

- h. **Proposed Resolution 2013-1767; Award of Bid to Sparkle Painting and Construction Company for Flight Center Carpet Replacement and Painting.** **TAB #8 PAGE #38**
- i. **Proposed Resolution 2013-1768; Award of Bid to UBM Mechanical Services for Flight Center Chiller Replacement.** **TAB #9 PAGE #42**
- j. **Proposed Resolution 2013-1769; Award of Bid to Anthony Roofing Tecta America LLC for the Air Traffic Control Tower Roof Restoration Project.** **TAB #10 PAGE #46**
- k. **Proposed Resolution 2013-1770; Award of Bid to Colley Elevator Company for a Hydraulic Elevator Jack Replacement.** **TAB #11 PAGE #50**
- l. **Proposed Resolution 2013-1772; Award of Bid to Direct Fitness Solutions for the Procurement of Exercise Equipment.** **TAB #12 PAGE #54**
- m. **Proposed Resolution 2013-1773; Disposition/Destruction of Surplus Personal Property.** **TAB #13 PAGE #59**
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- 5. **DIRECTOR'S REPORT** **PAGE #72**

- 6. **REVIEW OF FINANCIAL STATEMENTS** **TAB #15 PAGE #76**

- 7. **REPORT OF OFFICERS/COMMITTEES**
 - a. **Internal Policy and Compliance Committee**
 - b. **Finance, Budget & Audit Committee**
 - c. **Golf Committee**
 - d. **Capital Development, Leasing & Customer Fees Committee**
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- 8. **NEW BUSINESS**
 - a. **Proposed Resolution 2013-1778; Authorizing the Execution of an Intergovernmental Agreement with the County of DuPage for Lobbyist Services.** **TAB #16 PAGE #84**
 - b. **Proposed Resolution 2013-1779; Authorization to Execute the Settlement Agreement and Release with Gary Insurance Company Regarding Z Corp.** **TAB #17 PAGE #92**
 - c. **Proposed Resolution 2013-1781; Declaring Certain Real Property Surplus and Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Property.** **TAB #18 PAGE #93**

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- e. **Proposed Resolution 2013-1783; Authorizing the Execution of a License Agreement with the DuPage Business Center Property Owners Association.**
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- f. **Discussion of the Status of the Air Traffic Control Tower Nighttime Operations.**

- g. **Discussion of Ten-Year Capital Improvement Plan and Cash Flow Forecast.**
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- 9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**

- 10. **RECONVENE REGULAR SESSION**

- 11. **OTHER BUSINESS**
 - a. **Proposed Resolution 2013-1780; Authorizing the Execution of an Employment Agreement with the Executive Director of the DuPage Airport Authority.**
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- 12. **ADJOURNMENT**

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING**

Wednesday, June 12, 2013

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, 3rd Floor Conference Room; Wednesday, June 12, 2013. Chairman Davis called the meeting to order at 3:10 p.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, Gillett, LaMantia, Sabathne', Thompson.

Commissioners Absent: Gorski, Huizenga.

DuPage Airport Authority Staff Present: David Bird, Executive Director; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; John Schlaman, General Manager Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Anna Normoyle, Marketing Coordinator; Pam Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Vonic, CH2M Hill; Donald Dressel, Christopher B. Burke Engineering, Ltd.; Ben Goebel, Atkins; Ben Schweers, Wolf and Company.

Members of the Press: None

Chairman Davis introduced newly appointed Commissioner Juan Chavez from West Chicago and welcomed him to the Board. Commissioner Chavez spoke briefly.

CONSENT AGENDA

Chairman Davis advised that the Consent Agenda consists of items that have been reviewed by the respective committees and unanimously recommended for Board approval. He continued that if any Board Member has concerns, these items can be pulled from the Consent Agenda for discussion under the NEW BUSINESS portion of the meeting.

Commissioner LaMantia asked that the Ordinances be removed from the Board's Consent Agenda and addressed under the NEW BUSINESS portion of the meeting:

Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013.

Ordinance 2013-266; 2013-2014 Prevailing Rate of Wages.

Ordinance 2013-267; Authorizing a Temporary Reduction of Certain Fees.

Executive Director David Bird asked that two additional resolutions be removed from the Consent Agenda for further discussion by the Board:

Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van.

Resolution 2013-1748; Award of Proposal to Maclyn Group for the Businesses Website Redesign and Implementation for the DuPage Airport Authority.

There being no further objections, a **MOTION** was made by Commissioner LaMantia for approval of the Consent Agenda, seconded by Commissioner Donnelly and passed by roll call vote (7-0). The consent agenda included the May 8, 2013 Board Meeting Minutes, Finance Committee Meeting Minutes, Capital Development Committee Meeting Minutes, Golf Committee Meeting Minutes and the following resolutions:

Resolution 2013-1737; Award of Contract to KCW Environmental Conditioning, Inc. for HVAC On Call Services.

Resolution 2013-1745; Award of Bid to J. W. Turf, Inc. for Procurement of One (1) 2013 Model Year 300-Gallon Dedicated Turf Sprayer for Golf Turf Applications.

Resolution 2013-1746; Award of Bid to Midwest Turf Specialties, L.L.C. for Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications.

Resolution 2013-1747; Award of Bid to OER Service, Inc. for the Procurement of One (1) Model Year 2013 Duel Fuel Articulating Boom Lift.

Resolution 2013-1749; Award of Contract to Geneva Construction Company for the Procurement of Golf Course Club House Parking Lot Rehabilitation.

Resolution 2013-1750; Authorizing the Execution of Task Order No. 11 with CH2M Hill, Inc. for the Project: Golf Course Parking Lot Rehabilitation.

Resolution 2013-1751; Authorization to Execute Task Order No. 9 under the General Engineering Services Agreement with CH@M Hill, Inc. for the Project: Terminal Apron Joint Replacement.

Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber, Inc.

Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown & Root Services, Inc. to Repair the Roof on the 1999 Jet Hangar Building.

Resolution 2013-1755; Disposition/Destruction of Surplus Personal Property.

Resolution 2013-1757; Authorizing the Execution of Task Order No. 10 with CH2M Hill, Inc. for the Project: Terminal Irrigation System Improvements.

Resolution 2013-1758; Authorization to Execute Task Order No. 12 under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey Runway 20L RNAV Approach.

Resolution 2013-1759; Authorization to Execute Task Order No. 13 Under the General Engineering Services Agreement with CH2MHill, Inc. – Prairie Landing Golf Club Bunker Renovation Permitting.

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Executive Director Bird discussed the monthly operating statistics:

For the month of April total operations were down 14%; fuel sales increased 5.4%

Operational numbers are received from the FAA Control Tower and may not be totally accurate.

Fuel sales numbers are accurate because these numbers are maintained and reported by the

Airport Authority. As indicated in the Regional Operations reporting, all operational numbers

across the board for airports within Chicagoland are reduced; all were reporting a slow period.

Total gallons of fuel sold for May decreased 29%. This was driven by increased activity in May

2012, the largest month in the history of the Flight Center, with the NATO Summit in Chicago and

two Presidential visits. DuPage Airport fuel prices remain competitive; staff continues to meet

weekly to review and assess industry pricing.

Executive Director referred to the letter from Congressman Peter Roskam forwarded to Division

of Aeronautics Director, Susan Shea. This letter stated Congressman Roskam's support of the

Primary Runway Extension project and if Airport Improvement Program discretionary funds

become available this project be consideration for reimbursement. A copy of the letter was

provided for reference.

Executive Director Bird will be attending a General Aviation Issues Conference in July at Chicago

Executive Airport sponsored by the American Association of Airport Executives (AAAE). He will

participate in a panel discussion on Revenue Generation which will provide an excellent

opportunity to get the story of DuPage Airport out to the industry. He continued that the Flight

Center was ranked by FlightPlan.com for their Pilots Choice Award as the 35th best FBO in the

country. DuPage is one of two Chicago FBO's ranked along with Atlantic Midway in a group of

top 50 Flight Based Operations. Discussion followed.

Executive Director Bird provided a power point presentation to review the progress of ongoing

construction projects.

Chairman Davis and Executive Director Bird discussed the possibility of moving Board and

Committee Meeting times to the morning rather than afternoon. Discussion followed.

Commissioners LaMantia, Thompson and Attorney Luetkehans preferred the afternoon hours.

Commissioners Sabathne', Gillett, Donnelly and Chavez are flexible. All agreed that having

committee meetings on the same day as the Board Meeting is preferable. Executive Director

Bird advised that a Special Board Meeting may be needed for the purpose of approving an

insurance provider for the Airport Authority prior to the 2014 budget preparation.

Center Point was not present at the meeting to provide a report.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird asked Patrick Hoard to provide a review of the Financial Statements and discussion followed.

Mr. Hoard introduced Ben Schweers of Wolf and Company who presented the 2012 Financial

Audit Report. Mr. Schweers provided a detailed review and stated that a clean opinion or audit

report will be issued. Discussion followed.

REPORT OF COMMITTEES

Internal Policy and Compliance Committee:

Commissioner Gillett advised that the Internal Policy and Compliance Committee had not met since the last Board Meeting. She advised there may be an issue coming that will need to be addressed by the Policy Committee and the Committee will meet when appropriate. Discussion followed briefly.

Finance, Budget and Audit Committee:

Commissioner Donnelly provided the committee report in Commissioner Huizenga's absence. Commissioner Donnelly advised that the Finance Committee met earlier in the day and considered the Resolutions and Ordinances shown on the Agenda; all were unanimously recommended for Board approval. He continued that the Financials were reviewed as presented to the Board. The 2012 Financial Audit Report was also presented to the Committee.

Golf Committee:

Commissioner Donnelly stated that the Golf Committee did not meet prior to the Board Meeting. He added there were agenda items relating to the golf course that were discussed at both the Finance Committee and the Capital Development Committee Meetings and all items were recommended for Board approval. He reviewed some of the projects ongoing at the golf course and discussed the road construction at Kautz Road and Route 38. He added that weather and traffic conditions are making business more challenging at Prairie Landing; John Schlaman and staff are doing a good job.

Capital Development, Leasing and Customer Fees:

Commissioner LaMantia provided the Committee report in Commissioner Gorski's absence with all members present with the exception of Committee Chairman Gorski. She advised that Commissioner Chavez also attended the meeting and would be a member of the Committee; Board Chairman Davis also joined the meeting. Commissioner LaMantia stated that Agenda items 4.k. through o. and 4.q. through s. were unanimously recommended for Board approval and were a part of the Consent Agenda already approved by the Board. She continued Agenda Item 4.d., an Ordinance relating to a temporary reduction of certain fees, was considered and recommended for Board approval and will be addressed under the New Business portion of the Board meeting.

Business Park:

Executive Director Bird advised that Ed Harrington of CenterPoint Properties was not present to provide a report. Executive Director Bird advised that the first meeting of the DuPage Business Park Association was held and officers were elected. He continued that from a marketing point of view there is little to report, however CenterPoint Properties may be working on a potential tenant for the data center, which was part of their land acquisition in 2012.

OLD BUSINESS

None

NEW BUSINESS

Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013.

Executive Director Bird stated that this Ordinance reflects the permanent reduction in the property tax levy from \$6.4 million to \$5.9 million made by the Board in January of this year. He explained this is a statutory requirement for the Airport Authority to levy taxes in 2013 to be collected in 2014. Staff and the Finance Committee recommended Board approval. Discussion followed.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013. The **motion was seconded** by Commissioner Sabathne' and was passed by roll call vote (7-0).

Proposed Ordinance 2013-266; Prevailing Rate of Wages.

Executive Director Bird advised this is a statutory requirement for the Airport Authority as a public agency engaging in public works projects to require payment of the prevailing rate of wages. This Ordinance is brought to the Board each year and the Finance Committee and staff recommended Board approval.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Ordinance 2013-266; Prevailing Rate of Wages. The **motion was seconded** by Commissioner LaMantia and was passed by roll call vote (7-0).

Proposed Ordinance 2013-267; Authorizing a Temporary Reduction of Certain Fees.

Executive Director Bird asked Mark Doles to review this proposed ordinance. Mr. Doles advised that for the past few years the Board has approved this ordinance which authorized the Airport Authority to grant temporary reduction of certain fees to various businesses located on the airfield. He continued that this reduction is provided to provide relief and support during the downturned economic environment. Staff and the Capital Development Committee recommended approval and discussion followed.

A **MOTION** was made by Commissioner Thompson to approve Proposed Ordinance 2013-267; Authorizing a Temporary Reduction of Certain Fees. The **motion was seconded** by Commissioner Gillett and was passed by roll call vote (7-0).

Proposed Resolution 2013-1753; Authorizing the Execution of an Agreement for a Non-Federal Reimbursable Agreement Between the Department of Transportation – Federal Aviation Administration and the DuPage Airport Authority.

Executive Director David Bird asked Mark Doles to discuss this reimbursable agreement with the FAA for nighttime operation of the Air Traffic Control Tower. Mr. Doles advised that O'Hare and Midway are the only other airports in the Chicagoland area with a tower staffed 24 hours and this agreement will continue to allow the control tower at DuPage to be manned by the FAA during the nighttime hours of operation. Discussion followed. Staff and the Finance Committee recommended Board approval.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Resolution 2013-1753; Authorizing the Execution of an Agreement for a Non-Federal Reimbursable Agreement Between the Department of Transportation – Federal Aviation Administration and the DuPage Airport Authority. The **motion was seconded** by Commissioner Sabathne' and was passed by roll call vote (7-0).

Discussion of Ten-Year Capital Improvement Plan and Cash Flow Forecast.

Executive Director Bird that staff has compiled this report to reflect various projects to be accomplished during the next 10 years. He continued that the first page of the report is a high level view of these projects and subsequent pages are very detailed. Patrick Hoard proceeded to review the report and discussion followed. Executive Director Bird advised this report will be discussed in future meetings and will be on the Board Meeting Agenda in September. Discussion continued.

Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van.

Executive Director Bird advised this was discussed at the Finance Committee and recommended for Board approval. He continued that when this van was initially bid, Haggerty Ford was the second lowest bid received. He continued that in compliance with the DAA Procurement Policies, Haggerty Ford, as a qualified local bidder from DuPage County within 5% of the lowest bid received, was given the opportunity to rebid at the lower price; Haggerty Ford chose the option. Staff and the Finance Committee recommended Board approval. Commissioner Sabathne' stated that he would recuses himself from this vote. Discussion continued.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van. The **motion was seconded** by Commissioner Donnelly and was passed by roll call vote (6-0). Commissioner Sabathne' abstained.

Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Businesses Website Redesign and Implementation for the DuPage Airport Authority.

Executive Director Bird advised that the Airport Authority desires to redesign the websites for the Authority, DuPage Flight Center and Prairie Landing Golf Club. He continued a Request for Proposal was advertised and a Website Evaluation Committee was established. Upon the committee's review, the Maclyn Group was clearly the best choice for his project. Executive Director Bird advised that the Finance Committee reviewed this award and Staff and the Committee recommend Board approval. Discussion followed. Commissioner Thompson stated that he would recuses himself from this vote.

A **MOTION** was made by Commissioner Sabathne' to approve Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Businesses website Redesign and Implementation for the DuPage Airport Authority. The **motion was seconded** by Commissioner Gillett and was passed by roll call vote (6-0): Commissioner Thompson abstained.

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of pending, probable or imminent litigation; the setting of a price for sale or lease of property owned by the DuPage Airport Authority; and the discussion and semiannual review of lawfully closed executive session minutes. The **motion was seconded** by Commissioner Chavez and was passed unanimously by roll call vote (7-0).

The Regular Meeting was recessed to Executive Session at 4:24 p.m. and was reconvened at 4:35 p.m. Upon roll call, a quorum was present for the remainder of the Regular Meeting.

OTHER BUSINESS

Proposed Resolution 2013-1756; Disclosure of Executive Session Minutes.

A **MOTION** was made by Commissioner Gillett to approve Proposed Resolution 2013-1756; Disclosure of Executive Session Minutes. The **motion was seconded** by Commissioner Thompson and was passed by roll call vote (7-0).

A **MOTION** was made by Commissioner Thompson to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by voice vote; the meeting was adjourned at 4:42 p.m.

Stephen L. Davis
Chairman

(ATTEST)

Dayle M. Gillett
Secretary

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, JUNE 12, 2013**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room, on Wednesday, June 12, 2013. Commissioner Donnelly chaired the meeting in Committee Chairman Huizenga's absence and called the meeting to order at 1:02 p.m.

Commissioners Present: Donnelly, Sabathne', Davis.

Commissioners Absent: Huizenga

DuPage Airport Authority Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Pam Miller, Executive Assistant and Board Liaison.

Others: None

OLD BUSINESS

None

NEW BUSINESS

Review of Financial Statements

Mr. Hoard advised that in addition to the May financials, the accounts receivable aging report will be reviewed. He also advised that staff will present to the Board for review the Capital Improvement Plan 10-Year Forecast and budget. Mr. Hoard proceeded to review the May Financial Statements.

Beginning Cash Balance to start the year was at \$27 Million.

Operating Revenues: Airport Operating revenues have exceeded budget; Flight Center Revenues are down 2% from 2012 and Prairie Landing Golf Club is also down 12 % Year to Date which is largely weather driven. Total Operating Revenues overall are down 2% from budget through May 2013.

Operating Expenses: Airport Operating Expenses are up 10% over budget which relates to Major Maintenance which will be categorized in the next Financial Statements. Flight Center Operating Expenses are down 6% which totally relates to volume. Prairie Landing Golf Club Operating Expenses are down 2%. Capital Development Programs are consistent with the amount budgeted. Mr. Hoard continued to review the remaining financial statements for May. Discussion followed.

The Aged Receivables Report was provided for review; discussion occurred.

Mr. Hoard then introduced Ben Schweers of Wolf and Company and Mr. Schweers provided a detailed review of the Annual Financial Audit. He advised that a clean opinion would be issued for the 2012 Audit. Discussion followed.

Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013.

Executive Director Bird asked Mr. Hoard to review the Property Tax Levy. Mr. Hoard advised this is a statutory requirement and is passed each year by the Board. He continued that in past years the Airport Authority has levied \$6.4 million and last year a permanent abatement was made bringing the total amount levied in 2013 to \$5.9 million to be collected in 2014. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Ordinance 2013-265; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2013 and Ending December 31, 2013. The motion was seconded by Commissioner Davis and was unanimously passed by roll call vote (3-0).

Proposed Ordinance 2013-266; 2013-2014 Prevailing Rate of Wages.

Executive Director Bird advised this is also a statutory requirement for the Airport Authority and is brought to the Board for passage each year. He continued that the Prevailing Wages Act requires any public worker employed on a DuPage Airport construction project be paid the prevailing rate of wages. Discussion followed and Staff recommended Board approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Ordinance 2013-266; 2013-2014 Prevailing Rate of Wages. The motion was seconded by Commissioner Davis and was unanimously passed by roll call vote (3-0).

Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van.

Mr. Miller explained that the van currently being utilized by the Airport is a 2004 model and is ready for replacement. He continued that Haggerty Ford was the 2nd lowest bidder and because of being a qualified local bidder from DuPage County whose bid was within 5% of the lowest bidder, the DAA Procurement Policies allow a local vendor to have the opportunity to modify their bid. Haggerty Ford was made aware of this opportunity and chose to rebid at the lower price. Staff recommended Board approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1732; Award of Bid to Haggerty Ford, Inc. for Procurement of One (1) Model Year 2013 Full Size 8-Passenger Van. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1737; Award of Contract to KCW Environmental Conditioning Inc. for HVAC On Call Services.

Mr. Miller explained that each year the Airport Authority solicits bids for HVAC on call services; three bids were received. KCW Environmental Conditioning Inc. was the second lowest bidder and is located in DuPage County. Mr. Miller advised that pursuant to the Procurement Policies and Procedures it was determined after analysis that KCW was within 5% of the original low responsive bidder. KCW was given the option to modify their bid and they chose to rebid at the lower price. Staff recommends approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1737; Award of Contract to KCW Environmental Conditioning Inc. for HVAC On Call Services. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1745; Award of Bid to J.W. Turf, Inc. for Procurement of One (1) 2013 Model Year 300-gallon Dedicated Turf Sprayer for Golf Turf Applications.

John Schlaman explained there are currently two pieces of equipment in the fleet at Prairie Landing for golf turf applications and this new model sprayer will replace the older model. Mr. Schlaman explained how this piece of equipment along with the GPS Based guidance control system for turf applications, which is the following agenda item, is utilized by Prairie Landing. He continued that three bids were received and J. W. Turf was the low responsive bidder for the sprayer. Mr. Schlaman advised this is within budget and staff recommends approval. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1745; Award of Bid to J. W. Turf, Inc. for Procurement of One (1) 2013 Model Year 300 gallon Dedicated Turf Sprayer for Golf Turf Applications. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1746; Award of Bid to Midwest Turf Specialties, L.L.C. for Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications.

Mr. Schlaman continued three bids were received for the GPS-Based Spray Application Guidance Control System and Midwest Turf Specialties being the low responsive bidder. Discussion continued briefly and Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1746; Award of Bid to Midwest Turf Specialties, L.L.C. for Procurement of One (1) New 2013 Model Year GPS-Based Spray Application Guidance Control System for the Golf Turf Applications. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1747; Award of Bid to OER Service, Inc. for the Procurement of One (1) Model Year 2013 Duel Fuel Articulating Boom Lift.

Mr. Miller explained this purchase would replace equipment that no longer adequately services the larger hangars and can also be utilized for other purposes around the airfield. Discussion followed. Mr. Miller continued that OER Service was the low responsive bidder and is within the budgeted amount for this purchase. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1747; Award of Bid to OER Service, Inc. for the Procurement of One (1) Model Year 2013 Duel Fuel Articulating Boom Lift. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Business Website Redesign and Implementation for the DuPage Airport Authority.

Executive Director Bird explained that staff identified during the budget process that the Airport Authority website was outdated, difficult to navigate and not very attractive. He continued that \$50,000 was included in the 2013 budget to seek a firm to build new websites for the Airport Authority, Flight Center and Prairie Landing Golf Club. A Request for Proposal was advertised and Executive Director Bird advised that ten firms submitted proposals. After evaluation the submittals were narrowed down to two firms and these two firms were invited to make oral presentations to an evaluation panel consisting of David Bird, Anna Normoyle, DAA Marketing Coordinator; Brad Dopke, DAA IT Specialist and Rosemary Macke, Public Relations Manager with the City of West Chicago. Mr. Bird continued that the Maclyn Group was clearly the strongest submittal and was the unanimous selection of the panel. Board approval was recommended. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1748; Award of Proposal to Maclyn Group for the Business Website Redesign and Implementation for the DuPage Airport Authority. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2013-1753; Authorizing the Execution of an Agreement for a Non-Federal Reimbursable Agreement Between the Department of Transportation – Federal Aviation Administration and the DuPage Airport Authority.

Executive Director Bird asked Mark Doles to review this proposed resolution. Mr. Doles advised the Airport Authority currently has a reimbursable agreement with the FAA for night time staffing hours of the Air Traffic Control Tower in order to maintain the 24 hour status of the tower. DuPage Airport is the only General Aviation Airport manning a 24-hour tower in the Chicagoland area and for safety reasons it is still extremely important to continue to provide the 24 hour status. Discussion followed regarding the scope of this reimbursable agreement with the FAA. Mr. Doles stated that because of the timing required by the FAA for finalizing this agreement by July 31, 2013, staff is requesting permission for the Executive Director to be able to execute this agreement prior to the September Board. The final agreement has not yet been received and staff and legal counsel will ensure that the language in the final agreement is identical to the agreement approved by the Board in 2012. Discussion continued.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval of Proposed Resolution 2013-1753; Authorizing the Execution of an Agreement for a Non-Federal Reimbursable Agreement Between the Department of Transportation – Federal Aviation Administration and the DuPage Airport Authority. The **motion was seconded** by Commissioner Davis and was passed unanimously by roll call vote (3-0).

