

**PUBLIC NOTICE OF
REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS**

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, May 17, 2017 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the Daniel L. Goodwin Flight Center Building**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



**Mark Doles, Assistant Secretary
DuPage Airport Authority Board of Commissioners**

POSTED: May 11, 2017



**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, MAY 17, 2017; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING
FIRST FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - March 8, 2017 Regular Board Meeting**
 - March 8, 2017 Capital Development, Leasing and Customer Fees Committee**
 - March 30, 2017 Special Capital Development, Leasing and Customer Fees Committee**
 - April 20, 2017 Special Capital Development, Leasing and Customer Fees Committee**
 - March 8, 2017 Finance Committee Meeting**
 - March 8, 2017 Golf Committee Meeting**
 - April 26, 2017 Special Internal Policy and Compliance Committee Meeting**
- 5. DIRECTOR'S REPORT**
- 6. REVIEW OF FINANCIAL STATEMENTS**
- 7. REPORT OF OFFICERS/COMMITTEES**
 - a. Finance, Budget & Audit Committee**
 - b. Capital Development, Leasing & Customer Fees Committee**
 - c. Internal Policy and Compliance Committee**
 - d. Golf Committee**
 - e. DuPage Business Center**

8. NEW BUSINESS

a. Presentation and Review of the Annual Financial Audit.

FINANCE

b. Proposed Ordinance 2017-311; Amending the DuPage Airport Authority Procurement Policy.

Provides exceptions to allow certain types of contracts to be extended by the Board of Commissioners for an additional period of time.

POLICY

c. Proposed Ordinance 2017-312; Amending the DuPage Airport Authority Employee Handbook.

Incorporates criminal history records check procedures for employees who require unescorted access to the Airport Operations Area.

POLICY

d. Proposed Resolution 2017-2092; Award of Contract to Voris Mechanical, Inc. for the Flight Center Boiler Replacement Project.

Approves a contract for the replacement of the boilers, hot water pumps, and retrofit of the variable air volume boxes at the DuPage Flight Center. Total authorized construction cost not-to-exceed \$471,625 which includes a 10% owner's contingency.

CAPITAL DEVELOPMENT

e. Proposed Resolution 2017-2093: Authorizing the Execution of a Change Order to Task Order No. 48 with CH2M for the Project: Hangar Apron Pavement Repair.

Approves a Change Order in the amount of \$9,966.82 for additional survey and design resulting in a new Contract amount not-to-exceed \$22,666.82.

CAPITAL DEVELOPMENT

f. Proposed Resolution 2017-2094; Ratifying the Execution by the Executive Director of GSA Lease Amendment No. 1 to GS-05B-18903 with the Government of the United States of America.

Ratifies the action of the Executive Director for the execution of a lease with the Government of the United States of America to continue leasing hangar and office space for a 3-year term, one year firm. Total lease payments over the firm term will be \$44,568.

CAPITAL DEVELOPMENT

g. Proposed Resolution 2017-2095; Authorizing the Execution of Supplement to Lease with the United States of America.

Authorizes execution by the Execution Director of a Supplemental Lease Agreement with the United States of America to exercise their option to extend the lease for the Airport traffic control tower for a year-to-year term ending September 30, 2036.

CAPITAL DEVELOPMENT

9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**
10. **RECONVENE REGULAR SESSION**
11. **OTHER BUSINESS**
 - a. **Proposed Resolution 2017-2096; Authorizing the Execution of an Intergovernmental Agreement with the City of West Chicago Providing for the Dedication for Purposes of a Public Road of Certain Real Estate Near Powis Road and Smith Road in West Chicago, Illinois.**

Authorizing the Executive Director to execute an Intergovernmental Agreement with the City of West Chicago, Illinois in which the Authority will dedicate certain Authority owned land near the intersection of Powis Road and Smith Road to the City of West Chicago for use as a public roadway and grants Authority rights to use the dedicated property.
 - b. **Proposed Resolution 2017-2097; Authorizing the Execution of Early Lease Termination Agreement with CenterPoint Properties Trust.**

Authorizes the Executive Director to execute an Early Termination and Release Agreement which releases both the Authority and CenterPoint Properties Trust from any further obligations under the Amended and Restated Agreement to Develop and Lease pertaining to the property known as the DuPage Business Center.
 - c. **Proposed Resolution 2017-2098; Authorizing Publication of Notice Requesting Offers to Purchase Authority Real Property.**

Authorizes the Executive Director to publish a notice requesting offers to purchase Authority owned developable property in the DuPage Business Center.
 - d. **Proposed Resolution 2017-2099; Approving Exception to Competitive Bidding Requirements and Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young for Authority Property at Smith Road and Powis Road.**

Authorizes execution of a Cash Farm Lease for a term of one year with Donald and Beth Young for property recently acquired by the Authority. Total lease payment will be \$32,273.
12. **ADJOURNMENT**