

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, MARCH 16, 2016**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 16, 2016. Committee Chairman Wagner called the meeting to order at 2:32 p.m. A quorum was present for this meeting.

**Commissioners Present:** Chavez, Ledonne, Sharp, Wagner

**Absent:** Posch

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

**Others:** Phil Luetkehans, Schirott, Luetkehans and Garner; Jon Archer, CH2M; Brian Quinlan, Burns & McDonnell.

**Press:** None

**CAPITAL DEVELOPMENT**

**NEW BUSINESS**

**Proposed Resolution 2016-2011; Authorizing the Execution of Design Phase Task Order No. 4 with CH2M for the Project: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs.**

*Authorizes a task order for survey, analysis, permitting, construction plans, specifications and bidding documents for the projects to: Maintain the southeast drainage ditch and repair southwest farm parcel drainage. Task order not-to-exceed \$157,130.*

Dan Barna summarized the scope for both projects: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs. He explained that a Task Order was received from CH2M and their subconsultant, Christopher B. Burke Engineering. This task order will provide for surveys, analysis, permitting, construction plans and specifications and bid document preparation for both projects. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2011; Authorizing the Execution of Design Phase Task Order No. 47 with CH2M for the Project: Southeast Drainage Ditch Clearing and Southwest Airfield Drainage Repairs.

The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

**Proposed Resolution 2016-2012; Award of Contract to Freedom Contractors West LLC. for the Fuel Farm Facility Hardening Phase II Project.**

*Approves a project to install two (2) electric vehicle gates, two (2) access control readers, and fencing at the Fuel Farm Facility. Total authorized construction cost of \$147,070, which includes a 10% owner's contingency.*

Mr. Barna reviewed the scope of work included in Phase II of the fuel farm hardening project and discussion followed briefly. Staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2012; Award of Contract to Freedom Contractors West LLC. for the Fuel Farm Facility Hardening Phase II Project. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

**Proposed Resolution 2013; Award of Contract to Schroeder Asphalt Services for the Project to Mill and Overlay International Drive.**

*Approves a project for 2" milling and 2" asphalt paving and crack repair of International Drive. Total authorized construction cost of \$166,173, which includes a 10% owner's contingency.*

Mr. Barna reviewed the scope of this project and advised work is anticipated to begin in August or September with completion in approximately six working days. He added there were several bids received and after evaluation Schroeder Asphalt Services was determined to be the low, responsive and responsible bidder. Discussion continued briefly regarding costs associated with this project and staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2013; Award of contract to Schroeder Asphalt Services for the Project to Mill and Overlay International Drive. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

**Proposed Resolution 2016-2014; Award of Contract to Core Mechanical Inc. for the Replacement of Two (2) Rooftop HVAC Units at the DuPage Airport Government Center.**

*Approves a project for removal and replacement of two (2) rooftop Carrier model HVAC units at the DuPage Airport Government Center. Total authorized construction cost of \$27,274, which includes a 10% owner's contingency.*

Mr. Barna advised that at the Government Center Building there are two rooftop HVAC units that are in need of replacement as there are more than 15 years old. He added that six bids were received and Core Mechanical Inc. was determined to be low, responsive and responsible bidder for this project. Discussion continued briefly regarding the scope of this project and the costs associated. Staff recommended approval.

A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2016-2014; Award of Contract to Core Mechanical Inc. for the Replacement of Two (2) Rooftop HVAC Units at the DuPage Airport Government Center. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (4-0).

**RECESS TO EXECUTIVE SESSION**

There was no Executive Session.

**OTHER BUSINESS**

Commissioner Ledonne made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Sharp and was passed by unanimous voice vote. The committee meeting was adjourned at 2:40 p.m.

**Approved at the May 18, 2016 Board Meeting**

**Daniel J. Wagner, Chairman**

**Capital Development, Leasing and Customer Fees Committee**