



**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 24, 2014; 3:00 P.M.**

**DuPage Flight Center Building
1st Floor Conference Room
2700 International Drive
West Chicago, Illinois 60185**

TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES** **TAB #1** **PAGE #1**
 - a. May 14, 2014 Regular Board Meeting
 - b. June 11, 2014 Regular Board Meeting
 - c. July 2, Special Board Meeting
 - d. May 14, 2014 Capital Development Committee Meeting
 - e. June 11, 2014 Capital Development Committee Meeting
 - f. May 14, 2014 Finance Committee Meeting
 - g. June 11, 2014 Finance Committee Meeting
 - h. May 14, 2014 Golf Committee Meeting
 - i. June 11, 2014 Golf Committee Meeting
- 5. DIRECTOR'S REPORT** **TAB #2** **PAGE #31**
- 6. REVIEW OF FINANCIAL STATEMENTS** **TAB #3** **PAGE #34**
- 7. REPORT OF OFFICERS/COMMITTEES**
 - a. Internal Policy and Compliance Committee
 - b. Finance, Budget & Audit Committee
 - c. Golf Committee
 - d. Capital Development, Leasing & Customer Fees Committee
 - e. DuPage Business Center

8. **OLD BUSINESS**

a. **Resolution 2014-1872; Grant of Kautz Road Easement to City of St. Charles.**

To approve an Agreement with the City of St. Charles granting an easement for the use and maintenance as a public road of the Authority property on the western perimeter of the DuPage Airport making up the east half of Kautz Road.

– *Capital Development Committee*

TAB #4

PAGE #43

9. **NEW BUSINESS**

a. **Resolution 2014-1873; Resolution for the Disposal/Destruction of Surplus Personal Property.**

To approve disposition of surplus personal property by internet auction. Items include door frames, projection screen, salad bar, and 1992 Oshkosh plow truck.

– *Finance Committee*

TAB #5

PAGE #58

b. **Resolution 2014-1874; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Materials.**

To approve the procurement of up to 12 tons of Sodium Formate solid deicing/anti-icing compound for an amount not-to-exceed \$22,169.40 for the 2014-2015 winter season.

– *Finance Committee*

TAB #6

PAGE #64

c. **Resolution 2014-1875; Award of Bid to Nachurs Alpine Solutions for the Procurement of Potassium Acetate Runway Deicing Fluid.**

To approve the procurement of up to 8,800 gallons of Potassium Acetate runway deicing fluid for an amount not-to-exceed \$40,568.00 for the 2014-2015 winter season.

– *Finance Committee*

TAB #7

PAGE #67

d. **Resolution 2014-1876; Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services.**

To approve a Contract for snow removal services, commencing on October 15, 2014 and continuing through April 15, 2015 for providing snow removal services upon the accumulation of 2" of snow. Hourly rates, including operator, of \$ 75.00 for pickup truck, \$90.00 for skid loader, \$115.00 for end loader and \$ 25.00 for shoveling labor.

– *Finance Committee*

TAB #8

PAGE #70

e. **Resolution 2014-1877; Award of Bid to Faulks Brothers Construction for the Procurement of Golf Course Greens Construction Mix.**

To approve the procurement of up to 800 tons of golf course greens construction mix for an amount not-to-exceed \$33,200.00.

– *Finance Committee*

TAB #9

PAGE #74

- f. **Resolution 2014-1878; Award of Contract to Fox Valley Fire & Safety for Fire and Security Alarm Monitoring Services.**
 To approve a Contract for fire and security alarm monitoring services, commencing October 1, 2014 and continuing through September 30, 2019. Annual monitoring fees of \$12,420.00
 – *Finance Committee* **TAB #10** **PAGE #77**
- g. **Resolution 2014-1879; Award of Contract to Combined Roofing Services LLC for On-Call Roofing Contractor Repair and Maintenance Services.**
 To approve a Contract for On-Call Roof Repair and Maintenance Services, commencing on October 1, 2014 and continuing through September 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
 – *Finance Committee* **TAB #11** **PAGE #81**
- h. **Resolution 2014-1880; Award of Contract to Builders Chicago Corporation for On-Call Electric Gate Operator Repair and Maintenance Services.**
 To approve a Contract for On-Call Electric Gate Repair and Maintenance Services, commencing on October 1, 2014 and continuing through September 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
 – *Finance Committee* **TAB #12** **PAGE #86**
- i. **Resolution 2014-1881; Award of Contract to Gary Spielman Plumbing for On-Call Plumbing Repair and Maintenance Services.**
 To approve a Contract for On-Call Plumbing Repair and Maintenance Services, commencing on December 1, 2014 and continuing through November 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
 – *Finance Committee* **TAB #13** **PAGE #91**
- j. **Resolution 2014-1882; Award of Contract to FDG Electric Services, Inc. for On-Call Electrical Repair and Maintenance Services.**
 To approve a Contract for On-Call Electric Repair and Maintenance Services, commencing on October 1, 2014 and continuing through September 30, 2016 for an amount not-to-exceed \$25,000.00 annually or \$2,500.00 per project. Services utilized on an as-needed basis.
 – *Finance Committee* **TAB #14** **PAGE #96**
- k. **Resolution 2014-1883; Authorizing Execution of a Contract with Aruba Networks for Access Control System Technical Support Services.**
 To approve a Contract for wireless mesh radio back support and continuing technical support subscription in the amount of \$24,007.62 for the period of July 1, 2009 – October 5, 2015 to validate equipment warranty.
 – *Finance Committee* **TAB #15** **PAGE #101**

i. Resolution 2014-1884; Appointing the Firm of Next Generation Public Affairs, Inc. for Providing Lobbyist Services to the DuPage Airport Authority.

To approve a Contract for lobbyist services, commencing October 1, 2014 and continuing through September 30, 2016, subject to an additional one (1) year extension. Fixed annual fee of \$60,000.00.

– *Finance Committee*

TAB #16

PAGE #103

m. Resolution 2014-1885; Ratifying the Execution of a Contract with Sevan Construction LLC for Emergency Repairs to North Hightail Hangar Bay 1 Trench Drain.

To approve the actions of the Executive Director to execute emergency repairs to the North Hightail Hangar Bay 1 trench floor drain. Total repair cost not-to-exceed \$31,922.00.

– *Capital Development Committee*

TAB #17

PAGE #106

n. Resolution 2014-1886; Award of Contract to Titan Electric for High Efficiency Lighting Retrofit Project.

To approve a Contract for removal and replacement of existing lighting system in the 2nd floor and basement level of the DuPage Flight Center. Total authorized construction cost of \$93,170.00 including a 10% owner's contingency.

– *Capital Development Committee*

TAB #18

PAGE #108

o. Resolution 2014-1887; Award of Contract to UBM Mechanical Services for Infrared Heating System Retrofit Project.

To approve a Contract for removal and replacement of existing infrared heating system burner units, vacuum pumps, heat exchangers, reflectors and controls at the Mukenschnabl Hangar Located at 31W717 North Avenue. Total authorized construction cost of \$22,423.50 including a 10% owner's contingency.

– *Capital Development Committee*

TAB #19

PAGE #112

p. Resolution 2014-1888; Award of Contract to Anthony Roofing Tecta America for Hangar Door Astragal Replacement.

To approve a Contract for removal and replacement of hangar door astragals (sectional door seals) on four (4) hangar doors at the TEA Hangar located at 3N060 Powis Road. Total authorized construction cost of \$34,100.00 including a 10% owner's contingency.

– *Capital Development Committee*

TAB #20

PAGE #116

q. Resolution 2014-1889; Authorizing the Execution an Amendment to Task Order 13 with CH2M Hill for the Prairie Landing Golf Course Bunker Refinement Project.

To increase CH2M HILL Task Order 13 by \$19,229 to \$60,535 for additional work performed to acquire the permit issued under the DuPage County Stormwater Ordinance.

– *Capital Development Committee*

TAB #21

PAGE #120

10. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.
11. RECONVENE REGULAR SESSION
12. OTHER BUSINESS
 - a. Proposed Resolution 2014-1890; Disclosure of Executive Session Minutes.
TAB #22 PAGE #123
 - b. Ordinance 2014-277; Ordinance Providing for the Acquisition through Negotiation or Condemnation of a Certain Property Commonly Known as the Oliver-Hoffman Property for Airport Purposes by the DuPage Airport Authority – Approximately 113.54 Acres Located at the Southwest Corner of Smith and Powis Roads in West Chicago, Illinois.
– *Capital Development Committee* **TAB #23 PAGE #124**
13. ADJOURNMENT

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
Wednesday, May 14, 2014**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room; Wednesday, May 14, 2014. Chairman Davis called the meeting to order at 3:02 p.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, Gorski, Huizenga, LaMantia, Posch.

Commissioners Absent: Wagner (joined the meeting via Conference Call)

DuPage Airport Authority Staff Present: David Bird, Executive Director; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; John Schlaman, General Manager Prairie Landing Golf Club; Dan Barna, Procurement Manager; Anna Normoyle, Marketing Coordinator; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Vonic, CH2M Hill; Johnny Jackson, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly; Ed Harrington, CenterPoint Properties; Steve Moulton, Burns & McDonnell Engineering; Mike Toth, J.A. Watts, Inc.; Joshua Robbins, Serafin and Associates and Angela Hauer, Serafin and Associates; James Savio, Sikich.

Members of the Press: None

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Executive Director Bird reported that Jet A fuel sales have increased 8.5 % from March 2013 and nearly 10% for the month of April from 2013. He continued there was a strong start for the month of May and Jet A fuel sales have remained consistent. Business Aviation has not returned to 2004 – 2005 levels however, the FAA is forecasting growth and these trends will work in favor for DuPage Airport both nationally and regionally.

Airport Projects:

Runway 2L 20R widening project is underway. Executive Director Bird stated this is likely the only 100% locally funded development project of this size ongoing in the country today. He continued by emphasizing the importance of this project for the Airport and added that a great project team is in place with Crawford, Murphy and Tilly, CH2M Hill and the contractor, Martam Construction. Discussion followed.

Proposed Residential Development adjacent to the Airport: Executive Director Bird, Mark Doles and Byron Miller met recently with the City of West Chicago and the developer for a proposed

residential subdivision to be located in West Chicago adjacent to Airport property. Currently there are zoning issues and the developer is seeking changes in the zoning laws. This proposed development site is outside the critical noise zone, however this proposed development from a flight path standpoint is likely to present issues in the future. These concerns have been expressed verbally to the builder and City of West Chicago. Discussion followed and Executive Director Bird advised staff is carefully monitoring this proposed development and will report back to the Board at the next meeting with further information.

Executive Director Bird provided a review of the Airport Authority's current marketing plan. Representatives from the Airport Authority's public relations firm, Serafin and Associates, was also present at the meeting; Joshua Robbins and Angela Hauer. The following points regarding the 2014 Marketing Plans were reviewed and discussion followed:

- 24-hour coverage by the FAA Air Traffic Control Tower.
- Aircraft Rescue and Firefighting Station; manned 24 hours per day, 7 days per week, 365 days per year.
- An active wildlife management program.
- Continuous snow removal operations.
- High level pavement maintenance providing all users with a quality experience.
- Upcoming Events to be held at DuPage Airport.

Mike Toth, JA Watts, presented a program summary of the ongoing Capital Improvement Program. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird asked Patrick Hoard to discuss the Fiscal Year 2013 Financial Audit. Mr. Hoard stated the firm of *Sikich* performed the Fiscal Year 2013 Audit beginning their preliminary work on November 24, 2013. He continued that Inventory observation was conducted on December 17 – 19, 2013 and field work began Jan. 1, 2014 with completion on Feb. 24-28, 2014. Mr. Hoard added that the audit was completed ahead of schedule, meeting all of the scheduled deadlines. Mr. Hoard introduced James Savio representing *Sikich* and Mr. Savio provided a detailed review of the audit report, advising that a clean and unmodified opinion was issued. Discussion followed. The Fiscal Year 2013 Financial Audit will be an agenda topic for the June Board Meeting to allow Commissioners sufficient time for review and at that time will be formally considered and accepted by the Airport Authority Board.

Executive Director Bird then asked Patrick Hoard to provide a review of the Financial Statements and discussion followed.

REPORT OF COMMITTEES

Internal Policy and Compliance Committee:

Commissioner LaMantia advised that the Internal Policy and Compliance Committee did not meet since the last Board.

Finance, Budget and Audit Committee:

Commissioner Huizenga advised that the Finance Committee met earlier in the day at 1:00 p.m. and considered Agenda Items 7.b. through 7.i. on the Consent Agenda. He added that the Committee is recommending Board approval for these items. Commissioner Huizenga advised the Audit report was reviewed by the representative from Sikich and added that in the future staff will provide the annual audit report prior to the Board meeting to allow time for review. He also reported that the Airport Authority's participation in the IMRF pension plan was thoroughly discussed by the Committee. Commissioner Huizenga advised the Financial Statements were reviewed as presented earlier in the Board meeting. Discussion continued briefly.

Golf Committee:

Commissioner Donnelly stated that the Golf Committee met prior to the Board Meeting and reviewed the projects ongoing at Prairie Landing Golf Club: Carpet replacement in the Clubhouse; repair and upgrade of bathroom fixtures; and the bunker refinement project. Discussion followed.

Capital Development, Leasing and Customer Fees:

Commissioner Gorski reported the Capital Development Committee met earlier in the afternoon at 2:30 p.m.; all members were present with the exception of Commissioner Wagner. The committee unanimously recommended for Board approval Proposed Resolution 2014-1854; Authorizing the Execution of an Agreement with Crawford, Murphy and Tilly Inc. for Construction Phase Services for the Project Described as Terminal Apron Phase II, Taxiway C and Runway 2L 20R Joint Repairs, which appears on the *Consent Agenda*. He continued that under the *New Business* portion of the agenda, the Committee is recommending that Proposed Resolutions 2014-1855; Authorizing the Execution of an Easement Agreement with DuPage County and 2014-1856; Authorizing the Execution of a Plat of Assessment, be tabled for further consideration at a future meeting.

DuPage Business Center:

Ed Harrington of CenterPoint Properties, reported that since the last Board Meeting there have been five inquiries into the Business Center. He reviewed each of these inquiries. Mr. Harrington advised that CenterPoint continues to meet with the City of West Chicago and State of Illinois and maintains a close relationship with *Choose DuPage* to be aware of any potential opportunities for the Business Center. He reported that Comcast is coming into the Business Center to help with fiber connectivity at the Communication Building. Mr. Harrington stated that the potential tenant reported upon at the last Board Meeting had passed over the Business Center location and is currently negotiating a land sale at the Wisconsin location; the deal is not yet completed but seems solid. Mr. Harrington advised that CenterPoint continues to work with their broker, Jones Lang LaSalle, for efforts to market the Business Center however reported seeing light traffic for potential new tenants.

CONSENT AGENDA

Chairman Davis advised that the Consent Agenda consists of items that have been reviewed by the respective committees and recommended for Board approval. He continued that if any Board Member has concerns, items can be pulled from the Consent Agenda for discussion under the **NEW BUSINESS** portion of the meeting.

There were no objections stated and a **MOTION** was made by Commissioner Gorski for approval of the Consent Agenda Items 7.a. through 7.j. This motion was seconded by Commissioner LaMantia and passed unanimously by roll call vote (7-0).

The consent agenda included the March 19, 2014 Regular Board Meeting Minutes; March 19, 2014 Finance Committee Meeting Minutes; March 19, 2014 Capital Development, Leasing and Customer Fees Committee Meeting Minutes and the following resolutions:

Resolution 2014-1841; Resolution for the Disposal/Destruction of Surplus Personal Property.

Resolution 2014-1842; Award of Bid to J.W. Turf, Inc. for the Procurement of One (1) 2014 Model 3 WD Golf Course Bunker Rake.

Resolution 2014-1843; Award of Bid to Burris Equipment Company for the Procurement of Two (2) 2014 Model 2 WD Golf Course Fairway Mowers.

Resolution 2014-1844; Award of Bid to J. W. Turf, Inc. for the Procurement of One (1) 2014 Model 4 WD Compact Utility Tractor with Front Loader Attachment.

Resolution 2014-1845; Authorizing the Purchase of a Wildlife Mitigation Vehicle from the Rock Island County Joint Purchasing Contract.

Resolution 2014-1846; Award of Contract to Huddleston McBride Land Drainage Company for Farm Ile Drainage Investigation and Rehabilitation Services – Phase 1.

Resolution 2014-1847; Award of Contract to Olsson Roofing Company for Hangar E21 Roofing Repair.

Resolution 2014-1849; Award of Contract to Lifco Construction Company for Concrete Stairs and Retaining Wall Improvements.

Resolution 2014-1854; Authorizing the Execution of an Agreement with Crawford, Murphy and Tilly Inc. for Construction Phase Services for the Project Described as Terminal Apron Phase II, Taxiway C and Runway 2L 20R Joint Repairs.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2014-1855; Authorizing the Execution of an Easement Agreement with DuPage County

Proposed Resolution 2014-1856; Authorizing the Execution of a Plat of Assessment.

Attorney Luetkehans requested that the Board table for further review Proposed Resolution 2014-1855; Authorizing the Execution of an Easement Agreement with DuPage County and Proposed Resolution 2014-1856; Authorizing the Execution of a Plat of Assessment. Discussion occurred briefly.

A **MOTION to TABLE** Proposed Resolution 2014-1855 and Proposed Resolution 2014-1856 was made by Commissioner Gorski and was **seconded** by Commissioner LaMantia. The motion was passed unanimously by roll call vote (7-0).

RECESS TO EXECUTIVE SESSION

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Gorski to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Huizenga and was passed unanimously by voice vote; the meeting adjourned at 4:31 p.m.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
Wednesday, June 11, 2014**

**DuPage Airport Flight Center
2700 International Drive
West Chicago, Illinois 26185**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room; Wednesday, June 11, 2014. Chairman Davis called the meeting to order at 3:30 p.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, Gorski, Huizenga, LaMantia, Posch, Wagner.

Commissioners Absent: None

DuPage Airport Authority Staff Present: David Bird, Executive Director; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; John Schlaman, General Manager Prairie Landing Golf Club; Becky Taylor, Finance-Prairie Landing Golf Club; Tony Kalina, Prairie Landing Golf Club; Dan Barna, Procurement Manager; Anna Normoyle, Marketing Coordinator; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; Johnny Jackson, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly; Mike Toth, J.A. Watts, Inc.

Members of the Press: None

PUBLIC COMMENT

None

DIRECTOR'S REPORT

Executive Director Bird reported that operating fuel statistics for May are very good with Jet A fuel sales up overall by 12.2%. He commented that 100 LL fuel sales decreased from May 2013 by 5%. Discussion followed regarding the decline in the volume of low lead fuel and Executive Director Bird stated there has been a gradual downward trend, starting in 2008, for General Aviation pilots using this type of fuel due to the increased costs. Executive Director Bird continued that itinerate operations have increased 5%; discussion followed regarding the number of aircraft that have been successfully moved to DuPage during this year and the profile of our itinerate traffic. Mr. Doles commented that base customers are extremely important to the Airport due to their consistent fuel usage.

Executive Director Bird continued that Byron Miller and John Schlaman have recently attended meetings relating to the Rt. 38 overpass construction project and advised that on August 1, 2014 the overpass itself will be opened travelling over the railroad tracks and at that point Kautz Road

will be closed. Mr. Schlaman will post alternative routes on the Prairie Landing website for customers coming into the club. He added that no firm completion date has been established at this point; late 2015.

Executive Director Bird asked Mike Toth to provide the Capital Improvement Program project status update. Mr. Toth advised that staff is tracking 83 ongoing capital projects currently with six projects closed out or completed since the May Board meeting. He continued that in June and July more projects will be completed and will be reported upon at the September Board Meeting. He advised of two emergency projects were added to the summary; replacement of the drywall at the Air Traffic Control Tower and the emergency underground sewer repair for the Government Center. Mr. Toth reported these projects are also scheduled for completion during 2014 and advised all projects are on budget and staff and contractors are meeting all scheduled deadlines. Discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird then asked Patrick Hoard to provide a review of the Financial Statements and discussion followed.

REPORT OF COMMITTEES

Internal Policy and Compliance Committee:

Commissioner LaMantia advised that the Internal Policy and Compliance Committee had not meet since the last Board.

Finance, Budget and Audit Committee:

Commissioner Huizenga advised the Finance Committee met earlier in the day at 1:30 p.m. He reported the financial statements were presented for review by the Committee. He stated that four proposed resolutions and one proposed ordinance were considered by the Committee and all were favorably recommended for Board approval. Agenda items 7.b. and 7.c. will be a part of the Consent Agenda and agenda items 7. d. through 7.f. will be discussed by the Board under the *New Business* portion of the meeting. Discussion followed briefly.

Golf Committee:

Commissioner Donnelly stated that the Golf Committee met prior to the Board Meeting and reviewed agenda items relating to the golf course bunker refinement project. He advised that John Schlaman and Tony Kalina thoroughly reviewed the scope of this major project for the golf course. Discussion occurred regarding the significant savings staff is able to make with directly purchasing much of the needed materials for the project. He continued that agenda items 7.c. through 7.f. were considered and favorably recommended for Board approval and appear on the Consent Agenda. Discussion followed.

Capital Development, Leasing and Customer Fees:

Commissioner Gorski reported the Capital Development Committee met earlier in the afternoon at 2:30 p.m.; all members were present. He advised that the committee considered agenda

items 7.g. through 7.i. and were unanimously recommended for Board approval; these agenda items are a part of the Consent Agenda.

DuPage Business Center:

Ed Harrington of CenterPoint Properties was not present to provide a report.

CONSENT AGENDA

Executive Director Bird advised that all items on the Consent Agenda have been reviewed by the respective committees and were recommended for Board approval. He continued that if any Board Member has concerns, items can be pulled from the Consent Agenda for discussion under the **NEW BUSINESS** portion of the meeting.

There were no objections stated and a **MOTION** was made by Commissioner Gorski for approval of the Consent Agenda items 7.a. through 7.i. This motion was seconded by Commissioner Donnelly and passed unanimously by roll call vote (8-0).

The consent agenda included the following resolutions:

Resolution 2014-1857; Authorizing the Execution of a Non Federal Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic control (ATC) Services at the DuPage Air Traffic Control Tower.

Resolution 2014-1858; Award of Contract to Eco Clean Maintenance Inc. for Janitorial Services.

Resolution 2014-1860; Award of Contract to Midwest Golf Development Inc. d/b/a Golf Creations for the Prairie Landing Golf Club Bunker Refinement Project.

Resolution 2014-1862; Award of Bid to Waupaca Sand Solutions for the Procurement of Golf Course Bunker Sand.

Resolution 2014-1863; Award of Bid to Green Source, Inc. for the Procurement of Golf Course Sod Grass.

Resolution 2014-1864; Award of Bid to LaFarge North America for the Procurement of Course Gravel Aggregates.

Resolution 2014-1866; Award of Contract to Central Lawn Sprinklers, Inc. for Terminal Irrigation System Improvements.

Resolution 2014-1868; Award of Contract to Anthony Roofing Tecta America LLC for Roof Repairs of Various Hangars.

Resolution 2014-1870; Authorizing the Execution of Task Order No. 23 with CH2M Hill for Professional Consulting Services Associated with Rehabilitation of the DuPage Airport Fuel Farm.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2014-1859; Award of contract to UBM Mechanical Services for On-Call HVAC Repair and Maintenance Services.

Executive Director Bird asked Dan Barna to review this proposed resolution and he explained the DAA Procurement Policies and Procedures allow the Airport Authority to enter into a Master Agreement for on-Call Services and five bids were received for this two year Agreement for HVAC Repair and Maintenance Services. Mr. Barna explained that UBM Mechanical initiated a bid protest pursuant to the Airport Authority Procurement Policies requesting an allowable change in the regular hourly bid rate shown for journeymen from \$71.50 to \$91.50 due to a clerical error. Staff contacted legal counsel and after their investigation found that UBM's bid documents supported this to be a clerical or typographical error and the bid was allowable with this correction. Mr. Barna advised that UBM remained the low responsive, responsible bidder even after the correction; all references were checked and positive responses received. The Finance Committee and staff recommended Board approval. Discussion continued.

A **MOTION** was made by Commissioner Gorski to approve Proposed Resolution 2014-1859; Award of Contract to UBM Mechanical Services for On-Call HVAC Repair and Maintenance Services and was **seconded** by Commissioner Huizenga. The motion was passed unanimously by roll call vote (8-0).

Proposed Resolution 2014-1871; Authorization to Include Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings.

Executive Director Bird asked Patrick Hoard to review the Proposed Resolution. Mr. Hoard explained that the Illinois Municipal Retirement Fund (IMRF) gives participating employers the option to include their employees' earnings for retirement benefit purposes only, as compensation paid under an IMRF Code Section 125 Cafeteria Plan. He continued that the manner in which the Airport Authority has been reporting earnings the same since at least 2003 and most likely has always been reported in this manner. Mr. Hoard continued to explain the specific manner of reporting and advised this presents no impact to the Airport Authority and continues our current action. Mr. Hoard added that the IMRF requires passage of this Proposed Resolution to officially state the Airport Authority will continue its current action and insures it will remain the same going forward. The Finance Committee and staff recommend board approval.