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, JUNE 12, 2013**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, June 12, 2013. Committee Chairman Gorski was absent from the meeting. Commissioner LaMantia acted as Committee Chair and called the meeting to order at 2:15 p.m.; quorum was present. Board Chairman Davis participated as a member of the Committee.

Commissioners Present: Chavez, Davis, LaMantia, Sabathne', Thompson.

Absent: Gorski

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager of Prairie Landing Golf Club; Anna Marano, Procurement Analyst; Pam Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner; Ben Schweers; Wolf and Company, LLP; Michael Vonic, CH2M Hill; Donald Dressel, Christopher B. Burke Engineering, Ltd.

Press: None

CAPITAL DEVELOPMENT

OLD BUSINESS

Project Implementation

Executive Director Bird commented that at the Board Meeting, staff would review the 10-Year Capital Improvement Plan and proposed budget.

NEW BUSINESS

Proposed Resolution 2013-1749; Award of Contract to Geneva Construction Company for the Procurement of Golf Course Club House Parking Lot Rehabilitation.

Executive Director Bird asked Byron Miller to discuss this project and Mr. Miller stated that the next two resolutions were relevant to the golf course parking lot rehabilitation project. He explained that the pavement at the golf course parking lot is 20 years old and ready for repair and upon evaluation of the bids received Geneva Construction was the low and responsible bidder. He reviewed the scope of the project and the costs involved. Staff recommended approval and discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1749; Award of Contract to Geneva Construction Company for the Procurement of Golf Course Club House Parking Lot Rehabilitation. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0). Commissioner Thompson was not present for this vote.

Proposed Resolution 2013-1750; Authorizing the Execution of Task Order No. 11 with CH2M Hill, Inc. for the Project: Golf Course Parking Lot Rehabilitation.

Byron Miller continued to explain that CH2 M Hill submitted a proposal to provide the design, preparation of bid specifications and construction observation services for the Prairie Landing Golf Course Parking Lot Rehabilitation. He reviewed the costs involved and advised that staff recommends approval of the task order with CH2M Hill. Discussion continued briefly.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1750; Authorizing the Execution of Task Order No. 11 with CH2M Hill, Inc. for

the Project: Golf Course Parking Lot Rehabilitation. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0). Commissioner Thompson was not present for this vote.

Proposed Resolution 2013-1751; Authorization to Execute Task Order No. 9 Under the General Engineering Services Agreement with CH2M Hill, Inc. for the Project: Terminal Apron Joint Replacement.

Mr. Miller advised that the Flight Center Apron is 20 years old and the apron joints are in need of replacement in order to extend the pavement life by 10-15 years. Mr. Miller advised that CH2M Hill has submitted a proposal for the design, preparation of bid specifications and to provide construction observation services for this project; Schodelle Construction was awarded the contract for this project at the May Board Meeting. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1751; Authorization to Execute Task Order No. 9. Under the General Engineering Services Agreement with CH2M Hill, Inc. for the Project: Terminal Apron Joint Replacement. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0). Commissioner Thompson was not present for this vote.

Commissioner Thompson arrived at 2:25 p.m. and was present for the remainder of the meeting.

Proposed Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber, Inc.

Mr. Miller advised approval of this resolution will authorize Kluber, Inc. to be the Airport Authority's engineering consultant for Mechanical Design Services. He explained that a Request for Qualifications was advertised with seven companies responding. Mr. Miller advised that an evaluation panel was assembled consisting of himself, the Equipment Maintenance Manager and the Building Maintenance Manager and three companies were invited to the Airport for oral presentations. Kluber, Inc. was the company selected as most qualified and Mr. Miller discussed the scope of the services to be provided and the costs involved. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber, Inc. The motion was seconded by Commissioner Chavez and was passed by roll call vote (5-0).

Proposed Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown & Root Services, Inc. to Repair the Roof on the 1999 Jet Hangar Building.

Mr. Miller advised that during the summer of 2012, the Airport experienced storm damage to some of the hangar roofs that required temporary repairs, specifically the mansard roof on the 1999 Jet Hangar Building. Staff determined that a Job Order Contract (JOC) would be the most cost efficient manner in which to repair this roof. Mr. Miller reviewed the JOC process and advised that the Procurement Policies permit the Airport Authority to utilize this process for construction projects. Kellogg Brown & Root Services were contacted to submit their proposal for completing this project. Mr. Miller reviewed the scope of this project and costs associated. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1754; Authorizing Entering into a Purchase Order Contract with Kellogg Brown & Root Services, Inc. to Repair the Roof on the 1999 Jet Hangar Building. The motion was seconded by Commissioner Thompson and was passed by roll call vote (5-0).

Proposed Resolution 2013-1757; Authorizing the Execution of Task Order No. 10 with CH2M Hill, Inc. for the Project: Terminal Irrigation System Improvements.

Mr. Miller advised approval of this resolution will authorize CH2M Hill to conduct an inventory audit of the existing terminal irrigation system to determine what is needed to repair and improve this system. He continued that the Flight Center irrigation system was installed 20 years ago and repairs and improvements are desperately needed for improvement especially at the main entrance to the Airport where flow and irrigation are needed. Mr. Miller stated with the numerous changes that have occurred staff is unsure of the specific amount of work or funds required for these improvements. He advised that CH2M Hill contacted a landscape designer and all agreed that an inventory audit of the existing system would be in order to calculate these needs prior to design. Mr. Miller continued to review the scope of this project and discussion followed. Staff recommended approval.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1757; Authorizing the Execution of Task Order No. 10 with CH2M Hill, Inc. for the Project: Terminal Irrigation System Improvements. The motion was seconded by Commissioner Thompson and was passed by roll call vote (5-0).

Proposed Resolution 2013-1758; Authorization to Execute Task Order No. 12 Under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey for Runway 20L RNAV Approach.

Mr. Miller discussed this project to update the Aeronautical Survey for Runway 20L RNAV Approach. Michael Vonic of CH2M Hill also explained that a previous survey was accomplished through a state funded project which included Runway 2R-20L; this data was collected prior to the completion of the runway extension in November 2012. CH2M Hill has subcontracted with Woolpert who will resurvey the approach for obstruction and produce all required documents. Mr. Vonic advised that Woolpert will also coordinate with the FAA and when approved the RNAV approach will be added back to the Airport Diagram of Runway 20L. Discussion continued.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1758; Authorization to Execute Task Order No. 12 Under the General Engineering Services Agreement with CH2M Hill, Inc. – Aeronautical Survey for Runway 20L RNAV Approach. The motion was seconded by Commissioner Thompson and was passed by roll call vote (5-0).

Proposed Resolution 2013-1759; Authorization to Execute Task Order No. 13 Under the General Engineering Services Agreement with CH2M Hill, Inc. – Prairie Landing Golf Club Bunker Renovation Permitting.

Mr. Miller discussed the project to renovate golf course bunkers at Prairie Landing Golf Club. He related that during the design phase of the project it was determined that a storm water management certificate requirement application would be needed. He continued the CH2M Hill will work in conjunction with Christopher B. Burke Engineering to submit a proposal for preparing this permit application. Michael Vonic of CH2M Hill explained the lengthy process for preparing this application. Don Dressel of Christopher B. Burke Engineering also commented on the costs for preparing this application and the extent of work involved. He added that wetland

assessment is needed for the entire golf course in order to determine that the wetland will not be impacted by the renovation project. John Schlaman commented that bunker maintenance is very high maintenance and has necessitated course modifications from the original design limiting the number of bunkers by half the current number of 134. Discussion followed.

A **MOTION** was made by Commissioner Sabathne' to recommend Board approval for Proposed Resolution 2013-1752; Authorizing the Execution of an Agreement for Engineering Services with Kluber, Inc. The motion was seconded by Commissioner Chavez and was passed by roll call vote (5-0).

LEASING AND CUSTOMER FEES

NEW BUSINESS

Proposed Ordinance 2013-267; Authorizing a Temporary Reduction of Certain Fees.

Executive Director Bird asked Mark Doles to discuss this temporary fee reduction. Mr. Doles advised this fee reduction has been extended to various aviation businesses on the airfield each year since 2010. He continued that this fee reduction has been anticipated in the 2013 budget and staff is requesting Board approval for the same reduction in 2013. Mr. Doles also explained that staff will be discussing at a future committee meeting the potential for totally eliminating this fee structure; still regulating these businesses but not charging a fee. Discussion followed.

A **MOTION** was made by Commissioner Thompson to recommend Board approval for Proposed Ordinance 2013-267; Authorizing a Temporary Reduction of Certain Fees. The motion was seconded by Commissioner Chavez and was passed by roll call vote (5-0).

RECESS TO EXECUTIVE SESSION

None

OTHER BUSINESS

None

Commissioner Thompson made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Chavez and was unanimously passed by voice vote. The meeting was adjourned at 3:04 p.m.


Gerald M. Gorski, Chairman
Capital Development, Leasing and Customer Fees Committee



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1760; Award of Contract to ADP, Inc. for Payroll,
Time and Attendance Services.

DATE: September 3, 2013`

SUMMARY:

The Airport Authority utilizes five (5) time clocks at various department locations for employee time and attendance recordkeeping. Time clock reporting software and payroll processing is currently performed by Interlogic Outsourcing, Inc.

Staff has determined that the existing time clocks and related software are deficient in several key areas to include: handling shift rotation, overtime calculations, compensatory time off, minimum wage calculations and emergency pay. The existing system also has very basic reporting functionality.

Staff intends to replace the existing time and attendance system in the 2014 budget and contract with a provider of time and attendance services for a three (3) year period commencing on January 1, 2014.

Staff solicited Request for Proposals for Payroll, Time and Attendance Services in the July 16, 2013 edition of the *Daily Herald newspaper*.

Three (3) proposals were received on August 13, 2013 from the firms of:

- ADP, Inc.
- Interlogic Sourcing, Inc.
- Kronos, Inc.

An RFP evaluation committee was appointed by the Executive Director to review the above proposals in accordance with the Airport's Procurement Policy.

Upon conclusion of the evaluation process, the committee recommends ADP, Inc. as the proposer that is most advantageous to and in the best interest of the Authority for providing payroll, time and attendance services.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

This item will be funded in the 2014 budget. A fee of \$5,000 will be required for integration of the Enhanced Time & Attendance Software and the five (5) timeclocks. Based upon 125 participants in the time and attendance system including payroll processing fees, the annual cost would be \$26,760.50 each year of the three (3) year term.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- ❑ Proposed Resolution 2013-1760; Award of Contract to ADP, Inc. for Payroll, Time and Attendance Services.
- ❑ Statement of Political Contributions

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1760; Award of Contract to ADP, Inc. for Payroll, Time and Attendance Services.

RESOLUTION 2013-1760

Award of Contract to ADP, Inc. for Payroll, Time and Attendance Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals for the procurement of payroll, time and attendance services for a three (3) year period; and

WHEREAS, the Authority has received and reviewed three (3) proposals through a Request for Proposal evaluation committee process; and

WHEREAS, the Authority has determined that the proposal submitted by ADP, Inc. is the most advantageous and in the best interest of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with ADP, Inc. for providing payroll, time and attendance services including system implementation to the Authority for a three (3) year term commencing on January 1, 2014 and ending on January 1, 2017 for a cost not to exceed \$85,281.50; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with ADP, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
 REQUEST FOR PROPOSALS (RFP)
 PAYROLL, TIME AND ATTENDANCE SERVICES
 SOLICITATION NO. 2013-1607**

SECTION VII

STATEMENT OF POLITICAL CONTRIBUTIONS

Gretchen Klees ADP, INC.
 (name of entity or individual)

100 NW Point Blvd
EIK Grove Village, IL 60007
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/12/13 Gretchen Klees District Manager
 (date) (signature) (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2013-1761; Award of Bid to Martam Construction, Inc. for a Utility Disconnection Project

DATE: September 3, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$73,000 for disconnections of water and sanitary sewer lines at the demolished Ross Hangar site, decommissioned Cameron Aircraft building and abandoned NIPTRC site at the DuPage Business Center.

Staff utilized the engineering services of CH2M Hill to design specifications for the Utility Disconnection Project. Staff solicited sealed bids for this project in the July 3, 2013 edition of the *Daily Herald Newspaper*.

Two (2) sealed bids were received and opened at 2:00 p.m. on July 24, 2013. Bid results are as follows:

Bidder	Total Base Bid Construction Cost
Martam Construction, Inc. Elgin, IL	\$39,300
J. Congdon Sewer Service Carol Stream, IL	\$63,500

Upon evaluation of the bids, it is apparent that Martam Construction, Inc. is the low, responsive and responsible bidder. In addition, CH2M Hill conducted a scope of work review with Martam Construction, Inc. and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The 2013 Capital Budget includes \$73,000 for completion of this project. The total base bid construction cost submitted by Martam Construction, Inc. is \$39,300. With a 10% owner's contingency of \$3,930, the total authorized construction cost would be \$43,230.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously reviewed the contract to be utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2013-1761; Award of Bid to Martam Construction, Inc. for a Utility Disconnection Project.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1761; Award of Bid to Martam Construction, Inc. for a Utility Disconnection Project.

RESOLUTION 2013-1761

Award of Bid to Martam Construction, Inc. for Utility Disconnection Project

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the disconnection of water and sanitary sewer service lines at specified locations; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on July 24, 2013; and

WHEREAS, it is apparent that Martam Construction, Inc. is the low, responsive and responsible bidder at a cost of \$39,300; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Martam Construction, Inc. for the total amount not-to-exceed cost of \$43,230 which includes a 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Martam Construction, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

PART 1
PROPOSAL

STATEMENT OF POLITICAL CONTRIBUTIONS

MARIAM CONSTRUCTION, INC.

(name of entity or individual)

1200 GASNET DR.

ELGIN, IL 60120

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

7-24-13

(date)



PRESIDENT


(signature)(title of signer, if a business)



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1762; Appointing the Firms of Wine Sergi Insurance
and Nation Air Aviation Insurance as Insurance Broker

DATE: September 3, 2013

SUMMARY:

The Airport Authority utilizes the services of an Insurance Broker to assist in the procurement of several lines of coverage to include:

- Aviation / Excess Liability
- War / Terrorism Coverage
- Commercial Property
- Commercial Auto
- Workers Compensation
- Employer and Public Officials Liability
- Environmental Liability
- Golf Course Related Property and Liability
- Employee Medical, Dental, Vision and Life Coverage

In addition, the Insurance Broker assists staff with developing recommendations, strategic policies, and review of insurance proposals. The Insurance Broker is also a valuable asset in the review and enforcement of Airport insurance requirements, employee benefits consulting, risk management and safety related programs. The firm of Prime Meridian Insurance Group has provided these services to the Airport Authority in the past.

In the spirit of open competition for services which are most advantageous to, and in the best interest of the Authority; staff solicited Request for Proposals for Insurance Broker Services in the June 27, 2013 edition of the *Daily Herald newspaper*.

Five (5) proposals were received on July 18, 2013 from the firms of:

- Mesirow Financial – Chicago, IL
- The Loomis Company – Wyomissing, PA
- Wine Sergi Insurance / Nation Air Aviation Insurance – Naperville, IL
- Prime Meridian Insurance Group – West Chicago, IL
- Arthur J. Gallagher Insurance – Itasca, IL

An RFP evaluation committee was appointed by the Executive Director to review the above proposals in accordance with the Airport's Procurement Policy. The evaluation committee invited the highest rated proposers to conduct oral presentations in addition to submission of their written proposals.

Upon conclusion of the evaluation process, the committee recommends the firm of Wine Sergi Insurance and Nation Air Aviation Insurance as the Airport's Insurance Broker.

The term for such services is for one (1) year with the option for 2 additional one (1) year extensions at the sole discretion of the Airport Authority.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The Insurance Broker will be paid in accordance with normal brokerage commissions that are included in premium payments made by the Authority.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has prepared the agreement for providing Insurance Brokerage Services to the Airport Authority.

ATTACHMENTS:

- Proposed Resolution 2013-1762; Appointing the Firms of Wine Sergi Insurance and Nation Air Aviation Insurance as Insurance Broker.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1762; Appointing the Firms of Wine Sergi Insurance and Nation Air Aviation Insurance as Insurance Broker.

RESOLUTION 2013-1762

Appointing the Firms of Wine Sergi Insurance and Nation Air Aviation Insurance as Insurance Broker

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals from qualified insurance firms for providing insurance brokerage services; and

WHEREAS, the Authority has received and reviewed five (5) proposals through a Request for Proposal evaluation committee process; and

WHEREAS, the Authority recommends appointing the joint venture of Wine Sergi Insurance and Nation Air Aviation Insurance as it insurance broker; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to utilize the firms of Wine Sergi Insurance and Nation Air Aviation Insurance for a term of one (1) year, subject to two additional one (1) year extensions at the sole discretion of the Authority. Such broker shall be paid for services rendered in accordance with normal brokerage commissions that are included in premium payments made by the Authority; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to take whatever steps necessary to effectuate the terms of this Resolution.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

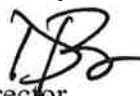
(ATTEST)

SECRETARY



TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1763; Award of Bid to LNT Solutions for Procurement of Sodium Formate Deicing Materials.

DATE: September 3, 2013

SUMMARY:

Each snow season, the Airport Authority procures Sodium Formate runway deicing materials for anti-icing and deicing runway applications.

During the 2012/2013 snow season, the Airport utilized 5 tons of Sodium Formate. Over a 3-year period, an average of 6 ½ tons per season were used. Currently the Airport has approximately 10 tons of Sodium Formate in its inventory.

In preparation for the 2013/2014 snow season, staff solicited sealed bids for procurement of Sodium Formate deicing materials in the July 11, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:30 p.m. on August 1, 2013. Bid results are as follows:

Bidder	Deicing Material	Price Per Ton
LNT Solutions Brooksville, FL	Sodium Formate	\$1885 (4-7 Tons)
		\$1835 (8-14 Tons)
New Deal Deicing Hollister, MO	Sodium Formate / Acetate Blend	\$1898
V & Associates Fond du Lac, WI	Sodium Acetate	\$2132

Upon evaluation of the bids, it is apparent that LNT Solutions is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 10 tons of Sodium Formate on an as-needed basis for an amount not-to-exceed \$18,850. Funding for this item will be included in the 2014 budget.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2013-1763; Award of Bid to LNT Solutions for Procurement of Sodium Formate Deicing Materials.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1763; Award of Bid to LNT Solutions for Procurement of Sodium Formate Deicing Materials.

RESOLUTION 2013-1763

Award of Bid to LNT Solutions, Inc. for Procurement of Sodium Formate Deicing Materials

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of sodium formate runway deicing materials; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 1, 2013; and

WHEREAS, it is apparent that LNT Solutions, Inc. is the low, responsive and responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of runway deicing materials for up to 10 tons of Sodium Formate on an as-needed basis for an amount not-to-exceed \$18,850; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with LNT Solutions, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2013-1763

**DUPAGE AIRPORT AUTHORITY
 RUNWAY DEICING MATERIAL
 SOLICITATION NO. 2013-1107**

STATEMENT OF POLITICAL CONTRIBUTIONS

LNT SOLUTIONS, INC.
 (name of entity or individual)

16150 AVIATION LOOP DR.
PO BOX 15011
BROOKSVILLE, FL 34604
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

7-23-2013
 (date)

Raven Engellucht
 (signature)


Vice President
 (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1764; Award of Bid to Nachurs Alpine Solutions for Procurement of Runway Deicing Fluid

DATE: September 3, 2013

SUMMARY:

Each snow season, the Airport Authority procures Potassium Acetate (runway deicing fluid) for anti-icing and deicing runway applications.

During the 2012/2013 snow season, the Airport utilized 4,300 gallons of Potassium Acetate. Over a 3-year period, an average of 5,426 gallons were used. Currently, the Airport has approximately 6,643 gallons of Potassium Acetate in its inventory.

In preparation for the 2013/2014 snow season, staff solicited sealed bids for procurement of these runway deicing fluid in the July 9, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. on July 30, 2013. Bid results are as follows:

Bidder	Potassium Acetate Price Per Gallon	Minimum Gallons Per Order
Nachurs Alpine Solutions Marion, OH	\$4.33	4400
V & Associates, Inc. Fond du Lac, WI	\$5.42	4000
LNT Solutions, Inc. Brooksville, FL	\$5.50	4400

Upon evaluation of the bids, it was determined that Nachurs Alpine Solutions is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 2 loads of Potassium Acetate on an as-needed basis for an amount not-to-exceed \$38,104 (8,800 gallons). Funding for this item will be included in the 2014 budget.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2013-1764; Award of Bid to Nachurs Alpine Solutions for Procurement of Runway Deicing Fluid.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1764; Award of Bid to Nachurs Alpine Solutions for Procurement of Runway Deicing Fluid.

RESOLUTION 2013-1764

Award of Bid to Nachurs Alpine Solutions for Procurement of Runway Deicing Fluid

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of runway deicing fluid; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on July 30, 2013; and

WHEREAS, it is apparent that Nachurs Alpine Solutions is the low, responsive and responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of Potassium Acetate Runway Deicing Fluid for up to 8,800 gallons on an as-needed basis for an amount not-to-exceed \$38,104; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Nachurs Alpine Solutions and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)


SECRETARY



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1766; Award of Contract to Discipio Enterprises, Inc.
for Snow Removal Services.

DATE: September 3, 2013

SUMMARY:

Each snow season, the Airport Authority utilizes a snow removal contractor for plowing parking lots, roadways and shoveling sidewalks. The contractor responds to Airport property upon the accumulation of two (2") inches of snow or when notified by Airport staff.

The Contract term for such services commences on November 1, 2013 and continues through April 15, 2014.

Staff solicited sealed bids for procurement of these services in the July 16, 2013 edition of the *Daily Herald Newspaper*.

Two (2) sealed bids were received and opened at 2:00 p.m. on August 5, 2013. Bid results are as follows:

Bidder	Pickup Truck Hourly Rate	Shoveling Hourly Rate	Skid Loader Hourly Rate	End Loader Hourly Rate	Dump Truck Hourly Rate	3 Yard Loader Hourly Rate
Discipio Enterprises West Chicago, IL	\$55	\$22	\$80	\$80	N/A	N/A
Brancato Landscaping Elk Grove Village, IL	\$85	\$32	\$95	\$150	\$125	\$150

Upon evaluation of the bids by applying historical hours of service and equipment utilized, it was determined that Discipio Enterprises Inc. is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

\$62,600 remains in the 2013 budget to fund snow contractor expenses that occur in November or December. Funds for 1/1/14 – 4/15/14 will be included in the 2014 budget. Based on a historical usage of primary equipment and shoveling labor, average seasonal costs are estimated to be \$75,000.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2013-1766; Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1766; Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services.

