low, responsive and responsible bidder. In addition, Kluber conducted a scope of work review with Newcastle Electric, Inc. and received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The total bid construction cost submitted by Newcastle Electric, Inc. is \$61,000.00. With a 10% owner's contingency of \$6,100.00, the total authorized construction cost would be \$67,100.00.

\$70,000.00 was carried over from 2013 and included in the 2014 budget to fund this project.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1813; Award of Bid to Newcastle Electric, Inc. for Prairie Landing Golf Club Standby Electrical Generator.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1813; Award of Bid to Newcastle Electric, Inc. for Prairie Landing Golf Club Standby Electrical Generator.

**RESOLUTION 2014-1813**

**Award of Bid to Newcastle Electric, Inc. for Prairie Landing Golf Club Standby Electrical Generator**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for Prairie Landing Golf Club Standby Electrical Generator; and

**WHEREAS**, the Authority has received and reviewed three (3) sealed bids on February 17, 2014; and

**WHEREAS**, it is apparent that Newcastle Electric, Inc. is the low, responsive and responsible bidder at a cost of \$61,000.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Newcastle Electric, Inc. for a total cost not-to-exceed \$67,100.00 which includes a 10% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Newcastle Electric, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
STANDBY ELECTRICAL GENERATOR  
SOLICITATION NO. 2014-0122**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

Newcastle Electric Inc.  
(name of entity or individual)

1505 Industrial Drive  
Itasca, IL 60143  
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
N/A				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


2/17/2014 (date)      *Musa Maloney* (signature)      President (title of signer, if a business)



**DUPAGE AIRPORT  
AUTHORITY**

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1814; Award of Bid to Tiles in Style, LLC. for Prairie Landing Golf Club Carpet Replacement

DATE: March 13, 2014

**SUMMARY:**

The Airport Authority's 2014 Capital Program includes a project to replace all carpeting in the Prairie Landing Clubhouse. Existing carpeting is 10-15 years old and has reached the end of its useful life.

Staff utilized the services of Charles Vincent George Architects to develop specifications for this project. The project included Base Bid 1 (Carpet Pattern Scheme 1) and Base Bid 2 (Carpet Pattern Scheme 2) for final pattern selection to be determined by the Airport Authority.

A solicitation for sealed bids was advertised in the January 13, 2014 edition of the *Daily Herald Newspaper*. Five (5) sealed bids were received and opened at 2:00 p.m. on February 14, 2014. Bid results are as follows:

Bidder	Base Bid 1	Base Bid 2
Builder Land, Inc. - Arlington Heights, IL	70,224.91	99,771.74
Tiles in Style, LLC - Naperville, IL	71,350.95	76,786
Murphy & Jones Co., Inc. - Chicago, IL	89,767	108,967
Metropolitan Corp - Dyer, IN	97,100	119,600
Sparkle Painting & Construction - Chicago, IL	133,699	147,355.65

Upon evaluation of the bids and Staff's selection of Base Bid 2, it is apparent that Tiles in Style, LLC is the low, responsive and responsible bidder. In addition, Charles Vincent George Architects conducted a scope of work review with Tiles in Style, LLC. and received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

Base Bid 2 submitted by Tiles in Style, LLC. is \$76,786.00. With a 10% owner's contingency of \$7,678.60, the total authorized construction cost would be \$84,464.60.

\$100,000 was included in the 2014 Capital Budget to fund this project.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1814; Award of Bid to Tiles in Style, LLC. for Prairie Landing Golf Club Carpet Replacement.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1814; Award of Bid to Tiles in Style, LLC. for Prairie Landing Golf Club Carpet Replacement.



**RESOLUTION 2014-1814**

**Award of Bid to Tiles in Style, LLC. for Prairie Landing Golf Club Carpet Replacement**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for Prairie Landing Golf Club Carpet Replacement; and

**WHEREAS**, the Authority has received and reviewed five (5) sealed bids on February 14, 2014; and

**WHEREAS**, it is apparent that Tiles in Style, LLC. is the low, responsive and responsible bidder at a cost of \$76,786.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Tiles in Style, LLC. for a total cost not-to-exceed \$84,464.60 which includes a 10% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Tiles in Style, LLC. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez	_____	Peter H. Huizenga	_____
Stephen L. Davis	_____	Gina R. LaMantia	_____
Charles E. Donnelly	_____	Gregory J. Posch	_____
Gerald M. Gorski	_____	Daniel J. Wagner	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
GOLF CLUB CARPET REPLACEMENT  
SOLICITATION NO. 2014-0113**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

Tiles In Style LLC  
(name of entity or individual)

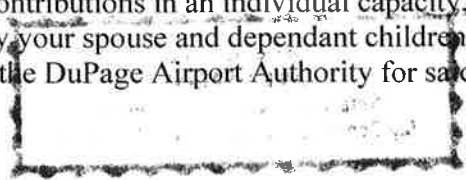
1212 S Naperville Blvd Ste 119-109  
Naperville IL 60540  
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
N/A	NO Political Contribution			

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:



"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2/13/14  
(date)

[Signature]  
(signature)

President  
(title of signer, if a business)



# DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1815; Award of Bid to Murphy & Jones Company, Inc. for Prairie Landing Golf Club Restroom Improvements

DATE: March 13, 2014

## SUMMARY:

The Airport Authority's 2014 Capital Program includes a project to replace restroom fixtures including toilet partitions, mirrors, toilet accessories and ADA signage in the Prairie Landing Clubhouse. Existing restroom fixtures are more than 20 years old and have reached the end of their useful life.

Staff utilized the services of Charles Vincent George Architects to develop specifications for this project. Base Bid 1 includes toilet partitions, accessories, mirrors and ADA signage for the four (4) restrooms. Alternate Bid 1 was included to remove wallpaper and paint the two (2) main level restrooms.

A solicitation for sealed bids was advertised in the January 13, 2014 edition of the *Daily Herald Newspaper*. Eight (8) sealed bids were received and opened at 2:30 p.m. on February 14, 2014. Bid results are as follows:

Bidder	Base Bid 1	Alternate Bid 1	Total
Murphy & Jones Co. - Chicago, IL	17,667	7,300	24,967
Builder Land, Inc. - Arlington Heights, IL	25,745.88	7,745.6	33,491
Best Quality Builder and Developer, Inc. - Villa Park, IL	29,600	4,700	34,300
Metropolitan Corp. - Dyer, IN	23,900	14,500	38,400
Tiles in Style, LLC - Naperville, IL	35,000	6,000	41,000
Hargrave Builders, Inc. - South Elgin, IL	33,270	12,200	45,470
Sparkle Painting & Construction - Chicago, IL	37,033.97	11,555.88	48,590
Expedia Construction Corp - Arlington Heights, IL	29,400	20,300	49,700

Upon evaluation of the bids, it is apparent that Murphy & Jones Company, Inc. is the low, responsive and responsible bidder. In addition, Charles Vincent George Architects conducted a scope of work review with Murphy & Jones Company and received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

Base Bid 1 and Alternate Bid 1 submitted by Murphy & Jones Company Inc. is \$24,967.00. With a 10% owner's contingency of \$2,496.70, the total authorized construction cost would be \$27,463.70.

\$25,000 was included in the 2014 Capital Budget to fund this project.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1815; Award of Bid to Murphy & Jones Company, Inc. for Prairie Landing Golf Club Restroom Improvements.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1815; Award of Bid to Murphy & Jones Company, Inc. for Prairie Landing Golf Club Restroom Improvements.

**RESOLUTION 2014-1815**

**Award of Bid to Murphy & Jones Company, Inc. for Prairie Landing Golf Club Restroom Improvements**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for Prairie Landing Golf Club Restroom Improvements; and

**WHEREAS**, the Authority has received and reviewed eight (8) sealed bids on February 14, 2014; and

**WHEREAS**, it is apparent that Murphy & Jones Company, Inc. is the low, responsive and responsible bidder at a cost of \$24,967.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Murphy & Jones Company, Inc. for a total cost not-to-exceed \$27,463.70 which includes a 10% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Murphy & Jones Company, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
GOLF CLUB RESTROOM IMPROVEMENTS  
SOLICITATION NO. 2014-0113A**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

MURPHY & JONES CO., INC.  
(name of entity or individual)

4040 N. NASHVILLE AVE.  
CHICAGO, IL 60634  
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

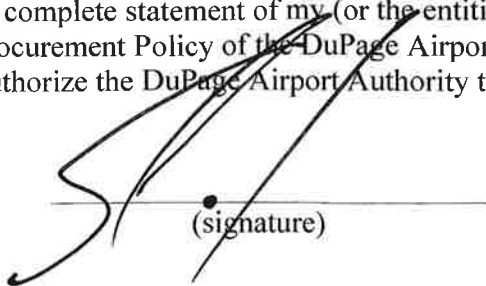
Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

**VERIFICATION:**

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2-14-14  
(date)


  
(signature)

PRESIDENT  
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1816; Award of Bid to Alaniz Landscape Group for  
Prairie Landing Golf Club Patio Brick Leveling

DATE: March 13, 2014

**SUMMARY:**

The Airport Authority's 2014 Major Maintenance Program includes a project to remove patio paver bricks, level sand bedding and reset paver bricks at the Prairie Landing Clubhouse. The 1,500 sqft. patio is located on the west side of the Clubhouse and serves the Banquet Room and Half-Way Café.

Over the years the patio surface has been deteriorating. The cause of which is sub-surface settling which is creating an uneven brick paver surface. In addition, the bricks are starting to separate creating gaps which can be trip hazards. This deterioration has been negligible in past years but has been gradually worsening. The condition of the patio at this point requires a professional re-installation. The actual brick itself is in good condition and is reusable.

A solicitation for sealed bids was advertised in the February 5, 2014 edition of the *Daily Herald Newspaper*. Four (4) sealed bids were received and opened at 2:00 p.m. on February 27, 2014. Bid results are as follows:

Bidder	Total Project Cost Bid
Alaniz Landscape Group Elgin, IL	\$15,309
Precise Brick Paving, Inc. Wheaton, IL	\$17,275
Country Landscape & Supply, Inc. Lemont, IL	\$19,600
Thornapple Landscapes, Inc. Geneva, IL	\$36,250

Upon evaluation of the bids, it is apparent that Alaniz Landscape Group is the low, responsive and responsible bidder. In addition, staff conducted a scope of work review with Alaniz Landscape Group and received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The bid submitted by Alaniz Landscape Group is \$15,309.00. With a 10% owner's contingency of \$1,530.90, the total authorized construction cost would be \$16,839.90.

\$14,000.00 was included in the 2014 Major Maintenance Budget for this project. Sufficient monies exist to fund this project.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1816; Award of Bid to Alaniz Landscape Group for Prairie Landing Golf Club Patio Brick Leveling.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1816; Award of Bid to Alaniz Landscape Group for Prairie Landing Golf Club Patio Brick Leveling.



**RESOLUTION 2014-1816**

**Award of Bid to Alaniz Landscape Group for Prairie Landing Golf Club Patio Brick Leveling**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for Prairie Landing Golf Club Patio Brick Leveling; and

**WHEREAS**, the Authority has received and reviewed four (4) sealed bids on February 27, 2014; and

**WHEREAS**, it is apparent that Alaniz Landscape Group is the low, responsive and responsible bidder at a cost of \$15,309; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Alaniz Landscape Group for a total cost not-to-exceed \$16,839.90 which includes a 10% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Alaniz Landscape Group and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
 PATIO BRICK LEVELING  
 SOLICITATION NO. 2014-0203**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

ALANIZ LANDSCAPE GROUP  
 (name of entity or individual)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

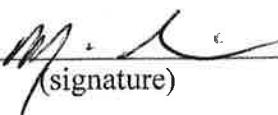
Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

**VERIFICATION:**

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2-27-14  
 (date)

  
 (signature)


PREMIER  
 (title of signer, if a business)



**DUPAGE AIRPORT  
AUTHORITY**

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1817; Award of Bid to Wausau Equipment Company, Inc. for the Procurement of One (1) Runway Plow Truck and Broom Combo Unit

DATE: March 13, 2014

**SUMMARY:**

The Airport Authority's 2014 Capital Program includes the procurement of One (1) 4x4 All-Wheel Drive Cab Forward Chassis w/22' Plow and 20' Tracking Broom for removing snow and ice from runways.

