



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, NOVEMBER 15, 2017; 3:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
FIRST FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES TAB #1 PAGE 4
September 20, 2017 Regular Board Meeting
October 12, 2017 Special Executive Committee Meeting
September 20, 2017 Capital Development, Leasing and
Customer Fees Committee Meeting
September 20, 2017 Finance Committee Meeting
October 25, 2017 Special Finance Committee Meeting
5. DIRECTOR'S REPORT TAB #2 PAGE #25
6. REVIEW OF FINANCIAL STATEMENTS TAB #3 PAGE #29
7. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center
8. NEW BUSINESS
 - a. Approving the 2018 Board and Committee Meeting Calendar.
TAB #4 PAGE #39

9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY AND THE DISCUSSION AND SEMIANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.

10. RECONVENE REGULAR SESSION

11. OTHER BUSINESS
 - a. Resolution 2017-2127; Disclosure of Executive Session Minutes.
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12. ADJOURNMENT

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
Wednesday, September 20, 2017**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, First Floor Conference Room; Wednesday, September 20, 2017. Chairman Davis called the meeting to order at 3:05 p.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, Donnelly, Huizenga, LaMantia, Posch, Sharp, Wagner.

Commissioners Absent: Ledonne

DuPage Airport Authority Staff Present: David Bird, Executive Director; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Operations and Capital Programs Manager; Brian DeCoudres, Flight Center General Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner; John Bullock, DuPage Aerospace; Craig Loudon, Crawford, Murphy and Tilly; Dan Pape, Crawford, Murphy and Tilly; Michael Vonic, CH2M; Dan Howard, ISI.

Members of the Press:

None

PUBLIC COMMENT

No

APPROVAL OF MINUTES

Chairman Davis asked for additions or corrections to the minutes of the June 20, 2017 Regular Board Meeting and there were none. Commissioner Sharp made a **MOTION** to approve the minutes of the June 14, 2017 Regular Board Meeting and Commissioner Wagner **seconded the motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the June 14, 2017 Capital Development, Leasing and Customer Fees Committee Meeting and there were none. Commissioner Sharp made a **MOTION** to approve the minutes of the June 14, 2017 Capital Development, Leasing and Customer Fees Committee Meeting and Commissioner Wagner **seconded the motion**. The motion was passed unanimously by roll call vote (8-0).

Chairman Davis asked for additions or corrections to the minutes of the June 14, 2017 Finance, Budget and Audit Committee Meeting and there were none. Commissioner Donnelly made a **MOTION** to approve the minutes of the June 14, 2017 Finance, Budget and Audit Committee Meeting and Commissioner Posch **seconded the motion**. The motion was passed unanimously by roll call vote (8-0).

DIRECTOR'S REPORT

Executive Director Bird discussed the monthly operating statistics:

He reported that 2016 was a big year for 100 LL fuel sales and statistics for 2017 reflect this decrease from last year; 2017 has returned to the historic normal for both fuel sales and operations. September is trending well to this point possibly this growth and activity is a result of the recent hurricanes. DuPage Airport continues to mirror the national trends for operations.

Operations:

Total operations for the month of July were increased by 1.1%; 116 from 2016; decreased just over 10% 2016 versus 2017.

Fuel Sales (July):

100LL fuel sales were down nearly 11.3%.

Jet A sales increased 1.2%; decreased 0.8% from July 2016.

Total gallons of fuel sold decreased 0.3% ; 0.8% 2016 versus 2017.

Fuel Sales (August):

100LL fuel sales decreased 20%; Jet A fuel sales decreased 5.2%.

Total fuel sales for August decreased 6.9% for the month; 1.6% 2016 versus 2017.

The Draft 2018 Board and Committee Meeting Calendar was provided for review. Executive Director Bird advised if changes or adjustments are needed these can be made prior to the November 15 Board Meeting when the 2018 calendar will be presented for approval.

Executive Director Bird reported that a *Table Top Emergency Exercise* has been scheduled for October 27 at 11 a.m. on the 3rd Floor of the Flight Center Building. An afternoon session covering public information mediator action will be held from 1:30 p.m. to 3 p.m. in the same location. All responding agencies will be present for participation in this *Table Top Exercise*. Commissioners are welcome to attend.

The Airport Authority partnered with the City of West Chicago to hold a *Back to School Celebration* on Tuesday, August 15, just before the start of the school year. Children from the West Chicago School Districts were targeted and approximately 400 people were in attendance. Serafin and Associates brought this idea to staff and it was very successful. A video of this event was shown.

Executive Director Bird advised that going forward the *Construction Update for Capital Projects* will be provided by Dan Barna. He explained that due to budget restrictions that have become necessary, the contract with Mike Toth, JW1, has been discontinued.

Mr. Barna reported on the following projects:

North and West Perimeter Roads construction projects: West Perimeter Road was completed in July and the North Perimeter Road is ongoing with paving on September 21; total completion of this project anticipated for October 15.

McDonalds Hangar Apron Pavement Replacement: Anticipated completion by September 21.

Flight Center Desk and Carpet Replacement: Startup of this project is scheduled for September 21 and anticipated to be completed by Mid-October.

New Transient Hangar: Hangar is totally completed and in use. Staff experienced a great partnership for this project with Harbour Contractors, Burns & McDonnell Engineering and CH2M.

Master Plan Update and Airport Layout Plan GIS/EALP Update: This proposed project appears on the agenda for the Board's consideration at this meeting. Discussion followed.

A Special Finance Committee Meeting will be held in October to provide a detailed overview of the 2018 Budget. The Finance Committee will have another opportunity for review at the November Meeting. The 2018 Tentative Budget and Appropriations will be presented for consideration and final approval at the November 15 Board Meeting. Discussion followed.

Executive Director Bird asked Mark Doles to provide an update on Flight Center activities. Mr. Doles referred to the Executive Director's remarks about fuel sales and continued to explain that the DuPage Airport is contracted with Phillips as a fuel provider and as part of this contract is considered a "branded dealer" with Phillips. He continued that with the recent hurricanes and the loss of refinery capacity, major price hikes have been experienced and the "non-branded" dealers were not able to purchase jet fuel. Consequently, as a "branded dealer", DuPage Airport did not experience these issues as did some of the Airport's competitors.

Mr. Doles also reported that three additional aircraft are moving onto the airfield and related the locations for these aircraft. He advised this is a significant accomplishment for the Airport and discussion followed.

REVIEW OF FINANCIAL STATEMENTS

Executive Director Bird asked Patrick Hoard to review the Financial Statements for August 2017 and discussion followed.

REPORT OF COMMITTEES

Finance, Budget and Audit Committee:

Commissioner Huizenga reported the Committee met earlier in the day and discussed the Financial Statements as well as the Resolutions that will be addressed on the Board Agenda. All items were favorably recommended for passage by the Board.

Capital Development, Leasing and Customer Fees:

Commissioner Wagner reported that items appearing on the Board Meeting Agenda for the Capital Development Committee were discussed and favorably recommended for Board passage.

Internal Policy and Compliance Committee:

Commissioner LaMantia advised the Internal Policy and Compliance Committee did not meet and no report was given.

Golf Committee:

Commissioner Donnelly stated the Golf Committee did not meet prior to the Board Meeting. He commented on activities at Prairie Landing Golf Club.

DuPage Business Center:

Ed Harrington of CenterPoint Properties Trust was not in attendance; no report provided. Executive Director Bird advised that he had spoken with Mr. Harrington and there was no activity at the Business Center to be reported.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2017-2106; Approving the Use of Outside Auditors for the Year 2018.

Appoints the firm of Sikich LLP as outside auditor for auditing the 2017 financial statements for an all-inclusive maximum fee of \$30,160.

Executive Director Bird read into the record Proposed Resolution 2017-2106 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2106; Approving the Use of Outside Auditors for the Year 2018. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2017-2107; Authorizing an Extension to the Professional Services Agreement with Next Generation Public Affairs, Inc. for Lobbyist Services.

Authorizes the execution of an extension to the Agreement for lobbyist services. One year, subject to two (2) one (1) year extensions at the sole discretion of the Authority. Annual compensation of \$60,000 year 1, \$61,800 year 2, and \$63,654 year 3.

Executive Director Bird read into the record Proposed Resolution 2017-2107 and advised this was considered by the Finance Committee and unanimously recommended for Board approval.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2107; Authorizing an Extension to the Professional Services Agreement with Next Generation Public Affairs, Inc. for Lobbyist Services. The **motion was seconded** by Commissioner Chavez.

Discussion occurred. Commissioner LaMantia made a **MOTION TO AMEND** Resolution 2017-2107 and to waive the options for extension of this contract, keeping as a one-year term. The **MOTION TO AMEND** was seconded by Commissioner Wagner and was unanimously passed by voice vote. The **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2107 as amended and was seconded by Commissioner Chavez. The **motion as amended** was passed by roll call vote (8-0).

Proposed Resolution 2017-2108; Award of Bid to Nachurs Alpine solutions for the Procurement of Sodium Formate Runway Deicing Material.

Authorizes the procurement of up to 12 tons of Sodium Formate on an as-needed basis in an amount not-to-exceed \$19,845 for the 2017/2018 winter season.

Executive Director Bird read into the record Proposed Resolution 2017-2108 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Huizenga to approve Proposed Resolution 2017-2108; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Material. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2017-2109; Award of Bid to Ascent Aviation Group, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid.

Authorizes the procurement of up to 8,000 gallons of Potassium Acetate on an as-needed basis in an amount not-to-exceed \$35,120 for the 2017/2018 winter season.

Executive Director Bird read into the record Proposed Resolution 2017-2109 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2109; Award of Bid to Ascent Aviation Group, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid. The **motion was seconded** by Commissioner Donnelly and was unanimously passed by roll call vote (8-0).

Proposed Resolution 2017-2110; Award of Master Agreement to Overhead Door Solutions Inc. for On-Call Hangar Door Repair Services.

Approves a two (2) year time and material Master Agreement for hangar door repair services on an as-needed basis. Not-to-exceed \$25,000 annually or \$5,000 per project.

Executive Director Bird read into the record Proposed Resolution 2017-2110 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Resolution 2017-2110; Award of Master Agreement to Overhead Door Solutions Inc. for On-Call Hangar Door Repair Services. The **motion was seconded** by Commissioner Posch and was passed by roll call vote (8-0).

Proposed Resolution 2017-2111; Award of Contract to Fox Valley Fire & Safety Company for Sprinkler and Fire Alarm System Testing and Maintenance Services.

Approves a one (1) year Sprinkler and Fire Alarm System Testing and Maintenance Contract subject to four (4) one (1) year extensions at the sole discretion of the Authority. Testing fees of \$14,800 year 1, \$21,250 year 2, \$15,000 each year for years 3, 4, and 5.

Executive Director Bird read into the record Proposed Resolution 2017-2111 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2017-2111; Award of Contract to Fox Valley Fire & Safety Company for Sprinkler and Fire Alarm System Testing and Maintenance Services. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (8-0).

Proposed Resolution 2017-2112; Award of Contract to Netrix LLC. for Managed IT Services.

Approves a three (3) year contract for Managed IT Services. Annual fees of \$61,410 for managed services, a \$111,632.21 equipment and software purchase, and annual internet services of \$12,588.

Executive Director Bird read into the record Proposed Resolution 2017-2112 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Resolution 2017-2112; Award of Contract to Netrix LLC. for Managed IT Services. The **motion was seconded** by Commissioner Wagner and was passed by roll call vote (8-0).

Proposed Resolution 2017-2113; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.

Approves an Agreement between the Federal Aviation Administration ("FAA") and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage air Traffic Control Tower from 10:00 PM to 6:00 AM for the period of October 1, 2017 through September 30, 2018. Total authorized cost of \$594,818.00.

Executive Director Bird read into the record Proposed Resolution 2017-2112 and advised this was considered by the Finance Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2113; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower. The **motion was seconded** by Commissioner Posch and was passed by roll call vote (8-0).

Proposed Resolution 2017-2114; Award of Contract to Campton Construction, Inc. for the DuPage Business Center Excavation Project.

Approves a project to excavate and fill approximately 3,500 cubic yards of soil at the DuPage Business Center. Total authorized construction not-to-exceed \$51,700, which includes a 10% owner's contingency.

Executive Director Bird read into the record Proposed Resolution 2017-2114 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2114; Award of Contract to Campton Construction, Inc. for the DuPage Business Center Excavation Project. The **motion was seconded** by Commissioner Posch and was passed by roll call vote (8-0).

Proposed Resolution 2017-2115; Award of Contract to Quantum Sign Corporation for Fabrication and Installation of Exterior Wayfinding Signage.

Approves a project to fabricate and install wayfinding landside signage on Airport property. Total authorized construction not-to-exceed \$126,409.80, which includes a 10% owner's contingency.

Executive Director Bird read into the record Proposed Resolution 2017-2115 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Wagner to approve Proposed Resolution 2017-2115; Award of Contract to Quantum Sign Corporation for Fabrication and installation of Exterior Wayfinding Signage. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (8-0).

Proposed Resolution 2017-2116; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the DuPage Airport Authority Master Plan Update and Airport Layout Plan GIS/EALP Update.

Authorizes the execution of a Professional Services Agreement to conduct an Airport Master Plan and ALP Update for a fee not-to-exceed \$709,942.

Executive Director Bird read into the record Proposed Resolution 2017-2116 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Wagner to approve Proposed Resolution 2017-2116; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the DuPage Airport Authority Master Plan Update and Airport Layout Plan GIS/EALP Update. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (8-0).

Proposed Resolution 2017-2117; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski for 220 Acres.

Authorizes a one (1) year Cash Farm Lease subject to two (2) one (1) year extensions at the sole discretion of the Authority. Annual rent of \$23,100 (\$105 per acre) paid on March 15th.

Executive Director Bird read into the record Proposed Resolution 2017-2117 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Donnelly to approve Proposed Resolution 2017-2117; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski for 220 Acres. The **motion was seconded** by Commissioner Posch and was passed by roll call vote (8-0).

Proposed Resolution 2017-2118; Authorizing the Execution of Easement Agreement with Commonwealth Edison Company.

Authorizes the Execution of an easement to Commonwealth Edison Company for installation of facilities adjacent to Kautz Road and International Drive.

Executive Director Bird read into the record Proposed Resolution 2017-2118 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. Discussion occurred.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2017-2118; Authorizing the Execution of Easement Agreement with Commonwealth Edison Company pending further review of recommended modifications with final approval of DAA Legal counsel. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (8-0).

Proposed Resolution 2017-2119; Authorizing the Execution of Certain Documents for 1525 Kautz Road.

Authorizes the execution of a Consent to Assignment of Land Lease and Estoppel Certificate for the tenant's assignment of the Land Lease Agreement for the Airport Authority property known as 1525 Kautz Rd., West Chicago, Illinois.

Executive Director Bird read into the record Proposed Resolution 2017-2119 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2119; Authorizing the Execution of Certain Documents for 1525 Kautz Road. The **motion was seconded** by Commissioner Posch and was passed by roll call vote (8-0).