A **MOTION** was made by Commissioner Wagner to approve Proposed Resolution 2014-1871; Authorization to Include Compensation Paid under an Internal Revenue Code Section 125 Plan as IMRF Earnings. The motion was **seconded** by Commissioner Gorski and was unanimously passed by roll call vote (8-0).

Proposed Ordinance 2014-275; 2014-2015 Prevailing Rate of Wages.

Mr. Hoard explained this Proposed Ordinance is passed each year by the Board stating that the Airport Authority will investigate and ascertain the current prevailing rate of wages for any

contractor or company performing construction or public works activities at the Airport. The State of Illinois, by statute, requires passage of this Ordinance annually. The Finance Committee and staff recommended Board approval.

A **MOTION** was made by Commissioner Posch to approve Proposed Ordinance 2014-275; 2014-2015 Prevailing Rate of Wages. The motion was **seconded** by Commissioner Gorski and was unanimously passed by roll call vote (8-0).

Discussion and Acceptance of the Fiscal Year 2013 Financial Audit Report.

Executive Director Bird advised that the Board asked to have an opportunity to review the Fiscal Year 2013 Financial Audit that was presented at the May Board Meeting and to officially accept the Financial Audit at this Board Meeting. Discussion followed briefly.

A **MOTION** was made by Commissioner Huizenga to formally accept the Fiscal Year 2013 Financial Audit Report. The motion was **seconded** by Commissioner Gorski and was unanimously passed by roll call vote (8-0).

RECESS TO EXECUTIVE SESSION

There was no Executive Session held.

OTHER BUSINESS

Discussion of Property Tax Levy.

Executive Director Bird advised that historically the Ordinance authorizing the property tax levy is brought to the June Board Meeting for consideration and approval. Attorney Luetkehans stated it is not a requirement to file the Property Tax Levy Ordinance until early December each year. Executive Director Bird stated that guidance from the Board is required given there may be additional projects of significance that may be important for the Airport in the future. Executive Director Bird stated that staff recommends further abatements be postponed until a more clear understanding of future funding needs for the Airport Authority's Capital Improvement Program can be determined. He continued that the abatement is in the second year of the three year cycle which would make the abatement become permanent if approved for the 2015 Fiscal Year. Discussion occurred and Executive Director Bird stated this Ordinance would be brought to the Board either in September or November for consideration and action. Discussion continued briefly.

Airport Tour for Review of Ongoing Capital Development Projects.

Members of the Board, staff and members of the public in attendance of the Regular Board Meeting wishing to be a part of the airfield tour were transported by shuttle bus to the site of ongoing Capital Development Projects located around the Airport: Newly constructed Aircraft Rescue and Fire Fighting (ARFF) Station; the proposed transient hangar development; and the Runway 2L 20 R widening project. The tour began at 4:20 p.m. and any member of the public wishing to participate in this tour who was not in attendance at the time of the departure of the shuttle bus was given the opportunity to join the tour by making a request at the Flight Center Desk to be transported to the location of the tour. There were no requests made by the public.

The tour concluded and the shuttle bus returned and all those attending the tour returned to the meeting conference room at 5:05 p.m. Commissioners Gorski and Huizenga departed the meeting at this time.

There being no other business for discussion, a **MOTION** was made by Commissioner Wagner to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Donnelly and was passed by voice vote; the meeting was adjourned at 5:07 p.m. Commissioners Gorski and Huizenga were not present for this vote.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

**DuPAGE AIRPORT AUTHORITY
SPECIAL BOARD MEETING
Wednesday, July 2, 2014**

**DuPage Airport Flight Center
2700 International Drive
West Chicago, Illinois 26185**

A Special Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room; Wednesday, July 2, 2014. Chairman Davis called the meeting to order at 8:00 a.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, LaMantia, Posch, Wagner

Commissioners Absent: Gorski, Huizenga

DuPage Airport Authority Staff Present: David Bird, Executive Director; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; Anna Normoyle, Marketing Coordinator; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; Rudy Czech, Resident.

Members of the Press: None

PUBLIC COMMENT

None

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for discussion of the purchase or lease of real property for the use of the DuPage Airport Authority and the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Chavez and was passed unanimously by roll call vote (6-0). The Special Meeting was recessed to Executive Session at 8:03 a .m. and was reconvened at 8:20 a.m. Upon roll call, a quorum was present for the remainder of the Special Board Meeting.

NEW BUSINESS

Proposed Ordinance 2014-276; Ordinance Authorizing the Negotiation for the Acquisition of a Certain Property Commonly Known as the Oliver-Hoffman Property for Airport Purposes by the DuPage Airport Authority – Approximately 113.54 Acres Located at the Southwest Corner of Smith and Powis Roads in West Chicago, Illinois.

Executive Director Bird stated he and Mark Doles met with representatives from the City of West Chicago and Pulte Development in early May. He continued that the Developer stated they were seeking potential zoning changes effecting this property; changing the zoning from *Office Research* to *Residential Development*. Executive Director Bird explained the Airport Authority identified all of the reasons for concern with this type of residential development on this land parcel and the Developer indicated these plans would continue to be pursued by Pulte.

Staff then brought this proposed development to the May Board meeting and the Board asked staff to further evaluate and bring to the June Board Meeting a recommendation for action. He stated the Board's direction at that time was for staff to pursue land acquisition to prevent a non-compatible residential development to happen in an area so close to the Airport's flight path. Executive Director Bird advised the appraisal was received at \$2.875 million and staff is recommending that the Board authorize pursuing the acquisition of this land. Discussion followed briefly.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2014-276; Ordinance Authorizing the Negotiation for the Acquisition of a Certain Property Commonly Known as the Oliver-Hoffman Property for Airport Purposes by the DuPage Airport Authority – Approximately 113.54 Acres Located at the Southwest Corner of Smith and Powis Roads in West Chicago, Illinois. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (6-0).

A **MOTION** was made by Commissioner Donnelly to adjourn the Special Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Wagner and was passed by voice vote; the meeting was adjourned at 8:25 a.m.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, MAY 14, 2014**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room on Wednesday, May 14, 2014. Committee Chairman Gorski called the meeting to order at 2:35 p.m. and a quorum was present.

Commissioners Present: Chavez, Gorski, LaMantia, Posch.

Absent: Wagner

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; Pam Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner, LLP; Michael Vonic, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly; Steve Moulton, Burns and McDonnell Engineering; Mike Toth, JA Watts, Inc.; Johnny Jackson, CH2M Hill; Joshua Robbins, Serafin and Associates; Angela Hauer, Serafin and Associates.

Press: None

CAPITAL DEVELOPMENT

NEW BUSINESS

Proposed Resolution 2014-1854; Authorizing the Execution of an Agreement with Crawford, Murphy and Tilly Inc. for Construction Phase Services for the Project Described as Terminal Apron Phase II, Taxiway C and Runway 2L 20R Joint Repairs.

Byron Miller explained this project will continue as Phase II for joint repairs on the terminal apron and also includes joint repairs for Runway 2L 20R and Taxiway C. He advised this proposed resolution will authorize Crawford, Murphy and Tilly to provide part-time construction management services for this project. Mr. Miller reviewed the scope of this agreement and the costs associated. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner LaMantia to recommend Board approval for Proposed Resolution 2014-1854; Authorizing the Execution of an Agreement with Crawford, Murphy and Tilly Inc. for Construction Phase Services for the Project Described as Terminal Apron Phase II, Taxiway C and Runway 2L 20R Joint Repairs. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0).

LEASING AND CUSTOMER FEES

NEW BUSINESS

Proposed Resolution 2014-1855; Authorizing the Execution of an Easement Agreement with DuPage County.

Attorney Luetkehans asked that this proposed resolution be tabled to allow time for further review of the easement agreement and consideration at a future meeting. Attorney Luetkehans

also asked that **Proposed Resolution 2014-1856; Authorizing the Execution of a Plat of Assessment** be tabled to allow time for further review.

Commissioner Posch made a **MOTION TO TABLE** Proposed Resolutions 2014-1855; Authorizing the Execution of an Easement Agreement with DuPage County and Proposed Resolution 2014-1856; Authorizing the Execution of a Plat of Assessment. These resolutions will be further reviewed and addressed at a future meeting. The motion to table was seconded by Commissioner LaMantia and was passed by roll call vote (4-0).

RECESS TO EXECUTIVE SESSION

None

OTHER BUSINESS

A project status update was provided by staff relating to the transient hanger construction project and the Runway 2L 20R widening project. Discussion continued briefly.

Commissioner Posch made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Chavez and was unanimously passed by voice vote. The meeting was adjourned at 2:57 p.m.

Gerald M. Gorski, Chairman
Capital Development, Leasing and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, JUNE 11, 2014**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois in the First Floor Conference Room on Wednesday, June 11, 2014. Committee Chairman Gorski called the meeting to order at 2:35 p.m. and a quorum was present.

Commissioners Present: Chavez, Gorski, LaMantia, Posch, Wagner.

Absent: None

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; Becky Taylor, Accountant for Prairie Landing Golf Club; John Schlaman, General Manager of Prairie Landing Golf Club; Tony Kalina, Prairie Landing Golf Club; Pamela Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner, LLP; Michael Vonic, CH2M Hill; Dan Pape, Crawford, Murphy and Tilly; Mike Toth, JA Watts, Inc.; Johnny Jackson, CH2M Hill.

Press: None

CAPITAL DEVELOPMENT

NEW BUSINESS

Proposed Resolution 2014-1866; Award of Contract to Central Lawn Sprinklers, Inc. for Terminal Irrigation System Improvements.

Dan Barna discussed this proposed resolution and reviewed the scope of work to be accomplished. He explained that the irrigation pump and controls for the existing system have exceeded their life expectancy and are unable to provide the water pressure necessary to adequately irrigate Flight Center landscaping. Mr. Barna continued that CH2M Hill developed plans and specifications for this project and three bids were received; Central Lawn Sprinklers, Inc. was determined to be the low, responsive and responsible bidder for this contract and positive responses were received when checking their references. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Chavez to recommend Board approval for Proposed Resolution 2014-1866; Award of Contract to Central Lawn Sprinklers, Inc. for Terminal. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0). Commissioner LaMantia was not present for the vote.

LEASING AND CUSTOMER FEES

NEW BUSINESS

Proposed Resolution 2014-1868; Award of Contract to Anthony Roofing Tecta America LLC for Roof Repairs for Various Hangars.

Dan Barna discussed three hangars that are in need of roof repairs; 98 Jet Hangar, 99 Jet Hangar and the North High Tail Hanger. He discussed the scope of work for this project and advised that three bids were received; Anthony Roofing Tecta America LLC was the low, responsive and responsible bidder. Mr. Barna reviewed the terms of this contract and advised that staff recommends approval.

A **MOTION** was made by Commissioner Posch to recommend Board approval for Proposed Resolution 2014-1868; Award of Contract to Anthony Roofing Tecta America LLC for Roof Repairs for Various Hangars. The motion was seconded by Commissioner Chavez and was passed by roll call vote (4-0). Commissioner LaMantia was not present for the vote.

Commissioner LaMantia arrived during discussion of the following agenda item.

Proposed Resolution 2014-1870; Authorizing the Execution of Task Order No. 23 with CH2M Hill for Professional Consulting Services Associated with Rehabilitation of the DuPage Airport Fuel Farm.

Mr. Doles stated the existing fuel farm is located on the North West side of the airfield and is still fully operational at this point, however because of age some components of the system are in need of maintenance and replacement. Mr. Doles explained that CH2M Hill, under their Master Consulting Agreement with the Airport Authority, has provided a Task Order to review this system, prepare specifications and bid documents for this project. He continued to review the scope of this Task Order and the cost associated. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Wagner to recommend Board approval for Proposed Resolution 2014-1870; Authorizing the Execution of Task Order No. 23 with CH2M Hill for Professional Consulting Services Associated with Rehabilitation of the DuPage Airport Fuel Farm. The motion was seconded by Commissioner Posch and was passed unanimously by roll call vote (5-0).

Discussion of Proposed Transient Hangar Project.

Executive Director Bird asked Mark Doles to provide an update regarding this proposed hangar development. Mr. Doles stated that the Airport desperately needs an additional storage facility and hangar space. This hangar will also be the main storage area for all ground support equipment utilized by the flight center. He continued that bridging documents were previously approved by the Board and plans are now in process for this design build project. Mr. Doles presented a 3-D map for viewing this proposed and pointed out the multiple grades existing in this area. He added that a large area of pavement on the main apron will need to be removed to accommodate the basic design and to provide required grades for the hangar floor and apron in front of the hangar. This additional apron work will drive the construction costs higher. Staff is now preparing to redefine the hangar development plans for this design build project and will plan for a spring 2015 construction start up. This will move the project into the 2015 Capital Program Budget. Discussion followed. No Committee action was required.

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of pending, probable or imminent litigation; the purchase or lease of real property for the use of the DuPage Airport Authority; and the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The motion was seconded by Commissioner Posch and was passed unanimously by roll call vote (5-0). The Regular Committee Meeting was recessed to Executive Session at 2:50 p.m. and was reconvened at 3:25 p.m. Upon roll call, a quorum was present for the remainder of the Regular Committee Meeting.

OTHER BUSINESS

None

Commissioner LaMantia made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Posch and was unanimously passed by voice vote. The meeting was adjourned at 3:27 p.m.

Gerald M. Gorski, Chairman
Capital Development, Leasing and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, MAY 14, 2014**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room, on Wednesday, May 14, 2014. Chairman Huizenga called the meeting to order at 1:02 p.m.

Commissioners Present: Donnelly, Huizenga, Posch

Commissioners Absent: Wagner

DuPage Airport Authority Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager, Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: James Savio, Sikich

OLD BUSINESS

None

NEW BUSINESS

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard introduced James Savio, representing the firm of *Sikich*, who presented the Fiscal Year 2013 Financial Audit Report. Mr. Savio stated this was the first year of engagement with the Airport Authority and the audit process went very smoothly. He continued that all scheduled deadlines were met and a clean and unmodified opinion was issued. Mr. Savio provided a detailed overview of the audit report and Mr. Hoard then commented on the good working relationship experienced with the *Sikich* group. Chairman Huizenga asked that going forward, staff provide the annual audit report prior to the Board meeting to allow time for review. Discussion followed.

Mr. Hoard proceeded to review the Financial Statements.

Operating Revenues:

Airport Operations are basically on budget.

Flight Center Fuel Operations are exceeding budget by 6%; a good year to this point.

Prairie Landing Golf Club is 15% below budget for the year.

Total Operating Revenues are at 4% actual versus budget.

Operating Expenses:

Airport Operations increased 6% for the year.

Flight Center Fuel Operations increased 3% for the year; margins are better than budgeted.

Prairie Landing Golf Club is 10% below operating expenditures year-to-date with a slow start to the season due to weather.

Total Operating Expenses are 3% better than the budgeted amount for the year.

Net Profit from Operations is \$23,000 versus a loss of \$26,000.

Total Non-Operating Revenues increased 58% actual versus Budget for the year.

Non-Operating Expenses – nothing significant to report dollar wise.

Total Net-Profit from Non-Operations are 58% higher than budget.

Net Profit Excluding Depreciation at just under \$190,000 versus the budgeted amount of nearly \$79,000.

Capital Development Program – Many capital projects have been approved by the Board for this year with more coming to the May and June meetings for consideration. It is anticipated that by year end there will be no significant amount left in the Capital Program budget lines.

Cash Ending Balance is \$25.5 million.

Proposed Resolution 2014-1841; Resolution for the Disposal/Destruction of Surplus Personal Property.

Dan Barna discussed two items of surplus property to be disposed; a 1998 Hobart Jet-X4 GPU and a 2002 zero-turn turf mower. He provided a picture of each unit for the Committee's reference and advised staff is requesting the Board's approval to offer these items for sale on *eBay*. Discussion followed.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-1841; Resolution for the Disposal/Destruction of Surplus Personal Property. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1842; Award of Bid to J. W. Turf, Inc. for Procurement of One (1) 2014 Model 3 WD Golf Course Bunker Rake.

Mr. Barna advised the new bunker rake to be purchased will replace two existing units to be traded in as part of the procurement process. The new bunker rake will be utilized by the golf course maintenance staff for smoothing and finishing sand in the bunkers. He continued that three sealed bids were received and staff recommends approval of J.W. Turf, Inc. as the low, responsive and responsible bidder. Discussion followed.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1842; Award of Bid to J. W. Turf, Inc. for Procurement of One (1) 2014 Model 3 WD Golf Course Bunker Rake. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1843; Award of Bid to Award of Bid to Burris Equipment Company for Procurement of Two (2) 2014 Model 2 WD Fairway Mowers.

Mr. Barna continued to explain that the two new fairway mowers will be utilized by the golf course maintenance staff and will replace three old units; these units will be traded in as part of the procurement process. Mr. Barna explained that three bids were received and after review Burris Equipment Company was determined to be the low, responsive and responsible bidder. Discussion followed relating to the trade in costs as part of this purchase and the specific uses for these mowers at Prairie Landing Golf Course. Staff recommended approval. Discussion continued briefly.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-1843; Award of Bid to Burris Equipment company for Procurement of Two (2) 2014 Model 2 WD Fairway Mowers. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1844; Award of Bid to J. W. Turf, Inc. for the Procurement of One (1) 2014 Model 4 WD Compact Utility Tractor with Front Loader Attachment.

Mr. Barna continued to review the purchase of a compact utility tractor with a front loader attachment to be utilized at Prairie Landing Golf Course. He stated that three bids were received and upon evaluation J.W. Turf, Inc. was determined to be the low bidder; references were checked and positive responses received. He added there is no trade in provided as part of this procurement. Staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1844; Award of Bid to J. W. Turf, Inc. for the Procurement of One (1) 2014 Model 4 WD Compact Utility Tractor with Front Loader Attachment. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1845; Authorizing the Purchase of a Wildlife Mitigation Vehicle from the Rock Island County Joint Purchasing Contract.

Dan Barna advised that the Airport Authority is in need of a wildlife mitigation vehicle for access to the hard to reach areas of the airfield. The Airport Authority has an aggressive wildlife management program for trapping and removing nuisance wildlife from the airfield. He continued that the procurement policy allows a Joint Purchasing Contract to be utilized for procurement, as does both the State of Illinois and DuPage County and continued to review the scope for this purchase. Discussion followed and staff recommended approval of procuring this wildlife mitigation vehicle from the Rock Island Joint Purchasing Contract.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-1845; Authorizing the Purchase of a Wildlife Mitigation Vehicle form the Rock Island County Joint Purchasing Contract. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1846; Award of Contract to Huddleston McBride Land Drainage Company for Farm Tile Drainage Investigation and Rehabilitation Services – Phase I.

Mr. Barna provided exhibits showing the parcels that are included in the investigation for farm tile drainage issues. He explained the identified areas have issues with ponding or standing water which impacts farming operations and creates a significant wildlife hazard for the Airport. He continued that this investigation will be undertaken to determine the needed repairs and a Request for Proposal was issued on February 9 for this purpose; only one proposal was received. Mr. Barna then advised that pursuant to Airport Authority Procurement Policies and Procedures the Request for Proposal was reissued on March 21 with still only one proposal received; Huddleston McBride Land Drainage Company. Upon review by the evaluation committee, Huddleston McBride's proposal met Airport Authority requirements at a fair and reasonable cost. The scope of this investigation process was reviewed and discussion followed. Staff recommended approval of Huddleston McBride Land Drainage Company.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-1846; Award of Contract to Huddleston McBride Land Drainage Company for Farm Tile Drainage investigation and Rehabilitation Services – Phase I. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1847; Award of Contract to Olsson Roofing Company for Hangar E-21 Roofing Repair.

Dan Barna provided photographs of the significant repairs needed for the Hangar 21 roof; the roof is 30 years old. Mr. Barna reviewed the scope of this project and advised four bids were received and Olsson Roofing Company was determined to be the low, responsive and responsible bidder. He added positive responses were received for their references. Staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1847; Award of Contract to Olsson Roofing company for Hangar E-21 Roofing Repair. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1849; Award of Contract to Lifco Construction Company for Concrete Stairs and Retaining Wall Improvements.

Mr. Barna reviewed the needed improvements to the stairs and retaining wall at the entrance to the hangars on Tower Road and the ADA Ramp for the Flight School at Hangar 21 to be included. Mr. Barna explained the scope of this project and stated that four bids were received; Lifco Construction Company was the low responsive and responsible bidder. He continued that references were checked and positive responses were received. Staff recommended approval.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-1849; Award of Contract to Lifco Construction Company for Concrete Stairs and Retaining Wall Improvements. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Other Business

None

A **MOTION** was made by Commissioner Posch to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Donnelly and was passed unanimously by voice vote. The meeting adjourned at 1:58 p.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, JUNE 11, 2014**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room, on Wednesday, June 11, 2014. Chairman Huizenga called the meeting to order at 1:30 p.m.

Commissioners Present: Donnelly, Huizenga, Posch, Wagner

Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Byron Miller, Director of Operations; Patrick Hoard, Director of Finance; John Schlaman, General Manager, Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: None.

OLD BUSINESS

None

NEW BUSINESS

REVIEW OF FINANCIAL STATEMENTS

Mr. Hoard proceeded to review the Financial Statements:

Operating Revenues:

Airport Operations increased 3% over budgeted amount.

Flight Center Fuel Operations increased 7% over the budgeted amount.

Prairie Landing Golf Club is 16% below the budgeted for the year.

Total Operating Revenues overall are at 4% actual versus budget.

Operating Expenses:

Airport Operations increased 3% from the budgeted amount for the year.

Flight Center Fuel Operations increased 4%.

Prairie Landing Golf Club is 11% below budget year-to- date; there was a slow start to the golf season due to weather.

Total Operating Expenses are down 11% from budgeted amount for the year.

Net Profit from Operations have increased significantly from the amount budgeted; \$32,000.

Total Non-Operating Revenues increased 66%, actual versus budget for the year.

Capital Development Program: Many projects underway. Spending for these projects will be reflected in financials later this year.

Cash Ending Balance is at \$25 million

Overall the Airport Authority is doing well across the budget. Discussion followed.

Proposed Resolution 2014-1857; Authorizing the Execution of a Non Federal Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control (ATC) Services at the DuPage Air Traffic Control Tower.

Mark Doles explained this resolution is brought to the Board annually to continue an agreement with the FAA to fund night time operations for the Air Traffic Control Tower. He continued that the Airport has contracted with the FAA since 1998 to provide 24-hour night time staffing between the hours of 10:00 p.m. and 6:00 a.m. He added this provides safety for our customers, tenants, staff and surrounding communities and also enhances our ability to attract and retain aviation businesses for the Airport. Mr. Doles advised the only other airports in Chicagoland that maintain a 24-hour operational tower are O'Hare and Midway and are totally funded by the FAA. He continued that other General Aviation Airport towers close between the hours of 10:00 p.m. and 6:00 a.m. He continued to explain about a substantial rate increase in 2011 due to FAA's changes in their staffing requirements requiring two controllers instead of one for the overnight shift. Mr. Doles discussed the specific terms of the FAA Agreement and discussion followed. Staff recommended approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1857; Authorizing the Execution of a Non Federal Reimbursable Agreement between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control (ATC) Services at the DuPage Air Traffic Control Tower. The **motion was seconded** by Commissioner Wagner and was passed unanimously by roll call vote (4-0).

Proposed Resolution 2014-1858; Award of Contract to Eco Clean Maintenance for Janitorial Services.

Dan Barna discussed award of the janitorial services contract to Eco Clean Maintenance and advised the current contract will expire on August 1, 2014. He briefly explained the work required under this contract for the Flight Center and Maintenance Buildings; Government Center and several hangar offices. Mr. Barna advised that six bids were received and after evaluation the two lowest bids were determined to be non-responsible due to prior performance issues and unsatisfactory service. Discussion followed. Staff is recommending the contract be awarded to the next lowest bidder, Eco Clean Maintenance. Mr. Barna added there have been additional performance standards built into the new contract and staff will hold Eco Clean Maintenance to this required level of service; if the company does not perform during the first year, the contract will again go out for bid with no options exercised. He added the Airport Authority has the ability to cancel the contract at any time without cause with a 30-day notice. Staff recommended Board approval.

MOTION was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-1858; Award of Contract to Eco Clean Maintenance for Janitorial Services. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (4-0).

Proposed Resolution 2014-1859; Award of Contract to UBM Mechanical Services for On-Call HVAC Repair and Maintenance Services.

Mr. Barna explained that the Airport Authority utilizes a Master Agreement for an HVAC contractor to provide on call repair and maintenance services; KCW is the current provider and their agreement expires at the end of May 2014. He reported that five bids were received and a bid protest was filed by UBM Mechanical Services immediately when the bids were opened due to an error shown on one of the bid document pages for their Journeyman rate. The hourly rate had been incorrectly stated at \$71.50 per hour rather than \$91.50. Staff immediately involved legal staff to review this protest and there was sufficient supporting information in the bid documents to agree with UBM's explanation that a typographical error was made and the rate was correctly show as \$91.50 per hour on the other pages of the bid document. UBM Mechanical Services was initially the low bidder and with the correction in their bid document remained the low, responsive and responsible bidder. Staff recommended approval of the award to UBM Mechanical Services.

A **MOTION** was made by Commissioner Wagner to recommend Board approval of Proposed Resolution 2014-1859; Award of Contract to UBM Mechanical Services for On-Call HVAC Repair and Maintenance Services. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (4-0).

Proposed Resolution 2014-1871; Authorization to Include Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings.

