



BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, MAY 18, 2016; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
FIRST FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES TAB #1 PAGE #4
March 16, 2016 Regular Board Meeting
April 21, 2016 Special Board Meeting
March 16, 2016 Capital Development, Leasing and
Customer Fees Committee
March 16, 2016 Finance Committee Meeting
March 16, 2016 Golf Committee Meeting
5. DIRECTOR'S REPORT TAB #2 PAGE #20
6. REVIEW OF FINANCIAL STATEMENTS TAB #3 PAGE #23
7. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center
8. NEW BUSINESS
 - a. Presentation and Review of the Annual Financial Audit.
Finance Committee *(Audit Report Provided Under Separate Cover)*

- b. Proposed Resolution 2016-2015; Authorizing the Procurement of One (1) 4x4 Pickup Truck with Plow from the State of Illinois Joint Purchasing Contract.**
Approves the procurement of one (1) 2016 Ford F-250 pickup w/plow from Morrow Brothers Ford utilizing the State of Illinois Joint Purchasing Contract for a total cost of \$33,894.
Finance Committee **TAB #4** **PAGE #33**
- c. Proposed Resolution 2016-2016; Authorizing the Procurement of One (1) Full-Size Eight (8) Seat Passenger Van from the State of Illinois Joint Purchasing Contract.**
Approves the procurement of one (1) 2016 Ford Transit, 8 seat passenger van from Landmark Ford utilizing the State of Illinois Joint Purchasing Contract for a total cost of \$24,995.
Finance Committee **TAB #5** **PAGE #37**
- d. Proposed Resolution 2016-2017; Award of Bid to Roesch Ford for the Procurement of One (1) Mid-Roof One (1) Ton Cargo Van.**
Approves the procurement of one (1) 2016 Ford Transit 350 mid-roof cargo van for a total cost of \$26,998.
Finance Committee **TAB #6** **PAGE #41**
- e. Proposed Resolution 2016-2018; Award of Bid to Bonnell Industries, Inc. for the Procurement of One (1) 20' Multi-Purpose End Loader Snow Plow.**
Approves the procurement of one (1) Henke FV-20 multi-purpose end loader snow plow for a total cost of \$29,669.
Finance Committee **TAB #7** **PAGE #45**
- f. Proposed Resolution 2016-2019; Ratification of the Executive Director's Procurement of Golf Cart Batteries from Batteries Unlimited, Inc.**
Ratifies the emergency procurement of 336 golf cart batteries, manifolds, wiring assemblies and installation for a total cost of \$37,408.
Finance Committee **TAB #8** **PAGE 51#**
- g. Proposed Resolution 2016-2020; Award of Contract to Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project.**
Approves a project to install 8' perimeter fencing, wildlife skirt and vehicle gates. Total authorized construction cost of \$926,357, which includes a 12% owner's contingency.
Capital Development Committee **TAB #9** **PAGE #54**
- h. Proposed Resolution 2016-2021; Authorizing the Execution of Construction Phase No. 51 with CH2M for the Project: Perimeter Fencing and Wildlife Skirt Phase I.**
Authorizes a task order for construction phase management of the Perimeter Fencing and Wildlife Skirt Phase I Project. Task order fee not-to-exceed \$55,600.
Capital Development Committee **TAB #10** **PAGE #61**

- i. Proposed Resolution 2016-2022; Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project.**
Approves a project to remove and replace precast concrete panel joint caulking at the Flight Center, Air Traffic Control Tower and North High Tail Hangar. Total authorized construction cost of \$125,950, which includes a 10% owner's contingency.
Capital Development Committee TAB #11 PAGE #64
- j. Proposed Resolution 2016-2023; Award of Contract to Anthony Roofing Tecta America LLC. for E1, E17 and Powis Hangar Exterior Renovations.**
Approves an exterior renovation project including siding, roof and door replacements at the E1, E17 and Powis Road hangars. Total authorized construction cost of \$349,140, which includes a 10% owner's contingency.
Capital Development Committee TAB #12 PAGE #71
- k. Proposed Resolution 2016-2024; Authorizing the Execution of a Retainer Agreement with CH2M Hill Inc. for General Engineering Consultant Services.**
Authorizes the qualification based selection of CH2M Hill, Inc. for a three (3) year retainer agreement, subject to two (2) one (1) year extensions at the sole discretion of the Authority for engineering consultant services.
Capital Development Committee TAB #13 PAGE #77
- l. Proposed Resolution 2016-2025; Authorizing the Execution of a Temporary Easement Agreement Between the DuPage Airport Authority and CenterPoint Properties Trust.**
Authorizes a temporary easement agreement with CenterPoint Properties for a construction trailer site in conjunction with the DS Container Building Phase II.
Capital Development Committee TAB #14 PAGE #81

- 9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**
- 10. RECONVENE REGULAR SESSION**
- 11. OTHER BUSINESS**
- 12. ADJOURNMENT**

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
Wednesday, March 16, 2016**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 16, 2016. Chairman Davis called the meeting to order at 3:02 p.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, Huizenga, LaMantia, Ledonne, Sharp, Wagner.

Commissioners Absent: Posch

DuPage Airport Authority Staff Present: David Bird, Executive Director; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Anna Normoyle, Marketing Manager; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; John Archer, CH2M; Brian Quinlan, Burns & McDonnell; Ed Harrington, CenterPoint Properties Trust; Lissa Christman, Serafin and Associates; Patrick Tanner, Chief of the West Chicago Fire Protection District; Tim Leidy, West Chicago Fire Protection District.

Members of the Press:

Dave Lemay, Suburban Life Media

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Ledonne made a **MOTION** to combine the minutes for the January 13, 2016 Board, Finance Committee and Capital Development Committee for one vote; **motion was seconded** by Commissioner Sharp and unanimously approved by voice vote.

Chairman Davis asked for additions or corrections to the minutes of the January 13, 2016 Regular and Annual Board Meeting; Finance, Budget and Audit Committee Meeting; Capital Development, Leasing and Customer Fees Committee Meeting and there were none. Commissioner Ledonne made a **MOTION** to approve the minutes of these January 13, 2016 meetings and Commissioner Sharp **seconded the motion**. The motion was passed unanimously by voice vote.

DIRECTOR'S REPORT

Executive Director Bird discussed the monthly operating statistics:

January Fuel Sales were off for the first time in several months.

Total Gallons of fuel sold for January 2016 are down just under 10% from 2015.

100LL increased 7.4% for the month and Jet A fuel sales were down 10.1%.

Total Operations increased nearly 30% from January 2015.

Discussion continued relating to potential reasons for the decrease in fuel sales. Executive Director Bird advised that sales were also down in February and staff would continue to monitor this trend. Discussion followed.

Executive Director Bird apprised the Board of a national issue that is ongoing. He explained the FAA Reauthorization Bill has been introduced and this legislation which is being pushed by most large airlines calls for the privatization of our nation's Air Traffic Control System and funds the new system through user fees. Discussion followed. Executive Director Bird advised it is important for the business aviation community to express concerns about turning over the Air Traffic Control System to a board dominated by the big airlines. Discussion continued briefly.

Executive Director Bird introduced Chief Pat Tanner of the West Chicago Fire Protection District. Executive Director Bird stated that under Chief Tanner's leadership the Airport Authority has a great working relationship with the West Chicago Fire Protection District.

Executive Director Bird advised Prairie Landing Golf Club is opening on March 17 with a new management team in place and Patrick Hoard and staff are doing a great job and anxious to start the season. He continued that snow events for this year were minor; 16 snow events for 2015- 2016 as compared to 24 in 2014-2015 with significant costs savings.

Executive Director Bird advised that the Airport Authority is subject to FOIA request from the general public, companies and labor groups. He related that Procurement Manager Dan Barna has received good comments saying DuPage is one of the most transparent groups they deal with and has a very quick turnaround on providing responses to their FOIA requests.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird asked Patrick Hoard to provide a review of the Financial Statements and discussion followed.

Mr. Hoard reported that Sikich completed their field work for the annual audit in early March. He continued that the audit report will be submitted to the Airport Authority by the end of April and provided to Board members for review prior to the May Board Meeting. Mr. Hoard added Sikich will make a formal presentation at the May Board Meeting. Discussion followed.

At the January Board Meeting, Commissioner LaMantia requested staff to report on the Airport Authority's 5-Year Capital Improvement Program. A power point presentation was presented with handouts outlining capital improvement projects anticipated for the next 5 years. Discussion followed this presentation.

REPORT OF COMMITTEES

Finance, Budget and Audit Committee:

Commissioner Huizenga reported the Finance Committee met this day and reviewed resolutions and ordinances appearing on the Meeting agenda; all were favorably recommended by the Committee for Board approval.

Capital Development, Leasing and Customer Fees:

Commissioner Wagner advised the Capital Development Committee met just before the Board Meeting. He reported that items appearing on the Board Agenda were reviewed and discussed by the Committee and favorably recommended for Board approval.

Internal Policy and Compliance Committee:

Commissioner LaMantia advised the Policy Committee had not met and there was no report.

Golf Committee:

Commissioner Donnelly stated that the Golf Committee met this day. He advised that personnel changes have occurred and staffing is now in place; Patrick Hoard is the Director of Operations at Prairie Landing. He continued that the Golf Course will open for play on Thursday, March 17. Commissioner Donnelly added that marketing efforts are ongoing for the golf course, The Grill Room, banquets, outings and weddings. He added that a brochure is being circulated to community businesses encouraging support for Prairie Landing. He continued that Prairie Landing offers a great new chef, great food and outstanding presentation. He added that the hours of service for the Grill Room may be extended for breakfast at 7:00 a.m. on weekends and 8:00 a.m. for weekdays.

DuPage Business Center:

Ed Harrington of CenterPoint Properties Trust advised the contract with Jones Lang LaSalle to provide marketing services for the Business Center has been extended for another year and CenterPoint also continues to work with *Choose DuPage* to strengthen this relationship. He added Jones Lang LaSalle and *Choose DuPage* provides a very valuable company asset. He briefly reviewed their marketing efforts for the Business Center and discussion followed. Mr. Harrington stated that DS Containers is working hard in preparation to close on their expansion very soon and will break ground as weather permits; brief discussion followed. Mr. Harrington reported that two parties have expressed interest in the Business Center for manufacturing facilities and CenterPoint will continue to pursue this potential for development. Discussion followed.

OLD BUSINESS

None

NEW BUSINESS

Proposed Ordinance 2016-293; An Ordinance Abating Levy of Tax Authorized by Ordinance 2015-286; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2015 and Ending December 31, 2015.

Executive Director Bird read into the record Proposed Ordinance 2016-293 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. Discussion followed.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-293; An Ordinance Abating Levy of Tax Authorized by Ordinance 2015-286; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2015 and Ending December 31, 2015. The **motion was seconded** by Commissioner Donnelly and was unanimously passed unanimously by roll call vote (8-0).

Proposed Ordinance 2016-294; Reduction of Certain Fees.

Approves a 50% reduction in SASO Fees Charged to regulated aviation businesses on DuPage Airport.

Executive Director Bird read into the record Proposed Ordinance 2016-294 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Ordinance 2016-294; Reduction in Certain Fees. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2005; Award of Bid to Rosenbauer Minnesota, LLC. for the Procurement of One (1) 4X4 Aircraft Rescue and Firefighting Vehicle.

Approves the procurement of one (1) Rosenbauer Panther 4X4 \$ 1,500 gallon Aircraft Rescue and Firefighting Vehicle for a total cost including warranties of \$597,705 F.O.B. DuPage Airport.

Executive Director Bird read into the record Proposed Resolution 2016-2005 and advised this was considered by the Finance Committee and unanimously recommended for Board approval.

There was no further discussion.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2016-2005; Award of Bid to Rosenbauer Minnesota, LLC. for the Procurement of One (1) 4X4 Aircraft Rescue and Firefighting Vehicle. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2006; Award of Bid to Reinders, Inc. for the Procurement of One (1) Heavy Duty Turf Utility Vehicle.

Approves the procurement of one (1) Toro Workman HDX for a total cost of \$19,328.02 F.O. B. Prairie Landing Golf Club.

Executive Director Bird read into the record Proposed Resolution 2016-2006 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Resolution 2016-2006; Award of Bid to Reinders, Inc. for the Procurement of One (1) Heavy Duty Turf Utility Vehicle. The **motion was seconded** by Commissioner Wagner and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2007; Award of a Garbage Disposal Services Contract to Advanced Disposal Services.

Approves a one (1) year Garbage Disposal Services Contract, subject to two (2) one (1) year extensions. Annual cost of \$9,835.

Executive Director Bird read into the record Proposed Resolution 2016-2007 and advised this was considered by the Finance Committee and unanimously recommended for Board approval.

There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-2007; Award of a Garbage Disposal Services Contract to Advanced Disposal Services. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2008; Award of a Master Agreement to DuPage Overhead Door, Inc. for On-Call Sectional Garage Door Repair and Maintenance Services.

Approves a two (2) year Master Agreement for On-Call Garage Door Repair Services. As- needed time and material costs not-to-exceed \$25,000 annually or \$5,000 per project.

Executive Director Bird read into the record Proposed Resolution 2016-2008 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2016-2008; Award of a Master Agreement to DuPage Overhead Door, Inc. for On-Call Sectional Garage Door Repair and Maintenance Services. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2009; Delegation of Authority to the Executive Director to Procure One (1) Used Bucket Truck.

Board delegation of authority to the Executive Director to accept the lowest, responsive and responsible bid of no greater than \$50,000 for the purchase of a used bucket truck with articulating boom.

Executive Director Bird read into the record Proposed Resolution 2016-2009 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Resolution 2016-2009; Delegation of Authority to the Executive Director to Procure One (1) Used Bucket Truck. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2010; Authorizing the Execution of an Intergovernmental Agreement with the West Chicago Fire Protection District.

Approves an Intergovernmental Agreement with the West Chicago Fire Protection District to continue to provide aircraft rescue and firefighting services on DuPage Airport.

Executive Director Bird read into the record Proposed Resolution 2016-2010 and advised this was considered by the Finance Committee and unanimously recommended for Board approval.

Attorney Luetkehans added that two recent modifications were made to the agreement and he reviewed those modifications. He advised these modifications were reviewed at the Finance Committee Meeting and recommended for approval. There was no further discussion.

A **MOTION** was made by Commissioner Wagner to approve Proposed Resolution 2016-2010; Authorizing the Execution of an Intergovernmental Agreement with the West Chicago Fire Protection District as presented. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2011; Authorizing the Execution of Design Phase Task Order No. 47 with CH2M for the Project: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs.

Authorizes a task order for survey, analysis, permitting, construction plans, specifications and bidding documents for the projects to maintain the southeast drainage ditch and repair southwest farm parcel drainage. Task order not-to-exceed \$157,130.

Executive Director Bird read into the record Proposed Resolution 2016-2011 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Wagner to approve Proposed Resolution 2016-2011; Authorizing the Execution of Design Phase Task Order No. 47 with CH2M for the Project: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2012; Award of Contract to Freedom Contractors West LLC. for the Fuel Farm Facility Hardening Phase II Project.

Approves a project to install two (2) electric vehicle gates, two (2) access control readers, and fencing at the Fuel Farm Facility. Total authorized construction cost of \$147,070, which includes a 10% owner's contingency.

Executive Director Bird read into the record Proposed Resolution 2016-2012 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2016-2012; Award of Contract to Freedom Contractors West LLC. for the Fuel Farm Facility Hardening Phase II Project. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2016-2013; Award of Contract to Schroeder Asphalt Services for the Project to Mill and Overlay International Drive.

Approves a project for 2" milling and 2" asphalt paving and crack repair of International Drive. Total authorized construction costs of \$166,173, which includes a 10% owner's contingency.

Executive Director Bird read into the record Proposed Resolution 2016-2013 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-2013; Award of Contract to Schroeder Asphalt Services for the Project to Mill and Overlay International Drive. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by roll call vote (8-0).

Proposed Resolution 2016-2014; Award of Contract to Core Mechanical Inc. for the Replacement of Two (2) Rooftop HVAC Units at the DuPage Airport Government Center.

Approves a project for removal and replacement of two (2) rooftop Carrier Model HVAC units at the DuPage Airport Government Center. Total authorized construction cost of \$27,274, which includes a 10% owner's contingency.

Executive Director Bird read into the record Proposed Resolution 2016-2014 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2016-2014; Award of Contract to Core Mechanical Inc. for the Replacement of Two (2) Rooftop HVAC Units at the DuPage Airport Government Center. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (8-0).

Commissioner Ledonne complimented Dan Barna and the Procurement staff for the consistent quality of reporting for each meeting. He continued that the bidding process and preparation of contracts and agreements are done very professionally and the items purchased consistently come under budget. Discussion followed.

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of pending, probable or imminent litigation; the purchase or lease of real property for the use of the DuPage Airport Authority; and the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (8-0). The meeting was recessed to Executive Session at 4:05 p. m. and was reconvened at 5:09 p.m. Upon roll call, a quorum was present for the remainder of the Regular Board Meeting.

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Sharp to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by voice vote; the meeting was adjourned at 5:11 p.m.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

**DuPAGE AIRPORT AUTHORITY
SPECIAL BOARD MEETING
Thursday, April 21, 2016**

A Special Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Thursday, April 21, 2016. Chairman Davis called the meeting to order at 8:00 a.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, Huizenga, LaMantia, Posch.

Commissioners Absent: Ledonne, Sharp, Wagner.

(Commissioners Ledonne and Sharp joined the meeting via conference call).

DuPage Airport Authority Staff Present: David Bird, Executive Director; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans of Schirott, Luetkehans and Garner.

Members of the Press:

None

PUBLIC COMMENT

None

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of pending, probable or imminent litigation and the purchase or lease of real property for the use of the DuPage Airport Authority. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (6-0). The Special Meeting was recessed to Executive Session at 8:02 a.m. and was reconvened at 8:32 a.m. Upon roll call, a quorum was present for the remainder of the meeting.

NEW BUSINESS

Possible Action Regarding Acquisition of 140.25 Acres of Property Commonly Known as the Pheasant Run Property in St. Charles Illinois. Action May be Taken Based on Discussion in Executive Session. There was no further discussion by the Board and no action was taken.

MOTION was made by Commissioner LaMantia to adjourn the Special Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Posch and was passed unanimously by voice vote; the meeting was adjourned at 9:22 a.m.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, MARCH 16, 2016**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 16, 2016. Committee Chairman Wagner called the meeting to order at 2:32 p.m. A quorum was present for this meeting.

Commissioners Present: Chavez, Ledonne, Sharp, Wagner

Absent: Posch

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner; Jon Archer, CH2M; Brian Quinlan, Burns & McDonnell.

Press: None

CAPITAL DEVELOPMENT

NEW BUSINESS

Proposed Resolution 2016-2011; Authorizing the Execution of Design Phase Task Order No. 4 with CH2M for the Project: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs. *Authorizes a task order for survey, analysis, permitting, construction plans, specifications and bidding documents for the projects to: Maintain the southeast drainage ditch and repair southwest farm parcel drainage. Task order not-to-exceed \$157,130.*

Dan Barna summarized the scope for both projects: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs. He explained that a Task Order was received from CH2M and their subconsultant, Christopher B. Burke Engineering. This task order will provide for surveys, analysis, permitting, construction plans and specifications and bid document preparation for both projects. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2011; Authorizing the Execution of Design Phase Task Order No. 47 with CH2M for the Project: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs.

The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2016-2012; Award of Contract to Freedom Contractors West LLC. for the Fuel Farm Facility Hardening Phase II Project.

Approves a project to install two (2) electric vehicle gates, two (2) access control readers, and fencing at the Fuel Farm Facility. Total authorized construction cost of \$147,070, which includes a 10% owner's contingency.