Proposed Resolution 2017-2120; Authorizing the Execution of a Waiver Agreement with CenterPoint Properties Trust to Terminate CNT's Exclusive Right to Develop and Lease the DuPage Business Center as it Relates to Norix Group, Inc.

Agreement with CenterPoint Properties Trust to waive right to lease or sell land to Norix in exchange for fee of \$100,000.

Executive Director Bird read into the record Proposed Resolution 2017-2120 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. There was no further discussion.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2120; Authorizing the Execution of a Waiver Agreement with CenterPoint Properties Trust to Terminate CNT's Exclusive Right to Develop and Lease the DuPage Business Center as it Relates to Norix Group, Inc. The **motion was seconded** by Commissioner Wagner and was passed by roll call vote (8-0).

Proposed Resolution 2017-2121; Approving the Execution of a Temporary Construction Easement Agreement Between the DuPage Airport Authority, the County of Kane and National Technologies NTI.

Agreement to provide temporary construction easement to County of Kane and National Technologies NTI to make duct bank repairs in the DuPage Business Center.

Executive Director Bird read into the record Proposed Resolution 2017-2121 and advised this was considered by the Capital Development Committee and unanimously recommended for Board approval. Discussion occurred.

A **MOTION** was made by Commissioner LaMantia to approve Proposed Resolution 2017-2121; Approving the Execution of a Temporary Construction Easement Agreement Between the DuPage Airport Authority, the County of Kane and National Technologies NTI pending further review of recommended modifications with final approval of DAA Legal counsel. The **motion was seconded** by Commissioner Sharp and was passed by roll call vote (8-0).

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of employee matters. The **motion was seconded** by Commissioner Sharp and was passed unanimously by roll call vote (8-0).

The Regular Meeting was recessed to Executive Session at 4:17 p.m. and was reconvened at 4:50 p.m.; upon roll call, a quorum was present.

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Wagner to adjourn the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by voice vote; the meeting was adjourned at 4:51 p.m.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

DuPAGE AIRPORT AUTHORITY
SPECIAL MEETING OF THE CHAIRMAN'S SPECIAL EXECUTIVE COMMITTEE
Thursday, October 12, 2017

A Special Meeting of the Chairman's Special Executive Committee of the DuPage Airport Authority was convened at 401 S. Carlton Avenue, Wheaton, Illinois, Second Floor Conference Room; Thursday, October 12, 2017. Chairman Davis called the meeting to order at 8:01 a.m. and a quorum was present for the meeting.

Commissioners Present: Chavez, Davis, LaMantia.

Commissioners Absent: None.

Others in Attendance: Phil Luetkehans, Schirott, Luetkehans and Garner.

Members of the Press:

None.

PUBLIC COMMENT:

None.

RECESS TO EXECUTIVE SESSION:

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of employee matters. The **motion was seconded** by Commissioner Chavez and passed unanimously by roll call vote (3-0).

The Regular Meeting was recessed to Executive Session at 8:03 a.m. and was reconvened at 8:47 a.m.; upon roll call, a quorum was present.

A **MOTION** was made by Commissioner LaMantia to adjourn the Chairman's Special Executive Committee Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by voice vote; the meeting was adjourned at 8:48 a.m.

Stephen L. Davis
Chairman

(ATTEST)

Gina R. LaMantia
Secretary

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, SEPTEMBER 20, 2017**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, September 20, 2017. Committee Chairman Wagner called the meeting to order at 2:00 p.m. A quorum was present for this meeting.

Commissioners Present: Chavez, Posch, Sharp, Wagner.

Absent: Ledonne

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Operations and Capital Program Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner

Press: None

CAPITAL DEVELOPMENT

NEW BUSINESS

Proposed Resolution 2017-2114; Award of Contract to Campton Construction, Inc. for the DuPage Business Center Excavation Project.

Approves a project to excavate and fill approximately 3,500 cubic yards of soil at the DuPage Business Center. Total authorized construction not-to-exceed \$51,700, which includes a 10% owner's contingency.

Dan Barna explained that the Airport Authority maintenance staff has identified areas in need of excavation at the DuPage Business Center. Mr. Barna reviewed the scope of this excavation project and stated five bids were received; Campton Construction was determined to be the low, responsive, responsible bidder. He reviewed the terms of this contract and costs associated for completion. Discussion followed; staff recommended approval.

A **MOTION** was made by Commissioner Sharp for Proposed Resolution 2017-2114; Award of Contract to Campton Construction, Inc. for the DuPage Business Center Excavation Project. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2115; Award of Contract to Quantum Sign Corporation for Fabrication and Installation of Exterior Wayfinding Signage.

Approves a project to fabricate and install wayfinding landside signage on Airport property. Total authorized construction not-to-exceed \$126,409.80, which includes a 10% owner's contingency.

Mr. Barna explained the wayfinding directional signs around the campus of the Airport are very poor and lack consistency. He advised that CH2M assisted the Airport Authority to prepare design specifications for five Kiosk structures and several post and panel signs to be located around the Airport campus. Mr. Barna reviewed the specific locations and style of these proposed new signs. He continued that a Request for Proposal (RFP) process was conducted and five proposals were received. An Evaluation panel was established and upon review of the proposals Quantum Sign Company was recommended for award of this contract. Mr. Barna also reviewed the costs associated with his contract. Discussion followed.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2115; Award of Contract to Quantum Sign Corporation for Fabrication and Installation of Exterior Wayfinding Signage. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2116; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for DuPage Airport Authority Master Plan Update and Airport Layout Plan GIS/EALP Update.

Authorized the execution of a Professional Services Agreement to conduct an Airport Master Plan and ALP Update for a fee not-to-exceed \$709,942.

Executive Director Bird stated the current Master Plan Update was completed by Jacobs Consultancy in 2009. He continued that most of the significant projects that were anticipated in this plan have been completed: Extension of Runway 2R-20L; Runway 2L-20R Widening; Runway 10-28 Overlay; Construction of Aircraft Rescue and Fire Fighting (ARFF) Station; Security and Wildlife Upgrades to Airport Perimeter Fencing. Executive Director Bird advised with completion of these projects it is time for an update for the Master Plan to look at the overall future of the airfield and the Airport Authority's land resources. He added that a Request for Qualifications (RFQ) Process was conducted and two submissions were received. An Evaluation Panel was established and after review Crawford, Murphy & Tilly, Inc. was selected. Executive Director Bird introduced Craig Loudon of Crawford, Murphy & Tilly and Mr. Loudon reviewed the scope of work and terms of this Professional Services Agreement. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Posch to approve Proposed Resolution 2017-2116; Authorizing the Execution of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for DuPage Airport Authority Master Plan Update and Airport Layout Plan GIS/EALP Update. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2117; Authorizing the Execution of a Cash Farm Lease with Jeff Laczynski for 220 Acres.

Authorizes a one (1) year Cash Farm Lease subject to two (2) one (1) year extensions at the sole discretion of the Authority. Annual rent of \$23,100 (\$105 per acre) paid on March 15th.

Mr. Barna explained the Airport Authority leases 316 acres of farm parcels in the DuPage Business Center and advised the crops grown here are restricted to hay, soybeans, and wheat. He added an additional lease for 96 of the 316 acres is held by Henry Harvell and negotiations were undertaken with several local farmers for farming the remaining 220 acres. Jeff Laczynski

is recommended for approval for this Cash Farm Lease and Mr. Barna reviewed the terms and scope of work as well as revenues expected for the Airport Authority. Discussion followed and staff recommended approval.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2117; Authorizing the Execution of Cash Farm Lease with Jeff Laczynski for 220 Acres. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2118; Authorizing the Execution of a Utility Easement with Commonwealth Edison.

Authorizes the execution of an easement to Commonwealth Edison Company for installation of facilities adjacent to Kautz Road and International Drive.

Dan Barna and Attorney Luetkehans reviewed this Utility Easement. Mr. Barna stated that Commonwealth Edison has an existing easement on the North side of International Drive near Kautz Road and now are looking for an additional 20 X 50-foot easement adjacent to the existing lease for installing certain electrical facilities. Discussion continued. Staff and legal counsel recommended approval.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2118; Authorizing the Execution of a Utility Easement with Commonwealth Edison. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2119; Authorizing the Execution of Certain Documents for 1525 Kautz Road.

Authorizes the execution of a Consent to Assignment of Land Lease and Estoppel Certificate for the tenant's assignment of the Land Lease Agreement for the Airport Authority property known as 1525 Kautz Road, West Chicago, Illinois.

Mark Doles explained the Airport Authority has leased the land for the structure on Kautz Road since 2001 and the initial term of this lease ends May 9, 2039. The current tenant, KC Investments, seeks to assign its interests in the land lease to 1525 Kautz LLC. and legal counsel has drafted a consent to Assignment of Land Lease and an Estoppel Certificate for this purpose. Discussion followed and Board approval was recommended.

A **MOTION** was made by Commissioner Chavez to approve Proposed Resolution 2017-2119; Authorizing the Execution of Certain Documents for 1525 Kautz Road. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2120; Authorizing the Execution of a Waiver Agreement with CenterPoint Properties Trust to Terminate CNT's Exclusive Right to Develop and Lease the DuPage Business Center as it Relates to Norix Group, Inc.

Agreement with CenterPoint Properties Trust to waive right to lease or sell land to Norix in exchange for fee of \$100,000.

Attorney Luetkehans discussed the terms of this Waiver Agreement with CenterPoint Properties Trust as it relates to the Norix Group Inc. Discussion followed and Board approval was recommended.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2120; Authorizing the Execution of a Waiver Agreement with CenterPoint Properties Trust to Terminate CNT's Exclusive Right to Develop and Lease the DuPage Business Center as it Relates to Norix Group, Inc. The **motion was seconded** by Commissioner Chavez and was unanimously passed by roll call vote (4-0).

Proposed Resolution 2017-2121; Approving the Execution of a Temporary Construction Easement Agreement Between the DuPage Airport Authority, the County of Kane and National Technologies NTI.

Agreement to provide temporary construction easement to County of Kane and National Technologies NTI to make duct bank repairs in the DuPage Business Center.

Attorney Luetkehans reviewed the need for this temporary construction easement as it relates to the DuPage Business Center Communication Building. CenterPoint currently has a lease with ISI who operates the Communications Building and beginning October 1, 2017 the DuPage Business Center Owner's Association will enter into an Agreement with ISI to continue operations. ISI will enter into an agreement with Kane County for repairs to the duct banks because they are no longer viable due to the previous road construction at Roosevelt Road; as a result this temporary construction easement agreement is required. Discussion followed and Board approval was recommended.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2017-2121; Approving the Execution of a Temporary Construction Easement Agreement Between the DuPage Airport Authority, the County of Kane and National Technologies NTI. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (4-0).

RECESS TO EXECUTIVE SESSION

There was no Executive Session.

OTHER BUSINESS

None

Commissioner Posch made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Chavez and was passed by unanimous voice vote. The committee meeting was adjourned at 2:32 p.m.

Daniel J. Wagner, Chairman
Capital Development, Leasing and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, SEPTEMBER 20, 2017**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, September 20, 2017. Committee Chairman Huizenga called the meeting to order at 2:00 p.m. A quorum was present for the committee meeting.

Commissioners Present: Donnelly, Huizenga, Posch, Sharp, Wagner.

Commissioners Absent: Ledonne

DuPage Airport Authority Staff Present:

Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Operations and Capital Program Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: None

OLD BUSINESS

None

NEW BUSINESS

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard reviewed the August 2017 Financial Statements and discussion followed:

Operating Revenues:

A decrease in revenues exists due to the September 30, 2017 expiration of the CenterPoint Development and Lease Agreement. It is projected that the Airport Authority will end the year below our target revenue and staff is working to close this gap by significantly reducing expenditures for the remainder of 2017.

Airport Operations revenues are on budget for the year.

Flight Center Fuel Operations revenues are slightly above budget.

Prairie Landing Golf Club revenues decreased 7% from the amount budgeted mainly due to the loss of two large outings; one outing no longer being held by the company and the other organization needs a bigger facility.

Total Operating Revenues are down 1%; actual versus budget.

Operating Expenses:

Airport Operations are decreased 9% from budget.

Flight Center Operations are increased 2%.

Prairie Landing Golf Club decreased 11% from budget.

Total Operating Expenses decreased 4% actual versus budget.

Net Profit from Operations:

Total Profit from Operations is significantly better than budgeted.

Total Non-Operating Revenues have increased 28% actual versus budget.

Total Non-Operating Expenses have decreases 2% actual versus budget.

Capital Development Program:

Due to the anticipated land purchases, this line remains under the amount budgeted for the year.

Cash Ending Balance:

Actual Year-to-Date Ending Cash Balance is just over \$15 million and by the end of 2017 the cash balance is projected to be at \$8 million.

NEW BUSINESS

Proposed Resolution 2017-2106; Approving the Use of Outside Auditors for the Year 2018.

Appoints the firm of Sikich LLP as outside auditor for auditing the 2017 financial statements for an all-inclusive maximum fee of \$30,160.

Mr. Hoard explained that as specified in the Airport Authority By-Laws, the Board approves the use of outside auditors for the Airport Authority every year. He continued that four years ago the firm of Sikich was selected through a Request for Proposal (RFP) process and staff has now conducted an RFP process for the 2018 fiscal year. Mr. Hoard advised ten proposals were received; an evaluation panel was established for review and recommended Sikich be retained for 2018. Mr. Hoard reviewed the associated fees and discussion followed. Staff recommended approval.

A **MOTION** was made by Commissioner Sharp to recommend Board approval for Proposed Resolution 2017-2106. The **motion was seconded** by Commissioner Donnelly and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2107; Authorizing an Extension to the Contract with Next Generation, LLC. for Lobbyist Services.

Authorizes the execution of an extension to the Agreement for lobbyist services. One year, subject to two (2) one (1) year extensions at the sole discretion of the Authority. Annual compensation of \$60,000 year 1, \$61,800 year 2, and \$63,654 year 3.

Dan Barna reviewed the agreement for lobbyist services and advised the firm of Next Generation, LLC. is recommended to continue to provide lobbyist services for the Airport Authority. Next Generation, LLC has provided these services for the Airport Authority during the past three years with annual Board approval. Mr. Barna reviewed the terms for this extension to the contract with Next Generation LLC. and discussion followed.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2017-2107; Authorizing an Extension to the Contract with Next Generation, LLC. for Lobbyist Services. The **motion was seconded** by Commissioner Wagner and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2108; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Material.

Authorizes the procurement of up to 12 tons of Sodium Formate on an as-needed basis in an amount not-to-exceed \$19,845 for the 2017/2018 winter season.

Mr. Barna advised that the Airport Authority each year purchases runway deicing materials, sodium formate, for runway applications. He continued that initially only one bid was received and this product was rebid for the second time as required by Airport Authority Procurement Policies and Procedures. Nachurs Alpine Solutions remained the only bid received and is recommended for approval. Discussion followed.

A **MOTION** was made by Commissioner Wagner to recommend Board approval of Proposed Resolution 2017-2108; Award of Bid to Nachurs Alpine Solutions for the Procurement of Sodium Formate Runway Deicing Material. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2109; Award of Contract to Ascent Aviation Group, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid.

