



DUPAGE AIRPORT AUTHORITY

**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, JUNE 12, 2013
DuPAGE FLIGHT CENTER
3rd FLOOR CONFERENCE ROOM**

TENTATIVE AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **CONSENT AGENDA – If any Commissioner wishes to have any item from the Consent Agenda removed from the Consent Agenda, said item will be removed and discussed and voted on separately.**
 - a. **APPROVAL OF MINUTES** **TAB #1** **PAGE #1**
 - May 8, 2013 Regular Board Meeting
 - May 8, 2013 Finance, Budget and Audit Committee Meeting
 - May 8, 2013 Capital Development, Leasing and Customer Fees Committee Meeting
 - May 8, 2013 Golf Committee Meeting
 - b. **Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013.** **TAB #2** **PAGE #14**
 - c. **Proposed Ordinance 2013-266; 2013-2014; Prevailing Rate of Wages.** **TAB #3** **PAGE #20**
 - d. **Proposed Ordinance 2013-267; Authorizing a Temporary Reduction of Certain Fees.** **TAB #4** **PAGE #29**
 - e. **Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van.** **TAB #5** **PAGE #34**
 - f. **Proposed Resolution 2013-1737; Award of Contract to KCW Environmental Conditioning, Inc. for HVAC On Call Services.** **TAB #6** **PAGE #39**

- g. **Proposed Resolution 2013-1745; Award of Bid to J. W. Turf, Inc. for Procurement of One (1) 2013 Model Year 300-Gallon Dedicated Turf Sprayer for Golf Turf Applications.** **TAB #7 PAGE #44**
- h. **Proposed Resolution 2013-1746; Award of Bid to Midwest Turf Specialties, L.L.C. for Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications.** **TAB #8 PAGE #48**
- i. **Proposed Resolution 2013-1747; Award of Bid to OER Service, Inc. for the Procurement of One (1) Model Year 2013 Duel Fuel Articulating Boom Lift.** **TAB #9 PAGE #52**
- j. **Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Businesses Website Redesign and Implementation for the DuPage Airport Authority.** **TAB #10 PAGE #56**
- k. **Proposed Resolution 2013-1749; Award of Contract to Geneva Construction Company for the Procurement of Golf Course Club House Parking Lot Rehabilitation.** **TAB #11 PAGE #60**
- l. **Proposed Resolution 2013-1750; Authorizing the Execution of Task Order No. 11 with CH2M Hill, Inc. for the Project: Golf Course Parking Lot Rehabilitation.** **TAB #12 PAGE #64**
- m. **Proposed Resolution 2013-1751; Authorization to Execute Task Order No. 9 under the General Engineering Services Agreement with CH2M Hill, Inc. for the Project: Terminal Apron Joint Replacement.** **TAB #13 PAGE #66**
- n. **Proposed Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber, Inc.** **TAB #14 PAGE #69**
- o. **Proposed Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown & Root Services, Inc. to Repair the Roof on the 1999 Jet Hangar Building.** **TAB #15 PAGE #72**
- p. **Proposed Resolution 2013-1755; Disposition/Destruction of Surplus Personal Property.** **TAB #16 PAGE #75**
- q. **Proposed Resolution 2013-1757; Authorizing the Execution of Task Order No. 10 with CH2M Hill, Inc. for the Project: Terminal Irrigation System Improvements.** **TAB #17 PAGE #78**
- r. **Proposed Resolution 2013-1758; Authorization to Execute Task Order No. 12 under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey Runway 20L RNAV Approach.** **TAB #18 PAGE #81**

- s. **Proposed Resolution 2013-1759; Authorization to Execute Task Order No. 13 Under the General Engineering Services Agreement with CH2M Hill, Inc. – Prairie Landing Golf Club Bunker Renovation Permitting.**

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- 5. **DIRECTOR’S REPORT** **PAGE #87**

- 6. **REVIEW OF FINANCIAL STATEMENTS** **TAB #20** **PAGE #92**

- 7. **REPORT OF OFFICERS/COMMITTEES**
 - a. **Internal Policy and Compliance Committee**
 - b. **Finance, Budget & Audit Committee**
 - c. **Golf Committee**
 - d. **Capital Development, Leasing & Customer Fees Committee**
 - e. **DuPage Business Center**

- 8. **NEW BUSINESS**
 - a. **Proposed Resolution 2013-1753; Authorizing the Execution of an Agreement for a Non-Federal Reimbursable Agreement Between the Department of Transportation – Federal Aviation Administration and the DuPage Airport Authority.**

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 - b. **Discussion of Ten-Year Capital Improvement Plan and Cash Flow Forecast.**

- 9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

- 10. **RECONVENE REGULAR SESSION**

- 11. **OTHER BUSINESS**
 - a. **Proposed Resolution 2013-1756; Disclosure of Executive Session Minutes.**

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- 12. **ADJOURNMENT**

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
Wednesday, May 8, 2013
DuPage Flight Center, 2700 International Drive, West Chicago
1st Floor Conference Room**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, 3rd Floor Conference Room; Wednesday, May 8, 2013. Chairman Davis called the meeting to order at 3:02 p.m. and a quorum was present for the meeting.

Commissioners Present: Davis, Donnelly, Huizenga, LaMantia, Sabathne',
Commissioners Absent: Gillett, Gorski, Thompson.

DuPage Airport Authority Staff Present: David Bird, Executive Director; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; John Schlaman, General Manager Prairie Landing Golf Club; Becky Taylor, Accountant/PLGC; Anna Marano, Procurement Analyst; Anna Normoyle, Marketing Coordinator; Pam Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; Dan Pape, Crawford, Murphy & Tilly; Michael Vonic, CH2M Hill.

Members of the Press: None

CONSENT AGENDA

Chairman Davis advised that the Consent Agenda consists of items that have been reviewed by the respective committees and unanimously recommended for Board approval. He continued that if any Board Member has concerns, these items can be pulled from the Consent Agenda for discussion under the NEW BUSINESS portion of the meeting.

Executive Director Bird advised that the following resolutions were tabled at the Finance Committee Meeting for further review and will be addressed at the June 12, 2013 Finance Committee and Board Meeting. These resolutions were removed from the Board's Consent Agenda:

Resolution 2013-1732; Award of Bid to Freeway Ford Sterling Truck Sales, Inc. Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van.

Resolution 2013-1737; Award of Contract to A.M.C. Mechanical, Inc. for HVAC On Call Services.

There being no further objections, a **MOTION** was made by Commissioner LaMantia for approval of the Consent Agenda, seconded by Commissioner Donnelly and passed by roll call vote (5-0). The consent agenda included the March 13, 2013 Board Meeting

Minutes, Finance Committee Meeting Minutes, Capital Development Committee Meeting Minutes, Golf Committee Meeting Minutes and the following resolutions:

Resolution 2013-1729; Award of Bid to West Side Tractor Sales for Procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader

Resolution 2013-1733; Award of Bid to Haggerty Ford, Inc. for Procurement of Two (2) Model Year 2013 Full Size 8-Passenger Van.

Resolution 2013-1734; Award of Bid to SBD Commercial Interiors L.L.C. for Procurement of Various Bar and Grille Room Tables and Chairs for Prairie Landing Golf Club.

Resolution 2013-1735; Award of Bid to Interiors for Business, Inc. for Procurement of 225 Banquet Room Chairs for Prairie landing Golf Club.

Resolution 2013-1736; Award of Bid to Harris Golf Cars for Procurement of One (1) 2013 Model Year Gas-Powered Refreshment Vehicle for Prairie Landing Golf Club.

Resolution 2013-1738; Award of Bid to McCallister Equipment Company for Procurement of One (1) Model 2013 mobile Diesel Powered Generator.

Resolution 2013-1739; Award of Contract to Scodeller Construction, Inc. for the Terminal Apron Joint Replacement.

Resolution 2013-1742; Authorizing the Execution of and Ratifying an Agreement with Monarch Fire Protection, Inc. for Emergency Repair of Prairie Landing Clubhouse Fire Protection System.

Resolution 2013-1743; Authorizing the Execution of an Agreement with Ghafari Associates L.L.C. for Construction Administration Services for the Flight Center Curtain Wall Replacement Project.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Executive Director Bird discussed the monthly operating statistics:

For the month of March fuel sales were down 2.6% or just over 5,000 gallons; this being driven by a decrease in Jet A sales. 100 LL sales were flat. Currently fuel prices are extremely volatile.

Operations for the Airport are down just over 6%. As the report indicates, most of the Airports across the county are experiencing volatile operations. Typically operations will start to increase when weather conditions improve.

Air Traffic Control Tower Closures: It appears that the DuPage Air Traffic Control Tower will remain open at least for the remainder of this year. This is an FAA Tower and the contract towers are being impacted initially. The Airport Authority pays for the night time hours at this tower through a reimbursable contract with the FAA. The contract for Fiscal Year 2014 will be presented at the June Board Meeting. If the FAA should pull their funding for the DuPage tower, the Airport Authority will definitely move forward to fund this operation. Discussion followed.

Executive Director Bird advised that a new aircraft is now located on the airfield; King Air 350.

He continued that *Phase II Flight Center renovations* are anticipated to be completed within 4 to 6 weeks. The Kitty Hawk Café is tentatively scheduled for a soft opening on July 1.

Runway 2L 20R: The 30% design plan for this project will be submitted for review by May 14. The project team; Crawford, Murphy and Tilly, CH2M Hill and DAA staff will also meet on that date. A letter of support from Congressman Roskam for that project is anticipated to be received soon and will be helpful in the Airport Authority's efforts to seek funding to defray some of the project costs.

Runway 10/28 Mill and Overlay: This is a \$1.8 million project and is 90% funded by State and Federal grants.

ARFF Station Construction: This project started late last week and is progressing. This is a \$1.6 million project. The station is manned 24/7 by West Chicago Fire Protection District personnel who have trained with the ARFF personnel at O'Hare Airport. It is good for the Airport to have this new fire station located on the Airfield in a notably visible place.

The *Annual Financial Audit* is completed and will be presented to the Finance Committee and the Board at the June 12, 2013 meeting.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird asked Patrick Hoard to provide a review of the Financial Statements and discussion followed. Mr. Hoard also advised that a representative from PNC Financial provided an update of the Airport Authority's financial investments to the Finance Committee at their earlier committee meeting. Chairman Davis stated that a quarterly synopsis will be provided to Mr. Hoard and he will share with this information with the Finance Committee and the Board; annually PNC will report to the full Board.

REPORT OF COMMITTEES

Internal Policy and Compliance Committee:

Commissioner Gillett was not in attendance. Chairman Davis advised that the Internal Policy and Compliance Committee had not met since the last Board Meeting. He also

added that during the Finance Committee meeting there were items with regard to the Procurement Policies and Procedures that may need to be addressed by the Policy Committee at a later time. Discussion followed briefly.

Finance, Budget and Audit Committee:

Commissioner Huizenga advised that the Finance Committee met earlier in the day and considered the Resolutions that have already been approved by the Board on the Consent Agenda. Nothing further to report.

Golf Committee:

Commissioner Donnelly stated that at the Golf Committee meeting, John Schlaman discussed the cost benefit analysis for the golf course enhancement and bunker renovations project. He added that the cost benefit analysis looks very good for undertaking this project. He also discussed problems with the fire suppression system at Prairie Landing requiring emergency repair; this project is now completed. Discussion followed.

Capital Development, Leasing and Customer Fees:

Commissioner LaMantia provided the Committee report in Commissioner Gorski's absence. She reported that the committee unanimously recommended for Board approval the agenda items located under Tabs 10,11 and 12 relating to various capital projects and these items were passed by Consent Agenda. She continued that the agenda item located under Tab 14, relating to the sale of land by the Airport Authority, will be discussed under the New Business portion of the meeting and is unanimously recommended for Board approval by the Committee.

Business Park:

Executive Director Bird advised that Ed Harrington of CenterPoint Properties was not present to provide a report. Executive Director Bird advised that no activity of any significance has occurred since the last Board meeting. He also advised that a meeting of the DuPage Business Center Association has been scheduled for Friday, May 31, 2013.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2013-1744; Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Estate.

Executive Director Bird asked Attorney Luetkehans to address this resolution. Attorney Luetkehans stated this resolution will authorize the publication of a public notice requesting offers to purchase Airport Authority real estate. He continued that this relates to the Airport Authority selling property to IDOT for land and easements adjacent

to the Route 64 Project. Attorney Luetkehans advised this is required by statute for the Airport Authority to complete this process. Discussion continued.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1744; Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Estate. The **motion was seconded** by Commissioner Sabathne' and was passed by roll call vote (5-0).

RECESS TO EXECUTIVE SESSION

There was no Executive Session held.

OTHER BUSINESS

None

A **MOTION** was made by Commissioner LaMantia to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by voice vote; the meeting was adjourned at 3:42 p.m.

Stephen L. Davis
Chairman

(ATTEST)

Dayle M. Gillett
Secretary

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, MAY 8, 2013**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room, on Wednesday, May 8, 2013. Chairman Huizenga called the meeting to order at 1:00 p.m.

Commissioners Present: Donnelly, Huizenga, Sabathne', Davis.

Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Becky Taylor, Accountant Prairie Landing Golf Course; Anna Marano, Procurement Analyst; Tony Kalina, Prairie Landing Golf Course Grounds Superintendent; Pam Miller, Executive Assistant and Board Liaison.

Others: John Barry, PNC Capital Advisors

OLD BUSINESS

None

NEW BUSINESS

Review of Financial Statements

Mr. Hoard introduced John Barry of PNC Capital Advisors who provided an update for the Committee on the Authority's Financial Investments. PNC will provide quarterly updates to the Airport Authority and would be available to address the Committee or the Board as requested. Discussion followed Mr. Barry's report.

Mr. Hoard reviewed the March 2013 Financial Statements:

Total Overall Operating Revenues increased 3% from Budget; Airport Operating Revenues increased 7% and Flight Center Operating Revenues increased 4% from Budget. Prairie Landing Golf Club was down significantly due to the poor weather conditions experienced in March.

Total Overall Operating Expenditures decreased 1% from Budget; Airport Operating Expenditures increased 5%; Flight Center Operating Expenditures decreased 2% and Prairie Landing Golf Club Operating Expenditures were significantly lower at 15% from Budget but will show significant improvement in April.

Mr. Hoard continued to review the remaining financial statements for March and advised that financially the Airport Authority is strong and stable. Discussion followed.

Proposed Resolution 2013-1729; Award of Bid to West Side Tractor Sales for Procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader.

Executive Director Bird asked Byron Miller to review this bid award and Mr. Miller advised that in 2013 the Airport Authority budgeted \$65,000 to purchase the loader and a trailer. He continued that the current loader is 20 years old and is too small for the needs of the Airport. Mr. Miller stated that seven bids were received and West Side Tractor Sales was the lowest responsible bidder at \$44,952.00. He added that the remaining dollars in this line will be utilized to purchase the trailer. Staff recommended approval and discussion occurred.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1729; Award of Bid to West Side Tractor Sales for Procurement of One (1) Model Year 2013 Vertical Lift Skid-Steer Loader. The motion was seconded by Commissioner Donnelly and was unanimously passed by roll call vote (3-0).

Proposed Resolution 2013-1732; Award of Bid to Freeway Ford Sterling Truck Sales, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van.

Executive Director Bird explained the second low bidder for procurement of this van is located in DuPage County and their bid is within 5% of the lowest bid submitted by Freeway Ford. He continued that the Procurement Policies and Procedures allow the second lowest vendor an opportunity to beat the lowest bid price. He explained that was overlooked in the initial review and it is requested that this proposed resolution be tabled for further review and brought back to the Committee and the Board at the June 12 meetings for consideration. Discussion followed. The Committee agreed and this Proposed Resolution was tabled for further review.

