

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES
SPECIAL COMMITTEE MEETING
THURSDAY, APRIL 20, 2017**

A special meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Thursday, April 20, 2017. Committee Chairman Wagner called the meeting to order at 8:00 a.m. A quorum was present for this meeting.

Commissioners Present: Chavez, Davis, Ledonne, Posch, Sharp, Wagner.

Absent: None

DAA Staff Present: David Bird, Executive Director; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Mark Doles, Director of Aviation Facilities and Properties; Pamela Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner.

Press: None

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner Sharp to recess to Executive Session for the discussion of pending, probable or imminent litigation; the purchase or lease of real property for the use of the DuPage Airport Authority; and the setting of a price for sale or lease of property owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by roll call vote (6-0). The Special Committee Meeting was recessed to Executive Session at 8:01 a.m. and was reconvened at 8:43 a.m.; upon roll call, a quorum was present. Board Chairman Davis was not present for the remainder of the Special Committee Meeting.

NEW BUSINESS

Discussion of Concepts and Alternatives for Development of the DuPage Business Center.

Executive Director Bird reviewed two drafts provided for the Committee's consideration:

- Request for Proposal (RFP) for Real Estate Brokerage Services
- Request for Proposal (RFP) for Sale of Property

Discussion followed and Executive Director Bird advised once finalized the RFP's will be published and a selection committee will be established; Committee Chairman Wagner has asked to participate in the selection process.

Commissioner Ledonne complimented staff once again for the excellent progress made at the Airport and stated taxpayers can be very proud. He continued that, as a citizen of DuPage County it is good to see a unit of government working well together to accomplish good things; committee members agreed.

OTHER BUSINESS

None

Commissioner Ledonne made a **MOTION** to adjourn the Special Meeting of the Capital Development, Leasing and Customer Fees Committee; the **motion was seconded** by Commissioner Chavez and was passed unanimously by roll call vote (5-0). The committee meeting was adjourned at 9:14 a.m.

Approved at the May 17, 2017 Board Meeting

**Daniel J. Wagner, Committee Chairman
Capital Development, Leasing and Customer Fees Committee**