This unit is the Authority's second combination machine that incorporates a snow plow and a runway broom in one unit, which will enable one employee to perform plowing and brooming at the same time. This additional piece of equipment is necessary due to the widening of Runway 2L/20R, whereas current runway pavement width will increase from 100' to 150' along with adding blast pads and paved shoulders. The widening of the runway will increase the pavement area to be cleared by 80%.

A solicitation for sealed bids was advertised in the January 20, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on February 12, 2014. Bid results are as follows:

Bidder	Bid Price	Runway Plow Truck / Broom Combo Unit
Wausau Equipment New Berlin, WI	574,200	Wausau Model MTE SNO One Combo Unit
M-B Companies New Holstein, WI	574,867	MB2 Heavy Duty Combo Unit
Temco Machinery, Inc. Aurora, IL	612,800	Oshkosh HT2926 Combo Unit

Upon evaluation of the bids, it is apparent that Wausau Equipment Company is the low, responsive and responsible bidder. In addition, staff received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The bid submitted by Wausau Equipment Company is \$574,200.00 F.O.B. DuPage Airport.

\$675,000.00 was included in the 2014 Capital Budget to fund this item.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1817; Award of Bid to Wausau Equipment Company, Inc. for the Procurement of One (1) Runway Plow Truck and Broom Combo Unit.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1817; Award of Bid to Wausau Equipment Company, Inc. for the Procurement of One (1) Runway Plow Truck and Broom Combo Unit.

**RESOLUTION 2014-1817**

**Award of Bid to Wausau Equipment Company, Inc. for Procurement of One (1) Runway Plow / Broom Combo Unit**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for the procurement of One (1) Runway Plow / Broom Combo Unit; and

**WHEREAS**, the Authority has received and reviewed three (3) sealed bids on February 12, 2014; and

**WHEREAS**, it is apparent that Wausau Equipment Company, Inc. is the low, responsive and responsible bidder at a cost of \$574,200.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to generate the necessary Purchase Order Contract for the procurement of One (1) Wausau Model MTE SNO One Combination Unit for a total cost of \$574,200.00 F.O.B. DuPage Airport; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Wausau Equipment Company, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
 RUNWAY PLOW/BROOM COMBO  
 SOLICITATION NO. 2014-0116**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

Wausau Equipment Company, Inc.  
 (name of entity or individual)

1905 South Moorland Road  
New Berlin, WI  
53151-2321  
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

**VERIFICATION:**

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


2/11/14                      *John St. John*                      Corporate Secrel  
 (date)                                      (signature)                                      (title of signer, if a business)



# DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1818; Award of Bid to Nadler Golf Car Sales, Inc. for the Procurement of Two (2) CarryAll Golf Maintenance Vehicles

DATE: March 13, 2014

**SUMMARY:**

The Airport Authority's 2014 Capital Program includes the procurement of Two (2) CarryAll Golf Maintenance Vehicles. The vehicles will replace two broken Club Car units from 1992 and are used by Prairie Landing Golf Maintenance staff for hauling materials and tools on the course.

A solicitation for sealed bids was advertised in the February 5, 2014 edition of the *Daily Herald Newspaper*. Seven (7) sealed bids were received and opened at 2:30 p.m. on February 24, 2014. Bid results are as follows:

Bidder	Model	Price Per Unit	X 2 Total
*Randall Industries Elmhurst, IL	Club Car Carryall Turf 2	\$7,640	\$15,280
**JW Turf, Inc. Hampshire, IL	John Deere TX Turf Gator	\$7,854.64	\$15,709.28
Nadler Golf Car Sales Aurora, IL	Club Car Carryall Turf 2	\$7,967	\$15,934
E-Z-Go Textron Company Augusta, GA	Cushman Hauler 1200 # 618843	\$8,146	\$16,292
Reinders Franklin Park, IL	Toro MD 07279	\$8,205.53	\$16,411.06
Burris Equipment Waukegan, IL	Cushman Hauler 1200 # 618843	\$8,824.50	\$17,649
Russo Power Equipment Schiller Park, IL	Cushman Hauler 1200 # 618843	\$8,846	\$17,692

\*Randall Industries – Withdrew bid due to Distributor Agreement restrictions.

\*\*JW Turf, Inc. – Not responsive to specifications.

Upon evaluation of the bids, it is apparent that Nadler Golf Car Sales, Inc. is the low, responsive and responsible bidder. In addition, staff received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The bid submitted by Nadler Golf Car Sales is \$15,934.00 F.O.B. Prairie Landing Golf Course.

\$16,000.00 was included in the 2014 Capital Budget to fund this item.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1818; Award of Bid to Nadler Golf Car Sales, Inc. for the Procurement of Two (2) CarryAll Golf Maintenance Vehicles.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1818; Award of Bid to Nadler Golf Car Sales, Inc. for the Procurement of Two (2) CarryAll Golf Maintenance Vehicles.



**RESOLUTION 2014-1818**

**Award of Bid to Nadler Golf Car Sales, Inc. for the Procurement of Two (2) CarryAll Golf Maintenance Vehicles**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for the procurement of Two (2) CarryAll Golf Maintenance Vehicles; and

**WHEREAS**, the Authority has received and reviewed seven (7) sealed bids on February 24, 2014; and

**WHEREAS**, it is apparent that Nadler Golf Car Sales, Inc. is the low, responsive and responsible bidder at a total cost of \$15,934.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to generate the necessary Purchase Order Contract for the procurement of Two (2) Clubcar Carryall Turf 2 Vehicles for a total cost of \$15,934.00 F.O.B. Prairie Landing Golf Course; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Nadler Golf Car Sales, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
GOLF COURSE TURF UTILITY VEHICLES  
SOLICITATION NO. 2014-0131**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

NADLER GOLF CAR SALES, INC  
(name of entity or individual)

2700 N. Farnsworth Ave  
Aurora, IL 60502

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<i>NONE</i>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

**VERIFICATION:**

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2/24/14  
(date)


*E J Nadler*  
(signature)

President  
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1820; Award of Bid to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door Maintenance and Repair Services

DATE: March 13, 2014

**SUMMARY:**

The Airport Authority's Building Maintenance Department utilizes the services of a Commercial Sectional Garage Door Maintenance and Repair Contractor for repairing various overhead garage doors on an as-needed basis throughout the Airport.

Section 6-23 of the Authority's Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$2,500 per project.

Staff solicited sealed bids for procurement of On-Call Commercial Sectional Garage Door Maintenance and Repair Services in the February 20, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:30 p.m. on March 11, 2014. Bid results are as follows:

		Regular Hours	After Hours / Sat	Sunday / Holiday	Materials Cost + % Markup
DuPage Overhead Garage Doors Homer Glen, IL	Journeyman	115	135	175	10%
	Apprentice	95	115	155	
Allied Door Inc. Lombard, IL	Journeyman	130	150	150	30%
	Apprentice	130	150	150	
Anagnos Door Co., Inc. Justice, IL	Journeyman	150	300	300	3%
	Apprentice	No Bid	No Bid	No Bid	

Upon evaluation of the bids, it is apparent that DuPage Overhead Garage Doors is the low, responsive and responsible bidder. In addition, staff received positive response from references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

Sufficient monies exist in the 2014 budget to fund this item.

Staff recommends award of a two (2) year Master Agreement with DuPage Overhead Garage Doors, Inc. for the term commencing April 1, 2014 and ending on April 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1820; Award of Bid to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door Maintenance and Repair Services.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1820; Award of Bid to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door Maintenance and Repair Services.

**RESOLUTION 2014-1820**

**Award of Bid to DuPage Overhead Garage Doors, Inc. for the Procurement of On-Call Commercial Sectional Garage Door Maintenance and Repair Services**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited proposals for the procurement of On-Call Commercial Sectional Garage Door Maintenance and Repair Services for a two (2) year period; and

**WHEREAS**, the Authority has received and reviewed three (3) sealed bids on March 11, 2014; and

**WHEREAS**, Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

**WHEREAS**, pursuant to Section 6-23 of the Authority’s Procurement Policy, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of On-Call Commercial Sectional Garage Door Maintenance and Repair Services for a two (2) year period; and

**WHEREAS**, it is apparent that DuPage Overhead Garage Doors, Inc. is the low, responsive and responsible bidder at an hourly rate of \$115.00 Journeyman \$95.00 Apprentice (weekday), \$135.00 Journeyman \$115.00 Apprentice (overtime), \$175.00 Journeyman \$155.00 Apprentice (Sunday and legal holidays) with a 10% markup rate on parts and/or materials; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with DuPage Overhead Garage Doors, Inc. for providing On-Call Commercial Sectional Garage Door Maintenance and Repair Services to the Authority for a two (2) year term commencing on April 1, 2014 and ending on April 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with DuPage Overhead Garage Doors, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1820**

**DUPAGE AIRPORT AUTHORITY  
ON-CALL COMMERCIAL SECTIONAL GARAGE  
DOOR MAINTENANCE SERVICES  
SOLICITATION NO. 2014-0218A**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

N/A DUPAGE OVERHEAD GARAGE DOORS, INC.  
(name of entity or individual)

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>
<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>	<del>_____</del>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

**VERIFICATION:**

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


3/11/2014                      [Signature]                      President  
(date)                                      (signature)                                      (title of signer, if a business)



DUPAGE AIRPORT  
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1821; Award of Bid to Masterblend International, LLC. for 2014 Turf Maintenance Services.

DATE: March 13, 2014

---

**SUMMARY:**

The Airport Authority maintains 30 acres of fine turfgrass in the Flight Center and Jet Hangar areas of International Drive, Freedom Drive, DuPage Drive and Aviation Avenue.

Maintenance activities include proper soil management, turfgrass selection, mowing and irrigation. In addition, the application of fertilizer and herbicides is necessary for maintaining healthy turfgrass that is less likely to be invaded by weeds, disease or insects.

Each year, the Authority secures guaranteed pricing for fertilizer and herbicide materials including application. Applications are performed in April, June, August and November pursuant to recommended practices.

A solicitation for sealed bids was advertised in the February 3, 2014 edition of the *Daily Herald Newspaper* for such services. Three (3) sealed bids were received and opened at 2:00 p.m. on February 24, 2014.

Bid results are attached to this memo.

Upon evaluation of the bids, it is apparent that Masterblend International, LLC. is the low, responsive and responsible bidder. In addition, staff received positive responses from their references.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.



**REVENUE OR FUNDING IMPLICATIONS:**

In 2013, the Airport Authority spent \$9,520.55 on turf fertilizer and herbicides. \$15,000 was included in the 2014 Maintenance Landscaping Budget to fund this item.

Staff recommends award of a Purchase Order Contract to Masterblend International, LLC. for guaranteed 2014 pricing not-to-exceed \$15,000.00

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1821; Award of Bid to Masterblend International, LLC. for 2014 Turf Maintenance Services.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1821; Award of Bid to Masterblend International, LLC. for 2014 Turf Maintenance Services.