Mr. Barna reviewed the scope of work included in Phase II of the fuel farm hardening project and discussion followed briefly. Staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2012; Award of Contract to Freedom Contractors West LLC. for the Fuel Farm Facility Hardening Phase II Project. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2013; Award of Contract to Schroeder Asphalt Services for the Project to Mill and Overlay International Drive.

Approves a project for 2" milling and 2" asphalt paving and crack repair of International Drive. Total authorized construction cost of \$166,173, which includes a 10% owner's contingency.

Mr. Barna reviewed the scope of this project and advised work is anticipated to begin in August or September with completion in approximately six working days. He added there were several bids received and after evaluation Schroeder Asphalt Services was determined to be the low, responsive and responsible bidder. Discussion continued briefly regarding costs associated with this project and staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2013; Award of contract to Schroeder Asphalt Services for the Project to Mill and Overlay International Drive. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2016-2014; Award of Contract to Core Mechanical Inc. for the Replacement of Two (2) Rooftop HVAC Units at the DuPage Airport Government Center.

Approves a project for removal and replacement of two (2) rooftop Carrier model HVAC units at the DuPage Airport Government Center. Total authorized construction cost of \$27,274, which includes a 10% owner's contingency.

Mr. Barna advised that at the Government Center Building there are two rooftop HVAC units that are in need of replacement as there are more than 15 years old. He added that six bids were received and Core Mechanical Inc. was determined to be low, responsive and responsible bidder for this project. Discussion continued briefly regarding the scope of this project and the costs associated. Staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2014; Award of Contract to Core Mechanical Inc. for the Replacement of Two (2) Rooftop HVAC Units at the DuPage Airport government Center. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

RECESS TO EXECUTIVE SESSION

There was no Executive Session.

OTHER BUSINESS

Commissioner Ledonne made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Sharp and was passed by unanimous voice vote. The committee meeting was adjourned at 2:40 p.m.

Daniel J. Wagner, Chairman
Capital Development, Leasing and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, MARCH 16, 2016**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 16, 2016. Committee Chairman Huizenga called the meeting to order at 1:35 p.m. and a quorum was present.

Commissioners Present: Donnelly, Huizenga, Ledonne, Sharp, Wagner

Commissioners Absent: Posch

DuPage Airport Authority Staff Present:

Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others:

None

OLD BUSINESS

None

NEW BUSINESS

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard proceeded to review the February 2016 Financial Statements.

Operating Revenues:

Airport Operations revenues are flat at 1%; *Flight Center Fuel Operations* decreased 22% from the budgeted amount; *Prairie Landing Golf Club* revenues decreased 5%.

Total Operating Revenues are down 15%; actual versus budget.

Operating Expenses:

Total Operating Expenses decreased 22%; actual versus budget.

Net Profit from Operations: The amount budgeted for February 2016 was \$158,020; Year-to-Date actual net profit from operations is \$63,485 for this time period.

Total Non-Operating Revenues: Showing a significant increase.

Total Non-Operating Expenses: Remain flat actual versus budget.

Net Profit Excluding Depreciation: Actual Year-to-Date is nearly \$125,000 versus the budgeted year-to-date amount of \$223,686.

Capital Development Program: The decrease in the Capital Development Program a result of the transient hangar construction project being deferred to 2016 and also the efforts to secure Avigation Easements is still pending passage of legislation at the State level. Discussion continued.

Cash Ending Balance Ending: Actual Year-to-Date Cash Balance through February 2016 is \$21,237,258. Discussion followed.

Mr. Hoard distributed a report of Airport Authority Investments prepared by PNC and discussion followed. He also related staff will soon receive a draft of the annual audit report undertaken by the firm of Sikich. He added that the audit report will be completed by late April and presented to Commissioners for review prior to May meeting; an official presentation will be made at the May 18 Board Meeting.

Proposed Ordinance 2016-293; An Ordinance 2016-293; An Ordinance Abating Levy Of Tax Authorized By Ordinance 2015-286; An Ordinance Of The DuPage Airport Authority Levying Taxes For The Fiscal Year Beginning January 1, 2015 And Ending December 31, 2015.

Patrick Hoard reviewed the history of Property Tax Abatements for the Airport Authority since 2009. He stated that in 2014 property taxes were collected but in 2015 the Airport Authority did not abate the property taxes. Mr. Hoard advised that the same dollar amount would be levied in 2015 as in previous years; \$5,976,024 and the attached Ordinance reflects an abatement of \$500,000 from taxes collected in 2015 and paid in 2016. Discussion occurred.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Ordinance 2016-293; An Ordinance 2016-293; An Ordinance Abating Levy of Tax Authorized by Ordinance 2015-286; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2015 and ending December 31, 2015. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (5-0).

Proposed Ordinance 2016-294; Reduction in Certain Fees.

Approves a 50% reduction in SASA Fees Charged to regulated aviation businesses on DuPage Airport.

Mark Doles explained that as a result of the substantial downturn in the economy in 2009 and particularly the aviation industry, every year the Board has adopted an ordinance providing a temporary 50% reduction in (SASO) Specialized Aviation Service Organization fees charged by the Airport Authority for certain types of regulated Aviation businesses. He proceeded to review these fees and the businesses effected. Mr. Doles continued that since these difficult economic conditions continue staff is proposing that the Board adopt this 50% reduction as the "new" SASO fee structure for the Airport Authority, making this reduction the new fee structure. Discussion followed.

A **MOTION** was made by Commissioner Sharp to recommend Board approval of Proposed Ordinance 2016-294; Reduction in Certain Fees. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (5-0).

Proposed Resolution 2016-2005; Award of Bid to Rosenbauer Minnesota, LLC. For the Procurement of One (1) 4X4 Aircraft Rescue and Firefighting Vehicle.

Approves the procurement of one (1) Rosenbauer Panther 4X4 1,500 gallon Aircraft Rescue and Firefighting (ARFF) Vehicle for a total cost including warranties of \$597,705 F.O. B. DuPage Airport.

Dan Barna advised the Airport Authority would be replacing 1993 500-gallon ARFF vehicle at the end of its useful life and no longer reliable. This new vehicle will supplement the Airport Authority's existing Rosenbauer ARFF vehicle which is the same capacity and these two vehicles will be kept onsite at the fire station at all times. Two bids were received and upon evaluation Rosenbauer Minnesota LLC. is the low, responsive and responsible bidder. Discussion followed relating to the importance of West Chicago Fire Protection District's presence on the airfield for immediate response to emergencies. Mark Doles advised the aviation industry is aware of DuPage Airport's ARFF capability and will divert flights from other airports because of this ability to handle emergencies. He added this is a vital marketing tool for the Airport. Staff recommends Board approval and discussion followed.

A **MOTION** was made by Commissioner Sharp to recommend Board approval of Proposed Resolution 2016-2005; Award of Bid to Rosenbauer Minnesota, LLC. The **motion was seconded** by Commissioner Wagner and was passed unanimously by roll call vote (5-0).

Proposed Resolution 2016-2006; Award of Bid to Reinders, Inc. for the Procurement of One (1) Heavy Duty Turf Utility Vehicle.

Approves the procurement of one (1) Toro Workman HDX for a total cost of \$19,328.02 F.O.B. Prairie Landing Golf Club.

Dan Barna advised four bids were received for the purchase of this turf utility vehicle for Prairie Landing Golf Club and upon evaluation Reinders, Inc. was the low responsive, responsible bidder. Discussion followed.

A **MOTION** was made by Commissioner Sharp to recommend Board approval of Proposed Resolution 2016-2006; Award of Bid to Reinders, Inc. for the Procurement of One (1) Heavy Duty Turf Utility Vehicle. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (5-0)

Proposed Resolution 2016-2007; Award of a Garbage disposal Services contract to Advance Disposal Services.

Approves a one (1) year Garbage Disposal Services Contract, subject to two (2) one (1) year extensions. Annual cost of \$9,835.

Mr. Barna advised that 6 bids were received and Advance Disposal Services was determined to be the low, responsible and responsive bidder for this contract. Advance Disposal Services has held this contract for the previous three years and no issues have been experienced with their services. Discussion followed.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2016-2007; Award of a Garbage Disposal Services Contract to Advance Disposal Services. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (5-0).

Proposed Resolution 2016-2008; Award of a Master Agreement to DuPage Overhead Door, Inc. for On-Call Sectional Garage Door Repair and Maintenance Services

Approves a two (2) year Master Agreement for On-Call Garage Door Repair Services. As-needed time and material costs not-to-exceed \$25,000 annually or \$5,000 per project.

Mr. Barna advised this master agreement is utilized on an as needed basis, not-to-exceed \$5,000 annually. Four bids were received and upon evaluation DuPage Overhead Door Inc. was determined to be the low, responsive and responsible bidder. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2016-2008; Award of a Master Agreement to DuPage Overhead Door, Inc. for On-Call Sectional Garage Door Repair and Maintenance Services. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (5-0).

Proposed Resolution 2016-2009; Delegation of Authority to the Executive Director to Procure One (1) Used Bucket Truck.

Board delegation of authority to the Executive Director to accept the lowest, responsive and responsible bid of no greater than \$50,000 for the purchase of a used bucket truck with articulating boom.

Mr. Barna explained this delegation of authority will allow the Executive Director to respond immediately to negotiate a price and accept the lowest bid for a used bucket truck. The Executive Director will be authorized to spend up to \$50,000 for a used bucket truck. This "new" used truck will replace a vehicle that was also purchased used in 2002. Discussion followed.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2016-2009; Delegation of Authority to the Executive Director to Procure One (1) Used Bucket Truck. The **motion was seconded** by Commissioner Donnelly and was passed unanimously by roll call vote (5-0)

Proposed Resolution 2016-2010; Authorizing the Execution of an Intergovernmental Agreement with the West Chicago Fire Protection District.

Approves an Intergovernmental Agreement with the West Chicago Fire Protection District to continue to provide aircraft rescue and firefighting services on DuPage Airport.

Mark Doles advised that the current Intergovernmental Agreement (IGA) with the West Chicago Fire Protection District expired December 31, 2015 and negotiations have been ongoing for a new IGA. Mr. Doles reviewed the terms of the IGA and the costs associated. He also advised that some additional modifications had been made since Commissioner's received the IGA provided in the Board Meeting packet. A redline document reflecting the additional modifications made was distributed for the Committee's further review. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Wagner to recommend Board approval of Proposed Resolution 2016-2010; Authorizing the Execution of an Intergovernmental Agreement with the West Chicago Fire Protection District. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (5-0)

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Donnelly to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Wagner and was passed unanimously by voice vote. The meeting adjourned at 2:29 p.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee

**DuPAGE AIRPORT AUTHORITY
GOLF COMMITTEE MEETING
Wednesday, March 16, 2016**

The Golf Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 16, 2016. Chairman Donnelly called the meeting to order 1:05 p.m. and a quorum was present for the meeting.

Commissioners Present: Donnelly, Huizenga, Ledonne
Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Mark Doles, Director of Aviation Facilities and Properties; Dan Barna, Procurement Manager; Anna Normoyle, Marketing Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance:
NONE

NEW BUSINESS
DIRECTOR'S REPORT

Patrick Hoard reviewed the following topics as part of the Director's Report:

1. Staffing:

Staffing efforts for the club are going very well. The golf course will open on Thursday, March 17; the driving range is now open. JR Starnes will manage the golf course operations. He has been employed for two years with Prairie Landing Golf Club. Eric Mundt has been with Prairie Landing Golf Club for 9 years and will take the position of Golf Course Superintendent. Erin Bobsin has been with Prairie Landing Golf Club for 5 years and manages the Food & Beverage Department. Staffing of seasonal employees is going well with the exception of the Food & Beverage Department which seems to be more challenging for hiring servers and wait staff; efforts are ongoing. Discussion continued briefly regarding staffing.

2. Golf Operations:

Revenues Forecast for 2016 are following right on the mark so far this year and expected to exceed the forecast as the season progresses. Expenses have been reduced significantly; \$106,000 reduction in costs; expect to exceed the forecasted net profit. Mr. Hoard discussed headcount reductions made recently at Prairie Landing and the reductions are reflected in the budget for 2016; the savings will be more significant in the 2017 budget as a result of these headcount reductions. Also changes have been made in some of the daytime golf rates. Discussion followed.

3. Food & Beverage:

The Food & Beverage Department is showing significant increases in revenue and this is directly related to the lack of bookings for weddings in 2016. Normally there are 28 to 35 weddings booked per year and currently for 2016 only 20 weddings are scheduled. The biggest driver for this decrease are the continued rumors that Prairie Landing Golf Club will be closing due to possible development. Efforts are ongoing to stop and to control the circulation of these rumors. These rumors have effected the wedding side of the business more significantly than the golf side of the business. Discussion followed.

Executive Director Bird stated that the Airport Authority is approaching management of the golf as an actual Management Company which provides the ability to maintain the quality and the playability of the course. The goal of the Airport Authority is to financially break even for this year. Discussion continued.

4. Marketing:

Mr. Hoard discussed the potential for doing a **Groupon** type of discount for *The Grill Room* through the end of May. A brochure is being circulated to businesses in the area in an effort to secure more outings, business meetings, and holiday parties. This brochure highlights *The Grill Room* and encourages people to come for a great dining experience. On the golf side of marketing we are utilizing **DealCaddy** which is similar to **Groupon** but through the **GolfNow** website. In the spring of 2015, 800 rounds were generated through this website; 600 rounds in the fall 2015. Some changes have been made in various golf rates which will allow Prairie Landing to be more competitive. Serafin and Associates have been doing press releases and staff is networking with wedding planners in surrounding areas. Discussion continued.

5. Capital Program:

Capital and major maintenance expenditures anticipated for Prairie Landing in 2016 were reviewed. A number of capital projects and the procurement of some items have been postponed for 2017. Some of the vehicles that are very important to golf operations have been included in 2016 as these items can be easily sold if necessary or utilized by the Airport Authority. Discussion continued.

PRAIRIE LANDING GOLF CLUB FINANCIAL REVIEW

Mr. Hoard reviewed the financial statements for Prairie Landing Golf Club as provided in the Board Meeting Packet. He advised Prairie Landing is basically on budget up to this point for 2016 and under budget in some of the expenses lines. Discussion followed briefly.

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Ledonne to adjourn the meeting of the Golf Committee and Commissioner Huizenga seconded this motion. The motion was unanimously passed by voice vote and was adjourned at 1:32 p.m.

Charles E. Donnelly
Committee Chairman



MONTHLY STATISTICS

March 2016

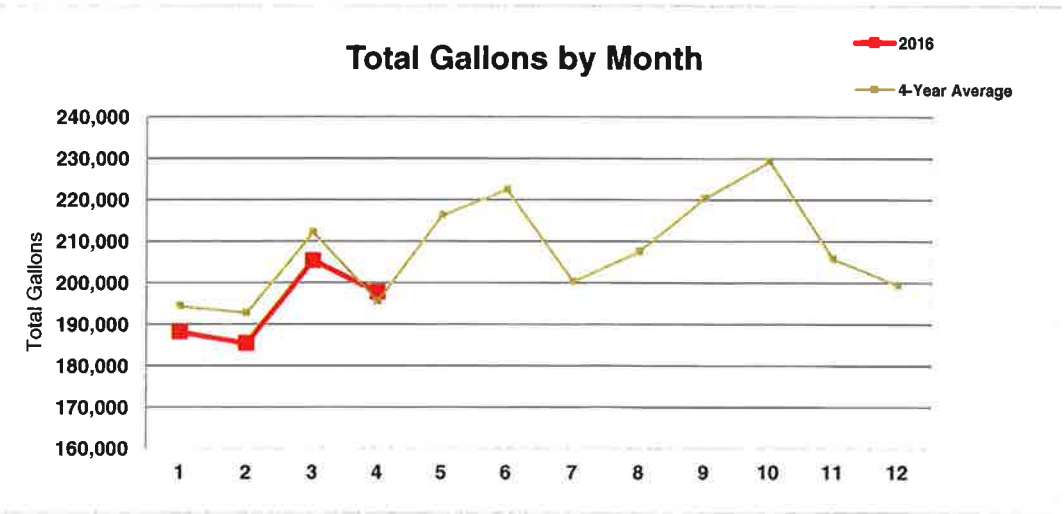
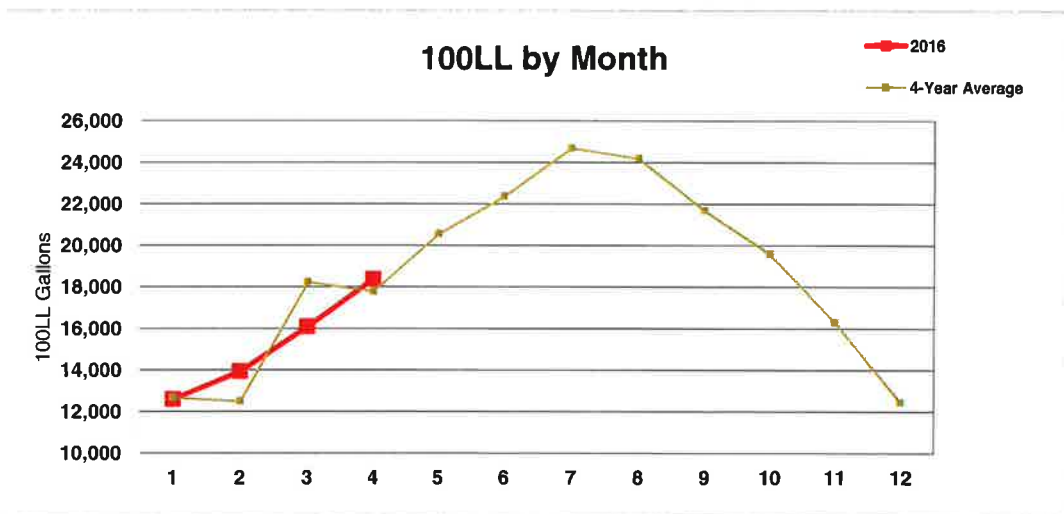
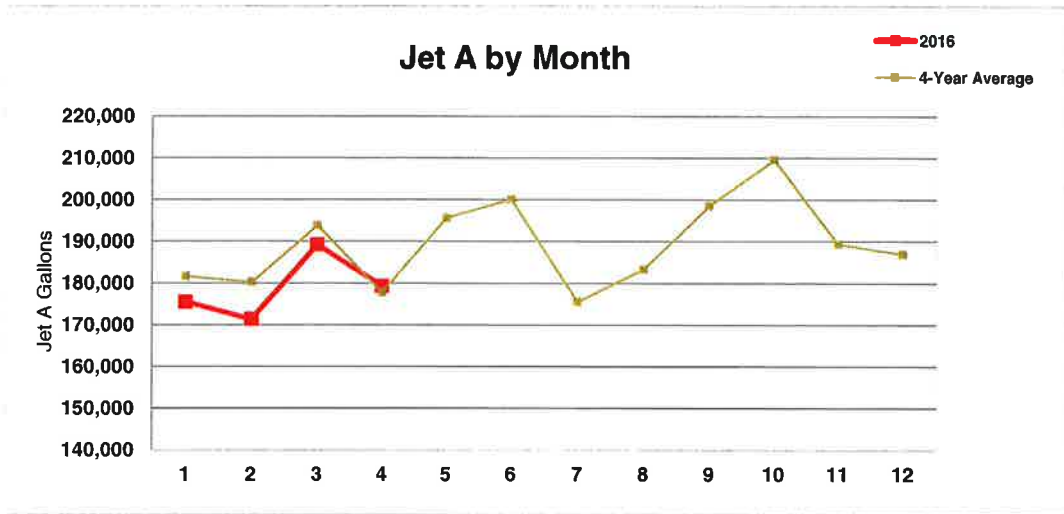
	<u>Mar. '16</u>	<u>Mar. '15</u>	<u>'16 vs. '15</u>	<u>Mar. Percent Change</u>	<u>YTD 2016</u>	<u>YTD 2015</u>	<u>'16 vs. '15</u>	<u>Percent Change</u>
FUEL								
100LL	16,066	18,732	(2,666)	-14.2%	42,556	42,632	(76)	-0.2%
Jet A	189,155	218,817	(29,662)	-13.6%	535,932	601,673	(65,741)	-10.9%
Total Gallons	205,221	237,549	(32,328)	-13.6%	578,488	644,305	(65,817)	-10.2%
OPERATIONS								
Local	4,252	2,188	2,064	94.3%	10,125	5,078	5,047	99.4%
Itinerant	3,649	3,956	(307)	-7.8%	9,991	9,468	523	5.5%
Total Ops	7,901	6,144	1,757	28.6%	20,116	14,546	5,570	38.3%
REGIONAL OPS								
	<u>Mar. '16</u>	<u>Mar. '15</u>	<u>'16 vs. '15</u>	<u>Mar. Percent Change</u>	<u>YTD 2016</u>	<u>YTD 2015</u>	<u>'16 vs. '15</u>	<u>Percent Change</u>
Total OPS								
DuPAGE	7,901	6,144	1,757	28.6%	20,116	14,546	5,570	38.3%
Palwaukee	5,833	6,098	(265)	-4.3%	16,507	14,706	1,801	12.2%
Aurora	4,279	5,561	(1,282)	-23.1%	12,110	11,537	573	5.0%
Waukegan	3,248	2,912	336	11.5%	8,922	7,354	1,568	21.3%
State of Illinois	153,373	159,349	(5,976)	-3.8%	426,242	410,312	15,930	3.9%
Teterboro	13,953	13,575	378	2.8%	38,234	36,822	1,412	3.8%
Van Nuys	16,808	19,225	(2,417)	-12.6%	48,907	54,732	(5,825)	-10.6%
Centennial	25,113	28,482	(3,369)	-11.8%	72,928	70,830	2,098	3.0%
Local OPS								
DuPAGE	4,252	2,188	2,064	94.3%	10,125	5,078	5,047	99.4%
Palwaukee	1,686	1,673	13	0.8%	4,718	3,289	1,429	43.4%
Aurora	2,069	2,694	(625)	-23.2%	6,196	5,565	631	11.3%
Waukegan	1,407	1,234	173	14.0%	3,824	2,898	926	32.0%
State of Illinois	27,428	28,736	(1,308)	-4.6%	76,637	66,443	10,194	15.3%
Teterboro	0	0	0		0	0	0	
Van Nuys	5,195	6,019	(824)	-13.7%	13,855	17,026	(3,171)	-18.6%
Centennial	11,827	13,907	(2,080)	-15.0%	33,060	33,982	(922)	-2.7%
Itinerant OPS								
DuPAGE	3,649	3,956	(307)	-7.8%	9,991	9,468	523	5.5%
Palwaukee	4,147	4,425	(278)	-6.3%	11,789	11,417	372	3.3%
Aurora	2,210	2,867	(657)	-22.9%	5,914	5,972	(58)	-1.0%
Waukegan	1,841	1,678	163	9.7%	5,098	4,456	642	14.4%
State of Illinois	125,945	130,613	(4,668)	-3.6%	349,605	343,869	5,736	1.7%
Teterboro	13,953	13,575	378	2.8%	38,234	36,822	1,412	3.8%
Van Nuys	11,613	13,206	(1,593)	-12.1%	35,052	37,706	(2,654)	-7.0%
Centennial	13,286	14,575	(1,289)	-8.8%	39,868	36,848	3,020	8.2%