RESOLUTION 2013-1766

Award of Bid to Discipio Enterprises, Inc. for Snow Removal Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of snow removal services; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on August 5, 2013; and

WHEREAS, it is apparent that Discipio Enterprises, Inc. is the low, responsive and responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Discipio Enterprises, Inc. for providing snow removal services at the accumulation of two (2”) of snow or when notified by the Authority during the period of November 1, 2013 through April 15, 2014 at the hourly rates including operator of \$55.00 pickup truck, \$80.00 skid loader, \$80.00 end loader and \$22.00 shoveling labor; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Discipio Enterprises, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne’ _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
SNOW REMOVAL SERVICES
SOLICITATION NO. 2013-1607**

STATEMENT OF POLITICAL CONTRIBUTIONS

N/A DISCIPIO ENTERPRISES, INC.
(name of entity or individual)

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>				
/	/	/	/	/
/	/	/	/	/
/	/	/	/	/

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


7-31-13 (date) Joseph L. Weiss (signature) President (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1767; Award of Bid to Sparkle Painting and Construction Company for Flight Center Carpet Replacement and Painting.

DATE: September 3, 2013

SUMMARY:

In 2013, the Airport Authority's Major Maintenance Program budgeted \$121,440 for replacement of 20 year old carpeting in the 2nd floor offices and the 2nd and 3rd floor hallways of the DuPage Flight Center Building.

Staff utilized the engineering services of Ghafari Associates to design specifications for carpet replacement to include painting. The project specifications also included an alternate request for ceiling tile replacement. Staff solicited sealed bids for this project in the July 9, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 10:00 a.m. on July 30, 2013. Bid results are as follows:

Bidder	Base Bid 1 Carpet Replacement & Painting	Alternate Ceiling Tile Replacement	Unit Price Remove & Install Ceiling Panel	Change Order Markup GC	Change Order Markup Subcontractor
Sparkle Painting & Construction Co. Chicago, IL	\$182,800	\$49,000	\$4.99 SF	15%	10%
Foxfield Construction Bartlett, IL	\$198,000	\$61,000	\$4.07 SF	No Response	No Response
Best Quality Builders Villa Park, IL	\$239,000	\$58,400	\$3.75 SF	20%	20%

Upon evaluation of the bids, it is apparent that Sparkle Painting & Construction Company is the low, responsive and responsible bidder. In addition, Ghafari Associates conducted a scope of work review with Sparkle Painting & Construction Company and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The 2013 Major Maintenance Program includes \$121,440 for the carpeting portion of this project. Staff recommends awarding Base Bid 1 – Carpet Replacement & Painting. The alternate for ceiling tile replacement will be budgeted for in 2014 in conjunction with a lighting conversion project. The base bid 1 price submitted by Sparkle Painting & Construction Company is \$182,800. With a 10% owner’s contingency of \$18,280, the total authorized construction cost would be \$201,080.

Sufficient monies exist in the 2013 Major Maintenance Program to fund this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously reviewed the contract to be utilized for this project.

ATTACHMENTS:

- ❑ Proposed Resolution 2013-1767; Award of Bid to Sparkle Painting and Construction Company for Flight Center Carpet Replacement and Painting.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1767; Award of Bid to Sparkle Painting and Construction Company for Flight Center Carpet Replacement and Painting.

RESOLUTION 2013-1767

Award of Bid to Sparkle Painting and Construction Company for Carpet Replacement and Painting in the 2nd and 3rd Floors of the Flight Center Building

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for carpet replacement and painting in the 2nd and 3rd floors of the DuPage Flight Center Building; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on July 30, 2013; and

WHEREAS, it is apparent that Sparkle Painting and Construction Company is the low, responsive and responsible bidder at a cost of \$182,800; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Sparkle Painting and Construction Company for the total amount not-to-exceed cost of \$201,080 which includes a 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Sparkle Painting and Construction Company and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

DUPAGE AIRPORT FLIGHT CENTER

G H A F A R I
PROJECT 107114.015

CARPET REPLACEMENT AND PAINTING
WEST CHICAGO, IL

DUPAGE AIRPORT FLIGHT CENTER
CARPET REPLACEMENT AND PAINTING
WEST CHICAGO, IL

for

DUPAGE AIRPORT AUTHORITY

STATEMENT OF POLITICAL CONTRIBUTIONS

Sparkle Painting and Construction Co.
(name of entity or individual)

6666 North Western Ave.

Chicago IL 60645

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

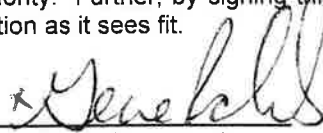
Elected Official	Office	Date	Amount	Form
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit.

7/25/2013
(date)

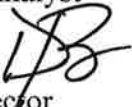

(signature)

Gene Richards - President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1768; Award of Bid to UBM Mechanical Services for Flight Center Chiller Replacement.

DATE: September 3, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$560,000 for replacement of the Flight Center chiller units. The existing units have reached their design life of 20 years and are in need of replacement. The new replacements will be much more energy efficient.

Staff utilized the engineering services of Kluber, Inc. to design specifications for the chiller replacement project. Staff solicited sealed bids for this project in the July 25, 2013 edition of the *Daily Herald Newspaper*.

The base bid for this project is the replacement of two existing air cooled chillers and associated work.

The alternate 1 bid is for replacing the existing Metasys® controls system. This is a proprietary Johnson Controls product that monitors and controls the various systems including the HVAC. By replacing the Metasys® with a non-proprietary (open architecture) system, the Airport will not be “tied” to Johnson Controls for parts and service as much.

Eight (8) sealed bids were received and opened at 2:00 p.m. on August 15, 2013. Bid results are as follows:

Bidder	Base Bid Price	Alternate 1 Bid Price
UBM Mechanical Services Carol Stream, IL	\$280,787	\$15,142
Premier Mechanical Addison, IL	\$298,500	\$13,500
YMI Mechanical Elk Grove Village, IL	\$289,787	\$24,593
Ideal Heating Company Brookfield, IL	\$311,993	\$25,370
C. Acitelli Heating & Piping Villa Park, IL	\$308,000	\$32,000
Oak Brook Mechanical Services Elmhurst, IL	\$339,000	\$14,000
Voris Mechanical Glendale Heights, IL	\$326,795	\$26,825
Monaco Mechanical, Inc. Lisle, IL	\$388,600	\$74,200

Upon evaluation of the bids, it is apparent that UBM Mechanical Services is the low, responsive and responsible bidder. In addition, Kluber, Inc. conducted a scope of work review with UBM Mechanical Services and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The 2013 Capital Budget includes \$560,000 for completion of this project. The combined base bid and alternate 1 bid price submitted by UBM Mechanical Services is \$295,929. With a 10% owner’s contingency of \$29,592.90, the total authorized construction cost would be \$325,521.90.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously reviewed the AIA contract provided by Kluber, Inc. to be utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2013-1768; Award of Bid to UBM Mechanical Services for Flight Center Chiller Replacement.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1768; Award of Bid to UBM Mechanical Services for Flight Center Chiller Replacement.

RESOLUTION 2013-1768

Award of Bid to UBM Mechanical Services for Flight Center Chiller Replacement

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the replacement of the chillers and related controls in the DuPage Flight Center; and

WHEREAS, the Authority has received and reviewed eight (8) sealed bids on August 15, 2013; and

WHEREAS, it is apparent that UBM Mechanical Services is the low, responsive and responsible bidder at a cost of \$295,929; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with UBM Mechanical Services for the total amount not-to-exceed cost of \$325,521.90 which includes a 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with UBM Mechanical Services and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
GENERAL AVIATION TERMINAL CHILLER REPLACEMENT
SOLICITATION NO. 2013-2507**

STATEMENT OF POLITICAL CONTRIBUTIONS

UBM Mechanical Services, LLC
(name of entity or individual)

167 Easy Street
Carol Stream, IL 60188
(address of entity or individual)

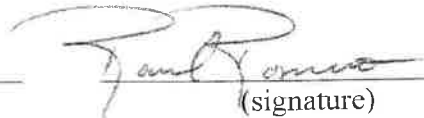
1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/13/13 (date)  (signature) Vice President (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1769; Award of Bid to Anthony Roofing Tecta America LLC
for the Air Traffic Control Tower Roof Restoration Project

DATE: September 3, 2013

SUMMARY:

In 2013, the Airport Authority's Major Maintenance Program budgeted \$29,000 for recoating the existing membrane roof at the Air Traffic Control Tower ("ATCT") with a new acrylic coating system over the entire roof surface and at all flashings and penetrations. The reflectivity of the new system may also assist in lowering cooling costs in the spaces below. The existing ATCT roof is approximately 21 years old and has been experiencing several leaks over the past 3 years.

Staff utilized the engineering services of Charles Vincent George to design specifications for the roof restoration project. Staff solicited sealed bids for this project in the August 7, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. on August 27, 2013. Bid results are as follows:

Bidder	Base Bid Construction Cost
Anthony Roofing Tecta America LLC. Aurora, IL	\$18,055
Cuevas Construction Company Chicago, IL	\$18,700
L. Marshall Roofing & Sheet Metal Inc. Glenview, IL	\$23,300

Upon evaluation of the bids, it is apparent that Anthony Roofing Tecta America LLC is the low, responsive and responsible bidder. In addition, Charles Vincent George conducted a scope of work review with Anthony Roofing and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The 2013 Major Maintenance Program includes \$29,000 for the Air Traffic Control Tower Roof Restoration Project. The base bid construction cost submitted by Anthony Roofing Tecta America LLC is \$18,055. With a 10% owner’s contingency of \$1,805.50, the total authorized construction cost would be \$19,860.50.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously reviewed the contract to be utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2013-1769; Award of Bid to Anthony Roofing Tecta America LLC for the Air Traffic Control Tower Roof Restoration Project.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1769; Award of Bid to Anthony Roofing Tecta America LLC for the Air Traffic Control Tower Roof Restoration Project.

RESOLUTION 2013-1769

Award of Bid to Anthony Roofing Tecta America LLC for the Air Traffic Control Tower Roof Restoration Project

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the restoration of the Air Traffic Control Tower roof; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 27, 2013; and

WHEREAS, it is apparent that Anthony Roofing Tecta America LLC. is the low, responsive and responsible bidder at a cost of \$18,055; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Anthony Roofing Tecta America LLC. for the total amount not-to-exceed cost of \$19,860.50 which includes a 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Anthony Roofing Tecta America LLC. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

August 01, 2013

Charles Vincent George
Architects, Inc.
Project No. 2013-049

DuPage Airport Authority
ATC Tower
Roof Restoration

ATC TOWER ROOF RESTORATION
2710 International Drive, West Chicago, IL
for
DUPAGE AIRPORT AUTHORITY

STATEMENT OF POLITICAL CONTRIBUTIONS

Anthony Roofing, TETA AMERICA LLC

(Name of entity or individual)

2555 WHITE OAK CIRCLE
AURORA, IL 60502

(Address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

08/22/2013
(Date)

[Signature]
(Signature)

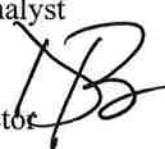
PRESIDENT
(Title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird
Executive Director 

RE: Proposed Resolution 2013-1770; Award of Bid to Colley Elevator Company for a Hydraulic Elevator Jack Replacement.

DATE: September 3, 2013

SUMMARY:

In June of this year, the freight elevator in the DuPage Flight Center stopped working. After a service call, it was determined that the hydraulic lift cylinder had cracked and/or rusted through somewhere underground and would have to be replaced.

Staff utilized the engineering services of Kluber, Inc. to design specifications for replacement of the hydraulic elevator jack. Staff solicited sealed bids for this project in the July 29, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. on August 19, 2013. Bid results are as follows:

Bidder	Base Bid Price
Colley Elevator Company Bensenville, IL – Resubmitted Substitute Bid **Qualified Local Bidder**	\$64,794
Urban Elevator Service, Inc. Cicero, IL	\$64,994
Anderson Elevator Company Broadview, IL	\$65,711
Colley Elevator Company Bensenville, IL	\$65,715

Upon evaluation of the bids and utilization of the Qualified Local Bidder Preference Policy, it is apparent that Colley Elevator Company is the low, responsive and responsible bidder. In addition, Kluber, Inc. conducted a scope of work review with Colley Elevator Company and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Although this project is not included in the 2013 budget, cost savings from the chiller replacement project in the amount of \$234,478 remain in the budget to fund the elevator jack replacement.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously reviewed the AIA contract provided by Kluber, Inc. to be utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2013-1770; Award of Bid to Colley Elevator Company for a Hydraulic Elevator Jack Replacement.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1770; Award of Bid to Colley Elevator Company for a Hydraulic Elevator Jack Replacement.

RESOLUTION 2013-1770

Award of Bid to Colley Elevator Company for a Hydraulic Elevator Jack Replacement

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the replacement of a hydraulic jack for the service elevator at the DuPage Flight Center; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 19, 2013; and

WHEREAS, it is apparent that Colley Elevator Company is the low, responsive and responsible bidder at a cost of \$64,794; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Colley Elevator Company for the total amount not-to-exceed cost of \$71,273.40 which includes a 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Colley Elevator Company and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN


(ATTEST)

SECRETARY



TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1772; Award of Bid to Direct Fitness Solutions for the Procurement of Exercise Equipment

DATE: September 3, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$1.3M for the Flight Center Renovations Phase II Project. This project includes renovations to remaining areas of the 1st floor not renovated in Phase I. In conjunction with the crew lounge and VIP room renovated in this project, the pilots workout room in the basement level also received new flooring/painting and requires exercise equipment.

To procure this equipment, staff solicited sealed bids for exercise equipment in the August 14, 2013 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. on September 3, 2013. Bid results are as follows:

Direct Fitness Solutions
Mundelein, IL

	New	Refurbished	Alternate
1 - Precor AMT 885	6790	4000	Precor 835 / AMT 100i
2 - Precor Treadmills TRM835	12980	7600	Precor 835 / 954i
1 - Tag Functional Trainer G8550FT	3290	2500	As Specd
1 - Tag Set of 10 Dumbbells (5-50 Lb.) Hex	920	920	As Specd
1 - Tag Set of 55 Lb. Dumbbells	190	190	As Specd
1 - Tag Set of 60 Lb. Dumbbells	200	200	As Specd
1 - Tag Dumbbell Rack	520	520	As Specd
2 - Tag Incline / Decline Benches	980	980	As Specd
Freight / Installation	Included	Included	
	\$25,870	\$16,910	

Pro Maxima
Houston, Tx

	New	Refurbished	Alternate
1 - Precor AMT 885	3695	1995	Promaxima Landice /Viper
2 - Precor Treadmills TRM835	7390	4590	Promaxima Centurion / Viper
1 - Tag Functional Trainer G8550FT	2195	2195	Promaxima CM335 MF Trainer
1 - Tag Set of 10 Dumbbells (5-50 Lb.) Hex	550	550	Promaxima
1 - Tag Set of 55 Lb. Dumbbells	110	110	Promaxima
1 - Tag Set of 60 Lb. Dumbbells	120	120	Promaxima
1 - Tag Dumbbell Rack	359.4	359.4	Promaxima
2 - Tag Incline / Decline Benches	698	698	Promaxima
Freight / Installation	2900	2239	
	\$18,017.4	\$12,856.4	

BSN Sports
Dallas, TX

	New	Refurbished	Alternate
1 - Precor AMT 885	No Bid	No Bid	
2 - Precor Treadmills TRM835	No Bid	No Bid	
1 - Tag Functional Trainer G8550FT	No Bid	No Bid	
1 - Tag Set of 10 Dumbbells (5-50 Lb.) Hex	599.96	No Bid	Champion Rubber Hex
1 - Tag Set of 55 Lb. Dumbbells	118.82	No Bid	Champion Rubber Hex
1 - Tag Set of 60 Lb. Dumbbells	127.96	No Bid	Champion Rubber Hex
1 - Tag Dumbbell Rack	324.98	No Bid	Champion Rack
2 - Tag Incline / Decline Benches	599.96	No Bid	Champion Bench
Freight / Installation	Freight Included / No Installation or Training		
	\$1,771.68		

Upon evaluation of the bids, it is apparent that Direct Fitness Solutions is the only responsive and responsible bidder. In addition, staff received positive response from Direct Fitness Solutions references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase refurbished exercise equipment from Direct Fitness Solutions for a total cost of \$16,910. Sufficient monies exist in the Flight Center Renovations Phase II capital budget line to fund this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2013-1772; Award of Bid to Direct Fitness Solutions for the Procurement of Exercise Equipment.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1772; Award of Bid to Direct Fitness Solutions for the Procurement of Exercise Equipment.

RESOLUTION 2013-1772

Award of Bid to Direct Fitness Solutions for the Procurement of Exercise Equipment

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of refurbished exercise equipment for the DuPage Flight Center; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on September 3, 2013; and

WHEREAS, it is apparent that Direct Fitness Solutions is the low, responsive and responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of refurbished exercise equipment for a total cost of \$16,910 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order with Direct Fitness Solutions and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
EXERCISE EQUIPMENT
SOLICITATION NO. 2013-0809**

STATEMENT OF POLITICAL CONTRIBUTIONS

N/A Direct Fitness Solutions
(name of entity or individual)

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	N/A	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/3/2013
(date)


Michael Musa
(signature)

Manager
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1773; Disposition/Destruction of Surplus Personal Property

DATE: September 3, 2013

SUMMARY:

Periodically, departments of the Airport Authority accumulate personal property that is no longer functional and/or has been replaced by similar items. Disposition of such items requires staff to obtain approval from the Board, declaring such property surplus and authorizing the disposition and sale of the property through a public auction or destruction of same.

Staff seeks the Board's approval for disposition of the following surplus personal property attached hereto in Exhibit A:

- (1) 2000 Chevy Cargo Van
- (1) 2002 Chevy Cargo Van
- (1) 2005 Ford E-150 Passenger Van
- (1) 1990 Genie Z-30 Aerial Lift
- (1) Alto Shaam Steamer
- (36) Roller Ball Chairs
- (10) 36" x 36" Tables
- (1) 54" Round Table
- (170) Banquet Chairs

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

No revenue for funding implications have been identified at this time.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has reviewed this resolution for the disposition of surplus personal property.

ATTACHMENTS:

- Proposed Resolution 2013-1773; Disposition/Destruction of Surplus Personal Property
- Exhibit A


ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

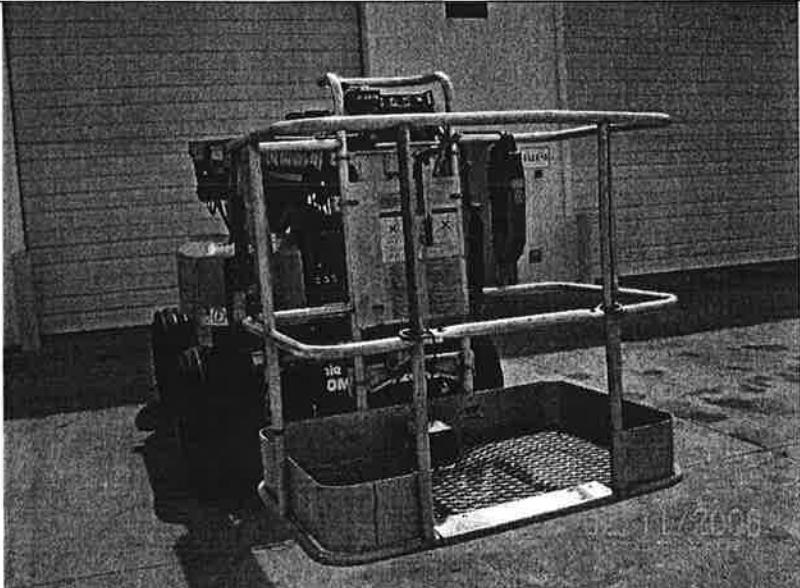
Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1773; Disposition/Destruction of Surplus Personal Property.

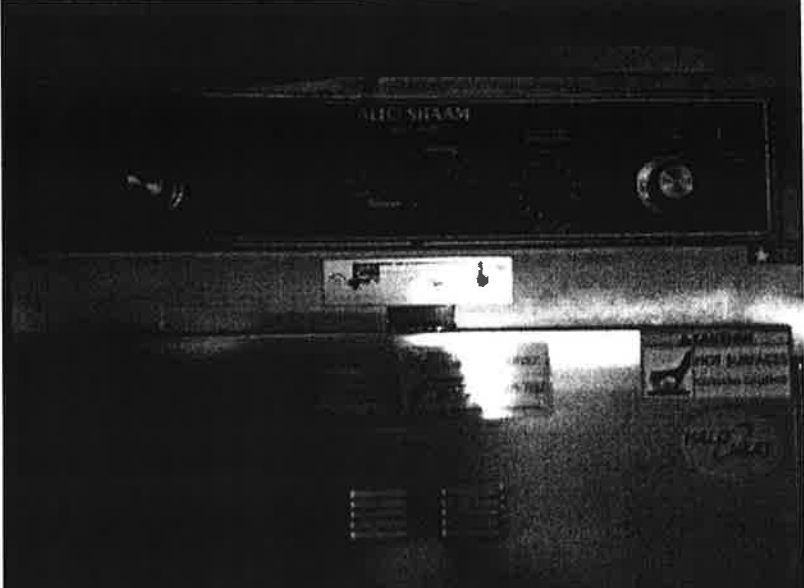
**Resolution 2013-1773 Disposal / Destruction of Surplus Personal Property
Exhibit A**


Qty	Description	Age of Item
1	2000 Chevy Cargo Van – Unit 5 VIN 1GCHG35R4Y1163859	13 Years
		

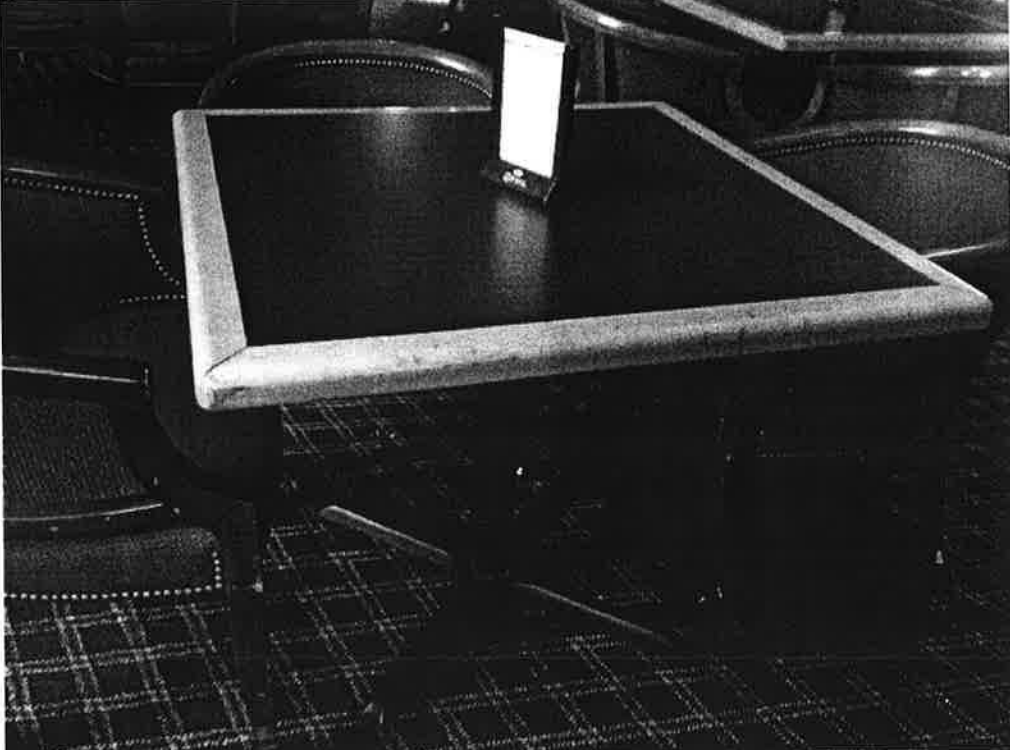
Qty	Description	Age of Item
1	2002 Chevy Cargo Van – Unit 63 VIN 1GCHG35R121145925	11 Years
		


