

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, JANUARY 9, 2013**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room on Wednesday, January 9, 2013. Chairman Gorski called the meeting to order at 2:30 p.m. and a quorum was present.

**Commissioners Present:** Davis, Gillett, Gorski, LaMantia, Sabathne'

**Absent:** None

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Pam Miller, Executive Assistant and Board Liaison.

**Others:** Dan Pape, Crawford, Murphy & Tilly; Michael Vonic, CH2M Hill.

**Press:** None

**CAPITAL DEVELOPMENT  
OLD BUSINESS**

**Project Implementation**

Executive Director Bird advised there were no significant issues to report.

**NEW BUSINESS**

**Proposed Resolution 2013-1709; Ratifying the Execution by the Executive Director of a Purchase Order Contract to Kellogg Brown and Root Services, Inc. for 3<sup>rd</sup> Floor Office Renovations located at 2700 International Drive.**

Mr. Doles explained that the execution of this Purchase Order Contract was administratively approved by the Executive Director and ratification of this action is requested. Mr. Doles discussed the terms of the Contract with KBR for these modifications. He explained that negotiations have been ongoing with the Congressman's staff since August 2012 and in early November plans began to solidify for office space on the 2<sup>nd</sup> floor of the Flight Center Building. At that time it became apparent to the Congressman's staff that the area located on the 2<sup>nd</sup> floor was too small for their needs. Mr. Doles stated that he negotiated with an existing tenant currently located on the 3<sup>rd</sup> floor for the vacant office space on the 2<sup>nd</sup> floor that would be more suited to their needs. This would free the 3<sup>rd</sup> floor office space for the Congressman. Both tenants were agreeable to the new arrangement and relocation and the terms of the lease agreement will be discussed in the following agenda item. Mr. Doles stated that the Congressman's staff required some modifications to be made in the office space on the 3<sup>rd</sup> floor of the Flight Center Building for security and operational requirements. Due to time constraints Staff went to Kellogg Brown and Root Services (KBR) to secure pricing and utilized the Job Order Contracting Program for KBR to perform these modifications. The timing of this transaction required that the Executive Director sign this lease agreement and authorize the office space modifications prior to Board approval and staff is now requesting ratification of the Executive Director's actions.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2013-1709; Ratifying the Execution by the Executive Director of a Purchase Order Contract to Kellogg Brown and Root Services, Inc. for 3<sup>rd</sup> Floor Office Renovations located at

2700 International Drive. The motion was seconded by Commissioner Davis and was passed by roll call vote (5-0).

**Proposed Resolution 2013-1708; Ratifying the Execution by the Executive Director of U.S. House of Representatives District Office Lease with Peter J. Roskam.**

Mr. Doles continued to review the terms of the lease agreement and discussion continued. Staff recommended approval.

A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2013-1707; Ratifying the Execution by the Executive Director of U.S. House of Representatives District Office Lease with Peter J. Roskam. The motion was seconded by Commissioner Gillett and was passed by roll call vote (5-0).

**RECESS TO EXECUTIVE SESSION**

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of pending, probable or imminent litigation; employee matters; the purchase or lease of real property for the use of the DuPage Airport Authority; and the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Davis and was passed unanimously by voice vote. The Regular Meeting was recessed to Executive Session at 2:50 p.m. and was reconvened at 3:00 p.m. Upon roll call, a quorum was present for the remainder of the Regular Committee Meeting.

**OTHER BUSINESS**

None

Commissioner Sabathne' made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner LaMantia and was unanimously passed by voice vote. The meeting was adjourned at 3:03 p.m.

**Approved by DAA Board on March 13, 2013**  
**Gerald M. Gorski, Chairman**  
**Capital Development, Leasing and Customer Fees Committee**