MONTHLY STATISTICS

April 2016

	<u>Apr. '16</u>	<u>Apr. '15</u>	<u>'16 vs. '15</u>	<u>Apr. Percent Change</u>	<u>YTD 2016</u>	<u>YTD 2015</u>	<u>'16 vs. '15</u>	<u>Percent Change</u>
FUEL								
100LL	18,360	17,480	880	5.0%	60,916	60,112	804	1.3%
Jet A	179,245	186,167	(6,922)	-3.7%	715,177	787,840	(72,663)	-9.2%
Total Gallons	197,605	203,647	(6,042)	-3.0%	776,093	847,952	(71,859)	-8.5%





DUPAGE AIRPORT AUTHORITY

4/30/2016

**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

Board Summary
DuPage Airport Authority
YTD April 2016

	YTD Budget	YTD Actual	Percent Change Actual vs Budget
Beginning Cash Balance- Unrestricted	10,534,049	10,534,049	
Beginning Cash Balance - Restricted	11,566,456	11,566,456	
	22,100,505	22,100,505	
<u>OPERATING REVENUES</u>			
Airport Operations	1,558,757	1,563,002	0%
Flight Center Fuel Operations	3,566,793	2,777,565	-22%
Prairie Landing Golf Club	393,294	418,379	6%
TOTAL OPERATING REVENUES	5,518,844	4,758,946	-14%
<u>OPERATING EXPENSES</u>			
Airport Operations	2,215,664	2,009,935	-9%
Flight Center Fuel Operations	2,748,257	1,744,193	-37%
Prairie Landing Golf Club	541,838	492,182	-9%
TOTAL OPERATING EXPENSES	5,505,759	4,246,310	-23%
Net Profit from Operations	13,085	512,636	3818%
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	20,000	23,145	16%
Property Taxes/Abatements	1,667	267	-84%
Federal & State Grants	0	0	0%
Investment Income	8,333	48,160	478%
Unrealized Gain/Loss from Investments	0	106,524	0%
Gain/(Loss) on Sale of Fixed Assets	10,000	1,039,630	10296%
TOTAL NON-OPERATING REVENUES	40,000	1,217,726	2944%
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	35,667	72,640	104%
Property Tax (PLGC)	98,000	98,000	0%
TOTAL NON-OPERATING EXPENSES	133,667	170,640	28%
Net Profit from Non-Operations	(93,667)	1,047,086	1218%
Net Profit Excluding Depreciation	(80,581)	1,559,722	2036%
Total YTD Revenues	5,558,844	5,976,672	8%
Total YTD Expenditures	5,639,425	4,416,950	-22%
CAPITAL DEVELOPMENT PROGRAMS	6,018,250	1,424,853	-76%
MAJOR MAINTENANCE	10,000	42,265	323%
FUTURE PROJECT EXPENSE	0	0	0%
Adjustment for Non-Cash Activities	0	(306,316)	
Cash Balance - Ending	15,991,674	21,886,793	37%

DUPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
 Month of April 2016

ASSETS	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Current Assets				
Cash & Cash Equivalents	12,465,418	9,242,722	178,653	21,886,793
Receivables				
Property Taxes	5,511,115	-	-	5,511,115
Interest	28,269	-	-	28,269
Accounts Receivable	252,528	299,890	40,109	592,528
Notes Receivable TEA Current Portion	47,400	-	-	47,400
Notes Receivable TEA Long term Portion	75,612	-	-	75,612
Due To/From Prairie Landing Golf Club	1,263,217	-	-	1,263,217
Due To/From DuPage Bus. Park Owner Assoc.	30,000	-	-	30,000
Prepaid Expenses	500,764	36,209	6,450	543,423
Vehicle Fuel Inventory	23,168	-	-	23,168
Inventories	-	105,801	95,533	201,334
Total Current Assets	20,197,490	9,684,622	320,745	30,202,858
Other Assets				
Pension Items - IMRF	706,124	294,658	301,852	1,302,633
Total Other Assets	706,124	294,658	301,852	1,302,633
Capital Assets				
Cost	324,272,420	894,015	2,416,616	327,583,052
Construction in Progress	2,503,599	-	-	2,503,599
	326,776,019	894,015	2,416,616	330,086,650
Accumulated Depreciation/Amortization	(177,340,459)	(759,321)	(2,315,119)	(180,414,898)
Total Capital Assets	149,435,560	134,695	101,498	149,671,752
TOTAL ASSETS	170,339,175	10,113,974	724,095	181,177,243

DUPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
Month of April 2016

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
LIABILITIES				
Current Liabilities				
Accounts Payable	134,030	91,539	35,486	261,054
Accrued Liabilities	715,035	63,384	599,894	1,378,313
Due to/from DuPage Airport Authority	-	-	1,263,217	1,263,217
Deferred Income - Operations	1,844,117	71,999	-	1,916,116
Deferred Income Property Taxes	5,511,114	-	-	5,511,114
Total Current Liabilities	8,204,295	226,922	1,898,597	10,329,814
Long-Term Liabilities				
Security Deposits	117,263	-	133,838	251,101
Net Pension Liability	786,574	328,229	336,242	1,451,045
Total Long-Term Liabilities	903,837	328,229	470,080	1,702,146
TOTAL LIABILITIES	9,108,132	555,150	2,368,677	12,031,960
NET ASSETS				
Net Assets				
Investment in Capital Assets, January 1	150,574,439	140,909	120,847	150,836,195
Changes in Net Capital Assets	(1,138,879)	(6,214)	(19,349)	(1,164,442)
Net Investment in Capital Assets	149,435,560	134,695	101,498	149,671,752
Restricted for Future Capital Assets, January 1	4,329,631	-	-	4,329,631
Changes in Restricted for Future Capital Assets	100,568	-	-	100,568
Net Restricted for Future Capital Assets	4,430,199	-	-	4,430,199
Designated for Future Capital Assets, January 1	7,236,824	-	-	7,236,824
Changes in Designated for Future Capital Assets	(1,742,516)	-	-	(1,742,516)
Net Designated for Future Capital Assets	5,494,308	-	-	5,494,308
Unrestricted Assets, January 1	665,258	8,390,757	(1,541,349)	7,514,666
Changes in Unrestricted Assets	2,780,827	6,214	19,349	2,806,390
Net Income (Loss)	(1,575,111)	1,027,158	(224,080)	(772,033)
Intrafund Transfers - Transfer from Tech Park	-	-	-	-
Net Unrestricted Assets	1,870,974	9,424,129	(1,746,080)	9,549,023
TOTAL NET ASSETS	161,231,042	9,558,824	(1,644,582)	169,145,284
TOTAL LIABILITIES AND NET ASSETS	170,339,175	10,113,974	724,095	181,177,243

DUPAGE AIRPORT AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
YTD April 2016

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Revenues				
Field Operations	478,686	0	0	478,686
Building Operations	966,700	0	0	966,700
Flight Center Building	71,260	0	0	71,260
Administrative	46,356	0	0	46,356
Fuel and Oil Sales	0	2,638,067	0	2,638,067
De-ice, Lav Service, Preheats, APU, Tows	0	27,406	0	27,406
Overnight Fees - Transient	0	5,104	0	5,104
Hangar Rental	0	98,048	0	98,048
Golf Operations	0	0	282,222	282,222
Food and Beverage	0	6,358	25,539	31,897
Kitty Hawk Deli	0	0	10,399	10,399
Banquet	0	0	98,022	98,022
Miscellaneous	0	2,582	2,196	4,779
Total Revenues	1,563,002	2,777,565	418,379	4,758,946
Operating Expenses				
Field Operations	619,862	0	0	619,862
Building Operations	286,406	0	0	286,406
Flight Center Building	74,670	0	0	74,670
Shop Equipment	152,642	0	0	152,642
Projects & Procurement	23,857	0	0	23,857
Fuel and Oil	0	1,149,338	0	1,149,338
Maintenance	0	79,901	0	79,901
Credit Card Expense	0	33,644	6,767	40,411
Golf Course Maintenance	0	0	139,776	139,776
Golf Operations	0	0	87,570	87,570
Food and Beverage	0	29,563	50,781	80,344
Kitty Hawk - Deli	0	0	10,399	10,399
Banquet	0	0	68,301	68,301
Total Operating Expenses	1,157,437	1,292,446	363,594	2,813,477
Gross Profit/(Loss)	405,565	1,485,119	54,785	1,945,469
General and Administrative				
Administration	657,123	444,343	128,588	1,230,054
Commissioners	34,876	0	0	34,876
Business Development & Marketing	47,035	7,404	0	54,439
Accounting	113,464	0	0	113,464
Total General & Administrative	852,498	451,747	128,588	1,432,833
Operating Income (Loss) Before Depreciation & Principal Reductions	(446,933)	1,033,372	(73,804)	512,636
Non Operating Revenues (Expenses)				
Taxes - Property	267	0	0	267
Taxes - Other	23,145	0	0	23,145
Taxes - Paid	(72,640)	0	(98,000)	(170,640)
Federal & State Grants	0	0	0	0
Investment Income	48,159	0	1	48,160
Unrealized Gain/Loss from Investments	106,524	0	0	106,524
Amortization (Expense)	0	0	0	0
Gain on Sale of Fixed Assets	1,039,630	0	0	1,039,630
Other Revenue (Expenses)	0	0	0	0
Total Non Operating Revenues (Expenses)	1,145,085	0	(97,999)	1,047,086
Net Income (Loss) before adjustments	698,152	1,033,372	(171,803)	1,559,722
Depreciation	2,263,926	6,214	19,349	2,289,489
Major Maintenance Expense	9,337	0	32,928	42,265
Future Project Expense	0	0	0	0
Net Income	(1,575,111)	1,027,158	(224,080)	(772,033)

Total DuPage Airport Authority
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 4/30/2016

	Month				YTD			
	2016		2015		2016		2015	
	Actual	Variance	Budget	Variance	Actual	Variance	Budget	Variance
REVENUES								
Airport Operations	\$ 342,024	\$ 11,017	\$ 1,563,002	\$ 4,246	\$ 342,024	\$ 31,517	\$ 1,563,002	\$ (106,105)
Prairie Landing Golf Club	\$ 193,550	\$ 12,006	\$ 418,379	\$ 25,085	\$ 193,550	\$ 15,499	\$ 418,379	\$ (1,580)
DuPage Flight Center	\$ 709,477	\$ (220,051)	\$ 2,777,565	\$ (789,228)	\$ 709,477	\$ (108,078)	\$ 2,777,565	\$ (771,629)
Total Revenues	\$ 1,245,051	\$ (197,028)	\$ 4,758,946	\$ (759,898)	\$ 1,245,051	\$ (124,097)	\$ 4,758,946	\$ (879,314)
OPERATING EXPENSES								
Airport Operations	\$ 328,503	\$ 28,010	\$ 1,157,437	\$ (110,960)	\$ 328,503	\$ 17,765	\$ 1,157,437	\$ 1,156,180
Prairie Landing Golf Club	\$ 122,022	\$ (26,072)	\$ 356,827	\$ (30,111)	\$ 122,022	\$ (16,611)	\$ 356,827	\$ 8,034
DuPage Flight Center	\$ 344,766	\$ (229,588)	\$ 1,292,446	\$ (930,238)	\$ 344,766	\$ (92,539)	\$ 1,292,446	\$ (599,154)
Total Cost of Sales	\$ 795,290	\$ (227,649)	\$ 2,806,710	\$ (1,071,309)	\$ 795,290	\$ (91,385)	\$ 2,806,710	\$ (589,863)
Gross Profit/(Loss)	\$ 449,761	\$ 30,621	\$ 1,952,236	\$ 311,411	\$ 449,761	\$ (32,712)	\$ 1,952,236	\$ (289,451)
GENERAL AND ADMINISTRATIVE								
Airport Operations	\$ 207,242	\$ (14,259)	\$ 852,498	\$ (94,769)	\$ 207,242	\$ (28,361)	\$ 852,498	\$ (888)
Prairie Landing Golf Club	\$ 44,371	\$ (1,551)	\$ 135,355	\$ (19,545)	\$ 44,371	\$ (10,178)	\$ 135,355	\$ (61,847)
DuPage Flight Center	\$ 116,734	\$ (16,350)	\$ 451,747	\$ (73,825)	\$ 116,734	\$ 2,466	\$ 451,747	\$ (50,962)
Total G&A Costs	\$ 368,347	\$ (32,160)	\$ 1,439,600	\$ (188,139)	\$ 368,347	\$ (35,073)	\$ 1,439,600	\$ (113,696)
Operating Income/(Loss)	\$ 81,414	\$ 62,781	\$ 512,636	\$ 499,550	\$ 81,414	\$ 3,361	\$ 512,636	\$ (175,755)
NON-OPERATING REVENUES/(EXPENSES)								
Property and Other Tax Revenue	\$ 11,712	\$ 6,295	\$ 23,412	\$ 1,745	\$ 11,712	\$ (3,413)	\$ 23,412	\$ (5,754)
Property Tax Expenses	\$ (42,660)	\$ (9,243)	\$ (170,640)	\$ (36,873)	\$ (42,660)	\$ (42,660)	\$ (170,640)	\$ (170,640)
Federal & State Grants	-	-	-	-	-	-	-	-
Investment Income	\$ 18,850	\$ 16,766	\$ 48,159	\$ 39,826	\$ 18,850	\$ 15,037	\$ 48,159	\$ 27,894
Unrealized Gain/Loss from Investments	\$ (11,658)	\$ (11,658)	\$ 106,524	\$ 106,524	\$ (11,658)	\$ 8,855	\$ 106,524	\$ 90,920
Amortization (Expense)	-	-	-	-	-	-	-	-
Gain on Sale of Fixed Assets	-	\$ (2,500)	\$ 1,039,630	\$ 1,029,630	-	\$ (1,410,527)	\$ 1,039,630	\$ (368,042)
Total Non-Operating Revenues/(Expenses)	\$ (23,756)	\$ (340)	\$ 1,047,085	\$ (93,667)	\$ (23,756)	\$ (1,432,708)	\$ 1,047,085	\$ (425,622)
Net Income/(Loss) before Depreciation	\$ 57,657	\$ (4,784)	\$ 1,559,721	\$ (80,581)	\$ 57,657	\$ (1,429,348)	\$ 1,559,721	\$ (601,377)
Depreciation	\$ 572,561	\$ 31,634	\$ 2,289,489	\$ 125,785	\$ 572,561	\$ 37,700	\$ 2,289,489	\$ 150,705
Net Income/(Loss) after Depreciation	\$ (514,903)	\$ (30,807)	\$ (729,768)	\$ (2,254,265)	\$ (514,903)	\$ (1,467,048)	\$ (729,768)	\$ (752,082)
Major Maintenance	\$ 37,142	\$ -	\$ 42,265	\$ 10,000	\$ 37,142	\$ 29,580	\$ 42,265	\$ (30,208)
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,390)
Net Income/(Loss)	\$ (552,045)	\$ (545,710)	\$ (772,033)	\$ (2,254,265)	\$ (552,045)	\$ (1,496,628)	\$ (772,033)	\$ (718,484)

Airport and Administration
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 4/30/2016