Qty	Description	Age of Item
1	2005 Ford E-150 Passenger Van – Unit 224 VIN 1FMRE11W15HA27522	8 Years
		


Qty	Description	Age of Item
1	1990 Genie Z-30 Aerial Lift – Unit 8 SN 30-90-2149	23 Years
		

Qty	Description	Age of Item
1	Alto Shaam Steamer	15 Years
		

Qty	Description	Age of Item
36	Roller Ball Chairs	13 Years
		

Qty	Description	Age of Item
10	36" x 36" Tables	13 Years
		

Qty	Description	Age of Item
1	54" Round Table	13 Years
		

Qty	Description	Age of Item
170	Banquet Chairs	13 Years
		

RESOLUTION 2013-1773
RESOLUTION FOR DISPOSAL/DESTRUCTION OF SURPLUS PERSONAL
PROPERTY

WHEREAS, airport authorities are authorized to dispose of surplus personal property in such manner as the Board of Commissioners may specify, 70 ILCS 5/16.1; and

WHEREAS, the Board of Commissioners of the DuPage Airport Authority (the "Board") deems it in the best interest of the DuPage Airport Authority (the "Authority") to declare certain personal property of the Authority to be surplus and to dispose of same;

WHEREAS, the Board regularly declares certain personal property surplus and authorizes the Executive Director or his designated employee representative to sell, assign, transfer or convey such items for sale on eBay or any other Internet-based public auction vehicle;

WHEREAS, certain surplus personal property has insufficient value to make selling the items profitable; and

WHEREAS, the Board deems it in the best interests of the Authority to destroy the property of insufficient value.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority as follows:

1. The Board declares that the personal property described in Exhibit A attached hereto is surplus and, hence, no longer needed by, appropriate to, required for the use of, or profitable to the Authority and that the continued ownership of the property is not in the best interests of the Authority;

2. That the Executive Director, or his designated employee representative, is hereby authorized and directed to sell, assign, transfer, convey or otherwise dispose of all of the surplus personal property identified in Exhibit A and is authorized and directed to place such items for sale on eBay or any other Internet-based public auction vehicle;

3. The Executive Director, or his designated employee representative, is hereby authorized and directed to execute any and all bills of sale, title or other documents necessary to effectuate the sale, assignment, transfer or conveyance of the property;

4. The Executive Director is authorized to and has the right to reject any and all offers to purchase for any reason whatsoever as deemed appropriate; and

5. That the Executive Director, or his designated employee representative, is hereby authorized and directed to destroy all of the surplus personal property identified in Exhibit A that is not purchased pursuant to the methods set forth in Paragraph 2 above. Said destruction shall be completed in the most economical and legal means practicable.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez	_____	Peter H. Huizenga	_____
Stephen L. Davis	_____	Gina LaMantia	_____
Charles E. Donnelly	_____	David J. Sabathne'	_____
Dayle M. Gillett	_____	Perry R. Thompson	_____
Gerald M. Gorski	_____		

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY


RESOLUTION 2013-1760



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna
Procurement Analyst

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2013-1774; Authorizing the Purchase of a Midsize 4-Door Sedan, Gas-Electric Hybrid Vehicle from the State of Illinois Joint Purchasing Contract.

DATE: September 3, 2013

SUMMARY:

In 2013, the Airport Authority budgeted \$24,000 for a Flight Center courtesy vehicle. The courtesy vehicle is a common amenity provided by Fixed Base Operators at no cost to flight crews who need to make short trips to the immediate area for access to food and shopping. In the past, the Airport has relied upon the rental car operator; who no longer provides this service.

The Authority's Procurement Policy and the Illinois Governmental Joint Purchasing Act allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois.

Upon review of active Joint Purchasing Contracts for vehicles, staff has selected a vehicle that conforms to the requirements and budget for a courtesy vehicle. Therefore, staff recommends the purchase of a 2014 Ford Fusion Gas-Hybrid SE for a total cost of \$24,101 F.O.B. DuPage Airport from Wright Automotive in Hillsboro, IL. Illinois Joint Purchasing Contract #4017336.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2013 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

In 2013, the Airport Authority budgeted \$24,000 for this item. The proposed courtesy vehicle is a total cost of \$24,101. Sufficient monies exist in the 2013 budget to fund this item.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2013-1774; Authorizing the Purchase of a Midsize 4-Door Sedan, Gas-Electric Hybrid Vehicle from the State of Illinois Joint Purchasing Contract.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

Subject to the favorable recommendation of the Finance, Budget and Audit Committee at their September 18, 2013 meeting, it is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2013-1774; Authorizing the Purchase of a Midsize 4 Door Sedan, Gas-Electric Hybrid Vehicle from the State of Illinois Joint Purchasing Contract.

RESOLUTION 2013-1774

Authorizing the Purchase of a Midsize 4-Door Sedan, Gas-Electric Hybrid Vehicle from the State of Illinois Joint Purchasing Contract

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority’s Procurement Policy and the Illinois Governmental Joint Purchasing Act (30 ILCS 525/) allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois; and

WHEREAS, the State of Illinois has contracted for a vehicle that conforms with the requirements of the Authority for a courtesy vehicle to be utilized by customers of the DuPage Flight Center; and

WHEREAS, the Authority has budgeted for said vehicle in 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary purchase order for the procurement of One (1) 2014 Ford Fusion Gas-Hybrid SE vehicle for a total cost of \$24,101 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order with Wright Automotive and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne’ _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

STATEMENT OF POLITICAL CONTRIBUTIONS

WRIGHT AUTOMOTIVE INC
(name of entity or individual)

11159 ZL RT 125 PO Box 279
HILLS BORO. ZL 62049
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>NONE</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/6/13
(date)

[Signature]
(signature)

Fleet Manager
title of signer, if a business)



MONTHLY STATISTICS

July 2013

	July '13	July '12	'13 vs. '12	July Percent Change	YTD 2013	YTD 2012	'13 vs. '12	Percent Change
FUEL								
100LL	23,250	23,536	(286)	-1.2%	132,254	132,166	88	0.1%
Jet A	155,539	150,343	5,196	3.5%	1,176,813	1,275,933	(99,120)	-7.8%
Total Gallons	178,789	173,879	4,910	2.8%	1,309,067	1,408,099	(99,032)	-7.0%

OPERATIONS

Local	2,646	3,206	(560)	-17.5%	15,705	17,016	(1,311)	-7.7%
Itinerant	4,739	4,680	59	1.3%	27,141	29,569	(2,428)	-8.2%
Total Ops	7,385	7,886	(501)	-6.4%	42,846	46,585	(3,739)	-8.0%

REGIONAL OPS

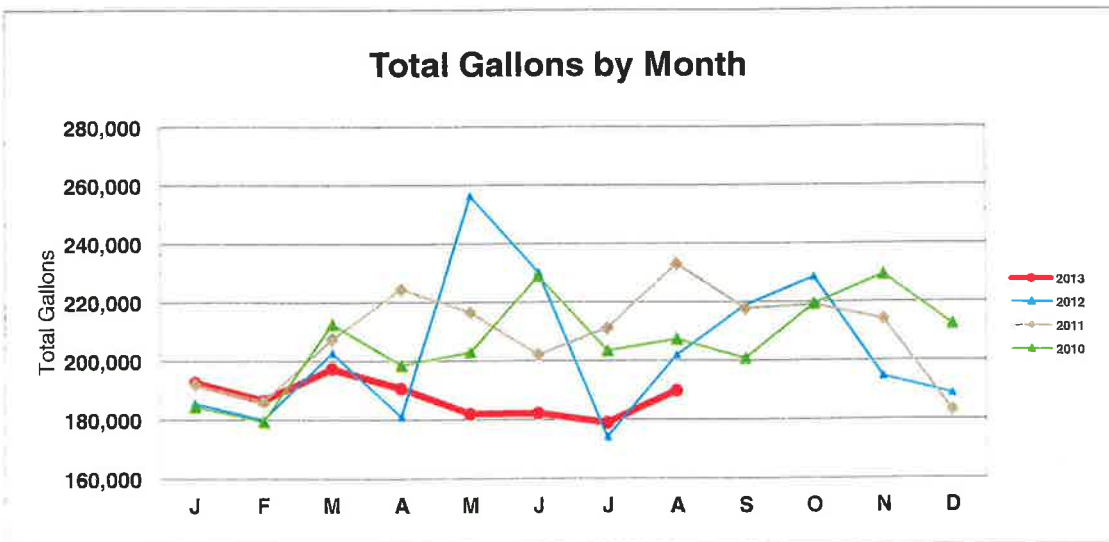
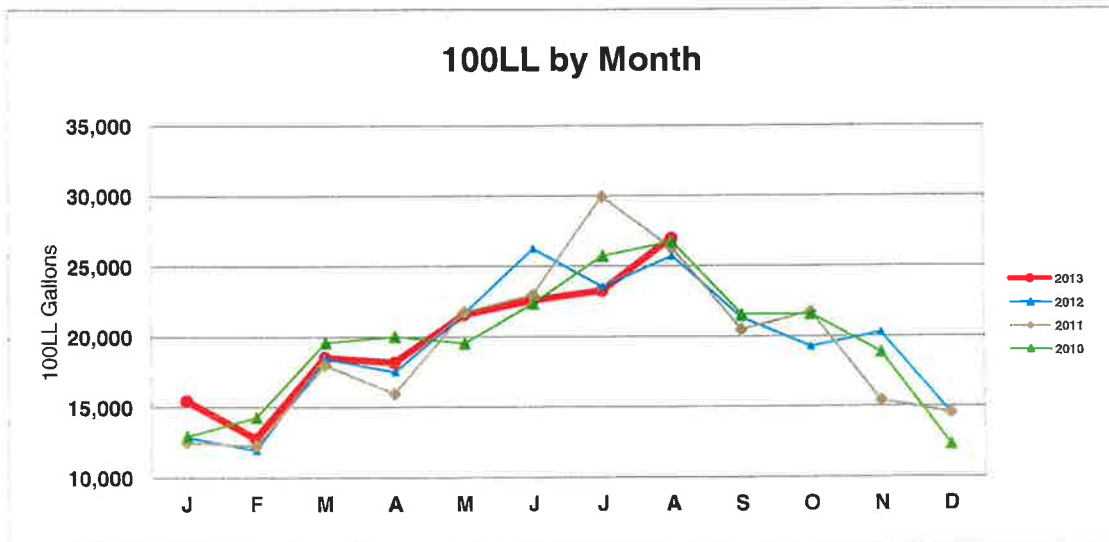
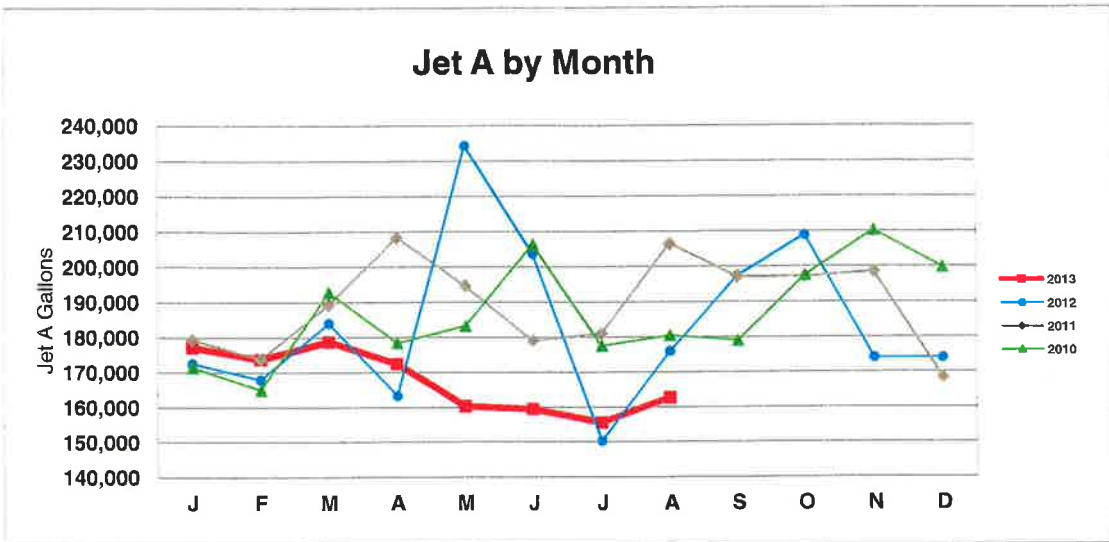
	July '13	July '12	'13 vs. '12	July Percent Change	YTD 2013	YTD 2012	'13 vs. '12	Percent Change
Total OPS								
DuPAGE	7,385	7,886	(501)	-6.4%	42,846	46,585	(3,739)	-8.0%
Palwaukee	9,060	8,825	235	2.7%	45,734	49,034	(3,300)	-6.7%
Aurora	7,091	7,172	(81)	-1.1%	38,568	40,723	(2,155)	-5.3%
Waukegan	5,007	4,663	344	7.4%	26,976	28,511	(1,535)	-5.4%
State of Illinois	183,703	170,829	12,874	7.5%	1,108,746	1,110,561	(1,815)	-0.2%
Teterboro	12,569	11,754	815	6.9%	91,727	91,028	699	0.8%
Van Nuys	21,275	23,597	(2,322)	-9.8%	152,020	157,396	(5,376)	-3.4%
Centennial	27,972	28,658	(686)	-2.4%	167,716	169,475	(1,759)	-1.0%
Local OPS								
DuPAGE	2,646	3,206	(560)	-17.5%	15,705	17,016	(1,311)	-7.7%
Palwaukee	3,037	2,455	582	23.7%	12,696	12,507	189	1.5%
Aurora	3,610	3,585	25	0.7%	20,066	20,473	(407)	-2.0%
Waukegan	2,318	1,958	360	18.4%	12,147	13,086	(939)	-7.2%
State of Illinois	32,645	25,542	7,103	27.8%	192,628	180,566	12,062	6.7%
Teterboro	0	0	0		0	0	0	
Van Nuys	8,356	9,228	(872)	-9.4%	57,856	58,640	(784)	-1.3%
Centennial	11,923	12,970	(1,047)	-8.1%	71,433	70,475	958	1.4%
Itinerant OPS								
DuPAGE	4,739	4,680	59	1.3%	27,141	29,569	(2,428)	-8.2%
Palwaukee	6,023	6,370	(347)	-5.4%	33,038	36,527	(3,489)	-9.6%
Aurora	3,481	3,587	(106)	-3.0%	18,502	20,250	(1,748)	-8.6%
Waukegan	2,689	2,705	(16)	-0.6%	14,829	15,425	(596)	-3.9%
State of Illinois	151,058	145,287	5,771	4.0%	916,118	929,995	(13,877)	-1.5%
Teterboro	12,569	11,754	815	6.9%	91,727	91,028	699	0.8%
Van Nuys	12,919	14,369	(1,450)	-10.1%	94,164	98,756	(4,592)	-4.6%
Centennial	16,049	15,688	361	2.3%	96,283	99,000	(2,717)	-2.7%

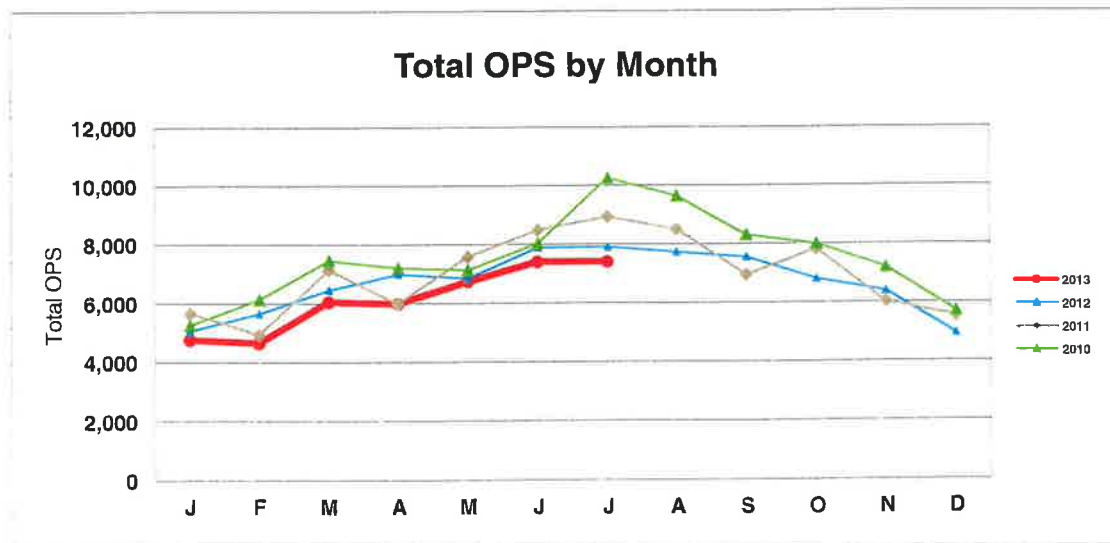
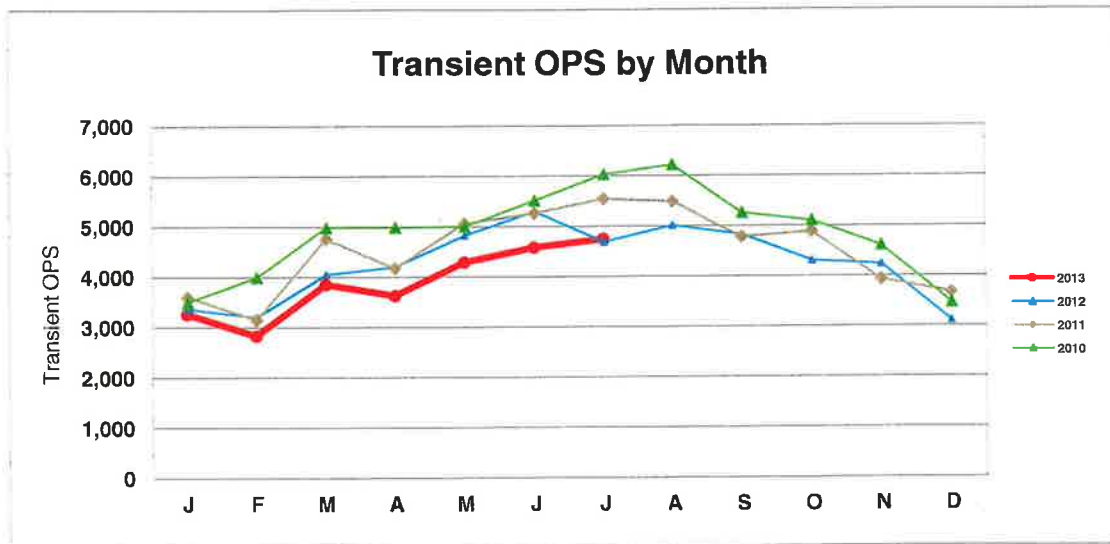
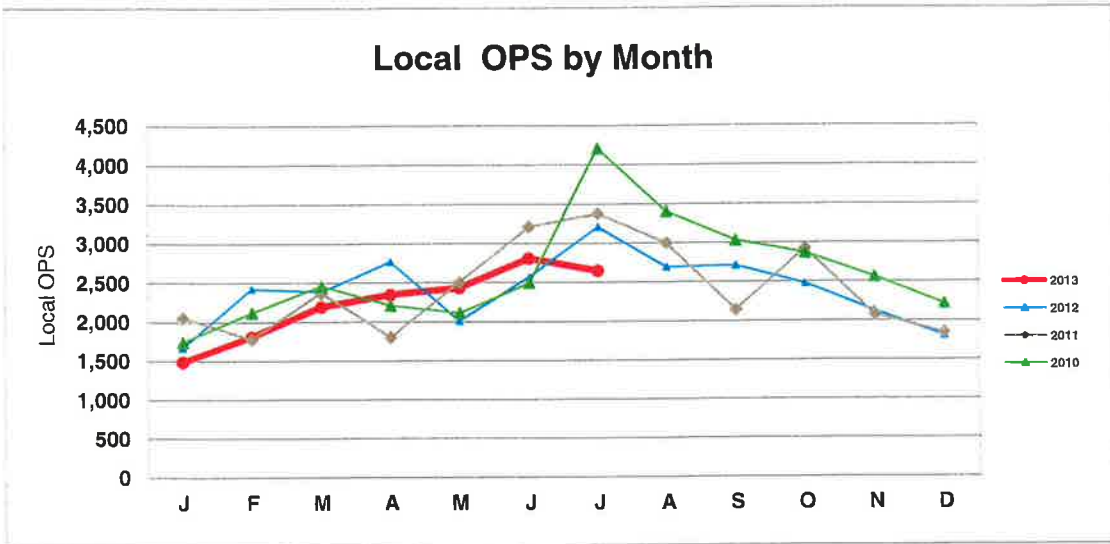


MONTHLY STATISTICS

August 2013

	<u>Aug. '13</u>	<u>Aug. '12</u>	<u>'13 vs. '12</u>	<u>August Percent Change</u>	<u>YTD 2013</u>	<u>YTD 2012</u>	<u>'13 vs. '12</u>	<u>Percent Change</u>
FUEL								
100LL	26,970	25,692	1,278	5.0%	159,224	157,858	1,366	0.9%
Jet A	162,671	175,943	(13,272)	-7.5%	1,339,484	1,451,876	(112,392)	-7.7%
Total Gallons	189,641	201,635	(11,994)	-5.9%	1,498,708	1,609,734	(111,026)	-6.9%