DuPage Airport Authority  
2014 Turf Maintenance Supplies  
2/24/14 Bid Tabulations

#1 Masterblend International Morris, IL	#1 Price/Unit	#2 Spring Green Lawn Care Plainfield, IL	#2 Price/Unit	#3 Arthur Clesen, Inc. Lincolnshire, IL	#3 Price/Unit
15-0-5 28% XCU Mix 40# Bag	17.5	19-0-19 60% MU SOP 2E IMN 50# Bag	5250	18-0-06 Millennium 50# Bag	24.4
Millenium Weed & Feed 1000# Tote	350			18-0-06 Millennium 2000# Tote	975
0-0-7 w/ 0.2% *Mallet, SGN 150 40#	18				
0-0-7 w/ 0.2% *Mallet, SGN 150 1000#	360				
0-0-7 .18 - 50# Bag	15.5	0-0-7 w/Allectus 50# Bag	2625	0-0-7 .2 Meite 50# Bag	15.75
Allectis 1000# Tote	310			0-0-7 .2 Merit 2000# Tote	630
Mallet .5G 30# Bag	24			Zenith .5G 30# Bag	25
*Dylox GR 30#	37.2			*Dylox GR 30#	36
15-0-15 50# Bag	20.5	19-0-19 w 43% Stonewall 50% PolyPlus FE ME 50#	5400	21-0-20 .426 Barricade 50# Bag	32.5
40% XCU .37 Propiamine 1000# Tote	410			21-0-20 .426 Barricade 1000# Tote	650
20-0-20, 75% *SAWSN, 100% SOP SGN 145+ 50#	25				
20-0-20, 75% *SAWSN, 100% SOP SGN 145+ 1000#	494	24-3-12 80% Poly Plus 1FE 50# Bag	5496	28-0-5 50% PCU 2000# Tote	685
				28-0-5 50% PCU 50# Bag	17.13
				*Broadstar (G) – Selective Herbicide 50#	99.5
*Broadstar (G) – Selective Herbicide 50#	100			*Cool Power (L) – Selective Herbicide 2.5gal	149.75
*Cool Power (L) – Selective Herbicide 2.5gal	62.5			Glyosphate 30 gal	600
Roundup Pro 30 gal	22.5			Glyosphate 2.5 gal	54
				*Sahara (G) – Non Selective Herbicide 10#	147.5
*Sahara (G) – Non Selective Herbicide 10#	130				
*Diuron 4L – Non Selective Herbicide 2.5 gal	32			2,4-D Amine Formulation 2.5 gal	62.05
Weeper 64 2,4D Amine - Gallon	22				
Application Charge Per Acre	24	Application Charge Per Acre	No Bid	Application Charge Per Acre	15

RESOLUTION 2014-1821

**Award of Bid to Masterblend International, LLC. for the Procurement of Airport Turf Maintenance Supplies and Services**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for the procurement of Airport Turf Maintenance Supplies and Services; and

**WHEREAS**, the Authority has received and reviewed three (3) sealed bids on February 24, 2014; and

**WHEREAS**, it is apparent that Masterblend International, LLC. is the low, responsive and responsible bidder; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to generate the necessary purchase order for the procurement of Airport Turf Maintenance Supplies and Services on an as-needed basis for an amount not-to-exceed \$15,000.00 for the remainder of 2014; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Masterblend International, LLC. and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**DUPAGE AIRPORT AUTHORITY  
2014 TURF MAINTENANCE SERVICES  
SOLICITATION NO. 2014-0130**

**STATEMENT OF POLITICAL CONTRIBUTIONS**

Masterblend Intl.  
(name of entity or individual)

4673 WEITZ ROAD  
MORRIS, IL 60450

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

**VERIFICATION:**

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2/18/2014  
(date)

Scott Kuebel  
(signature)


Vice President  
(title of signer, if a business)



DUPAGE AIRPORT  
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1822; Delegation of Authority to the Executive  
Director to Accept and Enter Into an Electric Power Supplier Agreement

DATE: March 13, 2014

---

**SUMMARY:**

The Board previously approved Tradition Energy to provide energy broker and consulting services at its January 15, 2014 meeting. Tradition Energy is assisting the Airport Authority in procuring qualified electric energy suppliers from the deregulated energy market.

The Airport Authority's existing Agreement with Integrys Energy will expire on April 1, 2014. The Agreement with Integrys Energy is locked at a rate of .04385 per kWh. The fixed kWh rate is for around the clock electric supply only (no on/off peak) including congestion charges with no collars, minimum or maximum usage requirements.

Tradition Energy, staff and legal counsel have prequalified eligible electric energy suppliers who will submit proposals for a new Electric Energy Supplier Agreement. Those suppliers are Integrys Energy, Direct Energy and MP2 Energy.

Market conditions fluctuate on a real-time basis, two (2) initial rounds of pricing have been solicited from the prequalified suppliers and have yielded a higher increase from the Authority's current contract kWh rate of \$0.04385. Average kWh pricing results are as follows:

- 12 months: .05979 kWh (36.4% increase over current rate)
- 24 months: .05913 kWh (34.8% increase over current rate)
- 36 months: .05720 kWh (30.4% increase over current rate)

The kWh increase is attributed to volatile market conditions due to severe weather, increased capacity costs and a ComEd transmission increase expected to occur in June. In addition, the demand for natural gas is increasing, leading to higher energy pricing long term. It is the recommendation of the Authority's Energy Broker to enter into a multi-year Contract due to the current and projected market conditions.

Staff intends to continue analyzing the market conditions with Tradition Energy and lock at a rate and term that is most advantageous to and in the best interest of the Authority through the delegation of authority granted to the Executive Director to execute such Electric Power Supplier Agreement.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

Sufficient monies are included in the 2014 budget to fund this utility.

Standard broker fees for Tradition Energy are included in the kWh utility rate billed to the Authority at 0.0034 /kWh, pursuant to the U.S. Communities Joint Purchasing Alliance Master Agreement.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has reviewed and prequalified acceptable Energy Supplier Agreements.

**ATTACHMENTS:**

- Proposed Resolution 2014-1822; Delegation of Authority to the Executive Director to Accept and Enter Into an Electric Power Supplier Agreement.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1822; Delegation of Authority to the Executive Director to Accept and Enter Into an Electric Power Supplier Agreement.

## RESOLUTION 2014-1822

### **Delegation of Authority to the Executive Director to Accept and Enter Into an Electric Power Supplier Agreement**

**WHEREAS**, the DuPage Airport Authority (the "Authority") has engaged the services of Tradition Energy pursuant to a joint purchasing alliance to act as an energy broker to secure the best pricing for electric power supply for the Authority;

**WHEREAS**, on April 1, 2014, the Authority's current electrical power supply contract will expire;

**WHEREAS**, Tradition Energy is currently analyzing rates, the most beneficial length of contract and the most economical time to seek new proposals from no less than three potential bidders to provide electrical power supply for the Authority;

**WHEREAS**, the bids will only be valid for a very limited time after receipt;

**WHEREAS**, the Authority has preliminarily agreed to the terms and conditions of the contract with each respective bidder, which terms and conditions for each respective bidder are set forth in Exhibits 1, 2 and 3 attached hereto;

**WHEREAS**, Chapter 6-5-3 of the DuPage Airport Authority Code (the "Code") permits the Board of Commissioners to delegate to the Executive Director the authority to accept a bid and enter into a contract immediately if the product or service involves unique subject matter;

**WHEREAS**, the Board of Commissioners has determined that the supply of electric power for the Authority constitutes a unique subject matter under Chapter 6-5-3 under the Code;

**WHEREAS**, the Board of Commissioners deems it to be in the best interests of the Authority to delegate to the Executive Director the authority to without further approval by the Board of Commissioners immediately accept a bid and enter into a contract for the supply of electric power provided that the Executive Director accepts the lowest bid, follows the advice of Tradition Energy as to when to seek bids and that the contract comports with the terms and conditions set forth in the contract of the lowest bidder as attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners hereby delegates to the Executive Director the authority to accept a bid and to enter into a contract for electric power supply provided that the Executive Director accepts the lowest bid, follows the advice of Tradition Energy as to when to seek the bids and that the contract comports with the terms and conditions of the contract of the winning contract bidder as set forth on Exhibit 1, 2 or 3, whichever is applicable.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY


**RESOLUTION 2014-1822**





TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1823; Authorizing Sole Source Procurement of CFA  
Fleet Maintenance Management Software Upgrade

DATE: March 13, 2014

---

---

**SUMMARY:**

The Airport Authority's 2014 Capital Program includes a software upgrade for the Authority's CFA Fleet Maintenance Management Software.

The Equipment Maintenance Department utilizes the CFA software for tracking maintenance performed on vehicles and equipment in addition to inventory of assets.

The software upgrade is necessary to migrate and update the CFA system away from future unsupported platforms and to better meet current industry-standard operating systems and database engine criteria.

The CFA software upgrade is defined as Sole Source Procurement, pursuant to Section 6-18-40 of the DuPage Airport Authority Procurement Policy and requires the Board to waive the competitive bidding process for reason of Sole Source Procurement.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The proposal submitted by CFA Software, Inc. for the software upgrade is \$12,220.00.

\$12,000.00 was included in the 2014 Capital Budget for this project. Sufficient monies exist to fund this item.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1823; Authorizing Sole Source Procurement of CFA Fleet Maintenance Management Software Upgrade.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1823; Authorizing Sole Source Procurement of CFA Fleet Maintenance Management Software Upgrade.

RESOLUTION 2014-1823

Authorizing Sole Source Procurement of CFA Fleet Maintenance Management Software Upgrade

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority utilizes CFA Fleet Maintenance Management Software to inventory and track maintenance performed on its vehicles and equipment; and

WHEREAS, the Authority is required to upgrade its existing CFA Software and licensing to continue its use and receive technical support; and

WHEREAS, the Authority is in receipt of a proposal from CFA Software, Inc. in the amount of \$12,220.00 for upgrading its software; and

WHEREAS, the Authority has determined that the procurement of the software upgrade is defined as Sole Source Procurement, Pursuant to Section 6-18-40 of the DuPage Airport Authority Procurement Policy; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority deems it to be in the best interests of the Authority to waive the competitive bidding process for reason of Sole Source Procurement and be authorized to generate the necessary Purchase Order Contract for Procurement of the CFA Fleet Maintenance Management Software Upgrade for a total cost of \$12,220.00; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with CFA Software, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez	_____	Peter H. Huizenga	_____
Stephen L. Davis	_____	Gina R. LaMantia	_____
Charles E. Donnelly	_____	Gregory J. Posch	_____
Gerald M. Gorski	_____	Daniel J. Wagner	_____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)


\_\_\_\_\_  
SECRETARY



DUPAGE AIRPORT  
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1825; Resolution for Disposal / Destruction of Surplus  
Personal Property

DATE: March 13, 2014

---

**SUMMARY:**

Periodically, departments of the Airport Authority accumulate personal property that is no longer functional and/or has been replaced by similar items. Disposition of such items requires staff to obtain approval from the Board, declaring such property surplus and authorizing the disposition and sale of the property through a public auction or destruction of same.

Staff seeks the Board's approval for disposition of the following surplus personal property attached hereto in Exhibit A:

- (1) Cardtronics ATM Machine
- (1) Amano Time Clock
- (178) Stackable Banquet Chairs
- (1) 1992 Jacobsen LF100 Fairway Mower
- (1) 1994 Giant Vac Tractor Mounted Blower
- (2) 1995 Lastec 721 Articulating Rough Mower
- (26) Roller Chairs
- (16) Tables

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

No revenue for funding implications have been identified at this time.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has reviewed this resolution for the disposition of surplus personal property.

**ATTACHMENTS:**

- Proposed Resolution 2014-1825; Resolution for Disposal / Destruction of Surplus Personal Property.
- Exhibit A

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1825; Resolution for Disposal / Destruction of Surplus Personal Property.

**RESOLUTION 2014-1825**  
**RESOLUTION FOR DISPOSAL/DESTRUCTION OF SURPLUS PERSONAL**  
**PROPERTY**

WHEREAS, airport authorities are authorized to dispose of surplus personal property in such manner as the Board of Commissioners may specify, 70 ILCS 5/16.1; and

WHEREAS, the Board of Commissioners of the DuPage Airport Authority (the "Board") deems it in the best interest of the DuPage Airport Authority (the "Authority") to declare certain personal property of the Authority to be surplus and to dispose of same;

WHEREAS, the Board regularly declares certain personal property surplus and authorizes the Executive Director or his designated employee representative to sell, assign, transfer or convey such items for sale on eBay or any other Internet-based public auction vehicle;

WHEREAS, certain surplus personal property has insufficient value to make selling the items profitable; and

WHEREAS, the Board deems it in the best interests of the Authority to destroy the property of insufficient value.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority as follows:

1. The Board declares that the personal property described in Exhibit A attached hereto is surplus and, hence, no longer needed by, appropriate to, required for the use of, or profitable to the Authority and that the continued ownership of the property is not in the best interests of the Authority;

2. That the Executive Director, or his designated employee representative, is hereby authorized and directed to sell, assign, transfer, convey or otherwise dispose of all of the surplus personal property identified in Exhibit A and is authorized and directed to place such items for sale on eBay or any other Internet-based public auction vehicle;

3. The Executive Director, or his designated employee representative, is hereby authorized and directed to execute any and all bills of sale, title or other documents necessary to effectuate the sale, assignment, transfer or conveyance of the property;

4. The Executive Director is authorized to and has the right to reject any and all offers to purchase for any reason whatsoever as deemed appropriate; and

5. That the Executive Director, or his designated employee representative, is hereby authorized and directed to destroy all of the surplus personal property identified in Exhibit A that is not purchased pursuant to the methods set forth in Paragraph 2 above. Said destruction shall be completed in the most economical and legal means practicable.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.