	YTD				2016 Annual Budget				YTD				2016 Annual Budget			
	Month		Variance		Budget		Variance		Month		Variance		Budget		Variance	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	
REVENUES																
Administrative	\$ 12,376	\$ 13,477	\$ (1,101)	\$ 46,356	\$ 53,907	\$ (7,550)	\$ 162,170	\$ 162,170	\$ -	\$ 12,376	\$ 32,151	\$ (19,775)	\$ 46,356	\$ 70,665	\$ (24,308)	
Field Operations	\$ 70,953	\$ 79,352	\$ (8,399)	\$ 478,686	\$ 513,460	\$ (34,774)	\$ 1,141,134	\$ 1,141,134	\$ -	\$ 70,953	\$ 91,232	\$ (20,279)	\$ 478,686	\$ 580,003	\$ (101,318)	
Building Operations	\$ 240,880	\$ 223,818	\$ 17,061	\$ 966,700	\$ 933,950	\$ 32,749	\$ 2,639,326	\$ 2,639,326	\$ -	\$ 240,880	\$ 234,262	\$ 6,618	\$ 966,700	\$ 954,853	\$ 11,846	
Flight Center	\$ 17,815	\$ 14,360	\$ 3,455	\$ 71,260	\$ 57,439	\$ 13,821	\$ 172,318	\$ 172,318	\$ -	\$ 17,815	\$ 15,897	\$ 1,919	\$ 71,260	\$ 63,586	\$ 7,674	
Total Revenues	\$ 342,024	\$ 331,007	\$ 11,017	\$ 1,563,002	\$ 1,558,757	\$ 4,246	\$ 4,114,948	\$ 4,114,948	\$ -	\$ 342,024	\$ 373,542	\$ (31,517)	\$ 1,563,002	\$ 1,669,108	\$ (106,105)	
OPERATING EXPENSES																
Field Operations	\$ 179,441	\$ 130,625	\$ 48,815	\$ 619,862	\$ 601,995	\$ 17,867	\$ 1,710,992	\$ 1,710,992	\$ -	\$ 179,441	\$ 175,294	\$ 4,147	\$ 619,862	\$ 592,169	\$ 27,693	
Building Operations	\$ 70,573	\$ 80,910	\$ (10,337)	\$ 286,406	\$ 379,884	\$ (93,478)	\$ 1,014,145	\$ 1,014,145	\$ -	\$ 70,573	\$ 86,096	\$ (15,523)	\$ 286,406	\$ 345,328	\$ (58,922)	
Flight Center	\$ 22,573	\$ 24,158	\$ (1,585)	\$ 74,670	\$ 94,533	\$ (19,863)	\$ 291,300	\$ 291,300	\$ -	\$ 22,573	\$ 19,327	\$ 3,246	\$ 74,670	\$ 73,984	\$ 687	
Shop Equip. Operations	\$ 32,059	\$ 41,733	\$ (9,674)	\$ 152,642	\$ 168,919	\$ (16,277)	\$ 522,769	\$ 522,769	\$ -	\$ 32,059	\$ 30,021	\$ 2,038	\$ 152,642	\$ 144,701	\$ 7,942	
Projects & Procurement	\$ 23,857	\$ 23,065	\$ 792	\$ 23,857	\$ 23,065	\$ 792	\$ 229,147	\$ 229,147	\$ -	\$ 23,857	\$ -	\$ 23,857	\$ 23,857	\$ -	\$ 23,857	
Total Cost of Sales	\$ 328,503	\$ 300,493	\$ 28,010	\$ 1,157,437	\$ 1,268,397	\$ (110,960)	\$ 3,768,353	\$ 3,768,353	\$ -	\$ 328,503	\$ 310,738	\$ 17,765	\$ 1,157,437	\$ 1,156,180	\$ 1,257	
Gross Profit/(Loss)	\$ 13,521	\$ 30,515	\$ (16,993)	\$ 405,565	\$ 290,359	\$ 115,206	\$ 346,595	\$ 346,595	\$ -	\$ 13,521	\$ 62,803	\$ (49,282)	\$ 405,565	\$ 512,927	\$ (107,362)	
GENERAL AND ADMINISTRATIVE																
Administrative	\$ 166,941	\$ 172,092	\$ (5,150)	\$ 657,123	\$ 728,793	\$ (71,670)	\$ 2,164,355	\$ 2,164,355	\$ -	\$ 166,941	\$ 169,210	\$ (2,269)	\$ 657,123	\$ 640,726	\$ 16,397	
Commissioners	\$ 8,550	\$ 8,665	\$ (115)	\$ 34,876	\$ 34,662	\$ 215	\$ 103,985	\$ 103,985	\$ -	\$ 8,550	\$ 7,725	\$ 826	\$ 34,876	\$ 31,885	\$ 2,991	
Business Dev./Marketing	\$ 8,611	\$ 17,111	\$ (8,500)	\$ 47,035	\$ 68,390	\$ (21,355)	\$ 210,894	\$ 210,894	\$ -	\$ 8,611	\$ 36,649	\$ (28,038)	\$ 47,035	\$ 69,945	\$ (22,910)	
Accounting	\$ 23,140	\$ 23,632	\$ (493)	\$ 113,464	\$ 115,423	\$ (1,959)	\$ 344,646	\$ 344,646	\$ -	\$ 23,140	\$ 22,019	\$ 1,120	\$ 113,464	\$ 110,830	\$ 2,634	
Total G&A Costs	\$ 207,242	\$ 221,500	\$ (14,258)	\$ 852,498	\$ 947,267	\$ (94,769)	\$ 2,823,880	\$ 2,823,880	\$ -	\$ 207,242	\$ 235,603	\$ (28,361)	\$ 852,498	\$ 853,386	\$ (888)	
Operating Income/(Loss)	\$ (193,720)	\$ (190,986)	\$ (2,735)	\$ (446,933)	\$ (656,908)	\$ 209,975	\$ (52,477,285)	\$ (52,477,285)	\$ -	\$ (193,720)	\$ (172,800)	\$ (20,921)	\$ (446,933)	\$ (340,458)	\$ (106,474)	
NON-OPERATING REVENUES/(EXPENSES)																
Property and Other Tax Revenue	\$ 11,712	\$ 5,417	\$ 6,295	\$ 23,412	\$ 21,667	\$ 1,745	\$ 5,541,000	\$ 5,541,000	\$ -	\$ 11,712	\$ 15,125	\$ (3,413)	\$ 23,412	\$ 29,166	\$ (5,754)	
Property Tax Expenses	\$ (18,160)	\$ (8,917)	\$ (9,243)	\$ (72,640)	\$ (35,667)	\$ (36,973)	\$ (220,000)	\$ (220,000)	\$ -	\$ (18,160)	\$ -	\$ (18,160)	\$ (72,640)	\$ -	\$ (72,640)	
Federal & State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Investment Income	\$ 18,850	\$ 2,083	\$ 16,766	\$ 48,159	\$ 8,333	\$ 39,826	\$ 25,000	\$ 25,000	\$ -	\$ 18,850	\$ 3,813	\$ 15,037	\$ 48,159	\$ 20,265	\$ 27,894	
Unrealized Gain/(Loss) from Investments	\$ (11,658)	\$ -	\$ (11,658)	\$ 106,524	\$ -	\$ 106,524	\$ -	\$ -	\$ -	\$ (11,658)	\$ (20,513)	\$ 8,855	\$ 106,524	\$ 15,604	\$ 90,920	
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Gain on Sale of Fixed Assets	\$ -	\$ 2,500	\$ (2,500)	\$ 1,039,630	\$ 10,000	\$ 1,029,630	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 1,410,655	\$ (1,410,655)	\$ 1,039,630	\$ 1,410,841	\$ (371,211)	
Total Non-Operating Revenues/(Expenses)	\$ 744	\$ 1,083	\$ (340)	\$ 1,145,085	\$ 4,333	\$ 1,140,752	\$ 5,376,000	\$ 5,376,000	\$ -	\$ 744	\$ 1,409,079	\$ (1,408,336)	\$ 1,145,085	\$ 1,475,876	\$ (330,791)	
Net Income/(Loss) before Depreciation	\$ (192,977)	\$ (189,903)	\$ (3,074)	\$ 698,152	\$ (652,574)	\$ 1,350,727	\$ 2,898,715	\$ 2,898,715	\$ -	\$ (192,977)	\$ 1,236,280	\$ (1,429,256)	\$ 698,152	\$ 1,135,417	\$ (437,265)	
Depreciation	\$ 566,170	\$ 534,485	\$ 31,685	\$ 2,263,926	\$ 2,137,939	\$ 125,987	\$ 6,413,817	\$ 6,413,817	\$ -	\$ 566,170	\$ 526,737	\$ 39,433	\$ 2,263,926	\$ 2,104,725	\$ 159,201	
Net Income/(Loss) after Depreciation	\$ (759,147)	\$ (724,387)	\$ (34,759)	\$ (1,565,774)	\$ (2,790,513)	\$ 1,224,739	\$ (3,515,102)	\$ (3,515,102)	\$ -	\$ (759,147)	\$ 709,543	\$ (1,468,690)	\$ (1,565,774)	\$ (969,308)	\$ (596,466)	
Major Maintenance	\$ 4,214	\$ -	\$ 4,214	\$ 9,337	\$ 10,000	\$ (663)	\$ 890,850	\$ 890,850	\$ -	\$ 4,214	\$ 1,114	\$ 3,100	\$ 9,337	\$ 66,024	\$ (56,687)	
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,390	\$ (3,390)	
Net Income/(Loss)	\$ (763,361)	\$ (724,387)	\$ (38,974)	\$ (1,575,111)	\$ (2,800,513)	\$ 1,225,402	\$ (4,405,952)	\$ (4,405,952)	\$ -	\$ (763,361)	\$ 708,429	\$ (1,471,790)	\$ (1,575,111)	\$ (1,038,722)	\$ (536,388)	

DuPage Flight Center
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 4/30/2016

	Month			YTD			2016 Annual Budget			Month			YTD		
	Actual		Variance	Budget		Variance	2016		2015	Variance	2016		2015	Variance	
REVENUES															
Hangar Rentals	\$ 19,409	\$ 15,833	\$ 3,575	\$ 63,333	\$ 34,715	\$ 19,000	\$ 19,409	\$ (3,462)	\$ 22,871	\$ 98,048	\$ 70,320	\$ 27,728			
Ramp Tie Downs & Overnight fees	\$ 2,357	\$ 1,667	\$ 690	\$ 6,667	\$ (1,563)	\$ 20,000	\$ 2,357	\$ 2,259	\$ 98	\$ 5,104	\$ 4,868	\$ 236			
Fuel and Oil Sales	\$ 683,121	\$ 903,470	\$ (220,349)	\$ 3,500,060	\$ (861,993)	\$ 10,798,980	\$ 683,121	\$ 813,542	\$ (130,421)	\$ 2,638,067	\$ 3,410,417	\$ (772,350)			
Volume Rebate	\$ -	\$ -	\$ -	\$ (37,500)	\$ 37,500	\$ (37,500)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Line Service Other	\$ 2,525	\$ 4,042	\$ (1,517)	\$ 16,167	\$ 11,239	\$ 48,500	\$ 2,525	\$ 2,193	\$ 332	\$ 27,406	\$ 46,480	\$ (19,074)			
Aircraft Catering	\$ 1,177	\$ 3,750	\$ (2,573)	\$ 15,000	\$ (8,642)	\$ 45,000	\$ 1,177	\$ 2,045	\$ (868)	\$ 6,358	\$ 14,181	\$ (7,823)			
Non Airfield Rent/Lease/Maintenance Revenue	\$ 889	\$ 767	\$ 122	\$ 3,067	\$ (484)	\$ 9,200	\$ 889	\$ 978	\$ (89)	\$ 2,582	\$ 2,929	\$ (346)			
Total Revenue	\$ 709,477	\$ 929,528	\$ (220,051)	\$ 3,566,793	\$ (789,228)	\$ 11,074,180	\$ 709,477	\$ 817,555	\$ (108,078)	\$ 2,777,565	\$ 3,549,195	\$ (771,629)			
OPERATING EXPENSES															
Fuel and Oil Cost of Sales	\$ 307,783	\$ 531,330	\$ (223,547)	\$ 2,050,590	\$ (917,464)	\$ 6,344,760	\$ 307,783	\$ 404,120	\$ (96,337)	\$ 1,133,126	\$ 1,742,079	\$ (608,953)			
De Ice Cost of Goods	\$ -	\$ 2,083	\$ (2,083)	\$ 8,333	\$ 7,878	\$ 25,000	\$ -	\$ -	\$ -	\$ 16,212	\$ 305	\$ 15,907			
Credit Card Expense	\$ 8,557	\$ 12,500	\$ (3,943)	\$ 50,000	\$ (16,356)	\$ 150,000	\$ 8,557	\$ 9,934	\$ (1,377)	\$ 33,644	\$ 45,285	\$ (11,641)			
Food - COGS	\$ 6,460	\$ 11,000	\$ (4,540)	\$ 44,000	\$ (14,437)	\$ 132,000	\$ 6,460	\$ 7,569	\$ (1,109)	\$ 29,563	\$ 39,860	\$ (10,297)			
Maintenance	\$ 21,966	\$ 17,440	\$ 4,526	\$ 69,761	\$ 10,140	\$ 209,282	\$ 21,966	\$ 15,682	\$ 6,284	\$ 79,901	\$ 64,070	\$ 15,830			
Total Cost of Sales	\$ 344,766	\$ 574,354	\$ (229,588)	\$ 2,222,684	\$ (930,238)	\$ 6,861,042	\$ 344,766	\$ 437,304	\$ (92,539)	\$ 1,292,446	\$ 1,891,600	\$ (599,154)			
Gross Profit/(Loss)	\$ 364,711	\$ 355,175	\$ 9,536	\$ 1,344,109	\$ 141,010	\$ 4,213,138	\$ 364,711	\$ 380,251	\$ (15,539)	\$ 1,485,119	\$ 1,657,594	\$ (172,475)			
GENERAL AND ADMINISTRATIVE															
Operating Income/(Loss)	\$ 116,734	\$ 133,084	\$ (16,350)	\$ 525,572	\$ (73,825)	\$ 1,665,721	\$ 116,734	\$ 114,268	\$ 2,466	\$ 451,747	\$ 502,709	\$ (50,962)			
Operating Income/(Loss)	\$ 247,977	\$ 222,090	\$ 25,886	\$ 818,537	\$ 214,835	\$ 2,547,417	\$ 247,977	\$ 265,983	\$ (18,006)	\$ 1,033,372	\$ 1,154,886	\$ (121,514)			
Net Income/(Loss) before Depreciation	\$ 247,977	\$ 222,090	\$ 25,886	\$ 818,537	\$ 214,835	\$ 2,547,417	\$ 247,977	\$ 265,983	\$ (18,006)	\$ 1,033,372	\$ 1,154,886	\$ (121,514)			
Depreciation	\$ 1,553	\$ 1,506	\$ 48	\$ 6,022	\$ 192	\$ 18,067	\$ 1,553	\$ 1,553	\$ -	\$ 6,214	\$ 6,214	\$ -			
Net Income/(Loss)	\$ 246,423	\$ 220,585	\$ 25,839	\$ 812,515	\$ 214,644	\$ 2,529,350	\$ 246,423	\$ 264,429	\$ (18,006)	\$ 1,027,158	\$ 1,148,672	\$ (121,514)			

Prairie Landing Golf Club
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 4/30/2016

REVENUES	Month			YTD			2016 Annual Budget			Month			YTD		
	Actual	Budget	Variance	Actual	Budget	Variance	2016	2015	Variance	2016	2015	Variance	2016	2015	Variance
P100 - Golf Administration	\$ 476	\$ 400	\$ 76	\$ 2,196	\$ 800	\$ 1,396	\$ 476	\$ 16,691	\$ (16,215)	\$ 2,196	\$ 20,018	\$ (17,822)	\$ 104,642	\$ 99,646	\$ 4,996
P300 - Golf Operations	\$ 104,642	\$ 114,925	\$ (10,283)	\$ 282,222	\$ 271,075	\$ 11,147	\$ 20,903	\$ 15,379	\$ 5,524	\$ 282,222	\$ 257,254	\$ 24,968	\$ 20,903	\$ 15,379	\$ 5,524
P400 - Food and Beverage	\$ 34,538	\$ 28,000	\$ 6,538	\$ 49,723	\$ 56,000	\$ (6,277)	\$ 34,538	\$ 27,469	\$ 7,069	\$ 49,723	\$ 76,156	\$ (26,432)	\$ 25,354	\$ 13,398	\$ 11,956
P600 - Private Events	\$ 4,872	\$ 14,931	\$ (10,059)	\$ 5,928	\$ 14,931	\$ (9,003)	\$ 4,872	\$ 3,170	\$ 1,702	\$ 5,928	\$ 38,423	\$ (32,501)	\$ 2,766	\$ 2,299	\$ 467
P700 - Golf Outings	\$ 2,766	\$ 2,200	\$ 566	\$ 10,399	\$ 8,800	\$ 1,599	\$ 2,766	\$ 2,299	\$ 467	\$ 10,399	\$ 9,558	\$ 841	\$ 193,550	\$ 178,051	\$ 15,499
P900 - Kitty Hawk Café	\$ 193,550	\$ 181,544	\$ 12,006	\$ 418,379	\$ 393,294	\$ 25,085	\$ 193,550	\$ 178,051	\$ 15,499	\$ 418,379	\$ 419,958	\$ (1,579)	\$ 193,550	\$ 178,051	\$ 15,499
Total Revenue	\$ 421,200	\$ 564,554	\$ (144,354)	\$ 1,397,776	\$ 1,466,376	\$ (68,600)	\$ 421,200	\$ 53,008	\$ (10,888)	\$ 1,397,776	\$ 1,373,996	\$ 23,780	\$ 29,339	\$ 24,832	\$ 4,507
OPERATING EXPENSES															
P200 - Golf Maintenance	\$ 29,339	\$ 33,063	\$ (3,724)	\$ 87,570	\$ 87,509	\$ 61	\$ 20,301	\$ 27,237	\$ (6,936)	\$ 87,570	\$ 43,322	\$ 44,248	\$ 20,301	\$ 27,237	\$ (6,936)
P300 - Golf Operations	\$ 20,097	\$ 23,492	\$ (3,395)	\$ 53,274	\$ 59,868	\$ (6,594)	\$ 20,097	\$ 25,049	\$ (4,952)	\$ 53,274	\$ 73,789	\$ (20,515)	\$ 6,061	\$ 5,016	\$ 1,045
P400 - Food and Beverage	\$ 6,061	\$ 1,976	\$ 4,085	\$ 13,275	\$ 11,356	\$ 1,919	\$ 6,061	\$ 5,016	\$ 1,045	\$ 13,275	\$ 21,244	\$ (7,968)	\$ 1,337	\$ 1,191	\$ 146
P500 - Weddings	\$ 2,766	\$ 2,200	\$ 566	\$ 10,399	\$ 8,800	\$ 1,599	\$ 2,766	\$ 2,299	\$ 467	\$ 10,399	\$ 9,558	\$ 841	\$ 122,022	\$ 138,632	\$ (16,611)
P600 - Private Events	\$ 71,528	\$ 33,450	\$ 38,078	\$ 61,552	\$ 6,356	\$ 55,196	\$ 71,528	\$ 39,419	\$ 32,109	\$ 61,552	\$ 71,166	\$ (9,614)	\$ 44,371	\$ 54,550	\$ (10,178)
P700 - Golf Outings	\$ 44,371	\$ 45,922	\$ (1,551)	\$ 135,355	\$ 154,900	\$ (19,545)	\$ 44,371	\$ 54,550	\$ (10,178)	\$ 135,355	\$ 197,202	\$ (61,847)	\$ 27,157	\$ (15,130)	\$ 42,288
P900 - Kitty Hawk Café	\$ 27,157	\$ (12,472)	\$ 39,629	\$ (73,804)	\$ (149,544)	\$ 74,740	\$ 27,157	\$ (15,130)	\$ 42,288	\$ (73,804)	\$ (126,036)	\$ 52,233	\$ (24,500)	\$ -	\$ (24,500)
Total Cost of Sales	\$ 122,022	\$ 148,094	\$ (26,072)	\$ 356,827	\$ 386,938	\$ (30,111)	\$ 122,022	\$ 138,632	\$ (16,611)	\$ 356,827	\$ 348,793	\$ 8,034	\$ 2,658	\$ (15,257)	\$ 17,915
Gross Profit/(Loss)	\$ 71,528	\$ 33,450	\$ 38,078	\$ 61,552	\$ 6,356	\$ 55,196	\$ 71,528	\$ 39,419	\$ 32,109	\$ 61,552	\$ 71,166	\$ (9,614)	\$ 44,371	\$ 54,550	\$ (10,178)
GENERAL AND ADMINISTRATIVE															
Operating Income/(Loss)	\$ 44,371	\$ 45,922	\$ (1,551)	\$ 135,355	\$ 154,900	\$ (19,545)	\$ 44,371	\$ 54,550	\$ (10,178)	\$ 135,355	\$ 197,202	\$ (61,847)	\$ 27,157	\$ (15,130)	\$ 42,288
NON-OPERATING REVENUES/(EXPENSES)															
Property Tax Expenses	\$ (24,500)	\$ (24,500)	\$ -	\$ (98,000)	\$ (98,000)	\$ -	\$ (24,500)	\$ -	\$ (24,500)	\$ (98,000)	\$ -	\$ (98,000)	\$ 0	\$ 0	\$ 0
Investment Income	\$ 0	\$ -	\$ 0	\$ 1	\$ -	\$ 1	\$ 0	\$ 0	\$ -	\$ 1	\$ 1	\$ 0	\$ 0	\$ -	\$ 0
Gain on Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (127)	\$ 127	\$ -	\$ (3,169)	\$ 3,169	\$ -	\$ -	\$ -
Net income/(Loss) before Depreciation	\$ 2,658	\$ (36,972)	\$ 39,629	\$ (171,803)	\$ (246,544)	\$ 74,741	\$ 2,658	\$ (15,257)	\$ 17,915	\$ (171,803)	\$ (129,205)	\$ (42,598)	\$ 4,837	\$ 6,570	\$ (1,733)
Depreciation	\$ 4,837	\$ 4,936	\$ (99)	\$ 19,349	\$ 19,743	\$ (394)	\$ 4,837	\$ 6,570	\$ (1,733)	\$ 19,349	\$ 27,845	\$ (8,496)	\$ 32,928	\$ 32,928	\$ -
Major Maintenance	\$ 32,928	\$ -	\$ 32,928	\$ 32,928	\$ -	\$ 32,928	\$ 32,928	\$ 6,448	\$ 26,480	\$ 32,928	\$ 6,448	\$ 26,480	\$ (35,108)	\$ (28,276)	\$ (6,832)
Net income/(Loss)	\$ (35,108)	\$ (41,907)	\$ 6,800	\$ (224,080)	\$ (266,287)	\$ 42,207	\$ (35,108)	\$ (28,276)	\$ (6,832)	\$ (224,080)	\$ (163,498)	\$ (60,582)			



