

PUBLIC NOTICE OF
REGULAR BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, May 20, 2015 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the DuPage Flight Center**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.

A handwritten signature in black ink, appearing to read "Mark Doles", is written over a horizontal line.

Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: May 14, 2015



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, MAY 20, 2015; 3:00 p.m.

DUPAGE AIRPORT FLIGHT CENTER
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES
 - March 18, 2015 Regular Board Meeting
 - April 9, 2015 Special Board Meeting
 - March 4, 2015 Internal Policy and Compliance Committee Meeting
 - March 18, 2015 Finance, Budget and Audit Committee Meeting
 - March 18, 2015 Capital Development, Leasing and Customer Fees Committee Meeting
5. DIRECTOR'S REPORT
6. REVIEW OF FINANCIAL STATEMENTS
7. REPORT OF OFFICERS/COMMITTEES
 - a. Internal Policy and Compliance Committee
 - b. Finance, Budget & Audit Committee
 - c. Golf Committee
 - d. Capital Development, Leasing & Customer Fees Committee
 - e. DuPage Business Center
8. NEW BUSINESS
 - a. Presentation and Review of the Annual Financial Audit.
Finance Committee (Audit Reports Provided Under Separate Cover)
 - b. Proposed Ordinance 2015-284; An Ordinance Enacting a Revised DuPage Airport Authority Employee Handbook.
Policy Committee

- c. **Proposed Resolution 2015-1941; Authorizing the Execution of a Non Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control (ATC) Services at the DuPage Air Traffic Control Tower.**
Approves an Agreement between the Federal Aviation Administration (“FAA”) and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage Air Traffic Control Tower from 10:00PM to 6:00AM for the period of October 1, 2015 through September 30, 2016. Total authorized cost of \$477,898.37.
Finance Committee
- d. **Proposed Resolution 2015-1942; Resolution for the Disposal/Destruction of Surplus Personal Property.**
Approves the disposition of surplus property by internet auction. Items include a 1991 John Deere Tractor, 1995 Chevy Pickup Truck, and 2003 Chevy Van.
Finance Committee
- e. **Proposed Resolution 2015-1943; Award of Contract to Excel Mechanical Services, LLC. for Heat and A/C Unit Replacement at the Travel Express and American Flyers Hangars.**
Approves a Contract for replacement of two (2) A/C units at the Travel Express Hangar and four (4) heat and A/C split system units at the American Flyers Hangar. Total authorized construction cost of \$54,444.50, which includes a 10% owner’s contingency.
Finance Committee
- f. **Proposed Resolution 2015-1945; Award of Contract to Gate Options for Replacement of Three (3) Electric Gate Operators.**
Approves a Contract for replacement of three (3) Hy-Security electric gate operators, drive rails and loop detectors. Total authorized construction cost of \$42,714, which includes a 5% owner’s contingency.
Finance Committee
- g. **Proposed Resolution 2015-1944; Authorizing the Execution of Change Order No. 1 with K-Plus Mechanical, Inc. for Fuel Farm Upgrades.**
Approves a \$125,908 Change Order for excavation and repair of failed underground secondary containment fuel piping. Increases existing Contract from \$303,955 to \$429,863, total authorized construction cost not-to-exceed \$475,456.25, which includes a 15% owner’s contingency.
Capital Development Committee
- h. **Proposed Resolution 2015-1946; Ratification of the Executive Director’s Execution of a Professional Services Agreement with Christopher B. Burke Engineering, Ltd. for Civil Design, Storm Water and Wetland Consulting Services- Pond 1 Modification to provide PCBMPs at the DuPage Business Center.**
Ratification of a Professional Services Agreement with Christopher Burke Engineering to provide storm water and consulting services for the DuPage Business Center and the permitting of storm water improvements for Pond I.

The contract is being performed on a time and material basis not to exceed \$46,950, plus additional time and materials for consultations, meetings and telephone conferences.

Capital Development Committee

9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

10. **RECONVENE REGULAR SESSION**

11. **OTHER BUSINESS**
 - a. **Proposed Resolution 2015-1947; Disclosure of Executive Session Minutes.**

 - b. **Proposed Resolution 2015-1948; A Resolution Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.**

12. **ADJOURNMENT**