

**PUBLIC NOTICE OF
REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS**

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, September 24, 2014 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the DuPage Flight Center**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



**Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners**

POSTED: September 18, 2014



**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 24, 2014; 3:00 P.M.**

**DuPage Flight Center Building
1st Floor Conference Room
2700 International Drive
West Chicago, Illinois 60185**

TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - a. May 14, 2014 Regular Board Meeting**
 - b. June 11, 2014 Regular Board Meeting**
 - c. July 2, Special Board Meeting**
 - d. May 14, 2014 Capital Development Committee Meeting**
 - e. June 11, 2014 Capital Development Committee Meeting**
 - f. May 14, 2014 Finance Committee Meeting**
 - g. June 11, 2014 Finance Committee Meeting**
 - h. May 14, 2014 Golf Committee Meeting**
 - i. June 11, 2014 Golf Committee Meeting**
- 5. DIRECTOR'S REPORT**
- 6. REVIEW OF FINANCIAL STATEMENTS**
- 7. REPORT OF OFFICERS/COMMITTEES**
 - a. Internal Policy and Compliance Committee**
 - b. Finance, Budget & Audit Committee**
 - c. Golf Committee**
 - d. Capital Development, Leasing & Customer Fees Committee**
 - e. DuPage Business Center**

8. OLD BUSINESS

- a. **Resolution 2014-1872; Grant of Kautz Road Easement to City of St. Charles.**
To approve an agreement with the City of St. Charles granting an easement for the use and maintenance as a public road of the Authority property on the western perimeter of the DuPage Airport making up the east half of Kautz Road.
– *Capital Development Committee*

9. NEW BUSINESS

- a. **Resolution 2014-1873; Resolution for the Disposal/Destruction of Surplus Personal Property.**
To approve disposition of surplus personal property by internet auction. Items include door frames, projection screen, salad bar, and 1992 Oshkosh plow truck.
– *Finance Committee*
- b. **Resolution 2014-1874; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Materials.**
To approve the procurement of up to 12 tons of Sodium Formate solid deicing/anti-icing compound for an amount not-to-exceed \$22,169.40 for the 2014-2015 winter season.
– *Finance Committee*
- c. **Resolution 2014-1875; Award of Bid to Nachurs Alpine Solutions for the Procurement of Potassium Acetate Runway Deicing Fluid.**
To approve the procurement of up to 8,800 gallons of Potassium Acetate runway deicing fluid for an amount not-to-exceed \$40,568.00 for the 2014-2015 winter season.
– *Finance Committee*
- d. **Resolution 2014-1876; Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services.**
To approve a Contract for snow removal services, commencing on October 15, 2014 and continuing through April 15, 2015 for providing snow removal services upon the accumulation of 2" of snow. Hourly rates, including operator, of \$ 75.00 for pickup truck, \$90.00 for skid loader, \$115.00 for end loader and \$ 25.00 for shoveling labor.
– *Finance Committee*
- e. **Resolution 2014-1877; Award of Bid to Faulks Brothers Construction for the Procurement of Golf Course Greens Construction Mix.**
To approve the procurement of up to 800 tons of golf course greens construction mix for an amount not-to-exceed \$33,200.00.
– *Finance Committee*

