

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
Wednesday, May 11, 2011**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, 3rd Floor Conference Room, Wednesday, May 11, 2011. Chairman Gorski called the meeting to order at approximately 2:40 p.m. and a quorum was present.

**Commissioners Present:** Davis, Gillett, Gorski, LaMantia, Sabathne'

**Absent:** None

**DAA Staff Present:** Executive Director David Bird; Byron Miller, Director of Operations; Mark Doles, Director of Operations Planning; Patrick Hoard, Director of Finance; Anna Marano, Procurement Analyst; John Schlaman, General Manager of Prairie Landing Golf Club; Pam Miller, Executive Assistant and Board Liaison.

**Others:** Dan Pape, Crawford, Murphy & Tilly; Michael Vonic, CH2M Hill; Bruce Garner, Schirott & Luetkehans.

**Press:** None

**CAPITAL DEVELOPMENT**

**OLD BUSINESS**

**Project Implementation**

Executive Director Bird reported that plans for the runway extension are at 100% complete. He continued that approval of the Modification of Standards from the FAA has been received, which was a prerequisite to moving forward with the runway project. He added that the Environmental Assessment has been submitted to the FAA for review. Many summer projects that will be upcoming and will be presented to the Board for consideration.

**NEW BUSINESS**

**Proposed Resolution 2011-1577; Authorization to Execute an Engineering Services Agreement with CH2MHill for General Engineering Consultant Services for the DuPage Airport Authority.**

Executive Director Bird advised that Airport Authority needed to obtain the services of an engineering firm to undertake the general engineering needs of the Airport and a Request for Qualifications (RFQ) was advertised. He continued that seven submittals were received and explained the process for selection of the General Engineering Consultant for the Airport Authority. He advised that after evaluation a short list of three firms was selected to make presentations to an established evaluation panel and explained the makeup of the this evaluation panel. Executive Director Bird stated that this panel unanimously recommended CH2MHill as the General Engineering Consultant for the Airport Authority and he also recommended Board approval. Discussion occurred.

A **MOTION** was made by Commissioner Gillett to recommend Board approval for Proposed Resolution 2011-1577; Authorization to Execute an Engineering Services Agreement with CH2MHill for General Engineering Consultant Services for the DuPage Airport Authority. The **motion was seconded** by Commissioner Davis and was unanimously passed by roll call vote (5-0).

**Proposed Resolution 2011-1579; Authorization to Execute Task Order No. 1 under the General Engineering Services Agreement with CH2MHill.**

Executive Director Bird advised this is the first Task Oder to be submitted for Board approval under the General Engineering Services Agreement with CH2MHill. He continued that this would establish a budget for future projects and needs. Executive Director Bird advised that the Airport Authority is currently utilizing CH2MHill for the Environmental work needed for the land release at the Business Center and Task Order No. 1 will cover the work being done currently. He continued that Task No.2 will be submitted for consideration at the June Board Meeting and will allow CH2MHill to complete this process. Executive Director Bird

explained that in the future a separate Task Order for each major project to be handled by this firm with be submitted for approval. Discussion occurred and Michael Vonic of CH2M Hill explained the formula used to establish the estimated amount of Task Order No. 1; \$81,522.23. Discussion occurred.

A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2011-1579; Authorization to Execute Task Order No. 1 under the General Engineering Services Agreement with CH2MHill. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (5-0).

**LEASING AND CUSTOMER FEES**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**OTHER BUSINESS**

None

Commissioner LaMantia made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Gillett and was unanimously passed by voice vote. The meeting was adjourned at 2:55 p.m.

**Approved at the June 9, 2011 Regular Board Meeting**

**Gerald M. Gorski, Chairman**

**Capital Development, Leasing and Customer Fees Committee**