Proposed Resolution 2013-1733; Award of Bid to Haggerty Ford, Inc. for Procurement of Two (2) Model Year 2013 One-Ton Cargo Vans.

Mr. Miller advised that these Cargo Vans are utilized by the Building Department for carrying tools and spare parts and moving from job to job. He continued that Haggerty Ford was the lowest responsible bidder for this purchase at \$41,046. Staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2013-1733; Award of Bid to Haggerty Ford, Inc. for Procurement of Two (2) Model Year 2013 One-Ton Cargo Vans. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1734; Award of Bid to SBD Commercial Interiors L.L.C. for Procurement of Various Bar and Grille Room Tables and Chairs for Prairie Landing Golf Club.

Executive Director Bird asked John Schlaman to review this purchase. Mr. Schlaman explained that \$24,000 was budgeted to upgrade and to replace the old tables and chairs in the Grille Room at Prairie Landing Clubhouse that are in disrepair. He continued that Grille Room is utilized more often now for events and is in need of this updated furniture. Mr. Schlaman reported that four bids were submitted and SBD Commercial Interiors was the low responsible bidder at \$20,913. Staff recommended approval. Discussion followed and Commissioner Sabathne' expressed his concern with the second lowest bidder being a company located in Batavia, Illinois and the business going to an out-of-state vendor. Board Chairman Davis stated this would be a topic for discussion by the Internal Policy and Compliance Committee to determine if potential changes in the Procurement Policies and Procedures should be considered. Discussion continued

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2013-1734; Award of Bid to SBC Commercial Interiors L.L.C. for Procurement of Various Bar and Grille Room Tables and Chairs for Prairie Landing Golf Club. The **motion was seconded** by Commissioner Sabathne' and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1735; Award of Bid to Interiors for Business, Inc. for Procurement of 225 Banquet Room Chairs for Prairie Landing Golf Club.

John Schlaman continued to discuss the purchase of banquet room chairs for Prairie Landing Clubhouse. He stated that \$50,000 was budgeted in 2013 for 225 banquet chair and the low and responsible bid of \$31,556 was submitted by a company located in Batavia, Illinois; Interiors for Business, Inc. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1735; Award of Bid to Interiors for Business, Inc. for Procurement of 225 Banquet Room Chairs for Prairie Landing Golf Club. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1736; Award of Bid to Harris Golf Cars for Procurement of One (1) 2013 Model Year Gas-Powered Refreshment Vehicle for Prairie Landing Golf Club.

Mr. Schlaman discussed the purchase of the Beverage Carte for Prairie Landing Golf Club. He explained this medium sized refreshment vehicle handles cart paths better than a larger one. He added that \$18,000 was budgeted for this purchase and the lowest responsible bid was \$12,900 received from Harris Golf Cars located in Sugar Grove, Illinois. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1736; Award of Bid to Harris Golf Cars for Procurement of One (1) 2013 Model Year Gas-Powered Refreshment Vehicle for Prairie Landing Golf Club. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1737; Award of Contract to A.M.C. Mechanical, Inc. for HVAC On Call Services

Executive Director Bird stated that additional analysis is needed to determine if the second lowest bidder for this contract submitted is in fact located in DuPage County and is within 5% of the lowest bid price. He continued that the second lowest bidder would then have an opportunity to beat the lowest bid price. This was an oversight and staff asked that this proposed resolution be tabled for further review and brought back for consideration at the June Committee and Board Meetings. Discussion followed. The Committee agreed to table this Proposed Resolution.

Proposed Resolution 2013-1738; Award of Bid to McCallister Equipment Company for Procurement of One (1) Model 2013 Mobile Diesel Powered Generator.

Executive Director Bird asked Byron Miller to discuss this proposed resolution. Mr. Miller advised that the Airport experiences many power fluctuations and generators are needed to power hangar doors if needed during outages. The Airport currently has two smaller generators and wishes to replace one of them with the purchase of a new model 2013 mobile diesel generator. The lowest responsible bidder was McCallister Equipment Company at \$12,762. Staff recommended approval and discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1738; Award of Bid to McCallister Equipment Company for Procurement of One (1) model 2013 Mobile Diesel Powered Generator. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Other Business

None.

A **MOTION** was made by Commissioner Sabathne' to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Donnelly and was passed unanimously by voice vote. The meeting adjourned at 1:52 p.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, MAY 8, 2013**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, May 8, 2013. Chairman Gorski was absent from the meeting and Commissioner LaMantia called the meeting to order at 2:30 p.m. and a quorum was present. Board Chairman Davis participated as a member of the Committee.

Commissioners Present: LaMantia, Sabathne', Davis.

Absent: Gorski, Thompson.

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Becky Taylor, Accountant form Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Pam Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner; Dan Pape, Crawford, Murphy & Tilly; Michael Vonic, CH2M Hill.

Press: None

CAPITAL DEVELOPMENT
OLD BUSINESS

Project Implementation

Executive Director Bird reported that the 30% design plan for Runway 2L 20R will be submitted on May 14. It is anticipated the project will go out to bid late summer or early fall; the Airport Authority will be competing for whatever federal funds may be available. Chairman Davis and Executive Director Bird visited with U.S. Congressman Peter Roskam on April 30 and the Congressman was very supportive of this project. It is anticipated that a letter of support to the State will be received soon. Congressman Roskam also commented on the good job being done by staff here and he is happy to have his office located at DuPage Airport.

Commissioner LaMantia inquired about the Flight Center Renovations and Executive Director Bird advised that the project is anticipated to be completed in four to six weeks and the June 12 Board meeting will be held in the first floor conference room. The Kitty Hawk Café is tentatively set for a soft opening on July 1.

NEW BUSINESS

Proposed Resolution 2013-1739; Award of Contract to Scodeller Construction, Inc. for the Terminal Apron Joint Replacement.

Executive Director Bird asked Byron Miller to discuss this project. Mr. Miller explained that the apron has concrete joints used to control cracking of the pavement and these joints are sealed with material to prevent water from seeping in and causing damage to the pavement. He continued that the pavement is out living its projected 20-year life span, however, the joints are in need of being resealed with the hope of getting another 10 years of life from the pavement. The Airport Authority has budgeted \$350,000 for this project and the low bidder was Schodeller Construction at \$219,536. He added and owner's contingency of 10% will be included for a total not-to-exceed amount of \$241,489.60. Mr. Miller also advised that the references for Scodeller

Construction, Inc. were checked and all were acceptable. Staff recommended approval and discussion followed.

A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2013-1739; Award of Contract to Scodeller Construction, Inc. for the Terminal Apron Joint Replacement. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

Proposed Resolution 2013-1742; Authorizing the Execution of and Ratifying an Agreement with Monarch Fire Protection, Inc. for Emergency Repair of Prairie Landing Clubhouse Fire Protection System.

Byron Miller explained that during the process of repairing a water leak in the Prairie Landing Clubhouse Fire suppression sprinkler system it was discovered that the main lines were corroded and clogged with sediment. He continued that after continued investigation by the architectural firm of Charles Vincent George, it was determined that these issues were limited to the main lines and had not affected the branch lines significantly. Mr. Miller stated that the need for this emergency repair did not allow time to obtain Board approval before proceeding with this repair and the Procurement Policies and Procedures did permit staff to waive certain requirements in an emergency situation to initiate the project. He continued that a three week window was determined for the best time to undertake this project between events scheduled at the Clubhouse and the work began April 29. The lowest bid received was for \$88,395 from Monarch Fire Protection; the project is nearing completion. Mr. Miller also added that due to the unknown circumstances with this project, a 15% contingency is requested bringing the project cost to a total not-to-exceed \$101,654.25. Staff is seeking ratification of the Executive Director's action to initiate this emergency project for Prairie Landing Golf Club. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1742; Authorizing the Execution of and Ratifying an Agreement with Monarch Fire Protection, Inc. for Emergency Repair of Prairie Landing Clubhouse Fire Protection System. The motion was seconded by Commissioner LaMantia and was passed by roll call vote (3-0).

Proposed Resolution 2013-1743; Authorizing the Execution of an Agreement with Ghafari Associates L.L.C. for Construction Administration Services for the DuPage Flight Center Curtain Wall Replacement Project.

Mr. Miller advised approval of this resolution will authorize Ghafari Associates L.L.C. to provide Construction Administration Services for the Flight Center Curtain Wall Replacement Project. This project to replace the Flight Center curtain walls was approved by the Board at the March 13, 2013 Meeting. Staff recommended approval of this agreement with Ghafari Associates to provide construction administration services for this project and discussion followed.

A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2013-1743; Authorizing the Execution of an Agreement with Ghafari Associates L.L.C. for Construction Administration Services for the DuPage Airport Flight Center Curtain Wall Replacement Project. The motion was seconded by Commissioner LaMantia and was passed by roll call vote (3-0).

LEASING AND CUSTOMER FEES

NEW BUSINESS

Proposed Resolution 2013-1744; Authorizing the Publication of Notice Requesting Offers to Purchase Authority Real Estate.

Attorney Luetkehans stated that IDOT has approached the Airport Authority to purchase land that is adjacent to their Route 64 road improvement project for easements; no final agreement has been completed at this time. He continued that by statute, in order to sell this land to IDOT the Airport Authority would need to publish a notice in a local newspaper requesting offers to purchase Airport Authority real estate; this resolution will authorize this action. Discussion occurred.

A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2013-1744; Authorizing the Publication of Notice Requesting Offers to Purchase Authority Real Estate. The motion was seconded by Commissioner Sabathne' and was passed by roll call vote (3-0).

RECESS TO EXECUTIVE SESSION

None

OTHER BUSINESS

None

Chairman Davis made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Davis and was unanimously passed by voice vote. The meeting was adjourned at 2:40 p.m.

Gerald M. Gorski, Chairman
Capital Development, Leasing and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE MEETING
Wednesday, May 8, 2013**

The Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, May 8, 2013. Chairman Donnelly called the meeting to order 2:05 p.m. and a quorum was present for the meeting. Board Chairman Davis participated as a member of the Committee.

Commissioners Present: Donnelly, Huizenga, Davis

Commissioners Absent: Gorski, Thompson

DuPage Airport Authority Staff Present: Executive Director David Bird; John Schlaman, Director of Golf for Prairie Landing Golf Course; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; Becky Taylor, Accountant for Prairie Landing Golf Course; Anna Marano, Procurement Analyst; Tony Kalina, Prairie Landing Golf Course; Pam Miller, Executive Assistant and Board Liaison.

Others in Attendance: Michael Vonic, CH2 M Hill; Joe Hatlet, Eric Pomeroy.

DISCUSSION OF COST BENEFIT ANALYSIS FOR THE PLGC GOLF COURSE REFINEMENTS AND BUNKER RENOVATION PROJECT.

Executive Director Bird stated that since the last meeting Patrick Hoard and John Schlaman and their respective staffs have been working to put together a cost benefit analysis for this golf course project. He asked John Schlaman to begin this discussion. Mr. Schlaman briefly reviewed the presentation made by Bruce Charlton of Robert Trent Jones at the March 8 Committee Meeting. He continued that there were five scenarios presented for undertaking this project and staff is recommending Scenario #3:

- ✓ Project is completed in two years.
- ✓ Bunker liners have a 16 year life.
- ✓ All additional areas are addressed: Range Tee, Practice Center and Cart Path Safety.
- ✓ Total capital expenditures \$1,300,000 (incurred during the 2 years of construction).
- ✓ Increase in revenue over the 10 year period due to increased rounds and average rate.
 - Best Case - # of Rounds equal 27,500 and average rate \$72.40. Total Revenues increase approximately \$2.5 million.
 - Worst Case - # of Rounds equal 24,000 and average rate \$68.32. Total Revenues increase approximately \$1 million.
 - Average - # of Rounds equal 25,750 and average rate \$70.41.

Total Revenues increase approximately \$1.8 million.

- ✓ Reduction of maintenance costs over 10 year period is \$240,000.

Discussion followed and Patrick Hoard then addressed the financial aspect of this recommended plan. He stated that based upon these estimates there appears to be positive support for this golf course upgrade. He also stated that all scenarios presented are assumptions and at the worst case scenario the Airport Authority would be able, on an average, to keep the course at a breakeven point. Discussion continued.

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Huizenga to adjourn the meeting of the Golf Committee and Commissioner Davis seconded this motion. The motion was unanimously passed by voice vote and was adjourned at 2:32 p.m.


Charles E. Donnelly, Committee Chairman



DUPAGE AIRPORT
AUTHORITY

TO: DuPage Airport Authority
Board of Commissioners

FROM: Patrick Hoard
Director of Finance

THROUGH: David Bird 
Executive Director

RE: Proposed Ordinance 2013-265; An Ordinance of the DuPage
Airport Authority Levying Taxes for the Fiscal Year Beginning
January 1, 2013 and Ending December 31, 2013.

DATE: June 12, 2013

SUMMARY:

Board passage of this Ordinance is a statutory requirement in order for the Airport Authority to levy taxes in 2013 payable to the Airport Authority in 2014. Historically the Authority has levied \$6,476,024 each year. In January 2013 the Airport Authority abated its 2012 tax levy and this reduction continues abatements of \$500,000 issued in 2010; \$500,000 issued in 2011 with a permanent reduction of the levy by \$500,000 in 2012. The permanent reduction was approved by the Board at the January 9, 2013 Board Meeting will lower the Authority's levy to \$5.9 million.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 - Proposed Ordinance 2013-265 will be reviewed by the Finance, Budget and Audit Committee.

REVENUE OR FUNDING IMPLICATIONS:

The levy is necessary in order to fund capital improvement projects and the Five-Year Capital Reserve Program.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal review of this item is not necessary.

ATTACHMENTS:

Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at the June 12, 2013, it is the recommendation of the Executive Director and staff that the Board approve Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013, for the purposes of future capital expenditures and to add additional funds to the Five-Year Capital Reserve Program.