- f. **Resolution 2014-1878; Award of Contract to Fox Valley Fire & Safety for Fire and Security Alarm Monitoring Services.**
To approve a Contract for fire and security alarm monitoring services, commencing October 1, 2014 and continuing through September 30, 2019. Annual monitoring fees of \$12,420.00
– *Finance Committee*
- g. **Resolution 2014-1879; Award of Contract to Combined Roofing Services LLC for On-Call Roofing Contractor Repair and Maintenance Services.**
To approve a Contract for On-Call Roof Repair and Maintenance Services, commencing on October 1, 2014 and continuing through September 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
– *Finance Committee*
- h. **Resolution 2014-1880; Award of Contract to Builders Chicago Corporation for On-Call Electric Gate Operator Repair and Maintenance Services.**
To approve a Contract for On-Call Electric Gate Repair and Maintenance Services, commencing on October 1, 2014 and continuing through September 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
– *Finance Committee*
- i. **Resolution 2014-1881; Award of Contract to Gary Spielman Plumbing for On-Call Plumbing Repair and Maintenance Services.**
To approve a Contract for On-Call Plumbing Repair and Maintenance Services, commencing on December 1, 2014 and continuing through November 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
– *Finance Committee*
- j. **Resolution 2014-1882; Award of Contract to FDG Electric Services, Inc. for On-Call Electrical Repair and Maintenance Services.**
To approve a Contract for On-Call Electric Repair and Maintenance Services, commencing on October 1, 2014 and continuing through September 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
– *Finance Committee*
- k. **Resolution 2014-1883; Authorizing Execution of a Contract with Aruba Networks for Access Control System Technical Support Services.**
To approve a Contract for wireless mesh radio back support and continuing technical support subscription in the amount of \$24,007.62 for the period of July 1, 2009 – October 5, 2015 to validate equipment warranty.
– *Finance Committee*

- l. Resolution 2014-1884; Appointing the Firm of Next Generation Public Affairs, Inc. for Providing Lobbyist Services to the DuPage Airport Authority.**
To approve a Contract for lobbyist services, commencing October 1, 2014 and continuing through September 30, 2016, subject to an additional one (1) year extension. Fixed annual fee of \$60,000.00.
– *Finance Committee*
- m. Resolution 2014-1885; Ratifying the Execution of a Contract with Sevan Construction LLC for Emergency Repairs to North Hightail Hangar Bay 1 Trench Drain.**
To approve the actions of the Executive Director to execute emergency repairs to the North Hightail Hangar Bay 1 trench floor drain. Total repair cost not-to-exceed \$31,922.00.
– *Capital Development Committee*
- n. Resolution 2014-1886; Award of Contract to Titan Electric for High Efficiency Lighting Retrofit Project.**
To approve a Contract for removal and replacement of existing lighting system in the 2nd floor and basement level of the DuPage Flight Center. Total authorized construction cost of \$93,170.00 including a 10% owner's contingency.
– *Capital Development Committee*
- o. Resolution 2014-1887; Award of Contract to UBM Mechanical Services for Infrared Heating System Retrofit Project.**
To approve a Contract for removal and replacement of existing infrared heating system burner units, vacuum pumps, heat exchangers, reflectors and controls at the Mukenschnabl Hangar Located at 31W717 North Avenue. Total authorized construction cost of \$22,423.50 including a 10% owner's contingency.
– *Capital Development Committee*
- p. Resolution 2014-1888; Award of Contract to Anthony Roofing Tecta America for Hangar Door Astragal Replacement.**
To approve a Contract for removal and replacement of hangar door astragals (sectional door seals) on four (4) hangar doors at the TEA Hangar located at 3N060 Powis Road. Total authorized construction cost of \$34,100.00 including a 10% owner's contingency.
– *Capital Development Committee*
- q. Resolution 2014-1889; Authorizing the Execution an Amendment to Task Order 13 with CH2M Hill for the Prairie Landing Golf Course Bunker Refinement Project.**
To increase CH2M HILL Task Order 13 by \$19,229 to \$60,535 for additional work performed to acquire the permit issued under the DuPage County Stormwater Ordinance.
– *Capital Development Committee*

10. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.
11. RECONVENE REGULAR SESSION
12. OTHER BUSINESS
 - a. Proposed Resolution 2014-1890; Disclosure of Executive Session Minutes.

 - b. Ordinance 2014-277; Ordinance Providing for the Acquisition through Negotiation or Condemnation of a Certain Property Commonly Known as the Oliver-Hoffman Property for Airport Purposes by the DuPage Airport Authority – Approximately 113.54 Acres Located at the Southwest Corner of Smith and Powis Roads in West Chicago, Illinois.
– *Capital Development Committee*
13. ADJOURNMENT