\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1825**

**Resolution 2014-1825 Disposal / Destruction of Surplus Personal Property  
Exhibit A**

Qty	Description	Age of Item
1	Amano Time Clock <i>Replaced by New Time and Attendance System</i>	15+ Years
		

Qty	Description	Age of Item
1	Cardtronics ATM Machine <i>Replaced by Current ATM Service</i>	15+ Years
		



Qty	Description	Age of Item
178	Stackable Banquet Chairs <i>Replaced by New Banquet Chairs in 2013</i>	10+ Years



Qty	Description	Age of Item
1	1992 Jacobsen LF100 Fairway Mower <i>Mower is in Fair Condition – Scheduled for Replacement 2014</i>	22 Years



Qty	Description	Age of Item
1	1994 Giant Vac Tractor Mounted Debris Blower <i>Unit is No Longer in Operation and Beyond Repair</i>	20 Years
		

Qty	Description	Age of Item
2	1995 Lastec 721 Articulating Rough Mower <i>1 Unit is in Fair Condition, the Other Beyond Repair – Scheduled for Replacement in 2014</i>	19 Years
		

Qty	Description	Age of Item
26	26 – Roller Chairs	10+ Years
16	16 – Tables <i>Replaced by New Furniture in 2013</i>	





TO: Board of Commissioners

FROM: Byron Miller  
Director of Operations

THROUGH: David Bird  
Executive Director

RE: Proposed Resolution 2014-1826; Authorizing the Execution of Task Order 18 Under the Master Agreement With Kluber, Inc. for Roof Repairs on Various Buildings

DATE: March 13, 2014

---

**SUMMARY:**

The Airport Authority's 2014 Major Maintenance Program includes the project to repair/reseal the roofs on the 98 and 99 Jet Hangars, North Hightail Hangar and the Airport Maintenance Building. Roofing repairs include resealing skylights, rebooting roof penetrations and/or reflashing around walls and equipment; and potential coating of existing metal roofs.

The Authority is in receipt of Task Order 18 from Kluber, Inc. to prepare plans and specifications for this Project to include design, bidding and construction phase services for an amount not-to-exceed \$12,672.00.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

\$137,000.00 was included in the 2014 Major Maintenance Program to fund this Project. Task Order 18 from Kluber, Inc. is 9.25% of the estimated construction cost.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously reviewed the Kluber, Inc. Master Agreement which this Task Order is an Exhibit.

**ATTACHMENTS:**

- Proposed Resolution 2014-1826; Authorizing the Execution of Task Order 18 Under the Master Agreement With Kluber, Inc. for Roof Repairs on Various Buildings.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1826; Authorizing the Execution of Task Order 18 Under the Master Agreement With Kluber, Inc. for Roof Repairs on Various Buildings.

**RESOLUTION 2014-1826**  
**AUTHORIZING THE EXECUTION OF TASK ORDER NO. 18 UNDER**  
**THE MASTER AGREEMENT WITH KLUBER, INC. FOR THE PROJECT:**  
**ROOF REPAIRS ON VARIOUS BUILDINGS.**

**WHEREAS**, the DuPage Airport Authority (the "Authority"), a special district, previously selected Kluber, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.;

**WHEREAS**, the Authority expects to pursue the accomplishment of a project described as Roof Repairs on Various Buildings (the "Project");

**WHEREAS**, the Authority is in receipt of Task Order No. 18 from Kluber, Inc., for the design and bidding services for a not to exceed fee of \$12,672.00 for the Project; and

**WHEREAS**, the Authority finds it to be in the best interest of the Authority to enter into Task Order No. 18 for said services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute Task Order No. 18 with Kluber, Inc., attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Task Order on behalf of the Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
**CHAIRMAN**


**(ATTEST)**

\_\_\_\_\_  
**SECRETARY**



**TO:** Board of Commissioners

**FROM:** Mark Doles   
Director, Aviation Facilities and Properties

**THROUGH:** David Bird   
Executive Director

**RE:** Authorization of Proposed Resolution 2014-1827; Authorizing the Execution of a Task Order with CH2M Hill for Transient Hangar Bridging Document Preparation.

**DATE:** March 12, 2014

=====

**SUMMARY:**

The 2014 DuPage Airport Authority (“DAA”) Capital Budget contains a project to construct a new transient hangar for aircraft storage and ground support equipment for the Flight Center operation. This project is required due to limited “high-tail” hangar space due to the leasing of existing facilities and an increase in the number of based aircraft that are now utilizing space previously designated for transient aircraft.

The proposed location for this hangar is on the south side of the main Flight Center ramp with direct aircraft access to and from this location (please see attached exhibit).

Previously, the DAA successfully utilized the Design/Build method for the delivery and construction of numerous hangar facilities. Staff is desirous of utilizing this delivery method again for this project. Design/Build allows for a single contract with an entity that will both design and construct this hangar facility. This process will allow both an expeditious schedule along with potential costs savings in design fees and value engineering during the final design and construction process. The Design/Build firm will be responsible not only for the design, but also the pricing and contracting of all sub-trades required for the project along with a guaranteed-maximum price (GMAX) for the hangar project.

The Design/Build process will utilize a Request for Proposal (“RFP”) with pre-qualified firms having previous experience designing and constructing large corporate hangar facilities.

In support of utilizing the Design/Build method, we have requested CH2M Hill assist us with bridging documentation that will allow for a competitive qualification based process to hire a Design/Build firm. This bridging documentation will set the basic scope and design features required by the DAA without having to hire an architect and fund a final set of plans for the project. This documentation will then provide the basis to the RFP.

CH2M Hill has an internal architectural division to assist them with this bridging task order. Design elements from the new Aircraft Rescue and Fire Fighting Station building along with those from the Flight Center will be incorporated to enhance the aesthetics of the proposed hangar.

Based upon discussions with CH2M Hill, and their experience producing bridging documents for other clients, the fee for this task is two to three percent of the value of construction. The budgeted cost to construct the hangar is \$5M, resulting in a fee of \$100,000 - \$150,000 to produce the work product. The proposed fee from CH2M Hill is \$113,000 (2.26% of the budgeted construction cost).

CH2M Hill has stated that approximately 80% of the fee expended by the DAA is for work that can be utilized directly toward final plans (infrastructure and site survey, layouts, architectural details, preliminary design).

In order to start this project and work product to utilize the Design/Build process, Staff is requesting authorization for the Executive Director to execute this Task Order with CH2M Hill in an amount not-to-exceed \$113,000.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014      Capital Development, Leasing and Customer Fees Committee – this item is on the agenda for review and consideration.

**REVENUE OR FUNDING IMPLICATIONS:**

The budget for this project is \$5M. Funds for this task order will be charged to the project.

**STAKEHOLDER PROCESS:**

Not applicable.

**LEGAL REVIEW:**

Legal counsel has previously reviewed the Master Agreement to which this Task Order with CH2M Hill will apply.

**ATTACHMENTS:**

- Exhibit showing location of proposed Transient Hangar
- Proposed Resolution 2014-1827; Authorizing the Execution of a Task Order with CH2M Hill for Transient Hangar Bridging Document Preparation

**ALTERNATIVES:**

The Committee/Board can deny, modify or amend this issue.



**RECOMMENDATION:**

It is the recommendation of the Executive Director and staff that the Board approves Resolution 2014-1827; Authorizing the Execution of a Task Order with CH2M Hill for Transient Hangar Bridging Document Preparation at the March 19, 2014 Board meeting.

**RESOLUTION 2014-1827**

**Authorization to Execute Task Order under the General Engineering Services Agreement with CH2M Hill, Inc. for the project: Transient Hangar Bridging Document Preparation**

**WHEREAS**, the DuPage Airport Authority, a special district ("Authority"), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

**WHEREAS**, the DuPage Airport Authority (the "Authority") expects to pursue the accomplishment of a project described as: Construct Transient Hangar (the "Project");

**WHEREAS**, the Authority desires to utilize the services of CH2M Hill to produce Transient Hangar Bridging Document Preparation for a not-to-exceed fee of \$113,000, for the Project; and

**WHEREAS**, the Authority finds it to be in the best interest of the Authority to enter into a Task Order for said services.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute a Task Order with CH2M Hill, Inc., attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Task Order on behalf of the Authority.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

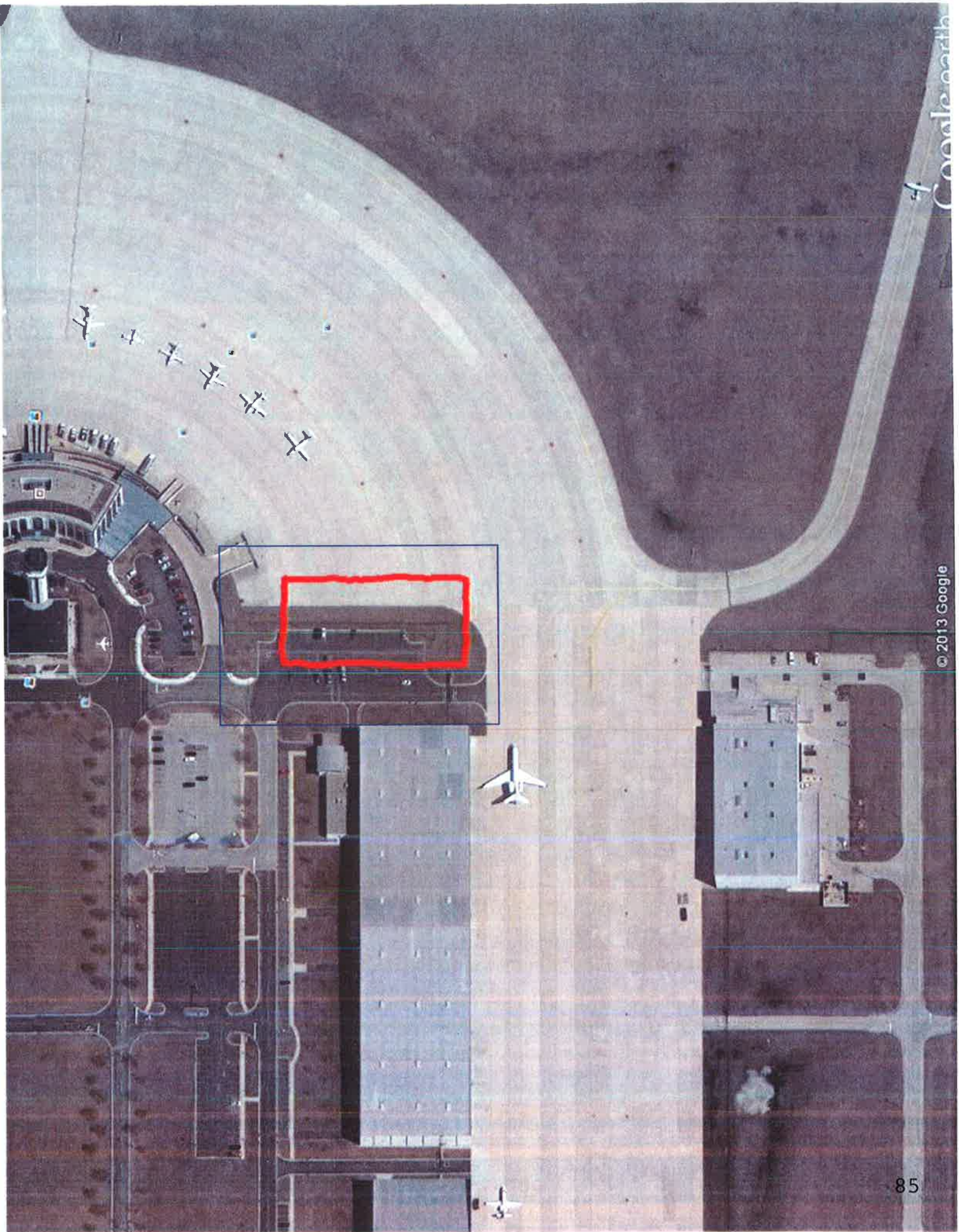
Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19<sup>th</sup> day of March 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)


\_\_\_\_\_  
SECRETARY

**Resolution 2014-1827**





**TO:** DuPage Airport Authority  
Board of Commissioners

**FROM:** David Bird   
Executive Director

**RE:** Proposed Resolution 2014-1828; Authorizing the Execution of a Task Order with CH2M Hill for Construction Phase Services: Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.

**DATE:** March 4, 2014

=====

**SUMMARY:**

Bids have been received for the widening of Runway 2L/20R, and the lowest responsive bid has been placed on your agenda for approval. As the project moves into the construction phase, it is also necessary to get the agreement for construction observation services in place.