Accounts Receivable Aging Report Over 60 Days Past Due

Customer No.	Customer Name	Current @ 04/30/16					Total	% of Total
		1 to 30	31 to 60	61 to 90	91+	Total		
		Days Overdue	Days Overdue	Days Overdue	Days Overdue			
A-TEA01	TRAVEL EXPRESS AVIATION	-	-	-	103,526.70	103,526.70	68.98%	
A-RSA01	RSH AVIATION, INC.	-	-	-	17,000.00	17,000.00	11.33%	
A-CIP01	CIVIL AIR PATROL	4,161.16	4,161.16	4,161.16	4,161.16	16,644.64	11.09%	
A-SPD01	STATE POLICE DEPARTMENT	2,069.78	2,069.78	2,069.78	2,069.78	8,279.12	5.52%	
A-REH01	RESOURCE HOLDINGS LLC	471.75	471.75	471.75	1,887.00	3,302.25	2.20%	
A-COA02	COLUMBUS AERO, LLC	444.00	444.00	444.00	-	1,332.00	0.89%	
Report Total:		7,146.69	7,146.69	7,146.69	128,644.64	150,084.71		
Percent of Total:		0.00%	4.76%	4.76%	85.71%	100.00%		



TO: Board of Commissioners

FROM: Dan Barna *DB*
Operations and Capital Program Manager

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2016-2015; Authorizing the Procurement of One (1) 4x4 Pickup Truck w/Plow from the State of Illinois Joint Purchasing Contract

DATE: May 10, 2016

SUMMARY:

The Airport Authority's 2016 Capital Program includes the procurement of two (2) full-size 4x4 pickup trucks with plows. The new trucks will replace two (2) 2003 units that have been utilized by the Field Maintenance Department. The Authority purchased one of the new units earlier in the year.

The Authority's Procurement Policy and the Illinois Governmental Joint Purchasing Act allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois.

Upon review of active Illinois Joint Purchasing Contracts for vehicles, staff has selected a vehicle that conforms to our requirements and budget for replacement of a pickup truck. Therefore, staff recommends the purchase of one (1) 2016 Ford F-250 Pickup Truck w/plow for a total cost of \$33,839 F.O.B. DuPage Airport from Morrow Brothers Ford in Greenfield, IL.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

2016 Capital Budget	\$60,000
(1) 4x4 F-250 Pickup Truck w/Plow *Previous Purchase*	(\$33,764)
(1) 4x4 F-250 Pickup Truck w/Plow F.O.B. DuPage Airport *Proposed Purchase*	(\$33,839)
	(\$7,603)

Balance funded from current DAA Capital Contingency of \$234,486.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- ❑ Proposed Resolution 2016-2015; Authorizing the Procurement of One (1) 4x4 Pickup Truck w/Plow from the State of Illinois Joint Purchasing Contract.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2015; Authorizing the Procurement of One (1) 4x4 Pickup Truck w/Plow from the State of Illinois Joint Purchasing Contract.



RESOLUTION 2016-2015

Authorizing the Procurement of One (1) 4x4 Pickup Truck w/Plow from the State of Illinois Joint Purchasing Contract

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority’s Procurement Policy and the Illinois Governmental Joint Purchasing Act (30 ILCS 525/) allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois; and

WHEREAS, the State of Illinois has contracted for a pickup truck that conforms with the requirements of the Authority; and

WHEREAS, the Authority has budgeted for one (1) pickup truck w/plow in 2016; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to purchase one (1) pickup truck w/plow utilizing the State of Illinois Joint Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is authorized to generate the necessary purchase order for the procurement of One (1) 2016 Ford F-250 Pickup Truck w/Plow for a total cost of \$33,839 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order with Morrow Brothers Ford and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

STATEMENT OF POLITICAL CONTRIBUTIONS

MORROW BROTHERS FORD, INC.

(name of entity or individual)

MORROW BROTHERS FORD, INC.
RT 267 SOUTH
R.R. #2 BOX 120
GREENFIELD, IL 62044
PH. 1-877-368-3038
FAX. 217-368-3517

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

5-10-16 (date) [Signature] (signature) PURCH MGR. title of signer, if a business



TO: Board of Commissioners

FROM: Dan Barna *DB*
Operations and Capital Program Manager

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2016-2016; Authorizing the Procurement of One (1) Full-Size 8 Seat Passenger Van from the State of Illinois Joint Purchasing Contract

DATE: May 10, 2016

SUMMARY:

The Airport Authority's 2016 Capital Program includes the procurement of one (1) full-size 8 seat passenger van. The new van will replace a year 2000 Astro van that is utilized by Airport Administration.

The Authority's Procurement Policy and the Illinois Governmental Joint Purchasing Act allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois.

Upon review of active Illinois Joint Purchasing Contracts for vehicles, staff has selected a vehicle that conforms to our requirements and budget for replacement of the Astro van. Therefore, staff recommends the purchase of one (1) 2016 Ford Transit T150 for a total cost of \$24,995 F.O.B. DuPage Airport from Landmark Ford in Springfield, IL.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

2016 Capital Budget	\$28,000
(1) 2016 Ford Transit T150 *Proposed Purchase*	(\$24,995)
	\$3,005

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2016-2016; Authorizing the Procurement of One (1) Full-Size 8 Seat Passenger Van from the State of Illinois Joint Purchasing Contract.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2016; Authorizing the Procurement of One (1) Full-Size 8 Seat Passenger Van from the State of Illinois Joint Purchasing Contract.



RESOLUTION 2016-2016

Authorizing the Procurement of One (1) Full-Size Eight (8) Seat Passenger Van from the State of Illinois Joint Purchasing Contract

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority’s Procurement Policy and the Illinois Governmental Joint Purchasing Act (30 ILCS 525/) allows for the utilization of the State of Illinois Joint Purchasing Program, in which goods and services have been formally competed by the State of Illinois; and

WHEREAS, the State of Illinois has contracted for a passenger van that conforms with the requirements of the Authority; and

WHEREAS, the Authority has budgeted for one (1) full-size eight (8) seat passenger van in 2016; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to purchase one (1) full-size eight (8) seat passenger van utilizing the State of Illinois Joint Purchasing Program.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is authorized to generate the necessary purchase order for the procurement of One (1) 2016 Ford Transit Eight (8) Seat Passenger Van for a total cost of \$24,995 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order with Landmark Ford, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

STATEMENT OF POLITICAL CONTRIBUTIONS

Landmark Ford INC
(name of entity or individual)

2401 Prairie Crossing Dr
Springfield, IL 62711
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>None</u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

5-10-16
(date)

Steve Decker
(signature)

Fleet Manager
title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna *DB*
Operations and Capital Program Manager

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2016-2017; Award of Bid to Roesch Ford for the Procurement of One (1) Mid-Roof 1 Ton Cargo Van

DATE: May 10, 2016

SUMMARY:

The Airport Authority’s 2016 Capital Program includes the procurement of one (1) mid-roof 1 ton cargo van. The new van will replace a 2004 cargo van that is utilized by the Building Maintenance Department. The modern mid-roof style allows for more efficient walk-in access to tools and materials.

A solicitation for sealed bids was advertised in the March 4, 2016 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 p.m. on April 6, 2016. Bid results are as follows:

Bidder	Model	Total
Roesch Ford Bensenville, IL	2016 Ford Transit 350	\$26,998
Zimmermann Ford St. Charles, IL	2016 Ford Transit 350	\$27,698

Upon evaluation of the bids, it is apparent that Roesch Ford is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

2016 Capital Budget	\$30,000
(1) 2016 Ford Transit 350 *Proposed Purchase*	(\$26,998)
	\$3,002

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2016-2017; Award of Bid to Roesch Ford for the Procurement of One (1) Mid-Roof 1 Ton Cargo Van.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2017; Award of Bid to Roesch Ford for the Procurement of One (1) Mid-Roof 1 Ton Cargo Van.



RESOLUTION 2016-2017

Award of Bid to Roesch Ford for the Procurement of One (1) Mid-Roof Cargo Van

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of One (1) Mid-Roof 1 Ton Cargo Van; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on April 6, 2016; and

WHEREAS, it is apparent that Roesch Ford is the low, responsive and responsible bidder at a cost of \$26,998; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Roesch Ford for the procurement of One (1) 2016 Ford Transit 350 Mid-Roof Cargo Van; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary Purchase Order Contract for the procurement of One (1) 2016 Ford Transit 350 Mid-Roof Cargo Van for a total cost of \$26,998 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Roesch Ford and to take whatever steps necessary to effectuate the terms of said Purchase Order Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
MID-ROOF CARGO VAN
SOLICITATION NO. 2016-0203A**

STATEMENT OF POLITICAL CONTRIBUTIONS

ROESCH FORM

(name of entity or individual)

333 W GRAND AVE
BENSENVILLE, IL 60006

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.


VERIFICATION:


"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

2/25/2016 *Ben K... [Signature]* FLEET MGR.
(date) (signature) (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2016-2018; Award of Bid to Bonnell Industries, Inc. for the Procurement of One (1) 20' Multi-Purpose End Loader Snow Plow

DATE: May 10, 2016

SUMMARY:

The Airport Authority's 2016 Capital Program includes the procurement of one (1) 20' multi-purpose end loader snow plow. The new snow plow will replace a 1985 straight plow that is utilized by end loader equipment while plowing aircraft parking aprons and large areas of pavement.

The new multi-purpose snow plow is much more efficient than a straight plow because it can operate in straight, vee or scooping positions without the end loader operator having to manually change plow types.

A solicitation for sealed bids was advertised in the March 4, 2016 edition of the *Daily Herald Newspaper*. Four (4) sealed bids were received and opened at 2:30 p.m. on April 6, 2016. Bid results are as follows:

Bidder	Make & Model	Total
Martin Implement Sales South Elgin, IL	SB5214LOACSPRO1000A	\$16,867
Bonnell Industries, Inc. Dixon, IL	Henke FV-20	\$29,669
West Side Tractor Sales Naperville, IL	20' Daniels 3-in-1	\$30,738
Lindco Equipment Sales Merrillville, IN	Henke FV-20	\$30,792

Due to wear edge and mounting bolt pattern requirements, Martin Implement Sales does not meet specifications

Upon evaluation of the bids, it is apparent that Bonnell Industries, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

2016 Capital Budget	\$30,000
(1) Henke FV-20 Multi-Purpose Snow Plow *Proposed Purchase*	(\$29,669)
	\$331

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Henke FV-20 Multi-Purpose Snow Plow.
- Proposed Resolution 2016-2018; Award of Bid to Bonnell Industries, Inc. for the Procurement of One (1) 20' Multi-Purpose End Loader Snow Plow.
- Statement of Political Contributions.

ALTERNATIVES:

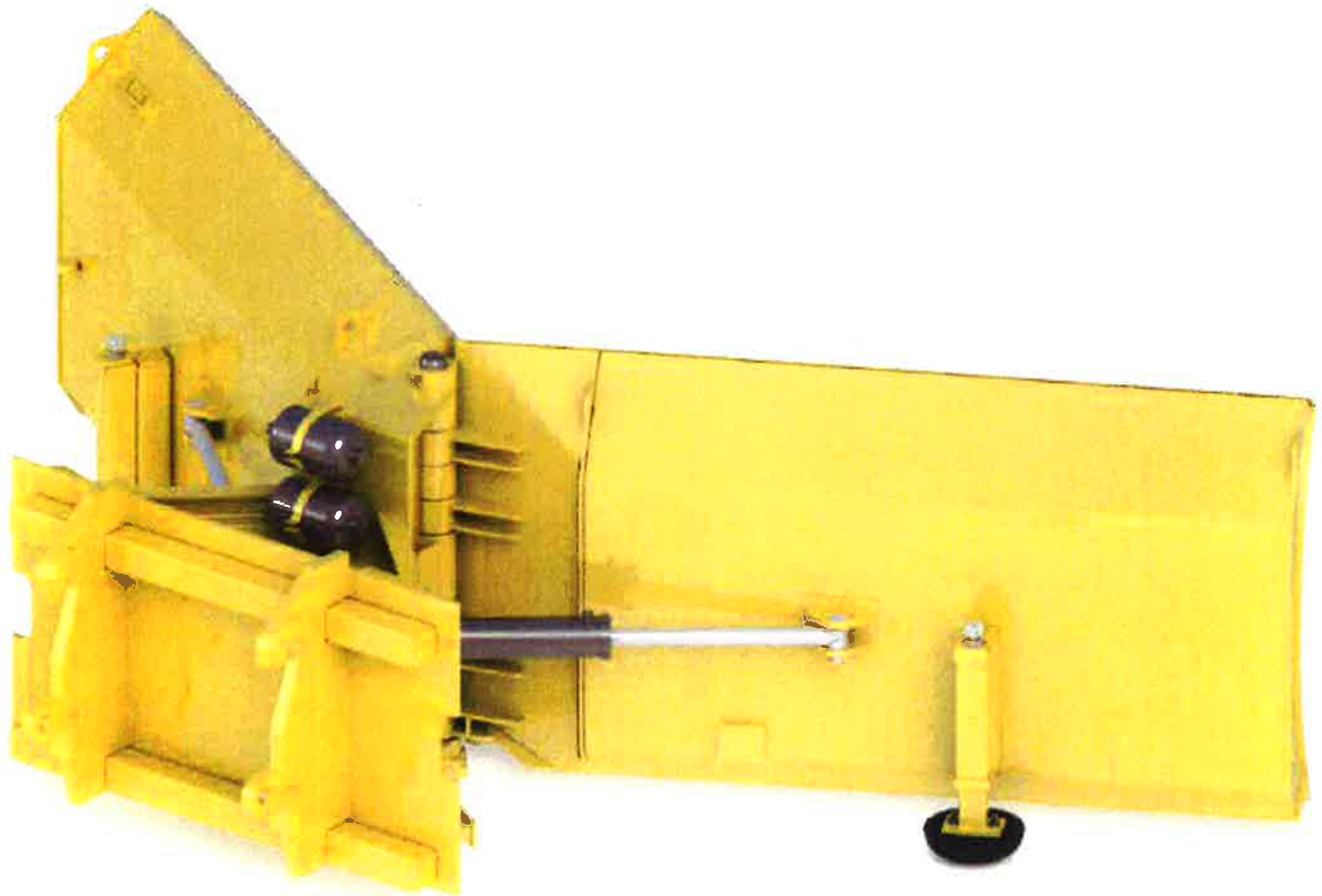
The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2018; Award of Bid to Bonnell Industries, Inc. for the Procurement of One (1) 20' Multi-Purpose End Loader Snow Plow.

3-in-1. Done.

With the power of versatility,
Henke's Folding V configures to your needs.



Find what we have for you.
888.682.9010 • www.henkemfg.com

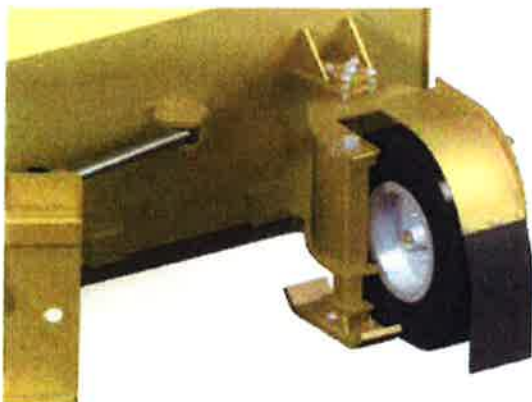
HENKE 

Designed for Versatility, Engineered for Durability.

The Henke Folding Vee Plow is a Heavy Duty, Multi-Directional Dozer Blade for extreme duty use on wheel loaders and motor graders. Designed specifically to accept machine down-pressure from wheel loader arms or Henke motor grader parallel lift groups. Wheels*, paired with skid shoes, make the FV ideal for gravel and dirt surfaces - allowing the cutting edge to hover just above the road.

SPECIFICATIONS

- Box Reinforced
- Full Length 7" x 22.7#/ft S&C Center Channel
- 5.0" Center Pin Assembly of 1" DOM and a 3.0" Solid Steel, Cold Rolled Center Pin
- Blade 48"H x 144"W x 130" Vee x 124" Angle
- Weight: Approx. 3,970lbs as shown
- 12', 14', 16' Lengths
- 47" tall Moldboard

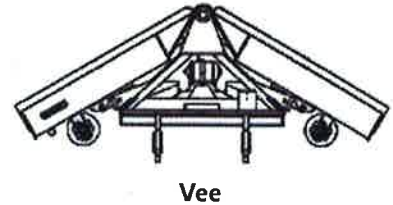


Wheels and Skid Shoes

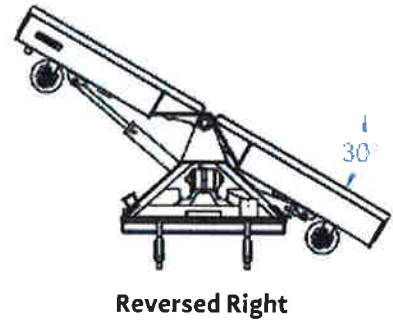
FV14 with pneumatic wheels and extension shields (shown)
 • Weight: Approx 5,800lbs

*Wheels available only on 14' and 16' models.