Authorizes the procurement of up to 8,000 gallons of Potassium Acetate on an as-needed basis in an amount not-to-exceed \$35,120 for the 2017/2018 winter season.

Mr. Barna advised the Airport Authority also purchases liquid deicing materials, potassium acetate, for runway applications. He continued that two bids were received and Ascent Aviation Group, Inc. was the low, responsive and responsible bidder. Staff recommended approval. Discussion occurred.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2017-2109; Award of Contract to Ascent Aviation Group, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid. The **motion was seconded** by Commissioner Wagner and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2110; Award of Master Agreement to Overhead Door Solutions Inc. for On-Call Hangar Door Repair Services.

Approves a two (2) year time and material Master Agreement for hangar door repair services on an as-needed basis. Not-to-exceed \$25,000 annually or \$5,000 per project.

Mr. Barna discussed this On-Call Master Agreement for repair and maintenance of various hangar doors located throughout the Airport. He advised three bids were received for this Master Agreement and Overhead Door Solutions was determined to be the low, responsive and responsible bidder. Staff recommended approval. Discussion followed.

A **MOTION** was made by Commissioner Posch to recommend Board approval of Proposed Resolution 2017-2110; Award of Master Agreement to Overhead Door Solutions Inc. for On-Call Hangar Door Repair Services. The **motion was seconded** by Commissioner Donnelly and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2111; Award of Contract to Fox Valley Fire & Safety Company for Sprinkler and Fire Alarm System Testing and Maintenance Services.

Approves a one (1) year sprinkler and Fire Alarm System Testing and Maintenance Contract subject to four (4) one (1) year extensions at the sole discretion of the Authority. Testing fees of \$14,800 year 1, \$21,250 year 2, \$15,000 each year for years 3, 4 and 5.

Mr. Barna explained the Airport Authority is required to conduct periodic inspections, testing and maintenance of its sprinkler systems, fire alarms and fire pumps. He continued that Kluber Architects & Engineers assisted staff in developing the specifications for this new contract to insure compliance with these regulations. Seven bids were received and after evaluation, Fox Valley Fire and Safety Company is recommended for Board approval. He reviewed the scope of this contract and costs associated. Discussion followed.

A **MOTION** was made by Commissioner Donnelly to recommend Board approval of Proposed Resolution 2017-2111; Award of Contract to Fox Valley Fire & Safety company for Sprinkler and Fire Alarm System Testing and Maintenance Services. The **motion was seconded** by Commissioner Posch and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2112; Award of Contract to Netrix LLC. for Managed IT and Internet Services.

Approves a three (3) year Contract for Managed IT Services. Annual fees of \$61,410 for managed services, a \$111,632.21 equipment and software purchase, and annual internet services of \$12,588.

Mr. Barna explained the Airport Authority conducted a Request for Proposal (RFP) process for managed IT and Internet Services; 11 proposals were received from different IT providers in the area. He continued to explain the Airport Authority's need to upgrade existing computer network infrastructure and how an outside provider could best support this effort. The Executive Director appointed an evaluation panel and after review, four firms were shortlisted; Netrix LLC was recommended for award of this contract. Mr. Barna reviewed the terms of this contract. Discussion followed.

A **MOTION** was made by Commissioner Sharp to recommend Board approval of Proposed Resolution 2017-2112; Award of Contract to Netrix LLC. for Managed IT and Internet Services. The **motion was seconded** by Commissioner Wagner and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2017-2113; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Airport Traffic Control Tower.

Approves an Agreement between the Federal Aviation Administration ("FAA") and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage Air Traffic Control tower from 10:00 PM to 6:00 AM for the period of October 1, 2017 through September 30, 2018. Total authorized cost of \$594,818.00.

Mark Doles explained the FAA has had an agreement with the Airport Authority for manning the Aircraft Control Tower between the hours of 10 p.m. and 6 a.m. In past years the Board and staff have maintained the importance of retaining these services with the Tower. Discussion

followed. Mr. Doles advised the terms of this federal government agreement are identical to the previous years with an increase of 13.9% included for 2018. He continued to explain that this is a large increase but is non-negotiable with the federal government. Staff is recommending approval of this agreement for 2018 but a thorough review is necessary to determine if the Airport Authority can continue to support these service in the future. Discussion followed.

A **MOTION** was made by Commissioner Wagner to recommend Board approval of Proposed Resolution 2017-2113; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Airport Traffic Control Tower. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (5-0).

OTHER BUSINESS

None

A **MOTION** was made by Commissioner Posch to adjourn the Finance, Budget and Audit Committee; the **motion was seconded** by Commissioner Donnelly and was passed unanimously by voice vote. The meeting adjourned at 1:55 p.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
SPECIAL MEETING**

**Wednesday, October 25, 2017
Huizenga Capital Management
Oak Brook, Illinois**

A Special Meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened in the offices of Huizenga Capital Management in Oak Brook, Illinois on Wednesday, October 25, 2017. Chairman Huizenga called the meeting to order at 10:00 a.m. and a quorum was present for the meeting.

Commissioners Present: Huizenga, Donnelly, Ledonne, Posch, Sharp, Wagner

Commissioners Absent: None

DuPage Airport Authority Staff Present: Executive Director David Bird; Patrick Hoard, Director of Finance; Mark Doles, Director of Aviation Facilities and Properties; Dan Barna, Operations and Capital Program Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: None

Discussion of the Tentative Budget and Appropriations for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018.

Executive Director Bird discussed the recent award received by the Airport Authority; the Certificate of Achievement for Excellence in Financial Reporting as awarded by the (GFOA) Government Finance Officers Association of the United States. This is the highest form of recognition in governmental accounting and financial reporting and is a significant accomplishment for the Airport Authority. Executive Director Bird stated this award is a result of the significant amount of work done Patrick Hoard and his staff. In the Finance Department. Discussion followed. The Committee extended congratulations to Mr. Hoard and his staff for this tremendous accomplishment. Commissioner Sharp asked that this award be acknowledged at the Regular Board Meeting on November 15. Commissioner Ledonne asked that staff members from the Finance Department also be present at the November Board Meeting.

Executive Director Bird noted the Flight Center's new Director, Brian Decoudres has made large strides in Airport Operations which will be reviewed by Mark Doles at the November Board Meeting.

Executive Director Bird asked Patrick Hoard to review the overall 2018 Budget Summary. Mr. Hoard reminded the Committee that at the September meeting, a "first pass" of the Capital Improvement Budget was presented. He then presented the most up-to-date budget plan for Operations and Capital Improvement Projects for the Committees further review and feedback. The final 2018 Tentative Budget and Appropriations will be presented to the Finance Committee and the Board for approval at the November 15 meetings.

Mr. Hoard and staff reviewed forecasts for revenue and expenses for the Airport Authority, Prairie Landing Golf Club and Flight Center fuel costs and pricing. Discussion also occurred regarding capital projects anticipated for the Airport Authority in 2018 and the State and federal funding for capital projects that might be available. Staff continued to review by line item each of the specific departments and highlighted the significant changes. Discussion continued.

A **MOTION** was made by Commissioner Sharp to adjourn the Special Meeting of the Finance, Budget and Audit Committee; the motion was seconded by Commissioner Posch and was passed unanimously by voice vote. The meeting adjourned at 11:40 a.m.

Peter H. Huizenga, Chairman
Finance, Budget and Audit Committee



MONTHLY STATISTICS

October 2017

	<u>Oct. '17</u>	<u>Oct. '16</u>	<u>'17 vs. '16</u>	<u>Oct. Percent Change</u>	<u>YTD 2017</u>	<u>YTD 2016</u>	<u>'17 vs. '16</u>	<u>Percent Change</u>
FUEL								
100LL	18,532	25,106	(6,574)	-26.2%	181,807	214,626	(32,819)	-15.3%
Jet A	219,428	222,551	(3,123)	-1.4%	2,016,194	1,986,909	29,285	1.5%
Total Gallons	237,960	247,657	(9,697)	-3.9%	2,198,001	2,201,535	(3,534)	-0.2%



MONTHLY STATISTICS

September 2017

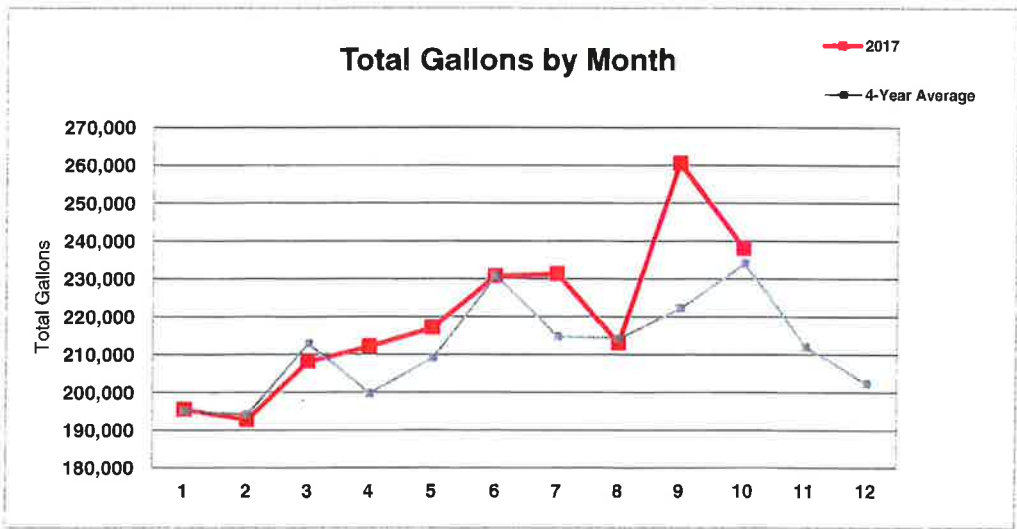
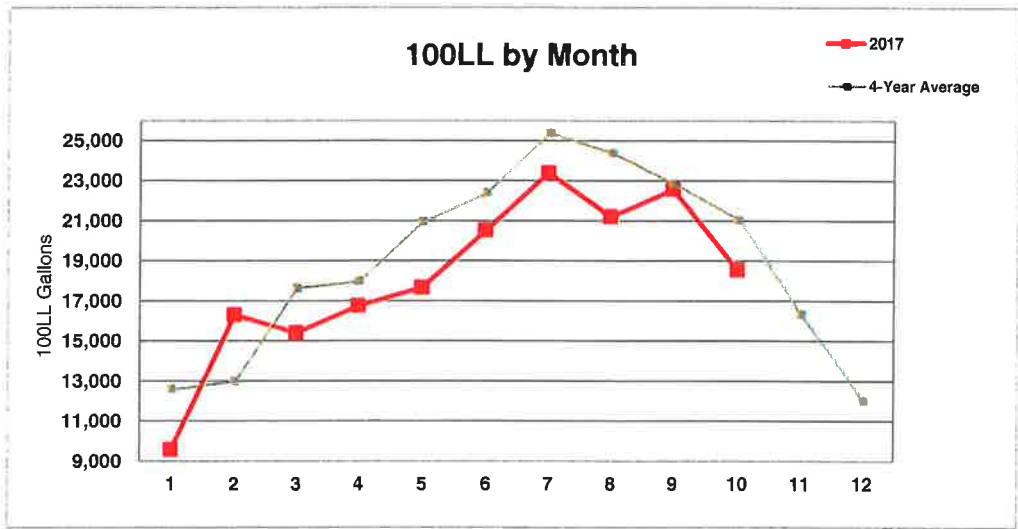
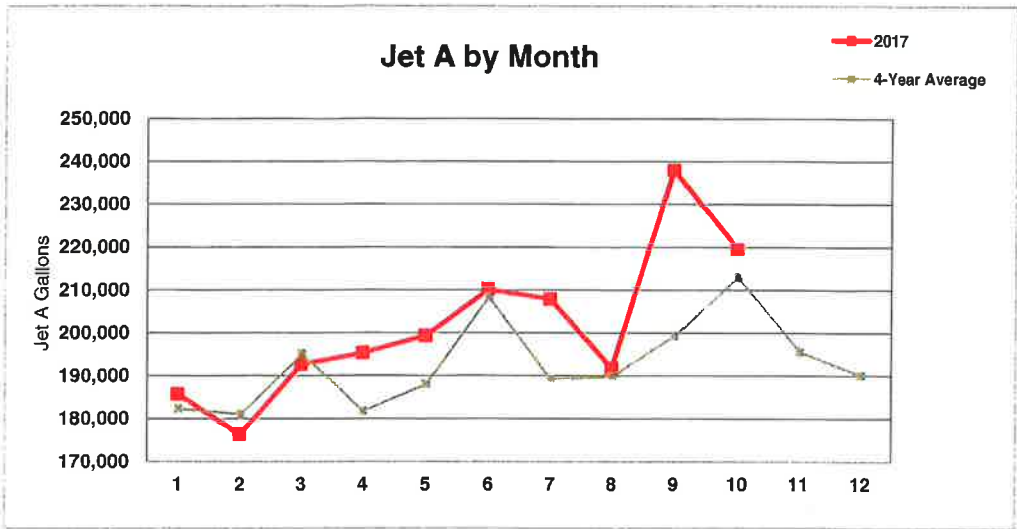
	Sept. '17	Sept. '16	'17 vs. '16	Sept. Percent Change	YTD 2017	YTD 2016	'17 vs. '16	Percent Change
FUEL								
100LL	22,564	26,075	(3,511)	-13.5%	163,275	189,520	(26,245)	-13.8%
Jet A	237,902	200,041	37,861	18.9%	1,796,766	1,764,358	32,408	1.8%
Total Gallons	260,466	226,116	34,350	15.2%	1,960,041	1,953,878	6,163	0.3%