Patrick Hoard explained the Illinois Municipal Retirement Fund (IMRF) gives participating employers the option to include employees' earnings for retirement benefit purposes only, as compensation paid under an IMRF Code Section 125 Cafeteria Plan. He added that the Airport Authority has been reporting earnings in this manner since at least 2003 and most likely always reported in this manner. Mr. Hoard advised this proposed resolution officially states the Airport Authority will continue our current action and insures it will remain the same going forward as required by the IMRF. Mr. Hoard explained this presents no impact to the Airport Authority and staff recommends Board approval.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2014-1844; Award of Bid to J. W. Turf, Inc. for the Procurement of One (1) 2014 Model 4 WD Compact Utility Tractor with Front Loader Attachment. The **motion was seconded** by Commissioner Wagner and was passed unanimously by roll call vote (4-0).

Proposed Resolution 2014-275; 2014-2015; Prevailing Rate of Wages.

Mr. Hoard explained this Proposed Ordinance is passed each year by the Board establishing that the Airport Authority will investigate and ascertain the current prevailing rate of wages for any contractor or company performing construction or public works activities at the Airport. The State of Illinois, by statute, requires passage of this Ordinance annually and staff recommended Board approval.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2014-275; 2014-2015; Prevailing Rate of Wages. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (4-0).

Other Business

None

A **MOTION** was made by Commissioner Donnelly to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Posch and was passed unanimously by voice vote. The meeting adjourned at 2:02 p.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE MEETING
Wednesday, May 14, 2014**

The Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, May 14, 2014. Chairman Donnelly called the meeting to order 2:05 p.m. and a quorum was present for the meeting. Board Chairman Davis participated as a member of the Committee.

Commissioners Present: Donnelly, Huizenga

Commissioners Absent: Gorski

DuPage Airport Authority Staff Present: Executive Director David Bird; John Schlaman, Director of Golf for Prairie Landing Golf Course; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; Becky Taylor, Accountant for Prairie Landing Golf Club; Erin Adriatico, Prairie Landing Golf Club; Michael Wallner, Prairie Landing Golf Club; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Dan Pape, Crawford, Murphy and Tilly.

NEW BUSINESS

Prairie Landing Golf Club Financial Review

John Schlaman reviewed the financial information for April and reported that rounds were down from the 2014 budget; 912 versus 1,298.

He continued that total revenues for golf operations are down year-to-date and also from the amount budgeted for 2014. Total Food and Beverage Revenues are also down from the budgeted amount; \$18,350 budgeted versus \$15,042 year-to-date. Total Banquet Income is increased from the amount budgeted; \$40,872 budgeted and \$56,610 year-to-date actual revenues. Total Golf Operations Expenses are down from budgeted amount of \$546,933 versus \$498,159 actual year-to-date expenses. He proceeded to review financials in detail and discussion occurred. Mr. Schlaman advised that April was a very slow month in terms of rounds played due to weather conditions. The golf course opened this year on April 10; historically the latest opening date; the golf course has always opened for play during the last weekend in March.

2014 Membership Sales Update

Mr. Schlaman provided a breakdown of membership sales, types and pricing, and discussion followed.

Bunker Refinement Project Update and Timeline

Mr. Schlaman advised that Tony Kalina and his crew have been working very hard to keep the bunkers in playable condition. He added that due to the age of the course it is time for major work to be done on the entire golf course. The bunker refinement project was anticipated to be done in three phases however has fallen behind one to two years. Mr. Schlaman stated that now it is anticipated that all three phases of the project will be completed during 2014; \$1.6 million was budgeted in 2014 for this project.

Dan Barna reported that a mandatory prebid meeting was held on May 13 with six firms attending, four of which are local contractors, all qualified firms for this golf course project. Bids are due May 30 and a recommended bid award is anticipated to be brought to the June 11, 2014 Board Meeting. The date anticipated for startup of the project is August 11, 2014 with completion planned for December 1, 2014. Tony Kalina provided an overview of areas of disturbance for the golf course during this project. Discussion followed.

General Capital Projects Updates

Mr. Schlaman provided a brief review of the Capital projects ongoing for Prairie Landing: Construction of ladder platforms, carpet replacement, renovations and upgrades for bathroom fixtures and the new entrance design and signage.

OTHER BUSINESS **2014 Sample Ads**

Mr. Schlaman advised that Anna Normoyle of the Airport Authority does the design work for Prairie Landing's marketing materials and menus, keeping this work in house and providing significant cost savings. Mr. Schlaman reviewed each of the advertisements shown in the meeting packet provided.

Mr. Schlaman then introduced the members of his staff in attendance.

A **MOTION** was made by Commissioner Huizenga to adjourn the meeting of the Golf Committee. The motion was seconded and was unanimously passed by voice vote. The Golf Committee was adjourned at 2:32 p.m.

Charles E. Donnelly
Committee Chairman

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE MEETING
Wednesday, June 11, 2014**

The Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, June 11, 2014. Chairman Donnelly called the meeting to order 2:05 p.m. and a quorum was present for the meeting.

Commissioners Present: Donnelly, Huizenga, Gorski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; John Schlaman, Director of Golf for Prairie Landing Golf Course; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; Becky Taylor, Accountant for Prairie Landing Golf Club; Erin Adriatico, Prairie Landing Golf Club; Michael Wallner, Prairie Landing Golf Club; Pam Miller, Executive Assistant and Board Liaison.

Others in Attendance:

Johnny Jackson, CH2M Hill.

NEW BUSINESS

John Schlaman explained to the Committee that all agenda items relate to the Prairie Landing Golf Course bunker refinement project. Dan Barna provided a revised Board Summary Memorandum outlining some monetary changes that occurred with this project after the meeting packet was distributed. He explained that Prairie Landing staff identified an omission of \$40,000 for procurement of Greensmix Rootzone material necessary for range tee construction; this will be brought to the Committee and Board for consideration and approval in September. He explained that this additional purchase would change the total projects costs as follows: reduce the owner's contingency to 3%; reduce the procurement of supplies, plant protectant and fertilizer to \$25,000 and add \$40,000 for the purchase of Greensmix Rootzone material. Tony Kalina then reviewed the scope of work for the entire project and briefly discussed each of the agenda items. He stated this project is a culmination of a three year design and construction process for removing some of the existing bunkers and reconstructing the remaining bunkers. Mr. Kalina advised that staff has worked with Robert Trent Jones Architects to develop plans and specifications for this project. Executive Director Bird added that, in an attempt to save dollars, the Airport Authority is bidding the project materials directly; procuring these needed materials as an owner's cost. Mr. Schlaman stated that the project is scheduled to begin on August 11, 2014, pending issuance of the storm water permit by the City of West Chicago.

Proposed Resolution 2014-1860; Award of Contract to Midwest Golf Development Inc. d/b/a Golf Creations for the Prairie Landing Golf Club Bunker Refinement Project.

Dan Barna advised three bids were received and upon evaluation Midwest Golf Development d/b/a Golf Creations was the low, responsive and responsible bidder. Mr. Barna continued that staff along with Bruce Charlton of Robert Trent Jones Architects conducted a scope of work review with Midwest Golf Development and confirmed their qualifications to undertake this project. References for Midwest Golf Creations were checked and positive responses were received. The specific terms of this contract were discussed and Attorney Luetkehans reviewed briefly the liquidated damages clause that is contained within this contract.

A **MOTION** was made by Commissioner Huizenga to recommend Board approval of Proposed Resolution 2014-1860; Award of Contract to Midwest Golf Development Inc. d/b/a Golf Creations for the Prairie Landing Golf Club Bunker Refinement Project. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1862; Award of Bid to Waupaca Sand Solutions for the Procurement of Golf Course Bunker Sand.

Mr. Barna explained three bids were received and Waupaca Sand Solutions was determined to be the low, responsive and responsible bidder for this purchase of bunker sand. Staff recommended approval.

A **MOTION** was made by Commissioner Huizenga to recommend Board approval of Proposed Resolution 2014-1862; Award of Bid to Waupaca Sand Solutions for the Procurement of Golf Course Bunker Sand. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1863; Award of Bid to Green Source, Inc. for the Procurement of Golf Course Sod Grass.

Mr. Barna continued that in this process there will be a need for sod replacement in some areas of the golf course. He continued that in an attempt to drive costs down and to have the golf course in playable condition quickly the Airport Authority will purchase sod directly instead of having pricing for these materials included as part of the contractor's responsibility. Mr. Barna explained the purchase of sod grass was bid on two separate occasions with only one successful bidder each time; Green Source, Inc. was the low responsive and responsible bidder.

A **MOTION** was made by Commissioner Huizenga to recommend Board approval of Proposed Resolution 2014-1863; Award of Bid to Green Source, Inc. for the Procurement of Golf Course Sod. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1864; Award of Bid to LaFarge North America for the Procurement of Course Gravel Aggregates.

Mr. Barna stated that all course aggregate such as gravel, tiles for drainage and rocks for the staging area and base would be purchased directly by the Airport Authority. He continued that three bids were received and LaFarge North America was determined to be the low, responsive and responsible bidder.

A **MOTION** was made by Commissioner Gorski to recommend Board approval of Proposed Resolution 2014-1864; Award of Bid to LaFarge North America for the Procurement of Course Gravel Aggregates. The **motion was seconded** by Commissioner Huizenga and was passed unanimously by roll call vote (3-0).

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Gorski to adjourn the meeting of the Golf Committee and Commissioner Huizenga seconded this motion. The motion was unanimously passed by voice vote and was adjourned at 2:35 p.m.

Charles E. Donnelly, Committee Chairman



MONTHLY STATISTICS

July 2014

	July '14	July '13	'14 vs. '13	July Percent Change	YTD 2014	YTD 2013	'14 vs. '13	Percent Change
FUEL								
100LL	23,977	23,250	727	3.1%	123,113	132,107	(8,994)	-6.8%
Jet A	179,556	155,539	24,017	15.4%	1,303,756	1,176,810	126,946	10.8%
Total Gallons	203,533	178,789	24,744	13.8%	1,426,869	1,308,917	117,952	9.0%
OPERATIONS								
Local	3,255	2,646	609	23.0%	16,390	15,705	685	4.4%
Itinerant	4,791	4,739	52	1.1%	25,953	27,141	(1,188)	-4.4%
Total Ops	8,046	7,385	661	9.0%	42,343	42,846	(503)	-1.2%
REGIONAL OPS								
	July '14	July '13	'14 vs. '13	July Percent Change	YTD 2014	YTD 2013	'14 vs. '13	Percent Change
Total OPS								
DuPAGE	8,046	7,385	661	9.0%	42,343	42,846	(503)	-1.2%
Palwaukee	8,786	9,060	(274)	-3.0%	43,282	45,734	(2,452)	-5.4%
Aurora	6,959	7,091	(132)	-1.9%	36,280	38,568	(2,288)	-5.9%
Waukegan	5,218	5,007	211	4.2%	22,836	26,976	(4,140)	-15.3%
State of Illinois	182,043	183,703	(1,660)	-0.9%	1,077,729	1,108,746	(31,017)	-2.8%
Teterboro	12,953	12,569	384	3.1%	93,791	91,727	2,064	2.3%
Van Nuys	19,492	21,275	(1,783)	-8.4%	142,946	152,020	(9,074)	-6.0%
Centennial	27,152	27,972	(820)	-2.9%	179,093	167,716	11,377	6.8%
Local OPS								
DuPAGE	3,255	2,646	609	23.0%	16,390	15,705	685	4.4%
Palwaukee	2,348	3,037	(689)	-22.7%	10,842	12,696	(1,854)	-14.6%
Aurora	3,476	3,610	(134)	-3.7%	18,628	20,066	(1,438)	-7.2%
Waukegan	2,251	2,318	(67)	-2.9%	9,606	12,147	(2,541)	-20.9%
State of Illinois	31,914	32,645	(731)	-2.2%	183,470	192,628	(9,158)	-4.8%
Teterboro	0	0	0		15	0	15	
Van Nuys	6,736	8,356	(1,620)	-19.4%	49,044	57,856	(8,812)	-15.2%
Centennial	11,171	11,923	(752)	-6.3%	73,662	71,433	2,229	3.1%
Itinerant OPS								
DuPAGE	4,791	4,739	52	1.1%	25,953	27,141	(1,188)	-4.4%
Palwaukee	6,438	6,023	415	6.9%	32,440	33,038	(598)	-1.8%
Aurora	3,483	3,481	2	0.1%	17,652	18,502	(850)	-4.6%
Waukegan	2,967	2,689	278	10.3%	13,230	14,829	(1,599)	-10.8%
State of Illinois	150,129	151,058	(929)	-0.6%	894,259	916,118	(21,859)	-2.4%
Teterboro	12,953	12,569	384	3.1%	93,776	91,727	2,049	2.2%
Van Nuys	12,756	12,919	(163)	-1.3%	93,902	94,164	(262)	-0.3%
Centennial	15,981	16,049	(68)	-0.4%	105,431	96,283	9,148	9.5%

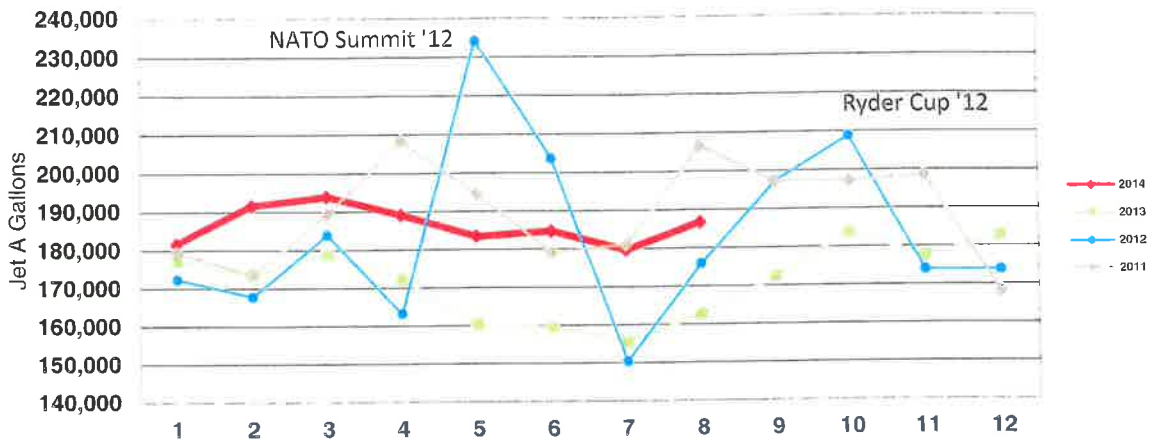


MONTHLY STATISTICS

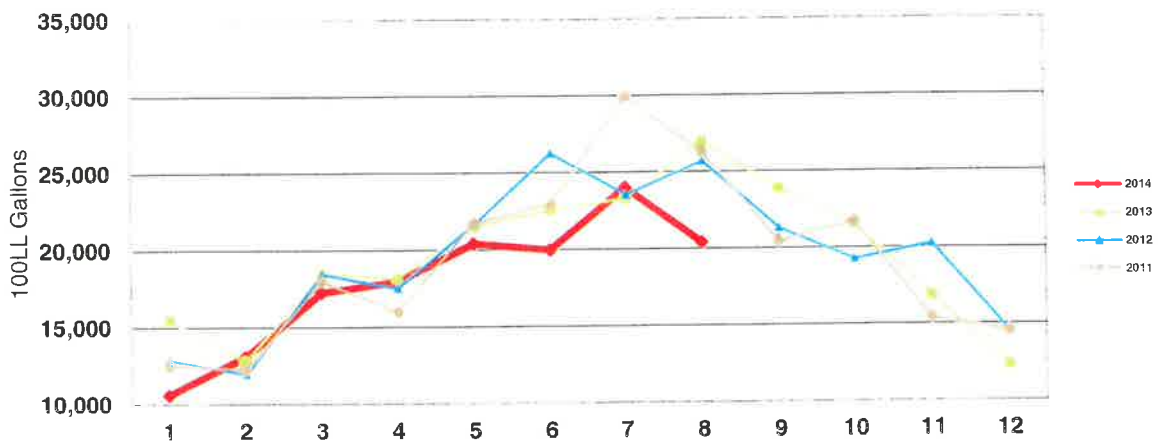
August 2014

	<u>Aug. '14</u>	<u>Aug. '13</u>	<u>'14 vs. '13</u>	<u>Aug. Percent Change</u>	<u>YTD 2014</u>	<u>YTD 2013</u>	<u>'14 vs. '13</u>	<u>Percent Change</u>
FUEL								
100LL	20,388	26,970	(6,582)	-24.4%	143,501	159,077	(15,576)	-9.8%
Jet A	186,649	162,671	23,978	14.7%	1,490,405	1,339,481	150,924	11.3%
Total Gallons	207,037	189,641	17,396	9.2%	1,633,906	1,498,558	135,348	9.0%

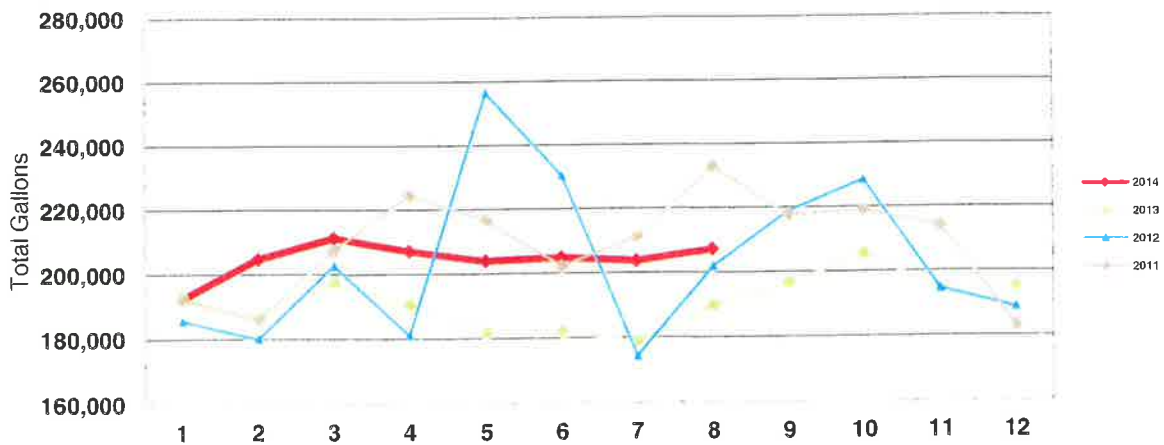
Jet A by Month



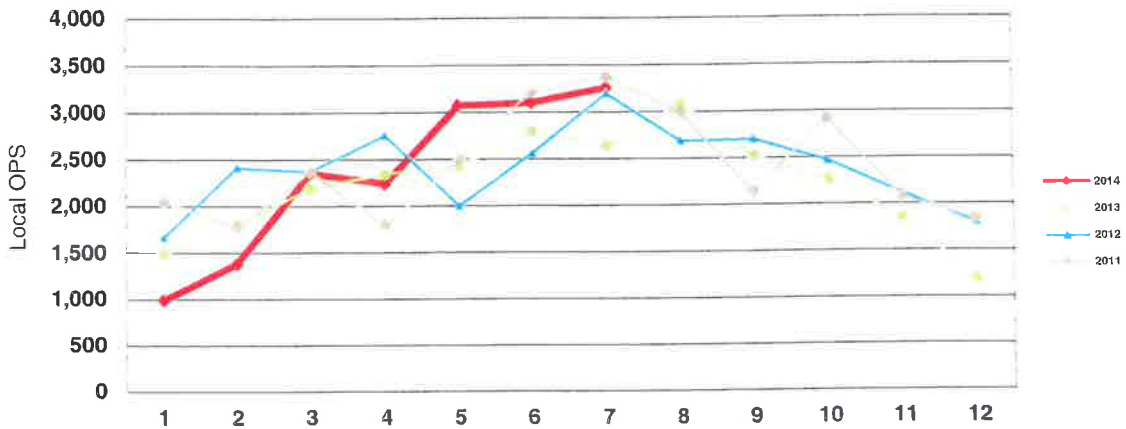
100LL by Month



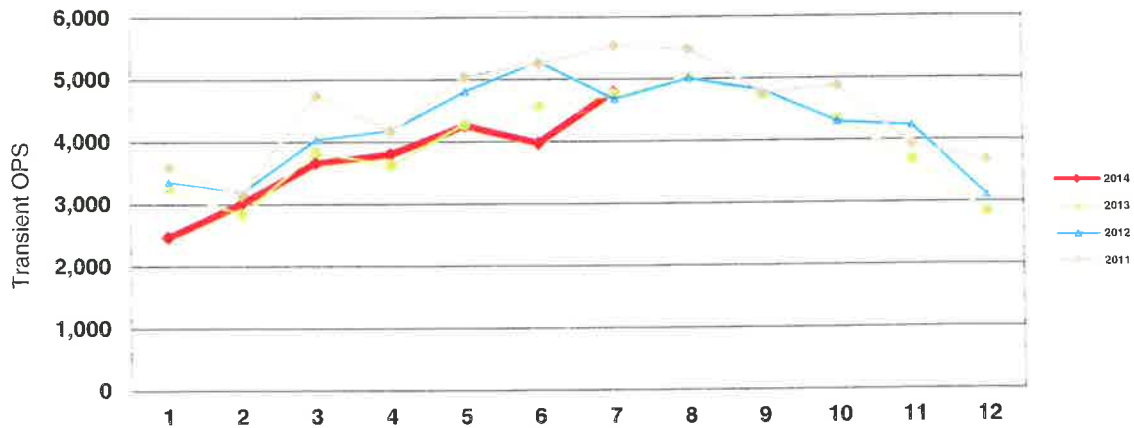
Total Gallons by Month



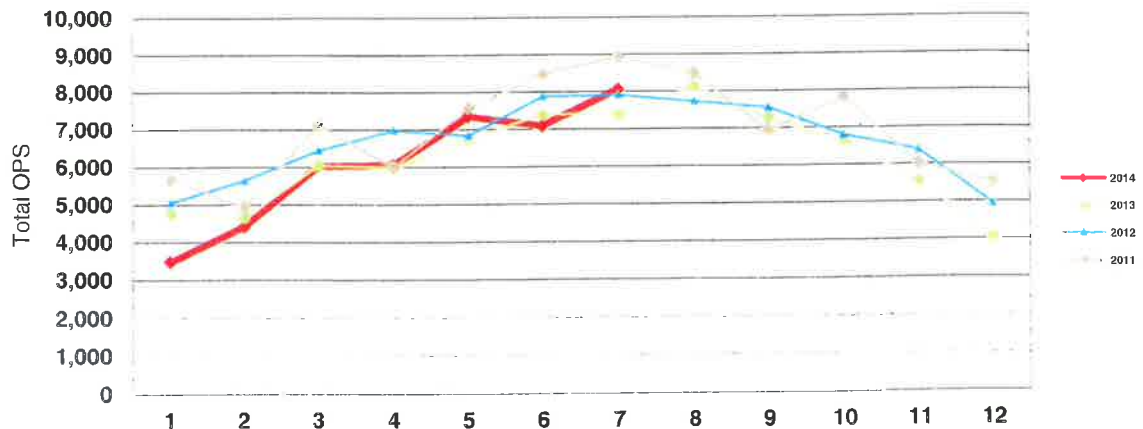
Local OPS by Month



Transient OPS by Month



Total OPS by Month





DUPAGE AIRPORT AUTHORITY

8/31/2014

**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

Board Summary
DuPage Airport Authority
YTD August 2014

	YTD Budget	YTD Actual	Percent Change Actual vs Budget
Beginning Cash Balance- Unrestricted	13,246,132	13,246,132	
Beginning Cash Balance - Restricted	14,087,564	14,087,564	
	27,333,696	27,333,696	
OPERATING REVENUES			
Airport Operations	3,041,871	3,216,350	6%
Flight Center Fuel Operations	7,695,629	8,341,501	8%
Prairie Landing Golf Club	1,997,640	1,809,605	-9%
TOTAL OPERATING REVENUES	12,735,140	13,367,456	5%
OPERATING EXPENSES			
Airport Operations	4,180,349	4,332,345	4%
Flight Center Fuel Operations	6,493,918	6,807,633	5%
Prairie Landing Golf Club	1,710,585	1,606,907	-6%
TOTAL OPERATING EXPENSES	12,384,853	12,746,884	3%
Net Profit from Operations	350,287	620,571	77%
NON-OPERATING REVENUES			
Miscellaneous Taxes	40,000	46,797	17%
Property Taxes/Abatements	2,825,000	2,887,425	2%
Federal & State Grants	0	66,623	0%
Investment Income	96,667	116,498	21%
Unrealized Gain/Loss from Investments	0	70,043	0%
Gain/(Loss) on Sale of Fixed Assets	40,000	20,373	-49%
TOTAL NON-OPERATING REVENUES	3,001,667	3,207,759	7%
NON-OPERATING EXPENSES			
Property Tax (DAA)	204,000	205,722	1%
Property Tax (PLGC)	248,000	304,420	23%
CenterPoint Advance - Interest	0	0	0%
TOTAL NON-OPERATING EXPENSES	452,000	510,142	13%
Net Profit from Non-Operations	2,549,667	2,697,617	6%
Net Profit Excluding Depreciation	2,899,954	3,318,188	14%
Total YTD Revenues	15,736,807	16,575,214	5%
Total YTD Expenditures	12,836,853	13,257,026	3%
CAPITAL DEVELOPMENT PROGRAMS	17,809,201	7,598,517	-57%
MAJOR MAINTENANCE	201,800	374,769	86%
FUTURE PROJECT EXPENSE	0	0	0%
Adjustment for Non-Cash Activities	0	(990,170)	
Cash Balance - Ending	12,222,648	21,688,428	77%

DUPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
 Month of August 2014

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
ASSETS				
Current Assets				
Cash & Cash Equivalents	18,048,701	3,600,788	38,940	21,688,428
Receivables				
Property Taxes	5,481,378	-	-	5,481,378
Interest	24,428	-	-	24,428
Accounts Receivable	263,114	459,886	70,192	793,192
Due To/From Prairie Landing Golf Club	863,217	-	-	863,217
Due To/From DuPage Bus. Park Owner Assoc.	30,000	-	-	30,000
Prepaid Expenses	497,188	37,610	17,181	551,980
Vehicle Fuel Inventory	27,865	-	-	27,865
Inventories	-	167,040	106,804	273,844
Total Current Assets	25,235,893	4,265,324	233,116	29,734,334
Other Assets				
Total Other Assets	-	-	-	-
Capital Assets				
Cost	300,663,697	894,015	2,957,359	304,515,072
Construction in Progress	12,987,764	-	-	12,987,764
	313,651,461	894,015	2,957,359	317,502,835
Accumulated Depreciation/Amortization	(166,144,844)	(727,882)	(2,708,946)	(169,581,673)
Total Capital Assets	147,506,617	166,133	248,413	147,921,163
TOTAL ASSETS	172,742,509	4,431,458	481,529	177,655,496

DUPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
 Month of August 2014

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
LIABILITIES				
Current Liabilities				
Accounts Payable	313,666	221,972	42,641	578,279
Accrued Liabilities	601,722	113,730	474,262	1,189,714
Due to/from DuPage Airport Authority	-	-	863,217	863,217
Deferred Income - Operations	2,031,842	101,903	-	2,133,746
Deferred Income Property Taxes	5,481,378	-	-	5,481,378
Deferred Income Land	89,000	-	-	89,000
Total Current Liabilities	8,517,608	437,605	1,380,120	10,335,333
Long-Term Liabilities				
Security Deposits	109,389	-	167,168	276,557
Total Long-Term Liabilities	109,389	-	167,168	276,557
TOTAL LIABILITIES	8,626,997	437,605	1,547,288	10,611,890
NET ASSETS				
Net Assets				
Investment in Capital Assets, January 1	144,345,583	179,545	330,099	144,855,226
Changes in Net Capital Assets	(2,074,272)	(11,735)	(81,686)	(2,167,693)
Net Investment in Capital Assets	142,271,311	167,810	248,413	142,687,533
Restricted Future Capital Assets, January 1	19,017,974	-	-	19,017,974
Changes in Future Capital Assets	-	-	-	-
Net Restricted Future Capital Assets	19,017,974	-	-	19,017,974
Unrestricted Net Assets, January 1	4,027,275	2,280,923	(1,182,612)	5,125,586
Changes in Net Capital Assets	2,072,596	13,411	81,686	2,167,693
Net Income (Loss)	(3,273,643)	1,531,709	(213,246)	(1,955,180)
Intrafund Transfers - Transfer from Tech Park	-	-	-	-
Net Unrestricted Assets	2,826,228	3,826,043	(1,314,171)	5,338,099
TOTAL NET ASSETS	164,115,513	3,993,852	(1,065,759)	167,043,606
TOTAL LIABILITIES AND NET ASSETS	172,742,509	4,431,458	481,529	177,655,496

DUPAGE AIRPORT AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
YTD August 2014

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Revenues				
Field Operations	978,862	0	0	978,862
Building Operations	1,973,588	0	0	1,973,588
Flight Center Building	134,538	0	0	134,538
Administrative	129,362	0	0	129,362
Fuel and Oil Sales	0	8,133,094	0	8,133,094
De-ice, Lav Service, Preheats, APU, Tows	0	39,653	0	39,653
Overnight Fees - Transient	0	17,464	0	17,464
Hangar Rental	0	120,669	0	120,669
Golf Operations	0	0	1,151,899	1,151,899
Food and Beverage	0	24,292	209,431	233,723
Kitty Hawk Deli	0	0	23,630	23,630
Banquet	0	0	414,140	414,140
Miscellaneous	0	6,329	10,504	16,833
Total Revenues	3,216,350	8,341,501	1,809,605	13,367,456
Cost of Sales				
Field Operations	1,134,109	0	0	1,134,109
Building Operations	802,832	0	0	802,832
Flight Center Building	175,372	0	0	175,372
Shop Equipment	309,884	0	0	309,884
Fuel and Oil	0	5,499,165	0	5,499,165
Maintenance	0	131,830	0	131,830
Credit Card Expense	0	110,590	31,882	142,472
Golf Course Maintenance	0	0	480,608	480,608
Golf Operations	0	0	228,309	228,309
Food and Beverage	0	80,335	226,836	307,171
Kitty Hawk - Deli	0	0	23,617	23,617
Banquet	0	0	250,499	250,499
Total Cost of Sales	2,422,196	5,821,920	1,241,751	9,485,867
Gross Profit/(Loss)	794,154	2,519,580	567,854	3,881,588
General and Administrative				
Administration	1,546,022	960,374	365,156	2,871,552
Commissioners	62,053	0	0	62,053
Business Development & Marketing	90,098	25,339	0	115,437
Accounting	211,975	0	0	211,975
Total General & Administrative	1,910,149	985,712	365,156	3,261,017
Operating Income (Loss) Before Depreciation & Principal Reductions	(1,115,994)	1,533,868	202,697	620,571
Non Operating Revenues (Expenses)				
Taxes - Property	2,887,425	0	0	2,887,425
Taxes - Other	46,797	0	0	46,797
Taxes - Paid	(205,722)	0	(304,420)	(510,142)
Federal & State Grants	66,623	0	0	66,623
Investment Income	116,496	0	1	116,498
Unrealized Gain/Loss from Investments	70,043	0	0	70,043
Amortization (Expense)	0	0	0	0
Gain on Sale of Fixed Assets	4,898	11,252	4,223	20,373
Other Revenue (Expenses)	0	0	0	0
Total Non Operating Revenues (Expenses)	2,986,561	11,252	(300,196)	2,697,617
Net Income (Loss) before adjustments	1,870,567	1,545,120	(97,498)	3,318,188
Depreciation	4,803,502	13,411	81,686	4,898,599
Major Maintenance Expense	340,708	0	34,061	374,769
Future Project Expense	0	0	0	0
Net Income	(3,273,643)	1,531,709	(213,246)	(1,955,180)

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2014

	Month				YTD				Month				YTD				
	Actual		Budget		Actual		Budget		2014		2013		2014		2013		
		Variance		Variance		Variance		Variance									
REVENUES																	
Airport Operations	\$ 384,038	\$ 351,198	\$ 32,840	\$ 3,041,871	\$ 174,479	\$ 3,216,350	\$ 3,041,871	\$ 174,479	\$ 384,038	\$ 363,931	\$ 20,107	\$ 3,216,350	\$ 3,069,134	\$ 147,216	\$ 3,216,350	\$ 3,069,134	\$ 147,216
Prairie Landing Golf Club	\$ 396,451	\$ 406,373	\$ (9,922)	\$ 1,809,605	\$ (188,035)	\$ 1,809,605	\$ 1,997,640	\$ (188,035)	\$ 396,451	\$ 407,944	\$ (11,493)	\$ 1,809,605	\$ 1,961,195	\$ (151,590)	\$ 1,809,605	\$ 1,961,195	\$ (151,590)
DuPage Flight Center	\$ 1,052,231	\$ 981,675	\$ 70,556	\$ 8,341,501	\$ 645,872	\$ 8,341,501	\$ 7,695,629	\$ 645,872	\$ 1,052,231	\$ 966,454	\$ 85,777	\$ 8,341,501	\$ 7,664,790	\$ 676,711	\$ 8,341,501	\$ 7,664,790	\$ 676,711
Total Revenues	\$ 1,832,720	\$ 1,735,246	\$ 97,474	\$ 13,367,456	\$ 632,315	\$ 13,367,456	\$ 12,735,140	\$ 632,315	\$ 1,832,720	\$ 1,738,329	\$ 94,391	\$ 13,367,456	\$ 12,695,119	\$ 672,337	\$ 13,367,456	\$ 12,695,119	\$ 672,337
COST OF SALES																	
Airport Operations	\$ 279,353	\$ 302,447	\$ (23,094)	\$ 2,422,196	\$ 162,046	\$ 2,422,196	\$ 2,260,150	\$ 162,046	\$ 279,353	\$ 260,989	\$ 18,364	\$ 2,422,196	\$ 2,167,611	\$ 254,586	\$ 2,422,196	\$ 2,167,611	\$ 254,586
Prairie Landing Golf Club	\$ 292,742	\$ 277,563	\$ 15,179	\$ 1,209,868	\$ (103,466)	\$ 1,209,868	\$ 1,313,334	\$ (103,466)	\$ 292,742	\$ 266,953	\$ 25,789	\$ 1,209,868	\$ 1,221,465	\$ (11,597)	\$ 1,209,868	\$ 1,221,465	\$ (11,597)
DuPage Flight Center	\$ 755,971	\$ 698,458	\$ 56,514	\$ 5,821,920	\$ 340,981	\$ 5,821,920	\$ 5,480,940	\$ 340,981	\$ 755,971	\$ 703,849	\$ 52,122	\$ 5,821,920	\$ 5,428,368	\$ 393,552	\$ 5,821,920	\$ 5,428,368	\$ 393,552
Total Cost of Sales	\$ 1,328,066	\$ 1,278,467	\$ 48,599	\$ 9,453,985	\$ 399,561	\$ 9,453,985	\$ 9,054,424	\$ 399,561	\$ 1,328,066	\$ 1,231,791	\$ 96,275	\$ 9,453,985	\$ 8,817,444	\$ 636,541	\$ 9,453,985	\$ 8,817,444	\$ 636,541
Gross Profit/(Loss)	\$ 504,654	\$ 456,779	\$ 47,875	\$ 3,913,471	\$ 232,755	\$ 3,913,471	\$ 3,680,716	\$ 232,755	\$ 504,654	\$ 506,538	\$ (1,883)	\$ 3,913,471	\$ 3,877,675	\$ 35,796	\$ 3,913,471	\$ 3,877,675	\$ 35,796
GENERAL AND ADMINISTRATIVE																	
Airport Operations	\$ 281,252	\$ 272,041	\$ 9,211	\$ 1,910,149	\$ (10,050)	\$ 1,910,149	\$ 1,920,199	\$ (10,050)	\$ 281,252	\$ 245,627	\$ 35,625	\$ 1,910,149	\$ 1,751,845	\$ 158,303	\$ 1,910,149	\$ 1,751,845	\$ 158,303
Prairie Landing Golf Club	\$ 56,824	\$ 60,224	\$ (3,400)	\$ 397,039	\$ (213)	\$ 397,039	\$ 397,251	\$ (213)	\$ 56,824	\$ 69,872	\$ (13,048)	\$ 397,039	\$ 429,895	\$ (32,856)	\$ 397,039	\$ 429,895	\$ (32,856)
DuPage Flight Center	\$ 149,081	\$ 154,599	\$ (5,517)	\$ 985,712	\$ (27,266)	\$ 985,712	\$ 1,012,979	\$ (27,266)	\$ 149,081	\$ 145,016	\$ 4,065	\$ 985,712	\$ 996,352	\$ (10,639)	\$ 985,712	\$ 996,352	\$ (10,639)
Total G&A Costs	\$ 487,158	\$ 486,863	\$ 294	\$ 3,292,899	\$ (37,529)	\$ 3,292,899	\$ 3,330,429	\$ (37,529)	\$ 487,158	\$ 460,515	\$ 26,642	\$ 3,292,899	\$ 3,178,091	\$ 114,808	\$ 3,292,899	\$ 3,178,091	\$ 114,808
Operating Income/(Loss)	\$ 17,497	\$ (27,084)	\$ 44,581	\$ 620,571	\$ 270,284	\$ 620,571	\$ 350,287	\$ 270,284	\$ 17,497	\$ 46,022	\$ (28,525)	\$ 620,571	\$ 699,583	\$ (79,012)	\$ 620,571	\$ 699,583	\$ (79,012)
NON-OPERATING REVENUES/(EXPENSES)																	
Property and Other Tax Revenue	\$ 73,853	\$ 59,000	\$ 14,853	\$ 2,934,222	\$ 2,865,000	\$ 2,934,222	\$ 2,865,000	\$ 69,222	\$ 73,853	\$ 77,081	\$ (3,228)	\$ 2,934,222	\$ 2,903,853	\$ 28,369	\$ 2,934,222	\$ 2,903,853	\$ 28,369
Property Tax Expenses	\$ (255,071)	\$ (226,000)	\$ (29,071)	\$ (510,142)	\$ (452,000)	\$ (510,142)	\$ (452,000)	\$ (58,142)	\$ (255,071)	\$ (222,031)	\$ (33,040)	\$ (510,142)	\$ (444,061)	\$ (66,081)	\$ (510,142)	\$ (444,061)	\$ (66,081)
Federal & State Grants	\$ 66,623	\$ -	\$ 66,623	\$ 116,496	\$ 96,667	\$ 116,496	\$ 96,667	\$ 19,830	\$ 66,623	\$ -	\$ 66,623	\$ 116,496	\$ 85,043	\$ 31,453	\$ 116,496	\$ 85,043	\$ 31,453
Investment Income	\$ 9,841	\$ 12,083	\$ (2,242)	\$ 70,043	\$ 70,043	\$ 70,043	\$ 70,043	\$ -	\$ 9,841	\$ 21,398	\$ (11,557)	\$ 70,043	\$ (293,479)	\$ 363,522	\$ 70,043	\$ (293,479)	\$ 363,522
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ (494)	\$ 5,000	\$ (5,494)	\$ 20,373	\$ 40,000	\$ 20,373	\$ 40,000	\$ (19,627)	\$ (494)	\$ 7,825	\$ (8,319)	\$ 20,373	\$ 83,599	\$ (63,227)	\$ 20,373	\$ 83,599	\$ (63,227)
Total Non-Operating Revenues/(Expenses)	\$ (83,870)	\$ (149,917)	\$ 66,047	\$ 2,697,616	\$ 2,549,667	\$ 2,697,616	\$ 2,549,667	\$ 147,949	\$ (83,870)	\$ (173,661)	\$ 89,791	\$ 2,697,616	\$ 2,336,956	\$ 360,660	\$ 2,697,616	\$ 2,336,956	\$ 360,660
Net Income/(Loss) before Depreciation	\$ (66,373)	\$ (177,001)	\$ 110,628	\$ 3,318,187	\$ 2,859,954	\$ 3,318,187	\$ 2,859,954	\$ 418,233	\$ (66,373)	\$ (127,639)	\$ 61,266	\$ 3,318,187	\$ 3,036,539	\$ 281,648	\$ 3,318,187	\$ 3,036,539	\$ 281,648
Depreciation	\$ 614,038	\$ 623,383	\$ (9,345)	\$ 4,898,599	\$ 4,987,066	\$ 4,898,599	\$ 4,987,066	\$ (88,467)	\$ 614,038	\$ 681,516	\$ (67,478)	\$ 4,898,599	\$ 5,501,918	\$ (603,320)	\$ 4,898,599	\$ 5,501,918	\$ (603,320)
Net Income/(Loss) after Depreciation	\$ (680,411)	\$ (800,384)	\$ 119,973	\$ (1,580,412)	\$ (2,087,112)	\$ (1,580,412)	\$ (2,087,112)	\$ (669,234)	\$ (680,411)	\$ (809,155)	\$ 128,744	\$ (1,580,412)	\$ (2,465,379)	\$ 884,967	\$ (1,580,412)	\$ (2,465,379)	\$ 884,967
Major Maintenance	\$ 183,935	\$ -	\$ 183,935	\$ 374,769	\$ 201,800	\$ 374,769	\$ 201,800	\$ 172,969	\$ 183,935	\$ 1,496	\$ 182,438	\$ 374,769	\$ 205,233	\$ 169,536	\$ 374,769	\$ 205,233	\$ 169,536
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (864,346)	\$ (800,384)	\$ (63,961)	\$ (1,955,181)	\$ (2,288,912)	\$ (1,955,181)	\$ (2,288,912)	\$ (333,731)	\$ (864,346)	\$ (810,652)	\$ (53,694)	\$ (1,955,181)	\$ (2,670,612)	\$ 715,431	\$ (1,955,181)	\$ (2,670,612)	\$ 715,431

Airport and Administration
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 8/31/2014

REVENUES	Month			YTD			2014 Annual Budget			Month			YTD				
	Actual		Variance	Actual		Variance	Budget		2014		Variance	2013		2014		Variance	
Administrative	\$ 14,830	\$ 10,976	\$ 3,854	\$ 129,362	\$ 87,811	\$ 41,552	\$ 132,443	\$ 132,443	\$ 14,830	\$ 8,635	\$ 6,195	\$ 14,830	\$ 8,635	\$ 6,195	\$ 129,362	\$ 84,077	\$ 45,286
Field Operations	\$ 98,992	\$ 97,269	\$ 1,723	\$ 978,862	\$ 981,554	\$ (2,692)	\$ 1,370,634	\$ 1,370,634	\$ 98,992	\$ 96,853	\$ 2,139	\$ 98,992	\$ 96,853	\$ 2,139	\$ 978,862	\$ 881,409	\$ 97,453
Building Operations	\$ 255,804	\$ 223,237	\$ 32,567	\$ 1,973,588	\$ 1,814,824	\$ 158,764	\$ 2,707,771	\$ 2,707,771	\$ 255,804	\$ 239,005	\$ 16,799	\$ 255,804	\$ 239,005	\$ 16,799	\$ 1,973,588	\$ 1,956,355	\$ 17,233
Flight Center	\$ 14,412	\$ 19,716	\$ (5,304)	\$ 134,538	\$ 157,682	\$ (23,144)	\$ 336,788	\$ 336,788	\$ 14,412	\$ 19,439	\$ (5,027)	\$ 14,412	\$ 19,439	\$ (5,027)	\$ 134,538	\$ 147,294	\$ (12,756)
Total Revenues	\$ 384,038	\$ 351,198	\$ 32,840	\$ 3,216,350	\$ 3,041,871	\$ 174,479	\$ 4,447,636	\$ 4,447,636	\$ 384,038	\$ 363,931	\$ 20,107	\$ 384,038	\$ 363,931	\$ 20,107	\$ 3,216,350	\$ 3,069,134	\$ 147,216
COST OF SALES																	
Field Operations	\$ 141,240	\$ 151,860	\$ (10,620)	\$ 1,134,109	\$ 1,096,685	\$ 37,423	\$ 1,634,434	\$ 1,634,434	\$ 141,240	\$ 133,614	\$ 7,626	\$ 141,240	\$ 133,614	\$ 7,626	\$ 1,134,109	\$ 1,081,063	\$ 53,046
Building Operations	\$ 57,434	\$ 89,769	\$ (32,336)	\$ 802,832	\$ 702,156	\$ 100,676	\$ 1,046,339	\$ 1,046,339	\$ 57,434	\$ 70,369	\$ (12,935)	\$ 57,434	\$ 70,369	\$ (12,935)	\$ 802,832	\$ 650,725	\$ 152,107
Flight Center	\$ 26,103	\$ 19,545	\$ 6,557	\$ 175,372	\$ 168,461	\$ 6,910	\$ 364,317	\$ 364,317	\$ 26,103	\$ 20,343	\$ 5,759	\$ 26,103	\$ 20,343	\$ 5,759	\$ 175,372	\$ 164,262	\$ 11,109
Shop Equip. Operations	\$ 54,576	\$ 41,272	\$ 13,304	\$ 309,884	\$ 292,848	\$ 17,036	\$ 438,461	\$ 438,461	\$ 54,576	\$ 36,663	\$ 17,913	\$ 54,576	\$ 36,663	\$ 17,913	\$ 309,884	\$ 271,660	\$ 38,324
Total Cost of Sales	\$ 279,353	\$ 302,447	\$ (23,094)	\$ 2,422,196	\$ 2,260,150	\$ 162,046	\$ 3,383,551	\$ 3,383,551	\$ 279,353	\$ 260,989	\$ 18,364	\$ 279,353	\$ 260,989	\$ 18,364	\$ 2,422,196	\$ 2,167,611	\$ 254,586
Gross Profit/(Loss)	\$ 104,686	\$ 48,752	\$ 55,934	\$ 794,154	\$ 781,721	\$ 12,433	\$ 1,064,085	\$ 1,064,085	\$ 104,686	\$ 102,942	\$ 1,744	\$ 104,686	\$ 102,942	\$ 1,744	\$ 794,154	\$ 801,524	\$ (107,369)
GENERAL AND ADMINISTRATIVE																	
Administrative	\$ 275,692	\$ 214,250	\$ 61,441	\$ 1,546,022	\$ 1,485,417	\$ 60,605	\$ 2,221,083	\$ 2,221,083	\$ 275,692	\$ 194,510	\$ 81,182	\$ 275,692	\$ 194,510	\$ 81,182	\$ 1,546,022	\$ 1,358,732	\$ 187,291
Commissioners	\$ 7,593	\$ 8,928	\$ (1,334)	\$ 62,053	\$ 71,423	\$ (9,370)	\$ 107,135	\$ 107,135	\$ 7,593	\$ 8,686	\$ (1,092)	\$ 7,593	\$ 8,686	\$ (1,092)	\$ 62,053	\$ 58,325	\$ 3,728
Business Dev./Marketing	\$ 13,123	\$ 17,929	\$ (4,806)	\$ 90,098	\$ 131,838	\$ (41,740)	\$ 198,649	\$ 198,649	\$ 13,123	\$ 13,117	\$ 6	\$ 13,123	\$ 13,117	\$ 6	\$ 90,098	\$ 80,953	\$ 9,146
Accounting	\$ (15,156)	\$ 30,934	\$ (46,090)	\$ 211,975	\$ 231,520	\$ (19,546)	\$ 326,771	\$ 326,771	\$ (15,156)	\$ 29,315	\$ (44,471)	\$ (15,156)	\$ 29,315	\$ (44,471)	\$ 211,975	\$ 253,836	\$ (41,861)
Total G&A Costs	\$ 281,252	\$ 272,041	\$ 9,211	\$ 1,910,149	\$ 1,920,199	\$ (10,050)	\$ 2,853,638	\$ 2,853,638	\$ 281,252	\$ 245,627	\$ 35,625	\$ 281,252	\$ 245,627	\$ 35,625	\$ 1,910,149	\$ 1,751,845	\$ 158,303
Operating Income/(Loss)	\$ (176,567)	\$ (223,289)	\$ 46,723	\$ (1,115,994)	\$ (1,138,478)	\$ 22,483	\$ (1,789,553)	\$ (1,789,553)	\$ (176,567)	\$ (142,685)	\$ 33,882	\$ (176,567)	\$ (142,685)	\$ 33,882	\$ (1,115,994)	\$ (850,322)	\$ (265,673)
NON-OPERATING REVENUES/(EXPENSES)																	
Property and Other Tax Revenue	\$ 73,853	\$ 59,000	\$ 14,853	\$ 2,934,222	\$ 2,865,000	\$ 69,222	\$ 5,575,000	\$ 5,575,000	\$ 73,853	\$ 77,081	\$ (3,228)	\$ 73,853	\$ 77,081	\$ (3,228)	\$ 2,934,222	\$ 2,905,853	\$ 28,369
Property Tax Expenses	\$ (102,861)	\$ (102,000)	\$ (861)	\$ (205,722)	\$ (204,000)	\$ (1,722)	\$ (204,000)	\$ (204,000)	\$ (102,861)	\$ (98,378)	\$ (4,483)	\$ (102,861)	\$ (98,378)	\$ (4,483)	\$ (205,722)	\$ (196,756)	\$ (8,965)
Federal & State Grants	\$ 66,623	\$ -	\$ 66,623	\$ 66,623	\$ -	\$ 66,623	\$ -	\$ -	\$ 66,623	\$ -	\$ 66,623	\$ 66,623	\$ -	\$ 66,623	\$ -	\$ 66,623	\$ -
Investment Income	\$ 9,841	\$ 12,083	\$ (2,242)	\$ 116,496	\$ 96,667	\$ 19,830	\$ 145,000	\$ 145,000	\$ 9,841	\$ 21,398	\$ (11,557)	\$ 9,841	\$ 21,398	\$ (11,557)	\$ 116,496	\$ 85,043	\$ 31,453
Unrealized Gain/Loss from Investments	\$ 21,378	\$ -	\$ 21,378	\$ 70,043	\$ -	\$ 70,043	\$ -	\$ -	\$ 21,378	\$ (57,935)	\$ 79,313	\$ 21,378	\$ (57,935)	\$ 79,313	\$ 70,043	\$ (293,479)	\$ 363,522
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ (494)	\$ 5,000	\$ (5,494)	\$ 4,898	\$ 40,000	\$ (35,102)	\$ 60,000	\$ 60,000	\$ (494)	\$ 7,825	\$ (8,319)	\$ (494)	\$ 7,825	\$ (8,319)	\$ 4,898	\$ 83,599	\$ (78,702)
Total Non-Operating Revenues/(Expenses)	\$ 68,340	\$ (25,917)	\$ 94,257	\$ 2,986,561	\$ 2,797,667	\$ 188,894	\$ 5,576,000	\$ 5,576,000	\$ 68,340	\$ (50,009)	\$ 118,249	\$ 68,340	\$ (50,009)	\$ 118,249	\$ 2,986,561	\$ 2,584,261	\$ 402,300
Net Income/(Loss) before Depreciation	\$ (108,226)	\$ (249,206)	\$ 140,980	\$ 1,870,567	\$ 1,659,189	\$ 211,378	\$ 3,786,447	\$ 3,786,447	\$ (108,226)	\$ (192,694)	\$ 84,168	\$ (108,226)	\$ (192,694)	\$ 84,168	\$ 1,870,567	\$ 1,733,939	\$ 136,628
Depreciation	\$ 602,151	\$ 611,507	\$ (9,356)	\$ 4,803,502	\$ 4,892,053	\$ (88,552)	\$ 7,338,080	\$ 7,338,080	\$ 602,151	\$ 667,979	\$ (65,828)	\$ 602,151	\$ 667,979	\$ (65,828)	\$ 4,803,502	\$ 5,383,348	\$ (579,846)
Net Income/(Loss) after Depreciation	\$ (710,377)	\$ (860,713)	\$ 150,335	\$ (2,932,935)	\$ (3,232,865)	\$ 299,929	\$ (3,551,633)	\$ (3,551,633)	\$ (710,377)	\$ (860,672)	\$ 150,295	\$ (710,377)	\$ (860,672)	\$ 150,295	\$ (2,932,935)	\$ (3,649,409)	\$ 716,474
Major Maintenance	\$ 183,935	\$ -	\$ 183,935	\$ 340,708	\$ 161,800	\$ 178,908	\$ 908,300	\$ 908,300	\$ 183,935	\$ 1,496	\$ 182,438	\$ 183,935	\$ 1,496	\$ 182,438	\$ 340,708	\$ 97,799	\$ 242,909
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (894,312)	\$ (860,713)	\$ (33,599)	\$ (3,273,643)	\$ (3,394,665)	\$ 121,022	\$ (4,459,533)	\$ (4,459,533)	\$ (894,312)	\$ (862,169)	\$ (32,143)	\$ (894,312)	\$ (862,169)	\$ (32,143)	\$ (3,273,643)	\$ (3,747,208)	\$ 473,565