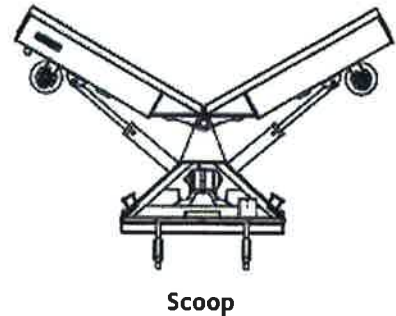
FV16	170.29
FV14	149.48
FV12	128.68



FV16	166.00
FV14	145.19
FV12	124.37



FV16	161.71
FV14	140.89
FV12	120.07



Supporting You.

While you're out there keeping roads safe, Henke's got your back with knowledgeable support for each of our plows.

RESOLUTION 2016-2018

Award of Bid to Bonnell Industries, Inc. for the Procurement of One (1) 20' Multi-Purpose End Loader Snow Plow

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of One (1) 20' Multi-Purpose End Loader Snow Plow; and

WHEREAS, the Authority has received and reviewed four (4) sealed bids on April 6, 2016; and

WHEREAS, it is apparent that Bonnell Industries, Inc. is the low, responsive and responsible bidder at a cost of \$29,669; and

WHEREAS, the Board of Commissioners of the Authority deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Bonnell Industries, Inc. for the procurement of One (1) Henke FV-20 Multi-Purpose End Loader Snow Plow; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to generate the necessary Purchase Order Contract for the procurement of One (1) Henke FV-20 Multi-Purpose End Loader Snow Plow for a total cost of \$29,669 F.O.B. DuPage Airport; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Purchase Order Contract with Bonnell Industries, Inc. and to take whatever steps necessary to effectuate the terms of said Purchase Order Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
MULTI-PURPOSE END LOADER SNOW PLOW
SOLICITATION NO. 2016-0203**

STATEMENT OF POLITICAL CONTRIBUTIONS

 (name of entity or individual) **BONNELL INDUSTRIES INC**
TRUCK & ROAD EQUIPMENT
1385 FRANKLIN GROVE RD
DIXON, IL 61021

PHONE: 800-851-9664 FAX 815-284-8815

www.bonnellindustries.com
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
Ø	Ø	Ø	Ø	Ø
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

02/26/2016 _____
 (date) (signature) (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna *DB*
Operations and Capital Program Manager

THROUGH: David Bird *DB*
Executive Director

RE: Proposed Resolution 2016-2019; Ratification of the Executive Director's Procurement of Golf Cart Batteries from Batteries Unlimited, Inc.

DATE: May 10, 2016

SUMMARY:

The Airport Authority was required to execute an emergency purchase of 336 batteries and related wiring assemblies and watering manifolds due to rapid end of life failures in 56 golf carts at the Prairie Landing Golf Club. The Authority currently owns a fleet of (76) 2011 Club Car golf carts. Prior to the recent battery replacement, 20 of the golf carts had batteries replaced within the past 1-2 years. Upon starting the 2016 season, staff was impacted by the significant failures and was required to secure rental carts until the aging battery and wiring assembly issues were resolved.

Staff solicited the following bids for this emergency purchase.

Bidder	Total Cost – Replacement of 336 Trojan T875 Batteries, Manifolds, Wiring Assemblies and Installation
Batteries Unlimited Inc. Addison, IL	\$37,408
Nadler Golf Aurora, IL	\$42,640.64
Supplyworks Jacksonville, FL	\$48,185.58 – No installation.
Batteries.com Atlanta, GA	\$36,960 – No manifolds, wiring assemblies or installation included.
Batteries & Bulbs Addison, IL	\$46,536 - No manifolds, wiring assemblies or installation included.

Upon evaluation of the bids, it was apparent that Batteries Unlimited, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

This emergency purchase is funded from current Prairie Landing Capital Contingency of \$392,930.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2016-2019; Ratification of the Executive Director's Procurement of Golf Cart Batteries from Batteries Unlimited, Inc.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2019; Ratification of the Executive Director's Procurement of Golf Cart Batteries from Batteries Unlimited, Inc.

RESOLUTION 2016-2019

Ratification of the Executive Director’s Procurement of Golf Cart Batteries from Batteries Unlimited, Inc.

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority was required to execute an emergency procurement for the replacement of three hundred and thirty-six (336) golf cart batteries in a total of fifty-six (56) golf carts due to rapid end of life failures; and

WHEREAS, the Authority received and reviewed five (5) proposals for the procurement and installation of three hundred and thirty-six (336) golf cart batteries; and

WHEREAS, Batteries Unlimited Inc. is the low, responsive and responsible bidder at a cost of \$37,408; and

WHEREAS, due to the timing of the need for battery replacement, the Executive Director executed a Purchase Order Contract with Batteries Unlimited, Inc. for the procurement of three hundred and thirty-six (336) golf cart batteries including manifolds, wiring assemblies and installation; and

WHEREAS, the Board of Commissioners of the DuPage Airport Authority has determined that the cost of procuring the batteries, manifolds, wiring assemblies and installation services from Batteries Unlimited, Inc. to be in the best interest of the Authority and to ratify the Purchase Order Contract for such procurement; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby ratifies the Executive Director’s execution of the Purchase Order Contract with Batteries Unlimited, Inc. for the procurement of three hundred and thirty-six (336) golf cart batteries including manifolds, wiring assemblies and installation and to take whatever steps necessary to effectuate the terms of said Purchase Order Contract on behalf of the Authority; and

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN


(ATTEST)

SECRETARY



DUPAGE AIRPORT
AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2016-2020; Award of Contract to Built Best Fence Company d/b/a
BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project

DATE: May 10, 2016

SUMMARY:

The Airport Authority's 2016 Capital Budget includes the project known as Perimeter Fencing and Wildlife Skirt Phase I. This project consists of replacing approximately 2.1 miles of airfield perimeter fencing located on the east side of the airfield. The new fence height will be increased from 6' to 8' to provide a higher level of security and to protect against deer jumping over the fence. In addition, existing fence fabric will be reused and buried as a wildlife skirt to deter animals such as coyotes, dogs, skunks and opossums that dig under the fence.

This project is a significant safety and security improvement to aircraft utilizing the Airport and is consistent with the Airport Authority's Wildlife Hazard Management Plan. The scope of work for this project is structured as follows:

Base Bid

Remove and replace 8,725 LF of 6' perimeter fence w/8' fence and wildlife deterrent barrier including concrete fence post footings, 1 electric vehicle gate w/operator, 10 swing gates with concrete pads, CA-6 crushed aggregate on each side of the fence line, excavation and seeding.

***Bid Additive Alternate 1 (Powis Road Runway 28 & 33 Area)**

Remove and replace 1,200 LF of 6' perimeter fence w/8' fence and wildlife deterrent barrier including concrete fence post footings, CA-6 crushed aggregate on each side of the fence line, excavation and seeding.

***Bid Additive Alternate 1A (Powis Road Runway 28 & 33 Area)**

Add 1,200 LF of wildlife deterrent barrier only, CA-6 crushed aggregate on each side of the fence line, excavation and seeding.

*Execution of Alternate 1 or 1A is dependent upon FAA determination of impacts to existing instrument approach equipment.

Bid Additive Alternate 2 (S. Flight Center Apron)

Remove and replace 1,000 LF of 6' perimeter fence w/8' fence including concrete fence post footings, CA-6 crushed aggregate on each side of the fence line, excavation and seeding.

Staff utilized the services of CH2M to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the April 8, 2016 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was conducted on April 21, 2016. Four (4) sealed bids were received and opened at 2:00 p.m. on May 9, 2016. Bid results are as follows:

	Northern IL Fence Dekalb, IL	Industrial Fence Chicago, IL	Fence Masters Chicago Heights, IL	Built Best Fence Addison, IL
Base Bid	\$724,760.97	\$1,369,051.75	\$888,121.00	\$757,547.33
Add Alt 1	\$122,221.02	\$133,468.98	\$102,981.91	\$69,557.00
Add Alt 1A	\$27,704.40	\$80,917.40	\$49,130.20	\$22,250.00
Add Alt 2	\$41,737.00	\$88,099.50	\$41,878.50	\$51,875.00
Total	\$916,423.39	\$1,671,537.63	\$1,082,111.61	\$901,229.33

Upon evaluation of the bids, it is apparent that Built Best Fence Company d/b/a BBF Erectors, Inc. is the low, responsive and responsible bidder. CH2M and staff conducted a scope of work interview with Built Best Fence Company d/b/a BBF Erectors, Inc. and confirmed full compliance with project specifications.

Built Best Fence Company d/b/a BBF Erectors, Inc. received several positive references attesting to work performed on large fencing projects.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Staff recommends award of the Base Bid and Additive Alternate 1 Bid construction.

2016 Capital Budget	\$1,000,000
Built Best Fence d/b/a BBF Erectors, Inc. Base Bid and Add Alt 1 Construction Cost	(\$827,104.33)
Owner's Contingency (12%)	(\$99,252.52)
CH2M Hill Design Phase Fees (Not-to-Exceed)	(\$14,850)
CH2M Hill Construction Phase Fees (Not-to-Exceed)	(\$55,600)
	\$3,193.15

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Project exhibits.
- Proposed Resolution 2016-2020; Award of Contract to Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project.
- Statement of Political Contributions.

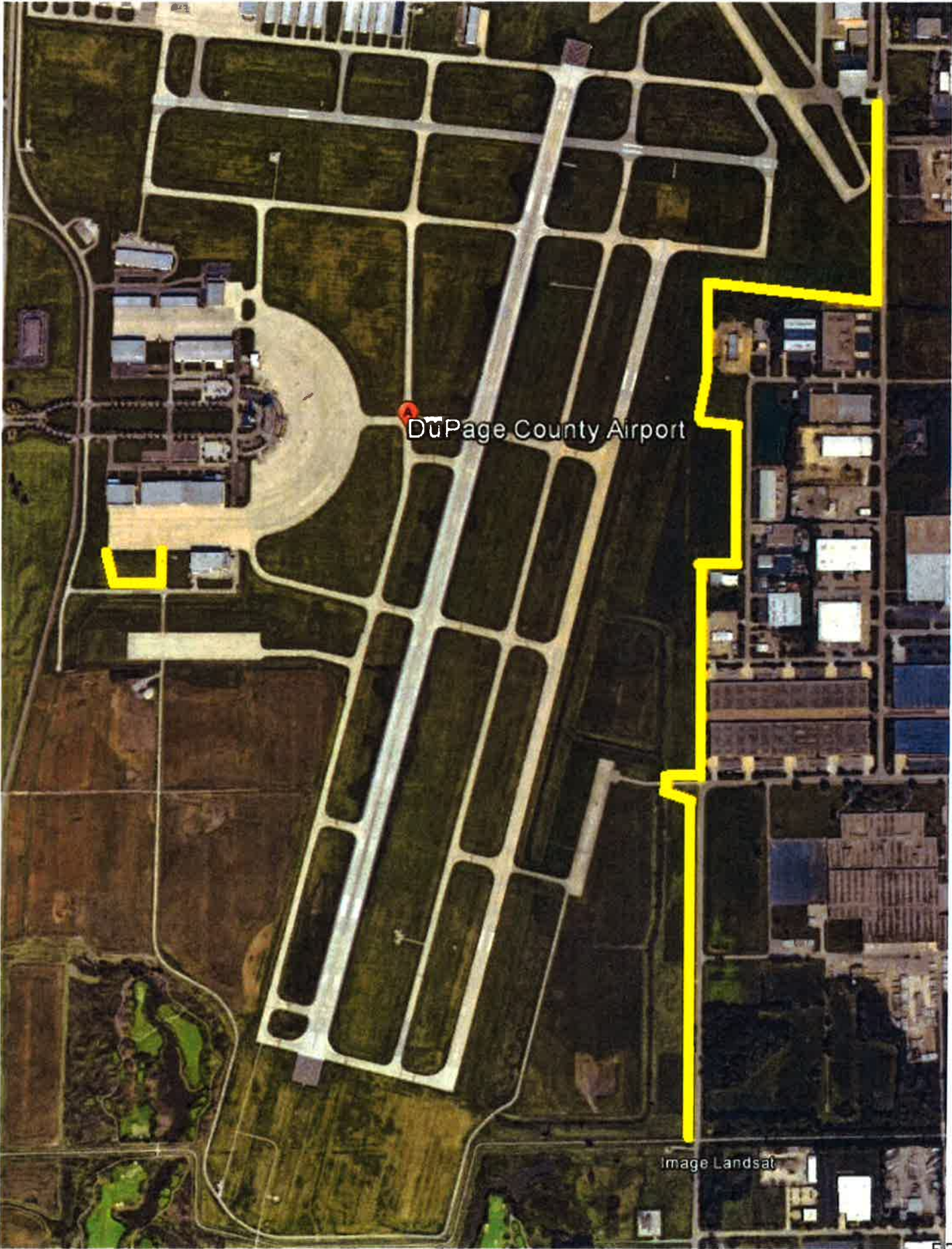
ALTERNATIVES:

The Board can deny, modify or amend this issue.

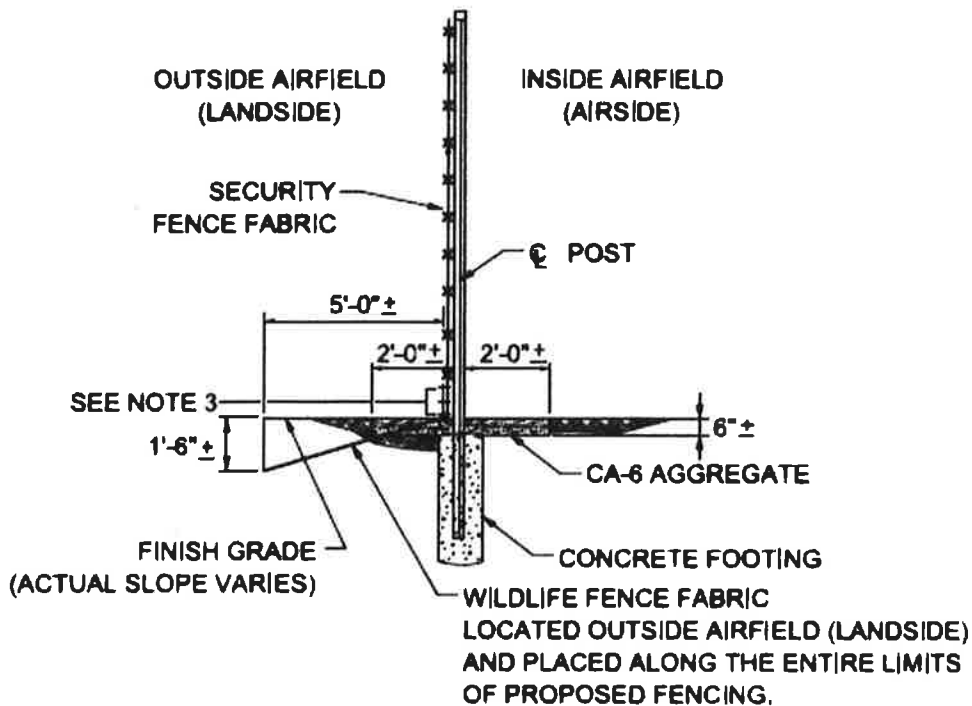
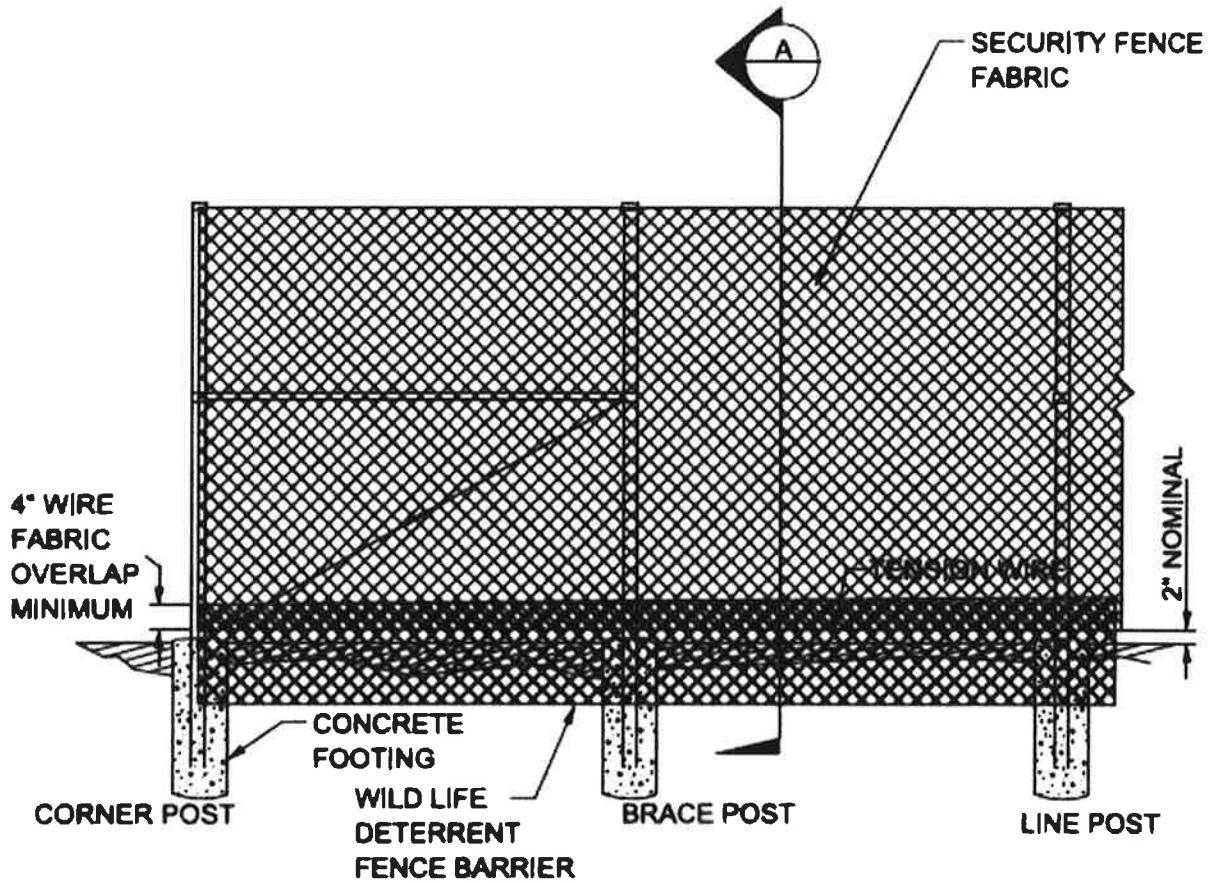
RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2020; Award of Contract to Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project.

Perimeter Fencing and Wildlife Skirt Phase I - Project Location



Fencing Detail



RESOLUTION 2016-2020

Award of Contract to Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the Perimeter Fencing and Wildlife Skirt Phase I Project; and

WHEREAS, the Authority has received and reviewed four (4) sealed bids on May 9, 2016; and

WHEREAS, it is apparent that Built Best Fence Company d/b/a BBF Erectors, Inc. is the low, responsive and responsible bidder at a lump sum cost of \$827,104.33 for the base bid and alternate 1 bid; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter into a Contract with Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project .