ORDINANCE 2013-265

**AN ORDINANCE OF THE DUPAGE AIRPORT AUTHORITY
LEVYING TAXES FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2013 AND ENDING DECEMBER 31, 2013**

WHEREAS, The Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, have determined the sums necessary to pay the costs of operating the DuPage Airport and all expenses and liabilities of the Authority for the fiscal year beginning January 1, 2013 and ending December 31, 2013, and have adopted an appropriation ordinance of the Authority for that period, appropriating the sum of \$37,409,294 as required by law; and

WHEREAS, said appropriation ordinance provides for estimated expenditures and revenues as follows:

SECTION 1: For the fiscal year beginning January 1, 2013 and ending December 31, 2013 the following sums of money are hereby levied for the corporate purposes of the DuPage Airport Authority:

Cash Balance - Beginning	\$	8,485,590
Cash Balance - Beginning - Restricted	\$	2,772,000
Cash Balance - Beginning - Designated	\$	14,423,994
	\$	<u>25,681,584</u>
REVENUES		
<u>OPERATING REVENUES</u>		
Airport Operations	\$	4,374,898
Flight Center Fuel Operations	\$	12,257,310
Prairie Landing Golf Course	\$	2,836,818
SUB-TOTAL OPERATING REVENUES	\$	<u>19,469,026</u>
EXPENDITURES		
<u>OPERATING EXPENSES</u>		
Airport Operations	\$	6,121,157
Flight Center Fuel Operations	\$	10,652,941
Prairie Landing Golf Course	\$	2,575,606
SUB-TOTAL OPERATING EXPENSES	\$	<u>19,349,704</u>
NON OPERATING - DEBT SERVICE/CAPITAL/TAXES		
REVENUES		
Miscellaneous Taxes	\$	53,500
Property Taxes	\$	5,558,000
Interest Income	\$	150,000
Gain of Sale from Fixed Assets	\$	55,000
SUB-TOTAL NON-OPERATING REVENUES	\$	<u>5,816,500</u>
EXPENSES		
Property Tax (DAA)	\$	198,000
Property Tax (PLGC)	\$	256,000
SUB-TOTAL NON-OPERATING EXPENSES	\$	<u>454,000</u>
CAPITAL DEVELOPMENT PROGRAM		
AIRPORT OPERATIONS	\$	13,804,450
FLIGHT CENTER	\$	1,300,000
GOLF COURSE CAPITAL	\$	767,000
EQUIPMENT (all businesses)	\$	1,001,800
Major Maintenance of Capital Assets	\$	732,340
SUB-TOTAL CAPITAL DEVELOPMENT EXPENSES	\$	<u>17,605,590</u>
Total FY2013 Revenues	\$	25,285,526
Total FY2013 Expenditures	\$	37,409,294
	\$	<u>(12,123,768)</u>
Cash Balance - Ending	\$	<u>13,557,816</u> *
* Cash Balance - Ending split as follows:		
Capital Reserve Designated Fund Ending	\$	2,376,404
Restricted for Aeronautical use	\$	2,772,000
Operating Cash Ending	\$	8,409,412

SECTION 2: That the following levy, containing an estimate of the receipts and expenditures for FISCAL YEAR 2013, be and are hereby adopted as the levy of the DuPage Airport Authority for said fiscal year:

AUTHORITY ADMINISTRATION / OPERATIONS

REVENUES

AIRCRAFT STORAGE	\$	1,390,824
COMMISSIONS	\$	31,344
LAND/BUILDING LEASES	\$	2,847,480
CUSTOM FEE	\$	80,000
MISCELLANEOUS	\$	25,250
TOTAL REVENUES	\$	4,374,898

CASH ON HAND - BEGINNING \$ 6,467,690

TOTAL FUNDS AVAILABLE **\$ 10,842,588**

EXPENDITURES

SALARIES

STAFF & COMMISSIONERS	\$	2,183,639
SALARIES TOTAL	\$	2,183,639

BENEFITS

FICA	\$	159,950
UNEMPLOYMENT INSURANCE	\$	39,419
GROUP INSURANCE	\$	388,908
UNIFORMS	\$	9,006
IMRF	\$	197,183
BENEFITS TOTAL	\$	794,466

GENERAL & ADMINISTRATIVE

EDUCATION / TRAINING / TRAVEL	\$	15,780
DUES & SUBSCRIPTIONS	\$	17,185
PRINTING AND POSTAGE	\$	20,730
COMPUTER AND SOFTWARE	\$	35,450
COMMUNICATIONS	\$	50,074
GENERAL OFFICE	\$	54,800
MISCELLANEOUS	\$	900
GEN. & ADMIN. TOTAL	\$	194,919

OUTSIDE SERVICES

CONSULTING SERVICES	\$	103,100
ACCOUNTING / AUDIT	\$	46,000
CUSTOMS/CONTROL TOWER	\$	503,000
MISC OUTSIDE SERVICES	\$	135,000
LEGAL	\$	200,000
BUILDING INSPECTION SERVICES	\$	12,675
SNOW REMOVAL/ICE CONTROL	\$	80,000
ARFF	\$	400,000
OUTSIDE TOTAL	\$	1,479,775

MAINTENANCE

EQUIPMENT LEASE / MAINT. CONTRACTS	\$	50,171
SUPPLIES/HANDTOOLS & SMALL EQUIPMENT	\$	700
FUEL/OIL VEHICLES & EQUIPMENT	\$	85,000
FIELD MAINTENANCE	\$	150,000
BUILDING MAINTENANCE	\$	213,000
MACHINE & EQUIPMENT	\$	57,000
MAINTENANCE TOTAL	\$	555,871

INSURANCE

	\$	316,538
	\$	316,538

MARKETING / PUBLIC RELATIONS

	\$	119,312
	\$	119,312

UTILITIES

GARBAGE REMOVAL / JANITORIAL	\$	52,518
GAS HEAT	\$	130,000
ELECTRIC	\$	266,000
WATER/SEWER	\$	28,119
TOTAL UTILITIES	\$	476,637

**TOTAL EXPENDITURES AUTHORITY
ADMINISTRATION & OPERATIONS**

	\$	6,121,157
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CASH ON HAND ENDING

	\$	4,721,431
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DUPAGE FLIGHT CENTER FUEL OPERATIONS

REVENUES

FUEL & OIL SALES	\$ 11,980,985
SERVICES & CATERING	\$ 267,425
MISC. INCOME	\$ 8,900
TOTAL REVENUES	\$ 12,257,310

CASH ON HAND - BEGINNING \$ 1,578,385

TOTAL FUNDS AVAILABLE **\$ 13,835,695**

EXPENDITURES

SALARIES	
STAFF	\$ 923,946
SALARIES TOTAL	<u>\$ 923,946</u>

BENEFITS	
FICA	\$ 70,682
UNEMPLOYMENT INSURANCE	\$ 26,910
GROUP INSURANCE	\$ 245,000
UNIFORMS	\$ 9,632
IMRF	\$ 88,052
BENEFITS TOTAL	<u>\$ 440,276</u>

COST OF SALES	
COST OF SALES - FUEL/OIL	\$ 8,574,463
COST OF SALES - DEICE	\$ 25,000
COST OF SALES - CATERING	\$ 86,150
COST OF SALES TOTAL	<u>\$ 8,685,613</u>

GENERAL & ADMINISTRATIVE	
BUILDING RENT	\$ 48,000
EDUCATION / TRAINING / TRAVEL	\$ 7,535
DUES & SUBSCRIPTIONS	\$ 800
PRINTING AND POSTAGE	\$ 30,000
SOFTWARE	\$ 7,000
COMMUNICATIONS	\$ 4,100
CREDIT CARD EXPENSE	\$ 167,000
MARKETING	\$ 35,000
GEN. & ADMIN. TOTAL	<u>\$ 299,435</u>

OUTSIDE SERVICES	
CONSULTING SERVICES	\$ 4,700
OUTSIDE TOTAL	<u>\$ 4,700</u>

MAINTENANCE / OPERATIONS	
EQUIPMENT LEASE / MAINT. CONTRACTS	\$ 122,000
SUPPLIES	\$ 4,300
FUEL / OIL VEHICLES	\$ 28,071
MAINTENANCE EXPENSE	\$ 27,300
MAINTENANCE TOTAL	<u>\$ 181,671</u>

INSURANCE	\$ 115,000
INSURANCE TOTAL	<u>\$ 115,000</u>

UTILITIES	
ELECTRIC	\$ 2,300
UTILITIES TOTAL	<u>\$ 2,300</u>

TOTAL EXPENDITURES FLIGHT CENTER FUEL OPERATION **\$ 10,652,941**

CASH ON HAND ENDING \$ 3,182,754

PRAIRIE LANDING GOLF COURSE

REVENUES

GOLF OPERATIONS	
GREENS FEES	\$ 1,227,000
ASSOCIATION MEMBERSHIPS	\$ 153,000
RENTALS	\$ 7,000
PRACTICE CENTER	\$ 154,000
PRO SHOP SALES	\$ 155,000
TOTAL GOLF OPERATIONS	<u>\$ 1,696,000</u>

FOOD & BEVERAGE	
CLUBHOUSE	\$ 260,000
KITTY HAWK - DELI	\$ 43,200
BANQUET	\$ 834,243
TOTAL FOOD & BEVERAGE	<u>\$ 1,137,443</u>

MISCELLANEOUS INCOME	\$	3,375
TOTAL MISCELLANEOUS INCOME	\$	<u>3,375</u>
TOTAL REVENUES	\$	2,836,818
CASH ON HAND - BEGINNING	\$	<u>439,515</u>
TOTAL FUNDS AVAILABLE	\$	<u><u>3,276,333</u></u>
EXPENDITURES		
SALARIES		
STAFF	\$	1,129,185
SALARIES TOTAL	\$	<u>1,129,185</u>
BENEFITS		
FICA	\$	97,915
STATE UNEMPLOYMENT (SUTA)	\$	72,043
IMRF	\$	84,253
GROUP INSURANCE	\$	139,415
UNIFORMS	\$	7,800
BENEFITS TOTAL	\$	<u>401,426</u>
COST OF SALES		
COST OF SALES - GOLF	\$	111,900
COST OF SALES - GRILL, EVENT, BANQUETS	\$	302,065
COST OF SALES - KITTY HAWK	\$	16,925
CREDIT CARD FEES	\$	58,625
COST OF SALES TOTAL	\$	<u>489,515</u>
GENERAL & ADMINISTRATIVE		
EDUCATION / TRAINING / TRAVEL	\$	1,300
DUES & SUBSCRIPTIONS	\$	11,775
PRINTING AND POSTAGE	\$	2,400
SOFTWARE	\$	5,000
COMMUNICATIONS	\$	18,875
GENERAL SUPPLIES	\$	58,700
TRANSFER COSTS TO FLIGHT CENTER	\$	(35,238)
MARKETING	\$	55,525
GEN & ADMIN TOTAL	\$	<u>118,337</u>
OUTSIDE SERVICES		
CONSULTING SERVICES/LEGAL	\$	28,075
OUTSIDE TOTAL	\$	<u>28,075</u>
MAINTENANCE / OPERATIONS		
COURSE MAINTENANCE	\$	57,500
SUPPLIES	\$	93,000
RENTAL EQUIPMENT	\$	31,500
FUEL / OIL VEHICLES	\$	25,000
BUILDING MAINTENANCE EXPENSE	\$	47,000
MAINTENANCE TOTAL	\$	<u>254,000</u>
INSURANCE		
	\$	64,008
	\$	<u>64,008</u>
UTILITIES		
GARBAGE REMOVAL / JANITORIAL	\$	12,560
GAS HEAT	\$	11,900
ELECTRIC	\$	57,375
WATER/SEWER	\$	9,225
TOTAL UTILITIES	\$	<u>91,060</u>
TOTAL EXPENSES - PRAIRIE LANDING	\$	<u><u>2,575,806</u></u>
CASH ON HAND ENDING	\$	<u>700,727</u>

NON OPERATING - DEBT SERVICE/CAPITAL/TAXES

MISCELLANEOUS TAXES	\$ 53,500
PROPERTY TAXES	\$ 5,558,000
INTEREST INCOME	\$ 150,000
GAIN OF SALE FROM FIXED ASSETS	\$ 55,000
TOTAL NON-OPERATING REVENUES	\$ 5,816,500

CAPITAL DEVELOPMENT PROGRAM

AIRPORT OPERATIONS	\$ 13,804,450
FLIGHT CENTER	\$ 1,300,000
GOLF COURSE CAPITAL	\$ 767,000
EQUIPMENT (all businesses)	\$ 1,001,800
Major Maintenance of Capital Assets	\$ 732,340
TOTAL CAPITAL DEVELOPMENT	\$ 17,605,590

PROPERTY TAX

PROPERTY TAX (DAA)	\$ 198,000
PROPERTY TAX (PLGC)	\$ 256,000
TOTAL PROPERTY TAX PAID	\$ 454,000

Total FY2013 Revenues	\$ 25,285,526
Total FY2013 Expenditures	\$ 37,409,294
	\$ (12,123,768)

CASH ON HAND ENDING **\$ 13,557,816 ***

** Cash Balance - Ending split as follows:*

<i>Capital Reserve Designated Fund Ending</i>	\$ 2,376,404
<i>Restricted for Aeronautical use</i>	\$ 2,772,000
<i>Operating Cash Ending</i>	\$ 8,409,412

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, as follows:

SECTION 1: There is hereby levied upon all taxable property within the DuPage Airport Authority, as the same may be assessed and equalized for the current fiscal year and to be collected by the levy of a general tax, the sum of \$5,976,024. Said tax shall be exclusive of and in addition to all taxes levied by the DuPage Airport Authority for bond and interest requirements, by ordinance, if any, certified copies of which have heretofore been filed in the Office of the County Clerk of DuPage County, Illinois.

SECTION 2: This Ordinance shall be in full force and effect immediately upon its adoption and approval.

Passed and approved by the Board of Commissioners of the DuPage Airport Authority on June 12, 2013.

Tentative Budget and Appropriations Ordinance adopted:	November 14, 2012
Filed for Public Inspection:	December 3, 2011
Notice of Public Hearing Published:	December 3, 2011
Submitted to County Board Chairman	December 3, 2011
Public Hearing Held:	January 8, 2013
Budget and Appropriations Ordinance Adopted:	January 9, 2013

Record of Roll Call Vote:

Juan Chavez	_____
Stephen L. Davis	_____
Charles E. Donnelly	_____
Dayle M. Gillett	_____
Gerald M. Gorski	_____
Peter H. Huizenga	_____
Gina R. Lamantia	_____
David J. Sabathne	_____
Perry R. Thompson	_____

(seal)
ATTEST:

Chairman


Secretary



**DUPAGE AIRPORT
AUTHORITY**

TO: DuPage Airport Authority
Board of Commissioners

FROM: Patrick Hoard
Director of Finance

THROUGH: David Bird 
Executive Director

RE: Proposed Ordinance 2013-266; 2013-2014 Prevailing Rate of Wages

DATE: June 12, 2013

SUMMARY:

The State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1. The Act requires the DuPage Airport Authority, an Illinois Special District, DuPage County, Illinois to investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of DuPage County employed in performing construction of public works, for DuPage Airport Authority.

PREVIOUS COMMITTEE/BOARD ACTION:

No previous Committee or Board action has been taken for this Ordinance. The Prevailing Rate of Wages Ordinance is adopted annually by the Board.

REVENUE OR FUNDING IMPLICATIONS:

No revenue or funding implications have been identified at this time.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

Proposed Ordinance 2013-266; 2013-2014 Prevailing Rate of Wages.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board adopt Ordinance 2013-266; 2013-2014 Prevailing Rate of Wages.

ORDINANCE 2013-266
2013-2014 Prevailing Rate of Wages

WHEREAS, the State of Illinois has enacted "An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, codified as amended, 820 ILCS 130/1 et seq. (1993), formerly Ill. Rev. Stat., Ch. 48, par. 39s-1 et seq.; and

WHEREAS, the aforesaid Act requires that the DuPage Airport Authority, an Illinois Special District, DuPage County, investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of DuPage County employed in performing construction of public works, for DuPage Airport Authority.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE DuPAGE AIRPORT AUTHORITY:

SECTION 1: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of DuPage Airport Authority is hereby ascertained to be the same as the prevailing rate of wages for construction work in DuPage County area as determined by the Department of Labor of the State of Illinois as of June of the current year a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the DuPage Airport Authority. The definition of any terms appearing in this Ordinance which are also used in the aforesaid Act shall be the same as in said Act.

SECTION 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the DuPage Airport Authority to the extent required by the aforesaid Act.

SECTION 3: The DuPage Airport Authority Secretary shall publicly post or keep available for inspection by any interested party in the main office of the DuPage Airport Authority this determination or any revisions of such prevailing rate of wages. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

SECTION 4: The DuPage Airport Authority Secretary shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION 5: The DuPage Airport Authority Secretary shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The DuPage Airport Authority Secretary shall cause to be published in a newspaper of general circulation within the area a notice of the determination made hereby, and such publication shall constitute notice that such determination is effective.

SECTION 7: Prior Ordinances: This ordinance repeals Ordinance 2012-257 and shall be placed in the DuPage Airport Authority Code.