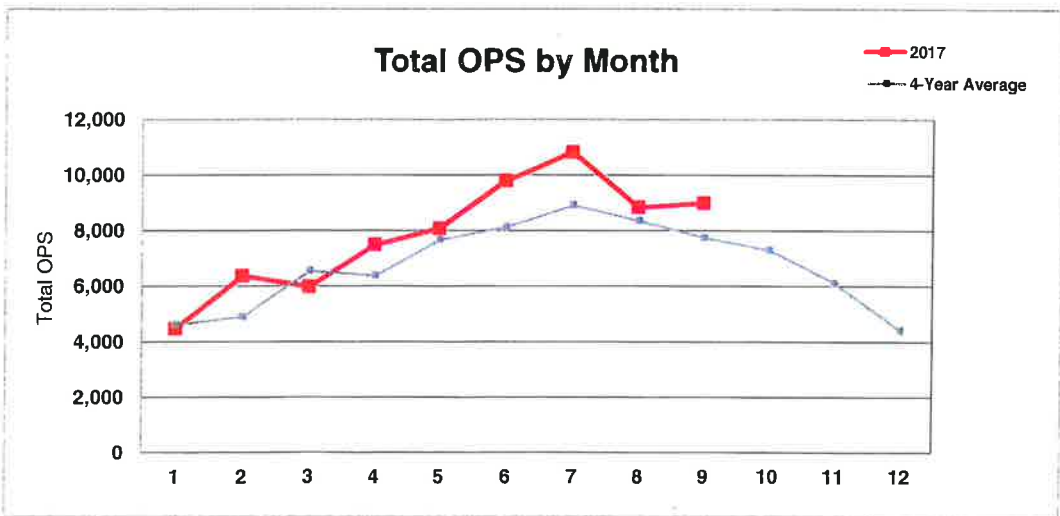
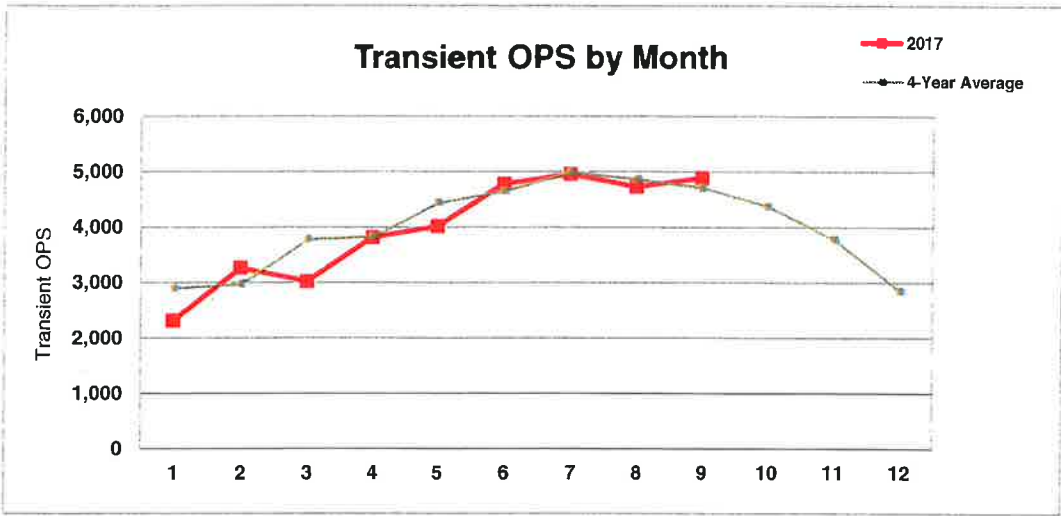
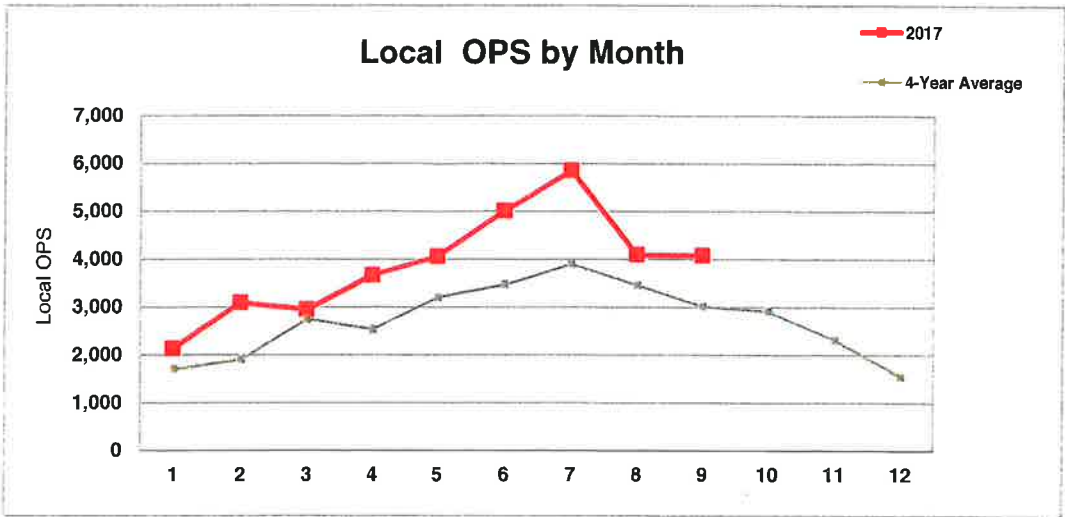
	Sept. '17	Sept. '16	'17 vs. '16	Sept. Percent Change	YTD 2017	YTD 2016	'17 vs. '16	Percent Change
OPERATIONS								
Local	4,077	4,170	(93)	-2.2%	34,862	37,894	(3,032)	-8.0%
Itinerant	4,884	5,091	(207)	-4.1%	35,724	40,222	(4,498)	-11.2%
Total Ops	8,961	9,261	(300)	-3.2%	70,586	78,116	(7,530)	-9.6%

	Sept. '17	Sept. '16	'17 vs. '16	Sept. Percent Change	YTD 2017	YTD 2016	'17 vs. '16	Percent Change
REGIONAL OPS								
Total OPS								
DuPAGE	8,961	9,261	(300)	-3.2%	70,586	78,116	(7,530)	-9.6%
Palwaukee	8,024	6,759	1,265	18.7%	57,999	60,968	(2,969)	-4.9%
Aurora	4,889	5,124	(235)	-4.6%	35,753	46,747	(10,994)	-23.5%
Waukegan	4,153	3,949	204	5.2%	32,433	34,972	(2,539)	-7.3%
State of Illinois	170,750	170,050	700	0.4%	1,420,111	1,438,525	(18,414)	-1.3%
Teterboro	16,553	17,321	(768)	-4.4%	130,494	129,464	1,030	0.8%
Van Nuys	18,626	19,659	(1,033)	-5.3%	166,188	161,058	5,130	3.2%
Centennial	30,120	28,815	1,305	4.5%	243,150	257,185	(14,035)	-5.5%

	Sept. '17	Sept. '16	'17 vs. '16	Sept. Percent Change	YTD 2017	YTD 2016	'17 vs. '16	Percent Change
Local OPS								
DuPAGE	4,077	4,170	(93)	-2.2%	34,862	37,894	(3,032)	-8.0%
Palwaukee	2,058	1,697	361	21.3%	15,006	16,450	(1,444)	-8.8%
Aurora	2,177	2,137	40	1.9%	16,891	22,639	(5,748)	-25.4%
Waukegan	1,104	1,247	(143)	-11.5%	9,783	12,505	(2,722)	-21.8%
State of Illinois	32,463	32,933	(470)	-1.4%	259,839	260,448	(609)	-0.2%
Teterboro	0	0	0		0	0	0	
Van Nuys	6,093	6,445	(352)	-5.5%	53,908	49,442	4,466	9.0%
Centennial	15,044	13,099	1,945	14.8%	114,673	122,908	(8,235)	-6.7%

	Sept. '17	Sept. '16	'17 vs. '16	Sept. Percent Change	YTD 2017	YTD 2016	'17 vs. '16	Percent Change
Itinerant OPS								
DuPAGE	4,884	5,091	(207)	-4.1%	35,724	40,222	(4,498)	-11.2%
Palwaukee	5,966	5,062	904	17.9%	42,993	44,518	(1,525)	-3.4%
Aurora	2,712	2,987	(275)	-9.2%	18,862	24,108	(5,246)	-21.8%
Waukegan	3,049	2,702	347	12.8%	22,650	22,467	183	0.8%
State of Illinois	138,287	137,117	1,170	0.9%	1,160,272	1,178,077	(17,805)	-1.5%
Teterboro	16,553	17,321	(768)	-4.4%	130,494	129,464	1,030	0.8%
Van Nuys	12,533	13,214	(681)	-5.2%	112,280	111,616	664	0.6%
Centennial	15,076	15,716	(640)	-4.1%	128,477	134,277	(5,800)	-4.3%







DUPAGE AIRPORT AUTHORITY

10/31/2017

**FINANCIALS
PRE-AUDIT
COMMISSIONERS**

Board Summary
DuPage Airport Authority
YTD October 2017

	YTD Budget	YTD Actual	Percent Change Actual vs Budget
Beginning Cash Balance- Unrestricted	12,210,895	12,210,895	
Beginning Cash Balance - Restricted	7,912,119	7,912,119	
	20,123,014	20,123,014	
<u>OPERATING REVENUES</u>			
Airport Operations	3,167,314	3,109,818	-2%
Flight Center Fuel Operations	8,171,390	8,660,579	6%
Prairie Landing Golf Club	2,469,052	2,162,980	-12%
TOTAL OPERATING REVENUES	13,807,756	13,933,377	1%
<u>OPERATING EXPENSES</u>			
Airport Operations	5,650,871	5,102,895	-10%
Flight Center Fuel Operations	5,635,563	6,027,706	7%
Prairie Landing Golf Club	2,005,719	1,780,178	-11%
TOTAL OPERATING EXPENSES	13,292,153	12,910,778	-3%
Net Profit (Loss) from Operations	515,603	1,022,599	98%
<u>NON-OPERATING REVENUES</u>			
Miscellaneous Taxes	57,300	57,215	0%
Property Taxes/Abatements	5,836,539	5,913,335	1%
Federal & State Grants	1,012,279	559,084	-45%
Investment Income	20,830	29,342	41%
Unrealized Gain (Loss) from Investments	0	(36)	0%
Gain (Loss) on Sale of Fixed Assets	25,000	422,856	1591%
TOTAL NON-OPERATING REVENUES	6,951,948	6,981,796	0%
<u>NON-OPERATING EXPENSES</u>			
Property Tax (DAA)	177,500	181,237	2%
Property Tax (PLGC)	208,330	197,618	-5%
TOTAL NON-OPERATING EXPENSES	385,830	378,855	-2%
Net Profit (Loss) from Non-Operations	6,566,118	6,602,942	1%
Net Profit (Loss) Excluding Depreciation	7,081,721	7,625,541	8%
Total YTD Revenues	20,759,704	20,915,174	1%
Total YTD Expenditures	13,677,983	13,289,633	-3%
CAPITAL DEVELOPMENT PROGRAMS	13,450,278	15,953,264	19%
MAJOR MAINTENANCE	333,700	180,177	-46%
FUTURE PROJECT EXPENSE	0	0	0%
TRANSFERS IN (OUT)	0	0	0%
Adjustment for Non-Cash Activities	0	(3,229,600)	
Cash Balance - Ending	13,420,757	8,385,514	-38%

DUPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
Month of October 2017

ASSETS	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Current Assets				
Cash & Cash Equivalents	(5,944,519)	13,942,822	387,211	8,385,514
Receivables				
Property Taxes	6,021,666	-	-	6,021,666
Accounts Receivable	42,390	314,252	6,530	363,172
Notes Receivable TEA Current Portion	47,400	-	-	47,400
Notes Receivable TEA Long term Portion	25,032	-	-	25,032
Due To/From Prairie Landing Golf Club	1,262,307	-	-	1,262,307
Due To/From DuPage Bus. Park Owner Assoc.	30,000	-	-	30,000
Prepaid Expenses	589,638	45,444	6,950	642,033
Vehicle Fuel Inventory	18,643	-	-	18,643
Inventories	-	165,725	62,239	227,964
Total Current Assets	2,092,558	14,468,243	462,929	17,023,731
Other Assets				
Pension Items - IMRF	899,220	375,235	384,396	1,658,850
Total Other Assets	899,220	375,235	384,396	1,658,850
Capital Assets				
Cost	350,197,638	880,465	2,416,616	353,494,720
Construction in Progress	1,891,663	-	-	1,891,663
	352,089,302	880,465	2,416,616	355,386,383
Accumulated Depreciation/Amortization	(187,222,597)	(770,284)	(2,380,496)	(190,373,376)
Total Capital Assets	164,866,705	110,181	36,120	165,013,007
TOTAL ASSETS	167,858,483	14,953,659	883,445	183,695,587

DUPAGE AIRPORT AUTHORITY
COMBINING BALANCE SHEET
Month of October 2017

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
LIABILITIES				
Current Liabilities				
Accounts Payable	61,650	168,980	19,767	250,397
Accrued Liabilities	571,268	101,096	362,691	1,035,055
Due to/from DuPage Airport Authority	-	-	1,262,307	1,262,307
Deferred Income - Operations	1,616,381	90,811	-	1,707,192
Deferred Income Property Taxes	6,021,665	-	-	6,021,665
Total Current Liabilities	8,270,965	360,887	1,644,766	10,276,617
Long-Term Liabilities				
Security Deposits	90,118	-	131,217	221,335
Net Pension Liability	786,574	328,229	336,242	1,451,045
Total Long-Term Liabilities	876,692	328,229	467,459	1,672,380
TOTAL LIABILITIES	9,147,656	689,116	2,112,225	11,948,997
NET ASSETS				
Net Assets				
Investment in Capital Assets, January 1	154,521,836	122,841	62,799	154,707,477
Changes in Net Capital Assets	10,344,869	(12,660)	(26,679)	10,305,530
Net Investment in Capital Assets	164,866,705	110,181	36,120	165,013,007
Restricted for Future Capital Assets, January 1	-	-	-	-
Changes in Restricted for Future Capital Assets	-	-	-	-
Net Restricted for Future Capital Assets	-	-	-	-
Designated for Future Capital Assets, January 1	7,912,119	-	-	7,912,119
Changes in Designated for Future Capital Assets	(7,912,119)	-	-	(7,912,119)
Net Designated for Future Capital Assets	-	-	-	-
Unrestricted Assets, January 1	(2,833,788)	11,521,489	(1,358,336)	7,329,366
Changes in Unrestricted Assets	(2,432,750)	12,660	26,679	(2,393,411)
Net Income (Loss)	(889,341)	2,620,213	66,757	1,797,629
Intrafund Transfers - Transfer from Tech Park	-	-	-	-
Net Unrestricted Assets	(6,155,879)	14,154,362	(1,264,900)	6,733,584
TOTAL NET ASSETS	158,710,826	14,264,544	(1,228,780)	171,746,590
TOTAL LIABILITIES AND NET ASSETS	167,858,483	14,953,659	883,445	183,695,587