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Built Best Fence Company d/b/a BBF Erectors, Inc. for a total cost not-to-exceed \$926,356.85, which includes a 12% owner’s contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Built Best Fence Company d/b/a BBF Erectors, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
PERIMETER FENCING AND WILDLIFE SKIRT
SOLICITATION NO. 2016-0408**

STATEMENT OF POLITICAL CONTRIBUTIONS

Built Best Fence Co db/a BBF Erectors
(name of entity or individual)

615 W Factory Rd
Addison, IL 60101
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
<u>N/A</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

5/5/16
(date)


[Signature]
(signature)

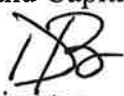
PS
(title of signer, if a business)



**DUPAGE AIRPORT
AUTHORITY**

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2016-2021; Authorizing the Execution of Construction Phase Task Order No. 51 with CH2M Hill, Inc. for the Project: Perimeter Fencing and Wildlife Skirt Phase I

DATE: May 11, 2016

SUMMARY:

As previously discussed under Proposed Resolution 2016-2020, the Airport Authority intends to complete a project known as Perimeter Fencing and Wildlife Skirt Phase I. This project consists of replacing approximately 2.1 miles of airfield perimeter fencing located on the east side of the airfield.

Staff is in receipt of Construction Phase Task Order No. 51 from CH2M Hill, Inc. for providing construction phase support and observation services required to complete this project. Services include resolution of FAA critical area issues, shop drawing and material submittal review, technical and quality assurance inspections, and part-time construction observation over a 12 week period.

The Task Order No. 51 fee to accomplish such services is an amount not-to-exceed \$55,600.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Construction Phase Task Order No. 51 fees are included in the project budget below.

2016 Capital Budget	\$1,000,000
Built Best Fence d/b/a BBF Erectors, Inc. Base Bid and Add Alt 1 Construction Cost	(\$827,104.33)
Owner's Contingency (12%)	(\$99,252.52)
CH2M Hill Design Phase Fees (Not-to-Exceed)	(\$14,850)
CH2M Hill Construction Phase Fees (Not-to-Exceed)	(\$55,600)
	\$3,193.15

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Standard form task order will be utilized.

ATTACHMENTS:

- Proposed Resolution 2016-2021; Authorizing the Execution of Construction Phase Task Order No. 51 with CH2M Hill, Inc. for the Project: Perimeter Fencing and Wildlife Skirt Phase I.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2021; Authorizing the Execution of Construction Phase Task Order No. 51 with CH2M Hill, Inc. for the Project: Perimeter Fencing and Wildlife Skirt Phase I.

RESOLUTION 2016-2021

**Authorizing the Execution of Construction Phase Task Order No. 51 with CH2M for the Project:
Perimeter Fencing and Wildlife Skirt Phase I**

WHEREAS, the DuPage Airport Authority, an Illinois Special District ("Authority"), previously selected CH2M to provide planning, design and construction services for various construction projects pursuant to the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.;

WHEREAS, the Authority expects to pursue the accomplishment of a project described as Perimeter Fencing and Wildlife Skirt Phase I (the "Project"); and

WHEREAS, the Authority has previously entered into a Contract with CH2M for work at the DuPage Airport and is in receipt of Construction Phase Task Order No. 51 from CH2M for construction phase services on said Project for a total not-to-exceed amount of \$55,600; and

WHEREAS, the Authority finds that the cost to provide said services is reasonable and deems it to be in the best interest of the Authority to enter into Task Order No. 51 with CH2M for such construction phase services.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute Task Order No. 51 with CH2M for a total not-to-exceed amount of \$55,600 and to take whatever steps necessary to effectuate the terms of said Task Order on behalf of the Authority.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN


(ATTEST)


SECRETARY



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2016-2022; Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project

DATE: May 10, 2016

SUMMARY:

The Airport Authority's 2016 Major Maintenance Budget includes a project to remove and replace precast concrete panel caulking joints at the Flight Center, Air Traffic Control Tower / Base Building, and the N. Hightail Hangar. Each building is more than 24 years old and is experiencing water leaks due to original caulking failures.

All existing caulk and residual material will be removed from the joints including backer rod and will be replaced with a new silicone joint system. In addition to the precast panel joints, the scope of work includes: roof coping joints; concrete slab pipe penetrations; foundation joints; window and door joints.

Staff utilized the services of Charles Vincent George Architects ("CVG") to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the April 8, 2016 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was conducted on April 20, 2016. Six (6) sealed bids were received and opened at 2:00 p.m. on May 5, 2016. Bid results are as follows:

Bidder	Base Bid Flight Center	Bid Alternate 1 ATCT & Base Building	Bid Alternate 2 N. High Tail Hangar	Total Base Bid + Alternates
*April Building Services Mokena, IL Qualified Local Bidder Substitute Bid	\$34,600	\$27,980	\$51,920	\$114,500
Triumph Restoration Mokena, IL	\$ 46,800	\$30,800	\$37,000	\$114,600
April Building Services Roselle, IL	\$34,600	\$27,980	\$54,200	\$116,780
B P & T Co. Mount Prospect, IL	\$45,100	\$59,700	\$73,000	\$177,800
Anchor Mechanical Chicago, IL	\$74,577.50	\$51,255	\$76,670.85	\$202,503.35
Golf Construction Hammond, IN	\$97,450	\$70,305	\$82,200	\$249,905
Mertes Contracting Co. Broadview, IL	\$102,400	\$67,300	\$148,000	\$317,700

*Upon evaluation of the bids, it was determined that April Building Services, Inc. is a qualified local bidder and within 5% of the initial low, responsive and responsible bidder (Triumph Restoration).

April Building Services, Inc. submitted a substitute bid in accordance with the Airport Authority's Procurement Policies and Procedures and is the apparent low, responsive and responsible bidder.

CVG and staff conducted a scope of work interview with April Building Services and confirmed full compliance with project specifications. In addition, April Building Services received several positive references.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

2016 Major Maintenance Budget	\$432,750
April Building Services, Inc. Base Bid, Bid Alternate 1 and Bid Alternate 2	(\$114,500)
Owner's Contingency (10%)	(\$11,450)
CVG Design and Construction Phase Fees (Not-to-Exceed)	(\$8,700)
	\$298,100

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Project exhibits.
- Proposed Resolution 2016-2022; Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project.
- Statement of Political Contributions.

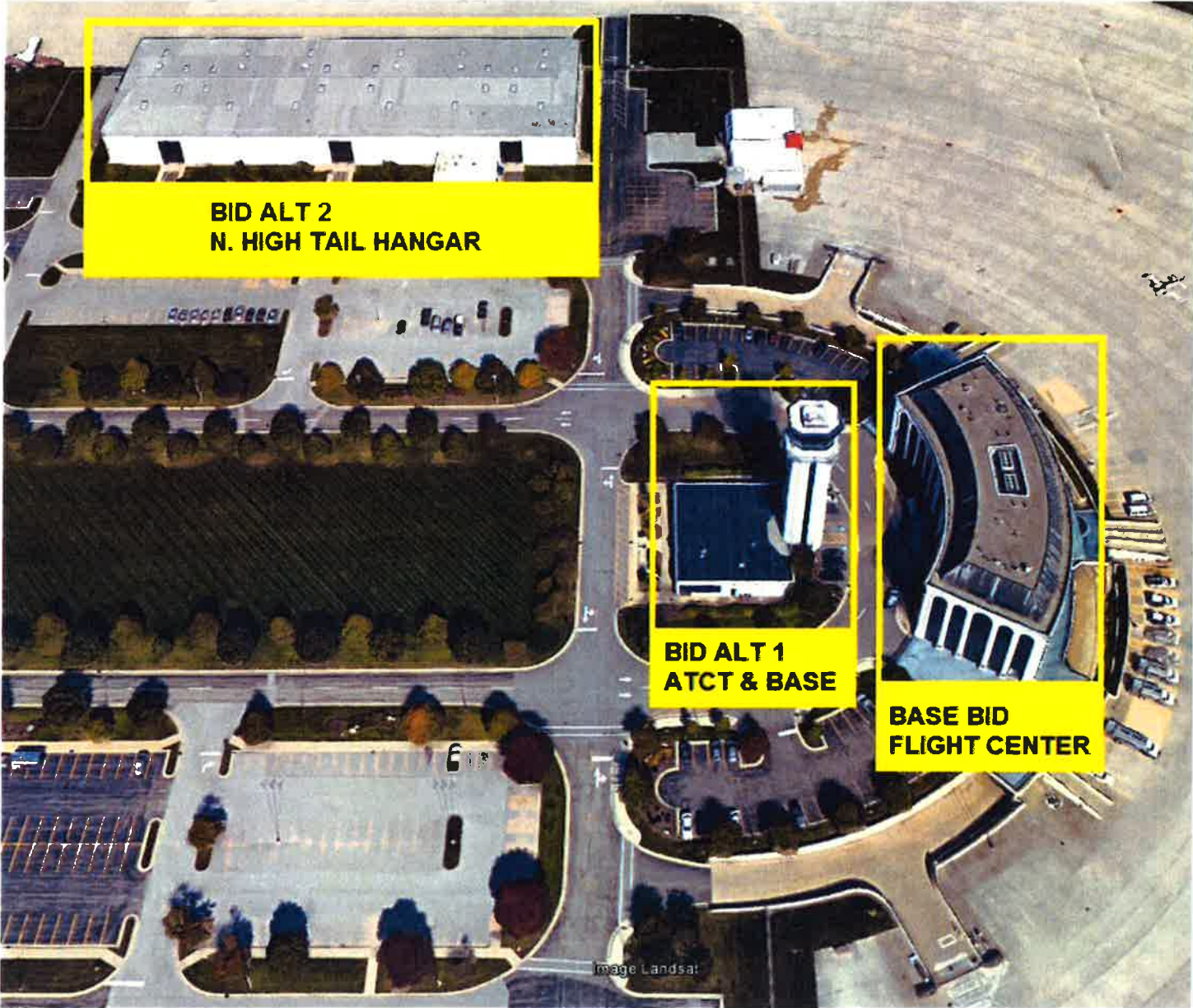
ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2022; Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project.

Precast Concrete Panel Joint Caulking Removal and Replacement – Project Location



Joint Examples



8 **PANEL CORNER JOINT**
SCALE: 1/4" = 1'-0"



7 **PRECAST MITER @ FOUNDATION**
SCALE: 1/4" = 1'-0"



4 **METAL ROOF COPING MITER**
SCALE: 1/4" = 1'-0"



3 **PARAPET MITER JOINT**
SCALE: 1/4" = 1'-0"



4 **BASE BUILDING CORNER JOINT**
SCALE: 1/4" = 1'-0"



3 **BASE BUILDING HEAD JOINT**
SCALE: 1/4" = 1'-0"

RESOLUTION 2016-2022

Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the Precast Concrete Panel Joint Caulking Removal and Replacement Project (the “Project”); and

WHEREAS, the Authority has received and reviewed six (6) sealed bids on May 5, 2016 for the Project; and

WHEREAS, the lowest responsive and responsible bidder, Triumph Restoration is located in Will County, Illinois and submitted a Base Bid, Alternate 1 Bid and Alternate 2 Bid for a total lump sum amount of \$114,600; and

WHEREAS, April Building Services, Inc., located in DuPage County, Illinois submitted a Base Bid, Alternate 1 Bid and Alternate 2 Bid for a total lump sum amount of \$116,780; and

WHEREAS, April Building Services, Inc. bid submission is within five percent of the apparent low bidder on the Project; and

WHEREAS, April Building Services, Inc. is a qualified local bidder as defined by the Authority’s Procurement Code; and

WHEREAS, pursuant to Section 6-18-39 of the Authority’s Procurement Code, if a qualified local bidder as defined under the Procurement Code is within five percent (5%) of the lowest responsive, responsible bidder, the qualified local bidder shall be given written notice and may, within five (5) calendar days from the date of such notice, provide written confirmation to the Authority that it will bid lower than the bid price of the lowest responsive, responsible bidder; and

WHEREAS, after such notice, April Building Services, Inc. resubmitted a bid that is lower than the bid price of the lowest responsive and responsible bidder for the Base Bid, Alternate 1 Bid and Alternate 2 Bid in the total lump sum amount of \$114,500 for the Project, in compliance with Section 6-18-39 of the Authority’s Procurement Code; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter to a Contract with April Building Services, Inc. for the Project; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with April Building Services, Inc. for a total cost not-to-exceed \$125,950, which includes a 10% owner’s contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with April Building Services, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2016-2022

**DUPAGE AIRPORT AUTHORITY
CONCRETE PANEL JOINT CAULKING
SOLICITATION NO. 2016-0327**

STATEMENT OF POLITICAL CONTRIBUTIONS

April Building Services, Inc.
(name of entity or individual)

SUBMITTED MAY 9TH, 2016 AT REQUEST OF
DUPAGE AIRPORT AUTHORITY IN RESPONSE
TO ITS INTENT TO EXERCISE ITS QUALIFIED
LOCAL BIDDER PREFERENCE POLICY

22W274 Irving Park Rd.
Roselle, IL 60172

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
N/A				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


5/9/16
(date)


Carmen Argon
(signature)

President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2016-2023; Award of Contract to Anthony Roofing Tecta America LLC for E1, E17 and Powis Hangar Renovations

DATE: May 10, 2016

SUMMARY:

The Airport Authority's 2016 Capital and Major Maintenance Budgets include projects to renovate the exteriors of the E1, E17 and Powis (SE) Hangars.

E1 Hangar

The northern portion of the membrane roof is approximately 23 years old and has delaminated due to membrane glue failure. The renovation for this hangar includes the installation of a metal overlay panel system that is applied directly over the existing roof.

E17 Hangar

The original roof, siding, door seals and insulation is approximately 35 years old and in need of repair due to rust and water leaks. The renovation for this hangar includes installation of a metal overlay panel system that is applied directly over the existing roof. The renovation also includes new siding, new door seals, repair of damaged insulation, door painting and window replacement.

Powis (SE) Hangar

The original siding and insulation is approximately 35 years old and in need of repair due to rust and water leaks. The renovation for this hangar includes the installation of new siding on all hangar doors, new door seals, repair of damaged insulation, new pedestrian doors, door painting and a concrete stoop.

Staff utilized the services of Charles Vincent George Architects (“CVG”) to develop plans and specifications for this project. A solicitation for sealed bids was advertised in the March 30, 2016 edition of the *Daily Herald Newspaper*. A mandatory pre-bid meeting was conducted on April 20, 2016. Two (2) sealed bids were received and opened at 3:00 p.m. on May 2, 2016. Bid results are as follows:

Bidder	E1 and E17 Hangar Bid	Powis Hangar Bid	Total E1, E17 & Powis Hangars
Anthony Roofing Aurora, IL	\$239,150	\$78,250	\$317,400
Tori Construction Alsip, IL	\$615,000	\$30,000	\$645,000

Upon evaluation of the bids, it is apparent that Anthony Roofing Tecta America LLC is the low, responsive and responsible bidder. CVG and staff conducted a scope of work interview with Anthony Roofing and confirmed full compliance with project specifications.

Anthony Roofing Tecta America LLC received several positive references and has performed quality work for the Airport Authority in the past.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

2016 Capital Budget – E1 and E17 Hangars	\$285,775
Anthony Roofing Tecta America LLC E1 and E17 Hangars	(\$239,150)
Owner's Contingency (10%)	(\$23,915)
CVG Design and Construction Phase Fees (Not-to-Exceed)	(\$6,000)
	\$16,710
2016 Major Maintenance Budget – Powis Hangar	\$150,000
Anthony Roofing Tecta America LLC Powis Hangar	(\$78,250)
Owner's Contingency (10%)	(\$7,825)
CVG Design and Construction Phase Fees (Not-to-Exceed)	(\$3,700)
	\$60,225

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for this project.

ATTACHMENTS:

- Project exhibits.
- Proposed Resolution 2016-2023; Award of Contract to Anthony Roofing Tecta America LLC for E1, E17 and Powis Hangar Renovations.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2023; Award of Contract to Anthony Roofing Tecta America LLC for E1, E17 and Powis Hangar Renovations.

E1, E17 and Powis Hangars Exterior Renovation – Project Locations



E1 Hangar – New metal roof overlay panels (north roof).

E17 Hangar – New metal roof overlay panels, metal wall panels, door gaskets, painting.

Powis "SE" Hangar – New metal wall panels, pedestrian doors, door gaskets, painting.

RESOLUTION 2016-2023

Award of Contract to Anthony Roofing Tecta America LLC for E1, E17 and Powis Hangar Exterior Renovations

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for E1, E17 and Powis Hangar exterior renovations; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on May 2, 2016; and

WHEREAS, it is apparent that Anthony Roofing Tecta America LLC is the low, responsive and responsible bidder at a lump sum cost of \$317,400 for Bid 1 – E1 and E17 Hangar renovations and Bid 2 – Powis Hangar renovations; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter to a Contract with Anthony Roofing Tecta America LLC for the E1, E17 and Powis Hangar Exterior Renovations Project.

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Anthony Roofing Tecta America LLC for a total cost not-to-exceed \$349,140, which includes a 10% owner’s contingency; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Anthony Roofing Tecta America LLC and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

**DUPAGE AIRPORT AUTHORITY
EXTERIOR HANGAR SIDING AND ROOF RENOVATIONS
SOLICITATION NO. 2016-0326**

STATEMENT OF POLITICAL CONTRIBUTIONS

Anthony Roofing Tecta America LLC
(name of entity or individual)

2555 White Oak Circle
Aurora IL 60502

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.


Elected Official	Office	Date	Amount	Form
N/A				

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


05/02/2016
(date)



(signature)

Dan Brown- President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2016-2024; Authorizing the Execution of a Retainer Agreement with CH2M Hill, Inc. for General Engineering Consultant Services

DATE: May 10, 2016

SUMMARY:

The Airport Authority utilizes the services of an on-call general engineering consulting firm under a multi-year retainer agreement to support its Capital Improvement Program and other general engineering needs. Under the retainer agreement, individual not-to-exceed fee task orders are executed for design and construction phase services; in addition to surveys, studies, and specialized tasks.

The primary services provided by the general engineering consultant is to assist the Authority in planning and budget development, design and oversight of capital improvements, coordination of the Authority's Transportation Improvement Program submittals to the Illinois Department of Transportation Division of Aeronautics ("IDA"), bi-weekly capital program management meetings, and as-needed technical assistance.

The current five (5) year retainer agreement with CH2M Hill, Inc. expires on May 15, 2016. In order to secure an engineering consultant for a new three (3) year retainer agreement subject to two (2) one (1) year extensions at the sole discretion of the Authority, staff conducted a qualification based selection process in accordance with the Authority's Procurement Policies and Procedures and FAA Advisory Circular 150/5100-14E Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects.

The evaluation criteria utilized for this selection process was based upon: experience, qualifications and performance; organizational structure and staffing; IDA Transportation Improvement Program experience; and Disadvantaged Business Enterprise participation.

A description of the qualification based selection process utilized is below:

January 15, 2016 – Request for Qualifications ("RFQ") solicitation advertised in the Daily Herald newspaper, American Association of Airport Executives, Illinois Department of Transportation Division of Aeronautics.

- March 2016 - Evaluation panel appointed by the Executive Director per the Airport Authority's Procurement Policies and Procedures. Five members served on the panel including Commissioner Posch, Chris Snyder, P.E., DuPage County Director of Transportation, and staff.
- March 11, 2016 - Statements of Qualifications ("SOQ") due. SOQ's received from: HBK Engineering, Burns & McDonnell, CH2M Hill, Inc., CMT, and Spaan Tech.
- March 14, 2016 - SOQ's distributed to evaluation panel members for independent review and ranking.
- April 11, 2016 - Evaluation panel member scores determine three (3) shortlisted firms. Burns & McDonnell, CMT and CH2M Hill, Inc.
- April 27, 2016 - Shortlisted firms are interviewed by the evaluation panel. Evaluation panel members rank each firm by ballot vote. CH2M Hill, Inc. ranked overall highest by the evaluation panel. Evaluation panel recommends award of Retainer Agreement to CH2M Hill, Inc.