SECTION 8: That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

Juan Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gina M. LaMantia _____
Dayle M. Gillett _____

Gerald M. Gorski _____
Peter H. Huizenga _____
Thomas F. Meager _____
David J. Sabathne' _____

Chairman

Secretary

Du Page County Prevailing Wage for May 2013

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		36.200	36.700	1.5	1.5	2.0	12.78	9.020	0.000	0.500
ASBESTOS ABT-MEC		BLD		34.160	36.660	1.5	1.5	2.0	10.82	10.66	0.000	0.720
BOILERMAKER		BLD		43.450	47.360	2.0	2.0	2.0	6.970	14.66	0.000	0.350
BRICK MASON		BLD		40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
CARPENTER		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
CEMENT MASON		ALL		38.000	40.000	2.0	1.5	2.0	8.950	16.35	0.000	0.380
CERAMIC TILE FNSHER		BLD		34.440	0.000	2.0	1.5	2.0	9.700	6.930	0.000	0.610
COMMUNICATION TECH		BLD		32.650	34.750	1.5	1.5	2.0	9.250	14.46	0.400	0.610
ELECTRIC PWR EQMT OP		ALL		36.610	49.750	1.5	1.5	2.0	5.000	11.35	0.000	0.270
ELECTRIC PWR GRNDMAN		ALL		28.310	49.750	1.5	1.5	2.0	5.000	8.780	0.000	0.210
ELECTRIC PWR LINEMAN		ALL		43.830	49.750	1.5	1.5	2.0	5.000	13.58	0.000	0.330
ELECTRIC PWR TRK DRV		ALL		29.310	49.750	1.5	1.5	2.0	5.000	9.090	0.000	0.220
ELECTRICIAN		BLD		36.200	39.820	1.5	1.5	2.0	9.250	16.27	4.380	0.680
ELEVATOR CONSTRUCTOR		BLD		49.080	55.215	2.0	2.0	2.0	11.88	12.71	3.930	0.600
FENCE ERECTOR	NE	ALL		33.740	35.740	1.5	1.5	2.0	12.61	10.18	0.000	0.250
FENCE ERECTOR	W	ALL		44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
GLAZIER		BLD		39.500	41.000	1.5	2.0	2.0	11.99	14.30	0.000	0.840
HT/FROST INSULATOR		BLD		45.550	48.050	1.5	1.5	2.0	10.82	11.86	0.000	0.720
IRON WORKER	E	ALL		40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
IRON WORKER	W	ALL		44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
LABORER		ALL		36.200	36.950	1.5	1.5	2.0	12.78	9.020	0.000	0.500
LATHER		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
MACHINIST		BLD		43.550	46.050	1.5	1.5	2.0	6.130	8.950	1.850	0.000
MARBLE FINISHERS		ALL		29.700	0.000	1.5	1.5	2.0	9.550	11.75	0.000	0.620
MARBLE MASON		BLD		39.880	43.870	1.5	1.5	2.0	9.550	11.75	0.000	0.730
MATERIAL TESTER I		ALL		26.200	0.000	1.5	1.5	2.0	12.78	9.020	0.000	0.500
MATERIALS TESTER II		ALL		31.200	0.000	1.5	1.5	2.0	12.78	9.020	0.000	0.500
MILLWRIGHT		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
OPERATING ENGINEER		BLD 1		45.100	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD 2		43.800	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD 3		41.250	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD 4		39.500	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD 5		48.850	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD 6		46.100	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		BLD 7		48.100	49.100	2.0	2.0	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 1		43.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 2		42.750	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 3		40.700	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 4		39.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 5		38.100	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 6		46.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY 7		44.300	47.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
ORNAMNTL IRON WORKER E		ALL		41.800	44.300	2.0	2.0	2.0	12.86	15.81	0.000	0.550
ORNAMNTL IRON WORKER W		ALL		44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
PAINTER		ALL		40.880	42.880	1.5	1.5	1.5	9.650	8.200	0.000	1.250
PAINTER SIGNS		BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIIVER		ALL		41.520	43.520	1.5	1.5	2.0	13.19	11.75	0.000	0.530
PIPEFITTER		BLD		41.200	43.200	1.5	1.5	2.0	9.750	16.34	0.000	1.710
PLASTERER		BLD		40.080	42.480	1.5	1.5	2.0	9.550	12.30	0.000	0.990
PLUMBER		BLD		41.200	43.200	1.5	1.5	2.0	9.750	16.34	0.000	1.710
ROOFER		BLD		38.350	41.350	1.5	1.5	2.0	8.280	8.770	0.000	0.430
SHEETMETAL WORKER		BLD		42.510	44.510	1.5	1.5	2.0	10.04	12.01	0.000	0.780

SPRINKLER FITTER		BLD	49.200	51.200	1.5	1.5	2.0	10.25	8.350	0.000	0.450
STEEL ERECTOR	E	ALL	40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
STEEL ERECTOR	W	ALL	44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
STONE MASON		BLD	40.680	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.970
TERRAZZO FINISHER		BLD	35.510	0.000	1.5	1.5	2.0	9.700	9.320	0.000	0.400
TERRAZZO MASON		BLD	39.370	42.370	1.5	1.5	2.0	9.700	10.66	0.000	0.550
TILE MASON		BLD	41.430	45.430	2.0	1.5	2.0	9.700	8.640	0.000	0.710
TRAFFIC SAFETY WRKR		HWY	28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER		ALL 1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER		ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TUCKPOINTER		BLD	40.950	41.950	1.5	1.5	2.0	8.180	10.82	0.000	0.940

Legend:

- RG (Region)
- TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)
- C (Class)
- Base (Base Wage Rate)
- FRMAN (Foreman Rate)
- M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)
- OSA (Overtime (OT) is required for every hour worked on Saturday)
- OSH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Vac (Vacation)
- Trng (Training)

Explanations

DUPAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and

removal of temporary lane markings, and the installation and removal of temporary road signs.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate,

travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors

pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic;

Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.


Other Classifications of Work:


For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

TO: Board of Commissioners

FROM: Mark Doles 
Director, Aviation Facilities and Properties

THROUGH: David Bird 
Executive Director

RE: Authorization of Proposed Ordinance 2013-267, Temporary Reduction in Certain Fees

DATE: June 5, 2013

SUMMARY:

As a result of the substantial downturn in the economy, especially in the aviation industry, staff previously proposed relief to based regulated aviation businesses in the form of a temporary fee reduction. Previously, Ordinances 2009-227, 2011-240 and 2012-249 were adopted by the Board to provide a temporary 50% reduction in the Specialized Aviation Service Organization (“SASO” – formerly FBO) Fees charged by the Airport Authority. The reduction did not apply to Permittee Fees associated with temporary non-based commercial operators or any fees associated with Self Service Fueling Permittees. This temporary reduction commenced January 1, 2010 and terminated December 31, 2012.

Fees are charged by the Authority for the following types of regulated aviation businesses:

- Aircraft Maintenance / Avionics or Instrument Repair
- Aircraft Charter
- Flight Training
- Aircraft Rental
- Pilot Supplies

These Ordinances decreased fees 50% for a one-year periods (2010, 2011, and 2012) resulting in an annual decrease in revenues of approximately \$40,000 to the Authority. This reduction was recognized in previous budgets and has again been anticipated in the FY 2013 budget.

This was an oversight to not have this temporary fee reduction Ordinance before the Board earlier.

Based upon the continued difficult economic conditions, and their impact on the aviation industry, Staff proposes that the Board extends the temporary 50% reduction for FY 2013 and also this year reviews a possible permanent reduction.

PREVIOUS COMMITTEE/BOARD ACTION:

- January 25, 2012 Board adopts Ordinance 2012-249, Authorizing Temporary Reduction in Certain Fees
- January 12, 2011 Board adopts Ordinance 2011-240, Authorizing Temporary Reduction in Certain Fees
- November 11, 2009 Board adopts Ordinance 2009-227, Authorizing Temporary Reduction in Certain Fees

REVENUE OR FUNDING IMPLICATIONS:

SASO Type	Existing Annual Fee	Temporary Reduction
Aircraft Maintenance/Avionics	\$1.25 per billed labor hour – minimum \$12,000 annually	\$0.63 per billed labor hour – minimum \$6,000 annually
Aircraft Charter	\$5,000 per year plus fee based upon aircraft \$250 - \$2,000	\$2,500 per year plus fee based upon aircraft \$125 - \$1,000
Flight Training	\$50.00 per instructor	\$25.00 per instructor
Aircraft Rental	\$240 - \$720 per year based upon aircraft	\$120 - \$360 per year based upon aircraft
Pilot Supplies	\$1,000	\$500

Based upon current SASO Agreements, this proposed temporary reduction will decrease revenue to the Airport Authority by approximately \$40,000.

STAKEHOLDER PROCESS:

No formal discussions have been held with the SASO Agreement holders. However, SASO Agreement holders have voiced their support of the continuation of this temporary reduction and are very appreciative of the Board’s proactive support through this reduction.

LEGAL REVIEW:

Authority Legal Counsel drafted the original Ordinance and dates were revised to reflect the proposed period of January 1, 2013 through December 31, 2013.

ATTACHMENTS:

- Proposed Ordinance 2013-267 authorizing Temporary Reduction in Certain Fees

ALTERNATIVES:

The Committee and/or Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee, it is the recommendation of the Executive Director and staff that the Board approves Ordinance 2013-267, Authorizing Temporary Reduction in Certain Fees, at the June 12th Board meeting.

ORDINANCE NO. 2013-267
TEMPORARY REDUCTION IN CERTAIN FEES

WHEREAS, the DuPage Airport Authority (hereinafter the "Authority") is a duly authorized and existing airport authority under the laws of the State of Illinois;

WHEREAS, pursuant to the authority granted in 70 ILCS 5/8.04, the Authority may fix such fees as it deems advisable;

WHEREAS, pursuant to the authority granted in 70 ILCS 5/8.04, the Authority has levied fees on Specialized Aviation Service Organization operators on business transacted at the DuPage Airport;

WHEREAS, the Authority has deemed it advisable and in the public interest to temporarily reduce the fees levied on Specialized Aviation Service Organization operators by fifty percent (50%) for a period of one (1) year;

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority as follows:

Section 1. The above recitals are hereby incorporated as if once again fully set forth herein.

Section 2. For a period of one (1) year from the effective date of this Ordinance, the Specialized Aviation Service Organization operator fees levied by the Authority, as set forth in Attachment C to the Authority's Minimum Standards adopted June 12, 2006, shall each be reduced by fifty percent (50%). In the event this temporary fee reduction results in a reduced fee containing a fraction of a cent, the fee shall be rounded up to the next higher cent. No other fees set forth in Authority's Minimum Standards or elsewhere are reduced by this Ordinance, including but not limited to Permittee Fees as set forth in Attachment C to the Minimum Standards.

Section 3. The reduction set forth herein is a temporary reduction not to exceed one (1) year. At the expiration of one year, or sooner as determined in the discretion of the Authority and approved by ordinance, the fees reduced by this Ordinance shall automatically revert to the amounts set forth in Attachment C to the Authority's Minimum Standards or such other amount as is deemed advisable by the Authority and approved by ordinance.

Section 4. The provisions of this Ordinance shall be in full force and effect as of January 1, 2013.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

CHAIRMAN

(ATTEST)


SECRETARY



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc.
for the Procurement of (1) Model Year 2013 Full-Size 8 Passenger Van.

DATE: June 12, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$30,000 for the procurement of one (1) Model Year 2013 Full Size 8 Passenger Van. This truck will be replacing a 2004 passenger van utilized for movement of customers and their baggage. This vehicle is used for transporting customer to local establishments.

Staff solicited sealed bids for the procurement of one (1) Model Year 2013 Full Size 8 Passenger Van in the March 26, 2013 edition of the *Daily Herald Newspaper*. Six (6) sealed bids were received and opened at 2:30 p.m. on April 17, 2013. Pursuant to Section 3.39 of the DuPage Airport Authority's Procurement Policy, Haggerty Ford had the opportunity to modify its bid because it is a qualified local bidder whose bid was within five percent (5%) of the lowest bid. After notice was sent in compliance with Section 3.39, Haggerty chose the option to rebid at the lower price than the lowest bidder outlined below. Bid tabulations are as follows:

Bidder	Model	Amount
Haggerty Ford West Chicago, Illinois	2013 - Ford 150	\$21,854.00 - REBID
Freeway Ford Sterling Truck Sales, Inc. Lyons, Illinois	2013- Ford E150	\$21,879.00
Haggerty Ford West Chicago, Illinois	2013 - Ford 150	\$22,304.00
Ray Chevrolet Fox Lake, Illinois	2014 - Chevrolet Express 2500	\$23,856.00
Advantage Chevrolet Hodgkins, Illinois	2014 - Chevrolet Express 2500	\$23,941.00
Roesch Ford Bensenville, Illinois	2013 - Ford 350	\$24,575.00
Badger Truck Center Milwaukee, Illinois	2013 - Ford 350 XLT	\$24,941.00

Upon Evaluation of the bid it is apparent that Haggerty Ford , Inc. is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of one (1) Model Year 2013 Full Size 8 Passenger Van. The bid submitted was in the amount of \$21,854. The bid is \$8,146 under budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ✦ Proposed Resolution 2013-1732; Award of Haggerty Ford, Inc. for the Procurement of one (1) Model Year 2013 Full Size 8 Passenger Van.
- ✦ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance Budget and Audit Committee at their June 12, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for the Procurement of one (1) Model Year 2013 Full Size 8 Passenger Van.

RESOLUTION 2013-1732

**Award of Bid to Haggerty Ford, Inc.
for the Procurement of
Model Year 2013 Full Size 8 Passenger Van**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois;

WHEREAS, the Authority has solicited sealed bids for the procurement of a Model Year 2013 Full Size 8 Passenger Van;

WHEREAS, the Authority has received and reviewed (6) six sealed bids on April 16, 2013;

WHEREAS, the lowest responsive, responsible bidder, Freeway Ford Sterling Truck Sales, Inc., is located in Cook County, Illinois and submitted a bid in the amount of \$21,879.00;

WHEREAS, the second low responsive, responsible bidder, Haggerty Ford, Inc., is located in DuPage County and submitted a bid in the amount of \$22,304.00, which is within five percent (5%) of the apparent low bidder;

WHEREAS, pursuant to Section 3.39 of the Authority’s Procurement Policy, if a qualified local bidder as defined under the Procurement Policy is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder; and

WHEREAS, after the required notice, Haggerty Ford, Inc. resubmitted a bid in the amount of \$21,854.00 in compliance with Section 3.39 of the Authority’s Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary Purchase Order Contract for the procurement of a Model Year 2013 Full Size 8 Passenger Van for an amount of \$21,854 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Haggerty Ford, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
NEW 2013 FULL SIZE 8- PASSENGER VAN
SOLICITATION NO. 2013-2603A**

STATEMENT OF POLITICAL CONTRIBUTIONS

Haggerty Ford Inc
(name of entity or individual)

330 E. Roosevelt Road
West Chicago, IL. 60185
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

4/16/13
(date)

[Signature]
(signature)


Sec/Treasurer
(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1737; Award of Contract to KCW Environmental Conditioning, Inc. for HVAC on Call Services.