DUPAGE AIRPORT AUTHORITY
STATEMENT OF REVENUES AND EXPENSES
YTD October 2017

	AIRPORT OPERATIONS	DuPAGE FLIGHT CENTER	PRAIRIE LANDING GOLF CLUB	TOTALS
Revenues				
Field Operations	722,082	0	0	722,082
Building Operations	2,031,564	0	0	2,031,564
Flight Center Building	192,076	0	0	192,076
Administrative	164,096	0	0	164,096
Fuel and Oil Sales	0	8,390,461	0	8,390,461
De-ice, Lav Service, Preheats, APU, Tows	0	34,002	0	34,002
Overnight Fees - Transient	0	26,548	0	26,548
Hangar Rental	0	188,395	0	188,395
Golf Operations	0	0	1,296,212	1,296,212
Food and Beverage	0	14,701	259,026	273,728
Kitty Hawk Deli	0	0	22,346	22,346
Banquet	0	0	582,622	582,622
Miscellaneous	0	6,473	2,774	9,246
Total Revenues	3,109,818	8,660,579	2,162,980	13,933,377
Operating Expenses				
Field Operations	1,314,177	0	0	1,314,177
Building Operations	713,415	0	0	713,415
Flight Center Building	190,452	0	0	190,452
Shop Equipment	378,082	0	0	378,082
Projects & Procurement	276,669	0	0	276,669
Fuel and Oil	0	4,332,413	0	4,332,413
Maintenance	0	211,679	0	211,679
Credit Card Expense	0	107,315	40,004	147,319
Golf Course Maintenance	0	0	614,488	614,488
Golf Operations	0	0	301,609	301,609
Food and Beverage	0	60,640	256,776	317,416
Kitty Hawk - Deli	0	0	22,346	22,346
Banquet	0	0	248,787	248,787
Total Operating Expenses	2,872,794	4,712,048	1,484,010	9,068,851
Gross Profit (Loss)	237,024	3,948,531	678,970	4,864,526
General and Administrative				
Administration	1,807,262	1,285,907	296,168	3,389,337
Commissioners	87,567	0	0	87,567
Business Development & Marketing	64,371	29,752	0	94,122
Accounting	270,901	0	0	270,901
Total General & Administrative	2,230,101	1,315,658	296,168	3,841,927
Operating Income (Loss) Before Depreciation & Principal Reductions	(1,993,076)	2,632,873	382,802	1,022,599
Non-Operating Revenues (Expenses)				
Taxes - Property	5,913,335	0	0	5,913,335
Taxes - Other	57,215	0	0	57,215
Taxes - Paid	(181,237)	0	(197,618)	(378,855)
Federal & State Grants	559,084	0	0	559,084
Investment Income	29,341	0	0	29,342
Unrealized Gain (Loss) from Investments	(36)	0	0	(36)
Amortization (Expense)	0	0	0	0
Gain (Loss) on Sale of Fixed Assets	422,856	0	0	422,856
Other Revenue (Expenses)	0	0	0	0
Total Non-Operating Revenues (Expenses)	6,800,559	0	(197,617)	6,602,942
Net Income (Loss) before Adjustments	4,807,483	2,632,873	185,185	7,625,541
Depreciation	5,608,395	12,660	26,679	5,647,734
Major Maintenance Expense	88,428	0	91,749	180,177
Future Project Expense	0	0	0	0
Transfers (In) Out	0	0	0	0
Net Income	(889,341)	2,620,213	66,757	1,797,629

Total DuPage Airport Authority
STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 10/31/2017

	Month			YTD			2017 Annual			Month			YTD			
	Actual	Budget	Variance	Actual	Budget	Variance	2017	2016	Variance	2017	2016	Variance	2017	2016	Variance	
REVENUES																
Airport Operations	\$ 270,014	\$ 302,057	\$ (32,043)	\$ 3,109,818	\$ 3,167,314	\$ (57,496)	\$ 3,767,101	\$ 3,18,996	\$ (48,982)	\$ 270,014	\$ 318,996	\$ (48,982)	\$ 3,109,818	\$ 3,569,671	\$ (459,853)	
Prairie Landing Golf Club	\$ 157,804	\$ 239,679	\$ (81,875)	\$ 2,162,980	\$ 2,469,052	\$ (306,072)	\$ 2,573,559	\$ 212,681	\$ (54,877)	\$ 157,804	\$ 212,681	\$ (54,877)	\$ 2,162,980	\$ 2,352,255	\$ (189,275)	
DuPage Flight Center	\$ 972,070	\$ 817,139	\$ 154,931	\$ 8,660,579	\$ 8,171,390	\$ 489,189	\$ 9,805,668	\$ 972,070	\$ 926,916	\$ 45,154	\$ 972,070	\$ 926,916	\$ 8,660,579	\$ 7,968,376	\$ 692,203	
Total Revenues	\$ 1,399,887	\$ 1,358,875	\$ 41,012	\$ 13,933,377	\$ 13,807,756	\$ 125,621	\$ 16,146,328	\$ 1,399,887	\$ 1,458,593	\$ (58,705)	\$ 1,399,887	\$ 1,458,593	\$ (58,705)	\$ 13,933,377	\$ 13,890,302	\$ 43,075
OPERATING EXPENSES																
Airport Operations	\$ 265,040	\$ 318,507	\$ (53,467)	\$ 2,872,794	\$ 3,281,526	\$ (408,732)	\$ 4,012,549	\$ 282,576	\$ (17,536)	\$ 265,040	\$ 282,576	\$ (17,536)	\$ 2,872,794	\$ 2,862,032	\$ 10,762	
Prairie Landing Golf Club	\$ 147,825	\$ 159,613	\$ (10,788)	\$ 1,444,006	\$ 1,624,700	\$ (180,694)	\$ 1,838,805	\$ 159,363	\$ (11,539)	\$ 147,825	\$ 159,363	\$ (11,539)	\$ 1,444,006	\$ 1,489,708	\$ (45,702)	
DuPage Flight Center	\$ 551,386	\$ 424,913	\$ 126,473	\$ 4,712,048	\$ 4,249,130	\$ 462,918	\$ 5,098,956	\$ 523,231	\$ 28,155	\$ 551,386	\$ 523,231	\$ 28,155	\$ 4,712,048	\$ 4,149,165	\$ 562,882	
Total Cost of Sales	\$ 964,250	\$ 902,033	\$ 62,217	\$ 9,028,848	\$ 9,155,356	\$ (126,508)	\$ 10,950,310	\$ 965,170	\$ (920)	\$ 964,250	\$ 965,170	\$ (920)	\$ 9,028,848	\$ 8,500,906	\$ 527,942	
Gross Profit/(Loss)	\$ 435,637	\$ 456,842	\$ (21,205)	\$ 4,904,530	\$ 4,652,400	\$ 252,130	\$ 5,196,018	\$ 493,423	\$ (57,786)	\$ 435,637	\$ 493,423	\$ (57,786)	\$ 4,904,530	\$ 5,389,396	\$ (484,867)	
GENERAL AND ADMINISTRATIVE																
Airport Operations	\$ 224,743	\$ 236,462	\$ (11,719)	\$ 2,230,101	\$ 2,369,345	\$ (139,244)	\$ 2,896,788	\$ 276,856	\$ (52,113)	\$ 224,743	\$ 276,856	\$ (52,113)	\$ 2,230,101	\$ 2,351,483	\$ (121,382)	
Prairie Landing Golf Club	\$ 36,549	\$ 33,962	\$ 2,587	\$ 336,172	\$ 381,019	\$ (44,847)	\$ 460,131	\$ 29,821	\$ 6,728	\$ 36,549	\$ 29,821	\$ 6,728	\$ 336,172	\$ 376,684	\$ (40,512)	
DuPage Flight Center	\$ 134,757	\$ 134,008	\$ 749	\$ 1,315,658	\$ 1,386,433	\$ (70,775)	\$ 1,725,634	\$ 115,477	\$ 19,279	\$ 134,757	\$ 115,477	\$ 19,279	\$ 1,315,658	\$ 1,187,526	\$ 128,132	
Total G&A Costs	\$ 396,049	\$ 404,432	\$ (8,383)	\$ 3,881,931	\$ 4,136,797	\$ (254,866)	\$ 5,082,453	\$ 422,154	\$ (26,105)	\$ 396,049	\$ 422,154	\$ (26,105)	\$ 3,881,931	\$ 3,915,693	\$ (33,763)	
Operating Income/(Loss)	\$ 39,588	\$ 52,410	\$ (12,822)	\$ 1,022,599	\$ 515,603	\$ 506,996	\$ 1,113,565	\$ 71,268	\$ (31,680)	\$ 39,588	\$ 71,268	\$ (31,680)	\$ 1,022,599	\$ 1,473,703	\$ (451,104)	
NON-OPERATING REVENUES/(EXPENSES)																
Property and Other Tax Revenue	\$ 137,121	\$ 151,130	\$ (14,009)	\$ 5,970,550	\$ 5,893,839	\$ 76,711	\$ 6,061,500	\$ 189,292	\$ (52,171)	\$ 137,121	\$ 189,292	\$ (52,171)	\$ 5,970,550	\$ 5,965,858	\$ 4,692	
Property Tax Expenses	\$ (38,224)	\$ (38,583)	\$ 359	\$ (378,855)	\$ (385,830)	\$ 6,975	\$ (462,996)	\$ (37,570)	\$ (654)	\$ (38,224)	\$ (37,570)	\$ (654)	\$ (378,855)	\$ (316,507)	\$ (62,348)	
Federal & State Grants	\$ 140,606	\$ 1,012,279	\$ (871,673)	\$ 559,084	\$ 1,012,279	\$ (453,195)	\$ 1,012,279	\$ -	\$ 140,606	\$ 140,606	\$ -	\$ 140,606	\$ 559,084	\$ -	\$ 559,084	
Investment Income	\$ 3,371	\$ 2,083	\$ 1,288	\$ 29,342	\$ 20,830	\$ 8,512	\$ 24,996	\$ 8,333	\$ (4,961)	\$ 3,371	\$ 8,333	\$ (4,961)	\$ 29,342	\$ 137,929	\$ (108,587)	
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ (36)	\$ -	\$ (36)	\$ -	\$ (42,883)	\$ 47,883	\$ -	\$ -	\$ -	\$ (36)	\$ 66,306	\$ (66,942)	
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Gain on Sale of Fixed Assets	\$ -	\$ 2,500	\$ (2,500)	\$ 422,856	\$ 25,000	\$ 397,856	\$ 30,000	\$ 1,047	\$ (1,047)	\$ -	\$ 1,047	\$ (1,047)	\$ 422,856	\$ 1,058,913	\$ (636,057)	
Total Non-Operating Revenues/(Expenses)	\$ 242,875	\$ 1,129,409	\$ (886,534)	\$ 6,602,942	\$ 6,566,118	\$ 36,824	\$ 6,665,779	\$ 118,219	\$ 128,656	\$ 242,875	\$ 118,219	\$ 128,656	\$ 6,602,942	\$ 6,912,499	\$ (309,557)	
Net Income/(Loss) before Depreciation	\$ 282,463	\$ 1,181,819	\$ (899,356)	\$ 7,625,541	\$ 7,081,721	\$ 543,820	\$ 6,779,344	\$ 189,487	\$ 92,976	\$ 282,463	\$ 189,487	\$ 92,976	\$ 7,625,541	\$ 8,386,202	\$ (760,661)	
Depreciation	\$ 642,382	\$ 581,180	\$ 61,202	\$ 5,647,734	\$ 5,811,800	\$ (164,066)	\$ 6,974,160	\$ 578,145	\$ 64,237	\$ 642,382	\$ 578,145	\$ 64,237	\$ 5,647,734	\$ 5,738,816	\$ (91,082)	
Net Income/(Loss) after Depreciation	\$ (359,919)	\$ 600,639	\$ (960,558)	\$ 1,977,807	\$ 1,269,921	\$ 707,886	\$ (194,816)	\$ (359,919)	\$ (388,658)	\$ (359,919)	\$ (388,658)	\$ (388,658)	\$ 1,977,807	\$ 2,647,386	\$ (669,579)	
Major Maintenance	\$ 10,238	\$ 53,000	\$ (42,762)	\$ 180,177	\$ 333,700	\$ (153,523)	\$ 545,700	\$ 346,035	\$ (335,797)	\$ 10,238	\$ 346,035	\$ (335,797)	\$ 180,177	\$ 512,859	\$ (332,681)	
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfers (in) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,376	\$ (15,376)	
Net Income/(Loss)	\$ (370,157)	\$ 547,639	\$ (917,796)	\$ 1,797,629	\$ 936,221	\$ 861,408	\$ (740,516)	\$ (370,157)	\$ (734,692)	\$ (370,157)	\$ (734,692)	\$ (734,692)	\$ 1,797,629	\$ 2,119,151	\$ (321,522)	

Airport and Administration
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 10/31/2017

