

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE MEETING
Wednesday, June 11, 2014**

The Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room on Wednesday, June 11, 2014. Chairman Donnelly called the meeting to order 2:05 p.m. and a quorum was present for the meeting.

Commissioners Present: Donnelly, Huizenga, Gorski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; John Schlaman, Director of Golf for Prairie Landing Golf Course; Byron Miller, Director of Operations; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance; Becky Taylor, Accountant for Prairie Landing Golf Club; Erin Adriatico, Prairie Landing Golf Club; Michael Wallner, Prairie Landing Golf Club; Pam Miller, Executive Assistant and Board Liaison.

Others in Attendance:

Johnny Jackson, CH2M Hill.

NEW BUSINESS

John Schlaman explained to the Committee that all agenda items relate to the Prairie Landing Golf Course bunker refinement project. Dan Barna provided a revised Board Summary Memorandum outlining some monetary changes that occurred with this project after the meeting packet was distributed. He explained that Prairie Landing staff identified an omission of \$40,000 for procurement of Greensmix Rootzone material necessary for range tee construction; this will be brought to the Committee and Board for consideration and approval in September. He explained that this additional purchase would change the total projects costs as follows: reduce the owner's contingency to 3%; reduce the procurement of supplies, plant protectant and fertilizer to \$25,000 and add \$40,000 for the purchase of Greensmix Rootzone material. Tony Kalina then reviewed the scope of work for the entire project and briefly discussed each of the agenda items. He stated this project is a culmination of a three year design and construction process for removing some of the existing bunkers and reconstructing the remaining bunkers. Mr. Kalina advised that staff has worked with Robert Trent Jones Architects to develop plans and specifications for this project. Executive Director Bird added that, in an attempt to save dollars, the Airport Authority is bidding the project materials directly; procuring these needed materials as an owner's cost. Mr. Schlaman stated that the project is scheduled to begin on August 11, 2014, pending issuance of the storm water permit by the City of West Chicago.

Proposed Resolution 2014-1860; Award of Contract to Midwest Golf Development Inc. d/b/a Golf Creations for the Prairie Landing Golf Club Bunker Refinement Project.

Dan Barna advised three bids were received and upon evaluation Midwest Golf Development d/b/a Golf Creations was the low, responsive and responsible bidder. Mr. Barna continued that staff along with Bruce Charlton of Robert Trent Jones Architects conducted a scope of work review with Midwest Golf Development and confirmed their qualifications to undertake this project. References for Midwest Golf Creations were checked and positive responses were received. The specific terms of this contract were discussed and Attorney Luetkehans reviewed briefly the liquidated damages clause that is contained within this contract.

A **MOTION** was made by Commissioner Huizenga to recommend Board approval of Proposed Resolution 2014-1860; Award of Contract to Midwest Golf Development Inc. d/b/a Golf Creations for the Prairie Landing Golf Club Bunker Refinement Project. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1862; Award of Bid to Waupaca Sand Solutions for the Procurement of Golf Course Bunker Sand.

Mr. Barna explained three bids were received and Waupaca Sand Solutions was determined to be the low, responsive and responsible bidder for this purchase of bunker sand. Staff recommended approval.

A **MOTION** was made by Commissioner Huizenga to recommend Board approval of Proposed Resolution 2014-1862; Award of Bid to Waupaca Sand Solutions for the Procurement of Golf Course Bunker Sand. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1863; Award of Bid to Green Source, Inc. for the Procurement of Golf Course Sod Grass.

Mr. Barna continued that in this process there will be a need for sod replacement in some areas of the golf course. He continued that in an attempt to drive costs down and to have the golf course in playable condition quickly the Airport Authority will purchase sod directly instead of having pricing for these materials included as part of the contractor's responsibility. Mr. Barna explained the purchase of sod grass was bid on two separate occasions with only one successful bidder each time; Green Source, Inc. was the low responsive and responsible bidder.

A **MOTION** was made by Commissioner Huizenga to recommend Board approval of Proposed Resolution 2014-1863; Award of Bid to Green Source, Inc. for the Procurement of Golf Course Sod. The **motion was seconded** by Commissioner Gorski and was passed unanimously by roll call vote (3-0).

Proposed Resolution 2014-1864; Award of Bid to LaFarge North America for the Procurement of Course Gravel Aggregates.

Mr. Barna stated that all course aggregate such as gravel, tiles for drainage and rocks for the staging area and base would be purchased directly by the Airport Authority. He continued that three bids were received and LaFarge North America was determined to be the low, responsive and responsible bidder.

A **MOTION** was made by Commissioner Gorski to recommend Board approval of Proposed Resolution 2014-1864; Award of Bid to LaFarge North America for the Procurement of Course Gravel Aggregates. The **motion was seconded** by Commissioner Huizenga and was passed unanimously by roll call vote (3-0).

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Gorski to adjourn the meeting of the Golf Committee and Commissioner Huizenga seconded this motion. The motion was unanimously passed by voice vote and was adjourned at 2:35 p.m.

Adopted at the September 24, 2014 Board Meeting
Charles E. Donnelly, Committee Chairman