DATE: June 12, 2013

SUMMARY:

The service contracts were reevaluated and the staff solicited sealed bids on an hourly basis for HVAC on Call Services on April 4, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. CST on April 25, 2013. It was determined by staff after an analysis was performed looking at prior year's billing and usage that pursuant to Section 3.39 of the DuPage Airport Authority's Procurement Policy, KCW Environmental Conditioning, Inc. was within five percent (5%) of the original lowest responsive, responsible bidder and should be given the opportunity to modify its bid because it is a qualified local bidder. After notice was sent in compliance with Section 3.39, KCW chose the option to rebid at the lower price than the lowest bidder outlined below. Bid tabulations are as follows:

Vendor	M-F Journey	M-F Apprentice	Sat Journey	Sat Apprentice	Holiday Journey	Holiday Apprentice	Parts
KCW Environmental Conditioning, Inc. Carol Stream, IL	92	54	120.00	76	136	100	7.5%
A.M.C. Mechanical, Inc. Orland Park IL	92.50	55.00	120.25	76.50	136.60	\$100	7.5%
KCW Environmental Conditioning, Inc. Carol Stream, IL	95	54	142.50	81	190	108	8%
Core Chicago, IL	104	84	134	114-	154	154	5%

Upon evaluation of the bids, it is apparent that KCW Environmental Conditioning, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1737; Award of Contract to KCW Environmental Conditioning, Inc. for On Call HVAC Services
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

- Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their June 12, 2013, meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1737 Award of Contract to KCW Environmental Conditioning, Inc. for On Call HVAC Services

RESOLUTION 2013-1737

Award of Bid to KCW Environmental Conditioning, Inc. . for HVAC On Call Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois;

WHEREAS, the Authority has solicited sealed bids for the procurement of On Call HVAC Services;

WHEREAS, the Authority received and reviewed (3) three sealed bids on April 25, 2013;

WHEREAS, the lowest responsive, responsible bidder, A.M.C. Mechanical, Inc. is located in Cook County, Illinois;

WHEREAS, the second low responsive, responsible bidder, KCW Environmental Conditioning, Inc., is located in DuPage County and submitted a bid which, after analysis by the staff of the Authority, it has been determined is within five percent (5%) of the apparent low bidder;

WHEREAS, pursuant to Section 3.39 of the Authority’s Procurement Policy, if a qualified local bidder as defined under the Procurement Policy is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder;

WHEREAS, after the required notice, KCW Environmental Conditioning, Inc., resubmitted a bid lower than the bid price of the original lowest responsive, responsible bidder in compliance with Section 3.39 of the Authority’s Procurement Policy; and

WHEREAS, it is apparent that KCW Environmental Conditioning, Inc. is the lowest responsive, responsible bidder at an hourly rate of \$92.00/\$54 Journeyman/Apprentice weekday with a markup rate of 7.5% on parts.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute the agreement with KCW Environmental Conditioning, Inc. and to take whatever steps necessary to effectuate the terms of said agreement.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2013 -1737

**DUPAGE AIRPORT AUTHORITY
ON-CALL HVAC REPAIR AND MAINTENANCE SERVICES
SOLICITATION NO. 2013-0404**

STATEMENT OF POLITICAL CONTRIBUTIONS

KELW ENVIRONMENTAL CONSTRUCTION, INC
(name of entity or individual)

150 E. ST CHARLES RD, SUITE D
CAROL STREAM, IL 60188

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

x

4.25.13
(date)

[Signature]
(signature)

President
(title of signer, if a business)



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1745; Award of Bid to J. W. Turf, Inc. for
The Procurement of One (1) 2013 Model Year 300-Gallon Dedicated Turf
Sprayer for Golf Turf Applications

DATE: June 12, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$60,000 for the procurement of One (1) 2013 Model Year 300 Gallon Dedicated Turf Sprayer for Golf Turf Applications. Currently there are two dedicated turf sprayers in our fleet which were purchased in 1992 and 2008. The 1992 sprayer is unreliable, inefficient and not safe to operate without the risk of turf injury. Envsio Pro control will then be installed on the sprayer.

Staff solicited sealed bids for the procurement of One (1) 2013 Model Year 300-Gallon Dedicated Turf Sprayer in the May 7, 2013, edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on May 29, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
J.W. Turf, Inc. Hampshire, Illinois	John Deere 2030AProGator	\$34,276.50
Burris Equipment, Inc. Waukegan, Illinois	Smithco 3184	\$34,570.00
Reinders, Inc. Franklin Park, Illinois	Toro MP5800	\$37,401.00

Upon Evaluation of the bid it is apparent that J. W. Turf, Inc. is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of one (1) 2013 Model Year 300 Gallon Dedicated Turf Sprayer. The bid submitted was in the amount \$34,276.50 which is within the budgeted amount.

REVENUE OR FUNDING IMPLICATIONS for the procurement of one (1) 2013 Model Year 300 Gallon Dedicated Turf Sprayer. The bid submitted was in the amount \$34,276.50 which is within the budgeted amount.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ✦ Proposed Resolution 2013-1745 Award of Bid to J.W. Turf, Inc. for the Procurement of One (1) 2013 Model Year 300-Gallon Dedicated Turf Sprayer for Golf Turf Applications.
- ✦ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their June 12, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1745; Award of Bid to J. W. Turf, Inc. for the Procurement of One (1) 2013 Model Year 300-Gallon Dedicated Turf Sprayer for Golf Turf Applications.

RESOLUTION 2013-1745

Award of Bid to J. W. Turf, Inc. for the Procurement of One (1) Model Year 300-Gallon Dedicated Turf Sprayer for Golf Turf Applications

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the Procurement of One (1) New 2013 Model Year 200-Gallon Dedicated Turf Sprayer for the Golf Turf Applications; and

WHEREAS, the Authority has received and reviewed (3) three sealed bids on May 29, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the Procurement of One (1) New 2013 Model Year 300-Gallon Dedicated Turf Sprayer for the Golf Turf Applications for an amount of \$34,276.00 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with J. W. Turf, Inc. for an amount of \$34,276.50 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
300-GALLON DEDICATED TURF SPRAYER
SOLICITATION NO. 2013-2905a**

STATEMENT OF POLITICAL CONTRIBUTIONS

JW Turf Inc
(name of entity or individual)

NA

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

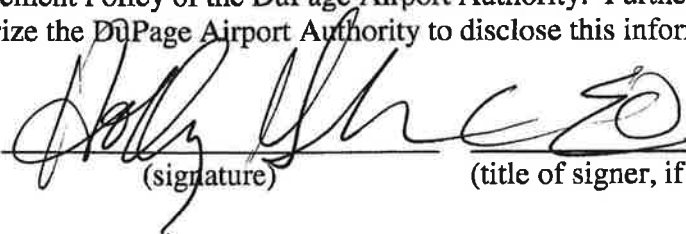
Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

5/21/13
(date)


(signature)

(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1746 Award of Bid to Midwest Turf Specialties, LLC for the Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications.

DATE: June 12, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$60,000 for a 300 Gallon Sprayer and a GPS-Based Spray Application Guidance Control System for the Golf Turf Applications. Currently there are two dedicated turf sprayers in our fleet which were purchased in 1992 and 2008. The 1992 sprayer is unreliable, inefficient and not safe to operate without risk of turf injury.

Staff solicited sealed bids for the procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications in the March 27, 2013, edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:30 p.m. on April 17, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
Midwest Turf Specialties, LLC Montgomery, IL	Capstain Sharp Shooter for Turf Modules 1 & 2	\$20,500.00
J.W. Turf, Inc.	Capstain Module 1 & 2	\$22,195.00
Burriss Equipment Waukegan, IL	Smithco Capstain Sharpshooter	Non-Responsive

Upon Evaluation of the bid it is apparent Midwest Turf Specialties, LLC is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013, Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications. The bid submitted was in the amount \$20,500. This bid is within the budgeted amount.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1746; Award of Bid to Midwest Turf Specialties, LLC for Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance Budget and Audit Committee at their June 12, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1746; Award of Bid to Midwest Turf Specialties, LLC for Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications.

RESOLUTION 2013-1746

Award of Bid to Midwest Turf Specialties, LLC for the Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the Procurement of One (1) New 2013 Model Year GPS –Based Spray Application Guidance Control System for the Golf Turf Applications; and

WHEREAS, the Authority has received and reviewed (3) three sealed bids on April 17, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications for an amount of \$20,500 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Midwest Turf Specialties for an amount of \$20,500 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
GPS BASED SPRAY APPLICATION GUIDANCE CONTROL SYSTEM
SOLICITATION NO. 2013-2703**

STATEMENT OF POLITICAL CONTRIBUTIONS

not applicable

 (name of entity or individual)

Midwest Turf Specialties, LLC

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

April 16, 2013

 (date)

Jeffrey L Scott

 (signature)

President


 (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1747; Award of Bid to OER Service, Inc. for the Procurement of One (1) Model Year 2013 Dual Fuel Articulating Boom Lift.

DATE: June 12, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$70,000 for the procurement of One (1) Model Year 2013 Dual Fuel Articulating Boom Lift.

This lift will replace a 1990 Genie Z-30 Electric Boom Lift that is over 20 years old and the reach is marginal for our applications in several of our larger hangars.

Staff solicited sealed bids for the procurement of One (1) Model Year 2013 Dual Fuel Articulating Boom Lift in the May 7, 2013, edition of the *Daily Herald Newspaper*. Sealed bids were received and opened at 2:30 p.m. on May 29, 2013. Bid tabulations are as follows:

Bidder	Model	Amount
OER Services, Inc. Palatine, Illinois	Genie Z45/25JRT 4 WD	\$63,230.64
All Around Access Wilton Manors, Florida	Genie Z45/25JRT 4 WD	\$64,343.13
Metrolift, Inc. Sugar Grove, Illinois	Skyjack SJ46AJ	\$64,489.00
National Lift Truck Franklin Park, Illinois	JLG 450 AJ DF	\$66,497.70
Hertz Equipment Rental Corp Naperville, Illinois	Genie Z45/25JRT 4 WD	\$67,980.88
Apex Pinnacle Port Crane , New York	Genie Z45/25JRT 4 WD	\$73,704.00

Upon Evaluation of the bid it is apparent that OER Service, Inc. is the low responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS for the procurement of one (1) Model Year 2013 Dual Fuel Powered Articulating Boom Lift. The bid submitted was in the amount \$63,230.64 which is \$6,769.36 below the budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1747 Award of Bid to for the Procurement of One (1) Model Year 2013 Dual Fuel Articulating Boom Lift.
- Statement of Political Contributions..

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance Budget and Audit Committee at their June 12, 2013, meeting it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1747; Award of Bid to OER Service, Inc. in the amount of \$63,230.64 for the Procurement of One (1) Model Year 2013 Dual Fuel Articulating Boom Lift.

RESOLUTION 2013-1747

**Award of Contract to OER Services, Inc. for the
Procurement of One (1) New 2013 Model Dual Fuel Articulating Boom Lift**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of One (1) Model Year 2013 Dual Fuel Powered Articulating Boom Lift; and

WHEREAS, the Authority has received and reviewed (6) six sealed bids on May 29, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of a Model Year 2013 Dual Fuel Powered Articulating Boom Lift for an amount of \$63,230.64 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with OER Services, Inc. for an amount of \$63,230.64 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ARTICULATING BOOM LIFT
SOLICITATION NO. 2013-0705**

STATEMENT OF POLITICAL CONTRIBUTIONS

OER Services LLC

 (name of entity or individual)

717 S. Vermont
Palatine IL 60067

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

5/29/2013

 (date)



 (signature)


President

 (title of signer, if a business)



TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1748; Award of Proposal To Maclyn Group for the Businesses Website Redesign and Implementation for the DuPage Airport Authority.

DATE: June 12, 2013

SUMMARY:

The DuPage Airport Authority desires to redesign the websites for the DAA, the DuPage Flight Center and Prairie Landing Golf Club. To accomplish this, DuPage Airport Authority solicited Request for Proposals from qualified firms through an advertisement in the March 19, 2013 edition of the *Daily Herald Newspaper*.

Ten (10) RFPs were received and opened at 4:30 p.m. CST on March 19, 2013. The proposals were evaluated by a Website Evaluation Committee and then short listed and interviewed. The evaluation consisted of website design, product cost, experience of firm, capability, project management, maintenance and upgrades. The Maclyn Group was selected as the most qualified firm to perform the website design. In addition to having the best approach and experience, the Maclyn Group is a DuPage County firm based in Lisle and extremely familiar with the DuPage County.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Finance, Budget, and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS The fee for the design of the website is \$68,470.00. 2013 FY budgeted \$50,000. Because the process will extend into 2014, additional funds necessary to complete the project will be budgeted in 2014.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel will be reviewing the contract for the procurement of this item.

ATTACHMENTS

- Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Businesses Website Redesign and Implementation for the DuPage Airport Authority.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance Budget and Audit Committee at their June 12, 2013, meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Businesses Website Redesign and Implementation for the DuPage Airport Authority.

RESOLUTION 2013-1748

**Award of Contract to Maclyn Group for the Businesses Website
Redesign and Implementation for the Dupage Airport Authority**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals for procurement of the Businesses Website Redesign and Implementation; and

WHEREAS, the Authority has received and reviewed (10) ten proposals on March 19, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order contract for the procurement of the Business Website Redesign and Implementation in the amount of \$68,470.00; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Maclyn Group for an amount not to exceed \$68,470.00 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

STATEMENT OF POLITICAL CONTRIBUTIONS

Maelyn Group
 (name of entity or individual)

 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>MA</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


5/30/2013 (date)  (signature) Partner Maelyn Group (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Anna Marano
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1749; Award of Contract to Geneva Construction Company for Golf Course Parking Lot Rehabilitation.

DATE: June 12, 2013

SUMMARY:

In 2013, the DuPage Airport Authority budgeted \$185,000 to rehabilitate the Club House parking lot pavement at Prairie Landing. The pavement is 20 years old and is in need of rehabilitation.

CH2MHill developed plans and specifications that included patching any failed areas, milling off the surface course and replacing it with new asphalt.

The Base Bid is for the main parking lot in front of the Club House, Alternate No. 1 adds the smaller parking lot to the west of the main parking lot and Alternate No.2 adds the lower (overflow) parking lot adjacent to the driving range.

This project should give the parking lots another 10-15 years of useful life.

Staff solicited sealed bids for above described project in the May 6, 2013, edition of the *Daily Herald Newspaper*. Four (4) sealed bids were received and opened at 2:00 p.m. on May 28, 2013. Bid tabulations are as follows:

VENDOR	Base Bid	Add Alt No. 1	Add Alt No. 2
Geneva Construction Company Aurora, Illinois	\$95,754.00	19,997.00	27,608.00
Chicagoland Paving Contractors Lake Zurich, Illinois	\$107,900.00	26,265.00	36,095.25
Meyer Paving, Inc. Maple Park, Illinois	\$114,070.80	23,337.15	33,078.70
Schroeder Asphalt Services Huntley, Illinois	\$165,589.00	32,667.50	46,025.00

Upon evaluation of the bids and recommendation of CH2MHILL, it is apparent that the low, responsive and responsible bidder is Geneva Construction Company

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS

The 2013 Airport Authority Capital budget contained a total of \$185,000, for the Parking Lot Rehabilitation Project. The total bid submitted by Geneva Construction Company is \$143,359.00.

The staff's recommendation is to add an owner's contingency of 10% resulting in a total not to exceed amount of \$157,694.90 which is within the budget.

STAKEHOLDER PROCESS

No stakeholders have been identified at this time.

LEGAL REVIEW

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS

- ❑ Proposed Resolution 2013-1749; Award of Bid to Geneva Construction Company for Pavement Rehabilitation and Repairs.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee at their June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1749; Award of Bid to Geneva Construction Company for Pavement Rehabilitation.

RESOLUTION 2013-1749

Award of Contract to Geneva Construction Company for the Procurement of Golf Course Club House Parking Lot Rehabilitation

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the Procurement of Golf Course Club House Parking Lot Rehabilitation; and

WHEREAS, the Authority has received and reviewed (4) four sealed bids on May 28, 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary contract with Geneva Construction Company for the Procurement of Golf Course Club House Parking Lot Rehabilitation for an amount not to exceed of \$157,694.90 which includes an 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Geneva Construction Company for an amount not to exceed of \$157,694.90 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

PART 1
PROPOSAL

STATEMENT OF POLITICAL CONTRIBUTIONS

GENEVA CONSTRUCTION CO.