DuPage Flight Center
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 01/31/2014

	Month			YTD			2014 Annual Budget			Month			YTD		
	Budget		Variance	Budget		Variance	Budget		Variance	2014		2,013	Variance		
	Actual	Budget		Actual	Budget		2014	Budget		\$	\$	\$	\$	\$	
REVENUES															
Hangar Rentals	\$ 13,978	\$ 12,333	\$ 1,645	\$ 120,669	\$ 98,667	\$ 22,003	\$ 148,000	\$ 148,000	\$ -	\$ 13,978	\$ 8,226	\$ 5,752	\$ 120,669	\$ 96,612	\$ 24,057
Ramp Tie Downs & Overnight fees	\$ 3,288	\$ 2,250	\$ 1,038	\$ 17,464	\$ 18,000	\$ (536)	\$ 27,000	\$ 27,000	\$ -	\$ 3,288	\$ 3,301	\$ (13)	\$ 17,464	\$ 17,850	\$ (386)
Fuel and Oil Sales	\$ 1,029,661	\$ 959,098	\$ 70,563	\$ 8,133,094	\$ 7,515,012	\$ 618,082	\$ 11,228,814	\$ 11,228,814	\$ -	\$ 1,029,661	\$ 951,499	\$ 78,163	\$ 8,133,094	\$ 7,477,277	\$ 655,817
Line Service Other	\$ 2,040	\$ 4,702	\$ (2,662)	\$ 39,653	\$ 37,617	\$ 2,036	\$ 56,425	\$ 56,425	\$ -	\$ 2,040	\$ 1,157	\$ 883	\$ 39,653	\$ 46,217	\$ (6,564)
Aircraft Catering	\$ 2,567	\$ 2,500	\$ 67	\$ 24,292	\$ 20,000	\$ 4,292	\$ 30,000	\$ 30,000	\$ -	\$ 2,567	\$ 1,420	\$ 1,147	\$ 24,292	\$ 18,033	\$ 6,258
Non-Airfield Rent/Lease/Maintenance Revenue	\$ 697	\$ 792	\$ (95)	\$ 6,329	\$ 6,333	\$ (4)	\$ 9,500	\$ 9,500	\$ -	\$ 697	\$ 851	\$ (155)	\$ 6,329	\$ 8,801	\$ (2,471)
Total Revenue	\$ 1,052,231	\$ 981,675	\$ 70,556	\$ 8,341,501	\$ 7,695,629	\$ 645,872	\$ 11,499,739	\$ 11,499,739	\$ -	\$ 1,052,231	\$ 966,494	\$ 85,737	\$ 8,341,501	\$ 7,664,790	\$ 676,711
COST OF SALES															
Fuel and Oil Cost of Sales	\$ 709,335	\$ 662,137	\$ 47,198	\$ 5,481,272	\$ 5,165,373	\$ 315,899	\$ 7,715,280	\$ 7,715,280	\$ -	\$ 709,335	\$ 659,356	\$ 49,978	\$ 5,481,272	\$ 5,148,929	\$ 332,343
De Ice Cost of Goods	\$ -	\$ -	\$ -	\$ 17,894	\$ 17,000	\$ 894	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 17,894	\$ 16,187	\$ 1,707
Credit Card Expense	\$ 14,433	\$ 13,917	\$ 517	\$ 110,590	\$ 111,333	\$ (744)	\$ 167,000	\$ 167,000	\$ -	\$ 14,433	\$ 11,284	\$ 3,149	\$ 110,590	\$ 99,958	\$ 10,632
Food - COGS	\$ 16,962	\$ 7,500	\$ 9,462	\$ 80,335	\$ 60,000	\$ 20,335	\$ 90,000	\$ 90,000	\$ -	\$ 16,962	\$ 3,287	\$ 13,676	\$ 80,335	\$ 44,060	\$ 36,275
Maintenance	\$ 15,241	\$ 15,904	\$ (663)	\$ 131,830	\$ 127,233	\$ 4,597	\$ 190,850	\$ 190,850	\$ -	\$ 15,241	\$ 29,922	\$ (14,681)	\$ 131,830	\$ 119,234	\$ 12,596
Total Cost of Sales	\$ 755,971	\$ 699,458	\$ 56,514	\$ 5,821,920	\$ 5,480,940	\$ 340,981	\$ 8,188,130	\$ 8,188,130	\$ -	\$ 755,971	\$ 703,849	\$ 52,122	\$ 5,821,920	\$ 5,428,368	\$ 393,552
Gross Profit/(Loss)	\$ 296,260	\$ 282,217	\$ 14,043	\$ 2,519,580	\$ 2,214,689	\$ 304,891	\$ 3,311,609	\$ 3,311,609	\$ -	\$ 296,260	\$ 262,605	\$ 33,655	\$ 2,519,580	\$ 2,236,422	\$ 283,158
GENERAL AND ADMINISTRATIVE															
Operating Income/(Loss)	\$ 149,081	\$ 154,599	\$ (5,517)	\$ 985,712	\$ 1,012,979	\$ (27,266)	\$ 1,517,030	\$ 1,517,030	\$ -	\$ 149,081	\$ 145,016	\$ 4,065	\$ 985,712	\$ 996,352	\$ (10,639)
Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ 11,252	\$ -	\$ 11,252	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,252	\$ -	\$ 11,252
Net Income/(Loss) before Depreciation	\$ 147,179	\$ 127,619	\$ 19,560	\$ 1,533,868	\$ 1,201,710	\$ 332,158	\$ 1,794,579	\$ 1,794,579	\$ -	\$ 147,179	\$ 117,589	\$ 29,590	\$ 1,533,868	\$ 1,240,070	\$ 293,798
Depreciation	\$ 1,676	\$ 1,666	\$ 10	\$ 13,411	\$ 13,329	\$ 82	\$ 19,994	\$ 19,994	\$ -	\$ 1,676	\$ 2,325	\$ (648)	\$ 13,411	\$ 28,867	\$ (15,456)
Major Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ (40,000)	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ 145,502	\$ 125,953	\$ 19,550	\$ 1,531,709	\$ 1,148,381	\$ 383,328	\$ 1,734,585	\$ 1,734,585	\$ -	\$ 145,502	\$ 115,264	\$ 30,239	\$ 1,531,709	\$ 1,211,204	\$ 320,505

Prairie Landing Golf Club
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 8/31/2014

	Month			YTD			2014 Annual Budget			Month			YTD		
	Actual		Variance	Actual		Variance	Budget		Budget		Variance		2014		Variance
REVENUES															
P100 - Golf Administration	\$ 1,304	\$ 350	\$ 954	\$ 10,504	\$ 2,700	\$ 7,804	\$ 3,500	\$ 1,304	\$ 1,634	\$ (330)	\$ 10,504	\$ 3,945	\$ 6,559		
P300 - Golf Operations	\$ 247,060	\$ 243,150	\$ 3,910	\$ 1,151,899	\$ 1,270,100	\$ (118,201)	\$ 1,669,000	\$ 247,060	\$ 257,540	\$ (10,479)	\$ 1,151,899	\$ 1,234,559	\$ (82,660)		
P400 - Food and Beverage	\$ 51,616	\$ 48,400	\$ 3,216	\$ 209,431	\$ 196,250	\$ 13,181	\$ 260,000	\$ 51,616	\$ 54,107	\$ (2,492)	\$ 209,431	\$ 195,950	\$ 13,481		
P500 - Weddings	\$ 54,041	\$ 64,500	\$ (10,459)	\$ 215,782	\$ 283,800	\$ (68,018)	\$ 451,500	\$ 54,041	\$ 55,212	\$ (1,171)	\$ 215,782	\$ 314,535	\$ (98,753)		
P600 - Private Events	\$ 12,350	\$ 11,527	\$ 823	\$ 95,348	\$ 75,849	\$ 19,499	\$ 153,006	\$ 12,350	\$ 17,376	\$ (5,026)	\$ 95,348	\$ 99,164	\$ (3,815)		
P700 - Golf Outings	\$ 27,489	\$ 34,596	\$ (7,107)	\$ 103,010	\$ 133,441	\$ (30,431)	\$ 177,921	\$ 27,489	\$ 22,074	\$ 5,415	\$ 103,010	\$ 101,279	\$ 1,731		
P900 - Kitty Hawk Cafe	\$ 2,591	\$ 3,850	\$ (1,259)	\$ 23,630	\$ 35,500	\$ (11,870)	\$ 50,900	\$ 2,591	\$ -	\$ 2,591	\$ 23,630	\$ 11,764	\$ 11,866		
Total Revenue	\$ 396,451	\$ 406,373	\$ (9,922)	\$ 1,809,605	\$ 1,997,640	\$ (188,035)	\$ 2,765,927	\$ 396,451	\$ 407,944	\$ (11,493)	\$ 1,809,605	\$ 1,961,195	\$ (151,590)		
COST OF SALES															
P200 - Golf Maintenance	\$ 95,113	\$ 113,178	\$ (18,064)	\$ 448,447	\$ 525,253	\$ (76,806)	\$ 768,569	\$ 95,113	\$ 99,807	\$ (4,694)	\$ 448,447	\$ 481,760	\$ (33,313)		
P300 - Golf Operations	\$ 52,186	\$ 50,337	\$ 1,849	\$ 228,309	\$ 219,830	\$ 8,479	\$ 312,144	\$ 52,186	\$ 53,542	\$ (1,356)	\$ 228,309	\$ 241,765	\$ (13,457)		
P400 - Food and Beverage	\$ 63,019	\$ 53,644	\$ 9,375	\$ 226,836	\$ 244,984	\$ (18,148)	\$ 352,435	\$ 63,019	\$ 73,440	\$ (10,421)	\$ 226,836	\$ 257,227	\$ (30,391)		
P500 - Weddings	\$ 35,877	\$ 45,024	\$ (9,147)	\$ 192,875	\$ 235,447	\$ (42,572)	\$ 361,449	\$ 35,877	\$ 36,877	\$ (1,001)	\$ 192,875	\$ 204,753	\$ (11,878)		
P600 - Private Events	\$ 3,576	\$ 2,882	\$ 694	\$ 26,927	\$ 18,963	\$ 7,964	\$ 38,253	\$ 3,576	\$ 2,401	\$ 1,175	\$ 26,927	\$ 14,477	\$ 12,450		
P700 - Golf Outings	\$ 8,232	\$ 8,649	\$ (417)	\$ 30,696	\$ 33,360	\$ (2,664)	\$ 44,480	\$ 8,232	\$ 1,954	\$ 6,278	\$ 30,696	\$ 9,366	\$ 21,330		
P900 - Kitty Hawk Cafe	\$ 2,578	\$ 3,850	\$ (1,272)	\$ 23,617	\$ 35,497	\$ (11,880)	\$ 50,895	\$ 2,578	\$ (1,068)	\$ 3,646	\$ 23,617	\$ 12,117	\$ 11,500		
Total Cost of Sales	\$ 260,581	\$ 277,563	\$ (16,982)	\$ 1,177,707	\$ 1,313,334	\$ (135,627)	\$ 1,928,225	\$ 260,581	\$ 266,953	\$ (6,372)	\$ 1,177,707	\$ 1,221,465	\$ (43,758)		
Gross Profit/(Loss)	\$ 135,870	\$ 128,810	\$ 7,060	\$ 631,897	\$ 684,306	\$ (52,409)	\$ 837,602	\$ 135,870	\$ 140,991	\$ (5,121)	\$ 631,897	\$ 739,729	\$ (107,832)		
GENERAL AND ADMINISTRATIVE															
Operating Income/(Loss)	\$ 56,824	\$ 60,224	\$ (3,400)	\$ 397,039	\$ 397,251	\$ (213)	\$ 585,999	\$ 56,824	\$ 69,872	\$ (13,048)	\$ 397,039	\$ 429,895	\$ (32,856)		
NON-OPERATING REVENUES/(EXPENSES)															
Property Tax Expenses	\$ (152,210)	\$ (124,000)	\$ (28,210)	\$ (304,420)	\$ (248,000)	\$ (56,420)	\$ (248,000)	\$ (152,210)	\$ (123,652)	\$ (28,558)	\$ (304,420)	\$ (247,305)	\$ (57,116)		
Gain on Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ 4,223	\$ -	\$ 4,223	\$ -	\$ -	\$ -	\$ -	\$ 4,223	\$ -	\$ 4,223		
Net Income/(Loss) before Depreciation	\$ (73,165)	\$ (55,414)	\$ (17,751)	\$ (65,339)	\$ 39,055	\$ (104,394)	\$ 33,603	\$ (73,165)	\$ (52,534)	\$ (20,631)	\$ (65,339)	\$ 62,530	\$ (127,869)		
Depreciation	\$ 10,211	\$ 10,210	\$ 0	\$ 81,686	\$ 81,683	\$ 3	\$ 122,525	\$ 10,211	\$ 11,213	\$ (1,002)	\$ 81,686	\$ 89,703	\$ (8,017)		
Major Maintenance	\$ -	\$ -	\$ -	\$ 34,061	\$ -	\$ 34,061	\$ 14,000	\$ -	\$ -	\$ -	\$ 34,061	\$ 107,434	\$ (73,373)		
Net Income/(Loss)	\$ (83,375)	\$ (65,624)	\$ (17,751)	\$ (181,086)	\$ (42,629)	\$ (138,458)	\$ (137,922)	\$ (83,375)	\$ (63,746)	\$ (19,629)	\$ (181,086)	\$ (134,608)	\$ (46,478)		

MEMORANDUM

TO: DuPage Airport Authority Board of Commissioners

FROM: Bruce E. Garner

SUBJECT: Kautz Road Easement Agreement with the City of St. Charles

DATE: September 17, 2014

OUR FILE: DAA 2407

The Airport Authority owns the land which makes up the eastern one-half of the roadway known as Kautz Road, from Pheasant Run on the north to Roosevelt Road on the south. As part of a boundary agreement between the City of West Chicago and the City of St. Charles, St. Charles has agreed to maintain the portion of Kautz Road that borders St. Charles – roughly from North Avenue to just south of International Drive. Both cities discovered that Kautz Road is not a dedicated roadway, but rather a roadway used by the public for so long, a prescriptive easement for the use of same has been created. So that it can have a clear right to maintain Kautz Road, St. Charles has requested an easement from the Authority formalizing that right. Accordingly, staff and counsel for St. Charles and the Authority have drafted and negotiated the attached Easement Agreement.

The Easement Agreement grants to St. Charles a non-exclusive right to use the Authority's portion of the current roadway for the purpose of "...installing, constructing, reconstructing, inspecting, operating, replacing, renewing, altering, removing, repairing, cleaning, and maintaining (i) a public roadway and related improvements for use by the general public and, and (ii) underground sewer, water, and electrical, or other utility lines or appurtenances, sanitary and storm sewers, drainage ways, storm water detention and retention, water mains and any and all manholes, pipes, connections, catch basins, and without limitation, such other underground or at-grade installations as may be required to furnish public utility service to adjacent areas".

The Easement Agreement requires St. Charles to insure, defend, indemnify and hold harmless the Authority against any claims made against the Authority – protections the Authority does not enjoy at present. St. Charles also takes the easement subject to a reservation of avigation rights by the Authority and subject to any other easements located on the property. While the easement is permanent in length, should St. Charles abandon the easement areas by removing the improvements or non-use of the roadway for 150 days, the easement will terminate.

This easement contains other typical provisions found in all other easements granted by the Authority. Accordingly, our firm recommends approval and execution of the Easement Agreement.

RESOLUTION 2014-1872

**AUTHORIZING THE EXECUTION OF AN EASEMENT
AGREEMENT WITH THE CITY OF ST. CHARLES**

WHEREAS, the DuPage Airport Authority (the "DAA") holds title to the certain real property in the roadway known as Kautz Road; and

WHEREAS, The City of St. Charles has requested an easement from the Authority over the DAA property for the purpose of maintaining Kautz Road; and

WHEREAS, the DAA deems it to be in the best interests of the DAA to grant the easement, said Easement Agreement being attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird, to execute the Easement Agreement with the City of St. Charles, attached hereto as Exhibit A, and to take whatever steps necessary to effectuate the terms of the easement agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

SECRETARY

RESOLUTION 2014-1872

**Prepared by and
After recording, return to:**
Bruce E. Garner, Esq.
Schriott, Luetkehans & Garner, LLC
105 E. Irving Park Rd.
Itasca, IL 60143
(630) 773-8500

This space reserved for Recorder's use Only.

EASEMENT AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____, 2014, by and between the **DU PAGE AIRPORT AUTHORITY**, an Illinois special district situated in DuPage County, Illinois (hereinafter referred to as "Grantor") and the **CITY OF ST. CHARLES**, an Illinois municipal corporation situated in Kane and DuPage Counties, Illinois (hereinafter referred to as "Grantee" or "City");

WITNESSETH:

WHEREAS, Grantor holds title to the certain real property in the roadway known as Kautz Road legally described on Exhibits "A" and "B" and depicted on Exhibit C, all attached hereto and incorporated herein (the "Easement Parcels"); and

WHEREAS, the Grantor wishes to grant and the Grantee wishes to receive an easement for roadway and roadway maintenance purposes over, upon, across, under and through the Easement Parcels, all as more fully set forth below.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:

Section 1. Preambles. The Recitals set forth hereinabove are incorporated as substantive provisions of this Agreement as if fully set forth herein.

Section 2. Grant of Easement. The Grantor, in consideration of the sum of Ten (\$10.00) Dollars and other good and valuable consideration paid to it by the Grantee, the receipt and sufficiency of which is hereby acknowledged, does hereby grant and give to the Grantee, its successors and assigns, a non-exclusive, and perpetual easement in, upon, across, over, under, and through the Easement Parcels for the purpose of installing, constructing, reconstructing, inspecting, operating, replacing, renewing, altering, removing, repairing, cleaning, and

maintaining (i) a public roadway and related improvements for use by the general public and, and (ii) underground sewer, water, and electrical, or other utility lines or appurtenances, sanitary and storm sewers, drainage ways, storm water detention and retention, water mains and any and all manholes, pipes, connections, catch basins, and without limitation, such other underground or at-grade installations as may be required to furnish public utility service to adjacent areas. The Grantor does also hereby grant to the Grantee the right to cut down, trim, or remove any trees, shrubs, or other plants, landscaping, or other materials in the Easement Parcels that interfere with the operation of or access to the Easement Parcels.

Section 3. Avigation Rights. The Grantor hereby reserves all rights and privileges in and through the airspace above the Easement Parcels as described on Exhibit D and E, attached hereto and made a part herein by reference.

Section 4. Maintenance. All work on the Easement Parcels shall be performed by Grantee in a good and workmanlike manner and in compliance with all applicable laws, ordinances and codes. If the Easement Parcels or property of Grantor adjacent thereto is disturbed by Grantee, Grantee shall, at its sole cost and expense, restore such Property to its original condition within a reasonable time after Grantee's work is completed. If Grantee fails to restore the Property, the Grantor, after having given Grantee reasonable written notice requesting that it do such, may perform the restoration and charge Grantee the reasonable costs thereof. Grantee's duties of restoration herein do not include replacing trees, shrubs or other plants or landscaping removed pursuant to Paragraph 2 above.

Section 5. Liens. Grantee shall not permit or suffer any lien to be imposed upon or to accrue against Grantor or the Easement Parcels in favor of Grantee or Grantee's agents. Grantee shall indemnify, defend and hold harmless Grantor and the Easement Parcels from and against any liens and encumbrances arising out of any labor or services performed or materials furnished by or at the direction of Grantee and, in the event that any such lien shall arise or accrue against Grantor or the Easement Parcels, Grantee shall promptly cause such lien to be released of record by payment thereof or posting of a bond with Grantor which is reasonably satisfactory to Grantor.

Section 6. Reservation of Rights. Subject to the terms of this Agreement, Grantor reserves the following rights with respect to the Easement Parcels so long as the exercise by Grantor of such rights does not substantially interfere with Grantee's use of the Easement Parcels for the purposes herein granted:

- (a) The right to use the surface and the sub-surface areas of the Easement Parcels for any reason and in such manner as Grantor shall deem proper, in its sole discretion, other than construction of a building or other permanent obstruction on the Easement Parcels, and provided that said uses do not substantially interfere with Grantee's use of the Easement Parcels. Any building, structure or other improvement located on, under or upon the Easement Parcels at the time of execution of this Agreement by Grantor shall not be deemed an encroachment by Grantor upon the Easement Parcels nor a violation of any of the terms or

conditions of this Agreement, notwithstanding anything contained in this Agreement to the contrary; and

- (b) The right to grant additional access, utility or other easements over, upon and under, and the right to grant others the right to use the Easement Parcels provided said additional grants of easement do not substantially interfere with Grantee's use of the Easement Parcels.

Section 7. Non-Interference by Grantee. Grantee hereby agrees not to materially interfere with the use of any existing easement on, under, above or across the Easement Parcels or the property of which the Easement Parcels is a part. Furthermore, Grantee hereby agrees not to materially interfere with the use of any easement hereafter granted on, under, above or across the Easement Parcels or with any other use of the Easement Parcels so long as such easement, the use thereof or any other use does not materially interfere with Grantee's rights hereunder.

Section 8. Construction of Improvements. Except in an emergency, Grantee shall give Grantor thirty (30) days notice prior to commencing any work in the Easement Parcels. Failure by Grantee to perform any such construction, whether or not notice has been given under this Section, shall not be deemed to be an abandonment of the easement granted herein.

Section 9. Release of Claims; Indemnity; Insurance. Grantor and Grantee acknowledge that Grantee will be inviting the general public onto the Easement Parcels for use as a public roadway. Grantor and Grantee also acknowledge that Grantee shall have complete autonomy as to the design, construction and maintenance of the roadway contained within the Easement Parcels. Accordingly, to the fullest extent permitted by law, Grantee assumes sole and entire responsibility for any and all loss of life, injury to persons or damage to property (wherever such property may be located) that may be sustained directly or indirectly due, in whole or in part, to the activities, operations or use of the Easement Parcels (including, without limitation, any such loss, injury or damage due to the construction, maintenance, restoration, operation, existence, replacement or repair of any roadway improvements, or the failure to do so) by Grantee, its agents, employees and contractors, and for those claiming through any of them (collectively the "Grantee Group") or any invitee or member of the general public using said Easement Parcels. Grantee, for itself and for those claiming through Grantee, hereby releases Grantor, Grantor's beneficiary and all of their respective partners, employees, agents, mortgagees, licensees, contractors, insurers, tenants, guests and invitees (and their respective commissioners, officers, directors, shareholders, insurers, partners, employees, agents, mortgagees, licensees, contractors, guests and invitees, subsidiaries, affiliates, successors, grantees and assigns) (collectively the "Grantor Indemnitees") from any and all liability, loss, claims, demands, liens, damages, penalties, fines, interest, costs and expenses (including, without limitation, reasonable attorneys' fees and litigation costs incurred in connection therewith) and for damage, destruction or theft of property that may arise from operations on, or the use of, the Easement Parcels (including, without limitation, any such liability, loss, claims, demands, liens, damages, penalties, fines, interest, costs and expenses that may arise as a result, in whole or in part, from the construction, maintenance, restoration, operation, existence, replacement or repair of any roadway improvements, or the failure to do so) by the Grantee Group or any member

thereof. To the fullest extent permitted by law, Grantee hereby agrees to indemnify, defend, save and hold harmless the Grantor Indemnitees from and against any and all liability, loss, claims, demands, liens, damages, penalties, fines, interest, costs and expenses (including, without limitation, reasonable attorneys' fees and litigation costs incurred in connection therewith) and for any and all loss of life, injury to persons or damage to property which is directly or indirectly due to the activities, operations or use of the Easement Parcels, the existence of any Grantee improvements therein, or the exercise of Grantee's rights hereunder, by Grantee Group or any member thereof, or the use of the Easement Parcels by any invitee of Grantee as well as any member of the general public. Such defense and indemnification shall include, without limitation, any such loss, injury or damage due, in whole or in part, to any construction, maintenance, restoration, operation, existence, replacement or repair of improvements in the Easement Parcels, or the failure to do so, and any such loss, injury or damage due to any invitee or the general public's use of said Easement Parcels. Grantee will be responsible for all safety measures during any design, construction, maintenance, restoration, operation, existence, replacement or repair of any improvements in the Easement Parcels to prevent injury to person or damage to property. Nothing set forth herein shall be deemed a waiver of any defenses or immunities relating hereto that are, or would be, available by law against someone other than Grantor.