DUPAGE AIRPORT AUTHORITY

Aug-13

**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

Board Summary
DuPage Airport Authority
YTD August 2013

	YTD Budget	YTD Actual	Percent Change Actual vs Budget
Beginning Cash Balance- Unrestricted	11,601,929	11,601,929	
Beginning Cash Balance - Restricted	15,874,118	15,874,118	
	<u>27,476,046</u>	<u>27,476,046</u>	
<u>OPERATING REVENUES</u>			
Airport Operations	2,966,344	3,069,134	3%
Flight Center Fuel Operations	8,197,378	7,664,790	-6%
Prairie Landing Golf Club	2,032,181	1,961,195	-3%
TOTAL OPERATING REVENUES	<u>13,195,903</u>	<u>12,695,119</u>	<u>-4%</u>
<u>OPERATING EXPENSES</u>			
Airport Operations	4,041,392	4,017,255	-1%
Flight Center Fuel Operations	7,102,665	6,424,719	-10%
Prairie Landing Golf Club	1,762,668	1,758,794	0%
TOTAL OPERATING EXPENSES	<u>12,906,725</u>	<u>12,200,768</u>	<u>-5%</u>
Net Profit from Operations	289,177	494,350	71%
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	37,500	46,423	24%
Property Taxes/Abatements	2,807,400	2,859,431	2%
Interest Income	100,000	85,045	-15%
Unrealized Gain/Loss from Investments	0	(293,479)	0%
Gain/(Loss) on Sale of Fixed Assets	36,667	83,599	128%
TOTAL NON-OPERATING REVENUES	<u>2,981,567</u>	<u>2,781,018</u>	<u>-7%</u>
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	198,000	196,756	-1%
Property Tax (PLGC)	256,000	247,305	-3%
CenterPoint Advance - Interest	0	0	0%
TOTAL NON-OPERATING EXPENSES	<u>454,000</u>	<u>444,061</u>	<u>-2%</u>
Net Profit from Non-Operations	2,527,567	2,336,957	-8%
Net Profit Excluding Depreciation	2,816,744	2,831,308	1%
Total YTD Revenues	16,177,469	15,476,137	-4%
Total YTD Expenditures	13,360,725	12,644,830	-5%
CAPITAL DEVELOPMENT PROGRAMS	11,737,060	2,359,311	-80%
Less:			
Changes In: Accounts Receivable		(424,430)	
Changes In: Allowance for Doubtful Accts		250,106	
Changes In: Interest Receivable		31,409	
Changes In: Intercompany Due To/From		142,016	
Changes In: Inventories		100,412	
Changes In: Prepaid Expenses		(505,239)	
Gain from Sale of Assets		83,599	
DFC A/D Adjustment		(742)	
Add:			
Changes In: Accounts Payable		(696,162)	
Changes In: Accrued Liabilities		(97,975)	
Changes In: Security Deposits		(658)	
Changes In: Deferred Income		(123,928)	
Proceeds from Sale of Assets		83,599	
Cash Balance - Ending	18,555,730	27,435,788	48%

DuPAGE AIRPORT AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
YTD August 2013

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Revenues				
Field Operations	881,409	0	0	881,409
Building Operations	1,956,355	0	0	1,956,355
Flight Center Building	147,294	0	0	147,294
Administrative	84,077	0	0	84,077
Fuel and Oil Sales	0	7,477,277	0	7,477,277
De-ice, Lav Service, Preheats, APU, Tows	0	46,217	0	46,217
Overnight Fees - Transient	0	17,850	0	17,850
Hangar Rental	0	96,612	0	96,612
Golf Operations	0	0	1,234,559	1,234,559
Food and Beverage	0	18,033	195,950	213,983
Kitty Hawk Deli	0	0	11,764	11,764
Banquet	0	0	514,977	514,977
Miscellaneous	0	8,801	3,945	12,745
Total Revenues	3,069,134	7,664,790	1,961,195	12,695,119
Cost of Sales				
Field Operations	1,081,063	0	0	1,081,063
Building Operations	650,725	0	0	650,725
Flight Center Building	164,262	0	0	164,262
Shop Equipment	271,560	0	0	271,560
Fuel and Oil	0	5,165,116	0	5,165,116
Maintenance	0	119,234	0	119,234
Credit Card Expense	0	99,958	30,398	130,355
Golf Course Maintenance	0	0	481,760	481,760
Golf Operations	0	0	241,765	241,765
Food and Beverage	0	44,060	257,227	301,287
Kitty Hawk - Deli	0	0	12,117	12,117
Banquet	0	0	228,596	228,596
Total Cost of Sales	2,167,611	5,428,368	1,251,863	8,847,842
Gross Profit/(Loss)	901,524	2,236,422	709,332	3,847,277
General and Administrative				
Administration	1,358,732	968,735	399,497	2,726,963
Commissioners	58,325	0	0	58,325
Business Development & Marketing	80,953	27,617	0	108,570
Accounting	253,836	0	0	253,836
Total General & Administrative	1,751,845	996,352	399,497	3,147,694
Operating Income (Loss) Before Depreciation & Principal Reductions	(850,322)	1,240,070	309,835	699,583
Non Operating Revenues (Expenses)				
Taxes - Property	2,859,431	0	0	2,859,431
Taxes - Other	46,423	0	0	46,423
Taxes - Paid	(196,756)	0	(247,305)	(444,061)
Interest Income	85,043	1	1	85,045
Unrealized Gain/Loss from Investments	(293,479)	0	0	(293,479)
Amortization (Expense)	0	0	0	0
Gain on Sale of Fixed Assets	83,599	0	0	83,599
Other Revenue (Expenses)	(0)	0	0	(0)
Total Non Operating Revenues (Expenses)	2,584,261	1	(247,304)	2,336,957
Net Income (Loss) before adjustments	1,733,939	1,240,071	62,530	3,036,541
Depreciation	5,383,348	28,867	89,703	5,501,918
Major Maintenance Expense	97,799	0	107,434	205,233
Net Income	(3,747,208)	1,211,204	(134,607)	(2,670,611)

DuPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
 Month of August 2013

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
ASSETS				
Current Assets				
Cash & Cash Equivalents	27,240,852	204	194,732	27,435,788
Receivables				
Property Taxes	5,997,045	-	-	5,997,045
Interest	31,409	-	-	31,409
Accounts Receivable	356,963	358,788	71,878	787,630
Due To/From DuPage Flight Center	216,252	-	-	216,252
Due To/From Prairie Landing Golf Club	691,276	-	-	691,276
Due To/From DuPage Airport Authority	-	(74,236)	-	(74,236)
Due To/From DuPage Airport Authority	-	-	(40,131)	(40,131)
Prepaid Expenses	146,599	63,897	25,254	235,749
Vehicle Fuel Inventory	36,862	-	-	36,862
Inventories	-	260,011	90,391	350,402
Total Current Assets	34,717,258	608,664	342,124	35,668,046
Other Assets				
Intangible Water Rights	454,680	-	-	454,680
Intangible Fuel Acquisition	-	1,000,000	-	1,000,000
Total Other Assets	454,680	1,000,000	-	1,454,680
Capital Assets				
Cost	289,514,653	934,560	2,998,088	293,447,301
Construction in Progress	12,934,762	-	-	12,934,762
	302,449,415	934,560	2,998,088	306,382,063
Accumulated Depreciation/Amortization	(158,611,562)	(1,745,716)	(2,623,138)	(162,980,415)
Total Capital Assets	143,837,853	(811,156)	374,950	143,401,647
TOTAL ASSETS	179,009,791	797,508	717,075	180,524,373

DuPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
Month of August 2013

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
LIABILITIES				
Current Liabilities				
Accounts Payable	60,667	269,665	217,167	547,499
Accrued Liabilities	572,604	94,919	325,761	993,284
Due to/from DuPage Airport Authority	-	-	651,145	651,145
Deferred Income - Operations	2,154,991	91,176	-	2,246,167
Deferred Income Property Taxes	5,997,055	-	-	5,997,055
Deferred Income Land	105,000	-	-	105,000
Total Current Liabilities	8,890,317	455,760	1,194,073	10,540,150
Long-Term Liabilities				
Security Deposits	120,021	-	133,233	253,255
Total Long-Term Liabilities	120,021	-	133,233	253,255
TOTAL LIABILITIES	9,010,338	455,760	1,327,307	10,793,405
NET ASSETS				
Net Assets				
Investment in Capital Assets, January 1	146,865,300	215,042	464,654	147,544,996
Changes in Net Capital Assets	1,236,891	-	(33,656)	1,203,235
Net Investment in Capital Assets	148,102,191	215,042	430,998	148,748,231
Restricted Future Capital Assets, January 1	19,044,956	-	-	19,044,956
Changes in Future Capital Assets	-	-	-	-
Net Restricted Future Capital Assets	19,044,956	-	-	19,044,956
Unrestricted Net Assets, January 1	4,287,957	2,448,121	(924,451)	5,811,626
Changes in Net Capital Assets	(1,236,891)	-	33,656	(1,203,235)
Net Income (Loss)	(3,747,208)	1,211,204	(134,607)	(2,670,611)
Intrafund Transfers - Transfer from Tech Park	2,037,376	(2,037,376)	-	-
Net Unrestricted Assets	1,341,234	1,621,949	(1,025,402)	1,937,781
TOTAL NET ASSETS	168,488,381	1,836,991	(594,404)	169,730,968
TOTAL LIABILITIES AND NET ASSETS	177,498,719	2,292,752	732,903	180,524,373

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 8/31/2013

	Month		Month		YTD		2013 Annual Budget		Month		Month		YTD		YTD	
	Actual	Budget	Variance	Actual	Budget	Variance	2013	2012	2013	2012	Variance	2013	2012	Variance	2012	Variance
REVENUES																
Airport Operations	\$ 363,931	\$ 352,139	\$ 11,792	\$ 3,069,134	\$ 2,966,344	\$ 102,791	\$ 4,374,898	\$ 4,103,306	\$ (46,375)	\$ 3,069,134	\$ 3,172,324	\$ (103,190)				
Prairie Landing Golf Club	\$ 407,944	\$ 386,235	\$ 21,709	\$ 1,961,195	\$ 2,032,181	\$ (70,986)	\$ 2,836,818	\$ 353,160	\$ 54,784	\$ 1,961,195	\$ 1,945,262	\$ 15,933				
DuPage Flight Center	\$ 966,454	\$ 1,032,641	\$ (66,187)	\$ 7,664,790	\$ 8,197,378	\$ (532,588)	\$ 12,257,310	\$ 1,015,242	\$ (48,787)	\$ 7,664,790	\$ 8,192,193	\$ (527,404)				
Total Income	\$ 1,738,329	\$ 1,771,015	\$ (32,686)	\$ 12,695,119	\$ 13,195,903	\$ (500,784)	\$ 19,469,026	\$ 1,778,708	\$ (40,379)	\$ 12,695,119	\$ 13,309,779	\$ (614,661)				
COST OF SALES																
Airport Operations	\$ 260,989	\$ 321,956	\$ (60,967)	\$ 2,167,611	\$ 2,220,244	\$ (52,633)	\$ 3,361,754	\$ 302,610	\$ (41,621)	\$ 2,167,611	\$ 2,002,605	\$ 165,006				
Prairie Landing Golf Club	\$ 266,953	\$ 264,013	\$ 2,940	\$ 1,221,465	\$ 1,366,843	\$ (145,378)	\$ 1,980,144	\$ 256,908	\$ 10,045	\$ 1,221,465	\$ 1,228,130	\$ (6,665)				
DuPage Flight Center	\$ 703,849	\$ 761,497	\$ (57,647)	\$ 5,428,368	\$ 6,044,517	\$ (616,149)	\$ 9,037,784	\$ 748,049	\$ (44,200)	\$ 5,428,368	\$ 5,916,569	\$ (488,201)				
Total Cost of Sales	\$ 1,231,791	\$ 1,347,465	\$ (115,674)	\$ 8,817,444	\$ 9,631,605	\$ (814,161)	\$ 14,379,682	\$ 1,307,568	\$ (75,777)	\$ 8,817,444	\$ 9,147,304	\$ (329,860)				
Gross Profit (Loss)	\$ 506,538	\$ 423,549	\$ 82,988	\$ 3,877,675	\$ 3,564,298	\$ 313,377	\$ 5,089,344	\$ 471,140	\$ 35,398	\$ 3,877,675	\$ 4,162,476	\$ (284,801)				
GENERAL AND ADMINISTRATIVE																
Airport Operations	\$ 245,627	\$ 264,354	\$ (18,727)	\$ 1,751,845	\$ 1,821,148	\$ (69,302)	\$ 2,753,521	\$ 297,002	\$ (51,375)	\$ 1,751,845	\$ 1,846,879	\$ (95,033)				
Prairie Landing Golf Club	\$ 69,872	\$ 52,474	\$ 17,399	\$ 429,895	\$ 395,825	\$ 34,070	\$ 595,461	\$ 65,477	\$ 4,395	\$ 429,895	\$ 401,455	\$ 28,440				
DuPage Flight Center	\$ 145,016	\$ 169,027	\$ (24,011)	\$ 996,352	\$ 1,058,148	\$ (61,797)	\$ 1,615,157	\$ 151,865	\$ (6,849)	\$ 996,352	\$ 969,085	\$ 27,267				
Total G&A Costs	\$ 460,515	\$ 485,854	\$ (25,339)	\$ 3,178,091	\$ 3,275,121	\$ (97,029)	\$ 4,964,139	\$ 514,344	\$ (53,829)	\$ 3,178,091	\$ 3,217,419	\$ (39,327)				
Operating Income(Profit)	\$ 46,022	\$ (62,305)	\$ 108,327	\$ 699,583	\$ 289,177	\$ 410,406	\$ 125,205	\$ (43,205)	\$ 89,227	\$ 699,583	\$ 945,057	\$ (245,474)				
NON OPERATING REVENUES (EXPENSES)																
Property and Other Tax Revenue	\$ 77,081	\$ 81,600	\$ (4,519)	\$ 2,905,853	\$ 2,844,900	\$ 60,953	\$ 5,611,500	\$ 75,470	\$ 1,611	\$ 2,905,853	\$ 3,226,325	\$ (320,471)				
Property Tax Expenses	\$ (222,031)	\$ (227,000)	\$ 4,969	\$ (444,061)	\$ (454,000)	\$ 9,939	\$ (454,000)	\$ (213,135)	\$ (8,896)	\$ (444,061)	\$ (431,370)	\$ (12,691)				
Interest Income	\$ 21,398	\$ 12,500	\$ 8,898	\$ 85,043	\$ 100,000	\$ (14,957)	\$ 150,000	\$ 2,391	\$ 19,008	\$ 85,043	\$ 17,973	\$ 67,070				
Unrealized Gain/Loss from Investments	\$ (57,935)	\$ -	\$ (57,935)	\$ (293,479)	\$ -	\$ (293,479)	\$ -	\$ (57,935)	\$ -	\$ (293,479)	\$ -	\$ (293,479)				
Gain on Sale of Fixed Assets	\$ 7,825	\$ 4,583	\$ 3,242	\$ 83,599	\$ 36,667	\$ 46,933	\$ 55,000	\$ 7,825	\$ 7,825	\$ 83,599	\$ 31,699	\$ 51,900				
Total Non Operating Revenues (Expenses)	\$ (173,661)	\$ (128,317)	\$ (45,344)	\$ 2,336,956	\$ 2,527,567	\$ (190,611)	\$ 5,362,500	\$ (135,275)	\$ (38,386)	\$ 2,336,956	\$ 2,844,627	\$ (507,671)				
Net Income/(Loss) before Depreciation	\$ (127,639)	\$ (190,622)	\$ 62,983	\$ 3,036,539	\$ 2,816,744	\$ 219,795	\$ 5,487,705	\$ (178,479)	\$ 50,840	\$ 3,036,539	\$ 3,789,684	\$ (753,145)				
Depreciation	\$ 681,516	\$ 659,900	\$ 21,617	\$ 5,501,918	\$ 5,279,198	\$ 222,721	\$ 7,918,797	\$ 779,889	\$ (98,373)	\$ 5,501,918	\$ 6,244,050	\$ (742,131)				
Net Profit(loss)after Dep.	\$ (809,155)	\$ (850,521)	\$ 41,366	\$ (2,465,379)	\$ (2,462,454)	\$ (2,926)	\$ (2,465,379)	\$ (958,368)	\$ 149,213	\$ (2,465,379)	\$ (2,454,365)	\$ (11,014)				
Major Maintenance	\$ 1,496	\$ -	\$ 1,496	\$ 205,233	\$ -	\$ 205,233	\$ 0	\$ -	\$ 1,496	\$ 205,233	\$ -	\$ 205,233				
Net Profit	\$ (810,652)	\$ (850,521)	\$ 39,870	\$ (2,670,612)	\$ (2,462,454)	\$ (208,159)	\$ (2,431,092)	\$ (958,368)	\$ 147,717	\$ (2,670,612)	\$ (2,454,365)	\$ (216,247)				

Airport and Administration
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 8/31/2013

	Month		Month		Month		2013		Month		YTD		YTD		
	Actual	Budget	Variance	Actual	Budget	Variance	2013	2012	Variance	2013	2012	Variance	2013	2012	
REVENUES															
Administrative	\$ 8,635	\$ 11,362	\$ (2,727)	\$ 84,077	\$ 90,896	\$ (6,819)	\$ 8,635	\$ 8,773	\$ (138)	\$ 84,077	\$ 93,084	\$ (9,008)	\$ 84,077	\$ 93,084	\$ (9,008)
Field Operations	\$ 96,853	\$ 96,849	\$ 4	\$ 881,409	\$ 844,401	\$ 37,007	\$ 96,853	\$ 133,873	\$ (37,020)	\$ 881,409	\$ 886,138	\$ (4,730)	\$ 881,409	\$ 886,138	\$ (4,730)
Building Operations	\$ 239,005	\$ 225,348	\$ 13,657	\$ 1,956,355	\$ 1,882,406	\$ 73,948	\$ 239,005	\$ 251,163	\$ (12,158)	\$ 1,956,355	\$ 2,056,496	\$ (100,142)	\$ 1,956,355	\$ 2,056,496	\$ (100,142)
Flight Center	\$ 19,439	\$ 18,580	\$ 859	\$ 147,294	\$ 148,640	\$ (1,346)	\$ 19,439	\$ 16,497	\$ 2,942	\$ 147,294	\$ 136,606	\$ 10,689	\$ 147,294	\$ 136,606	\$ 10,689
Total Revenues	\$ 363,931	\$ 352,139	\$ 11,792	\$ 3,069,134	\$ 2,966,344	\$ 102,791	\$ 363,931	\$ 410,306	\$ (46,375)	\$ 3,069,134	\$ 3,172,324	\$ (103,190)	\$ 3,069,134	\$ 3,172,324	\$ (103,190)
COST OF SALES															
Field Operations	\$ 133,614	\$ 161,809	\$ (28,195)	\$ 1,081,063	\$ 1,085,864	\$ (7,800)	\$ 133,614	\$ 139,960	\$ (6,346)	\$ 1,081,063	\$ 945,639	\$ 135,425	\$ 1,081,063	\$ 945,639	\$ 135,425
Building Operations	\$ 70,369	\$ 98,694	\$ (28,325)	\$ 650,725	\$ 685,262	\$ (34,537)	\$ 70,369	\$ 75,481	\$ (5,112)	\$ 650,725	\$ 646,274	\$ 4,451	\$ 650,725	\$ 646,274	\$ 4,451
Flight Center	\$ 20,343	\$ 19,725	\$ 618	\$ 164,262	\$ 157,803	\$ 6,459	\$ 20,343	\$ 27,455	\$ (7,111)	\$ 164,262	\$ 151,315	\$ 12,947	\$ 164,262	\$ 151,315	\$ 12,947
Shop Equip. Operations	\$ 36,663	\$ 41,728	\$ (5,065)	\$ 271,560	\$ 288,315	\$ (16,755)	\$ 36,663	\$ 59,715	\$ (23,052)	\$ 271,560	\$ 259,377	\$ 12,183	\$ 271,560	\$ 259,377	\$ 12,183
Total Cost of Sales	\$ 260,989	\$ 321,956	\$ (60,967)	\$ 2,167,611	\$ 2,220,244	\$ (52,633)	\$ 260,989	\$ 302,610	\$ (41,621)	\$ 2,167,611	\$ 2,002,605	\$ 165,006	\$ 2,167,611	\$ 2,002,605	\$ 165,006
Gross Profit (Loss)	\$ 102,942	\$ 30,183	\$ 72,759	\$ 901,524	\$ 746,100	\$ 155,424	\$ 102,942	\$ 107,696	\$ (4,754)	\$ 901,524	\$ 1,169,719	\$ (268,196)	\$ 901,524	\$ 1,169,719	\$ (268,196)
GENERAL AND ADMINISTRATIVE															
Administrative	\$ 194,510	\$ 204,160	\$ (9,650)	\$ 1,358,732	\$ 1,407,505	\$ (48,773)	\$ 194,510	\$ 243,088	\$ (48,578)	\$ 1,358,732	\$ 1,450,827	\$ (92,095)	\$ 1,358,732	\$ 1,450,827	\$ (92,095)
Commissioners	\$ 8,686	\$ 9,024	\$ (338)	\$ 58,325	\$ 72,190	\$ (13,865)	\$ 8,686	\$ 9,327	\$ (642)	\$ 58,325	\$ 72,255	\$ (13,930)	\$ 58,325	\$ 72,255	\$ (13,930)
Business Dev./Marketing	\$ 13,117	\$ 17,671	\$ (4,554)	\$ 80,953	\$ 129,317	\$ (48,364)	\$ 13,117	\$ 19,073	\$ (5,957)	\$ 80,953	\$ 134,152	\$ (53,199)	\$ 80,953	\$ 134,152	\$ (53,199)
Accounting	\$ 29,315	\$ 33,500	\$ (4,185)	\$ 253,836	\$ 212,136	\$ 41,700	\$ 29,315	\$ 25,514	\$ 3,801	\$ 253,836	\$ 189,645	\$ 64,190	\$ 253,836	\$ 189,645	\$ 64,190
Total G&A Costs	\$ 245,627	\$ 264,354	\$ (18,727)	\$ 1,751,845	\$ 1,821,148	\$ (69,302)	\$ 245,627	\$ 297,002	\$ (51,375)	\$ 1,751,845	\$ 1,846,879	\$ (95,033)	\$ 1,751,845	\$ 1,846,879	\$ (95,033)
Operating Income (Profit)	\$ (142,685)	\$ (234,171)	\$ 91,486	\$ (850,322)	\$ (1,075,048)	\$ 224,726	\$ (142,685)	\$ (189,306)	\$ 46,621	\$ (850,322)	\$ (677,159)	\$ (173,162)	\$ (850,322)	\$ (677,159)	\$ (173,162)
NON OPERATING REVENUES (EXPENSES)															
Property and Other Tax Revenue	\$ 77,081	\$ 81,600	\$ (4,519)	\$ 2,905,853	\$ 2,844,900	\$ 60,953	\$ 77,081	\$ 75,470	\$ 1,611	\$ 2,905,853	\$ 3,226,325	\$ (320,471)	\$ 2,905,853	\$ 3,226,325	\$ (320,471)
Property Tax Expenses	\$ (98,378)	\$ (99,000)	\$ 622	\$ (196,756)	\$ (198,000)	\$ 1,244	\$ (98,378)	\$ (91,030)	\$ (7,348)	\$ (196,756)	\$ (187,159)	\$ (9,597)	\$ (196,756)	\$ (187,159)	\$ (9,597)
Interest Income	\$ 21,398	\$ 12,500	\$ 8,898	\$ 85,043	\$ 100,000	\$ (14,957)	\$ 21,398	\$ 2,391	\$ 19,008	\$ 85,043	\$ 17,973	\$ 67,070	\$ 85,043	\$ 17,973	\$ 67,070
Unrealized Gain/Loss from Investments	\$ (57,935)	\$ -	\$ (57,935)	\$ (293,479)	\$ -	\$ (293,479)	\$ (57,935)	\$ -	\$ (57,935)	\$ (293,479)	\$ -	\$ (293,479)	\$ (293,479)	\$ -	\$ (293,479)
Gain on Sale of Fixed Assets	\$ 7,825	\$ 4,583	\$ 3,242	\$ 83,599	\$ 36,667	\$ 46,933	\$ 7,825	\$ -	\$ 7,825	\$ 83,599	\$ 31,699	\$ 51,900	\$ 83,599	\$ 31,699	\$ 51,900
Total Non Operating Revenues (Expenses)	\$ (50,009)	\$ (317)	\$ (49,692)	\$ 2,584,261	\$ 2,783,567	\$ (199,306)	\$ (50,009)	\$ (13,169)	\$ (36,839)	\$ 2,584,261	\$ 3,088,838	\$ (504,577)	\$ 2,584,261	\$ 3,088,838	\$ (504,577)
Net Income/(Loss) before Depreciation	\$ (192,694)	\$ (234,488)	\$ 41,794	\$ 1,733,939	\$ 1,708,519	\$ 25,420	\$ (192,694)	\$ (202,475)	\$ 9,782	\$ 1,733,939	\$ 2,411,678	\$ (677,739)	\$ 1,733,939	\$ 2,411,678	\$ (677,739)
Depreciation	\$ 667,979	\$ 645,500	\$ 22,479	\$ 5,383,348	\$ 5,164,000	\$ 219,348	\$ 667,979	\$ 762,473	\$ (94,494)	\$ 5,383,348	\$ 6,103,540	\$ (720,193)	\$ 5,383,348	\$ 6,103,540	\$ (720,193)
Net Profit/(loss) after Dep.	\$ (860,672)	\$ (879,988)	\$ 19,315	\$ (3,649,409)	\$ (3,455,481)	\$ (193,928)	\$ (860,672)	\$ (964,948)	\$ 104,276	\$ (3,649,409)	\$ (3,691,862)	\$ 42,453	\$ (3,649,409)	\$ (3,691,862)	\$ 42,453
Major Maintenance	\$ 1,496	\$ -	\$ 1,496	\$ 97,799	\$ -	\$ 97,799	\$ 1,496	\$ -	\$ 1,496	\$ 97,799	\$ -	\$ 97,799	\$ 97,799	\$ -	\$ 97,799
Net Profit/(loss)	\$ (862,169)	\$ (879,988)	\$ 17,819	\$ (3,747,208)	\$ (3,455,481)	\$ (291,726)	\$ (862,169)	\$ (964,948)	\$ 102,779	\$ (3,747,208)	\$ (3,691,862)	\$ (55,346)	\$ (3,747,208)	\$ (3,691,862)	\$ (55,346)

DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2013

	Month		Month		YTD		YTD		YTD		YTD	
	Actual	Budget	Budget	Variance	Actual	Budget	Variance	2013	2012	2013	2012	Variance
REVENUES												
Hanger Rentals	\$ 8,226	\$ 12,333	\$ 96,612	\$ (4,107)	\$ 96,612	\$ 98,664	\$ (2,052)	\$ 8,226	\$ 13,388	\$ 96,612	\$ 99,786	\$ (3,174)
Ramp Tie Downs & Overnight fees	\$ 3,301	\$ 2,250	\$ 17,850	\$ 1,051	\$ 17,850	\$ 18,000	\$ (150)	\$ 3,301	\$ 4,943	\$ 17,850	\$ 21,832	\$ (3,982)
Fuel and Oil Sales	\$ 951,499	\$ 1,009,614	\$ 7,477,277	\$ (58,116)	\$ 7,477,277	\$ 8,013,164	\$ (535,887)	\$ 951,499	\$ 996,380	\$ 7,477,277	\$ 8,036,266	\$ (558,988)
Volume Rebate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,750)	\$ -	\$ (30,000)	\$ 30,000
Line Service Other	\$ 1,157	\$ 4,702	\$ 46,217	\$ (3,545)	\$ 46,217	\$ 37,617	\$ 8,600	\$ 1,157	\$ 1,270	\$ 46,217	\$ 34,185	\$ 12,032
Aircraft Catering	\$ 1,420	\$ 3,000	\$ 18,033	\$ (1,580)	\$ 18,033	\$ 24,000	\$ (5,967)	\$ 1,420	\$ 2,300	\$ 18,033	\$ 24,274	\$ (6,241)
Non Airfield Rent/Lease/Maintenance Revenue	\$ 851	\$ 742	\$ 8,801	\$ 110	\$ 8,801	\$ 5,933	\$ 2,867	\$ 851	\$ 711	\$ 8,801	\$ 5,850	\$ 2,950
Total Revenue	\$ 966,454	\$ 1,032,641	\$ 7,664,790	\$ (66,187)	\$ 7,664,790	\$ 8,197,378	\$ (532,588)	\$ 966,454	\$ 1,015,242	\$ 7,664,790	\$ 8,192,193	\$ (527,404)
COST OF SALES												
Fuel and Oil Cost of Sales	\$ 659,356	\$ 724,970	\$ 5,148,929	\$ (65,614)	\$ 5,148,929	\$ 5,736,303	\$ (587,374)	\$ 659,356	\$ 713,020	\$ 5,148,929	\$ 5,607,448	\$ (458,519)
De Ice Cost of Goods	\$ -	\$ -	\$ 16,187	\$ -	\$ 16,187	\$ 16,000	\$ 187	\$ -	\$ -	\$ 16,187	\$ 15,261	\$ 926
Credit Card Expense	\$ 11,284	\$ 13,917	\$ 99,958	\$ (2,633)	\$ 99,958	\$ 111,333	\$ (11,376)	\$ 11,284	\$ 12,287	\$ 99,958	\$ 116,954	\$ (16,997)
Food - COGS	\$ 3,287	\$ 7,179	\$ 44,060	\$ (3,892)	\$ 44,060	\$ 57,433	\$ (13,373)	\$ 3,287	\$ 7,055	\$ 44,060	\$ 57,304	\$ (13,244)
Maintenance	\$ 29,922	\$ 15,431	\$ 119,234	\$ 14,491	\$ 119,234	\$ 123,447	\$ (4,213)	\$ 29,922	\$ 15,688	\$ 119,234	\$ 119,601	\$ (368)
Total Cost of Sales	\$ 703,849	\$ 761,497	\$ 5,428,368	\$ (57,647)	\$ 5,428,368	\$ 6,044,517	\$ (616,149)	\$ 703,849	\$ 748,049	\$ 5,428,368	\$ 5,916,569	\$ (488,201)
Gross Profit/(Loss)	\$ 262,605	\$ 271,144	\$ 2,236,422	\$ (8,539)	\$ 2,236,422	\$ 2,152,861	\$ 83,561	\$ 262,605	\$ 267,192	\$ 2,236,422	\$ 2,275,625	\$ (39,203)
General and Admin	\$ 145,016	\$ 169,027	\$ 996,352	\$ (24,011)	\$ 996,352	\$ 1,058,148	\$ (61,797)	\$ 145,016	\$ 151,865	\$ 996,352	\$ 969,085	\$ 27,267
Operating Income/(Loss)	\$ 117,589	\$ 102,117	\$ 1,240,070	\$ 15,471	\$ 1,240,070	\$ 1,094,713	\$ 145,358	\$ 117,589	\$ 115,327	\$ 1,240,070	\$ 1,306,540	\$ (66,470)
Investment Income	\$ -	\$ -	\$ 1	\$ -	\$ 1	\$ -	\$ 1	\$ -	\$ -	\$ 1	\$ 2	\$ (1)
Net Income before Depreciation	\$ 117,589	\$ 102,117	\$ 1,240,071	\$ 15,471	\$ 1,240,071	\$ 1,094,713	\$ 145,359	\$ 117,589	\$ 115,327	\$ 1,240,071	\$ 1,306,541	\$ (66,470)
Depreciation	\$ 2,325	\$ 3,181	\$ 28,867	\$ (856)	\$ 28,867	\$ 25,448	\$ 3,419	\$ 2,325	\$ 4,340	\$ (2,015)	\$ 35,894	\$ (7,026)
Net Income	\$ 115,264	\$ 98,936	\$ 1,211,204	\$ 16,328	\$ 1,211,204	\$ 1,069,265	\$ 141,939	\$ 115,264	\$ 110,988	\$ 1,211,204	\$ 1,270,648	\$ (59,444)

Prairie Landing Golf Club

STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 8/31/2013

REVENUES	Month		Month		YTD		YTD		2013 Annual		Month		Month		YTD		YTD		
	Actual	Budget	Budget	Variance	Actual	Budget	Variance	2013	Budget	2013	Variance	2012	Variance	2013	2012	Variance	2012	Variance	
P100 - Golf Administration	\$ 1,634	\$ 350	\$ 3,945	\$ 1,284	\$ 3,945	\$ 2,550	\$ 1,395	\$ 1,634	\$ 3,375	\$ 365	\$ 1,269	\$ 3,945	\$ 1,108	\$ 1,234,559	\$ 1,267,841	\$ (33,282)	\$ 257,540	\$ 1,696,000	
P300 - Golf Operations	\$ 54,107	\$ 48,400	\$ 195,950	\$ 5,707	\$ 195,950	\$ 196,250	\$ (300)	\$ 54,107	\$ 260,000	\$ 48,360	\$ 5,747	\$ 195,950	\$ (6,758)	\$ 55,212	\$ 314,535	\$ 435,885	\$ (121,350)	\$ 17,376	\$ 161,375
P400 - Food and Beverage	\$ 22,074	\$ 23,888	\$ 101,279	\$ (1,814)	\$ 101,279	\$ 95,552	\$ 5,727	\$ 22,074	\$ 143,326	\$ -	\$ 22,074	\$ 101,279	\$ 101,279	\$ 55,212	\$ 64,808	\$ (9,596)	\$ 55,212	\$ 529,542	
P500 - Weddings	\$ 17,376	\$ 11,143	\$ 99,164	\$ 6,233	\$ 99,164	\$ 80,777	\$ 18,387	\$ 17,376	\$ 161,375	\$ -	\$ 17,376	\$ 99,164	\$ -	\$ 55,212	\$ 64,808	\$ (9,596)	\$ 55,212	\$ 529,542	
P600 - Private Events	\$ 2,074	\$ 3,850	\$ 11,764	\$ (3,850)	\$ 11,764	\$ 27,800	\$ (16,036)	\$ 2,074	\$ 43,200	\$ -	\$ 10,558	\$ 11,764	\$ (1,212)	\$ 22,074	\$ 101,279	\$ 79,164	\$ 22,074	\$ 143,326	
P700 - Golf Outings																			
P900 - Kitty Hawk Café																			
Total Revenue	\$ 407,944	\$ 386,235	\$ 1,961,195	\$ 21,709	\$ 1,961,195	\$ 2,032,181	\$ (70,986)	\$ 407,944	\$ 2,836,818	\$ 407,944	\$ 353,160	\$ 1,961,195	\$ 15,933	\$ 1,961,195	\$ 1,945,262	\$ 15,933	\$ 407,944	\$ 2,836,818	
COST OF SALES																			
P200 - Golf Maintenance	\$ 99,807	\$ 104,544	\$ 481,760	\$ (4,737)	\$ 481,760	\$ 523,075	\$ (41,315)	\$ 99,807	\$ 750,593	\$ 88,952	\$ 10,855	\$ 481,760	\$ 10,686	\$ 53,542	\$ 241,765	\$ 243,529	\$ 53,542	\$ 342,799	
P300 - Golf Operations	\$ 73,440	\$ 50,869	\$ 257,227	\$ 22,571	\$ 257,227	\$ 251,303	\$ 5,924	\$ 73,440	\$ 351,354	\$ 35,019	\$ 38,421	\$ 257,227	\$ 94,915	\$ 36,877	\$ 70,897	\$ 309,991	\$ 36,877	\$ 417,337	
P400 - Food and Beverage	\$ 2,401	\$ 2,738	\$ 14,477	\$ (337)	\$ 14,477	\$ 19,845	\$ (5,368)	\$ 2,401	\$ 39,648	\$ -	\$ 2,401	\$ 14,477	\$ 14,477	\$ 1,954	\$ 9,366	\$ -	\$ 1,954	\$ 35,214	
P500 - Weddings	\$ 1,954	\$ 5,869	\$ 9,366	\$ (3,915)	\$ 9,366	\$ 23,477	\$ (14,111)	\$ 1,954	\$ 35,214	\$ -	\$ 1,954	\$ 9,366	\$ 9,366	\$ (1,068)	\$ 10,962	\$ (12,030)	\$ (1,068)	\$ 43,200	
P600 - Private Events	\$ (1,068)	\$ 3,850	\$ 12,117	\$ (4,917)	\$ 12,117	\$ 27,802	\$ (15,685)	\$ (1,068)	\$ 43,200	\$ (1,068)	\$ 10,962	\$ 12,117	\$ (29,108)	\$ 266,953	\$ 256,908	\$ 10,045	\$ 266,953	\$ 1,980,144	
P700 - Golf Outings																			
P900 - Kitty Hawk Café																			
Total Cost of Sales	\$ 266,953	\$ 264,013	\$ 1,221,465	\$ 2,940	\$ 1,221,465	\$ 1,366,843	\$ (145,378)	\$ 266,953	\$ 1,980,144	\$ 266,953	\$ 256,908	\$ 1,221,465	\$ (6,665)	\$ 1,221,465	\$ 1,228,130	\$ (6,665)	\$ 266,953	\$ 1,980,144	
Gross Profit (Loss)	\$ 140,991	\$ 122,222	\$ 739,729	\$ 18,769	\$ 739,729	\$ 665,338	\$ 74,392	\$ 140,991	\$ 856,674	\$ 140,991	\$ 96,252	\$ 739,729	\$ 22,598	\$ 140,991	\$ 717,132	\$ 22,598	\$ 140,991	\$ 856,674	
General and Administrative	\$ 69,872	\$ 52,474	\$ 429,895	\$ 17,399	\$ 429,895	\$ 395,825	\$ 34,070	\$ 69,872	\$ 595,461	\$ 65,477	\$ 4,395	\$ 429,895	\$ 28,440	\$ 69,872	\$ 401,455	\$ 28,440	\$ 69,872	\$ 595,461	
Operating Profit	\$ 71,119	\$ 69,749	\$ 309,835	\$ 1,370	\$ 309,835	\$ 269,513	\$ 40,322	\$ 71,119	\$ 261,213	\$ 71,119	\$ 30,774	\$ 40,344	\$ (5,842)	\$ 71,119	\$ 315,677	\$ (5,842)	\$ 71,119	\$ 261,213	
Property Tax Expenses	\$ 123,652	\$ 128,000	\$ 247,305	\$ (4,348)	\$ 247,305	\$ 256,000	\$ (8,695)	\$ 123,652	\$ 256,000	\$ 123,652	\$ 122,105	\$ 1,547	\$ 3,094	\$ 123,652	\$ 244,211	\$ 3,094	\$ 123,652	\$ 256,000	
Net Profit	\$ (52,534)	\$ (58,251)	\$ 62,530	\$ 5,717	\$ 62,530	\$ 13,513	\$ 49,017	\$ (52,534)	\$ 5,213	\$ (52,534)	\$ (91,331)	\$ 38,797	\$ (8,936)	\$ (52,534)	\$ 71,466	\$ (8,936)	\$ (52,534)	\$ 5,213	
Depreciation	\$ 11,213	\$ 11,219	\$ 89,703	\$ (6)	\$ 89,703	\$ 89,750	\$ (46)	\$ 11,213	\$ 134,625	\$ 11,213	\$ 13,077	\$ (1,864)	\$ (14,912)	\$ 11,213	\$ 104,616	\$ (14,912)	\$ 11,213	\$ 134,625	
Major Maintenance	\$ -	\$ -	\$ 107,434	\$ -	\$ 107,434	\$ -	\$ 107,434	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ 107,434	\$ -	\$ -	\$ -	\$ -	\$ 0	
Net Profit(loss)after Dep.	\$ (63,746)	\$ (69,470)	\$ (134,608)	\$ 5,723	\$ (134,608)	\$ (76,237)	\$ (58,371)	\$ (63,746)	\$ (129,412)	\$ (63,746)	\$ (104,408)	\$ 40,661	\$ (101,458)	\$ (63,746)	\$ (33,149)	\$ (101,458)	\$ (63,746)	\$ (129,412)	

MEMORANDUM

TO: Finance, Budget & Audit Committee

FROM: Phillip A. Luetkehans

SUBJECT: Federal Lobbyist Services / County of DuPage Intergovernmental Agreement

DATE: September 1, 2013

The County of DuPage ("County") has again hired a federal lobbyist firm, BGR Group, to provide lobbying services to the County and the DuPage Airport Authority ("Authority"). The County has entered into a one-year agreement commencing September 1, 2013 and terminating on August 31, 2014, for a total amount of \$120,000. Previously, the Authority had agreed to contribute one-third of the prior \$120,000 contract amount for a total cost to the Authority of \$40,000 annually. Under the Intergovernmental Agreement that is being proposed, the Authority would contribute one-half of the annual cost or \$60,000 annually. Said fee is scheduled to be paid from the Authority to the County in two payments. The proposed Intergovernmental Agreement mirrors the terms of those in the County's contract with the Lobbyist and is effective for one year beginning September 1, 2013. The Intergovernmental Agreement is identical to previous years, except for the dates and amounts. As in past years, any warranties, insurance and indemnification that the County receives are being passed through to the Authority.

From a legal standpoint, our firm would recommend entering into the Intergovernmental Agreement with the County of DuPage.

RESOLUTION 2013-1778

AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF DUPAGE RELATING TO LOBBYIST SERVICES

WHEREAS, the DuPage Airport Authority (the "Authority") and the County of DuPage (the "County"), as units of local government, are authorized to contract and otherwise associate amongst themselves and to obtain or share services and to exercise, combine or transfer any power or function that either unit of local government may have in any manner not prohibited by law or ordinance under the authority of Article VII, Section 10 of the Constitution of the State of Illinois;

WHEREAS, the Authority and the County have determined that it is in their best interests to enter into this Agreement, pursuant to the lawful authority conferred upon them as units of local government;

WHEREAS, the County has hired a lobbyist, BGR Group ("Lobbyist"), to render certain lobbying services with the federal government;

WHEREAS, the services to be performed by the Lobbyist will also benefit the Authority and the Authority is willing to share in the cost of the Lobbyist's services;

WHEREAS, the Lobbyist has demonstrated expertise in providing such services, has represented that it has the requisite knowledge, skill, experience and other resources necessary to perform such services and is desirous of providing such services for the County and the Authority; and

WHEREAS, the Authority and the County have negotiated an Intergovernmental Agreement, attached hereto as Exhibit 1, relating to the provision of lobbying services.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the DuPage Airport Authority hereby agree to enter into the Intergovernmental Agreement and authorizes the Executive Director of the Authority to take whatever steps necessary on behalf of the Authority to enter into and comply with the terms of this Intergovernmental Agreement with the County of DuPage.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed & approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

SECRETARY

RESOLUTION 2013-1778

INTERGOVERNMENTAL AGREEMENT

This INTERGOVERNMENTAL AGREEMENT ("Agreement") is effective as of the 1st day of September, 2013 and is entered into by and between the County of DuPage, a body politic and corporate (the "County") and the DuPage Airport Authority, an Illinois Special District (the "Authority"), collectively referred to as the "Parties."

RECITALS

WHEREAS, the Parties, as units of local government, are authorized to contract and otherwise associate amongst themselves and to obtain or share services and to exercise, combine or transfer any power or function that either unit of local government may have in any manner not prohibited by law or ordinance under the authority of Article VII, Section 10 (Intergovernmental Cooperation) of the Constitution of the State of Illinois;

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement, pursuant to the lawful authority conferred upon the Parties as units of local government;

WHEREAS, the County and the Authority have authorized the execution of this Agreement by the passage of an ordinance or resolution providing for such execution, passed or adopted upon the affirmative vote of the majority of each party's Board;

WHEREAS, the County has hired a lobbyist, BGR Group ("Lobbyist") to render certain services more fully described herein;

WHEREAS, the services to be performed by the Lobbyist will proportionately benefit the Authority and the Authority is willing to share in the cost of the Lobbyist's services; and

WHEREAS, the Lobbyist has demonstrated expertise in providing such services, has represented that it has the requisite knowledge, skill, experience and other resources necessary to perform such services and is desirous of providing such services for the County and the Authority.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants contained herein, the Parties hereby agree as follows:

1. **Incorporation of Recitals:** The matters recited above are hereby incorporated into and made a part of this Agreement.
2. **Terms:** This Agreement is for a term commencing September 1, 2013 and continuing through August 31, 2014 ("Term"), unless terminated sooner as provided herein.
3. **Scope of Services:** Lobbyist has agreed to provide the services required as set forth on the attached Exhibit A including the deliverables set forth therein ("Services"), in

accordance with the terms and conditions of an agreement entered into between Lobbyist and the County set forth on the attached Exhibit B. The Authority acknowledges that it will benefit proportionately from these Services. The Authority may, from time to time, request changes in the scope of Services. Any such changes, including any increase or decrease in Lobbyist's fees, shall be documented by an amendment to this Agreement in accordance with all applicable regulations, ordinances and laws. If a change of scope is created by the Authority's request and significantly alters the proportion of benefit to the Authority, the Parties will alter the payment terms herein.

4. **Compensation and Payment:** The Authority has agreed to compensate the County for Services during the initial Term at a monthly rate of Five Thousand Dollars (\$5,000.00) and shall not exceed Sixty Thousand Dollars (\$60,000), with no reimbursement for expenses. The Authority shall pay the County Thirty Thousand Dollar (\$30,000) on both September 30, 2013 and March 30, 2014, unless the Agreement is terminated as provided herein. The Authority shall not be obligated to pay for any Services not in compliance with this Agreement to the extent the County is not liable to Lobbyist for said payment. In the event of early termination of this Agreement, the Authority shall only be obligated to pay the fees incurred up to the date of termination. The Authority shall not be liable for any costs incurred or Services performed after the effective date of termination as provided herein.
5. **Non-Appropriation:** Expenditures not appropriated in the current fiscal year budget are deemed to be contingent liabilities only and are subject to appropriation in subsequent fiscal year budgets. In the event sufficient funds are not appropriated in a subsequent fiscal year by the Authority for performance under this Agreement, the Authority shall notify the County and this Agreement shall terminate on the last day of the fiscal period for which funds were appropriated. In no event shall the Authority be liable to the County or Lobbyist for any amount in excess of the cost of the Services rendered up to and including the last day of the fiscal period.
6. **Events of Default and Remedies.**
 - 6.1 **Events of Default.** Events of default include, but are not limited to, any of the following: (i) any material misrepresentation by the County or Lobbyist in the inducement of this Agreement or the performance of Services; (ii) breach of any agreement, representation or warranty made by the County in this Agreement; or (iii) failure of either Party to perform in accordance with or comply with the terms and conditions of this Agreement.
 - 6.2 **Remedies.** In the event either Party defaults under this Agreement and such default is not cured within twenty (20) calendar days after written notice is given by the non-defaulting Party, this Agreement may be terminated immediately by the non-defaulting Party. The remedies stated herein are not intended to be exclusive and the non-defaulting Party may pursue any and all other remedies available at law or equity.