(name of entity or individual)

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

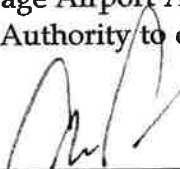
Elected Official	Office	Date	Amount	Form
_____	_____	None	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

5-20-13
(date)



(signature)(title of signer, if a business)



TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird
Executive Director

RE: Authorization of Proposed Resolution 2013-1750; Authorizing the Execution of Task Order No.11 with CH2M Hill, Inc. for the project: Golf Course Parking Lot Rehabilitation.

DATE: May 31, 2013

=====

SUMMARY

The Club House at Prairie Landing has three parking lots: a main lot that serves the pro-shop, grill room restaurant and banquet facilities; a secondary lot just west of the main lot; and a lower level overflow lot adjacent to the driving range that would be used during large events.

The parking lot pavement is approximately 20 years old and is in need of rehabilitation. CH2M Hill (CH2) inspected the pavement and determined that a “mill and overlay” project would extend the useful life of the parking lots by 10-15 years.

CH2 has submitted a proposal to design, prepare bid specifications, review/evaluate the bids and provide construction administration services for the above mentioned project for a not-to-exceed fee of \$30,600.

PREVIOUS COMMITTEE/BOARD ACTION:

No previous Committee or Board action has occurred for this item, however the award of the construction contract is on today’s Board agenda.

REVENUE OR FUNDING IMPLICATIONS:

The DuPage Airport Authority budgeted \$185,000 in the 2013 Capital Budget for this project.

The fee for engineering is \$30,600 and the total cost of construction is estimated to be approximately \$157,694.90, which includes a 10% owner’s contingency for a total project cost of \$188,294.90. However there are sufficient funds available in the Capital Budget.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Legal counsel has previously reviewed the Master Agreement with CH2M Hill.

ATTACHMENTS:

Proposed Resolution 2013-1750; Authorizing the Execution of Task Order No. 11 with CH2M Hill, Inc. for the project: Golf Course Parking Lot Rehabilitation.

ALTERNATIVES:

The Committee can forward to the Board, deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development Leasing and Customer Fees Committee at the June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Resolution 2013-1750; Authorizing the Execution of Task Order No. 11 with CH2M Hill, Inc. for the project: Golf Course Parking Lot Rehabilitation.

RESOLUTION 2013-1750

AUTHORIZING THE EXECUTION OF TASK ORDER NO. 11 WITH CH2M HILL, INC. FOR THE PROJECT: GOLF COURSE PARKING LOT REHABILITATION.

WHEREAS, the DuPage Airport Authority, a special district ("Authority"), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

WHEREAS, the DuPage Airport Authority (the "Authority") expects to pursue the accomplishment of a project described as Golf Course Parking Lot Rehabilitation (the "Project");

WHEREAS, the Authority is in receipt of Task Order No. 11 from CH2M Hill, Inc., for the design, bidding and construction management phases of a total not-to-exceed amount of \$30,600, for the Project; and

WHEREAS, the Authority finds it to be in the best interest of the Authority to enter into a Task Order No. 11 with CH2M Hill, Inc. foresaid services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute Task Order No. 11 with CH2M Hill, Inc., attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Task Order on behalf of the Authority.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

Resolution 2013-1750



TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird
Executive Director

RE: Proposed Resolution 2013-1751; Authorization to Execute Task Order No. 9 under the General Engineering Services Agreement with CH2M Hill, Inc. for the project: Terminal Apron Joint Replacement

DATE: May 31, 2013

=====

SUMMARY

The aircraft parking apron for the Flight Center was constructed in 1991 using portland cement concrete (PCC) pavement. PCC pavement has a series of control joints used to control the cracking of the pavement. These control joints are then sealed with either a flexible gasket material or liquid applied hot or chemical cured sealant to prevent water from infiltrating the pavement and causing damage to the pavement or subsurface.

Although the apron pavement is approximately 20 years old it is in relatively good with the exceptions of the joint sealer. CH2M Hill (CH2) inspected the apron and determined that by re-sealing the joints we could extend the useful life of the pavement by 10-15 years.

CH2 submitted a proposal to design, prepare bid specifications, review/evaluate the bids and provide construction administration services for the above mentioned project for a not-to-exceed fee of \$37,000.

PREVIOUS COMMITTEE/BOARD ACTION:

No previous Committee or Board action has occurred for this item; however the Board approved Resolution 2013-1739 at the May Board Meeting that awarded the construction contract to Scodeller Construction.

REVENUE OR FUNDING IMPLICATIONS:

The DuPage Airport Authority budgeted \$350,000 in the 2013 Capital Budget for this project.

At the time that we prepared the 2013 Capital Budget we were uncertain of what the project cost(s) would be so the base bid had two alternates, each covering approximately 1/3 of the main apron. After the bids were opened we determined that we would do the base bid this year and budget additional funds in future budgets.

The fee for engineering is \$37,000 and the total cost of construction is estimated to be approximately \$241,489.60 which includes a 10% owner's contingency for a total project cost of \$278,489.60.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Legal counsel has previously reviewed the Master Agreement with CH2M Hill.

ATTACHMENTS:

Proposed Resolution 2013-1751; Authorization to Execute Task Order No. 9 under the General Engineering Services Agreement with CH2M Hill, Inc. for the project: Terminal Apron Joint Replacement

ALTERNATIVES:

The Committee can forward to the Board, deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development Leasing and Customer Fees Committee at the June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1751; Authorization to Execute Task Order No. 9 under the General Engineering Services Agreement with CH2M Hill, Inc. for Terminal Apron Joint Replacement.

RESOLUTION 2013-1751

**AUTHORIZING THE EXECUTION OF TASK ORDER NO. 9 UNDER THE GENERAL
ENGINEERING SERVICES AGREEMENT WITH CH2M HILL, INC. FOR THE PROJECT:
TERMINAL APRON JOINT REPLACEMENT.**

WHEREAS, the DuPage Airport Authority, a special district ("Authority"), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

WHEREAS, the DuPage Airport Authority (the "Authority") expects to pursue the accomplishment of a project described as Terminal Apron Joint Replacement (the "Project");

WHEREAS, the Authority is in receipt of Task Order No. 9 from CH2M Hill, Inc., for the design, bidding and construction management phases of a total not-to-exceed amount of \$37,000, for the Project; and

WHEREAS, the Authority finds it to be in the best interest of the Authority to enter into Task Order No. 9 for said services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute Task Order No. 9 with CH2M Hill, Inc., attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Task Order on behalf of the Authority.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN


(ATTEST)

SECRETARY



TO: Board of Commissioners

FROM: Byron Miller
Director of Operations

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber, Inc.

DATE: May 29, 2013

SUMMARY:

The Fight Center Building HVAC system is 20 years old. The compressor/chiller units have reached their design life and are in need of replacement. The replacements will also be more energy efficient than the existing ones.

The staff has conducted Consultant Selection for Engineering Services for the above-mentioned project.

On January 15, 2013, we advertised in the Daily Herald for qualifications for ventilation and air condition, plumbing, electric and fire protection engineering firms for design and construction management services for several projects at the DuPage Airport.

Seven (7) responses were received on March 1, 2013. After review, staff determined that Kluber, Inc, (Kluber) of Batavia IL was the most qualified firm. A contract was negotiated by the Authority's attorney with Kluber.

Kluber has provided Task Order Number 1 to design, provide bid specifications and to review the bids to replace the Flight Center Compressor/Chillers for a fee of \$46,821 which is based on 9.29% of the construction cost which is estimated to be \$504,000.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Capital Development, Leasing & Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

In 2013, the Airport Authority budgeted \$560,000 for this project.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Legal counsel has reviewed and made revisions to the attached AIA agreement.

ATTACHMENTS:

- Proposed Resolution 2013-1752; Authorizing the Execution of Agreement for Engineering Services with Kluber, Inc.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee at their June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber Inc.

RESOLUTION 2013-1752
AUTHORIZING THE EXECUTION OF AGREEMENT FOR ENGINEERING
SERVICES WITH KLUBER, INC.

WHEREAS, the DuPage Airport Authority, an Illinois Special District (the "Authority"), desires to select an engineering consultant for the purpose of providing planning, design and construction services for various building projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01/ *et seq.* (the "Act");

WHEREAS, one of the projects that the Authority intends to pursue is the accomplishment of a project known as the Flight Center Chiller Replacement project;

WHEREAS, on January 15, 2013 the Authority advertised in the Daily Herald for a Request for Qualifications (RFQ) for engineering firms;

WHEREAS, as a result of a qualification based selection process, it was determined that Kluber, Inc. was the most appropriate firm under the Act;

WHEREAS, the Authority has complied with the requirements of the Act and deems it to be in the best interests of the Authority to enter into an agreement with Kluber, Inc. for architectural and engineering services in the form attached hereto as Exhibit 1;

WHEREAS, fees and/or hourly rates are negotiated on a project-by-project basis in accordance with the provisions of the Act;

WHEREAS, the AUTHORITY is in receipt of Task Order Number 1 attached hereto as Exhibit 2 for architectural and engineering services from Kluber, Inc. for \$46,821 to provide design and bid specifications services for the replacement of the compressor chillers in the Flight Center; and

WHEREAS, the Authority deems it to be in the best interests of the Authority to enter into Task Order Number 1 in the amount of \$46,821.00 with Kluber, Inc. for architectural and engineering services related to the replacement of the compressor chillers in the Flight Center.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute said Agreement attached hereto as Exhibit 1 with Kluber, Inc. and to take whatever steps necessary to effectuate the terms of said Agreement; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute said Task Order Number 1, attached hereto as Exhibit 2, with Kluber, Inc. and to take whatever steps necessary to effectuate the terms of Task Order Number 1.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY


Resolution 2013-1752



**DUPAGE AIRPORT
AUTHORITY**

TO: Board of Commissioners

FROM: Byron Miller
Director of Operations

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown and Root Services, Inc. to Repair the Roof on the 1999 Jet Hanger Building.

DATE: May 29, 2013

SUMMARY:

Last summer the Airport was hit by several thunderstorms with high winds that damaged several hangar roofs. At the time, we had a temporary repair done to the 1999 Jet Hangar that is located at 2350 North Aviation Avenue to make the building water tight.

The staff has determined that a Job Order Contract (JOC) would be the most cost effective way of repairing the roof due to the cost involved in preparing bid specifications, advertising for bids and reviewing submittals/shop drawings.

Pursuant to Section 2.6(c), the Authority's Procurement Policy allows purchases to be made by utilizing Contracts awarded through a joint purchasing alliance of which the DuPage Airport Authority is a member, where the Contract was formally competitively bid by the alliance or group.

The Authority is a member of the National IPA Joint Purchasing Alliance ("IPA"). The DuPage County Department of Procurement, in conjunction with the IPA, awarded a national cooperative contract for a Job Order Contracting Program with Kellogg Brown and Root Services, Inc. ("KBR")

The firm of KBR submitted a proposal for \$31,279.68. This proposal would include removing and replacing any damaged panels, installing new metal roof panels where necessary and installing additional reinforcing clips between the roof purlins and roof panels to add additional strength to the roof system. KBR acts as a general contractor by managing the contract, hiring the sub-contractors, reviewing any submittals, monitoring safety and providing the warranty.

PREVIOUS COMMITTEE/BOARD ACTION:

This is the first time this item has been brought to the Capital Development, Leasing and Customer Fees Committee and the Board of Commissioners for action.

REVENUE OR FUNDING IMPLICATIONS:

The 2013 Capital Budget contains \$155,000 to repair roof damage at the E-10 and the 1999 Jet Hangar.

Repairs were completed on the E-10 Hangar last year with funds from the Airport Authority's insurance company and sufficient funds remain to effectuate this repair.

Staff recommends adding a 10% owner contingency for any unforeseen damage which would bring the total approved project cost to \$34,407.65

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

This is our standard Purchase Order Contract; therefore no legal review is necessary.

ATTACHMENTS:

Proposed Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown and Root Services, Inc. to Repair the Roof on the 1999 Jet Hanger Building.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development, Leasing and Customer Fees Committee at their June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown and Root Services, Inc. to Repair the Roof on the 1999 Jet Hanger Building.

RESOLUTION 2013-1754

AUTHORIZING ENTERING INTO A PURCHASE ORDER CONTRACT WITH KELLOGG BROWN AND ROOT SERVICES, INC. TO REPAIR THE ROOF ON THE 1999 JET HANGER BUILDING.

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois;

WHEREAS, the Authority needs to repair a storm damaged hangar roof;

WHEREAS, pursuant to Section 2.6(c), the Authority’s Procurement Policy allows purchases to be made by utilizing Contracts awarded through a joint purchasing alliance of which the DuPage Airport Authority is a member, where the Contract was formally competitively bid by the alliance or group;

WHEREAS, the DuPage County Department of Procurement in conjunction with the National IPA Joint Purchasing Alliance (“IPA”) awarded a national cooperative contract for a Job Order Contracting Program (“JOC”) with Kellogg Brown and Root Services, Inc. (“KBR”);

WHEREAS, the Authority is a member of IPA; and

WHEREAS, KBR has submitted a JOC to repair said roof, at a cost of \$31,279.68; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to execute a purchase order contract with KBR for a total cost not to exceed \$34,407.65, including a 10% owner’s contingency.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute the Purchase Order Contract with Kellogg Brown and Root Services, Inc. attached hereto as Exhibit A and to take whatever steps necessary to effectuate the terms of said Contract.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne’ _____
Perry R. Thompson _____

Passed & approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2013-1754



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1755; Disposition/Destruction
of Surplus Personal Property

DATE: May 29, 2013

SUMMARY:

Periodically, departments of the Airport Authority accumulate personal property that is no longer functional and/or has been replaced by similar items. Disposition of such items requires staff to obtain approval from the Board, declaring such property surplus and authorizing the disposition and sale of the property through a public auction or destruction of same.

Staff seeks the Board's approval for disposition of the following surplus personal property attached hereto in Exhibit A:

1990 Bobcat 843 skid steer loader.	Serial Number 503733907
1991 US Motors towable generator	Serial Number 341379

PREVIOUS COMMITTEE/BOARD ACTION:

No previous Committee or Board action has occurred.

REVENUE OR FUNDING IMPLICATIONS:

No revenue or funding implications have been identified at this time.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has reviewed this resolution for disposition of surplus personal property.

ATTACHMENTS:

- Proposed Resolution 2013-1755; Disposition/Destruction of Surplus Personal Property.
- Attached Exhibit A

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their June 12, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1755; Disposition/Destruction of Surplus Personal Property.

RESOLUTION 2013-1755
RESOLUTION FOR DISPOSITION/DESTRUCTION OF SURPLUS PERSONAL PROPERTY

WHEREAS, the DuPage Airport Authority (THE "Authority") is authorized by law to dispose of surplus personal property in such manner as the Board of Commissioners may specify; and

WHEREAS, the Board of Commissioners of the Authority finds that the personal property described in Exhibit A attached hereto (the "Surplus Property") is surplus and, hence, no longer needed by, appropriate to, required for the use of, or profitable to the Authority and that the continued ownership of the property is not in the best interests of the ; and

WHEREAS, the it is in the best interest of the Authority to sell, assign, transfer or convey the Surplus Property on *eBay* or any other Internet-based public auction vehicle; and

WHEREAS, some of the Surplus Property has insufficient value to make selling the items profitable; and

WHEREAS, the Board finds it in the best interests of the Authority to destroy the Surplus Property of insufficient value.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Airport Authority as follows:

1. That the Executive Director, or his designated employee representative, is hereby authorized and directed to sell, assign, transfer, convey or otherwise dispose of all of the Surplus Property identified in Exhibit A and is authorized and directed to place such items for sale on eBay or any other Internet-based public auction vehicle;

2. The Executive Director, or his designated employee representative, is hereby authorized and directed to execute any and all bills of sale, title or other documents necessary to effectuate the sale, assignment, transfer or conveyance of the Surplus Property hereby sold;

4. The Executive Director is authorized to and has the right to reject any and all offers to purchase the Surplus Property for any reason whatsoever as deemed appropriate; and

5. That the Executive Director, or his designated employee representative, is hereby authorized and directed to destroy all of the Surplus Property identified in Exhibit A that is not purchased pursuant to the methods set forth in Paragraph 2 above. Said destruction shall be completed in the most economical and legal means practicable.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN


(ATTEST)

SECRETARY

RESOLUTION 2013-1755

Exhibit A

Qty	Description	Age of Item
1	1990 Bobcat 843 skid steer loader. Serial Number 503733907	23 years
		

Qty	Description	Age of Item
1	1991 US Motors towable generator. Serial Number 341379	22 years
		



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird
Executive Director

RE: Authorization of Proposed Resolution 2013-1757; Task Order No. 10 with CH2M Hill, Inc. for the project: Terminal Irrigation System Improvements.