	YTD			2017 Annual Budget			Month			YTD		
	Actual	Budget	Variance	Budget			2017	2016	Variance	2017	2016	Variance
REVENUES												
Administrative	\$ 14,005	\$ 13,093	\$ 912	\$ 164,096	\$ 130,930	\$ 33,166	\$ 14,005	\$ 10,338	\$ 3,667	\$ 164,096	\$ 123,468	\$ 40,628
Field Operations	\$ 32,159	\$ 67,186	\$ (35,027)	\$ 722,082	\$ 821,402	\$ (99,320)	\$ 32,159	\$ 70,877	\$ (38,718)	\$ 722,082	\$ 905,865	\$ (183,783)
Building Operations	\$ 204,291	\$ 202,979	\$ 1,312	\$ 2,031,564	\$ 2,026,992	\$ 4,572	\$ 204,291	\$ 218,307	\$ (14,216)	\$ 2,031,564	\$ 2,357,813	\$ (326,249)
Flight Center	\$ 19,559	\$ 18,799	\$ 760	\$ 192,076	\$ 187,980	\$ 4,096	\$ 19,559	\$ 19,273	\$ 285	\$ 192,076	\$ 182,526	\$ 9,550
Total Revenues	\$ 270,014	\$ 302,057	\$ (32,043)	\$ 3,109,818	\$ 3,167,314	\$ (57,496)	\$ 270,014	\$ 318,996	\$ (48,982)	\$ 3,109,818	\$ 3,569,671	\$ (459,853)
OPERATING EXPENSES												
Field Operations	\$ 127,867	\$ 142,396	\$ (14,529)	\$ 1,314,177	\$ 1,473,768	\$ (159,591)	\$ 127,867	\$ 130,707	\$ (2,840)	\$ 1,314,177	\$ 1,384,863	\$ (70,686)
Building Operations	\$ 60,408	\$ 81,172	\$ (20,764)	\$ 713,415	\$ 827,718	\$ (114,303)	\$ 60,408	\$ 64,092	\$ (3,683)	\$ 713,415	\$ 687,080	\$ 26,335
Flight Center	\$ 15,225	\$ 24,706	\$ (9,481)	\$ 190,452	\$ 247,060	\$ (56,608)	\$ 15,225	\$ 27,180	\$ (11,955)	\$ 190,452	\$ 231,150	\$ (40,698)
Shop Equip. Operations	\$ 35,194	\$ 43,637	\$ (8,443)	\$ 378,082	\$ 441,510	\$ (63,428)	\$ 35,194	\$ 32,741	\$ 2,453	\$ 378,082	\$ 378,345	\$ (263)
Projects & Procurement	\$ 26,345	\$ 26,996	\$ (651)	\$ 276,669	\$ 291,470	\$ (14,801)	\$ 26,345	\$ 27,856	\$ (1,511)	\$ 276,669	\$ 180,615	\$ 96,055
Total Cost of Sales	\$ 265,040	\$ 318,507	\$ (53,467)	\$ 2,872,794	\$ 3,281,526	\$ (408,732)	\$ 265,040	\$ 282,576	\$ (17,536)	\$ 2,872,794	\$ 2,862,032	\$ 10,762
Gross Profit/(Loss)	\$ 4,974	\$ (16,450)	\$ 21,424	\$ 237,024	\$ (114,212)	\$ 351,236	\$ 4,974	\$ 36,420	\$ (31,446)	\$ 237,024	\$ 707,639	\$ (470,615)
GENERAL AND ADMINISTRATIVE												
Administrative	\$ 188,224	\$ 191,083	\$ (2,859)	\$ 1,807,262	\$ 1,910,213	\$ (102,951)	\$ 188,224	\$ 239,369	\$ (51,145)	\$ 1,807,262	\$ 1,873,766	\$ (66,504)
Commissioners	\$ 8,865	\$ 8,703	\$ 162	\$ 87,567	\$ 87,030	\$ 537	\$ 8,865	\$ 9,073	\$ (208)	\$ 87,567	\$ 87,439	\$ 128
Business Dev./Marketing	\$ 4,075	\$ 9,125	\$ (5,050)	\$ 64,371	\$ 91,250	\$ (26,879)	\$ 4,075	\$ 4,981	\$ (906)	\$ 64,371	\$ 116,172	\$ (51,801)
Accounting	\$ 23,579	\$ 27,551	\$ (3,972)	\$ 270,901	\$ 280,852	\$ (9,951)	\$ 23,579	\$ 23,434	\$ 145	\$ 270,901	\$ 274,106	\$ (3,205)
Total G&A Costs	\$ 224,743	\$ 236,462	\$ (11,719)	\$ 2,230,101	\$ 2,369,345	\$ (139,244)	\$ 224,743	\$ 276,856	\$ (52,113)	\$ 2,230,101	\$ 2,351,483	\$ (121,382)
Operating Income/(Loss)	\$ (219,769)	\$ (252,912)	\$ 33,143	\$ (1,993,076)	\$ (2,483,557)	\$ 490,481	\$ (219,769)	\$ (240,436)	\$ 20,667	\$ (1,993,076)	\$ (1,643,844)	\$ (349,233)
NON-OPERATING REVENUES/(EXPENSES)												
Property and Other Tax Revenue	\$ 137,121	\$ 151,130	\$ (14,009)	\$ 5,970,550	\$ 5,893,839	\$ 76,711	\$ 137,121	\$ 189,292	\$ (52,171)	\$ 5,970,550	\$ 5,965,858	\$ 4,692
Property Tax Expenses	\$ (17,900)	\$ (17,750)	\$ (150)	\$ (181,237)	\$ (177,500)	\$ (3,737)	\$ (17,900)	\$ (17,370)	\$ (530)	\$ (181,237)	\$ (164,556)	\$ (16,682)
Federal & State Grants	\$ 140,606	\$ 1,012,279	\$ (871,673)	\$ 559,084	\$ 1,012,279	\$ (453,195)	\$ 140,606	\$ -	\$ 140,606	\$ 559,084	\$ -	\$ 559,084
Investment Income	\$ 3,371	\$ 2,083	\$ 1,288	\$ 29,341	\$ 20,830	\$ 8,511	\$ 3,371	\$ 8,332	\$ (4,961)	\$ 29,341	\$ 137,927	\$ (108,585)
Unrealized Gain/Loss from Investments	\$ -	\$ -	\$ -	\$ (36)	\$ -	\$ (36)	\$ -	\$ -	\$ -	\$ (36)	\$ -	\$ (66,342)
Amortization (Expense)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gain on Sale of Fixed Assets	\$ -	\$ 2,500	\$ (2,500)	\$ 422,856	\$ 25,000	\$ 397,856	\$ -	\$ 1,047	\$ (1,047)	\$ 422,856	\$ 1,055,257	\$ (632,401)
Total Non-Operating Revenues/(Expenses)	\$ 263,198	\$ 1,150,242	\$ (887,044)	\$ 6,800,559	\$ 6,774,448	\$ 26,111	\$ 263,198	\$ 138,419	\$ 124,780	\$ 6,800,559	\$ 7,060,792	\$ (260,233)
Net Income/(Loss) before Depreciation	\$ 43,429	\$ 897,330	\$ (853,901)	\$ 4,807,483	\$ 4,290,891	\$ 516,592	\$ 43,429	\$ (102,018)	\$ 145,447	\$ 4,807,483	\$ 5,416,949	\$ (609,466)
Depreciation	\$ 638,449	\$ 577,247	\$ 61,202	\$ 5,608,395	\$ 5,772,470	\$ (164,075)	\$ 638,449	\$ 571,754	\$ 66,695	\$ 5,608,395	\$ 5,674,908	\$ (66,512)
Net Income/(Loss) after Depreciation	\$ (595,020)	\$ 320,083	\$ (915,103)	\$ (800,913)	\$ (1,481,579)	\$ 680,666	\$ (595,020)	\$ (673,772)	\$ 78,751	\$ (800,913)	\$ (257,959)	\$ (542,954)
Major Maintenance	\$ -	\$ 53,000	\$ (53,000)	\$ 88,428	\$ 246,000	\$ (157,572)	\$ -	\$ 155,923	\$ (155,923)	\$ 88,428	\$ 272,298	\$ (183,870)
Engineering Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Income/(Loss)	\$ (595,020)	\$ 267,083	\$ (862,103)	\$ (889,341)	\$ (1,727,579)	\$ 838,238	\$ (595,020)	\$ (829,695)	\$ 234,674	\$ (889,341)	\$ (545,633)	\$ (343,708)

DuPage Flight Center
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 10/31/2017

	Month			YTD			2017 Annual Budget			Month			YTD		
	Actual		Variance	Budget		Variance	2017		2016	Variance	2017		2016	Variance	
REVENUES															
Hangar Rentals	\$ 16,506	\$ 19,167	\$ (2,661)	\$ 191,670	\$ (3,276)	\$ 230,004	\$ 16,506	\$ 17,319	\$ (813)	\$ 188,395	\$ 220,777	\$ (32,382)			
Ramp Tie Downs & Overnight fees	\$ 3,872	\$ 2,250	\$ 1,622	\$ 22,500	\$ 4,048	\$ 27,000	\$ 3,872	\$ 5,993	\$ (2,121)	\$ 26,548	\$ 31,788	\$ (5,240)			
Fuel and Oil Sales	\$ 944,717	\$ 791,137	\$ 153,580	\$ 7,911,370	\$ 479,091	\$ 9,493,644	\$ 944,717	\$ 897,780	\$ 46,937	\$ 8,390,461	\$ 7,682,932	\$ 707,529			
Volume Rebate	\$ -	\$ (3,125)	\$ 3,125	\$ (31,250)	\$ 31,250	\$ (37,500)	\$ -	\$ -	\$ -	\$ -	\$ (36,801)	\$ 36,801			
Line Service Other	\$ 3,125	\$ 4,943	\$ (1,818)	\$ 49,430	\$ (15,429)	\$ 59,316	\$ 3,125	\$ 2,403	\$ 722	\$ 34,002	\$ 39,817	\$ (5,816)			
Aircraft Catering	\$ 3,001	\$ 2,000	\$ 1,001	\$ 20,000	\$ (5,299)	\$ 24,000	\$ 3,001	\$ 2,658	\$ 344	\$ 14,701	\$ 22,074	\$ (7,373)			
Non Airfield Rent/Lease/Maintenance Revenue	\$ 848	\$ 767	\$ 81	\$ 7,670	\$ (1,197)	\$ 9,204	\$ 848	\$ 763	\$ 86	\$ 6,473	\$ 7,788	\$ (1,316)			
Total Revenue	\$ 972,070	\$ 817,139	\$ 154,931	\$ 8,171,390	\$ 489,189	\$ 9,805,668	\$ 972,070	\$ 926,916	\$ 45,154	\$ 8,660,579	\$ 7,968,376	\$ 692,203			
OPERATING EXPENSES															
Fuel and Oil Cost of Sales	\$ 505,916	\$ 387,715	\$ 118,201	\$ 3,877,150	\$ 455,120	\$ 4,652,580	\$ 505,916	\$ 463,825	\$ 42,091	\$ 4,332,270	\$ 3,743,465	\$ 588,805			
De Ice Cost of Goods	\$ -	\$ 2,083	\$ (2,083)	\$ 20,830	\$ (20,686)	\$ 24,996	\$ -	\$ 25,366	\$ (25,366)	\$ 144	\$ 41,578	\$ (41,434)			
Credit Card Expense	\$ 12,700	\$ 10,000	\$ 2,700	\$ 100,000	\$ 7,315	\$ 120,000	\$ 12,700	\$ 12,199	\$ 501	\$ 107,315	\$ 101,766	\$ 5,549			
Food - COGS	\$ 7,321	\$ 6,398	\$ 923	\$ 63,980	\$ (3,340)	\$ 76,776	\$ 7,321	\$ 5,096	\$ 2,225	\$ 60,640	\$ 71,456	\$ (10,816)			
Maintenance	\$ 25,449	\$ 18,717	\$ 6,732	\$ 187,170	\$ 24,509	\$ 224,604	\$ 25,449	\$ 16,745	\$ 8,704	\$ 211,679	\$ 190,901	\$ 20,778			
Total Cost of Sales	\$ 551,386	\$ 424,913	\$ 126,473	\$ 4,249,130	\$ 462,918	\$ 5,098,956	\$ 551,386	\$ 523,231	\$ 28,155	\$ 4,712,048	\$ 4,149,165	\$ 562,882			
Gross Profit/(Loss)	\$ 420,684	\$ 392,226	\$ 28,458	\$ 3,922,260	\$ 26,271	\$ 4,706,712	\$ 420,684	\$ 403,685	\$ 16,999	\$ 3,948,531	\$ 3,819,210	\$ 129,321			
GENERAL AND ADMINISTRATIVE															
Operating Income/(Loss)	\$ 134,757	\$ 134,008	\$ 749	\$ 1,386,433	\$ (70,775)	\$ 1,725,534	\$ 134,757	\$ 115,477	\$ 19,279	\$ 1,315,658	\$ 1,187,526	\$ 128,132			
Gain on Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (3,656)			
Net Income/(Loss) before Depreciation	\$ 285,927	\$ 258,218	\$ 27,709	\$ 2,535,827	\$ 97,046	\$ 2,981,178	\$ 285,927	\$ 288,208	\$ (2,281)	\$ 2,632,873	\$ 2,631,684	\$ 1,190			
Depreciation	\$ 1,266	\$ 1,266	\$ (0)	\$ 12,660	\$ 0	\$ 15,192	\$ 1,266	\$ 1,553	\$ (288)	\$ 12,660	\$ 15,535	\$ (2,875)			
Net Income/(Loss)	\$ 284,661	\$ 256,952	\$ 27,709	\$ 2,523,167	\$ 97,046	\$ 2,965,986	\$ 284,661	\$ 286,654	\$ (1,993)	\$ 2,620,213	\$ 2,619,805	\$ 409			

Prairie Landing Golf Club
STATEMENT OF REVENUES AND EXPENSES
For the Month Ending 10/31/2017

	Month			YTD			2017 Annual Budget			Month			YTD		
	2017		2016	2017		2016	2017		2016	2017		2016	2017		2016
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	
REVENUES															
P100 - Golf Administration	\$ 175	\$ 300	\$ (125)	\$ 2,774	\$ 3,100	\$ (326)	\$ 3,500	\$ (326)	\$ 175	\$ 198	\$ (23)	\$ 1,296,212	\$ 1,451,995	\$ (1,745)	
P300 - Golf Operations	\$ 87,716	\$ 128,034	\$ (40,318)	\$ 1,296,212	\$ 1,398,915	\$ (102,703)	\$ 1,451,995	\$ (102,703)	\$ 87,716	\$ 112,687	\$ (24,971)	\$ 1,296,212	\$ 1,472,644	\$ (176,432)	
P400 - Food and Beverage	\$ 20,127	\$ 35,650	\$ (15,523)	\$ 259,026	\$ 309,600	\$ (44,574)	\$ 316,250	\$ (44,574)	\$ 20,127	\$ 22,435	\$ (2,308)	\$ 259,026	\$ 281,797	\$ (22,770)	
P500 - Weddings	\$ 35,008	\$ 43,100	\$ (8,092)	\$ 223,724	\$ 238,900	\$ (15,176)	\$ 238,900	\$ (15,176)	\$ 35,008	\$ 51,887	\$ (16,879)	\$ 223,724	\$ 321,884	\$ (98,160)	
P600 - Private Events	\$ 4,745	\$ 7,544	\$ (2,799)	\$ 98,316	\$ 107,772	\$ (9,456)	\$ 141,349	\$ (9,456)	\$ 4,745	\$ 12,793	\$ (7,987)	\$ 98,316	\$ 94,471	\$ 3,845	
P700 - Golf Outings	\$ 7,718	\$ 22,651	\$ (14,933)	\$ 260,583	\$ 392,765	\$ (132,182)	\$ 392,765	\$ (132,182)	\$ 7,718	\$ 10,461	\$ (2,744)	\$ 260,583	\$ 152,721	\$ 107,862	
P900 - Kitty Hawk Café	\$ 2,314	\$ 2,400	\$ (86)	\$ 22,346	\$ 24,000	\$ (1,654)	\$ 28,800	\$ (1,654)	\$ 2,314	\$ 2,279	\$ 35	\$ 22,346	\$ 24,220	\$ (1,874)	
Total Revenue	\$ 157,804	\$ 239,679	\$ (81,875)	\$ 2,162,980	\$ 2,469,052	\$ (306,072)	\$ 2,573,559	\$ (306,072)	\$ 157,804	\$ 212,681	\$ (54,877)	\$ 2,162,980	\$ 2,352,255	\$ (189,275)	
OPERATING EXPENSES															
P200 - Golf Maintenance	\$ 67,649	\$ 64,040	\$ 3,609	\$ 614,488	\$ 661,380	\$ (46,892)	\$ 762,385	\$ (46,892)	\$ 67,649	\$ 68,016	\$ (368)	\$ 614,488	\$ 592,537	\$ 21,952	
P300 - Golf Operations	\$ 28,306	\$ 33,472	\$ (5,166)	\$ 301,609	\$ 346,685	\$ (45,076)	\$ 383,617	\$ (45,076)	\$ 28,306	\$ 36,313	\$ (8,008)	\$ 301,609	\$ 366,496	\$ (64,887)	
P400 - Food and Beverage	\$ 23,760	\$ 30,172	\$ (6,412)	\$ 256,776	\$ 286,772	\$ (29,996)	\$ 318,237	\$ (29,996)	\$ 23,760	\$ 23,938	\$ (178)	\$ 256,776	\$ 254,523	\$ 2,252	
P500 - Weddings	\$ 24,080	\$ 25,581	\$ (1,501)	\$ 195,239	\$ 220,934	\$ (25,695)	\$ 253,114	\$ (25,695)	\$ 24,080	\$ 26,143	\$ (2,063)	\$ 195,239	\$ 199,897	\$ (4,658)	
P600 - Private Events	\$ 1,030	\$ 1,735	\$ (705)	\$ 21,156	\$ 27,988	\$ (6,832)	\$ 35,711	\$ (6,832)	\$ 1,030	\$ 1,860	\$ (830)	\$ 21,156	\$ 20,402	\$ 754	
P700 - Golf Outings	\$ 686	\$ 1,213	\$ (527)	\$ 32,392	\$ 56,941	\$ (24,549)	\$ 56,941	\$ (24,549)	\$ 686	\$ 813	\$ (127)	\$ 32,392	\$ 31,634	\$ 759	
P900 - Kitty Hawk Café	\$ 2,314	\$ 2,400	\$ (86)	\$ 22,346	\$ 24,000	\$ (1,654)	\$ 28,800	\$ (1,654)	\$ 2,314	\$ 2,279	\$ 35	\$ 22,346	\$ 24,220	\$ (1,874)	
Total Cost of Sales	\$ 147,825	\$ 158,613	\$ (10,788)	\$ 1,444,006	\$ 1,624,700	\$ (180,694)	\$ 1,838,805	\$ (180,694)	\$ 147,825	\$ 159,363	\$ (11,539)	\$ 1,444,006	\$ 1,489,708	\$ (45,702)	
Gross Profit/(Loss)	\$ 9,979	\$ 81,066	\$ (71,087)	\$ 718,974	\$ 844,352	\$ (125,378)	\$ 734,754	\$ (125,378)	\$ 9,979	\$ 53,318	\$ (43,339)	\$ 718,974	\$ 862,547	\$ (143,573)	
GENERAL AND ADMINISTRATIVE															
Operating Income/(Loss)	\$ 36,549	\$ 33,962	\$ 2,587	\$ 336,172	\$ 381,019	\$ (44,847)	\$ 460,131	\$ (44,847)	\$ 36,549	\$ 29,821	\$ 6,728	\$ 336,172	\$ 376,684	\$ (40,512)	
NON-OPERATING REVENUES/(EXPENSES)															
Property Tax Expenses	\$ (20,324)	\$ (20,833)	\$ 509	\$ (197,618)	\$ (208,330)	\$ 10,712	\$ (249,996)	\$ 10,712	\$ (20,324)	\$ (20,200)	\$ (124)	\$ (197,618)	\$ (151,951)	\$ (45,666)	
Investment Income	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0	\$ -	\$ 0	\$ -	\$ 0	\$ (0)	\$ 0	\$ 2	\$ (2)	
Gain on Sale of Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Net Income/(Loss) before Depreciation & Adj.	\$ (46,894)	\$ 26,271	\$ (73,165)	\$ 185,185	\$ 255,003	\$ (69,818)	\$ 524,627	\$ (69,818)	\$ (46,894)	\$ 3,297	\$ (50,191)	\$ 185,185	\$ 333,914	\$ (148,729)	
Depreciation	\$ 2,666	\$ 2,667	\$ (1)	\$ 26,679	\$ 26,670	\$ 9	\$ 32,004	\$ 9	\$ 2,666	\$ 4,837	\$ (2,171)	\$ 26,679	\$ 48,373	\$ (21,695)	
Major Maintenance	\$ 10,238	\$ -	\$ 10,238	\$ 91,749	\$ 87,700	\$ 4,049	\$ 87,700	\$ 4,049	\$ 10,238	\$ 190,112	\$ (179,874)	\$ 91,749	\$ 240,561	\$ (148,811)	
Transfers (In) Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Net Income/(Loss)	\$ (59,798)	\$ 23,604	\$ (83,402)	\$ 66,757	\$ 140,633	\$ (73,876)	\$ (95,077)	\$ (73,876)	\$ (59,798)	\$ (191,652)	\$ 131,854	\$ 66,757	\$ 44,980	\$ 21,777	



