

PUBLIC NOTICE OF
REGULAR BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, September 16, 2015 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the DuPage Flight Center**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.

A handwritten signature in black ink, appearing to read 'M. Doles', is written over a horizontal line.

Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: September 11, 2015



**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 16, 2015; 3:00 p.m.**

**DUPAGE AIRPORT FLIGHT CENTER
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - June 24, 2015 Regular Board Meeting**
 - June 24, 2015 Finance, Budget and Audit Committee Meeting**
 - June 24, 2015 Capital Development, Leasing and Customer Fees Committee Meeting**
 - June 24, 2015 Golf Committee Meeting**
- 5. DIRECTOR'S REPORT**
- 6. REVIEW OF FINANCIAL STATEMENTS**
- 7. REPORT OF OFFICERS/COMMITTEES**
 - a. Internal Policy and Compliance Committee**
 - b. Finance, Budget & Audit Committee**
 - c. Golf Committee**
 - d. Capital Development, Leasing & Customer Fees Committee**
 - e. DuPage Business Center**
- 8. NEW BUSINESS**
 - a. Proposed Resolution 2015-1961; Award of Contract to Snow Systems for Snow Removal Services: 2015/2016 Season.**
 - Approves a parking lot and sidewalk shoveling Snow Removal Contract for the 2015/2016 winter season. Hourly rates of \$55 for pickup trucks, \$85 for skid loaders and \$24 for shoveling labor.*
 - Finance Committee*

- b. Proposed Resolution 2015-1962; Award of Bid to LNT Solutions for the Procurement of Sodium Formate.**
Authorizes the procurement of up to 12 tons of Sodium Formate runway deicing materials for an amount not-to-exceed \$21,588 for the 2015/2016 winter season.
Finance Committee
- c. Proposed Resolution 2015-1963; Award of Bid to Nachurs Alpine Solutions for the Procurement of Potassium Acetate.**
Authorizes the procurement of up to 8,800 gallons of Potassium Acetate runway deicing fluid for an amount not-to-exceed \$41,360 for the 2015/2016 winter season.
Finance Committee
- d. Proposed Resolution 2015-1964; Award of Contract to UBM Facility Services, Inc. for Janitorial Services.**
Approves a one (1) year Contract for janitorial services, subject to two (2) one (1) year extensions. Contract commences October 1, 2015 for an annual cost of \$62,604.85.
Finance Committee
- e. Proposed Resolution 2015-1965; Award of Contract to Mechanical Concepts of Illinois, Inc. for Flight Center HVAC Balancing and Supplemental Heat Project.**
Approves a Contract to install supplemental hot water reheat coils in existing Flight Center lobby HVAC ductwork including testing and balancing. Total authorized construction cost of \$64,575, which includes a 5% owner's contingency.
Capital Development Committee
- f. Proposed Resolution 2015-1966; Authorizing the Execution of Task Order No. 33 with CH2M Hill, Inc. for an Airfield Electrical and Vault Equipment Assessment.**
Authorizes a Task Order to assess and document existing airfield electrical circuit and vault conditions, preparation of master record drawings, and issuance of a master airfield electrical equipment and vault planning report. Task order not-to-exceed \$77,500, deemed fair and reasonable by an Independent Fee Analysis.
Capital Development Committee
- g. Proposed Resolution 2015-1969; Authorizing the Execution of an Antenna and Equipment Space Lease Agreement Between DuPage Public Safety Communications and the DuPage Airport Authority.**
Authorizes a lease agreement for space necessary to accommodate Airport Authority owned microwave dish antenna public safety communication equipment at DuPage Public Safety Communications - 600 Wall Street Glendale Heights, IL.
Capital Development Committee

h. Proposed Resolution 2015-1970; Authorizing the Execution of an Antenna and Equipment Space Lease Agreement Between the DuPage Airport Authority and DuPage Public Safety Communications.

Authorizes a lease agreement for space necessary to accommodate DuPage Public Safety Communications owned microwave dish antenna and base station receiver antenna public safety communication equipment at the DuPage Flight Center – 2700 International Drive, West Chicago, IL.

Capital Development Committee

i. Proposed Resolution 2015-1967; Authorizing the Execution of an Agreement Between the DuPage Airport Authority and Vertiport OPCO, LLC.

Authorizes execution of an agreement with Vertiport Chicago to compensate Vertiport Chicago for certain fees generated by transient jet aircraft users who utilize Vertiport Chicago's helicopter services from the DuPage Airport to Chicago.

Capital Development Committee

j. Proposed Resolution 2015-1968; Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Property South of the DuPage Airport.

Authorizes the publication of a notice requesting offers to purchase a 200 plus acre parcel of Authority real property south of the DuPage Airport and north of the Union Pacific railway line.

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.

10. RECONVENE REGULAR SESSION

11. OTHER BUSINESS

12. ADJOURNMENT