7. **Standards of Performance.** The County acknowledges and accepts a relationship of trust and confidence with the Authority and agrees to cooperate with the Authority in obtaining Services to further the mutual interests of the Parties.
8. **Conflict of Interest:** The Parties acknowledge that the Lobbyist may perform similar services for other clients. In the performance of services for others, the Lobbyist will not advocate for a position contrary to the interests of the County or the Authority without the County first having given timely notice to the Authority of such conflict. Upon receipt of such notice, the Authority may pursue its interests through other resources without breach of contract, or may waive the conflict on such conditions as it deems appropriate or, at its sole option, may terminate this Agreement, paying for services to date.
9. **Assignment:** This Agreement shall be binding on the Parties and their respective successors and assigns, provided however, that neither party may assign this Agreement or any obligations imposed hereunder without the prior written consent of the other party.
10. **Ownership of Documents:** All records, reports, documents, and other materials prepared by Lobbyist in performing Services, as well as all records, reports, documents, and other materials containing Confidential Information prepared or generated as a result of this Agreement, shall at all times be and remain the property of the County and the Authority, respectively. Any Confidential Information relating to the Authority shall be delivered to the Authority upon demand at any time and in any event shall be promptly delivered to the Authority upon expiration or termination of this Agreement. In the event any of the above items are lost or damaged while in Lobbyist's possession, such items shall be restored or replaced at the County's expense.
11. **Representations and Warranties of County:** The County represents and warrants that the following shall be true and correct as of the effective date of this Agreement and shall continue to be true and correct during the Term of this Agreement.
 - 11.1 **Licensed Professionals.** In its Contract with the Lobbyist, the County has required that Services required to be performed by professionals shall be performed by professionals licensed to practice by the State of Illinois in the applicable professional discipline. It has also required that the Lobbyist will comply with all applicable Lobbyist Registration Acts and regulations.
 - 11.2 **Authorization.** The County represents that it has taken all action necessary for the approval and execution of this Agreement, and execution by the person signing on behalf of the County is duly authorized by the County and has been made with complete and full authority to commit the County to all terms and conditions of this Agreement which shall constitute valid, binding obligations of the County.
12. **Indemnification:** To the extent that the County is able to obtain indemnification from the Lobbyist, the County agrees to indemnify and hold harmless the Authority, its members, trustees, employees, agents, officers and officials, from and against any and all

liabilities, taxes, tax penalties, interest, losses, penalties, damages and expenses of every kind, nature and character, including costs and attorney fees, arising out of, or relating to, any and all claims, liens, damages, obligations, actions, suits, judgments, settlements, or causes of action of every kind, nature and character, in connection with or arising out of the acts or omissions of the County, the Lobbyist or their employees or subcontractors under this Agreement. This includes, but is not limited to, the unauthorized use of any trade secrets, U.S. patent or copyright infringement. The indemnities set forth herein shall survive the expiration or termination of this Agreement. Notwithstanding the foregoing, the Authority and the County shall not be deemed to have waived any rights, protections or immunities under 745 ILCS 10/1-101, *et. seq.*

13. **Favored Nation:** Lobbyist has agreed to a "Favored Nation" clause in Exhibit 2. If Lobbyist overcharges, in addition to all other remedies, the Authority is entitled to a refund in the amount of its pro-rata share of the overcharge, plus a pro-rata share of any interest paid by the Lobbyist.
14. **Insurance.** To the extent the County is being held harmless by the Lobbyist for waiving its requirement that Lobbyist carry Commercial General Liability Insurance, Professional Liability Insurance and Worker's Compensation and Employer's Liability Insurance, the County agrees to hold the Authority, its members, trustees, employees, agents, officers and officials, harmless from all liability in any claim or action made by Lobbyist or any third party, and harmless from any judgment awarded by any court or administrative body, for personal injury, disability or death, or damage or destruction of property resulting from or connected with the Services, unless caused by the gross negligence of the Authority.
15. **Notices:** All notices required under this Agreement shall be in writing and sent to the addresses and persons set forth below, or to such other addresses as may be designated by a party in writing. All notices shall be deemed received when (i) delivered personally; (ii) sent by confirmed telex or facsimile (followed by the actual document); or (iii) one (1) day after deposit with a commercial express courier specifying next day delivery, with written verification of receipt.

IF TO THE COUNTY:

DuPage County Finance Department
421 North County Farm Road
Wheaton, IL 60187
Attn: Frederic Backfield

Copy to: DuPage County Procurement Services Division
421 North County Farm Road
Wheaton, IL 60187-3978

Copy to: Rick Veenstra, Assistant State's Attorney
DuPage County State's Attorney's Office
505 North County Farm Road
Wheaton, IL 60187-2521

IF TO THE AUTHORITY:

DuPage Airport Authority
2700 International Drive, Suite 200
West Chicago, IL 60185-1658
Attn: David Bird, Executive Director

Copy to: Phillip A. Luetkehans
Schriott, Luetkehans & Garner, LLC
105 E. Irving Park Road
Itasca, IL 60143

16. **Entire Agreement and Amendment:** This Agreement, including all exhibits and referenced documents, constitutes the entire agreement of the Parties with respect to the matters contained herein. All attached exhibits are incorporated into and made a part of this Agreement. No modification of or amendment to this Agreement shall be effective unless such modification or amendment is in writing and signed by both Parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of this Agreement are of no force or effect.
17. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to any conflict of law or choice of law principles.
18. **Waiver:** No delay or omission by the Authority to exercise any right hereunder shall be construed as a waiver of any such right and the Authority reserves the right to exercise any such right from time to time as often as may be deemed expedient.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

COUNTY OF DU PAGE

DU PAGE AIRPORT AUTHORITY

By: _____
JOHN MENEGHINI
PROCUREMENT OFFICER

By: _____
DAVID BIRD
EXECUTIVE DIRECTOR

RESOLUTION 2013-1779
AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT AND
RELEASE WITH GRAY INSURANCE COMPANY

WHEREAS, the DuPage Airport Authority (the “Authority”), an Illinois Special District, entered into a construction agreement dated September 15, 2012 (the “Construction Contract”) with ZCorp Services Co. (“ZCorp”) to construct the DuPage Airport Fight Center Terminal Remodeling Project (the “Project”);

WHEREAS, ZCorp substantially completed the Project but defaulted under the Construction Contract as it was unable to pay all of its subcontractors;

WHEREAS, at the time of ZCorp’s default under the Construction Contract, there was a contract balance of \$303,127.00;

WHEREAS, the Authority made a demand under ZCorp’s payment and performance bond to ZCorp’s surety, The Gray Insurance Company (“Gray”), to finish the Project and pay off any outstanding liens and amounts owed subcontractors;

WHEREAS, Gray is in the process of completing Warranty Work under the Construction Contract and has paid off the liens filed by Gray’s subcontractors against the remaining unpaid public funds on the Project;

WHEREAS, the Authority believes it is in the best interests of the Authority to enter into a Settlement Agreement and Release with Gray to set forth, *inter alia*, the terms of an extended warranty, the completion of any warranty items and the payment of the remaining contract balance; and

WHEREAS, the terms of the Settlement Agreement and Release are attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the DuPage Airport Authority that the Authority enter into the Settlement Agreement and Release attached hereto as Exhibit A with The Gray Insurance Company and that the Executive Director of the DuPage Airport Authority be and is hereby authorized to execute said Settlement Agreement and Release for and on behalf of the DuPage Airport Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan Chavez _____
Stephen Davis _____
Charles Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina LaMantia _____
David J. Sabathne’ _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2013-1781
DECLARING CERTAIN REAL PROPERTY SURPLUS AND AUTHORIZING
PUBLICATION OF NOTICE REQUESTING OFFERS TO PURCHASE AUTHORITY
REAL PROPERTY

WHEREAS, the DuPage Airport Authority (the "Authority") owns certain real property described in the attached Exhibit A (the "Subject Property") in fee simple interest; and

WHEREAS, the Authority has reviewed the Subject Property and the Authority's short and long term needs and finds that the Subject Property is no longer needed by, appropriate to, required for the use of, or profitable to the Authority and therefore finds that the continued ownership of the Subject Property is not in the best interest of the Authority; and

WHEREAS, the Authority has estimated the value of the Subject Property and finds that said value exceeds \$1000.00; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to negotiate for the sale of the Subject Property, pursuant to 70 ILCS 5/16.1, subject to certain conditions to ensure that the future use of the Subject Property does not interfere with the objectives of the Authority.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1) Pursuant to 70 ILCS 5/16.1, the Executive Director is authorized and directed to take whatever steps necessary to publish the Authority's intention to accept offers and negotiate for the sale of all or a portion of the Subject Property, which the Board hereby deems to be in the best interests of the Authority considering its future needs and objectives, subject to the following deed restrictions and other matters:

- a. The Purchaser shall file a notice consistent with requirements of Federal Aviation Regulation ("FAR") Part 77 (FAA Form 7460-1) prior to constructing any facility, structure, or other item on the Subject Property and the Subject Property shall remain in compliance with FAR Part 77 at all times; and
- b. A restriction shall be placed on the deed conveying the Subject Property which shall reserve for the Authority all air rights over the Subject Property; and
- c. The Purchaser shall execute and deliver to the Authority at closing, an Avigation Easement acceptable to the Authority which grants to the Authority all air rights over the Subject Property and waives all claims to said air rights; and
- d. The Subject Property shall remain subject to the Intergovernmental Agreement, dated March 22, 2001, by and between the Authority and the City of West Chicago, Illinois, as amended by Resolution No. 2005-1176 enacted by Seller on August 8, 2005, and Resolution No. 05-R-0092 enacted by the City of West Chicago, Illinois on August 15, 2005, and all subsequent amendments thereto including, but not limited to Exhibit C to

the Intergovernmental Agreement; and

- e. The Subject Property shall at all times comply with the current Section 10.5 of the Zoning Ordinance of the City of West Chicago, Illinois, except as agreed to in writing by the DuPage Airport Authority; and
- f. The Subject Property shall remain subject to the terms and conditions of the Amended and Restated Agreement to Develop and Lease, dated May 1, 2012, and any amendments thereto, between the Authority and CenterPoint Properties Trust, including, but not limited to the Minimum Design Standards set forth therein; and
- g. The Subject Property shall remain subject to the Declaration of Covenants, Conditions, Restrictions and Easements for DuPage Business Center, recorded October 2, 2012 in the Office of the DuPage County Recorder as document number R2012 – 137015.

2) All offers to purchase the Subject Property shall be made in writing to the Executive Director within ten days of the publication of the notice and shall contain an offer amount and the description of the real property sought to be purchased; and

3) The Executive Director is authorized to negotiate with any qualified offerors and bring a proposed sales contract to the Board for consideration and possible action; and

4) The Board reserves the right not to sell any or all of the Subject Property.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
 Stephen L. Davis _____
 Charles E. Donnelly _____
 Dayle M. Gillett _____
 Gerald M. Gorski _____

Peter H. Huizenga _____
 Gina R. LaMantia _____
 David J. Sabathne' _____
 Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

EXHIBIT A
LEGAL DESCRIPTION OF SUBJECT PROPERTY
DUPAGE BUSINESS PARK – PONDS

DUPAGE NATIONAL TECHNOLOGY PARK – SOUTH ASSESSMENT PLAT LOT 2, BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7 AND THE NORTH HALF OF SECTION 18, ALL IN TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184627, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-18-100-010

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 3, BEING PART OF THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184625, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-102-014

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 4, BEING PART OF THE EAST HALF OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184624, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-400-017

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 5, BEING PART OF THE SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184620, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-400-020

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 6, BEING PART OF THE WEST HALF OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184621, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-302-002

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 7,
BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH,
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184622, IN
DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-303-002

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 8,
BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH,
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184626, IN
DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-304-002

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 9,
BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH,
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184623, IN
DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-300-018

RESOLUTION 2013-1782
DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING
THE TRANSFER OF PROPERTY

WHEREAS, the DuPage Airport Authority (the "Authority") owns certain personal property which was constructed as amenities for the DuPage Business Center and is described in the attached Exhibit A (the "Subject Property"); and

WHEREAS, the DuPage Business Center Property Owners Association (the "Association") is charged with maintaining the amenities of the Business Center consisting, in part, of the Subject Property; and

WHEREAS, the Authority has reviewed the Subject Property and the Authority's short and long term needs and finds that the Subject Property is no longer needed by, appropriate to, required for the use of, or profitable to the Authority and therefore finds that the continued ownership of the Subject Property is not in the best interest of the Authority; and

WHEREAS, the Authority deems it in the best interests of the Authority, the Association and the general public to transfer title of the Subject Property to the Association, pursuant to 70 ILCS 5/16.1.

NOW, THEREFORE, BE IT RESOLVED, THAT Pursuant to 70 ILCS 5/16.1, the Executive Director is authorized and directed to take whatever steps necessary to transfer the Subject Property to the DuPage Business Center Property Owners Association.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

EXHIBIT A

The following personal property found within the DuPage Business Center, in West Chicago, Illinois:

- 1. The irrigation system(s), landscaping, turf grass and decorative lighting on medians, islands or parkways within the public rights of way legally described on Exhibit B, attached hereto, as well as all development signage and entry monuments located in said right of way or immediately adjacent thereto.**
- 2. All pond aerators and pumps, in the ponds legally described in Exhibit C, attached hereto.**

EXHIBIT B

TECHNOLOGY, EQUIPMENT, DESIGN AND INNOVATION DRIVE

THAT PART OF SECTION 7, 10 TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN IN THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE STEEL PIER NO. 47 CONCRETE MARKING THE WEST QUARTER CORNER OF SAID QUARTER...

TECHNOLOGY, EQUIPMENT, DESIGN AND INNOVATION DRIVE - CONTINUED

THE CHORD OF SAID CURVE BEARS SOUTH 89 DEGREES 18 MINUTES 55 SECONDS WEST 48.50 FEET TO THE POINT OF BEGINNING... EXCEPTING THEREFROM THE FOLLOWING DESCRIBED PARCEL (EXCEPTION-1) BEGINNING AT A POINT ON SAID SOUTH LINE OF THE NORTHWEST QUARTER OF SECTION 7...

LEGAL DESCRIPTION - CONTINUED

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 7 AND THE NORTHWEST QUARTER OF SECTION 10 IN TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN IN THE CITY OF WEST CHICAGO, DUPAGE COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: COMMENCING AT THE STEEL PIER NO. 47 CONCRETE MARKING THE WEST QUARTER CORNER OF SAID QUARTER...

Table with columns: CALC., DWN., CHKD., SCALE, DATE, KJR, AJK, JRM, 1"=200', 05-15-06, PROJECT NO. 01294, SHEET 4 OF 4, DRAWING NO. DEDD1294M4

GIVEN UNDER OUR HAND AND SEAL AT ROSEMONT, ILLINOIS, THIS 15 DAY OF MAY 2007. STATE OF ILLINOIS, COUNTY OF DUKE, WE, CHRISTOPHER B. BURKE ENGINEERING, LTD., AN ILLINOIS PROFESSIONAL DESIGN FIRM, NUMBER 180-00175 HEREBY DESIGNATE...

AUGUROR'S CERTIFICATE STATE OF ILLINOIS COUNTY OF DUKE 155. I, DANIEL J. BURKE, ENGINEER, DO AWAY I (M) PROFESSIONAL DESIGN FIRM, NUMBER 180-00175 DO HEREBY STATE THAT I AM THE REGISTERED PROFESSIONAL ENGINEER IN CHARGE OF THIS PROJECT AND I HAVE REVIEWED THE DRAWINGS AND I HEREBY CERTIFY THAT THEY COMPLY WITH ALL REQUIREMENTS OF THE ILLINOIS PROFESSIONAL ENGINEERING ACT AND I HAVE REVIEWED THE DRAWINGS AND I HEREBY CERTIFY THAT THEY COMPLY WITH ALL REQUIREMENTS OF THE ILLINOIS PROFESSIONAL ENGINEERING ACT...

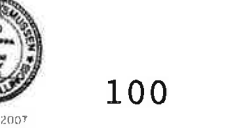


EXHIBIT C

LEGAL DESCRIPTION - DUPAGE BUSINESS PARK PONDS

DUPAGE NATIONAL TECHNOLOGY PARK – SOUTH ASSESSMENT PLAT LOT 2, BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7 AND THE NORTH HALF OF SECTION 18, ALL IN TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184627, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-18-100-010

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 3, BEING PART OF THE NORTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184625, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-102-014

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 4, BEING PART OF THE EAST HALF OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184624, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-400-017

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 5, BEING PART OF THE SOUTHEAST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184620, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-400-020

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 6, BEING PART OF THE WEST HALF OF SECTION 7, TOWNSHIP 39 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184621, IN DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-302-002

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 7,
BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH,
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184622, IN
DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-303-002

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 8,
BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH,
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184626, IN
DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-304-002

DUPAGE NATIONAL TECHNOLOGY PARK – NORTH ASSESSMENT PLAT LOT 9,
BEING PART OF THE SOUTHWEST QUARTER OF SECTION 7, TOWNSHIP 39 NORTH,
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT
THEREOF RECORDED OCTOBER 10, 2007 AS DOCUMENT NUMBER R2007-184623, IN
DUPAGE COUNTY, ILLINOIS.

Tax Identification No.: 04-07-300-018

RESOLUTION 2013-1783
AUTHORIZING THE EXECUTION OF A LICENSE AGREEMENT WITH THE
DuPAGE BUSINESS CENTER PROPERTY OWNERS ASSOCIATION

WHEREAS, the DuPage Airport Authority (the "Authority") has recently conveyed certain personal property constructed as amenities for the DuPage Business Center to the DuPage Business Center Property Owners Association (the "Association") who is now charged with maintaining those amenities for the Business Center; and

WHEREAS, some of the amenities are located within rights of way which have been dedicated to the City of West Chicago but over which the Authority has an assignable easement for the maintenance of said amenities; and

WHEREAS, permission from the Authority to enter onto the dedicated rights of way is necessary for the Association to maintain the amenities, and therefore, it is necessary for the Authority to enter into a license agreement with the Association granting the Association such permission;

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to enter into such a license agreement with the Association; and

NOW THEREFORE BE IT RESOLVED, that the Authority hereby authorizes the Executive Director of the Authority to execute the License Agreement attached hereto as Exhibit A and take whatever steps necessary to effectuate the terms of said Agreement on behalf of the Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Dayle M. Gillett _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
David J. Sabathne' _____
Perry R. Thompson _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2013.

CHAIRMAN

(ATTEST)

SECRETARY

LICENSE AGREEMENT FOR MAINTNENANCE OF PERSONAL PROPERTY

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the DuPAGE AIRPORT AUTHORITY (hereinafter referred to as "Licensor") hereby licenses to the DUPAGE BUSINESS CENTER PROPERTY OWNERS ASSOCIATION (hereinafter referred to as "Licensee"), the non-exclusive use of those portions of the real estate described on Exhibit A, attached hereto (hereinafter the "Property") under to following terms and conditions:

1. Licensee has the right to use said Property for the sole purpose of maintaining, repairing, removing, replacing, relocating, restoring, reconstructing and improving the personal property owned by the Licensee and listed on the attached Exhibit B, and to keep all necessary equipment and materials on the Property for a reasonable period of time until such work is completed.
2. Licensee's use of the Property shall not unreasonably interfere with the general public's use of the Property.
3. Licensee understands that Licensor is not the owner of said Property, but rather said Property is a public right of way dedicated to the City of West Chicago, Illinois in which the Licensor maintains and easement right therein. Accordingly, this grant of license for use of the Property is on a non-exclusive basis and Licensee is not guaranteed any minimum quantity or quality of use of the Property will be available for Licensee.
4. Licensee shall be solely responsible for the safety and security of all persons and personal property while on the Property, including, but not limited to Licensee's employees, agents, contractors or invitees. Further, Licensee understands and agrees that Licensor shall not supervise the use of the Property during the Licensee's use of same and therefore, Licensee, for its successors, assigns, employees, agents, contractors and invitees, does hereby completely waive and release and forever discharge Licensor and the City of West Chicago, their commissioners, officers, directors, agents, contractors and employees from any and all claims, demands, complaints, actions and rights of action of whatsoever kind, nature or description based upon Licensee's use of the Property under this License Agreement.
5. Licensee shall protect, defend (with legal counsel of Licensor's or the City of West Chicago's choice), indemnify and hold harmless Licensor and the City of West Chicago, their commissioners, officers, directors, agents, contractors and employees, of and from any claim, liability, cost, damage or expense (including, without limitation, reasonable attorney's fees and court costs) of any type, nature or description arising from Licensee's and its invitees or agents use of the Property.
6. In addition to, and not in limitation of, the foregoing, Licensee covenants and agrees, prior to any use of the Property and at Licensee's sole cost and expense, to maintain in full force and effect at all times during the term of this License liability insurance in form and amount acceptable to Licensor, and shall name Licensor and the City of West Chicago as additional insureds thereunder.
7. Licensee hereby agrees it will not suffer or permit any mechanic's liens or other lien to attach to the Property by reason of any act performed on the Property or work done thereon by or upon the order of Licensee and will save Licensor harmless from any such lien or claim therefore and from any and all costs or expense (including, without limitation, attorney's fees) incurred in connection with any such lien or claim.

8. If the Property is disturbed by Licensee, Licensee shall, at its sole cost and expense, restore such Property to its original condition within a reasonable time after Licensee's work is completed. If Licensee fails to restore the Property, the Licensor, after having given Licensee reasonable written notice requesting that it do such, may perform the restoration and charge Licensee the reasonable costs thereof.

9. This License Agreement shall not in any manner, or to any extent, affect the title of the Licensor to the Property or limit or restrict the right of Licensor, its agents, successors, assigns or lessees, to use the Property as Licensor, in its sole discretion, may desire and particularly, but not in limitation of the foregoing, Licensor, its agents, successors, assigns or lessees at all times shall have free and unrestricted access to the Property and all parts thereof for any purpose.

10. Licensee acknowledges that this Agreement is not an easement or lease of real property and that Licensee does not have the exclusive use of the Property, but rather a limited right to access of the Property for the purposes expressed herein. Accordingly, should Licensee not comply with this Agreement or should Licensee fail to vacate the Property after its right to use of the Property has been terminated, it shall not be necessary for the Licensor to file suit under the Illinois Forcible Entry and Detainer statute to obtain possession of said Property and Licensee specifically waives any rights it may have under said law. Further, Licensee agrees that Licensor shall have the right to remove Licensee or any invitee or agent of Licensee and any automobile, equipment or machinery by self-help or otherwise.

11. All notices to Licensor shall be sent by personal delivery, overnight delivery by reputable commercial delivery service, or certified mail addressed to the Executive Director, DuPage Airport Authority, 2700 International Drive, Suite 200, West Chicago, IL 60185 or such other place as Licensor shall from time to time designate in writing. All notices to Licensee shall be sent by personal delivery, overnight delivery by reputable commercial delivery service, or certified mail addressed to DuPage Business Center Property Owners Association, 2700 International Drive, West Chicago, Illinois 60185 or such other place as Licensee shall from time to time designate in writing.

12. In the event of a breach of the terms of this License Agreement, the party found in breach agrees to pay the attorney's fees and expenses of the other party incurred as a result of said breach.

13. The failure of Licensor on one or more occasions to enforce any one of the provisions of this License Agreement or to exercise any right, remedy or privilege hereunder shall not be construed as a waiver of any subsequent breach or default of a similar nature or as a waiver of any such provision, right, remedy or privilege.

14. This License Agreement and its interpretation and application shall be governed by the internal laws of the State of Illinois without giving effect to conflicts of laws principles. Jurisdiction and Venue for any action concerning the enforcement of this License Agreement shall be proper only in the Eighteenth Judicial Circuit Court, DuPage County, Illinois, and the parties hereby agree to waive any challenge to same.

15. It is acknowledged and agreed that this License Agreement contains and comprises the entire understanding of the parties and that there are no additional promises, representations, terms or provisions other than those contained herein. The above license is hereby accepted by Licensee, and Licensee, by accepting the same, agrees to observe and perform all the terms and conditions herein stated.

16. This License Agreement is revocable by the Licensor, without cause, upon notice to Licensee of revocation.

DATED this ____ day of _____, 2013.