Accounts Receivable Aging Report Over 60 Days Past Due

Customer No.	Customer Name	Current @ 10/31/17	1 to 30 Days Overdue	31 to 60 Days Overdue	61 to 90 Days Overdue	91+ Days Overdue	Total	% of Total
A-TEA01	TRAVEL EXPRESS AVIATION	-	11,485.00	-	-	36,765.00	48,250.00	53.95%
A-PRR03	PHEASANT RUN RESORT	-	4,824.31	4,830.31	-	4,830.31	14,484.93	16.20%
A-CIP01	CIVIL AIR PATROL	-	-	-	-	12,483.48	12,483.48	13.96%
A-SPD01	STATE POLICE DEPARTMENT	-	2,081.21	2,081.21	-	2,081.21	6,243.63	6.98%
A-REH01	RESOURCE HOLDINGS LLC	-	-	-	-	5,428.91	5,428.91	6.07%
A-GLL01	Glenway Leasing	-	474.00	497.52	16.17	1,552.14	2,539.83	2.84%
Report Total:		-	18,864.52	7,409.04	16.17	63,141.05	89,430.78	
Percent of Total:		0.00%	21.09%	8.28%	0.02%	70.60%	100.00%	



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS MEETING/HOLIDAY CALENDAR 2018

January

01/01/18	Monday	---	DAA HOLIDAY – New Year’s Day	
01/10/18	Wednesday	8:00 a.m.	Internal Policy & Compliance Committee	Flight Center
01/24/18	Wednesday	1:30 p.m.	Golf Committee	Flight Center
01/24/18	Wednesday	2:00 p.m.	Finance, Budget & Audit Committee	Flight Center
01/24/18	Wednesday	2:30 p.m.	Capital Development, Leasing and Customer Fees Committee	Flight Center
01/24/18	Wednesday	3:00 p.m.	Regular/Annual Board Meeting	Flight Center

February

NO SCHEDULED MEETINGS

March

03/14/18	Wednesday	8:00 a.m.	Internal Policy & Compliance Committee	Flight Center
03/21/18	Wednesday	1:30 p.m.	Golf Committee	Flight Center
03/21/18	Wednesday	2:00 p.m.	Finance, Budget & Audit Committee	Flight Center
03/21/18	Wednesday	2:30 p.m.	Capital Development, Leasing and Customer Fees Committee	Flight Center
03/21/18	Wednesday	3:00 p.m.	Regular Board	Flight Center

April

NO SCHEDULED MEETINGS

May

05/16/18	Wednesday	8:00 a.m.	Internal Policy & Compliance Committee	Flight Center
05/23/18	Wednesday	1:30 p.m.	Golf Committee	Flight Center
05/23/18	Wednesday	2:00 p.m.	Finance, Budget & Audit Committee	Flight Center
05/23/18	Wednesday	2:30 p.m.	Capital Development, Leasing and Customer Fees Committee	Flight Center
05/23/18	Wednesday	3:00 p.m.	Regular Board	Flight Center
05/28/18	Monday	---	DAA HOLIDAY – Memorial Day	

June

06/13/18	Wednesday	8:00 a.m.	Internal Policy & Compliance Committee	Flight Center
06/20/18	Wednesday	1:30 p.m.	Golf Committee	Flight Center
06/20/18	Wednesday	2:00 p.m.	Finance, Budget & Audit Committee	Flight Center
06/20/18	Wednesday	2:30 p.m.	Capital Development, Leasing and Customer Fees Committee	Flight Center
06/20/18	Wednesday	3:00 p.m.	Regular Board	Flight Center

July

NO SCHEDULED MEETINGS

07/04/18	Wednesday	---	DAA Holiday – Independence Day	
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August

NO SCHEDULED MEETINGS

September

09/03/18

Monday

DAA Holiday – Labor Day

09/12/18	Wednesday	8:00 a.m.	Internal Policy & Compliance Committee	Flight Center
09/19/18	Wednesday	1:30 p.m.	Golf Committee	Flight Center
09/19/18	Wednesday	2:00 p.m.	Finance, Budget & Audit Committee	Flight Center
09/19/18	Wednesday	2:30 p.m.	Capital Development, Leasing and Customer Fees Committee	Flight Center
09/19/18	Wednesday	3:00 p.m.	Regular Board	Flight Center

October

NO SCHEDULED MEETINGS

November

11/07/18	Wednesday	8:00 a.m.	Internal Policy & Compliance Committee	Flight Center
11/14/18	Wednesday	1:30 p.m.	Golf Committee	Flight Center
11/14/18	Wednesday	2:00 p.m.	Finance, Budget & Audit Committee	Flight Center
11/14/18	Wednesday	2:30 p.m.	Capital Development, Leasing and Customer Fees Committee	Flight Center
11/14/18	Wednesday	3:00 p.m.	Regular Board	Flight Center
11/22/18	Thursday	---	DAA HOLIDAY – Thanksgiving Day	

December

NO SCHEDULED MEETINGS

12/25/18	Tuesday	---	DAA HOLIDAY – Christmas Day	
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Address for Meetings:

Regular Board Meeting
 Finance, Budget and Audit Committee
 Capital Development, Leasing and
 Customer Fees Committee
 Golf Committee
 Internal Policy and Compliance Committee


DuPage Airport Authority
Daniel L. Goodwin Flight Center Building
 2700 International Drive
 West Chicago, Illinois 60185
 (630) 584-2211



DUPAGE AIRPORT AUTHORITY

TO: DuPage Airport Authority
Board of Commissioners

FROM: Patrick Hoard
Director of Finance

THROUGH: David Bird 
Executive Director

RE: Proposed Ordinance 2017-315; Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018.

DATE: November 8, 2017

SUMMARY:

Pursuant to Illinois Statute, the Airport Authority is required to pass within the first quarter of their fiscal year a Budget and Appropriations Ordinance. The Tentative Budget and Appropriations is forward to DuPage County Board Chairman and as authorized by Illinois Statute, the County Board Chairman has thirty (30) days to review and has the right of line item veto.

PREVIOUS COMMITTEE/BOARD ACTION:

October 25, 2017 – Finance, Budget and Audit Committee did a preliminary review of the Tentative 2018 Budget and Appropriations.

November 15, 2017 - Finance, Budget and Audit Committee will have the final review and have an opportunity to recommend Board approval of Proposed Ordinance 2017-315; Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year beginning January 1, 2018 and Ending December 31, 2018.

REVENUE OR FUNDING IMPLICATIONS:

Illinois Statute requires action by the Board to enact the Authority's annual budget.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal review of this item is not necessary.

ATTACHMENTS:

Proposed Ordinance 2017-315; Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director that the Board approve Proposed Ordinance 2017-315; Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2018 and Ending December 31, 2018.

TENTATIVE BUDGET & APPROPRIATIONS ORDINANCE
for the DUPAGE AIRPORT AUTHORITY
for the FISCAL YEAR BEGINNING
JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018

WHEREAS, The Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, has adopted a fiscal year beginning January 1, 2018 and ending December 31, 2018, and has estimated the sums of money necessary to pay the costs of operating the DuPage Airport Authority and all other expenses and liabilities of the Authority for Fiscal Year 2018.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, as follows:

SECTION 1: For the fiscal year beginning January 1, 2018 and ending December 31, 2018 the following sums of money below are hereby budgeted and appropriated for the corporate purposes of the Corporate Fund of the DuPage Airport Authority:

Estimated Beginning Cash Balance	\$ 8,547,765
<u>OPERATING REVENUES</u>	
Airport Operations	\$ 3,476,852
Flight Center Fuel Operations	\$ 10,370,504
Prairie Landing Golf Course	\$ 2,578,115
TOTAL OPERATING REVENUES	<u>\$ 16,425,471</u>
<u>OPERATING EXPENSES</u>	
Airport Operations	\$ 6,754,090
Flight Center Fuel Operations	\$ 7,348,370
Prairie Landing Golf Course	\$ 2,280,352
TOTAL OPERATING EXPENSES	<u>\$ 16,382,812</u>
<u>NON OPERATING - DEBT SERVICE/CAPITAL/TAXES</u>	
<u>REVENUES</u>	
Miscellaneous Taxes	\$ 60,000
Property Taxes/Abatement	\$ 6,038,000
Federal & State Grants	\$ 174,930
Interest Income	\$ 15,000
Unrealized Gain/Loss from Investments	\$ -
Gain of Sale from Fixed Assets	\$ 30,000
TOTAL NON-OPERATING REVENUES	<u>\$ 6,317,930</u>
<u>EXPENSES</u>	
Property Tax (DAA)	\$ 219,000
Property Tax (PLGC)	\$ 246,324
TOTAL NON-OPERATING EXPENSES	<u>\$ 465,324</u>
<u>CAPITAL DEVELOPMENT PROGRAM</u>	
AVIATION PROGRAMS / EQUIPMENT	\$ 4,274,709
GOLF COURSE PROGRAMS / EQUIPMENT	\$ 627,828
MAJOR MAINTENANCE OF CAPITAL ASSETS	\$ 1,203,764
TOTAL CAPITAL DEVELOPMENT PROGRAM	<u>\$ 6,106,301</u>
TOTAL REVENUES	\$ 22,743,401
TOTAL EXPENDITURES	<u>\$ 22,954,437</u>
CASH BALANCE - ENDING	<u>\$ 8,336,729</u>

SECTION 2: That the following budget and appropriations, containing an estimate of the receipts and expenditures for FISCAL YEAR 2018, be and are hereby adopted as the budget and appropriations of the Corporate Fund of the DuPage Airport Authority for said fiscal year:

AIRPORT ADMINISTRATION / OPERATIONS

REVENUES	
HANGAR RENTALS	\$ 2,390,334
COLLECTION, SERVICE, TOWING FEES	\$ 840
COMMISSIONS	\$ 32,241
CUSTOMS FEES	\$ 112,994
RAMP, TIE DOWN, OVERNIGHT FEES	\$ 154,163
NON AIRFIELD, RENT/LEASE REVENUE	\$ 761,284
MISCELLANEOUS	\$ 24,996
TOTAL REVENUES	\$ 3,476,852
CASH ON HAND - BEGINNING	\$ (5,661,707)
TOTAL FUNDS AVAILABLE	\$ (2,184,855)
EXPENDITURES	
SALARIES	
STAFF & COMMISSIONERS	\$ 2,341,742
SALARIES TOTAL	\$ 2,341,742
BENEFITS	
FICA	\$ 171,806
UNEMPLOYMENT INSURANCE	\$ 24,671
GROUP INSURANCE	\$ 394,644
UNIFORMS	\$ 10,296
IMRF	\$ 200,704
BENEFITS TOTAL	\$ 802,121
GENERAL & ADMINISTRATIVE	
EDUCATION / TRAINING / TRAVEL	\$ 7,512
DUES & SUBSCRIPTIONS	\$ 17,435
COMPUTER AND SOFTWARE	\$ 46,396
COMMUNICATIONS	\$ 48,640
GENERAL OFFICE	\$ 6,300
MISCELLANEOUS	\$ 3,360
GEN. & ADMIN. TOTAL	\$ 129,643
OUTSIDE SERVICES	
CONSULTING SERVICES	\$ 177,600
ACCOUNTING / AUDIT	\$ 32,004
CUSTOMS/CONTROL TOWER	\$ 759,996
MISC OUTSIDE SERVICES	\$ 282,504
LEGAL	\$ 210,000
SNOW REMOVAL/ICE CONTROL	\$ 45,000
ARFF	\$ 482,592
OUTSIDE TOTAL	\$ 1,989,696
MAINTENANCE	
EQUIPMENT LEASE / MAINT. CONTRACTS	\$ 164,996
SUPPLIES/HANDTOOLS & SMALL EQUIPMENT	\$ 47,304
FUEL/OIL VEHICLES & EQUIPMENT	\$ 63,504
FIELD MAINTENANCE	\$ 140,004
BUILDING MAINTENANCE	\$ 190,596
MACHINE & EQUIPMENT	\$ 50,004
MAINTENANCE TOTAL	\$ 656,408
INSURANCE	\$ 267,672
INSURANCE TOTAL	\$ 267,672
MARKETING / PUBLIC RELATIONS	\$ 92,004
MARKETING / PUBLIC RELATIONS TOTAL	\$ 92,004
UTILITIES	
GARBAGE REMOVAL / JANITORIAL	\$ 12,300
GAS HEAT	\$ 133,200
ELECTRIC	\$ 297,300
WATER/SEWER	\$ 32,004
TOTAL UTILITIES	\$ 474,804
TOTAL EXPENDITURES:	\$ 6,754,090
AUTHORITY ADMINISTRATION & OPERATIONS	\$ 6,754,090
CASH ON HAND ENDING	\$ (8,938,945)