CH2M Hill has prepared a Task Order with the following scope for this purpose:

- Provide a resident engineer to be responsible for the overall administration of the project, liaison with the DAA staff, monitor the schedule and budget, and prepare and negotiate field changes;
- Provide an office/materials engineer responsible for project documentation and record keeping, management of pay item quantities, preparation of pay estimates, and acceptance of shop drawings;
- Provide field inspectors responsible for observing all construction activity maintaining daily diaries and documentation and verifying contractor compliance with the quality control plan;
- Managing the Pre-Construction Phase processes including preparation of the guiding documents (construction management plan and field safety instructions), setting the pre-construction conference, and reviewing the contractor's pre-construction submittals;
- Managing the Construction Phase of the project to include observation and documentation of all construction activities, detailed field inspections, monitoring

compliance with the quality control plan, materials testing, field measurements and documentation of quantities, and all related project submittals;

- Managing the Post-Construction Phase including the final inspection, punch list, and issuance of the certificate of substantial completion.

Staff has analyzed the scope and believes it is comprehensive and addresses all of the areas necessary. Under this agreement field work will begin on May 1, 2014 and conclude on November 30, 2014.

**PREVIOUS COMMITTEE/BOARD ACTION:**

This is the first time this agreement has been brought to the Committee and Board for action.

**REVENUE OR FUNDING IMPLICATIONS:**

Based upon the bid amount of \$11.1 million, the not-to-exceed fee of \$615,000 equates to 6.5% of the construction costs. An independent fee analysis was conducted by the firm of Kutchins Groh who determined the fee is fair and reasonable for an agreement structured as a not-to-exceed contract.

**STAKEHOLDER PROCESS:**

No stakeholders were identified.

**LEGAL REVIEW:**

This is a task order

**ATTACHMENTS:**

Resolution 2014-1828; Authorizing the Execution of a Task Order with CH2M Hill for Construction Phase Services; Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.

**ALTERNATIVES:**

None

**RECOMMENDATION:**

It is recommended that the Board approve the task order with CH2M Hill for construction observation services for the widening of Runway 2L/20R.

**RESOLUTION 2014-1828**

**Authorizing the Execution of a Task Order with CH2M Hill for Construction Phase Services: Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R**

**WHEREAS**, the DuPage Airport Authority, an Illinois Special District (“Authority”), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act"); and

**WHEREAS**, the Authority expects to pursue the accomplishment of a project described as Rehabilitate and Widen Runway 2L/20R and Taxiway W Phase I Widen Runway 2L/20R (the "Project"); and

**WHEREAS**, the Authority is in receipt of a Task Order from CH2M Hill, Inc., for Construction Phase Services for said Project for a total not-to-exceed amount of \$615,000; and

**WHEREAS**, the Authority finds it to be in the best interest of the Authority to enter into said Task Order with CH2M Hill, Inc. for such services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Task Order with CH2M Hill, Inc., and take whatever steps necessary to effectuate the terms of said Task Order on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN


(ATTEST)

\_\_\_\_\_  
SECRETARY



**TO:** Board of Commissioners

**FROM:** Byron Miller  
Director, Operations

**THROUGH:** David Bird   
Executive Director

**RE:** Proposed Resolution 2014-1829; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for Construction Phase Engineering Services for Rehabilitation, Strengthening and Widening of Runway 2L/20R and Taxiway W - Phase I

**DATE:** March 10, 2014

=====

**SUMMARY:**

As you are aware staff is recommending the award of the construction phase of the project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I at the March Board Meeting.

Crawford, Murphy and Tilly (CMT) is the design engineer of record for this project. In this capacity there are functions they will perform in the construction phase of the project including; providing final construction documents, reviewing shop drawings, responding to Requests for Information, reviewing Change Orders, reviewing value engineering proposals, attending construction meetings, reviewing contractors’ as-built drawings and preparation of the project record drawings.

CMT has submitted a proposal to provide the above mentioned services for a not-to-exceed fee of \$74,800.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

There are sufficient funds available for this project.

**STAKEHOLDER PROCESS:**

N/A

**LEGAL REVIEW:**

Legal counsel has previously reviewed CMT's contract, so no review is necessary.

**ATTACHMENTS:**

Proposed Resolution 2014-1829; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for Construction Phase Engineering Services for Rehabilitation, Strengthening and Widening Runway 2L/20R and Taxiway W – Phase I.

**ALTERNATIVES:**

The Board can deny, modify or amend these issues.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1829; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for Construction Phase Engineering Services for Rehabilitation, Strengthening and Widening of Runway 2L/20R and Taxiway W - Phase I.



**RESOLUTION 2014-1829**

**AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH CRAWFORD, MURPHY & TILLY, INC. FOR CONSTRUCTION PHASE ENGINEERING SERVICES FOR REHABILITATION, STRENGTHENING AND WIDENING OF RUNWAY 2L/20R AND TAXIWAY W - PHASE 1**

**WHEREAS**, the DuPage Airport Authority (the "Authority"), a special district, previously selected Crawford. Murphy & Tilly, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

**WHEREAS**, the Authority expects to pursue the accomplishment of a project described as Rehabilitation, Strengthening and Widening of Runway 2L/20R And Taxiway W - Phase 1;

**WHEREAS**, the Authority is in receipt of an Agreement for Engineering Services from Crawford. Murphy & Tilly, Inc. to provide construction support services at a cost not to exceed Seventy Eight Thousand, Eight Hundred Dollars (\$74,800); and

**WHEREAS**, the Board of Commissioners of the Authority deems it to be in the best interests of the Authority to enter into this Agreement with Crawford. Murphy & Tilly, Inc., a copy of said Agreement is attached hereto as Exhibit 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute the Professional Services Agreement attached hereto as Exhibit 1 on behalf of the Authority and to take whatever steps necessary to effectuate the terms of said Agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed & approved by the Board of Commissioners of the DuPage Airport Authority this 19<sup>th</sup> day of March, 2014.

\_\_\_\_\_  
CHAIRMAN


\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1829**



TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1830; Award of Bid to Martam Construction, Inc. for the Project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R

DATE: March 13, 2014

---

---

**SUMMARY:**

The Airport Authority's 2014 Capital Program includes the project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.

Runway 2L/20R (north-south orientation) is the Airport's primary runway which handles 70% of all aircraft operations at DuPage. It is clearly the most important airfield asset and is one of the reasons that the Airport has experienced substantial growth in business aviation.

Based upon the Airport's Master Plan analysis and Recommended Development Plan (RDP), the Airport Authority intends to upgrade Runway 2L/20R through phased projects that include both strengthening and widening to better accommodate larger aircraft and extend the useful life of runway pavement.

The Phase I Widening Project consists of runway widening and pavement rehabilitation, which includes airfield concrete pavement removal, construction of new airfield concrete pavement Runway 2L-20R 7,571' X 50' widening, 200' X 200' blast pads at each runway end, grading, drainage improvements, runway lighting system improvement, airfield guidance sign installation and modification, installation of new underdrain system for the runway widening, grooving, runway pavement marking removal and re-marking and landscaping. The widening of Runway 2L/20R enhances the airfield capacity by providing a greater crosswind capability for Aircraft Design Group III which included the Boeing Business Jet.

Staff utilized the services of Crawford, Murphy & Tilly, Inc. to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the February 2 - 3, 2014 edition of the *Daily Herald Newspaper*. Five (5) sealed bids were received and opened at 10:00 a.m. on February 28, 2014. Bid results are as follows:

<b>Bidder</b>	<b>Total Project Cost Bid</b>
Martam Construction, Inc. Elgin, IL	\$11,106,990.06
R. W. Dunteman Company Addison, IL	\$11,294,822.09
Plote Construction, Inc. Hoffman Estates, IL	\$11,562,998.86
Concrete Structures of the Midwest, Inc. West Chicago, IL	\$12,394,686.95
Benchmark Construction Co., Inc. Bartlett, IL	\$12,488,330.80

The Airport Authority determined that it was most advantageous to and in the best interest of the Authority to waive the Preference for Qualified Local Bidders as defined by Section 6-18-39 of the DuPage Airport Authority Procurement Policy. The bid package for the Project provided this notice to all Bidders.

Upon evaluation of the bids, it is apparent that Martam Construction, Inc. is the low, responsive and responsible bidder. In addition, Crawford, Murphy & Tilly, Inc. conducted a scope of work review with Martam Construction, Inc. and received positive responses from their references.

Martam Construction, Inc. has performed previous work for the DuPage Airport Authority including the Runway 2R/20L extension and meets Illinois Department of Transportation Certificate of Eligibility requirements and DBE participation required by the Project.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The total bid construction cost submitted by Martam Construction, Inc. is \$11,106,990.06. With a 2.5% owner’s contingency of \$277,674.75, the total authorized construction cost would be \$11,384,664.81.

\$9,800,000 was included in the 2014 budget to fund this project. \$1.6M in funds will be transferred to this project from the following Capital Project reductions:

- \$500,000.00 Acquire Avigation Easements
- \$600,000.00 Upgrade Security and Wildlife Fence
- \$500,000.00 Construct West and North Perimeter Roads – Phase I

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1830; Award of Bid to Martam Construction, Inc. for the Project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1830; Award of Bid to Martam Construction, Inc. for the Project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R.

**RESOLUTION 2014-1830**

**Award of Bid to Martam Construction, Inc. for the Project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for the project to Rehabilitate and Widen Runway 2L/20R and Taxiway W – Phase I Widen Runway 2L/20R (the “Project”); and

**WHEREAS**, the Authority has received and reviewed five (5) sealed bids on February 28, 2014; and

**WHEREAS**, it is apparent that Martam Construction, Inc. is the low, responsive and responsible bidder at a cost of \$11,106,990.06; and

**WHEREAS**, the bid package for the Project advised all bidders that Section 6-18-39 of the DuPage Airport Authority Procurement Policy providing for a Preference for Qualified Local Bidders would not be applicable to the Project; and

**WHEREAS**, the Authority has determined that it is most advantageous to and in the best interest of the Authority to waive the Preference for Qualified Local Bidders as defined by Section 6-18-39 of the DuPage Airport Authority Procurement Policy; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Martam Construction, Inc. for a total cost not-to-exceed \$11,384,664.81 which includes a 2.5% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby waives the Preference for Qualified Local Bidders, Section 6-18-39 of the DuPage Airport Authority Procurement Policy and authorizes the Executive Director, David Bird to execute said Contract with Martam Construction, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

---

CHAIRMAN

(ATTEST)

---

SECRETARY

**RESOLUTION 2014-1830**

PART 1

LEGAL AND PROCEDURAL DOCUMENTS  
PROPOSAL

PART 1

PROPOSAL STATEMENT OF POLITICAL CONTRIBUTIONS

Martam Construction, Inc  
(name of entity or individual)

1200 Basket Dr  
Elgin, IL 60120  
\_\_\_\_\_

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.