The Grantor shall, to the extent permitted by law, indemnify, defend and hold harmless the Grantee, its officers and employees from and against all claims arising out of or resulting from or in connection with its use of the Easement Parcels, provided that any such claim is caused in whole or in part by any negligent or willful act or omission of the Grantor, its officers, employees and contractors. Nothing set forth herein shall be deemed a waiver of any defenses or immunities relating hereto that are, or would be, available by law against someone other than Grantee.

Grantee covenants and agrees prior to any use or occupancy of the Easement Parcels, and at Grantee's sole cost and expense, to maintain in full force and effect at all times during the term of this Easement Agreement, workmen's compensation insurance with statutory limits of coverage and general liability insurance, including contractual liability, naming Grantor as an additional insured with waiver of subrogation and with limits not less than Two Million (\$2,000,000) for personal injury, including bodily injury and death, and property damage. Grantee shall provide Grantor with a copy of the declaration pages of all such insurance policies. Such insurance policies shall be issued by an insurance company approved by Grantor, in its judgment, and in a form acceptable to Grantor and shall be subject to modification or cancellation only upon written notice delivered by certified mail to Grantor not less than thirty (30) days in advance of any such proposed modification or cancellation. At the request of the Grantor, but no more often than once every five (5) years, Grantee shall increase the amount of the insurance limits as necessary so that such limits are commercially reasonable and comparable to similarly sized municipalities in the Chicagoland area.

Section 10. Exceptions. The easement granted herein shall be subject to all covenants, easements and restrictions of record, building and zoning ordinances, resolutions and regulations, questions of survey, and rights of any parties which would be revealed by a physical inspection of the Easement Parcels.

Section 11. Not transferrable; Reverter. Grantee may not convey, transfer or assign its rights under this Agreement without the express written authorization of the Grantor. Said Easement shall be used only for those purposes listed herein. Upon any unauthorized transfer or assignment, or should the Easement be used for any other purpose than those authorized herein, all right, title and interest in the Easement shall revert to Grantor without the need of any action by Grantor or Grantee.

Section 12. Abandonment. In the event Grantee shall abandon the Easement Parcels herein granted either (a) by removing any improvements without the replacement thereof, or (b) by continuous non-use of the Easement Parcels for a period of one hundred fifty (150) days, then this instrument shall automatically terminate and be of no force and effect and the easements herein granted shall cease and desist. Abandonment under subparagraph (b) above shall only be found if notice is sent by Grantor to Grantee of Grantor's determination of said abandonment and Grantee fails to cure said abandonment within ten (10) days after such notice. In the event of any termination of this instrument as aforesaid, Grantee shall, upon the request of Grantor, execute and deliver to Grantor any such instruments, in recordable form, as may be requested by Grantor to evidence and confirm such termination of this instrument and the release of all Grantee's rights in and to the Easement Parcels.

Section 13. Termination. The Grantee may terminate such easement by recording a Release thereof with the Office of Recorder of Deeds of DuPage County, Illinois, with directions for delivery of the same to the Grantor at its address given pursuant hereto, whereupon all rights, duties and liabilities hereby created shall terminate as to such easement except for liabilities incurred hereunder prior to such termination. For convenience, such Release may run to "the owner or owners and parties interested in the Easement Parcels".

Section 14. Binding on Successors. The covenants, conditions, restrictions, uses, privileges and charges of this Agreement shall run with the Easement Parcels and be binding upon and inure to the benefit of Grantor and Grantee, their respective successors and assigns, with the same full force and effect for all purposes as though set forth at length in each and every conveyance of the Easement Parcels or any part thereof. Either party may enforce this Agreement by appropriate action, and, should it prevail in such action, it shall recover as a part of its costs reasonable attorneys' fees and expenses.

Section 15. Notices. All notices or demands required or desired to be furnished pursuant to the terms of this Agreement shall be in writing delivered personally or by certified mail, return receipt requested, with postage prepaid, the combination of which shall constitute proper delivery to the proper addresses:

To Grantee:

City of St. Charles
ATTN: City Administrator
2 E. Main Street
St. Charles, IL 60174

To Grantor:

DuPage Airport Authority
ATTN: Executive Director
2700 International Drive, Suite 200
West Chicago, IL 60185

Any address provided herein may be changed by written notice to the other parties set forth above. All notices given in conformance herewith shall be deemed received and effective on the date of personal delivery or, if given by mail, two (2) days following deposit with the U.S. Mail in conformance with this Section.

Section 16. Miscellaneous.

- a. This instrument may not be modified or amended except by a written instrument executed by the parties hereto or their respective successors and assigns.
- b. This instrument shall be binding upon Grantor and Grantee, and their respective successors and assigns.
- c. The parties acknowledge that the Easement Parcels are the property of the Grantor and are not dedicated to the general public and that nothing herein, express or implied, shall confer upon the general public any rights or remedies under or by reason of this instrument, except as otherwise specifically set forth herein.
- d. Grantee's use of the Easement Area is limited to those purposes expressly set forth in this instrument only. All easements granted herein shall be non-exclusive.

Section 17. Law Governing. This Agreement and the application of the terms contained herein shall be governed by the laws of the State of Illinois; however, the rule of strict construction shall not apply to this grant. This grant shall be given a reasonable construction so that the intention of the parties is carried out.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

DU PAGE AIRPORT AUTHORITY, an Illinois special district,

By: _____
Its: _____

ATTEST:

By: _____
Its: _____

CITY OF ST. CHARLES, an Illinois municipal corporation

Mayor

ATTEST:

City Clerk

**EXHIBIT A – LEGAL DESCRIPTION OF EASEMENT NORTH OF RAILROAD
TRACKS (PARCEL A)**

A STRIP OF LAND 19.00 FEET IN WIDTH LOCATED IN SECTIONS 31 AND 30, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE WEST LINE OF SECTION 31 AFORESAID AND THE NORTHERLY LINE OF THE CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY RAILROAD; THENCE NORTH 0 DEGREES, 16 MINUTES, 31 SECONDS WEST ALONG THE WEST LINE OF SAID SECTION 31, 972.68 FEET TO THE NORTHWEST CORNER OF SAID SECTION 31; THENCE NORTH 0 DEGREES, 12 MINUTES, 11 SECONDS WEST ALONG THE WEST LINE OF SAID SECTION 30; 1040.00 FEET TO THE SOUTH LINE OF PHEASANT RUN LODGE ASSESSMENT PLAT RECORDED AS DOCUMENT R78-101306; THENCE SOUTH 84 DEGREES, 11 MINUTES, 08 SECONDS EAST ALONG SAID SOUTH LINE 19.11 FEET, TO A LINE 19.00 FEET EAST OF AND PARALLEL TO THE WEST LINE OF SAID SECTION 30; THENCE SOUTH 0 DEGREES, 12 MINUTES, 11 SECONDS EAST ALONG SAID PARALLEL LINE, 1038.00 FEET TO THE NORTH LINE OF SAID SECTION 31, AS PER DOCUMENT R98-3252 RECORDED IN DUPAGE COUNTY; THENCE SOUTH 0 DEGREES, 16 MINUTES, 31 SECONDS EAST ALONG A LINE PARALLEL WITH THE WEST LINE OF SAID SECTION 31, 974.74 FEET TO THE NORTHERLY LINE OF SAID CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY RAILROAD; THENCE NORTH 84 DEGREES, 01 MINUTES, 03 SECONDS WEST ALONG SAID NORTHERLY LINE, 19.11 FEET TO THE PLACE OF BEGINNING, ALL IN WAYNE TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

**EXHIBIT B – LEGAL DESCRIPTION OF EASEMENT SOUTH OF RAILROAD
TRACKS (PARCEL B)**

A STRIP OF LAND 40.00 FEET IN WIDTH LOCATED IN SECTION 31, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF SAID SECTION 31, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF SAID SECTION 36, TOWNSHIP 40 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE NORTH 0 DEGREES, 16 MINUTES, 31 SECONDS WEST ALONG THE WEST LINE OF SAID SECTION 31 AND THE EAST LINE OF SAID SECTION 36, 4269.21 FEET, TO THE SOUTHERLY LINE OF THE CHICAGO AND NORTHWESTERN TRANSPORTATION COMPANY RAILROAD; THENCE SOUTH 84 DEGREES, 01 MINUTES, 03 SECONDS EAST ALONG SAID SOUTHERLY LINE 40.24 FEET TO A LINE PARALLEL TO AND 40.00 FEET EAST OF THE WEST LINE OF SAID SECTION 31 AND THE EAST LINE OF SAID SECTION 36; THENCE SOUTH 0 DEGREES, 16 MINUTES, 31 SECONDS EAST ALONG SAID PARALLEL LINE 4264.34 FEET, TO THE SOUTH LINE OF SAID SECTION 31; THENCE SOUTH 89 DEGREES, 01 MINUTES, 14 SECONDS WEST ALONG SAID SOUTH LINE 40.00 FEET TO THE PLACE OF BEGINNING, ALL IN WAYNE TOWNSHIP, DUPAGE COUNTY, ILLINOIS.

EXHIBIT D

AVIGATION RESERVATION – PARCEL A

A. Grantee shall not construct nor permit to stand on or pass through the Easement Parcels (as hereinabove described), any building, structure, poles, trees, vehicle or any other object, whether natural or otherwise, of an elevation in excess of 770.0 feet. Said elevation is based upon the Kane County Benchmark Designation IL Kane 36-40-8 with an elevation of 779.20 feet, NAVD Datum.

B. Grantee shall file notice consistent with requirements of Federal Aviation Regulation Part 77 (FAA Form 7460-1) prior to constructing any facility, structure or other item on said Easement Parcels.

C. Grantee shall not hereafter use nor permit nor suffer use of said Easement Parcels in such a manner as to create electrical interference with radio communication between the installation upon the DuPage Airport, West Chicago, Illinois (the “**Airport**”) and aircraft or as to make it difficult for fliers to distinguish between Airport lights and others, or as to impair visibility in the vicinity of the Airport, or as otherwise to endanger the landing, taking off, or maneuvering of aircraft.

D. There is hereby reserved to the Grantor, its successors and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of said Easement Parcels. This public right shall include the right to cause in said airspace any noise inherent in the operation of any aircraft for navigation or flight through the said airspace or landing at, taking off from or operation on the Airport.

E. Grantee shall not hereafter use, nor permit, nor suffer use of said Easement Parcels in such a manner as to create a potential for attracting birds and other wildlife, or any incompatible use as viewed by the United States Federal Aviation Administration, that may pose a hazard to aircraft.

F. The drainage of stormwater onto the Airport shall not increase in volume/rate as a result of the Grantee's use of said Easement Parcels.

G. The aforesaid covenants and agreements shall run with said Easement Parcels for the benefit of the Grantor and its successors and assigns in the ownership and operation of the Airport.

EXHIBIT E

AVIGATION RESERVATION – PARCEL B

A. Grantee shall not construct nor permit to stand on or pass through the Easement Parcels (as hereinabove described), any building, structure, poles, trees, vehicle or any other object, whether natural or otherwise, of an elevation in excess of 825.0 feet. Said elevation is based upon the Kane County Benchmark Designation IL Kane 36-40-8 with an elevation of 779.20 feet, NAVD Datum.

B. Grantee shall file notice consistent with requirements of Federal Aviation Regulation Part 77 (FAA Form 7460-1) prior to constructing any facility, structure or other item on said Easement Parcels.

C. Grantee shall not hereafter use nor permit nor suffer use of said Easement Parcels in such a manner as to create electrical interference with radio communication between the installation upon the DuPage Airport, West Chicago, Illinois (the “**Airport**”) and aircraft or as to make it difficult for fliers to distinguish between Airport lights and others, or as to impair visibility in the vicinity of the Airport, or as otherwise to endanger the landing, taking off, or maneuvering of aircraft.

D. There is hereby reserved to the Grantor, its successors and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of said Easement Parcels. This public right shall include the right to cause in said airspace any noise inherent in the operation of any aircraft for navigation or flight through the said airspace or landing at, taking off from or operation on the Airport.

E. Grantee shall not hereafter use, nor permit, nor suffer use of said Easement Parcels in such a manner as to create a potential for attracting birds and other wildlife, or any incompatible use as viewed by the United States Federal Aviation Administration, that may pose a hazard to aircraft.


F. The drainage of stormwater onto the Airport shall not increase in volume/rate as a result of the Grantee's use of said Easement Parcels.


G. The aforesaid covenants and agreements shall run with said Easement Parcels for the benefit of the Grantor and its successors and assigns in the ownership and operation of the Airport.



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1873; Resolution for Disposal / Destruction of Surplus
Personal Property

DATE: September 10, 2014

SUMMARY:

Periodically, departments of the Airport Authority accumulate personal property that is no longer functional and/or has been replaced by similar items. Disposition of such items requires staff to obtain approval from the Board, declaring such property surplus and authorizing the disposition and sale of the property through a public auction or destruction of same.

Staff seeks the Board's approval for disposition of the following surplus personal property attached hereto as Exhibit A:

- (1) 1992 Oshkosh Plow Truck – *Replaced by 2014 Wausau Runway Plow Truck.*
- (3) Tiger Door – Heavy Duty Door Frames – *Unused materials, Flight Center remodel.*
- (1) Projection Screen – *Unused materials, Flight Center remodel.*
- (1) Salad Bar – *Unused materials, Flight Center remodel.*

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

No revenue for funding implications have been identified at this time.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has reviewed this resolution for the disposition of surplus personal property.

ATTACHMENTS:

- Proposed Resolution 2014-1873; Resolution for Disposal / Destruction of Surplus Personal Property.
- Exhibit A.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1873; Resolution for Disposal / Destruction of Surplus Personal Property.

RESOLUTION 2014-1873
RESOLUTION FOR DISPOSAL/DESTRUCTION OF SURPLUS PERSONAL
PROPERTY

WHEREAS, airport authorities are authorized to dispose of surplus personal property in such manner as the Board of Commissioners may specify, 70 ILCS 5/16.1; and

WHEREAS, the Board of Commissioners of the DuPage Airport Authority (the "Board") deems it in the best interest of the DuPage Airport Authority (the "Authority") to declare certain personal property of the Authority to be surplus and to dispose of same;

WHEREAS, the Board regularly declares certain personal property surplus and authorizes the Executive Director or his designated employee representative to sell, assign, transfer or convey such items for sale on eBay or any other Internet-based public auction vehicle;

WHEREAS, certain surplus personal property has insufficient value to make selling the items profitable; and

WHEREAS, the Board deems it in the best interests of the Authority to destroy the property of insufficient value.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority as follows:

1. The Board declares that the personal property described in Exhibit A attached hereto is surplus and, hence, no longer needed by, appropriate to, required for the use of, or profitable to the Authority and that the continued ownership of the property is not in the best interests of the Authority;

2. That the Executive Director, or his designated employee representative, is hereby authorized and directed to sell, assign, transfer, convey or otherwise dispose of all of the surplus personal property identified in Exhibit A and is authorized and directed to place such items for sale on eBay or any other Internet-based public auction vehicle;

3. The Executive Director, or his designated employee representative, is hereby authorized and directed to execute any and all bills of sale, title or other documents necessary to effectuate the sale, assignment, transfer or conveyance of the property;

4. The Executive Director is authorized to and has the right to reject any and all offers to purchase for any reason whatsoever as deemed appropriate; and

5. That the Executive Director, or his designated employee representative, is hereby authorized and directed to destroy all of the surplus personal property identified in Exhibit A that is not purchased pursuant to the methods set forth in Paragraph 2 above. Said destruction shall be completed in the most economical and legal means practicable.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority
this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1873


Resolution 2014-1873 Disposal / Destruction of Surplus Personal Property
Exhibit A

Qty	Description	Age of Item
1	1992 Oshkosh Plow Truck <i>Replaced by 2014 Wausau Runway Plow/Broom Combo Unit</i>	22 Years



Qty	Description	Age of Item
3	Tiger Door Heavy Duty Door Frames <i>Unused Materials from Flight Center Remodel Project</i>	3 Years




Qty	Description	Age of Item
1	Projection Screen <i>Unused Materials from Flight Center Remodel Project</i>	3 Years
		


Qty	Description	Age of Item
1	Salad Bar <i>Unused Materials from Flight Center Remodel Project</i>	3 Years
		



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1874; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Materials.

DATE: September 10, 2014

SUMMARY:

Each snow season, the Airport Authority procures Sodium Formate runway deicing materials for anti-icing and deicing runway applications.

During the 2013/2014 snow season, the Airport utilized 11 tons of Sodium Formate. Over a 3-year period, an average of 7 tons per season were used. Currently, the Airport has approximately 10 tons of Sodium Formate in its inventory.

In preparation for the 2014/2015 snow season, staff solicited sealed bids for procurement of Sodium Formate deicing materials in the July 23, 2014 edition of the *Daily Herald Newspaper*.

Three (3) sealed bids were received and opened at 2:00 p.m. on August 15, 2014. Bid results are as follows:

Bidder	Product Bid	Price Per Ton	Minimum Tons Per Order
Nachurs Alpine Solutions Marion, OH	Sodium Formate	\$1,847.45	1
LNT Solutions Brooksville, FL	Sodium Formate	\$1,851.88	6
New Deal Deicing Denver, Co	Blended Sodium Formate/Acetate	\$1,889.00	12
Central Salt Elgin, IL	No Bid	No Bid	No Bid

Upon evaluation of the bids, it is apparent that Nachurs Alpine Solutions is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 12 tons of Sodium Formate on an as-needed basis for an amount not-to-exceed \$22,169.40. Funding for this item will be included in the 2015 budget.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1874; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Materials.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1874; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Materials.

RESOLUTION 2014-1874

Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Deicing Materials

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Sodium Formate runway deicing materials; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 15, 2014; and

WHEREAS, it is apparent that Nachurs Alpine Solutions is the low, responsive and responsible bidder at a cost of \$1,847.45 per ton, F.O.B DuPage Airport; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary Purchase Order Contracts for the procurement of up to 12 tons of Sodium Formate runway deicing materials for an amount not-to-exceed \$22,169.40; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contracts with Nachurs Alpine Solutions and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
 RUNWAY DEICING MATERIALS
 SOLICITATION NO. 2014-0721**

STATEMENT OF POLITICAL CONTRIBUTIONS

Nachurs Alpine Solutions Industrial
a div. of Nachurs Alpine Solutions Corp.
 (name of entity or individual)

421 Leader Street

Marion, OH 43302

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list. N/A

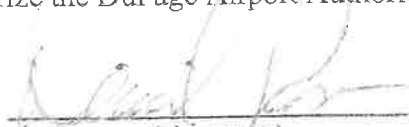
Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/04/2014
 (date)




 (signature)
 David Rose


Vice President, Corporate Counsel
 (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1875; Award of Bid to Nachurs Alpine Solutions for
the Procurement of Potassium Acetate Runway Deicing Fluid

DATE: September 10, 2014

SUMMARY:

Each snow season, the Airport Authority procures Potassium Acetate (runway deicing fluid) for anti-icing and deicing runway applications.

During the 2013/2014 snow season, the Airport utilized 2,739 gallons of Potassium Acetate. Over a 3-year period, an average of 3,963 gallons were used. Currently, the Airport has approximately 4,300 gallons of Potassium Acetate in its inventory.

In preparation for the 2014/2015 snow season, staff solicited sealed bids for procurement of runway deicing fluid in the July 23, 2014 edition of the *Daily Herald Newspaper*. One bid was received at 2:30 p.m. on August 15, 2014.

A second solicitation for bids was advertised in the August 19, 2014 edition of the *Daily Herald Newspaper* in accordance with Section 6-18-11 of the Authority's Procurement Code. Again, one (1) bid was received at 2:00 p.m. on September 8, 2014. Bid results are as follows:

Bidder	Price Per Gallon	Minimum Gallons Per Order	Delivery Time
Nachurs Alpine Solutions Marion, OH	\$4.61	4,400	2 Days

Upon evaluation of the bids, it was determined that Nachurs Alpine Solutions is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 2 loads of Potassium Acetate on an as-needed basis for an amount not-to-exceed \$40,568.00 (8,800 gallons). Funding for this item will be included in the 2015 budget.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1875; Award of Bid to Nachurs Alpine Solutions for the Procurement of Potassium Acetate Runway Deicing Fluid.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1875; Award of Bid to Nachurs Alpine Solutions for the Procurement of Potassium Acetate Runway Deicing Fluid.

RESOLUTION 2014-1875

Award of Bid to Nachurs Alpine Solutions for the Procurement of Potassium Acetate Runway Deicing Fluid

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of runway deicing fluid; and

WHEREAS, the Authority received only one (1) sealed bid on August 15, 2014 and reissued a second Invitation for Bids in accordance with Section 6-18-11 of the Authority’s Procurement Code; and

WHEREAS, upon a second solicitation, the Authority again only received and reviewed one (1) sealed bid on September 8, 2014; and

WHEREAS, it is apparent that Nachurs Alpine Solutions is the low, responsive and responsible bidder at a cost of \$4.61 per gallon, 4,400 minimum gallons per order, F.O.B DuPage Airport; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary Purchase Order Contracts for the procurement of up to 8,800 gallons of Potassium Acetate runway deicing fluid for an amount not-to-exceed \$40,568.00; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contracts with Nachurs Alpine Solutions and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
 RUNWAY DEICING FLUID
 SOLICITATION NO. 2014-0721A**

STATEMENT OF POLITICAL CONTRIBUTIONS

Nachurs Alpine Solutions Industrial
a div. of Nachurs Alpine Solutions Corp.
 (name of entity or individual)

421 Leader Street
Marion, OH 43302
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list. N/A

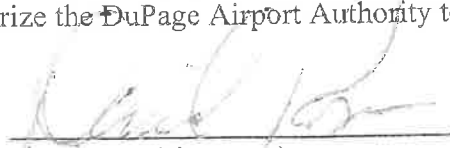
Elected Official	Office	Date	Amount	Form
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/04/2014
 (date)



 (signature)
 David Rose


Vice President, Corporate Counsel
 (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1876; Award of Contract to Discipio Enterprises, Inc.
for Snow Removal Services.

DATE: September 10, 2014

SUMMARY:

Each snow season, the Airport Authority utilizes a snow removal contractor for plowing parking lots, roadways and shoveling sidewalks. The contractor responds to Airport property upon the accumulation of two (2") inches of snow or when notified by Airport staff.

The Contract term for such services commences on October 15, 2014 and continues through April 15, 2015.

Staff solicited sealed bids for procurement of these services in the July 17, 2014 edition of the *Daily Herald Newspaper*.

Four (4) sealed bids were received and opened at 2:00 p.m. on August 12, 2014. Bid results are as follows:

Bidder	Pickup Truck Hourly Rate	Shoveling Hourly Rate	Skid Loader Hourly Rate	End Loader Hourly Rate	Dump Truck Hourly Rate	3 Yard Loader Hourly Rate
Discipio Enterprises West Chicago, IL	\$75	\$25	\$90	\$115	No Bid	No Bid
Lawn Boyz St. Charles, IL	\$75	\$31	\$115	No Bid	No Bid	No Bid
Central Development St. Charles, IL	\$97.50	\$50	\$115	No Bid	No Bid	No Bid
Snow Systems Wheeling, IL	No Bid	\$25	\$88	\$140	\$105	\$205

Upon evaluation of the bids by applying historical hours of service and equipment utilized, it was determined that Discipio Enterprises Inc. is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Contracted snow removal services has been funded in the 2014 Operating Budget. During the 2013/2014 snow season, the Authority spent \$35,308.50 on this service. Based on a three (3) year average, seasonal costs are approximately \$25,000.00.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- ❑ Proposed Resolution 2014-1876; Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1876; Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services.