DATE: May 31, 2013

=====

SUMMARY

The landscape irrigation system at the Flight Center was installed 20 years ago and is in need of rehabilitation. During the drier than normal years, we have had a problem supplying adequate water to landscaped areas around the Flight Center. Also, some of the area has changed since the system was designed. We need someone to examine the current system, appraise the condition, calculate the actual needs of the landscaping and make a recommendation as to the correct equipment.

CH2M Hill, Inc. submitted a proposal for a not-to-exceed fee of \$13,000 to perform a complete irrigation system audit and provide an evaluation of the current system. After we have this information, we can determine how much of the current system can be re-used and what needs to be replaced.

PREVIOUS COMMITTEE/BOARD ACTION:

No previous Committee or Board action has occurred for this item.

REVENUE OR FUNDING IMPLICATIONS:

The DuPage Airport Authority budgeted \$15,000 in the 2013 to replace the irrigation pump in kind but the staff thinks that we need additional information before we can properly size the system.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

Legal counsel has previously reviewed the Master Agreement with CH2M Hill.

ATTACHMENTS:

Resolution 2013-1757; Authorizing the Execution of Task Order No. 10 with CH2M Hill, Inc. for the project: Terminal Irrigation System Improvements.

ALTERNATIVES:

The Committee can forward to the Board, deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development Leasing and Customer Fees Committee at the June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Resolution 2013-1757; Authorizing the Execution of Task Order No. 10 with CH2M Hill, Inc. for the project: Terminal Irrigation System Improvements.

RESOLUTION 2013-1757

AUTHORIZING THE EXECUTION OF TASK ORDER NO. 10 WITH CH2M HILL, INC. FOR THE PROJECT: TERMINAL IRRIGATION SYSTEM IMPROVEMENTS.

WHEREAS, the DuPage Airport Authority, a special district ("Authority"), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

WHEREAS, the DuPage Airport Authority (the "Authority") expects to pursue the accomplishment of a project described as Terminal Irrigation System Improvements (the "Project");

WHEREAS, the Authority is in receipt of Task Order No. 10 from CH2M Hill, Inc., for the design investigation phase for a total not-to-exceed amount of \$13,000, for the Project; and

WHEREAS, the Authority finds it to be in the best interest of the Authority to enter into a Task Order No. 10 with CH2M Hill, Inc. for such services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director to execute Task Order No.10 with CH2M Hill, Inc., attached hereto and made a part hereof as Exhibit A, and take whatever steps necessary to effectuate the terms of this Task Order on behalf of the Authority.

This resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

Resolution 2013-1757



TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird
Executive Director

RE: Proposed Resolution 2013-1758; Authorization to Execute Task Order No. 12 under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey Runway 20L RNAV Approach .

DATE: May 31, 2013



SUMMARY:

This project will update the obstruction survey for Runway 20L. A survey was previously accomplished through a State funded project to establish RNAV (GPS) Approaches to runways within the state. Runway 2R-20L was included in that survey. However the original obstruction data was collected prior to our runway extension which was completed in November 2012.

Under this project, CH2M Hill, Inc.'s subcontractor, Woolpert, will re-survey the approach for obstructions, produce all required documents and coordinate with the FAA. Once approved by the FAA, the RNAV approach that was recently removed from the Airport Diagram will be added back as an approach option to Runway 20L.

CH2M Hill, Inc has submitted a proposal for the above mentioned project for a not to exceed fee of \$48,100.

PREVIOUS COMMITTEE/BOARD ACTION:

This is the first time this item has been brought to the Capital Development and Customer Fees Committee and the Board of Commissioners for action.

REVENUE OR FUNDING IMPLICATIONS:

Although there is not a specific budget line in the 2013 Capital Budget there are sufficient funds available for this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

This is proposed to be done as a Task Order under the contract approved at the May 11, 2011 meeting; therefore the legal review has already been completed by Schirott and Luetkehans.

ATTACHMENTS:

Proposed Resolution 2013-1758; Authorization to Execute Task Order No. 12 under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey Runway 20L RNAV Approach .

ALTERNATIVES:

The Board can deny, modify or amend these issues.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development and Customer Fees Committee at the June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1758; Authorization to Execute Task Order No. 12 under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey Runway 20L RNAV Approach .

RESOLUTION 2013-1758
Authorization to Execute Task Order No. 12 under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey Runway 20L RNAV Approach .

WHEREAS, the DuPage Airport Authority, a special district (“Authority”), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

WHEREAS, the Authority expects to pursue the accomplishment of a project described as Aeronautical Survey Runway 20L;

WHEREAS, the Authority is in receipt of an Agreement for Engineering Services from CH2M Hill, Inc. to provide the described study at a cost not to exceed Forty Eight Thousand, One Hundred Dollars (\$48,100) ("Task Order 12"); and

WHEREAS, the Board of Commissioners of the Authority deems it to be in the best interests of the Authority to enter into Task Order 12 with CH2M Hill, Inc., a copy of said Task Order is attached hereto as Exhibit 1.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute Task Order 12 attached hereto as Exhibit 1 on behalf of the Authority and to take whatever steps necessary to effectuate the terms of said Agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

Resolution 2013-1758



TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird
Executive Director

RE: Proposed Resolution 2013-1759; Authorization to Execute Task Order No. 13 under the General Engineering Services Agreement with CH2M Hill, Inc. – Prairie Landing Golf Club Bunker Renovation Permitting.

DATE: June 4, 2013



SUMMARY:

The Airport Authority is pursuing a project to renovate the golf course bunkers at the Prairie Landing Golf Course. As the original architect and in order to protect the name brand of the course design, Robert Trent Jones II was contracted to establish project priorities, determine cost estimates, develop project timeline schedules and prepare bid documents and specifications.

During the design phase of this project, it was determined that this project would require the preparation of a Stormwater Management Certification Request Application Package (Stormwater Permit).

CH2M Hill, Inc., in conjunction with Christopher B. Burke Engineering, Ltd. has submitted a proposal for this project for a not to exceed fee of \$41,306 to prepare the Stormwater Permit application package for DuPage County and the City of West Chicago.

PREVIOUS COMMITTEE/BOARD ACTION:

This is the first time this item has been brought to the Capital Development and Customer Fees Committee and the Board of Commissioners for action.

REVENUE OR FUNDING IMPLICATIONS:

The Golf Course budgeted \$500,000 this year for the first phase of this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

This is proposed to be done as a Task Order under the contract approved at the May 11, 2011 meeting; therefore, the legal review has already been completed by Schirott and Luetkehans.

ATTACHMENTS:

Proposed Resolution 2013-1759; Authorization to Execute Task Order No. 13 under the General Engineering Services Agreement with CH2M Hill, Inc. – Prairie Landing Golf Club Bunker Renovation Permitting.

ALTERNATIVES:

The Board can deny, modify or amend these issues.

RECOMMENDATION:

Subject to the favorable recommendation of the Capital Development and Customer Fees Committee at the June 12, 2013 meeting; it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1759; Authorization to Execute Task Order No. 13 under the General Engineering Services Agreement with CH2M Hill, Inc. – Prairie Landing Golf Club Bunker Renovation Permitting.

RESOLUTION 2013-1759
AUTHORIZATION TO EXECUTE TASK ORDER NO. 13 UNDER THE GENERAL
ENGINEERING SERVICES AGREEMENT WITH CH2M HILL, INC. – PRAIRIE
LANDING GOLF CLUB BUNKER RENOVATION PERMITTING.

WHEREAS, the DuPage Airport Authority, a special district (“Authority”), previously selected CH2M Hill, Inc. to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (the "Act");

WHEREAS, the Authority expects to pursue the accomplishment of a project described as Prairie Landing Golf Club Bunker Renovation Permitting;

WHEREAS, the Authority is in receipt of an Agreement for Engineering Services from CH2M Hill, Inc. to provide the described study at a cost not to exceed Forty One Thousand, Three Hundred and Six Dollars (\$41,306) ("Task Order 13"); and

WHEREAS, the Board of Commissioners of the Authority deems it to be in the best interests of the Authority to enter into Task Order 13 with CH2M Hill, Inc., a copy of this is attached hereto as Exhibit 1.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute Task Order No. 13 attached hereto as Exhibit 1 and to take whatever steps necessary to effectuate the terms of said Task Order.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June 2013.

CHAIRMAN

(ATTEST)

SECRETARY

Resolution 2013-1759



MONTHLY STATISTICS

April 2013

	<u>Apr. '13</u>	<u>Apr. '12</u>	<u>'13 vs. '12</u>	<u>April Percent Change</u>	<u>YTD 2013</u>	<u>YTD 2012</u>	<u>'13 vs. '12</u>	<u>Percent Change</u>
FUEL								
100LL	18,163	17,494	669	3.8%	64,883	60,723	4,160	6.9%
Jet A	172,325	163,213	9,112	5.6%	701,614	687,433	14,181	2.1%
Total Gallons	190,488	180,707	9,781	5.4%	766,497	748,156	18,341	2.5%
OPERATIONS								
Local	2,343	2,766	(423)	-15.3%	7,825	9,239	(1,414)	-15.3%
Itinerant	3,620	4,190	(570)	-13.6%	13,545	14,784	(1,239)	-8.4%
Total Ops	5,963	6,956	(993)	-14.3%	21,370	24,023	(2,653)	-11.0%



REGIONAL OPS

April

2013

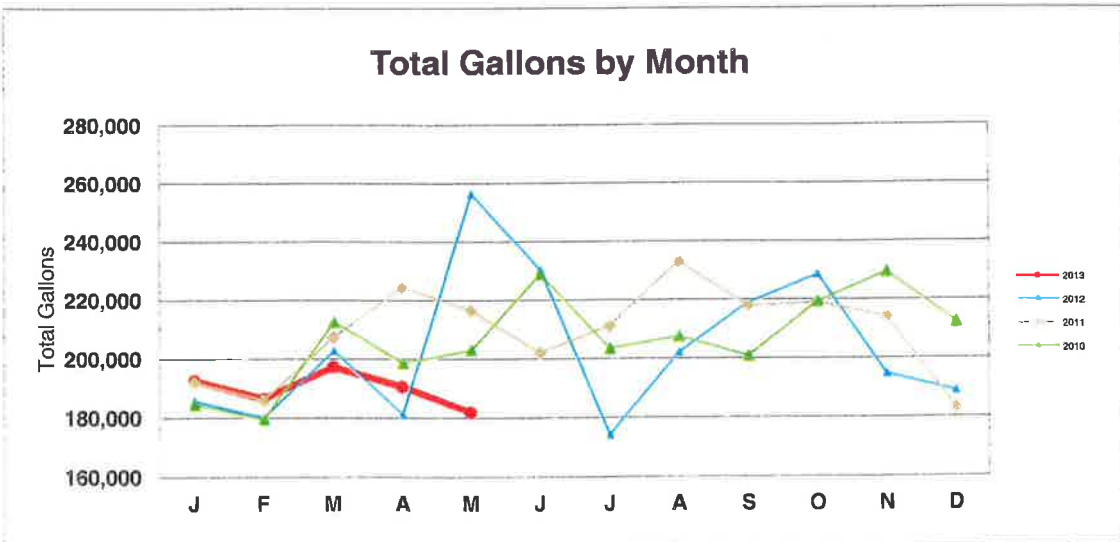
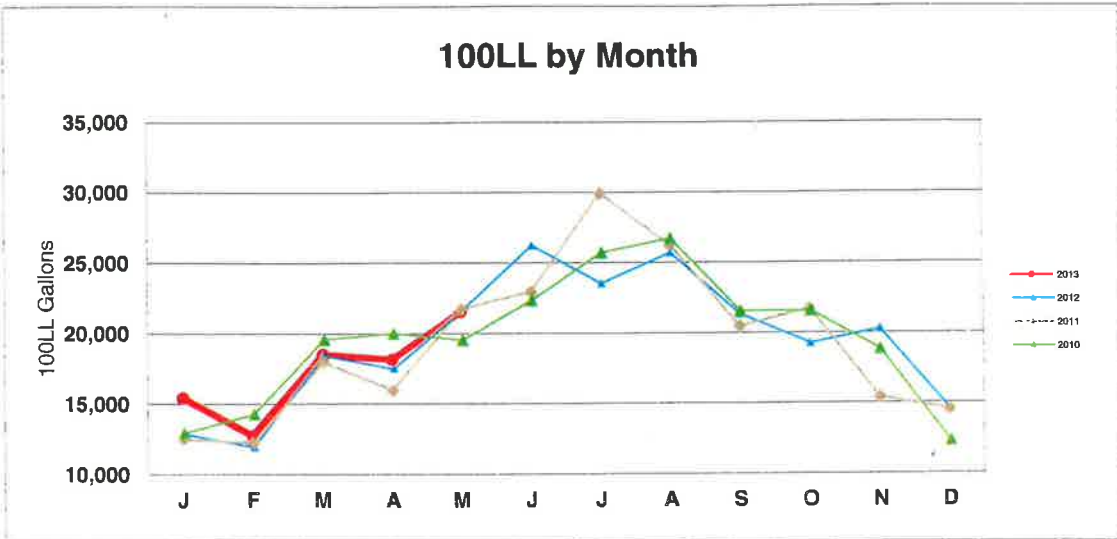
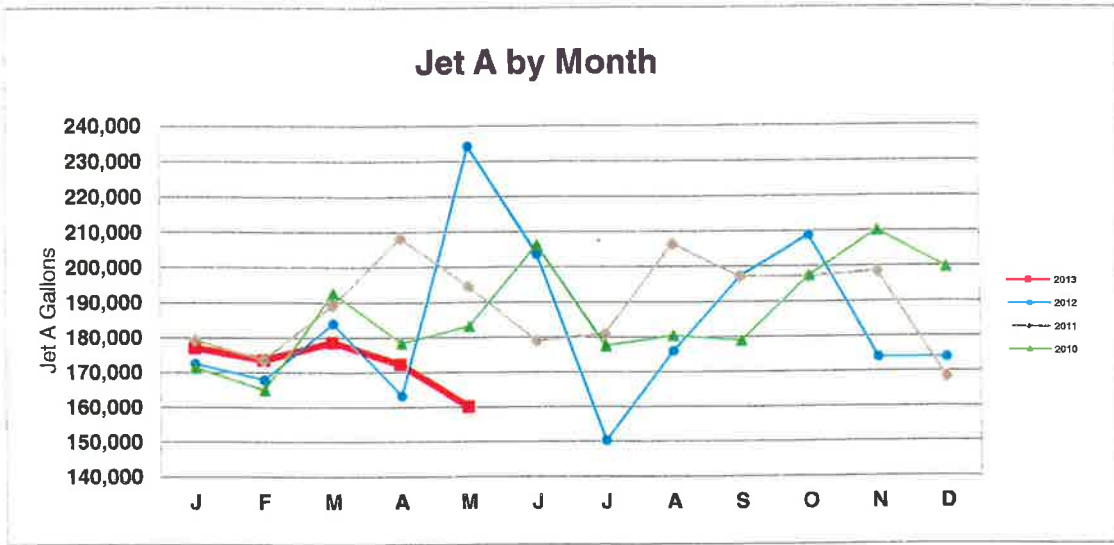
	Apr. '13	Apr. '12	'13 vs. '12	April Percent Change	YTD 2013	YTD 2012	'13 vs. '12	Percent Change
Total OPS								
DuPAGE	5,963	6,956	(993)	-14.3%	21,370	24,023	(2,653)	-11.0%
Palwaukee	6,538	7,183	(645)	-9.0%	21,989	24,083	(2,094)	-8.7%
Aurora	5,059	6,181	(1,122)	-18.2%	19,214	20,102	(888)	-4.4%
Waukegan	3,489	4,241	(752)	-17.7%	12,585	14,327	(1,742)	-12.2%
State of Illinois	165,686	168,403	(2,717)	-1.6%	588,022	601,926	(13,904)	-2.3%
Teterboro	14,079	13,285	794	6.0%	50,255	50,340	(85)	-0.2%
Van Nuys	22,776	23,521	(745)	-3.2%	82,855	86,573	(3,718)	-4.3%
Centennial	20,700	24,521	(3,821)	-15.6%	86,125	93,871	(7,746)	-8.3%
Local OPS								
DuPAGE	2,343	2,766	(423)	-15.3%	7,825	9,239	(1,414)	-15.3%
Palwaukee	2,090	1,949	141	7.2%	5,729	6,464	(735)	-11.4%
Aurora	2,448	3,167	(719)	-22.7%	10,174	10,254	(80)	-0.8%
Waukegan	1,446	2,114	(668)	-31.6%	5,478	6,808	(1,330)	-19.5%
State of Illinois	33,865	32,248	1,617	5.0%	104,084	102,199	1,885	1.8%
Teterboro	0	0	0		0	0	0	
Van Nuys	9,364	9,298	66	0.7%	29,616	31,681	(2,065)	-6.5%
Centennial	8,822	10,598	(1,776)	-16.8%	36,361	39,829	(3,468)	-8.7%
Itinerant OPS								
DuPAGE	3,620	4,190	(570)	-13.6%	13,545	14,784	(1,239)	-8.4%
Palwaukee	4,448	5,234	(786)	-15.0%	16,260	17,619	(1,359)	-7.7%
Aurora	2,611	3,014	(403)	-13.4%	9,040	9,848	(808)	-8.2%
Waukegan	2,043	2,127	(84)	-3.9%	7,107	7,519	(412)	-5.5%
State of Illinois	131,821	136,155	(4,334)	-3.2%	483,938	499,727	(15,789)	-3.2%
Teterboro	14,079	13,285	794	6.0%	50,255	50,340	(85)	-0.2%
Van Nuys	13,412	14,223	(811)	-5.7%	53,239	54,892	(1,653)	-3.0%
Centennial	11,878	13,923	(2,045)	-14.7%	49,764	54,042	(4,278)	-7.9%

