

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
WEDNESDAY, MAY 18, 2016**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, May 18, 2016. Committee Chairman Wagner was absent from this meeting. Commissioner Ledonne served as Acting Chairman and called the meeting to order at 2:30 p.m. A quorum was present for this meeting.

**Commissioners Present:** Ledonne, Posch, Sharp

**Absent:** Chavez, Wagner

**DAA Staff Present:** Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

**Others:** Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Toth, JWI J.A. Watts, Inc.; Michael Vonic, CH2M.

**Press:** None

**CAPITAL DEVELOPMENT**

**NEW BUSINESS**

**Proposed Resolution 2016-2020; Award of Contract to Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project.**

*Approves a project to install 8' perimeter fencing, wildlife skirt and vehicle gates. Total authorized construction cost of \$926,357, which includes a 12% owner's contingency.*

Attorney Luetkehans requested this agenda item be tabled without discussion as staff is working through an active bid protest.

A **MOTION TO TABLE** was made by Commissioner Sharp for Proposed Resolution 2016-2020; Award of Contract to Built Best Fence Company d/b/a BBF Erectors, Inc. for the Perimeter Fencing and Wildlife Skirt Phase I Project. The **motion to table was seconded** by Commissioner Posch and was unanimously passed by roll call vote (3-0).

**Proposed Resolution 2016-2021; Authorizing the Execution Construction Phase Task Order No. 51 with CH2M for the Project: Perimeter Fencing and Wildlife Skirt Phase I.**

*Authorizes a task order for construction phase management of the Perimeter Fencing and Wildlife Skirt Phase I Project. Task order fee not-to-exceed \$55,600.*

Attorney Luetkehans requested this agenda item also be tabled as it relates to the same project and bid protest.

A **MOTION TO TABLE** was made by Commissioner Sharp for Proposed Resolution 2016-2021; Authorizing the Execution of Construction Phase Task Order No. 51 with CH2M for the Project: Perimeter Fencing and Wildlife Skirt Phase I. The **motion to table was seconded** by Commissioner Posch and was unanimously passed by roll call vote (3-0).

**Proposed Resolution 2016-2022; Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project.**

*Approves a project to remove and replace precast concrete panel joint caulking at the flight Center, Air Traffic Control Tower and North High Tail Hangar. Total authorized construction cost of \$125,950, which includes a 10% owner's contingency.*

Dan Barna explained that various buildings at the Airport are more than 24 years old and are experiencing water leaks as a result of failure of the original caulking. Mr. Barna continued to review the scope of work for this project to remove and replace the joint caulking for these buildings and advised six bids were received. He continued that upon evaluation April Building Services, Inc. was determined to be a qualified local bidder and also within 5% of the initial low, responsive, responsible bidder. Discussion followed.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-2022; Award of Contract to April Building Services, Inc. for the Precast Concrete Panel Joint Caulking Removal and Replacement Project. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (3-0).

**Proposed Resolution 2016-2023; Award of Contract to Anthony Roofing Tecta America LLC. for E1, E17 and Powis Hangar Exterior Renovations.**

*Approves an exterior renovation project including siding, roof and door replacements at the E1, E17 and Powis Road hangars. Total authorize construction cost of \$349,140, which includes a 10% owner's contingency.*

Mr. Barna explained the scope of work for exterior renovations of various hangars at the airfield; E1, E17 and Power Hangar. He explained the scope of this project and advised two bids were received; Anthony Roofing Tecta America LLC was the low, responsive and responsible bidder. Discussion continued.

A **MOTION** was made by Commissioner Posch to approve Proposed Resolution 2016-2023; Award of Contract to Anthony Roofing Tecta America LLC. for E1, E17 and Powis Hangar Exterior Renovations. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (3-0).

**Proposed Resolution 2016-2024; Authorizing the Execution of a Retainer Agreement with CH2M Hill Inc. for General Engineering Consultant Services.**

*Authorizes the qualification based selection of CH2M Hill, Inc. for a three (3) year retainer agreement, subject to two (2) one (1) year extensions at the sole discretion of the Authority for engineering consultant services.*

Mr. Barna stated that the current agreement for on-call general engineering services will expire in May 2016; this agreement supports the Airport Authority's capital improvement program. He explained this will be a three-year retainer agreement with the option for two one-year extensions. Mr. Barna reviewed the selection process which established an evaluation panel of five individuals. He continued that five firms submitted proposals and of these five submittals, three firms were shortlisted and interviewed by the panel. Mr. Barna advised that CH2M Hill was ranked highest by the evaluation panel for award of this retainer agreement. Commissioner Ledonne stated that CH2M has been very good to work with and has been informative and thorough in their explanations.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-2024; Authorizing the Execution of a Retainer Agreement with CH2M Hill Inc. for General Engineering Consultant Services. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

**Proposed Resolution 2016-2025; Authorizing the Execution of a Temporary Easement Agreement Between the DuPage Airport Authority and CenterPoint Properties Trust.**

*Authorizes a temporary easement agreement with CenterPoint Properties for a construction trailer site in conjunction with the DS Container Building Phase II.*

Attorney Luetkehans advised this temporary easement agreement with CenterPoint Properties Trust is for the DS Container project to locate a construction trailer on the west side of Enterprise Circle while construction is ongoing. He continued to explain that this agreement utilizes the same language as prior temporary easement agreements entered into with CenterPoint; the only changes are the project name and location. Discussion followed.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-2025; Authorizing the Execution of a Temporary Easement Agreement Between the DuPage Airport Authority and CenterPoint Properties Trust. The **motion was seconded** by Commissioner Posch and was passed unanimously by roll call vote (3-0).

**RECESS TO EXECUTIVE SESSION**

There was no Executive Session.

**OTHER BUSINESS**

Commissioner Posch made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Sharp and was passed by unanimous voice vote. The committee meeting was adjourned at 2:40 p.m.

**Approved at the June 15, 2016 Board Meeting**

**Daniel J. Wagner, Chairman  
Capital Development, Leasing and Customer Fees Committee**