**DUPAGE AIRPORT AUTHORITY
SNOW REMOVAL SERVICES
SOLICITATION NO. 2014-0716**

STATEMENT OF POLITICAL CONTRIBUTIONS

DISCIPIO ENTERPRISES, INC.
(name of entity or individual)

29 W 151 NORTH AVE
WEST CHICAGO, IL 60185
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
N/A				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8-6-14 (date) Joseph A. Discipio (signature) Pres (title of signer, if a business)

RESOLUTION 2014-1876

Award of Contract to Discipio Enterprises, Inc. for Snow Removal Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of snow removal services; and

WHEREAS, the Authority has received and reviewed four (4) sealed bids on August 12, 2014; and

WHEREAS, it is apparent that Discipio Enterprises, Inc. is the low, responsive and responsible bidder; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Discipio Enterprises, Inc. for providing snow removal services at the accumulation of two (2”) of snow or when notified by the Authority during the period of October 15, 2014 through April 15, 2015 at the hourly rates including operator of \$75.00 for pickup trucks, \$90.00 for skid loaders, \$115.00 for end loaders and \$25.00 for shoveling labor; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Discipio Enterprises, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN


(ATTEST)


SECRETARY



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1877; Award of Bid to Faulks Bros. Construction for
the Procurement of Golf Course Greens Construction Mix

DATE: September 11, 2014

SUMMARY:

The Prairie Landing Bunker Refinement Project requires the procurement of several critical construction materials to be installed by internal golf course project labor. Such materials have included bunker sand, sod grass, gravel aggregate, lock rock, fertilizer and construction equipment rental. The final remaining material to be procured is 800 tons of golf course greens construction mix.

Staff solicited sealed bids for procurement of golf course greens construction mix in the July 25, 2014 edition of the *Daily Herald Newspaper*. One (1) bid was received at 3:00 p.m. on August 15, 2014.

A second solicitation for bids was advertised in the August 22, 2014 edition of the Daily Herald Newspaper in accordance with Section 6-18-11 of the Authority's Procurement Code. Again, one (1) bid was received at 2:00 p.m. on September 11, 2014. Bid results are as follows:

Bidder	Unit Price Per Ton	Quantity	Total
Faulks Bros. Construction Waupaca, WI	\$41.50	800 Tons	\$33,200.00

Upon evaluation of the bids, it was determined that Faulks Bros. Construction is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 800 tons of golf course greens construction mix on an as-needed basis for an amount not-to-exceed \$33,200.00.

Below is a breakdown of project funding to include \$40,000.00 for golf course greens construction mix.

TOTAL PROJECT COSTS		
Resolution	2014 Capital Budget: Bunker Refinement Project	1,600,000.00
2014-1860	Total Authorized Construction Cost Including 3% Contingency	(855,840.91)
	Internal Project Labor	(172,704.00)
2014-1862	Procurement of Golf Course Bunker Sand	(62,220.00)
2014-1863	Procurement of Golf Course Sod Grass	(388,506.00)
2014-1864	Procurement of Course Gravel Aggregates	(34,512.00)
	Procurement of 3" Lock Rock	(4,000.00)
	Procurement of Supplies, Plant Protectant, Fertilizer	(25,000.00)
	Rental of Golf Course Construction Equipment	(12,325.00)
2014-1877	Procurement of Golf Course Greens Construction Mix	(40,000.00)
	Under Budget	\$4,892.09

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1877; Award of Bid to Faulks Bros. Construction for the Procurement of Golf Course Greens Construction Mix.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1877; Award of Bid to Faulks Bros. Construction for the Procurement of Golf Course Greens Construction Mix.

RESOLUTION 2014-1877

Award of Bid to Faulks Bros. Construction, Inc. for the Procurement of Golf Course Greens Construction Mix

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of golf course greens construction mix; and

WHEREAS, the Authority received only one (1) sealed bid on August 15, 2014 and reissued a second Invitation for Bids in accordance with Section 6-18-11 of the Authority’s Procurement Code; and

WHEREAS, upon a second solicitation, the Authority again only received and reviewed one (1) sealed bid on September 11, 2014; and

WHEREAS, it is apparent that Faulks Bros. Construction, Inc. is the low, responsive and responsible bidder at a cost of \$41.50 per ton, F.O.B Prairie Landing Golf Club; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary Purchase Order Contracts for the procurement of up to 800 tons of golf course greens construction mix for an amount not-to-exceed \$33,200.00; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contracts with Faulks Bros. Construction, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
GREENS CONSTRUCTION MIX
SOLICITATION NO. 2014-0820**

STATEMENT OF POLITICAL CONTRIBUTIONS

Faulks Bros Construction, Waupaca Sand & Solutions
(name of entity or individual)

E.3481 Royalton St
Waupaca WI 54981

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>Ø</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8-26-14
(date)


[Signature]
(signature)


Vice President
(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1878; Award of Contract to Fox Valley Fire & Safety
for Fire and Security Alarm Monitoring Services

DATE: September 11, 2014

SUMMARY:

The Airport Authority currently has twenty-one (21) fire alarm and five (5) security alarm monitoring locations at various buildings throughout Airport property. Since several alarm monitoring contracts from multiple providers were expiring at the same time, the Authority had the opportunity to solicit sealed bids for a single alarm monitoring contract.

The new contract is for a five (5) year term commencing on October 1, 2014 and ending on October 1, 2019. Pursuant to Section 6-10 of the Authority's Procurement Code, the Executive Director has determined that circumstances exist which are in the best interest of the Authority to award a five (5) year contract term due to vendor requirements for leasing the alarm monitoring equipment.

Staff solicited sealed bids for the procurement of Alarm Monitoring Services in the July 10, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 3:00 p.m. on July 29, 2014. Bid tabulations are as follows:

Bidder	Year 1 Monitoring Cost	Year 2 Monitoring Cost	Year 3 Monitoring Cost	Year 4 Monitoring Cost	Year 5 Monitoring Cost
Fox Valley Fire & Safety Elgin, IL	\$12,420	\$12,420	\$12,420	\$12,420	\$12,420
Engineered Security & Sound West Chicago, IL	\$23,424	\$23,424	\$24,048	\$24,048	\$24,048
Sonitrol West Chicago, IL	2 Locations Only \$3192	2 Locations Only \$3192	2 Locations Only \$3192	2 Locations Only \$3192	2 Locations Only \$3192

Upon evaluation of the bids, it was determined that Fox Valley Fire & Safety is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Alarm monitoring services has been funded in the 2014 Operating Budget.

Staff recommends award of a five (5) year Alarm Monitoring Contract to Fox Valley Fire & Safety for an annual cost of \$12,420.00 and a five year cost not-to-exceed \$65,205.00 including a 5% contingency for additional alarm monitoring locations.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1878; Award of Contract to Fox Valley Fire & Safety for Fire and Security Alarm Monitoring Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1878; Award of Contract to Fox Valley Fire & Safety for Fire and Security Alarm Monitoring Services.

RESOLUTION 2014-1878

Award of Contract to Fox Valley Fire & Safety for Fire and Security Alarm Monitoring Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for fire and security alarm monitoring services; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on July 29, 2014; and

WHEREAS, it is apparent that Fox Valley Fire & Safety is the low, responsive and responsible bidder for an annual monitoring cost of \$12,420.00; and

WHEREAS, pursuant to Section 6-10 of the Authority’s Procurement Code; the Executive Director has advised and the Authority has determined that circumstances exist which are in the best interest of the Authority to award a five (5) year contract for fire and security alarm monitoring services due to vendor term requirements for leasing alarm monitoring equipment; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Fox Valley Fire & Safety for providing fire and security alarm monitoring services at various buildings for the term of October 1, 2014 and ending on October 1, 2019 for a five (5) year total cost not-to-exceed \$65,205.00 including a 5% contingency for additional alarm monitoring; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Fox Valley Fire & Safety and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1878

**DUPAGE AIRPORT AUTHORITY
ALARM MONITORING SERVICES
SOLICITATION NO. 2014-0707**

STATEMENT OF POLITICAL CONTRIBUTIONS

Fox Valley Home & Safety

 (name of entity or individual)

2736 Pinnacle Dr
Elgin IL 60120

 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<i>None</i>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

7-29-14 [Signature] Eric Robinson-Spencer
 (date) (signature) (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna *DB*
Procurement Manager

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2014-1879; Award of Contract to Combined Roofing Services LLC for On-Call Roofing Contractor Repair and Maintenance Services

DATE: September 11, 2014

SUMMARY:

The Airport Authority's Building Maintenance Department utilizes the services of a Commercial Roofing Contractor for making repairs to the various metal, built up and membrane roofs maintained by the Authority. Services are requested on an as-needed basis through an On-Call Master Agreement.

Section 6-23 of the Authority's Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$2,500 per project.

Staff solicited sealed bids for procurement of On-Call Roofing Repair and Maintenance Services in the August 15, 2014 edition of the *Daily Herald Newspaper*. Four (4) sealed bids were received and opened at 2:30 p.m. on September 5, 2014. Bid results are as follows:

Bidder	M-F 7-3:30 Hourly Rate		After 3:30 M-F and Saturdays Hourly Rate		Sunday and Legal Holidays Hourly Rate		Material Markup
	Journeyman	Apprentice	Journeyman	Apprentice	Journeyman	Apprentice	
Combined Roofing Services LLC West Chicago, IL	\$99.00	\$89.00	\$130.00	\$120.00	\$161.00	\$151.00	15%
G.E. Riddiford Company Arlington Heights, IL	\$115.00	\$115.00	\$137.00	\$137.00	\$159.00	\$159.00	15%
Anthony Roofing Tecta America LLC Aurora, IL	\$118.00	\$103.00	\$151.00	\$130.00	\$185.00	\$157.00	20%
Olsson Roofing Company Aurora, IL	\$108.00	\$108.00	\$162.00	\$162.00	\$216.00	\$216.00	10%

Upon evaluation of the bids, it is apparent that Combined Roofing Services LLC is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The Master Agreement for On-Call Roofing Repair and Maintenance Services has been funded in the 2014 Operating Budget.

Staff recommends award of a two (2) year Master Agreement with Combined Roofing Services LLC for the term commencing October 1, 2014 and ending on October 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- ❑ Proposed Resolution 2014-1879; Award of Contract to Combined Roofing Services LLC for On-Call Roofing Contractor Repair and Maintenance Services.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1879; Award of Contract to Combined Roofing Services LLC for On-Call Roofing Contractor Repair and Maintenance Services.

RESOLUTION 2014-1879

Award of Contract to Combined Roofing Services LLC. for On-Call Roofing Repair and Maintenance Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of On-Call Roofing Repair and Maintenance Services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed four (4) sealed bids on September 5, 2014; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of On-Call Roofing Repair and Maintenance Services for a two (2) year period; and

WHEREAS, it is apparent that Combined Roofing Services LLC. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$99.00 for Journeymen and \$89.00 for Apprentices; an overtime hourly rate of \$130.00 for Journeymen and \$120.00 for Apprentices; a Sunday and legal holiday rate of \$161.00 for Journeymen and \$151.00 for Apprentices; and a 15% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Combined Roofing Services LLC. for providing On-Call Roofing Repair and Maintenance Services to the Authority for a two (2) year term commencing on October 1, 2014 and ending on October 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Combined Roofing Services LLC. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1879

**DUPAGE AIRPORT AUTHORITY
ON-CALL ROOFING CONTRACTOR SERVICES
SOLICITATION NO. 2014-0813**

STATEMENT OF POLITICAL CONTRIBUTIONS

Combined Roofing Services LLC
(name of entity or individual)

621 W. Washington Street
West Chicago, IL 60185

(address of entity or individual)

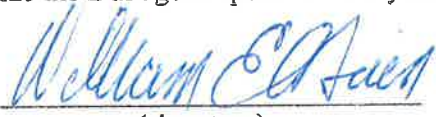
1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
NONE				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:


"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


9/4/14 (date)  (signature) Member Manager (title of signer, if a business)
William E. O'Brien



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1880; Award of Contract to Builders Chicago Corporation for On-Call Electric Gate Operator Repair and Maintenance Services

DATE: September 11, 2014

SUMMARY:

The Airport Authority's Building Maintenance Department utilizes the services of an Electric Gate Operator Contractor for making repairs to the various hydraulic vehicle gate operators throughout the Airport. Services are requested on an as-needed basis through an On-Call Master Agreement.

Section 6-23 of the Authority's Procurement Code allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$2,500 per project.

Staff solicited sealed bids for procurement of On-Call Electric Gate Operator Repair and Maintenance Services in the August 15, 2014 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 p.m. on September 5, 2014. Bid results are as follows:

Bidder	M-F 7-3:30 Hourly Rate		After 3:30 M-F and Saturdays Hourly Rate		Sunday and Legal Holidays Hourly Rate		Material Markup
	Journeyman	Apprentice	Journeyman	Apprentice	Journeyman	Apprentice	
Builders Chicago Corporation Schiller Park, IL	\$142.00	\$134.00	\$185.00	\$178.00	\$210.00	\$201.00	18%
Gate Options West Chicago, IL	\$150.00	No Bid	\$225.00	No Bid	\$225.00	No Bid	15%

Upon evaluation of the bids, it is apparent that Builders Chicago Corporation is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The Master Agreement for On-Call Electric Gate Operator Repair and Maintenance Services has been funded in the 2014 Operating Budget.

Staff recommends award of a two (2) year Master Agreement with Builders Chicago Corporation for the term commencing October 1, 2014 and ending on October 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1880; Award of Contract to Builders Chicago Corporation for On-Call Electric Gate Operator Repair and Maintenance Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1880; Award of Contract to Builders Chicago Corporation for On-Call Electric Gate Operator Repair and Maintenance Services.

RESOLUTION 2014-1880

Award of Contract to Builders Chicago Corporation for On-Call Electric Gate Operator Repair and Maintenance Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of On-Call Electric Gate Operator Repair and Maintenance Services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on September 5, 2014; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of On-Call Electric Gate Operator Repair and Maintenance Services for a two (2) year period; and

WHEREAS, it is apparent that Builders Chicago Corporation is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$142.00 for Journeymen and \$134.00 for Apprentices; an overtime hourly rate of \$185.00 for Journeymen and \$178.00 for Apprentices; a Sunday and legal holiday rate of \$210.00 for Journeymen and \$201.00 for Apprentices; and a 18% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Builders Chicago Corporation for providing On-Call Electric Gate Operator Repair and Maintenance Services to the Authority for a two (2) year term commencing on October 1, 2014 and ending on October 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Builders Chicago Corporation and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1880

**DUPAGE AIRPORT AUTHORITY
ON-CALL ELECTRIC GATE OPERATOR REPAIR
SOLICITATION NO. 2014-0814**

STATEMENT OF POLITICAL CONTRIBUTIONS

BUILDERS CHICAGO CORPORATION

(name of entity or individual)

5129 PEARL STREET

SCHILLER PARK, IL 60176

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/5/2014
(date)



(signature)


SECRETARY
(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1881; Award of Contract to Gary Spielman Plumbing for On-Call Plumbing Repair and Maintenance Services

DATE: September 11, 2014

SUMMARY:

The Airport Authority's Building Maintenance Department utilizes the services of a licensed Plumbing Contractor for making plumbing repairs throughout the Airport. Services are requested on an as-needed basis through an On-Call Master Agreement.

Section 6-23 of the Authority's Procurement Code allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$2,500 per project.

The existing Master Agreement with Gary Spielman Plumbing for such services expires on December 1, 2014.

Staff solicited sealed bids for procurement of On-Call Plumbing Repair and Maintenance Services in the August 15, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 3:00 p.m. on September 5, 2014. Bid results are as follows:

Bidder	M-F 7-3:30 Hourly Rate		After 3:30 M-F and Saturdays Hourly Rate		Sunday and Legal Holidays Hourly Rate		Material Markup
	Journeyman	Apprentice	Journeyman	Apprentice	Journeyman	Apprentice	
Gary Spielman Plumbing West Chicago, IL *Substitute Bid* Qualified Local Bidder	\$114.00	\$90.00	\$169.00	\$120.00	\$175.00	\$120.00	15%
Gary Spielman Plumbing West Chicago, IL	\$120.00	\$90.00	\$175.00	\$120.00	\$175.00	\$120.00	15%
J & R Herra, Inc. Elburn, IL	\$115.00	\$90.00	\$170.00	\$120.00	\$195.00	\$130.00	15%
T & J Plumbing, Inc. Chicago, IL	\$120.00	\$50.00	\$150.00	\$75.00	\$180.00	\$100.00	12%

Upon evaluation of the bids, it was determined that Gary Spielman Plumbing is a qualified local bidder as defined by Section 6-18-39 of the Authority's Procurement Code. If a qualified local bidder is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder.

Upon receipt of such notice, Gary Spielman Plumbing submitted a substitute bid that is the low, responsive and responsible bid. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The Master Agreement for On-Call Plumbing Repair and Maintenance Services has been funded in the 2014 Operating Budget.

Staff recommends award of a two (2) year Master Agreement with Gary Spielman Plumbing for the term commencing December 1, 2014 and ending on December 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1881; Award of Contract to Gary Spielman Plumbing for On-Call Plumbing Repair and Maintenance Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1881; Award of Contract to Gary Spielman Plumbing for On-Call Plumbing Repair and Maintenance Services.

RESOLUTION 2014-1881

Award of Contract to Gary Spielman Plumbing for On-Call Plumbing Repair and Maintenance Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of On-Call Plumbing Repair and Maintenance Services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on September 5, 2014; and

WHEREAS, the lowest responsive and responsible bidder, J. & R. Herra, Inc. is located in Kane County, Illinois and submitted a bid at the following rates: a weekday hourly rate of \$115.00 for Journeymen and \$90.00 for Apprentices; an overtime hourly rate of \$170.00 for Journeymen and \$120.00 for Apprentices; a Sunday and legal holiday rate of \$195.00 for Journeymen and \$130.00 for Apprentices; and a 15% markup rate on parts and/or materials; and

WHEREAS, Gary Spielman Plumbing, located in DuPage County submitted a bid at the following rates: a weekday hourly rate of \$120.00 for Journeymen and \$90.00 for Apprentices; an overtime hourly rate of \$175.00 for Journeymen and \$120.00 for Apprentices; a Sunday and legal holiday rate of \$175.00 for Journeymen and \$120.00 for Apprentices; and a 15% markup rate on parts and/or material.

WHEREAS, Gary Spielman Plumbing’s bid submission is based on rates that are within five percent of the apparent low bidder; and

WHEREAS, Gary Spielman Plumbing is the only bidder who is a qualified local bidder as defined by the Authority’s Procurement Code that submitted a bid for this solicitation; and

WHEREAS, pursuant to Section 6-18-39 of the Authority’s Procurement Code, if a qualified local bidder as defined under the Procurement Code is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder; and

WHEREAS, after such notice, Gary Spielman Plumbing resubmitted a bid that is lower than the bid price of the lowest responsive and responsible bidder, in compliance with Section 6-18-39 of the Authority’s Procurement Code; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of On-Call Plumbing Repair and Maintenance Services for a two (2) year period; and

WHEREAS, it is apparent that Gary Spielman Plumbing is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$114.00 for Journeymen and \$90.00 for Apprentices; an overtime hourly rate of \$169.00 for Journeymen and \$120.00 for Apprentices; a Sunday and legal holiday rate of \$175.00 for Journeymen and \$120.00 for Apprentices; and a 15% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Gary Spielman Plumbing for providing On-Call Plumbing Repair and Maintenance Services to the Authority for a two (2) year term commencing on December 1, 2014 and ending on December 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Gary Spielman Plumbing and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1881

**DUPAGE AIRPORT AUTHORITY
ON-CALL PLUMBING REPAIR & MAINTENANCE SERVICES
SOLICITATION NO. 2014-0815**

STATEMENT OF POLITICAL CONTRIBUTIONS

KARY SPIELMAN PLUMBING
(name of entity or individual)

1601 ATLANTIC DR. SUITE 101
WEST CHICAGO IL 60185
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:


"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


9/8/14 (date) Ken Spielman (signature) PRESIDENT (title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1882; Award of Contract to FDG Electrical Services, Inc. for On-Call Electrical Repair and Maintenance Services

DATE: September 11, 2014

SUMMARY:

The Airport Authority's Building Maintenance Department utilizes the services of a licensed Electrical Contractor for making electrical repairs throughout the Airport. Services are requested on an as-needed basis through an On-Call Master Agreement.

Section 6-23 of the Authority's Procurement Code allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$25,000 annually or \$2,500 per project.

The existing Master Agreement with RMR Electric, Inc. for such services expires on December 1, 2014; however the RMR Electric, Inc. electrician has recently passed away.

Staff solicited sealed bids for procurement of On-Call Electrical Repair and Maintenance Services in the July 2, 2014 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 p.m. on July 29, 2014. Bid results are as follows:

Bidder	M-F 7-3:30 Hourly Rate		After 3:30 M-F and Saturdays Hourly Rate		Sunday and Legal Holidays Hourly Rate		Material Markup
	Journeyman	Apprentice	Journeyman	Apprentice	Journeyman	Apprentice	
FDG Electrical Services Elburn, IL	\$105.00	\$52.50	\$105.00	\$52.50	\$105.00	\$52.50	0%
Blair Electric Elgin, IL	\$95.00	No Bid	\$142.50	No Bid	\$285.00	No Bid	20%

Upon evaluation of the bids, it was determined that FDG Electrical Services, Inc. is the low, responsive and responsible bidder. In addition, staff received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The Master Agreement for On-Call Electrical Repair and Maintenance Services has been funded in the 2014 Operating Budget.

Staff recommends award of a two (2) year Master Agreement with FDG Electrical Services, Inc. for the term commencing October 1, 2014 and ending on October 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1882; Award of Contract to FDG Electrical Services, Inc. for On-Call Electrical Repair and Maintenance Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1882; Award of Contract to FDG Electrical Services, Inc. for On-Call Electrical Repair and Maintenance Services.

RESOLUTION 2014-1882

Award of Contract to FDG Electrical Services, Inc. for On-Call Electrical Repair and Maintenance Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of On-Call Electrical Repair and Maintenance Services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on July 29, 2014; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of On-Call Electrical Repair and Maintenance Services for a two (2) year period; and

WHEREAS, it is apparent that FDG Electrical Services, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$105.00 for Journeymen and \$52.50 for Apprentices; an overtime hourly rate of \$105.00 for Journeymen and \$52.50 for Apprentices; a Sunday and legal holiday rate of \$105.00 for Journeymen and \$52.50 for Apprentices; and a 0% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with FDG Electrical Services, Inc. for providing On-Call Electrical Repair and Maintenance Services to the Authority for a two (2) year term commencing on October 1, 2014 and ending on October 1, 2016 for an annual cost not-to-exceed \$25,000 or \$2,500 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with FDG Electrical Services, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1882

**DUPAGE AIRPORT AUTHORITY
ON-CALL ELECTRICAL REPAIR & MAINTENANCE SERVICES
SOLICITATION NO. 2014-0630**

STATEMENT OF POLITICAL CONTRIBUTIONS

FDC Electrical Services, Inc.
(name of entity or individual)

NONE

4121 Country View Ln.
Elburn, IL 60119

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	<u>- NONE -</u>		<u>0</u>	

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

7-24-2014 (date) [Signature] (signature) President (title of signer, if a business)



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna *DB*
Procurement Manager

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2014-1883; Authorizing Execution of a Contract with Aruba Networks for Access Control System Technical Support Services

DATE: September 11, 2014

SUMMARY:

The Airport Authority's 2014 Capital Program includes the project to upgrade the wireless mesh access control system. The wireless mesh is a redundant wireless radio network that allows various security controlled access points throughout the Airport to communicate back to a central server. If one wireless mesh radio data route is terminated, another route is established, thereby providing a redundant link to the controlled areas only to be reestablished when the connection comes back again.

The current system is not providing the ability to reestablish the primary links without a physical reboot of the main radios. No software control exists to analyze the communication routing between the radios. The original subcontractor of the wireless mesh radio installation never initiated or provided any support agreement with the original manufacturer of the radio equipment.

To correct this issue, the Authority is required to purchase a back support subscription from Aruba Networks, the wireless mesh radio manufacturer. The back support subscription will validate the equipment's limited lifetime warranty as well as provide software and technical support to analyze the mesh network.

The Authority is in receipt of a proposal from Aruba Networks for providing a technical back support subscription for the period of July 1, 2009 through October 5, 2015 for the amount of \$24,007.62.

Procurement of the Aruba Networks technical back support subscription is defined as Sole Source Procurement, pursuant to Section 6-18-40 of the Authority's Procurement Code and requires the Board to waive the competitive bidding process for reason of Sole Source Procurement.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The proposal submitted by Aruba Networks for the wireless mesh radio back support subscription is \$24,007.62 for the period of July 1, 2009 through October 5, 2015.

\$280,000.00 in was included in the 2014 Capital Budget for access control system upgrades. This project is part of several upgrades to the access control system.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2014-1883; Authorizing Execution of a Contract with Aruba Networks for Access Control System Technical Support Services.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1883; Authorizing Execution of a Contract with Aruba Networks for Access Control System Technical Support Services.

RESOLUTION 2014-1883

Authorizing Execution of a Contract with Aruba Networks for Access Control System Technical Support Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, Aruba Networks is the manufacturer of the wireless mesh radios that serve the Authority’s access control system; and

WHEREAS, the Aruba Networks wireless mesh radios require a technical support agreement subscription to validate the limited lifetime warranty for each radio; and

WHEREAS, the Authority has determined that it is required to purchase a back support subscription in the amount of \$24,007.62 for the period of July 1, 2009 through October 5, 2015 to validate the limited lifetime warranty; and

WHEREAS, procurement of the back support subscription is a Sole Source Procurement, pursuant to Section 6-18-40 of the Authority’s Procurement Code; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Aruba Networks for providing back and continuing technical support services for thirty-one (31) wireless mesh access control radios for the term of July 1, 2009 and ending on October 5, 2015 for a total cost not-to-exceed \$24,007.62; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Aruba Networks and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)


SECRETARY


RESOLUTION 2014-1883



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1884; Appointing the Firm of Next Generation Public Affairs, Inc. for Providing Lobbyist Services to the DuPage Airport Authority.