Elected Official	Office	Date	Amount	Form
<u>SEE ATTACHED</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2/28/14  
(date)

 President  
(signature)(title of signer, if a business)  
Robert Kutrowski

<b>Contributed By</b>	<b>Amount</b>	<b>Received By</b>	<b>Description</b>	<b>Vendor Name</b>	<b>Vendor Address</b>
Martam Construction 1200 Gasket Dr Elgin, IL 60120	\$250.00 10/1/2012	Individual Contribution <b>Wayne Twp Republican Org</b>			
Martam Construction 1200 Gasket Drive Elgin, IL 60120	\$500.00 10/3/2013	Individual Contribution <b>Citizens To Elect Jim Zay</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 4/5/2004	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 10/13/2005	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 10/6/2006	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$2,500.00 9/10/2007	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$2,500.00 9/16/2008	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 3/10/2010	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1200 Gasket Drive Elgin, IL 60120	\$1,500.00 6/29/2010	Individual Contribution <b>Friends of John J Millner</b>			
Martam Construction Inc 1260 Gasket Dr Elgin, IL 60120	\$250.00 3/4/2013	Individual Contribution <b>Citizens for Spitz</b>			
Martam Construction Inc.	\$1,000.00 9/24/2002	Individual Contribution			



1200 Gasket Dr Elgin, IL 60120		<b>Friends of Blagojevich</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$750.00 2/28/2004	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,500.00 5/31/2004	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$300.00 8/2/2004	Individual Contribution <b>DuPage County Republican Central Committee</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 2/19/2005	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$600.00 4/8/2005	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$250.00 3/15/2006	Individual Contribution <b>Citizens for Pamela Fenner</b>			
Martam Construction Inc. 1200 Gasket Dr. Elgin, IL 60120	\$500.00 10/12/2006	Individual Contribution <b>Citizens to Elect Kevin Williams</b>			
Martam Construction Inc. 1200 Gasket Drive Elgin, IL 60120	\$250.00 1/8/2008	Individual Contribution <b>Citizens for Pamela Fenner</b>			
Martam Construction Inc. 1200 Gasket Dr. Elgin, IL 60120	\$250.00 1/25/2008	Individual Contribution <b>Citizens for Karen McConaughay</b>			
Martam Construction Inc. 1200 Gasket Dr.	\$750.00 10/30/2008	Individual Contribution			


Elgin, IL 60120		<b>Citizens for Karen McConnaughay</b>			
Martam Construction Inc. 1200 Gasket Drive  Elgin, IL 60120	\$500.00 6/18/2010	Individual Contribution <b>Dan Rutherford Campaign Committee</b>			
Martam Construction Inc. 1200 Gasket Dr.  Elgin, IL 60120	\$250.00 4/9/2010	Individual Contribution <b>Citizens for Donald E Puchalski</b>			
Martam Construction Inc. 1200 Gasket Drive  Elgin, IL 60120	\$600.00 9/12/2011	Individual Contribution <b>DuPage County Republican Central Committee</b>			
Martam Construction, Inc 1200 Gasket Drive  Elgin, IL 60120	\$1,500.00 12/31/2009	Individual Contribution <b>Illinois Road Builders PAC</b>			
Martam Construction, Inc 1200 Gasket Drive  Elgin, IL 60120	\$910.00 12/31/2010	Individual Contribution <b>Illinois Road Builders PAC</b>			
Martam Construction, Inc 1200 Gasket Drive  Elgin, IL 60120	\$975.00 12/31/2011	Individual Contribution <b>Illinois Road Builders PAC</b>			
Martam Construction, Inc 1200 Gasket Drive  Elgin, IL 60120	\$780.00 12/31/2012	Individual Contribution <b>Illinois Road Builders PAC</b>			
Martam Construction, Inc 1200 Gasket Drive  Elgin, IL 60120	\$1,000.00 10/31/2013	Individual Contribution <b>Illinois Road Builders PAC</b>			
Martam Construction, Inc 1200 Gasket Drive  Elgin, IL 60120	\$600.00 12/27/2013	Individual Contribution <b>Illinois Road Builders PAC</b>			

Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 4/6/2006	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 2/24/2007	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$4,000.00 7/27/2007	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$2,400.00 1/26/2008	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 2/21/2008	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,500.00 6/12/2008	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$1,000.00 7/7/2010	Individual Contribution <b>Citizens to Elect Robert Schillerstrom</b>			
Martam Construction, Inc. 1200 Gasket Dr. Elgin, IL 60120	\$750.00 5/2/2011	Individual Contribution <b>Citizens for Karen McConnaughay</b>			
Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	\$250.00 8/10/2012	Individual Contribution <b>Intl Union of Operating Eng Local 150 State County &amp; Local Area PAC</b>	Hole Sponsor		



# DUPAGE AIRPORT AUTHORITY

**TO:** DuPage Airport Authority  
Board of Commissioners

**FROM:** David Bird   
Executive Director

**RE:** Proposed Resolution 2014-1839; Rescinding Resolution 2013-1794 and  
Authorizing the Execution of a Non-Federal Reimbursable Agreement with the  
FAA Related to the Widening and Construction of Runway 2L/20R

**DATE:** March 10, 2014

---

**SUMMARY:**

At the November 2013 meeting of the Board Resolution 2013-1794 was approved authorizing the execution of a Non-Federal Reimbursable Agreement with the FAA for the purpose of relocating navigational equipment in conjunction with the widening of Runway 2L/20R in the amount of \$80,226.54. The approval was conveyed to the FAA and we began working on finalizing the agreement for execution.

We received notification from the FAA that during their review of the agreement they had, through oversight, missed certain costs that should have been included in the agreement they provided us last year. These costs include:

- An increase in “construction support” from \$31,327.64 to \$45,197.40 that resulted from a change in their Engineering Services assessment of the work to be performed
- The cost for two Environmental Due Diligence Audits that were not captured in the initial draft at a cost \$5,000 per audit
- The cost for general supplies and materials that were not captured in the initial draft

To the best of our knowledge today, this now represents the cost of the FAA portion of the agreement.

**COMMITTEE/BOARD ACTION:**

This item will be presented to the Capital Development Committee prior to the meeting of the Board on March 19, 2014.

**REVENUE OR FUNDING IMPLICATIONS:**

Funds are available within the FY-2014 capital budget for this purpose.

**STAKEHOLDER PROCESS:**

N/A

**LEGAL REVIEW:**

The Reimbursable Agreement has been reviewed and approved by Phil Luetkehans.

**ATTACHMENTS:**

Proposed Resolution 2014-1839; Rescinding Resolution 2013-1794 and Authorizing the Execution of a Non-Federal Reimbursable Agreement with the FAA Related to the Widening and Construction of Runway 2L/20R.

**ALTERNATIVES:**

The FAA owns and maintains the navigational equipment, therefore, there is no alternative other than taking over ownership and maintenance responsibilities for the equipment, and that is not a recommended alternative.

**RECOMMENDATION:**

I recommended approving Proposed Resolution 2014-1839; Rescinding Resolution 2013-1794 and Authorizing the Execution of a Non-Federal Reimbursable Agreement with the FAA Related to the Widening and Construction of Runway 2L/20R.

**RESOLUTION 2014-1839**  
**RESCINDING RESOLUTION 2013-1794 AND AUTHORIZING THE**  
**EXECUTION OF A NON-FEDERAL REIMBURSABLE AGREEMENT WITH**  
**THE FAA RELATED TO THE WIDENING AND CONSTRUCTION OF**  
**RUNWAY 2L/20R**

**WHEREAS**, the DuPage Airport Authority (the “Authority”), an Illinois special district, is constructing improvements on Runway 2L/20R (the “Project”);

**WHEREAS**, the Federal Aviation Authority (the “FAA”) has certain technical expertise, including but not limited to engineering review, that will assist the Authority in the construction of the Project;

**WHEREAS**, the FAA had previously advised the Authority that its cost to provide such technical expertise for the Project would be \$80,226.54, which cost was approved by the Authority Board of Commissioners on November 20, 2013 via Resolution 2013-794;

**WHEREAS**, the FAA has now advised the Authority that the original estimate the FAA provided was in error due to a failure by the FAA to include certain work in its original estimate and clarifications of scope in the Project;

**WHEREAS**, the FAA has updated its previous estimate and advised the Authority that the actual cost for the FAA work on the Project will be \$111,468.11; and

**WHEREAS**, the Authority’s Board of Commissioners still deem it to be in the best interests of the Authority to enter into a Non-Federal Reimbursable Agreement with the FAA at the higher not-to-exceed amount of \$111,468.11.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby rescinds Resolution 2013-794; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute a Non-Federal Reimbursable Agreement with the FAA in an amount not-to-exceed \$111,468.11, and take whatever steps necessary to effectuate the terms of this Non-Federal Reimbursable Agreement with the FAA.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority  
this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY


RESOLUTION 2014-1839



**DUPAGE AIRPORT  
AUTHORITY**

TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1831; Award of Bid to Abbey Paving & Sealcoating Company for the Project to Mill and Overlay Aviation Avenue and Associated Parking Lots.

DATE: March 13, 2014

**SUMMARY:**

The Airport Authority's 2014 Major Maintenance Program includes the project to Mill and Overlay Aviation Avenue and Associated Parking Lots.

Aviation Avenue, the associated Airport Maintenance Building and the 98 and 99 Jet Hangar auto parking lot pavements are approximately 20 years old and are in need of rehabilitation. The Base Bid Construction Project will consist of 2" bituminous milling, crack repair and 2" bituminous surfacing of the roadway and jet hangar auto parking lots including pavement marking. The Airport Maintenance Building will receive tar emulsion seal coat with pavement marking. Add Alternate 1 was included in the project for milling, seal coat and marking of additional roadway areas, staff has elected to defer this work.

Staff utilized the services of CH2M Hill to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the February 14, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on March 7, 2014. Bid results are as follows:

	<b>Geneva Construction Co. Aurora, IL</b>	<b>Abbey Paving &amp; Sealcoating Co. Aurora, IL</b>	<b>Chicagoland Paving Contractors Lake Zurich, IL</b>
Total Base Bid Construction Cost	97,821.40	94,085.00	127,900.00
Add Alternate 1 Construction Cost	13,805.70	18,632.59	29,555.50



Upon evaluation of the bids, it is apparent that Abbey Paving & Sealcoating Company is the low, responsive and responsible bidder for the Base Bid Construction Cost. In addition, CH2M Hill conducted a scope of work review with Abbey Paving & Sealcoating and received positive responses from their references.

Abbey Paving & Sealcoating Company meets Illinois Department of Transportation Certificate of Eligibility requirements required by the Project.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The total base bid construction cost submitted by Abbey Paving & Sealcoating Company is \$94,085.00, with a 10% owner's contingency of \$9,408.50, the total authorized construction cost would be \$103,493.50.

\$100,000.00 was included in the 2014 budget to fund this project. Sufficient monies exist to fund this project including the owner's contingency.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- ❑ Proposed Resolution 2014-1831; Award of Bid to Abbey Paving & Sealcoating Company for the Project to Mill and Overlay Aviation Avenue and Associated Parking Lots.
- ❑ Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1831; Award of Bid to Abbey Paving & Sealcoating Company for the Project to Mill and Overlay Aviation Avenue and Associated Parking Lots.

**RESOLUTION 2014-1831**

**Award of Bid to Abbey Paving & Sealcoating Company for the Project to Mill and Overlay Aviation Avenue and Associated Parking Lots**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for the project to Mill and Overlay Aviation Avenue and Associated Parking Lots; and

**WHEREAS**, the Authority has received and reviewed three (3) sealed bids on March 7, 2014; and

**WHEREAS**, it is apparent that Abbey Paving & Sealcoating Company is the low, responsive and responsible bidder at a cost of \$94,085.00; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Abbey Paving & Sealcoating Company for a total cost not-to-exceed \$103,493.50 which includes a 10% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Abbey Paving & Sealcoating Company and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

PART 1  
PROPOSAL

STATEMENT OF POLITICAL CONTRIBUTIONS

Abbey Paving & Sealcoating Co., Inc.

(name of entity or individual)

1949 County Line Road

Aurora, IL 60502

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

March 7, 2014

(date)



(signature)(title of signer, if a business)

MILL AND OVERLAY AVIATION AVENUE AND  
ASSOCIATED PARKING LOTS  
DUPAGE AIRPORT


John Gillian, Vice President

PROPOSAL



TO: Board of Commissioners

FROM: Dan Barna  
Procurement Manager

THROUGH: David Bird   
Executive Director

RE: Proposed Resolution 2014-1833; Award of Bid to Scodeller Construction, Inc. for Terminal Apron Phase II / Taxiway C and Runway 2L/20R Joint Repair

DATE: March 13, 2014

---

---

**SUMMARY:**

The Airport Authority's 2014 Major Maintenance and Capital Programs include the project for Terminal Apron Phase II / Taxiway C and Runway 2L/20R Joint Repair.

Taxiway C, Runway 2L/20R and the aircraft parking apron for the Flight Center were constructed in 1991 using portland cement concrete ("PCC") pavement. PCC pavement has a series of control joints used to control the cracking of the pavement. These control joints are then sealed with either a flexible gasket material or liquid applied sealant to prevent water from infiltrating the pavement and causing damage to the pavement or subsurface.

Although the pavement is outliving its 20-year life expectancy, the joints between the concrete panels have reached their life expectancy and are in need of being resealed. Replacement of the joints is a cost effective measure to ensure the pavement stays in a good condition past its normal life expectancy.

Base Bid Construction consists of joint repair work on the southern portion of the Flight Center Apron, Add Alternate 1 consists of work on the N. Hightail Apron, Add Alternate 2 consists of work on the S. Hightail Apron, Add Alternate 3 consists of work on Runway 2L/20R and Add Alternate 4 consists of work on Taxiway C.