LICENSOR:

DuPAGE AIRPORT AUTHORITY

By: _____

Title: _____

LICENSEE:

DuPage Business Center Property Owners
Association

By: _____

Title: _____

EXHIBIT A

EXHIBIT B

The following personal property owned and maintained by the DuPage Business Center Owners Association and found within the DuPage Business Center, in West Chicago, Illinois:

The irrigation system(s), landscaping, turf grass and decorative lighting on medians, islands or parkways within the public rights of way legally described on Exhibit A, attached hereto, as well as all development signage and entry monuments located in said right of way or immediately adjacent thereto.



DUPAGE AIRPORT AUTHORITY

2014 Plan - 1st Pass

FINANCIALS

Board Summary
DuPage Airport Authority
2014 Budget - 1st Pass

	<u>2013</u> <u>Budget</u>	<u>2014</u> <u>Budget</u>	<u>Percent Change</u> <u>Actual vs Budget</u>
<u>OPERATING REVENUES</u>			
Airport Operations	4,374,898	4,247,000	-3%
Flight Center Fuel Operations	12,257,310	12,250,000	0%
Prairie Landing Golf Club	2,836,818	2,763,400	-3%
TOTAL OPERATING REVENUES	19,469,026	19,260,400	-1%
<u>OPERATING EXPENSES</u>			
Airport Operations	6,121,157	6,200,000	1%
Flight Center Fuel Operations	10,652,941	10,350,000	-3%
Prairie Landing Golf Club	2,575,606	2,502,200	-3%
TOTAL OPERATING EXPENSES	19,349,704	19,052,200	-2%
Net Profit from Operations	119,322	208,200	74%
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	53,500	55,000	3%
Property Taxes/Abatements	5,558,000	5,510,000	-1%
Interest Income	150,000	130,000	-13%
Gain/(Loss) on Sale of Fixed Assets	55,000	55,000	0%
TOTAL NON-OPERATING REVENUES	5,816,500	5,750,000	-1%
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	198,000	198,000	0%
Property Tax (PLGC)	256,000	256,000	0%
TOTAL NON-OPERATING EXPENSES	454,000	454,000	0%
Net Profit from Non-Operations	5,362,500	5,296,000	-1%
Net Profit Excluding Depreciation	5,481,822	5,504,200	0%

Capital Summary

Aviation	\$ 20,194,100
Golf	\$ 1,588,000
Total	\$ 21,782,100

Major Maintenance Summary

Aviation	\$ 998,300
Golf	\$ 10,000
Total	\$ 1,008,300

Total Capital plus Maintenance

\$ 22,790,400

Major Maintenance

Aviation	Field	Route, Seal and Patch Taxiway C and Runway 2L/20R Pavement	\$ 300,000	Major Maintenance
Aviation	Building	Refurbish/Replace Hangar Floors (1 High-Tail & 1 Four-Bay)	\$ 200,000	Major Maintenance
Aviation	Building	Roof Of Various Buildings - Repairs	\$ 137,000	Major Maintenance
Aviation	Field	Mill and Overlay Aviation Av and Associated Hangar Auto Parking	\$ 100,000	Major Maintenance
Aviation	Building	E-21 Roof Rehabilitation	\$ 55,000	Major Maintenance
Aviation	Building	Demolition of Old Fire Station	\$ 50,000	Major Maintenance
Aviation	Building	Demolition of Powis Road Hangar(s)	\$ 50,000	Major Maintenance
Aviation	Field	Sidewalk settlement replace/remove	\$ 50,000	Major Maintenance
Aviation	Building	Rehabilitate Flight Center Railings	\$ 40,000	Major Maintenance
Golf	Field	Asphalt Maintenance - Activity Yard	\$ 10,000	Major Maintenance
Aviation	Building	Travel Express - 2nd-floor Furnance Change-Out	\$ 9,500	Major Maintenance
Aviation	Building	McDonalds Hangar 3-Ton Office Rooftop Unit	\$ 6,800	Major Maintenance
Total Major Maintenance			\$ 1,008,300	

Capital

Aviation	Field	Widening of Runway 2L/20R	\$ 9,800,000	Capital Project - Grant Funding TBD
Aviation	Building	Transient Hangar (30,000 sq-foot Hangar)	\$ 4,000,000	Capital Project
Aviation	Field	Acquire Avigation Easement	\$ 2,000,000	Capital Project - Grant Funding TBD
Aviation	Field	Construct West and North end perimeter roads phase 1	\$ 900,000	Capital Project - Grant Funding TBD
Golf	Field	Bunker Refinement	\$ 850,000	Capital Project
Aviation	Field	Route, Seal and Patch Flight Center Apron Phase II	\$ 750,000	Capital Project
Aviation	Equipment	Runway Plow Truck	\$ 675,000	Capital Asset
Aviation	Field	Construct Perimeter Roadway - East end	\$ 500,000	Capital Project - Grant Funding TBD
Aviation	Building	High Efficiency Lighting (includes design costs & new ceiling tiles)	\$ 229,000	Capital Project
Golf	Field	PLGC Entrance Design and Signage	\$ 150,000	Capital Project
Aviation	Building	E-17 Reskin/Siding/Repair Roof/Replace Garage Doors/Astragals	\$ 145,000	Capital Project
Aviation	Equipment	Access Control Remote Radio Replacement - DAA	\$ 125,000	Capital Asset
Golf	Equipment	Light Weight Fairway Mowers (4 total @ \$55K ea.)	\$ 110,000	Capital Asset
Aviation	Building	Interior Of Various Buildings	\$ 107,000	Capital Project
Golf	Building	Carpeting Postponed From 2013 (Entire Bldg inc. Banquet Room)	\$ 100,000	Capital Project
Aviation	Field	Replace Flight Center Irrigation Pump and Controls	\$ 100,000	Capital Project
Aviation	Equipment	Fuel Farm Upgrades	\$ 90,000	Capital Asset
Aviation	Field	Tower Road Stairs/retaining Wall	\$ 90,000	Capital Project
Aviation	Building	Mechanicals Of Various Buildings	\$ 82,500	Capital Project
Aviation	Field	Farm Tile Drainage	\$ 60,000	Capital Project
Aviation	Equipment	Generator	\$ 55,000	Capital Asset
Aviation	Field	Acquire Avigation Easement - Preliminary Appraisals & Development of Index of Pa	\$ 53,000	Capital Project
Aviation	Equipment	55" Bucket Truck	\$ 50,000	Capital Asset
Golf	Equipment	Access Control Remote Radio Replacement - PLGC	\$ 50,000	Capital Asset
Aviation	Equipment	Utility Tractor	\$ 48,000	Capital Asset
Golf	Equipment	Tractor 4WD 45HP	\$ 42,000	Capital Asset
Golf	Equipment	Utility Vehicles (4)	\$ 32,000	Capital Asset
Golf	Field	Cart Path Replacements	\$ 30,000	Capital Project
Golf	Building	Clubhouse Modifications/Bar	\$ 30,000	Capital Project
Aviation	Equipment	One (1) 1-Ton Van	\$ 28,000	Capital Asset
Aviation	Equipment	Pickup Truck w/Plow	\$ 27,000	Capital Asset
Aviation	Equipment	Access Control Camera Replacement	\$ 25,000	Capital Asset
Aviation	Equipment	Access Control Remote UPS Replacement	\$ 25,000	Capital Asset
Golf	Building	Fixture Replacement(Bathroom Dividers, Lights, & Doors)	\$ 25,000	Capital Project
Golf	Equipment	Unidentified Capital Items/Contingency	\$ 25,000	Capital Asset
Golf	Building	Clubhouse Modifications/Kitchen	\$ 20,000	Capital Project
Aviation	Equipment	Utility Vehicle 4X4 for Wildlife Control	\$ 20,000	Capital Asset
Aviation	Building	Mukenschnabl Heater Refits	\$ 16,000	Capital Project
Golf	Building	Clubhouse Design Fee	\$ 15,000	Capital Project
Golf	Equipment	Patio/Umbrellas/Tables	\$ 15,000	Capital Asset

Capital

Aviation	Equipment	Virtualization Server for Disaster Recovery	\$	15,000	Capital Asset
Golf	Equipment	Bunker Rakes	\$	13,000	Capital Asset
Aviation	Equipment	CFA for Jeff Berls (per B. Dopke)	\$	12,000	Capital Asset
Aviation	Equipment	Fuel POS for DFC (per B. Dopke)	\$	12,000	Capital Asset
Aviation	Equipment	Zero-Turn Mower	\$	12,000	Capital Asset
Aviation	Equipment	Access Control Client Hardware	\$	10,000	Capital Asset
Aviation	Equipment	Golf Carts (2 carts)	\$	10,000	Capital Asset
Golf	Equipment	Kitchen Food Prep Equipment	\$	10,000	Capital Asset
Aviation	Equipment	Network Switches - Phone System POE	\$	10,000	Capital Asset
Aviation	Equipment	Network Switches - Security System POE	\$	10,000	Capital Asset
Aviation	Equipment	Network UPS Replacement	\$	10,000	Capital Asset
Aviation	Equipment	Sql Server	\$	10,000	Capital Asset
Aviation	Equipment	Video Surveillance Server Hardware	\$	10,000	Capital Asset
Aviation	Equipment	Video Surveillance Software Upgrade	\$	10,000	Capital Asset
Aviation	Building	E-17 Radiant Heater Replacement Phase I	\$	9,600	Capital Project
Golf	Building	PLGC Main Kitchen Make-Up Heater Replacement	\$	8,500	Capital Project
Aviation	Equipment	Contract Management for Marketing (per B. Dopke)	\$	8,000	Capital Asset
Aviation	Equipment	Domain Controller/File-Print Server	\$	8,000	Capital Asset
Golf	Building	Refrigeration	\$	8,000	Capital Project
Golf	Building	Water Heater & Hvac Replacement/Changes	\$	8,000	Capital Project
Aviation	Equipment	Access Control Software Upgrade	\$	7,500	Capital Asset
Golf	Equipment	Audio/Visual Equipment - Grill/Sunroom Speakers	\$	7,500	Capital Asset
Aviation	Equipment	Wireless Security Network Server Hardware	\$	7,500	Capital Asset
Aviation	Building	Exterior Of Various Buildings	\$	7,000	Capital Project
Golf	Building	PLGC Kitchen Exhaust Fan Replacement	\$	6,500	Capital Project
Golf	Equipment	Office Equipment/Copier/Fax	\$	6,000	Capital Asset
Golf	Equipment	PLGC Server	\$	6,000	Capital Asset
Golf	Equipment	Fertilizer Spreaders /Material Handler	\$	5,500	Capital Asset
Aviation	Equipment	Access Control Server Hardware	\$	5,000	Capital Asset
Golf	Equipment	Driving Range Equipment	\$	5,000	Capital Asset
Golf	Equipment	Furnishings - Banquet Tables/Chairs	\$	5,000	Capital Asset
Aviation	Equipment	Network Switches - Data	\$	5,000	Capital Asset
Golf	Equipment	Surveillance Equipment	\$	5,000	Capital Asset
Aviation	Equipment	Wireless Security Network Software Upgrade	\$	5,000	Capital Asset

Total Capital

\$ 21,782,100

2014 Capital Program

DuPage Airport Authority - Field Projects

Widen Runway 2L/20R

\$9,800,000

One of the work elements of the Master Plan was to identify and evaluate alternatives for greater cross-wind capacity. According to analysis performed by the Jacobs team, the most cost effective means is to increase widen the runway from 100' to 150'.

Acquire Avigation Easement

\$2,053,000

In order for the Airport to protect its approaches by regulating the height of obstructions around the airport we need to purchase easements over surrounding property that we don't presently own.

Construct West and North end perimeter roads phase 1

\$900,000

This project will allow the Airport to separate the movement of service vehicles, un-licensed fuel trucks and/or slow moving maintenance vehicles from the vehicular traffic on the Airports roadway system.

Route, Seal and Patch Flight Center Apron Phase II

\$750,000

Although the pavement is outliving its 20-year life expectancy, some of the joints between the concrete panels are in need of being resealed and/or patched. These repairs are a cost effective measure to assist in the pavement staying in a good condition past its normal life expectancy.

Construct Perimeter Roadway - East end

\$500,000

This project will allow the Airport to separate the movement of service vehicles, un-licensed fuel trucks and/or slow moving maintenance vehicles from the vehicular traffic on the Airports roadway system.

Replace Flight Center Irrigation Pump and Controls

\$100,000

Replacement of Flight Center landscaping irrigation pump and controls. Irrigation pump and controls have become un-repairable and are beyond life expectancy.

Tower Road Stairs/Retaining Wall

\$90,000

Concrete stairs and hand railings located at the entrances to the hangars on West Tower Road have deteriorated beyond the point of normal maintenance. This project will extend the original useful life of these hangar access points.

Farm Tile Drainage

\$60,000

The Airport currently rents out about 250 acres of land on the airfield and north of North Avenue. The existing farm tiles were installed more than 50 years ago and have failed in multiple places. The failed tiles are causing areas to become too wet to farm so they are turning into wetlands and are a wildlife attraction.

DuPage Airport Authority - Building Projects

Transient Hangar (30,000 sq-foot Hangar) \$4,000,000

Additional transient hangar storage required to meet demand for the Flight Center operation.
Additional based aircraft have removed space reserved for transient aircraft.

High Efficiency Lighting (includes design costs & new ceiling tiles) \$229,000

Remove and replace obsolete fixtures with energy efficient fixtures. This project will replace lights in the elevators, Hallway, and 2nd and 3rd floor lighting of the Flight Center building. Old ceiling tiles will be damaged during retrofit and will need to be replaced.

E-17 Reskin/Siding/Repair Roof/Replace Garage Doors/Astragals \$145,000

Re-skin/re-side E-17 due to age and rusting of wall panels/poor appearance. Roof is okay but needs some attention; boot and collar replacement.

Interior of Various Buildings \$107,000

Tenant remodel and repaint/prep as required for new/relocated tenants.

Mechanicals of Various Buildings \$82,500

Control Tower Base Bldg. small condensing unit changeout and piping (\$9,500). Old Admin. Switchgear and Electrical panel replacement (\$55,000). E2 Heater Replacement (\$18,000).

Mukenschnabl Heater Refits \$16,000

Retrofit (8) radiant burner heads to existing radiant hangar heaters as existing heads are obsolete with no repair parts available. Burner tubes and vacuum pumps are okay.

E-17 Radiant Heater Replacement Phase I \$9,600

Phase I of replacing the radiant tubular heaters. End of service life and unsupported.

Exterior of Various Buildings \$7,000

Exterior paint and tuck pointing on N9.

DuPage Airport Authority – Equipment and Other

Runway Plow Truck \$675,000

Replace 1993 Oshkosh plow truck with combo unit in anticipation of runway widening project.

Access Control Remote Radio Replacement - DAA \$125,000

Replace Wireless radio transmitters and antennas for the access control system at Government Center and Flight Center.

Fuel Farm Upgrades	\$90,000
This would be upgrades for the 20-year old Fuel Farm that dispenses Jet A and Avgas fuels. Upgrade would be on existing fuel controls, piping, meters, valves, gauges, and miscellaneous items. Also, major painting needed and replacement of product decals to all piping and vessels to comply with aviation code.	
Generator	\$55,000
Replace 1968 Engine Generator in Government Center Building. Unit is obsolete and un-supported.	
55" Bucket Truck	\$50,000
Replace 1989 bucket truck purchased used in 2004 with another used newer used truck.	
Utility Tractor	\$48,000
Replace 1991 tractor used for right of way and business center ground maintenance.	
One (1) 1-Ton Van	\$28,000
Replace 2004 Cargo Van used for building maintenance. Including tool shelving and ladder racks.	
Pickup Truck w/Plow	\$27,000
Replace 1995 pickup.	
Access Control Camera Replacement	\$25,000
Replace faulting cameras at various points in the access control system.	
Access Control Remote UPS Replacement	\$25,000
Replace faulting Universal Power Supplies at varies points in the access control system.	
Utility Vehicle 4X4 for Wildlife Control	\$20,000
4x4 Off-Road utility vehicle used for wildlife control functions.	
Virtualization Server for Disaster Recovery	\$15,000
Implement virtualization server for backup and disaster recovery of network data.	
CFA for Jeff Berls	\$12,000
Upgrade current CMMS (Computerized Maintenance Management System) for Equipment Maintenance.	
Fuel POS for DFC	\$12,000
Implement new and upgraded POS (Point of Sale) software system for DFC.	
Zero-Turn Mower	\$12,000

Replacement for 2002 Scag zero-turn mower.

Video Surveillance Server Hardware **\$10,000**

Replace existing Exacq server for video surveillance software and data retention.

Video Surveillance Software Upgrade **\$10,000**

Upgrade current Exacq video surveillance software.

Network UPS Replacement **\$10,000**

Replace network-wide UPS (Universal Power Supply) at fiber-optic switch points.

Network Switches - Security System POE **\$10,000**

Replace existing PoE (Power over Ethernet) Switches for the access control system.

Access Control Client Hardware **\$10,000**

Replace current Access Control System client workstations.

Network Switches - Phone System POE **\$10,000**

Replace current PoE (Power over Ethernet) switches for the network telephone system.

SQL Server **\$10,000**

Server to host SQL programs and additional data storage capability to act as a backup library for files. Includes hardware and licensing costs.

Golf Carts (2 carts) **\$10,000**

Replacement of two 2006 golf carts that are utilized for movement of customers and their baggage for DuPage Flight Center operation.

Contract Management for Marketing **\$8,000**

Obtain and implement Contact Management software for Marketing and DFC.

Domain Controller/File-Print Server **\$8,000**

Domain controller and file server. Includes hardware and licensing costs. This will replace our current domain controller/File-print server which is reaching the end of its useful life.

Access Control Software Upgrade **\$7,500**

Upgrade current AMAG software for access control system.

Wireless Security Network Server Hardware **\$7,500**

Replace current AMAG server for access control system.

Wireless Security Network Software Upgrade **\$5,000**

Implement wireless management software for access control system.

Access Control Server Hardware **\$5,000**

Upgrade current AMAG server for access control system.

Network Switches – Data **\$5,000**

Upgrade current HP gigabit data switches- network wide.

Prairie Landing Golf Club – Field

Bunker Refinement **\$850,000**

Bunker and design refinement – year 1. Scope of renovation work to be determined by RTJ2 architect. This will be year one of a two-three year bunker renovation/course refinement project. Includes removal of some sand bunkers.

PLGC Entrance Design and Signage **\$150,000**

Route 38 overpass construction will impact the PLGC entrance. Design work will include both signage and landscaping.

Cart Path Replacements **\$30,000**

Repair to bridge abutments and damaged pavement.

Prairie Landing Golf Club – Building

Carpeting Postponed From 2013 (Entire Bldg inc. Banquet Room) **\$53,000**

Re-carpet entire building (existing from 1998 and banquet carpet from 2005).

Clubhouse Modifications/Bar **\$30,000**

Redesign to make the grille bar more functional.

Fixture Replacements **\$25,000**

Replace bathroom dividers, lights, and doors.

Clubhouse Modifications/Kitchen **\$25,000**

Redesign to make the grille kitchen more functional and safer.

Clubhouse Design Fee **\$15,000**

Project engineering work.

PLGC Main Kitchen Make-Up Heater Replacement	\$8,500
Main kitchen make-up fan and heater at end of service life.	
Refrigeration	\$8,000
Refrigeration compressor unit replacement in PLGC main kitchen.	
Water Heater & HVAC Replacement/Changes	\$8,000
Second water heater replacement when needed.	
PLGC Kitchen Exhaust Fan Replacement	\$6,500
Main kitchen exhaust fan at end of service life.	

Prairie Landing Golf Club – Equipment

Lightweight Fairway Mowers	\$110,000
Replacing 2001 units plan to purchase two more in 2014.	
Access Control Remote Radio Replacement – PLGC	\$50,000
Replace radio transmitter and antenna for access control system at Prairie Landing Maintenance.	
Tractor 4WD 45HP	\$42,000
Replacing broken down old tractor(s) from 1992, worn beyond repair and not adequate needs.	
Utility Vehicles (4)	\$32,000
Replacing broken down Club Car units from 1992.	
Unidentified Capital Items/Contingency	\$25,000
In case of emergency.	
Patio/Umbrellas/Tables	\$15,000
Replaces current tables and chairs that are 12 years old.	
Bunker Rakes	\$13,000
Replacing one of the two machines we have for raking bunkers.	
Kitchen Food Prep Equipment	\$10,000
Audio/Visual Equipment - Grill/Sunroom Speakers	\$7,500
For grill room entertainment system upgrade.	

PLGC Server	\$6,000
Domain Controller and File server for Prairie Landing. Pricing includes hardware and licensing. The server is to replace current domain controller/file server which is past useful life.	
Office Equipment/Copier/Fax	\$6,000
Replacing existing old technology.	
Fertilizer Spreaders /Material Handler	\$5,500
Replacing a 1993 spreader for back of utility vehicle.	
Furnishings	\$5,000
Banquet tables and chairs.	
Surveillance Equipment	\$5,000
Additional cameras for existing systems.	
Driving Range Equipment	\$5,000
Artificial turf mats for range tee.	

2014 Major Maintenance Program

DuPage Airport - Field Projects

Route, Seal and Patch Taxiway C and Runway 2L/20R Pavement **\$300,000**
Although the pavement is outliving its 20-year life expectancy, some of the joints between the concrete panels are in need of being resealed and/or patched. These repairs are a cost effective measure to assist in the pavement staying in a good condition past its normal life expectancy.

Mill and Overlay Aviation Av and Associated Hangar Auto Parking **\$100,000**
The pavement is now approaching the end its designed life and should be rehabilitated to prevent further deterioration.

Sidewalk settlement replace/remove **\$50,000**
Some of the sidewalk pavement adjacent to the Flight Center has settled and has become a trip hazard.

DuPage Airport - Building Projects

Refurbish/Replace Hangar Floors (1 High-Tail & 1 Four-Bay) **\$200,000**
Recoat of existing epoxy hangar floors due to age and/or new tenancy. Some may require just a scuff and recoat of the system or a full strip and replacement

Roof of Various Buildings - Repairs **\$137,000**
Reseal skylights, re-flash/reboot roof penetrations, patch or coat as necessary. The roofs are on the 98, 99 and North High-Tail, N-6 and N-7 hangars and Maintenance Building. All locations have cracked rubber boots, dried-out/sun-baked caulking, loose or rusty panels.

E-21 Roof Rehabilitation **\$55,000**
Roof rehabilitation due to age/rusting. Leaks are becoming problematic.

Demolition of Powis Road Hangar(s) **\$50,000**
Demolition of structurally deficient building(s).

Demolition of Old Fire Station **\$50,000**
Demolition of building that is economically unfeasible to continue using.

Rehabilitate Flight Center Railings **\$40,000**
Refinish steel railings around exterior of the Flight Center Building.

Travel Express - 2nd-floor Furnance Change-Out **\$9,500**
Change out (2) Lennox furnaces in 2nd-floor utility closet. End of service life. Heat exchangers very rusty; 1987 vintage equipment.

McDonalds Hangar 3-Ton Office Rooftop Unit **\$6,800**
Replacement of East rooftop unit due to age and failing heat exchanger.

Prairie Landing Golf Club – Field

Asphalt Maintenance - Activity Yard **\$10,000**
Sealcoat lot.