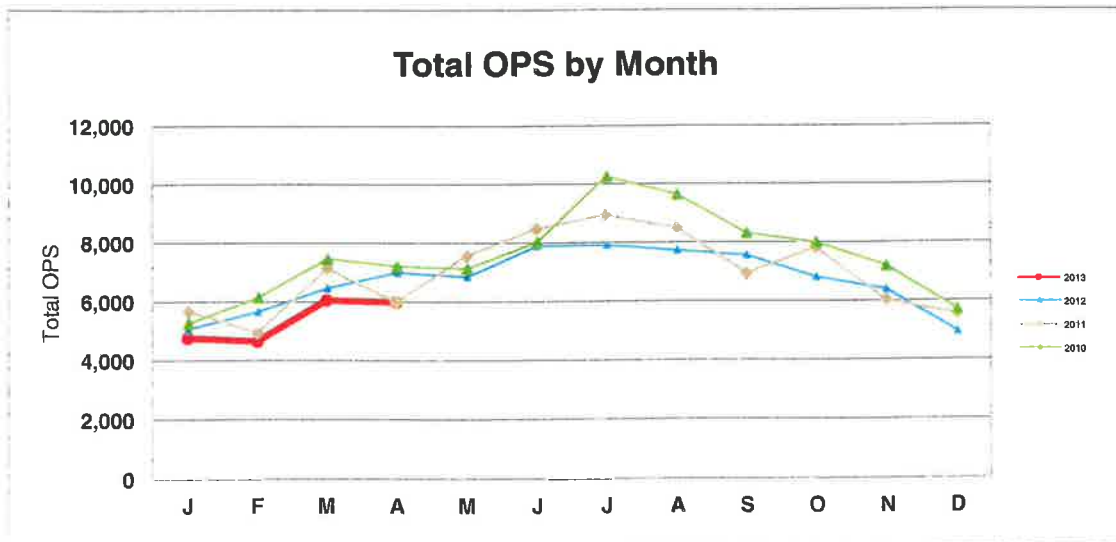
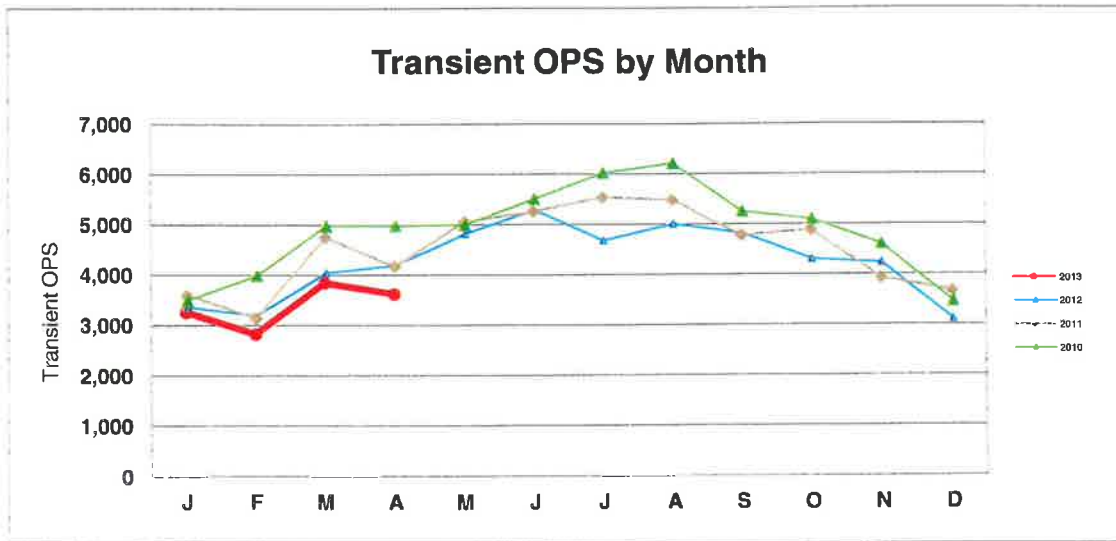
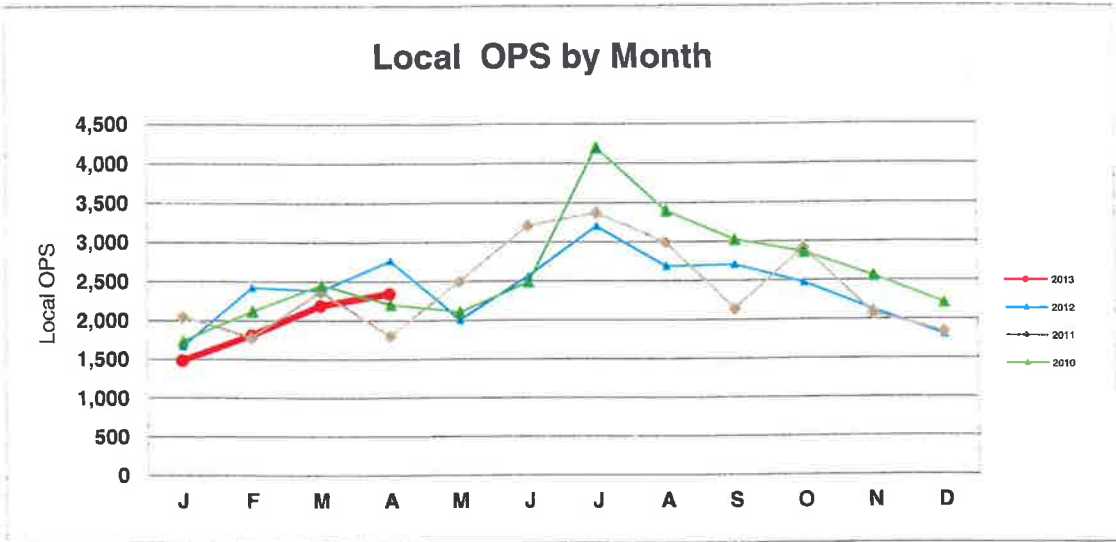


MONTHLY STATISTICS

May 2013

	<u>May '13</u>	<u>May '12</u>	<u>'12 vs. '11</u>	<u>May Percent Change</u>	<u>YTD 2013</u>	<u>YTD 2012</u>	<u>'13 vs. '12</u>	<u>Percent Change</u>
FUEL								
100LL	21,542	21,654	(112)	-0.5%	86,425	82,377	4,048	4.9%
Jet A	160,220	234,404	(74,184)	-31.6%	861,834	921,837	(60,003)	-6.5%
Total Gallons	181,762	256,058	(74,296)	-29.0%	948,259	1,004,214	(55,955)	-5.6%







**DuPAGE AIRPORT AUTHORITY
BOARD OF COMMISSIONERS**

**REGULAR MEETING
JUNE 12, 2013**

**6. Review of the May 2013 Financial
Statements.**

**Supporting Materials
Provided Under Separate Cover**



TO: Board of Commissioners
FROM: Mark Doles 
Director, Aviation Facilities and Properties
THROUGH: David Bird 
Executive Director
RE: Authorization of Proposed Resolution 2013-1753, Non Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority
DATE: June 5, 2013

SUMMARY:

As a General Aviation Reliever Airport with limited nighttime operations, the DuPage Airport is not automatically entitled to receive federal funding to pay for nighttime air traffic controller staffing of the DuPage Airport Air Traffic Control Tower (“ATCT”). Accordingly, since 1998, the DuPage Airport Authority has paid the Federal Aviation Administration (“FAA”) for the nighttime air traffic controller staffing of the ATCT, so that the ATCT will be staffed and the airport will not be open and be un-controlled between the hours of 10:00PM and 6:00AM.

This original decision by the Board to fund the nighttime shift was made for the safety of our customers, tenants, staff, and the surrounding communities and to enhance our ability to attract and retain aviation business.

The only other airports in Chicagoland, besides DuPage, with 24-hour staffed towers are O’Hare and Midway. The FAA fully funds the O’Hare and Midway towers.

This amenity, coupled with our infrastructure, 24-hour staffing of both the Flight Center and aircraft rescue and firefighting station, and on-site U.S. Customs Service help to make DuPage Airport the best option for General Aviation.

The FAA has a policy that requires an average of 4.0 operations per hour for the nighttime shift (10:00P – 6:00A) to be funded by the Federal Government. Historically, some, but not all of the nighttime hours have an average of 4.0 operations or more at DuPage. Further, in 2011, the FAA changed their staffing requirements for overnight shifts to require two controllers (a controller and a supervisor) instead of one. This policy change by the FAA almost doubled the potential cost to the Authority and other airports.

The proposed Agreement provided by the FAA for 2011 included an estimated annual cost (10/1 – 9/30 Government Fiscal Year) of \$448,390.64. This was an increase of 82% from the previous year total of \$246,316.09. Staff reviewed these estimated costs and

was able to work with the FAA for a revised estimated cost reduction. The proposed agreement for 2013-2014 is also reflective of that estimated cost reduction.

Due to timing issues, the final Agreement has not yet been transmitted to the Airport Authority by the FAA. The FAA will require this Agreement be executed prior to July 31, 2013. Therefore, we are asking for approval at the June Board meeting as the next regularly scheduled Board meeting after this month isn't until September 11, 2013. Staff and Counsel for the Authority will work to ensure that the language in the final Agreement received from the FAA will not differ from that passed by the Board in 2011.

PREVIOUS COMMITTEE/BOARD ACTION:

June 12, 2013 Finance, Budget and Audit Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Estimated cost to the Authority for the period of 10/1/2013 – 9/30/2014 will be \$389,281.01. As a standard term with this type of FAA reimbursable agreement, a lump sum prepayment is required by the Authority. Staff will work with the auditors regarding journal entries to expense 25% (Oct. - Dec.) of the amount in our FY 2013 Budget and the remainder in the FY 2014 Budget.

STAKEHOLDER PROCESS:

Tenants and customers have cited the 24-hour ATCT as a reason for basing or doing business at DuPage.

LEGAL REVIEW:

This is the standard form Non-Federal Reimbursable Agreement utilized by the FAA with minor changes provided by our Legal Counsel in 2011. This Agreement has been utilized and executed previously by the Authority.

ATTACHMENTS:

- Proposed Resolution 2013-1753; Authorizing Execution of Non Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority

ALTERNATIVES:

The Committee/Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee, it is the recommendation of the Executive Director and staff that the Board approves Resolution 2013-1753, Authorizing Execution of a Non Federal Reimbursable Agreement between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority at the June 12, 2013 Board meeting.

RESOLUTION 2013-1753

AUTHORIZING THE EXECUTION OF A NON-FEDERAL REIMBURSABLE AGREEMENT BETWEEN DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION AND THE DUPAGE AIRPORT AUTHORITY

WHEREAS, the DuPage Airport Authority (the "Authority") finds that it is in the best interest of the Authority and the general public to continue to provide nighttime staffing of the DuPage Airport Air Traffic Control Tower; and

WHEREAS, the Authority has previously negotiated a Non-Federal Reimbursable Agreement (the "Agreement") with the Department of Transportation Federal Aviation Administration ("FAA"); and

WHEREAS, said Agreement requires the Authority to prepay the FAA to provide nighttime staffing of the DuPage Airport Air Traffic Control Tower for the period from October 1, 2013 through September 30, 2014; and

WHEREAS, the Authority finds that it is in the best interest of the Authority and the general public to enter into the Agreement with the FAA.

NOW, THEREFORE, BE IT RESOLVED, that the DuPage Airport Authority enter into the Agreement and the Executive Director of the DuPage Airport Authority be and is hereby authorized to execute said Agreement, attached hereto and made a part hereof as Exhibit "A", for and on behalf of the DuPage Airport Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

ATTEST:

CHAIRMAN

SECRETARY

RESOLUTION 2013-1753

RESOLUTION 2013-1756
Disclosure of Executive Session Minutes

WHEREAS, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06, the Board of Commissioners of the DuPage Airport Authority semi-annually reviews and makes available for public inspection non-confidential portions of executive session minutes;

WHEREAS, the Board of Commissioners met in executive session on June 12, 2013 to review the minutes of all previously non-disclosed executive sessions;

WHEREAS, after consultation with legal counsel, the Board of Commissioners has determined that the need for confidentiality still exists for certain executive session minutes; and

WHEREAS, after consultation with legal counsel, the Board of Commissioners has determined that the executive session minutes attached hereto no longer require confidential treatment and should be made available for public inspection in their final form within seven (7) days from the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to the Illinois Open Meetings Act, the DuPage Airport Authority hereby makes available for public inspection those portions of the executive session minutes, which are attached hereto.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____

Gerald M. Gorski _____
Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 12th day of June, 2013.

CHAIRMAN

SECRETARY

RESOLUTION 2013-1756