Staff utilized the services of CH2M Hill to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the February 14, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:30 p.m. on March 7, 2014. Bid results are as follows:

	<b>Scodeller Construction, Inc. Wixom, MI</b>	<b>Martam Construction, Inc. Elgin, IL</b>	<b>Golf Construction Hammond, IN</b>
Total Base Bid Construction Cost	273,681.50	426,053.60	607,577.50
Add Alternate 1 Construction Cost	115,632.00	166,150.50	215,565.00
Add Alternate 2 Construction Cost	146,445.60	209,435.40	273,160.00
Add Alternate 3 Construction Cost	297,576.00	424,441.50	555,015.00
Add Alternate 4 Construction Cost	163,214.40	232,940.85	304,562.50
	<b>\$996,549.50</b>	<b>\$1,459,021.85</b>	<b>\$1,955,880.00</b>

Upon evaluation of the bids, it is apparent that Scodeller Construction, Inc. is the low, responsive and responsible bidder for the Base Bid Construction Cost and all alternate bids. In addition, CH2M Hill conducted a scope of work review with Scodeller Construction, Inc. and received positive responses from their references.

Scodeller Construction, Inc. meets the Illinois Department of Transportation Certificate of Eligibility required by this Project.

Scodeller Construction, Inc. has previously performed Phase I – Terminal Apron Joint Repair work for the Airport Authority.

**PREVIOUS COMMITTEE/BOARD ACTION:**

March 19, 2014 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

**REVENUE OR FUNDING IMPLICATIONS:**

The total base bid construction cost and all alternates submitted by Scodeller Construction, Inc. is \$996,549.50, with a 5% owner’s contingency of \$49,827.48, the total authorized construction cost would be \$1,046,376.98.

\$1,050,000.00 was included in the 2014 budget to fund this project.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

**ATTACHMENTS:**

- Proposed Resolution 2014-1833; Award of Bid to Scodeller Construction, Inc. for Terminal Apron Phase II / Taxiway C and Runway 2L/20R Joint Repair.
- Statement of Political Contributions.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1833; Award of Bid to Scodeller Construction, Inc. for Terminal Apron Phase II / Taxiway C and Runway 2L/20R Joint Repair.

**RESOLUTION 2014-1833**

**Award of Bid to Scodeller Construction, Inc. for Terminal Apron Phase II / Taxiway C and Runway 2L/20R Joint Repair**

**WHEREAS**, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

**WHEREAS**, the Authority has solicited sealed bids for Terminal Apron Phase II, Taxiway C and Runway 2L/20R Joint Repair; and

**WHEREAS**, the Authority has received and reviewed three (3) sealed bids on March 7, 2014; and

**WHEREAS**, it is apparent that Scodeller Construction, Inc. is the low, responsive and responsible bidder at a cost of \$996,549.50; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority be authorized to enter into a written Contract with Scodeller Construction, Inc. for a total cost not-to-exceed \$1,046,376.98 which includes a 5% owner’s contingency; and

**FURTHER, BE IT RESOLVED**, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Scodeller Construction, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

PART 1  
PROPOSAL

STATEMENT OF POLITICAL CONTRIBUTIONS

Scodeller Construction Inc  
(name of entity or individual)  
51722 Grand River  
Wixom, MI 48393

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


3/7/14  
(date)


[Signature]  
(signature)(title of signer, if a business)





TO: Board of Commissioners

FROM: Mark Doles   
Director, Aviation Facilities & Properties

THROUGH: David Bird   
Executive Director

RE: Authorization of Proposed Resolution 2014-1835, Building Lease with the  
SRA International, Inc. for 320 Kress Road

DATE: March 12, 2014

=====

**SUMMARY:**

Staff has been working with the SRA International, Inc. (“SRA”) (formerly MorganFranklin Corporation), an advisory, consulting and technology company with extensive Federal contracts for their continued lease of the building located at 320 Kress Road. The tenant has leased this location since June of 2006.

The following is a summary of the proposed lease and building.

The building, located at 320 Kress Road, is an industrial building purchased by the Authority in 1990. Previously, a tenant provided extensive renovations to the building transforming it from a 4-unit building (21,250 SF) into its now current single tenant space encompassing both finished office (7,900 SF), warehouse/shop space (13,350).

Two tenants have operated helicopter operations from this location. However, utilizing the building as a helicopter operation was problematic due to aviation fueling issues, as we cannot transport fuel to that location without driving on public roads. Furthermore, allowing an operator to install a fuel tank could jeopardize our exclusive right to provide fuel. Therefore, any future tenancy will continue to be of a non-aviation related use.

The previous lease with Morgan Franklin provided rent of \$1.23 per SF (\$26,138 annually) plus an annual capital investment, in lieu of rent, equating to \$66,667. The Airport Authority inured a benefit of approximately \$92,805 annually from this lease.

SRA specializes in the design, integration and implementation of large-scale, high performance satellite based telecommunications. The business includes work for NASA and the Department of Defense. SRA is a possible future tenant and/or may have a

synergistic interest with the Business Park. This building provides the security required for their work along with the shop space for the testing and installation of their systems.

Under the previous lease the building required capital improvements including, but not limited to, HVAC Repairs, painting, power distribution upgrades, installation of back-up power generator, modernization of low voltage wiring (network, telephone and alarm), and bathroom fixture upgrades. All of the improvements required under the previous lease have been completed.

A new lease with SRA is proposed with the following terms:

Size:	21,250 SF
Initial Term:	3-years (commencing 4/1/2014)
Option:	2-years (commencing 4/1/2017)
Rent Over the Initial Term:	\$312,588
Rent over the Option Years:	\$224,613
Average Rent Over Initial Term:	\$4.90
Average Rent Over Option Years:	\$5.29

The lease will be a triple-net lease with the tenant with no maintenance by the Authority.

The proposed average rent over the initial term of \$4.90 SF is in line with market conditions and a 12% increase over the previous lease. This lease will provide a revenue stream over the next 3-years to the Authority and retain an existing tenant in good standing in a building that has limited functionality due to layout.

### **PREVIOUS COMMITTEE/BOARD ACTION:**

January 12, 2011      Board adopted Resolution 2011-1558, Authorizing Execution of a Building Lease with the MorganFranklin Corporation for 320 Kress Road.

### **REVENUE OR FUNDING IMPLICATIONS:**

3-Year Building Lease	\$312,588
-----------------------	-----------

### **STAKEHOLDER PROCESS:**

Not applicable

### **LEGAL REVIEW:**

This is the standard form Hangar/Office Building Lease Agreement with the tenant’s information and business terms inserted; the Authority’s counsel previously completed all changes to the base document to accommodate the business terms.

**ATTACHMENTS:**

- Proposed Resolution 2014-1835 authorizing execution of the Building Lease Agreement. Standard Lease Agreement is not attached.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and staff that the Board approves Resolution 2014-1835 authorizing the execution of a Building Lease Agreement with the SRA International, Inc. at the March 19, 2014 Board meeting.

**RESOLUTION 2014-1835**  
**AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH SRA**  
**INTERNATIONAL, INC.**

**WHEREAS**, DuPage Airport Authority (the "Authority") is owner of the 21,250 SF building located at 320 Kress Road, West Chicago, Illinois (the "Building"); and

**WHEREAS**, the Authority, as Landlord, and SRA International, Inc., as Tenant, have negotiated a Lease Agreement for said Building, said Lease Agreement being attached hereto as Exhibit A; and

**WHEREAS**, the term of the Lease Agreement shall commence 4/1/2014 and terminate 3/31/2017; and

**WHEREAS**, it is in the best interest of the Authority to enter into said Lease Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the DuPage Airport Authority enter into the aforementioned Lease Agreement; and

**FURTHER, BE IT RESOLVED**, that the Executive Director of the DuPage Airport Authority be and is hereby authorized to execute said Lease Agreement, attached here to and made a part hereof as Exhibit "A", for and on behalf of the DuPage Airport Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19<sup>th</sup> day of March 2014.

\_\_\_\_\_  
CHAIRMAN

ATTEST:

\_\_\_\_\_  
SECRETARY


**RESOLUTION 2014-1835**



**DUPAGE AIRPORT  
AUTHORITY**

**MEMORANDUM**

**TO:** DuPage Airport Authority  
Board of Commissioners

**FROM:** David Bird   
Executive Director

**RE:** Proposed Ordinance 2014-272; An Ordinance Abating Levy of Tax  
Authorized by Ordinance 2013-265; An Ordinance of the DuPage Airport  
Authority Levying Taxes for Corporate Purposes of the DuPage Airport  
Authority for the Fiscal Year January 1, 2013 through December 31, 2013.

**DATE:** March 13, 2014

**SUMMARY:**

At the January Board Meeting it was determined that the tax levy could again be reduced by \$500,000 without compromising the ability to finance future capital needs of the Airport Authority. The attached Ordinance accomplishes this action.

**PREVIOUS COMMITTEE/BOARD ACTION:**

January 15, 2014 Annual and Regular Board Meeting - Discussion occurred regarding the abatement of the Property Tax Levy.

**REVENUE OR FUNDING IMPLICATIONS:**

Illinois Statute requires passage of this Ordinance by the Board during the first quarter of the Fiscal Year.

**STAKEHOLDER PROCESS:**

No stakeholders have been identified at this time.

**LEGAL REVIEW:**

Attorney Luetkehans has reviewed and approved the Ordinance.

**ATTACHMENTS:**

Proposed Ordinance 2014-272; An Ordinance Abating Levy of Tax Authorized by Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for Corporate Purposes of the DuPage Airport Authority for the Fiscal year January 1, 2013 through December 31, 2013.

**ALTERNATIVES:**

The Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director that the Board approve Proposed Ordinance 2014-272; An Ordinance Abating Levy of Tax Authorized by Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for Corporate Purposes of the DuPage Airport Authority for the Fiscal Year January 1, 2013 through December 31, 2013.

## History of Recent Property Tax Levies and Abatements

<u>Date</u>	<u>Ordinance No.</u>	<u>Action</u>	<u>Amount</u>
June 10th 2009	2009-226	Tax Levy	\$ 6,476,024
March 24th 2010	2010-232	Abatement	\$ (500,000)
Total to be collected in 2010			<u>\$ 5,976,024</u>

<u>Date</u>	<u>Ordinance No.</u>	<u>Action</u>	<u>Amount</u>
June 9th 2010	2010-234	Tax Levy	\$ 6,476,024
March 16th 2011	2011-243	Abatement	\$ (500,000)
Total to be collected in 2011			<u>\$ 5,976,024</u>

<u>Date</u>	<u>Ordinance No.</u>	<u>Action</u>	<u>Amount</u>
June 9th 2011	2011-244	Tax Levy	\$ 6,476,024
March 21st 2012	2012-250	Abatement	\$ (500,000) Permanent
Total to be collected in 2012			<u>\$ 5,976,024</u>

<u>Date</u>	<u>Ordinance No.</u>	<u>Action</u>	<u>Amount</u>
June 13th 2012	2012-256	Tax Levy	\$ 5,976,024
March 13th 2013	2013-263	Abatement	\$ (500,000)
Total to be collected in 2013			<u>\$ 5,476,024</u>

<u>Date</u>	<u>Ordinance No.</u>	<u>Action</u>	<u>Amount</u>
June 12th 2013	2013-265	Tax Levy	\$ 5,976,024
Total to be collected in 2014			<u>\$ 5,976,024</u>

**ORDINANCE 2014-272**

**AN ORDINANCE ABATING LEVY OF TAX AUTHORIZED BY  
ORDINANCE 2013-265; AN ORDINANCE OF THE DUPAGE AIRPORT AUTHORITY LEVYING TAXES  
FOR CORPORATE PURPOSES OF THE DUPAGE AIRPORT AUTHORITY FOR THE FISCAL YEAR  
JANUARY 1, 2013 THROUGH DECEMBER 31, 2013**

**WHEREAS**, the Board of Commissioners of the DuPage Airport Authority did adopt on June 12, 2013, Ordinance No 2013-265; An Ordinance Levying Taxes for Corporate Purposes of the DuPage Airport Authority for the Fiscal Year January 1, 2013 and ending December 31, 2013;

**WHEREAS**, Ordinance 2013-265 authorized a direct annual tax for corporate purposes to be levied upon all of the taxable property within the DuPage Airport Authority's tax base;

**WHEREAS**, the tax levy so authorized by Ordinance 2013-265, to be collected in 2014 is Five Million Nine Hundred Seventy-Six Thousand Twenty-Four Dollars and No Cents (\$5,976,024.00); and

**WHEREAS**, the Board of Commissioners of the DuPage Airport Authority has determined that there are or will be sufficient funds available to abate Five Hundred Thousand Dollars and No Cents (\$500,000.00) of the required tax levy;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the DuPage Airport Authority, as follows:

**Section 1.** That the County Clerk of DuPage County be and is hereby authorized and directed to abate the amount of Five Hundred Thousand Dollars and No Cents (\$500,000.00) from the 2013 DuPage Airport Authority tax levy to be collected in 2014.