DATE: September 15, 2014

SUMMARY:

The Airport Authority primarily utilizes the services of a lobbyist for seeking Illinois funding and appropriations opportunities that may be available to the Authority. In addition, the lobbyist monitors legislative issues; develops and evaluates strategies for support, opposition, or amendment of pending legislation; and testifies/lobbies before the Legislature, Governor and Cabinet on behalf of the Authority. A written report of lobbyist activities is submitted to the Authority at the end of each month.

For the last seven years, the Authority has partnered with DuPage County through and Intergovernmental Agreement (“IGA”) to share the costs of a federal lobbyist. The Authority’s IGA with DuPage County for joint funding of lobbyist services with the BGR Group expired on August 31, 2014. After discussion with County Board Chairman Cronin, it was determined that the Authority would have a better chance of obtaining grant funds if we focused on lobbying at the State level using our own lobbyist. Illinois is a block grant State under an FAA program, therefore funds are administered by the Illinois Division of Aeronautics. The Authority’s annual fee under the IGA was \$60,000.00.

A Request for Proposals (RFP) for Lobbyist Services was advertised in the August 7, 2014 edition of the Daily Herald Newspaper. Sealed proposals were received until 4:30 p.m. on September 5, 2014.

The following two (2) firms responded to the RFP:

- Next Generation Public Affairs
Chicago, IL
- Smith, Dawson & Andrews
Washington, DC

An RFP evaluation panel was appointed by the Authority's Board Chairman and Executive Director to review the two (2) proposals. Upon conclusion of the evaluation process, the evaluation panel recommends that the Board appoint the firm of Next Generation Public Affairs for providing lobbyist services on behalf of the Authority for a two (2) year term commencing on October 1, 2014 and ending on October 1, 2016, subject to an additional one (1) year extension for a fixed annual fee of \$60,000.00.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The fixed annual fee proposal from Next Generation Public Affairs is \$60,000.00, which includes travel and expenses for the duration of the Contract.

Lobbyist fees have be funded in the 2014 Operating Budget.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- ❑ Proposed Resolution 2014-1884; Appointing the Firm of Next Generation Public Affairs, Inc. for Providing Lobbyist Services to the DuPage Airport Authority.
- ❑ Statement of Political Contributions

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1884; Appointing the Firm of Next Generation Public Affairs, Inc. for Providing Lobbyist Services to the DuPage Airport Authority.

RESOLUTION 2014-1884

Appointing the Firm of Next Generation Public Affairs, Inc. for Providing Lobbyist Services to the DuPage Airport Authority

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to hire a lobbyist to assist them with issues that arise relating to state and federal government; and

WHEREAS, the Authority has solicited proposals from qualified lobbyist firms for providing lobbyist services to the Authority; and

WHEREAS, the Authority has received and reviewed two (2) proposals through a Request for Proposal evaluation committee process; and

WHEREAS, the Authority recommends appointing the firm of Next Generation Public Affairs, Inc. for providing lobbyist services on behalf of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Next Generation Public Affairs, Inc. for providing lobbyist services for the term of October 1, 2014 and ending on October 1, 2016, subject to an additional one (1) year extension for a fixed annual fee of \$60,000.00; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Next Generation Public Affairs, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
LOBBYIST SERVICES
SOLICITATION NO. 2014-0806**

STATEMENT OF POLITICAL CONTRIBUTIONS

Patrick M. Brady
(name of entity or individual)

4N752 Ware Woods Rd
St. Charles, IL 60174
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

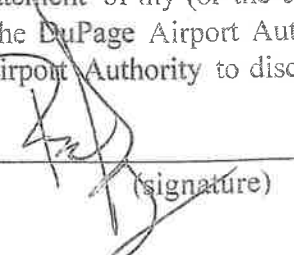
Elected Official	Office	Date	Amount	Form
<u>Jim Durkin</u>	<u>State Representative</u>	<u>06/01/2013</u>	<u>\$1,000.00</u>	<u>Check</u>
<u>Jim Durkin</u>	<u>State Representative</u>	<u>11/26/2013</u>	<u>\$500.00</u>	<u>Check</u>
<u>House Republic Organization</u>	<u>IL House of Representatives</u>	<u>02/14/2014</u>	<u>\$2,500.00</u>	<u>Check</u>
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/5/14
(date)


(signature)

PRINCIPAL
(title of signer, if a business)



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1885; Ratifying the Execution of a Contract with
Sevan Construction LLC for Emergency Repairs to the North High Tail Hangar
Bay 1 Trench Drain

DATE: September 10, 2014

SUMMARY:

The Airport Authority recently discovered that the structural integrity of the hangar floor located at the North High Tail Hangar Bay 1 posed significant safety hazards to aircraft parked within the hangar due to a collapsing trench floor drain.

Due to the urgency and potential damage to aircraft caused by possible collapse of the floor drain, the Executive Director was required to execute a Contract for emergency repairs to the floor drain. Staff utilized the services of Kluber Architects to develop plans and specifications for saw cutting and demolishing existing sidewalls of the trench, installing new rebar/angle iron, and re-pouring new concrete.

Staff solicited three (3) bids to accomplish the scope of work. Bid results are as follows:

Bidder	Total Bid Construction Cost
Sevan Construction LLC Downers Grove, IL	\$31,922.00
Lifco Construction Carol Stream, IL	\$32,450.00
Stroebel Construction Batavia, IL	\$39,800.00

Upon evaluation of the bids, the Executive Director executed a Contract with Sevan Construction LLC for an amount not-to-exceed \$31,922.00. The project has been completed with minor punchlist items remaining.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The total cost to complete the trench drain repairs is not-to-exceed \$31,922.00. Staff anticipates a deduct change order for removal of the floor painting scope of work.

Sufficient monies exist in the 2014 Major Maintenance Budget to fund this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2014-1885; Ratifying the Execution of a Contract with Sevan Construction LLC for Emergency Repairs to the North High Tail Hangar Bay 1 Trench Drain.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1885; Ratifying the Execution of a Contract with Sevan Construction LLC for Emergency Repairs to the North High Tail Hangar Bay 1 Trench Drain.

RESOLUTION 2014-1885

Ratifying the Execution of a Contract with Sevan Construction LLC. for Emergency Repairs to the North High Tail Hangar Bay 1 Trench Drain

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority recently discovered that the structural integrity of the hangar floor located at the North High Tail Hangar Bay 1 posed significant safety hazards to aircraft parked within the hangar due to a collapsing trench floor drain; and

WHEREAS, the Authority solicited bids to demolish and reconstruct the hangar floor trench drain; and

WHEREAS, the Authority received and reviewed three (3) bids for the aforementioned scope of work; and

WHEREAS, Sevan Construction LLC. submitted the low, responsive and responsible bid for a total cost of \$31,922.00; and

WHEREAS, due to the urgency and possible damage caused by the possible collapse of the floor drain, the Executive Director of the Authority executed a Contract with Sevan Construction LLC for a total cost not-to-exceed \$31,922.00 to demolish and reconstruct the hangar floor trench drain; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the DuPage Airport Authority: that the Authority hereby ratifies the execution of the Contract with Sevan Construction LLC, and hereby authorizes the Executive Director of the Authority to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN


(ATTEST)


SECRETARY



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1886; Award of Contract to Titan Electric for a High Efficiency Lighting Retrofit Project

DATE: September 11, 2014

SUMMARY:

The Airport Authority's 2014 Capital Program includes the project for a high efficiency lighting retrofit at the DuPage Flight Center.

Based upon an Energy Assessment & Feasibility Report prepared by the Smart Energy Design Assistance Center ("SEDAC") and sponsored by the Illinois Department of Commerce and Economic Opportunity ("DCEO"), SEDAC recommended upgrading T12 linear fluorescent and high pressure sodium lighting to the more efficient T8 and LED lighting in the Flight Center building.

SEDAC estimates a potential 8% savings in energy costs by implementing the lighting upgrade recommendations in addition to a rebate from the DCEO. The DCEO reserved rebate for this project is \$19,797.96. In addition to energy efficiency and cost savings, replacing the T12 linear fluorescent lighting is critical since the T12 lighting has been phased out of production.

Staff utilized the services of Kluber Architects to develop plans and specifications for this project. The scope of work consists of replacing (190) T12 lamps with T8 lamps, replacing (60) high pressure sodium lamps with LED, new lighting fixtures and room occupancy sensors. All work to be completed in the 2nd floor and basement levels of the Flight Center building. Other areas of the building have already been retrofitted through remodeling and maintenance.

A solicitation for sealed bids was advertised in the July 16, 2014 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on August 7, 2014. Bid results are as follows:

Bidder	Total Bid Construction Cost
Titan Electric Itasca, IL	\$84,700.00
Anchor Electric Corporation Carol Stream, IL	\$93,600.00
O&N Engineering-Development PC Chicago, IL	\$97,720.00

Upon evaluation of the bids, it is apparent that Titan Electric is the low, responsive and responsible bidder. In addition, Kluber Architects conducted a scope of work review with Titan Electric and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The total construction cost submitted by Titan Electric is \$84,700.00, with a 10% owner's contingency of \$8,470.00, the total authorized construction cost would be \$93,170.00.

\$262,600 was included in the 2014 Capital Budget to fund this project (replacement of ceiling tile and grid was removed from project).

The Airport Authority will receive a rebate from DCEO in the amount of \$19,797.96 upon completion of the project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2014-1886; Award of Contract to Titan Electric for a High Efficiency Lighting Retrofit Project.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1886; Award of Contract to Titan Electric for a High Efficiency Lighting Retrofit Project.

RESOLUTION 2014-1886

Award of Contract to Titan Electric for High Efficiency Lighting Retrofit Project

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for a high efficiency lighting retrofit project for the 2nd floor and basement level of the DuPage Flight Center; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 7, 2014; and

WHEREAS, it is apparent that Titan Electric is the low, responsive and responsible bidder at a total construction cost of \$84,700.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Titan Electric for a total cost not-to-exceed \$93,170.00 which includes a 10% owner’s contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Titan Electric and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
HIGH EFFICIENCY LIGHTING RETROFIT PROJECT
SOLICITATION NO. 2014-0714**

STATEMENT OF POLITICAL CONTRIBUTIONS

TITAN ELECTRIC
(name of entity or individual)

1050 SPRING LAKE DRIVE
ITASCA, IL 60143
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

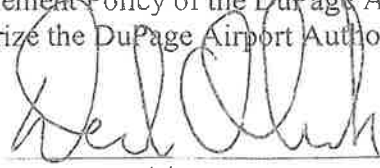
Elected Official	Office	Date	Amount	Form
<u>NONE</u>				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/15/14
(date)



(signature)


VICE PRESIDENT
(title of signer, if a business)



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1887; Award of Contract to UBM Mechanical Services for Infrared Heating System Retrofit Project

DATE: September 11, 2014

SUMMARY:

The Airport Authority's 2014 Capital Program includes the project for an infrared heating system retrofit in the Mukenschnabl Hangar located at 31W717 North Avenue.

The project consists of removing and replacing existing infrared heating system burner units, vacuum pumps, heat exchangers, reflectors and controls within the hangar. The existing system's burner units have been failing and repair parts have become obsolete.

A solicitation for sealed bids was advertised in the July 16, 2014 edition of the *Daily Herald Newspaper*. Six (6) sealed bids were received and opened at 3:00 p.m. on August 7, 2014. Bid results are as follows:

Bidder	Total Bid Construction Cost
UBM Mechanical Services Carol Stream, IL	\$20,385.00
KCW Environmental Carol Stream, IL	\$31,234.00
C. Acitelli Heating & Piping Contractors Villa Park, IL	\$35,200.00
Amber Mechanical Alsip, IL	\$39,830.00
Allpoints Inc. Schaumburg, IL	\$45,260.00
Oak Brook Mechanical Services Elmhurst, IL	\$54,500.00

Upon evaluation of the bids, it is apparent that UBM Mechanical Services is the low, responsive and responsible bidder. In addition, staff conducted a scope of work review with UBM Mechanical Services and received positive responses from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The total construction cost submitted by UBM Mechanical Services is \$20,385.00, with a 10% owner's contingency of \$2,038.50, the total authorized construction cost would be \$22,423.50.

\$16,000.00 was included in the 2014 Capital Budget to fund this project. Sufficient monies exist within the 2014 Capital Budget to fund this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- ❑ Proposed Resolution 2014-1887; Award of Contract to UBM Mechanical Services for Infrared Heating System Retrofit Project.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1887; Award of Contract to UBM Mechanical Services for Infrared Heating System Retrofit Project.

RESOLUTION 2014-1887

Award of Contract to UBM Mechanical Services for Infrared Heating System Retrofit Project

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the removal and replacement of existing infrared heating system burner units, vacuum pumps, heat exchangers, reflectors and controls at the Mukenschnabl hangar located at 31W717 North Avenue; and

WHEREAS, the Authority has received and reviewed six (6) sealed bids on August 7, 2014; and

WHEREAS, it is apparent that UBM Mechanical Services is the low, responsive and responsible bidder at a total construction cost of \$20,385.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with UBM Mechanical Services for a total cost not-to-exceed \$22,423.50 which includes a 10% owner’s contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with UBM Mechanical Services and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN


(ATTEST)


SECRETARY



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Procurement Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1888; Award of Contract to Anthony Roofing Tecta America for Hangar Door Astragal Replacement

DATE: September 11, 2014

SUMMARY:

The Airport Authority's 2014 Capital Program includes the project to replace the hangar door astragals (sectional door seals) at the Travel Express hangar.

The project consists of removing and replacing the top, middle and bottom astragals on the two (2) south elevation doors and removing and replacing the top and bottom astragals on the two (2) north elevation doors including the galvanized steel retainer system. The existing astragals are worn beyond repair and no longer functional.

Staff utilized the services of Charles Vincent George Architects to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the July 1, 2014 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 p.m. on July 25, 2014. Bid results are as follows:

Bidder	Total Bid Construction Cost
Anthony Roofing Tecta America Aurora, IL *Substitute Bid* Qualified Local Bidder	\$31,000.00
Anthony Roofing Tecta America Aurora, IL	\$31,650.00
Builders Chicago Corporation Schiller Park, IL	\$31,297.00

Upon evaluation of the bids, it was determined that Anthony Roofing Tecta America is a qualified local bidder as defined by Section 6-18-39 of the Authority's Procurement Code. If a qualified local bidder is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder.

Upon receipt of such notice, Anthony Roofing Tecta America submitted a substitute bid that is the low, responsive and responsible bid. In addition, Charles Vincent George Architects conducted a scope of work review with Anthony Roofing Tecta America and received positive response from their references.

PREVIOUS COMMITTEE/BOARD ACTION:

September 24, 2014 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The total construction cost submitted by Anthony Roofing Tecta America is \$31,000.00, with a 10% owner's contingency of \$3,100.00, the total authorized construction cost would be \$34,100.00.

\$145,000.00 was included in the 2014 Capital Budget to fund this project (E-17 reskin, siding, roof repair, replace garage doors was removed from the scope of work and budgeted for in 2015).

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Proposed Resolution 2014-1888; Award of Contract to Anthony Roofing Tecta America for Hangar Door Astragal Replacement.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1888; Award of Contract to Anthony Roofing Tecta America for Hangar Door Astragal Replacement.

RESOLUTION 2014-1888

Award of Contract to Anthony Roofing Tecta America for Hangar Door Astragal Replacement

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the removal and replacement of sectional hangar door astragal seals on four (4) hangar doors located at the TEA Hangar, 3N060 Powis Road; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on July 25, 2014; and

WHEREAS, the lowest responsive and responsible bidder, Builders Chicago Corporation is located in Cook County, Illinois and submitted a bid in the amount of \$31,297.00; and

WHEREAS, the bid submitted by Anthony Roofing Tecta America, located in DuPage County in the amount of \$31,650.00 is within five percent of the apparent low bidder; and

WHEREAS, Anthony Roofing Tecta America is the only bidder who is a qualified local bidder as defined by the Authority’s Procurement Code that submitted a bid for this solicitation; and

WHEREAS, pursuant to Section 6-18-39 of the Authority’s Procurement Code, if a qualified local bidder as defined under the Procurement Code is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder; and

WHEREAS, after such notice, Anthony Roofing Tecta America resubmitted a bid in the amount of \$31,000.00, in compliance with Section 6-18-39 of the Authority’s Procurement Code; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Anthony Roofing Tecta America for a total cost not-to-exceed \$34,100.00, which includes a 10% owners contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Anthony Roofing Tecta America and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2014-1888

**DUPAGE AIRPORT AUTHORITY
TEA HANGAR DOOR ASTRAGAL REPLACEMENT
SOLICITATION NO. IFB2014-0509A**

STATEMENT OF POLITICAL CONTRIBUTIONS

Anthony Roofing Tecta America LLC
(name of entity or individual)

2555 White Oak Circle
Aurora, IL 60502

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
No contributions made				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


7/25/14
(date)


(signature)

PRESIDENT
(title of signer, if a business)

TO: Board of Commissioners

FROM: Byron Miller
Director, Operations

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2014-1889; Authorizing the Execution of an Amendment to Task Order 13 with CH2M Hill for the Prairie Landing Golf Course Bunker Refinement Project – Prairie Landing Golf Club Bunker Renovation Permitting.

DATE: September 15, 2014

SUMMARY:

As you are aware the Airport Authority is renovating the golf course bunkers at the Prairie Landing Golf Course. During the design phase of this project, it was determined that this project would require the preparation of a Stormwater Permit. The Board previously approved Task Order 13 with CH2M Hill, Inc. for a not-to-exceed fee of \$41,306 to prepare the Stormwater Permit application package for DuPage County and the City of West Chicago.

During the application process it was determined that the project impacted a greater number of wetlands than originally anticipated which resulted in the consultant devoting additional hours to the process of delineating the wetlands in the affected areas. Additionally, the plans prepared by the golf course architect were not consistent with the requirements for permitting by DuPage County which resulted in additional effort to review and resubmit revised drawings to the County.

Due to the amount of additional effort that was required by their sub-consultant Christopher B. Burke Engineering, Ltd. CH2M Hill has submitted an Amendment to Task Order 13 for an additional Fee of \$19,229 which would increase the not-to-exceed fee to \$60,535.

PREVIOUS COMMITTEE/BOARD ACTION:

On June 12, 2013 the Board approved Resolution 2013-1759 Authorizing Task Order No. 13 under the General Engineering Services Agreement with CH2M Hill, Inc.

REVENUE OR FUNDING IMPLICATIONS:

The Golf Course budgeted \$1,600,000 for this project.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

This is proposed to be done as a Task Order under the contract approved at the May 11, 2011 meeting which was reviewed by Schirott, Luetkehans and Garner at that time.

ATTACHMENTS:

Proposed Resolution 2014-1889; Authorizing the Execution of an Amendment to Task Order 13 with CH2M Hill for the Prairie Landing Golf Course Bunker Refinement Project. – Prairie Landing Golf Club Bunker Renovation Permitting.

ALTERNATIVES:

The Board can deny, modify or amend these issues.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2014-1889; Authorizing the Execution of an Amendment to Task Order 14 with CH@M Hill for the Prairie Landing Golf Course Bunker Refinement Project – Prairie Landing Golf Club Bunker Renovation Permitting.

RESOLUTION 2014-1889

AUTHORIZING AN AMENDMENT TO TASK ORDER 13 UNDER THE GENERAL ENGINEERING SERVICES AGREEMENT WITH CH2M HILL, INC. – PRAIRIE LANDING GOLF CLUB BUNKER RENOVATION PERMITTING.

WHEREAS, on June 12, 2013 the DuPage Airport Authority (the "Authority") and CH2MHill ("CH2") entered into an Engineering Agreement with CH2 to provide engineering support under Task Order 13 for a project described as Prairie Landing Golf Club Bunker Renovation Permitting (the "Project"), which was approved by the Authority under Resolution 2013-1759; and

WHEREAS, such Agreement provided for a not-to-exceed fee of \$41,306 to CH2; and

WHEREAS, due to circumstances beyond CH2's control, it is necessary for CH2 to provide additional engineering services beyond those contemplated in Task Order 13 in an amount not-to-exceed \$19,229; and

WHEREAS, the Authority has received and will continue to receive the benefit of these additional services and deem it to be in the best interest of the Authority to amend Task Order 13 to include these additional services provided by CH2; and

WHEREAS, this Amendment shall increase the cost of this Project and Task Order 13 by \$19,229; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the DuPage Airport Authority that Task Order 13 be revised to provide a total not-to-exceed amount of \$60,535; and

FURTHER BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorize the Executive Director to execute said Amendment to Task Order 13 and take whatever steps necessary to enter into this Agreement on behalf of the Authority.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY

Resolution 2014-1889

RESOLUTION 2014-1890
Disclosure of Executive Session Minutes

WHEREAS, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06, the Board of Commissioners of the DuPage Airport Authority semi-annually reviews and makes available for public inspection non-confidential portions of executive session minutes;

WHEREAS, the Board of Commissioners met in executive session on September 24, 2014 to review the minutes of all previously non-disclosed executive sessions;

WHEREAS, after consultation with legal counsel, the Board of Commissioners has determined that the need for confidentiality still exists for certain executive session minutes; and

WHEREAS, after consultation with legal counsel, the Board of Commissioners has determined that the executive session minutes attached hereto no longer require confidential treatment and should be made available for public inspection in their final form within seven (7) days from the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to the Illinois Open Meetings Act, the DuPage Airport Authority hereby makes available for public inspection those portions of the executive session minutes, which are attached hereto.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

SECRETARY

RESOLUTION 2014-1890

ORDINANCE 2014-277

**ORDINANCE PROVIDING FOR THE ACQUISITION THROUGH NEGOTIATION
OR CONDEMNATION OF A CERTAIN PROPERTY COMMONLY KNOWN AS
THE OLIVER-HOFFMAN PROPERTY FOR AIRPORT PURPOSES BY THE
DuPAGE AIRPORT AUTHORITY - APPROXIMATELY 113.54 ACRES
LOCATED AT THE SOUTHWEST CORNER OF SMITH AND POWIS ROADS
IN WEST CHICAGO, ILLINOIS**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Statutes of the State of Illinois pertaining to such matters provide that Airport Authorities shall have the power to acquire lands in fee simple for the purpose of, *inter alia*, maintenance, development, expansion, extension or improvement of any public airport or public airport facility, ensuring that there is no interference with location, expansion, development or improvement of the airport or with the safe approach thereto or takeoff therefrom by aircraft, or restrict the height of growth or structures that are within the vicinity or any airport or within the lines of an approach to an airport; and

WHEREAS, the Board of Commissioners of the Authority deem it advisable and in the public interest and welfare to acquire fee simple title to additional real estate within the boundaries of the Authority for the purpose of maintenance, development, expansion, extension or improvement of the DuPage Airport and facility, ensuring that there is no interference with location, expansion, development or improvement of the DuPage Airport or with the safe approach thereto or takeoff therefrom by aircraft, or restrict the height of growth or structures that are within the vicinity or the DuPage Airport or within the lines of an approach to the DuPage Airport; and

WHEREAS, Board of Commissioners of the Authority, find that the real estate described in the attached Exhibit “A” should be acquired and is necessary and desirable for the purposes as hereinabove set forth; and

WHEREAS, in accordance with the property ownership disclosure requirement imposed on units of local government as set forth in 50 ILCS 105/3.1, the Authority has obtained a title commitment identifying the record title holder of the real estate described in the attached Exhibit “A”, to be Chicago Title Land Trust Company, Successor Trustee under Trust Agreement dated October 10, 1978 known as Trust Number 78-855, a copy of said title commitment being attached hereto and incorporated herein as Exhibit “B”;

WHEREAS, on the 2nd day of July, 2014, Ordinance No. 2014-276 was adopted by the Authority’s Board of Commissioners providing for negotiation for the acquisition of the real estate described in Exhibit A attached hereto; and

WHEREAS, the Authority has attempted to negotiate the purchase of said property but has been unable to agree with the owners of the real estate concerning just compensation.

NOW, THEREFORE, be it ordained by the Board of Commissioners of the DuPage Airport Authority, an Airport Authority existing under the laws of the State of Illinois as follows:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated as if said recitals were fully set forth within this Section One.

SECTION TWO: That it is necessary and desirable that the real estate described in Exhibit "A" attached hereto, be acquired in fee simple by the Authority for one or more of the purposes set forth.

SECTION THREE: That the Executive Director, his staff and the Authority's attorneys be, and hereby are, authorized and directed to take the necessary steps, either by negotiation or condemnation, to acquire title to the real estate described in Exhibit A attached hereto.

SECTION FOUR: The Clerk for the Authority may provide certified copies of said Ordinance upon proper request from the general public.

SECTION FIVE: That all ordinances and resolutions or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION SIX: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

This Ordinance shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Gerald M. Gorski _____

Peter H. Huizenga _____
Gina R. LaMantia _____
Gregory J. Posch _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 24th day of September, 2014.

CHAIRMAN

(ATTEST)

SECRETARY