PREVIOUS COMMITTEE/BOARD ACTION:

May 18, 2016 Capital Development, Leasing and Customer Fees Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

Engineering consultant fees are included in the Capital and Major Maintenance Program budgets for individual projects, in addition to as-needed technical consulting in the operating budget. Not-to-exceed fee task orders require approval for each project.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel and CH2M Hill, Inc. have agreed to the form of the General Engineering Consultant Retainer Agreement.

ATTACHMENTS:

- Proposed Resolution 2016-2024; Authorizing the Execution of a Retainer Agreement with CH2M Hill, Inc. for General Engineering Consultant Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2016-2024; Authorizing the Execution of a Retainer Agreement with CH2M Hill, Inc. for General Engineering Consultant Services

RESOLUTION 2016-2024

Authorizing the Execution of a Retainer Agreement with CH2M Hill, Inc. for General Engineering Consultant Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited a Request for Qualifications (“RFQ”) from qualified engineering firms for providing planning, design, construction and program management services under a three (3) year retainer agreement, subject to two (2) one (1) year extensions at the sole discretion of the Authority; and

WHEREAS, the Authority received and reviewed five (5) Statements of Qualifications in response to the RFQ; and

WHEREAS, the Authority shortlisted three (3) firms through a qualification based selection process; and

WHEREAS, the Authority interviewed the three (3) shortlisted firms; and

WHEREAS, upon evaluating the shortlisted firms, the Authority has determined that CH2M Hill, Inc. ranked the best and most advantageous to the Authority for providing planning, design, construction and program management services under a General Engineering Consultant Retainer Agreement; and

WHEREAS, the Authority and CH2M Hill, Inc. have agreed to the form of the General Engineering Consultant Retainer Agreement for the term of three (3) years, subject to two (2) one (1) year extensions at the sole discretion of the Authority; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said General Engineering Consultant Retainer Agreement with CH2M Hill, Inc. for providing planning, design, construction and program management services.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2016-2024

**DUPAGE AIRPORT AUTHORITY
 REQUEST FOR QUALIFICATIONS (RFQ)
 ENGINEERING CONSULTANT: DPA CAPITAL IMPROVEMENT PROGRAM
 SOLICITATION NO. 2016-0108**

STATEMENT OF POLITICAL CONTRIBUTIONS

CH2M HILL, Inc.
 (name of entity or individual)

125 S. Wacker Drive
Suite 3000
Chicago, Illinois 60606
 (address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

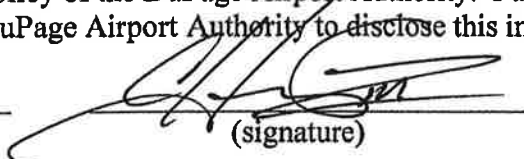
Elected Official	Office	Date	Amount	Form
<u>N/A</u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."


2-22-16
 (date)


 (signature)

Dir. MIDUSA Gov. Affairs
 (title of signer, if a business)

TO: Board of Commissioners

FROM: Mark Doles 
Director, Aviation Facilities and Properties

THROUGH: David Bird 
Executive Director

RE: Authorization of Proposed Resolution 2016-2025, Authorizing the Execution of a Temporary Easement Agreement between the DuPage Airport Authority and CenterPoint Properties Trust

DATE: May 11, 2016

=====

SUMMARY:

This is a proposed Temporary Easement Agreement between the DuPage Airport Authority (“DAA”) and CenterPoint Properties Trust (“CPT”) that will allow for the construction of the addition to the DS Container’s building in the southern portion of the DuPage Business Center.

This proposed Temporary Easement Agreement allows CTP to place a construction trailer on the west side of Enterprise Circle. This is required due to the fact there is insufficient space on the project site to accommodate said trailer.

PREVIOUS COMMITTEE/BOARD ACTION:

Not applicable.

REVENUE OR FUNDING IMPLICATIONS:

Not applicable.

STAKEHOLDER PROCESS:

Not applicable.

LEGAL REVIEW:

DAA Legal Counsel drafted the proposed Temporary Easement Agreement and CTP’s counsel has approved the document.

ATTACHMENTS:

- Memo from Attorney Garner
- Proposed Resolution 2016-2025, Authorizing the Execution of a Temporary Easement Agreement between the DuPage Airport Authority and CenterPoint Properties Trust
- Proposed Temporary Easement Agreement

ALTERNATIVES:

The Committee and/or Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and staff that the Board approves Resolution 2016-2025, Authorizing the Execution of a Temporary Easement Agreement between the DuPage Airport Authority and CenterPoint Properties Trust, at the May 18th Board meeting.

MEMORANDUM

TO: DuPage Airport Authority Board of Commissioners
FROM: Bruce E. Garner
SUBJECT: CenterPoint Temporary Easement Agreement
DATE: May 11, 2016

On March 24, 2016, CenterPoint Properties Trust (“CNT”) purchased a 10.51 acre parcel of land at 2500 Executive Circle in the DuPage Business Center (the “CNT Land”) from the DAA and is beginning construction of a new building on the CNT Land. CenterPoint has requested to use a 50’ by 50’ space on vacant Airport Authority property adjacent to and west of the CNT Land to set up a construction trailer while they are constructing the new building. The trailer would be removed by December 15, 2016 and the Airport property restored by that next spring of 2017. In your packet is a Temporary Easement Agreement allowing CNT to use the Airport Authority property for the placement and use of the construction trailer. The form of the Agreement is the same base form as prior temporary easement agreements which we have entered into with CenterPoint over the past eleven years. The agreement includes the normal lien, restoration, insurance and indemnity provisions that we require in any easement agreement granted by the DuPage Airport Authority.

Our law firm recommends that the Board of Commissioners authorize the Executive Director to execute this Temporary Easement Agreement.

RESOLUTION 2016-2025

**AUTHORIZING THE EXECUTION OF A TEMPORARY EASEMENT AGREEMENT
BETWEEN THE DUPAGE AIRPORT AUTHORITY AND CENTERPOINT
PROPERTIES TRUST**

WHEREAS, on May 1, 2012, the DuPage Airport Authority (the "DAA") and CenterPoint Properties Trust ("CNT") entered into an Amended and Restated Agreement to Develop and Lease relating to the property commonly known as the DuPage Business Center; and

WHEREAS, on March 24, 2016, CNT purchased a 10.51 acre parcel of land at 2500 Executive Circle in the DuPage Business Center (the "CNT Land") from the DAA and is beginning construction of a new building on said land; and

WHEREAS, CNT desires a temporary easement on land owned by the DAA adjacent to the CNT Land for the placement of a construction trailer to be used during its construction of the new building on the CNT Land; and

WHEREAS, the DAA finds that it is in the best interest of the DAA to enter into such a Temporary Easement Agreement, attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the execution of the Temporary Easement Agreement by the Executive Director, and authorizes the Executive Director to take whatever steps necessary to effectuate the terms of the Temporary Easement Agreement.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of May, 2016.

CHAIRMAN

SECRETARY

RESOLUTION 2016-2025

TEMPORARY EASEMENT AGREEMENT

THIS TEMPORARY EASEMENT AGREEMENT ("**Agreement**") is made as of this _____ day of May, 2016, by and between the DuPage Airport Authority, an Illinois special district ("**Grantor**"), and CenterPoint Properties Trust, a Maryland real estate investment trust ("**Grantee**"), under the following circumstances:

RECITALS

WHEREAS, Grantor is an Illinois Special District unit of local government exercising the powers conferred upon it by statute; and

WHEREAS, Grantee is constructing a building on property owned by it located adjacent to Enterprise Circle, in the DuPage Business Center; and

WHEREAS, Grantee desires to obtain a temporary easement for the purpose of locating a construction trailer adjacent to its property on land owned by Grantor (the "Land") and depicted on **Exhibit A**, attached hereto and made a part hereof; and

WHEREAS, Grantor now finds it necessary and convenient to grant a temporary easement to Grantee, and Grantee finds it convenient to accept such grant of temporary easement from Grantor on the terms and conditions expressly set forth herein; and

NOW, THEREFORE, in consideration of the sum of Ten and No/100 Dollars (\$10.00), the mutual agreements and covenants contained herein and in the DLA, and for other good and valuable consideration paid by Grantee to Grantor, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated herein by this reference and made a part hereof.

2. **Temporary Easement.** Grantor hereby grants to Grantee a non-exclusive and temporary easement on, over and across the Land as is reasonably necessary to locate, gain access to and utilize a construction trailer on the Land, as depicted in Exhibit A.

3. **Expiration.** This easement is a temporary easement, and unless it is extended in writing by the Grantor, this temporary easement shall expire, without any action by either party, on December 15, 2016.

4. **Liens.** Grantee shall not permit or suffer any lien to be imposed upon or to accrue against Grantor or the Land in favor of Grantee or its agents. Grantee shall indemnify, defend and hold harmless Grantor and the Land from and against any liens and encumbrances arising out of any labor or services performed or materials furnished by or at the direction of Grantee, and, in the event that any such lien shall arise or accrue against Grantor or the Land, Grantee shall promptly cause such lien to be released of record by payment thereof or posting a bond with Grantor in a form and amount which is reasonably satisfactory to Grantor.

5. **Restoration.** Grantee shall remove the construction trailer by the expiration of this Agreement. If the Land is disturbed by Grantee's use or access, Grantee shall commence restoration within fourteen (14) days after the expiration of this Agreement (weather permitting) and will reasonably continue restoration work until the Land is restored. Restoration shall be complete by the spring, 2017 growing season. If Grantee fails to restore the Land, the Grantor, after having given Grantee written notice requesting that it do so, may perform the restoration if Grantee fails to commence restoration within seven (7) days after receipt of such written notice, and charge Grantee the reasonable costs of said restoration.

6. **Reservation.** Grantor reserves the right to use, and to allow others the right to use, the Land. The Grantor shall not obstruct Grantee's access on and to the Land.

7. **Insurance.** Prior to entry upon Land, and at all times during use of the Land, Grantee shall have in effect insurance in types and amounts set forth on **Exhibit B** attached hereto. Such insurance shall be primary and non-contributory and shall name Grantor as an additional insured, as indicated on **Exhibit B**, with waivers of subrogation.

8. **Indemnity.** To the fullest extent permitted by law, Grantee shall indemnify, defend and hold Grantor harmless from any and all claims, liens, penalties, demands, actions, proceedings, liabilities or losses of any nature whatsoever (including reasonable attorneys' fees and expenses and court costs) arising out of or relating to the acts or omissions of Grantee, or its employees, agents, representatives, contractors or assigns (collectively, the "**Grantee Parties**") in exercising any of Grantee's rights under this Agreement or from the use of the Land in any manner whatsoever by any of the Grantee Parties. Notwithstanding the foregoing, Grantee shall not be obligated to defend, indemnify or hold Grantor harmless from any claims, liens, penalties, demands, actions, proceedings, liabilities or losses which arise out of or are caused by the acts or omissions of the Grantor, its contractors, agents or representatives.

9. **Exceptions.** The easement granted herein shall be subject to all covenants, easements and restrictions of record, building and zoning ordinances, resolutions and regulations, and to all questions of survey and rights of any parties which would be revealed by a physical inspection of the Land.

10. **Modification or Termination.** This Agreement may be modified or terminated only by an instrument in writing executed by all parties hereto.

11. **Notices.** All notices to be given hereunder shall be personally delivered; sent via certified mail, return receipt requested with postage prepaid; or mailed via a reputable overnight

courier to the parties at the following addresses (or to such other or further addresses as the parties may have or hereafter designate by like notice similarly sent):

IF TO GRANTOR:

Mr. David Bird
Executive Director
DuPage Airport Authority
2700 International Drive, Suite 200
West Chicago, IL 60185

with a copy to:

Phillip A. Luetkehans, Esq.
Law Offices of
Schrott, Luetkehans & Garner, LLC
105 East Irving Park Road
Itasca, IL 60143

IF TO GRANTEE:

Ed Harrington
Senior Vice President, Development
CenterPoint Properties Trust
1808 Swift Drive
Oak Brook, IL 60523

with a copy to:

Marjorie C. Howard
Richmond Breslin LLP
5215 Old Orchard Road, Suite 420
Skokie, IL 60077

All notices sent by mail shall be deemed effectively given on the fourth (4th) business day following the date of such mailing. All notices sent by overnight courier shall be deemed effectively given on the first (1st) business day following the date of such mailing. All notices personally delivered shall be deemed effectively given on the date of delivery.

12. **Governing Law.** This Agreement shall be governed by, and construed in accordance with, the internal laws of the State of Illinois, without reference to the choice of law provisions thereof.

13. **Section Headings.** The Section headings in this Agreement are for convenience only, shall in no way define or limit the scope or content of this Agreement, and shall not be considered in any construction or interpretation of this Agreement or any part hereof. Any reference to an Exhibit in this

Agreement shall be deemed to incorporate by reference that Exhibit into this Agreement such that it is an integral part of this Agreement.

14. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original, but all of which together will constitute one and the same instrument.

15. **Enforcement.** In any action to enforce this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs of litigation.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed on the day and in the year first written above.

GRANTOR:

**DUPAGE AIRPORT AUTHORITY, an
Illinois special district**

By: _____
Name: _____
Title: _____

GRANTEE:

**CENTERPOINT PROPERTIES TRUST, a
Maryland real estate investment trust**

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

EXHIBIT A

Depiction of Land

[See Attached]

NO.	DATE	REVISIONS

NO.	DATE	REVISIONS
1	01/18/18	PER CITY COMMENTS
2	02/27/18	PER OWNER INVOICE WATER SERVICES
3	04/14/18	PER OWNER

DEMOLITION PLAN
BUILDING EXPANSION
2500 ENTERPRISE CIRCLE
WEST CHICAGO, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS
 5375 W. Howard Road, Suite 200,
 Chicago, IL 60648
 (773) 442-8800

SPACECO INC.
 15555 S. PULASKI
 CHICAGO, IL 60655

DATE: 10/25/17
JOB NO.: 15655.0021
SHEET: 1 OF 10
DEMO

LEGEND

- PAVERMENT SAWCUT (FULL DEPTH)
- PAVERMENT SAWCUT UNIFORM STEP TO BE AS NOTED
- UNDERGROUND UTILITY REMOVAL
- PAVERMENT/PERMEABLE REMOVAL
- TREE REMOVAL
- LIGHT POLE REMOVAL

SCALE: 1" = 50'
 0 50 100

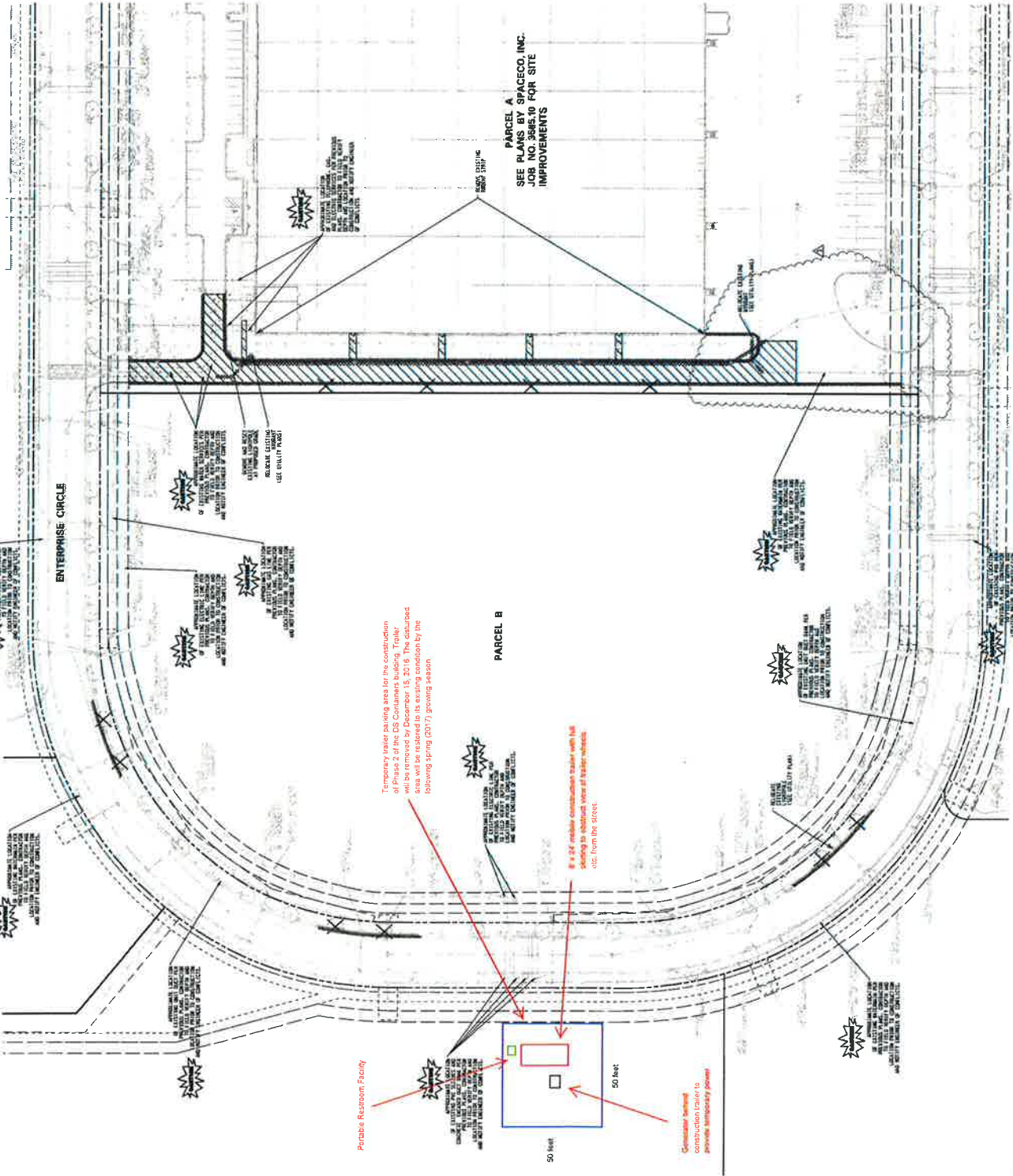


EXHIBIT B

Insurance Requirements

Grantee shall procure and maintain, or cause to be maintained, at all times during the term of this Agreement, and until each and every obligation of Grantee contained in this Agreement has been fully performed, the types of insurance specified below, with insurance companies authorized to do business in the State of Illinois covering all operations under this Agreement performed by Grantee.

1. Worker's Compensation and Occupational Disease Insurance.

Worker's Compensation and Occupational Disease Insurance, in statutory amounts, covering all employees who are to provide a service or traverse on the Land. Employer's liability coverage with limits of not less than \$500,000 each accident or illness shall be included.

2. Commercial Liability Insurance (Primary and Umbrella)

Commercial Liability Insurance or equivalent with limits of not less than \$5,000,000 per occurrence, combined single limit, for bodily injury, personal injury, and property liability. Products/completed operations, explosion, collapse, underground, independent contractors, broad form property damage and contractual liability coverages are to be included. Grantor is to be named as an additional insured, on a primary, non-contributory basis for any liability, arising directly or indirectly from this Agreement.

3. Automobile Liability Insurance (Primary and Umbrella)

When any motor vehicles are used in connection with work to be performed, Grantee shall provide Automobile Liability Insurance with limits of not less than \$1,000,000 per occurrence combined single limit, for bodily injury and property damage.

4. Professional Liability

When any architects, engineers, or consulting firms perform work in connection with this Agreement, Professional Liability Insurance shall be maintained with limits of \$1,000,000. The policy shall have an extended reporting period of two years. When policies are renewed or replaced, the policy retroactive date must coincide with, or precede, start of any work on the Land.