**Section 2.** That the total amount of the 2013 DuPage Airport Authority tax levy for taxes to be collected in 2014 shall be Five Million Four Hundred Seventy-Six Thousand Twenty-Four Dollars and No Cents (\$5,476,024.00) following the abatement set forth in Section 1.

**Section 3.** That the Executive Director of the DuPage Airport Authority is hereby authorized and directed to file a certified copy of this Ordinance with the County Clerk of DuPage County, Illinois.

**Section 4.** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. Lamantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_


\_\_\_\_\_  
Chairman


\_\_\_\_\_  
Secretary





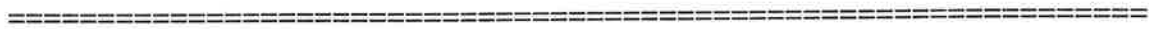
TO: Board of Commissioners

FROM: Mark Doles   
Director, Aviation Facilities and Properties

THROUGH: David Bird   
Executive Director

RE: Authorization of Proposed Ordinance 2014-273, Temporary Reduction in Certain Fees

DATE: March 12, 2014



**SUMMARY:**

As a result of the substantial downturn in the economy, especially in the aviation industry, staff previously proposed relief to based regulated aviation businesses in the form of a temporary fee reduction. Previously, Ordinances 2009-227, 2011-240, 2012-249 and 2013-267 were adopted by the Board to provide a temporary 50% reduction in the Specialized Aviation Service Organization (“SASO” – formerly FBO) Fees charged by the Airport Authority. The reduction did not apply to Permittee Fees associated with temporary non-based commercial operators or any fees associated with Self Service Fueling Permittees. This temporary reduction commenced January 1, 2010 and terminated December 31, 2013.

Fees are charged by the Authority for the following types of regulated aviation businesses:

- Aircraft Maintenance / Avionics or Instrument Repair
- Aircraft Charter
- Flight Training
- Aircraft Rental
- Pilot Supplies

These Ordinances decreased fees 50% for a one-year periods (2010 through 2013) resulting in an annual decrease in revenues of approximately \$40,000 to the Authority. This reduction was recognized in previous budgets and has again been anticipated in the FY 2014 budget.

Based upon the continued difficult economic conditions, and their impact on the aviation industry, Staff proposes that the Board extends the temporary 50% reduction for FY 2014.

**PREVIOUS COMMITTEE/BOARD ACTION:**

- June 12, 2013 Board adopts Ordinance 2013-267, Authorizing Temporary Reduction in Certain Fees
- January 25, 2012 Board adopts Ordinance 2012-249, Authorizing Temporary Reduction in Certain Fees
- January 12, 2011 Board adopts Ordinance 2011-240, Authorizing Temporary Reduction in Certain Fees
- November 11, 2009 Board adopts Ordinance 2009-227, Authorizing Temporary Reduction in Certain Fees

**REVENUE OR FUNDING IMPLICATIONS:**

<b>SASO Type</b>	<b>Existing Annual Fee</b>	<b>Temporary Reduction</b>
<b>Aircraft Maintenance/Avionics</b>	<b>\$1.25 per billed labor hour – minimum \$12,000 annually</b>	<b>\$0.63 per billed labor hour – minimum \$6,000 annually</b>
<b>Aircraft Charter</b>	<b>\$5,000 per year plus fee based upon aircraft \$250 - \$2,000</b>	<b>\$2,500 per year plus fee based upon aircraft \$125 - \$1,000</b>
<b>Flight Training</b>	<b>\$50.00 per instructor</b>	<b>\$25.00 per instructor</b>
<b>Aircraft Rental</b>	<b>\$240 - \$720 per year based upon aircraft</b>	<b>\$120 - \$360 per year based upon aircraft</b>
<b>Pilot Supplies</b>	<b>\$1,000</b>	<b>\$500</b>

Based upon current SASO Agreements, this proposed temporary reduction will decrease revenue to the Airport Authority by approximately \$40,000.

**STAKEHOLDER PROCESS:**

No formal discussions have been held with the SASO Agreement holders. However, SASO Agreement holders have voiced their support of the continuation of this temporary reduction and are very appreciative of the Board’s proactive support through this reduction.

**LEGAL REVIEW:**

Authority Legal Counsel drafted the original Ordinance and dates were revised to reflect the proposed period of January 1, 2014 through December 31, 2014.

**ATTACHMENTS:**

- Proposed Ordinance 2014-273 authorizing Temporary Reduction in Certain Fees

**ALTERNATIVES:**

The Committee and/or Board can deny, modify or amend this issue.

**RECOMMENDATION:**

It is the recommendation of the Executive Director and staff that the Board approves Ordinance 2014-273, Authorizing Temporary Reduction in Certain Fees, at the March 19<sup>th</sup> Board meeting.

**ORDINANCE NO. 2014-273**  
**TEMPORARY REDUCTION IN CERTAIN FEES**

**WHEREAS**, the DuPage Airport Authority (hereinafter the "Authority") is a duly authorized and existing airport authority under the laws of the State of Illinois;

**WHEREAS**, pursuant to the authority granted in 70 ILCS 5/8.04, the Authority may fix such fees as it deems advisable;

**WHEREAS**, pursuant to the authority granted in 70 ILCS 5/8.04, the Authority has levied fees on Specialized Aviation Service Organization operators on business transacted at the DuPage Airport;

**WHEREAS**, the Authority has deemed it advisable and in the public interest to temporarily reduce the fees levied on Specialized Aviation Service Organization operators by fifty percent (50%) for a period of one (1) year;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Commissioners of the DuPage Airport Authority as follows:

**Section 1.** The above recitals are hereby incorporated as if once again fully set forth herein.

**Section 2.** For a period of one (1) year from the effective date of this Ordinance, the Specialized Aviation Service Organization operator fees levied by the Authority, as set forth in Attachment C to the Authority's Minimum Standards adopted June 12, 2006, shall each be reduced by fifty percent (50%). In the event this temporary fee reduction results in a reduced fee containing a fraction of a cent, the fee shall be rounded up to the next higher cent. No other fees set forth in Authority's Minimum Standards or elsewhere are reduced by this Ordinance, including but not limited to Permittee Fees as set forth in Attachment C to the Minimum Standards.

**Section 3.** The reduction set forth herein is a temporary reduction not to exceed one (1) year. At the expiration of one year, or sooner as determined in the discretion of the Authority and approved by ordinance, the fees reduced by this Ordinance shall automatically revert to the amounts set forth in Attachment C to the Authority's Minimum Standards or such other amount as is deemed advisable by the Authority and approved by ordinance.

**Section 4.** The provisions of this Ordinance shall be in full force and effect as of January 1, 2014.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority  
this 19<sup>th</sup> day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1836**  
**AUTHORIZING THE EXECUTION OF AN AMENDMENT TO SETTLEMENT**  
**AGREEMENT AND RELEASE WITH GRAY INSURANCE COMPANY**

**WHEREAS**, the DuPage Airport Authority (the “Authority”), an Illinois Special District, entered into a construction agreement dated September 15, 2012 (the “Construction Contract”) with ZCorp Services Co. (“ZCorp”) to construct the DuPage Airport Flight Center Terminal Remodeling Project (the “Project”);

**WHEREAS**, ZCorp substantially completed the Project but defaulted under the Construction Contract as it was unable to pay all of its subcontractors;

**WHEREAS**, the Authority made a demand under ZCorp’s payment and performance bond to ZCorp’s surety, The Gray Insurance Company (“Gray”), to finish the Project and pay off any outstanding liens and amounts owed subcontractors;

**WHEREAS**, on or about September 13, 2013, the Authority and Gray entered into a Settlement Agreement and Release relating to, *inter alia*, the completion of the Warranty Work and the payment of the remaining amounts under the Construction Contract;

**WHEREAS**, Gray paid off all of the subcontractors and completed most of the Warranty Work; however, the Authority believes some work was performed incorrectly and some work required under the specifications was not completed; and

**WHEREAS**, the Authority believes it is in the best interests of the Authority to enter into the attached Amendment to Settlement Agreement and Release with Gray providing credits to the Authority for uncompleted work and finalizing the warranty periods.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the DuPage Airport Authority that the Authority enter into the Amendment to Settlement Agreement and Release attached hereto as Exhibit A with The Gray Insurance Company and that the Executive Director of the DuPage Airport Authority be and is hereby authorized to execute said Amendment to Settlement Agreement and Release for and on behalf of the DuPage Airport Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

(ATTEST)

\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1836**

**RESOLUTION 2014-1837**  
**Disclosure of Executive Session Minutes**

**WHEREAS**, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06, the Board of Commissioners of the DuPage Airport Authority semi-annually reviews and makes available for public inspection non-confidential portions of executive session minutes;

**WHEREAS**, the Board of Commissioners met in executive session on March 19, 2014 to review the minutes of all previously non-disclosed executive sessions;

**WHEREAS**, after consultation with legal counsel, the Board of Commissioners has determined that the need for confidentiality still exists for certain executive session minutes; and

**WHEREAS**, after consultation with legal counsel, the Board of Commissioners has determined that the executive session minutes attached hereto no longer require confidential treatment and should be made available for public inspection in their final form within seven (7) days from the date of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, that, pursuant to the Illinois Open Meetings Act, the DuPage Airport Authority hereby makes available for public inspection those portions of the executive session minutes, which are attached hereto.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1837**

**RESOLUTION 2014-1838**  
**A RESOLUTION AUTHORIZING THE DESTRUCTION OF CERTAIN**  
**VERBATIM RECORDINGS OF CLOSED SESSIONS**

**WHEREAS**, Subsection 2.06(a) of the Illinois Open Meetings Act ("Act") [5 ILCS 120/1, *et seq.*] requires that the DuPage Airport Authority (the "Authority") maintain a verbatim record of all closed sessions of the Authority's Board of Commissioners in the form of an audio or video recording;

**WHEREAS**, Subsection 2.06(b) of the Act permits a particular verbatim record to be destroyed without notification to or the approval of a records commission under the Local Records Act, no less than eighteen (18) months after the completion of the closed meeting in closed session recorded, if: (1) the Authority's Board of Commissioners approves the destruction of the particular recording; and (2) the Authority's Board of Commissioners approves or has approved written minutes of the closed meeting or closed session that meet the written minutes requirements of Subsection 2.06(a) of the Act; and

**WHEREAS**, the Authority's Board of Commissioners has approved written minutes of the following closed sessions which conform to the requirements of Subsection 2.06(a) of the Act, more than eighteen (18) months have passed since each such meeting or closed session was completed, and the Authority's Board of Commissioners deems it appropriate that the verbatim recordings of each of such closed meetings and closed sessions (collectively the "Verbatim Records") be destroyed:

May 23, 2011 – IDOT Subcommittee Meeting  
June 8, 2011 – Capital Development Committee Meeting  
June 9, 2011 – Regular Board Meeting  
August 4, 2011 – IDOT Subcommittee Meeting  
September 14, 2011 – Regular Board Meeting  
January 25, 2012 – Regular Board Meeting  
March 21, 2012 – Regular Board Meeting  
March 27, 2012 – Capital Development Committee Meeting  
May 16, 2012 – Regular Board Meeting

**NOW, THEREFORE, BE IT RESOLVED**, that the Authority hereby finds that all of the recitals contained in the preamble to this Resolution are true and correct and does hereby incorporate them into this Resolution by this reference, and hereby approves the destruction of the Verbatim Records and directs the Executive Director of the Authority to take whatever steps necessary to destroy and properly dispose of same.



This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez \_\_\_\_\_  
Stephen L. Davis \_\_\_\_\_  
Charles E. Donnelly \_\_\_\_\_  
Gerald M. Gorski \_\_\_\_\_

Peter H. Huizenga \_\_\_\_\_  
Gina R. LaMantia \_\_\_\_\_  
Gregory J. Posch \_\_\_\_\_  
Daniel J. Wagner \_\_\_\_\_

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 19th day of March, 2014.

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY

**RESOLUTION 2014-1838**