DUPAGE FLIGHT CENTER FUEL OPERATIONS

REVENUES	
FUEL & OIL SALES	\$ 10,040,952
SERVICES & CATERING	\$ 321,000
MISCELLANEOUS INCOME	\$ 8,552
TOTAL REVENUES	\$ 10,370,504
CASH ON HAND - BEGINNING	\$ 14,110,959
TOTAL FUNDS AVAILABLE	\$ 24,481,463
EXPENDITURES	
SALARIES	
STAFF	\$ 1,035,518
SALARIES TOTAL	\$ 1,035,518
BENEFITS	
FICA	\$ 79,217
UNEMPLOYMENT INSURANCE	\$ 17,290
GROUP INSURANCE	\$ 200,892
UNIFORMS	\$ 12,000
IMRF	\$ 93,818
BENEFITS TOTAL	\$ 403,217
COST OF SALES	
COST OF SALES - FUEL/OIL	\$ 5,202,996
COST OF SALES - DE-ICE	\$ 24,996
COST OF SALES - CATERING	\$ 81,211
COST OF SALES TOTAL	\$ 5,309,203
GENERAL & ADMINISTRATIVE	
BUILDING RENT	\$ 48,000
EDUCATION / TRAINING / TRAVEL	\$ 12,108
DUES & SUBSCRIPTIONS	\$ 2,760
MISC OFFICE EXPENSE	\$ 19,212
SOFTWARE	\$ 6,996
COMMUNICATIONS	\$ 8,496
CREDIT CARD EXPENSE	\$ 123,144
MARKETING	\$ 36,504
GEN. & ADMIN. TOTAL	\$ 257,220
OUTSIDE SERVICES	
CONSULTING SERVICES/LEGAL	\$ 35,100
OUTSIDE SERVICES TOTAL	\$ 35,100
MAINTENANCE / OPERATIONS	
EQUIPMENT LEASE / MAINT. CONTRACTS	\$ 138,900
SUPPLIES	\$ 23,004
FUEL / OIL VEHICLES	\$ 10,008
MAINTENANCE EXPENSE	\$ 36,000
MAINTENANCE TOTAL	\$ 207,912
INSURANCE	\$ 96,996
INSURANCE TOTAL	\$ 96,996
UTILITIES	
ELECTRIC	\$ 3,204
UTILITIES TOTAL	\$ 3,204
TOTAL EXPENDITURES:	
FLIGHT CENTER FUEL OPERATIONS	\$ 7,348,370
CASH ON HAND ENDING	\$ 17,133,093

PRAIRIE LANDING GOLF COURSE**REVENUES****GOLF OPERATIONS**

GREENS FEES/CART RENTAL	\$ 1,219,000
ASSOCIATION MEMBERSHIPS	\$ 140,000
RENTALS	\$ 4,000
PRACTICE CENTER	\$ 135,000
PRO SHOP SALES	\$ 108,500
TOTAL GOLF OPERATIONS	\$ 1,606,500

FOOD & BEVERAGE

CLUBHOUSE	\$ 300,000
KITTY HAWK - DELI	\$ 27,800
BANQUET	\$ 640,515
TOTAL FOOD & BEVERAGE	\$ 968,115

MISCELLANEOUS INCOME

	\$ 3,500
TOTAL MISCELLANEOUS INCOME	\$ 3,500

TOTAL REVENUES	\$ 2,578,115
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CASH ON HAND - BEGINNING

	\$ 98,514
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TOTAL FUNDS AVAILABLE

	\$ 2,676,629
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EXPENDITURES**SALARIES**

STAFF	\$ 1,064,145
SALARIES TOTAL	\$ 1,064,145

BENEFITS

FICA	\$ 81,403
UNEMPLOYMENT INSURANCE	\$ 39,302
GROUP INSURANCE	\$ 142,560
UNIFORMS	\$ 7,850
IMRF	\$ 71,948
BENEFITS TOTAL	\$ 342,863

COST OF SALES

COST OF SALES - GOLF	\$ 88,200
COST OF SALES - GRILL, EVENT, BANQUETS	\$ 218,843
COST OF SALES - KITTY HAWK	\$ 15,000
CREDIT CARD FEES	\$ 47,040
COST OF SALES TOTAL	\$ 369,083

GENERAL & ADMINISTRATIVE

EDUCATION / TRAINING / TRAVEL	\$ 1,000
DUES & SUBSCRIPTIONS	\$ 11,390
COMPUTER AND SOFTWARE	\$ 2,004
COMMUNICATIONS	\$ 15,300
TRANSFER COSTS TO FLIGHT CENTER	\$ (64,207)
MARKETING	\$ 44,000
GEN. & ADMIN. TOTAL	\$ 9,487

OUTSIDE SERVICES

CONSULTING SERVICES / LEGAL	\$ 47,000
OUTSIDE SERVICES TOTAL	\$ 47,000

MAINTENANCE / OPERATIONS

COURSE MAINTENANCE	\$ 116,500
SUPPLIES	\$ 84,196
RENTAL EQUIPMENT	\$ 37,640
FUEL / OIL VEHICLES	\$ 14,000
BUILDING MAINTENANCE EXPENSE	\$ 54,500
MAINTENANCE TOTAL	\$ 306,836

INSURANCE

	\$ 62,700
INSURANCE TOTAL	\$ 62,700

UTILITIES

GARBAGE REMOVAL / JANITORIAL	\$ 4,488
GAS HEAT	\$ 12,000
ELECTRIC	\$ 54,100
WATER/SEWER	\$ 7,650
UTILITIES TOTAL	\$ 78,238

TOTAL EXPENDITURES:

PRAIRIE LANDING GOLF COURSE	\$ 2,280,352
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CASH ON HAND ENDING

	\$ 396,277
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NON OPERATING - REVENUE / DEBT SERVICE / CAPITAL / TAXES

MISCELLANEOUS TAXES	\$	60,000
PROPERTY TAXES	\$	6,038,000
FEDERAL & STATE GRANTS	\$	174,930
INTEREST INCOME	\$	15,000
UNREALIZED GAIN/LOSS FROM INVESTMENTS	\$	-
GAIN OF SALE FROM FIXED ASSETS	\$	30,000
TOTAL NON-OPERATING REVENUES	\$	6,317,930

CAPITAL DEVELOPMENT PROGRAM

AVIATION PROGRAMS / EQUIPMENT	\$	4,274,709
GOLF COURSE PROGRAMS / EQUIPMENT	\$	627,828
MAJOR MAINTENANCE OF CAPITAL ASSETS	\$	1,203,764
TOTAL CAPITAL DEVELOPMENT	\$	6,106,301

PROPERTY TAX

PROPERTY TAX (DAA)	\$	219,000
PROPERTY TAX (PLGC)	\$	246,324
TOTAL DEBT SERVICE	\$	465,324

TOTAL REVENUES	\$	22,743,401
TOTAL EXPENDITURES	\$	22,954,437
CASH ON HAND ENDING	\$	8,336,729

In support of said Budget and as part thereof, the following statement is made under Section 3 of "AN ACT providing for and regulating methods of adopting Budgets and making appropriations by certain tax levying bodies of this State" approved July 12, 1937, as amended, (Ill. Rev. Stats. Ch. 85, par. 8035) and Section 195-1/2 of the "Revenue Act of 1939, as amended (Ill. Rev. Stats. Ch. 120, par. 676A).

The amounts specified are the maximum estimated for probable expenditures or commitments prior to December 31, 2018, and there is included in the appropriated amounts, funds derived from other sources than local taxation, and which may be spent for the benefit of the authority without actually being received and expended by it.

All unexpended balance of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

SECTION 3: This Ordinance shall be in full force and effect immediately upon its adoption and approval.

Passed and approved by the Board of Commissioners of the DuPage Airport Authority on November 15, 2017.

Record of Roll Call Vote:

Juan E. Chavez	_____
Stephen L. Davis	_____
Charles E. Donnelly	_____
Peter H. Huizenga	_____
Gina R. LaMantia	_____
Michael V. Ledonne	_____
Gregory J. Posch	_____
Donald C. Sharp	_____
Daniel J. Wagner	_____

Chairman


(seal)
ATTEST:

Secretary



TO: DuPage Airport Authority
Board of Commissioners

FROM: Patrick Hoard
Director of Finance

THROUGH: David Bird 
Executive Director

RE: Proposed Ordinance 2017-316; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017.

DATE: November 8, 2017

SUMMARY:

Board passage of this Ordinance is a statutory requirement in order for the Airport Authority to levy taxes in 2017, payable to the Airport Authority in 2018. The Airport Authority will Levy the same amount as it has been since 2012, \$5,976,024.

PREVIOUS COMMITTEE/BOARD ACTION:

November 15, 2017 - Proposed Ordinance 2017-316 will be reviewed by the Finance, Budget and Audit Committee.

REVENUE OR FUNDING IMPLICATIONS:

The levy is necessary in order to fund capital improvement projects and major maintenance projects.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal review of this item is not necessary.

ATTACHMENTS:

Proposed Ordinance 2017-316; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and staff that the Board approve Proposed Ordinance 2017-316; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017, for the purposes of future capital expenditures and to add additional funds to the Five-Year Capital Reserve Program.

**AN ORDINANCE OF THE DUPAGE AIRPORT AUTHORITY
LEVYING TAXES FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017**

WHEREAS, The Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, have determined the sums necessary to pay the costs of operating the DuPage Airport and all expenses and liabilities of the Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017, and have adopted an appropriation ordinance of the Authority for that period, appropriating the sum of \$32,139,185 as required by law; and

WHEREAS, said appropriation ordinance provides for estimated expenditures and revenues as follows:

SECTION 1: For the fiscal year beginning January 1, 2017 and ending December 31, 2017 the following sums of money are hereby levied for the corporate purposes of the DuPage Airport Authority:

Estimated Beginning Cash Balance - Non-Designated	\$ 12,228,628
Estimated Beginning Cash Balance - Designated	\$ 1,211,513
Estimated Beginning Cash Balance - Restricted	\$ -
	\$ 13,440,141
<u>OPERATING REVENUES</u>	
Airport Operations	\$ 3,767,101
Flight Center Fuel Operations	\$ 9,805,668
Prairie Landing Golf Course	\$ 2,570,789
TOTAL OPERATING REVENUES	\$ 16,143,558
<u>OPERATING EXPENSES</u>	
Airport Operations	\$ 6,909,337
Flight Center Fuel Operations	\$ 6,824,490
Prairie Landing Golf Course	\$ 2,296,166
TOTAL OPERATING EXPENSES	\$ 16,029,993
<u>NON OPERATING - DEBT SERVICE/CAPITAL/TAXES</u>	
REVENUES	
Miscellaneous Taxes	\$ 60,000
Property Taxes/Abatement	\$ 6,001,500
Federal & State Grants	\$ 1,012,279
Interest Income	\$ 24,996
Unrealized Gain/Loss from Investments	\$ -
Gain of Sale from Fixed Assets	\$ 30,000
TOTAL NON-OPERATING REVENUES	\$ 7,128,775
EXPENSES	
Property Tax (DAA)	\$ 213,000
Property Tax (PLGC)	\$ 249,996
TOTAL NON-OPERATING EXPENSES	\$ 462,996
<u>CAPITAL DEVELOPMENT PROGRAM</u>	
AVIATION PROGRAMS / EQUIPMENT	\$ 14,940,496
GOLF COURSE PROGRAMS / EQUIPMENT	\$ 160,000
MAJOR MAINTENANCE OF CAPITAL ASSETS	\$ 545,700
TOTAL CAPITAL DEVELOPMENT PROGRAM	\$ 15,646,196
TOTAL REVENUES	\$ 23,272,333
TOTAL EXPENDITURES	\$ 32,139,185
CASH BALANCE - ENDING	\$ 4,573,289

AIRPORT ADMINISTRATION / OPERATIONS

REVENUES	
HANGAR RENTALS	\$ 2,175,177
COLLECTION, SERVICE, TOWING FEES	\$ 492
COMMISSIONS	\$ 37,116
CUSTOMS FEES	\$ 99,996
RAMP, TIE DOWN, OVERNIGHT FEES	\$ 140,943
NON AIRFIELD, RENT/LEASE REVENUE	\$ 1,293,373
MISCELLANEOUS	\$ 20,004
TOTAL REVENUES	\$ 3,767,101
CASH ON HAND - BEGINNING	\$ 2,585,771
TOTAL FUNDS AVAILABLE	\$ 6,352,872
EXPENDITURES	
SALARIES	
STAFF & COMMISSIONERS	\$ 2,316,295
SALARIES TOTAL	\$ 2,316,295
BENEFITS	
FICA	\$ 170,165
UNEMPLOYMENT INSURANCE	\$ 24,570
GROUP INSURANCE	\$ 443,799
UNIFORMS	\$ 11,400
IMRF	\$ 205,043
BENEFITS TOTAL	\$ 854,977
GENERAL & ADMINISTRATIVE	
EDUCATION / TRAINING / TRAVEL	\$ 26,644
DUES & SUBSCRIPTIONS	\$ 15,227
COMPUTER AND SOFTWARE	\$ 131,980
COMMUNICATIONS	\$ 37,740
GENERAL OFFICE	\$ 6,504
MISCELLANEOUS	\$ 2,112
GEN. & ADMIN. TOTAL	\$ 220,207
OUTSIDE SERVICES	
CONSULTING SERVICES	\$ 187,196
ACCOUNTING / AUDIT	\$ 45,000
CUSTOMS/CONTROL TOWER	\$ 710,000
MISC OUTSIDE SERVICES	\$ 295,092
LEGAL	\$ 219,996
SNOW REMOVAL/ICE CONTROL	\$ 60,000
ARFF	\$ 481,578
OUTSIDE TOTAL	\$ 1,998,862
MAINTENANCE	
EQUIPMENT LEASE / MAINT. CONTRACTS	\$ 70,524
SUPPLIES/HANDTOOLS & SMALL EQUIPMENT	\$ 52,416
FUEL/OIL VEHICLES & EQUIPMENT	\$ 69,996
FIELD MAINTENANCE	\$ 182,004
BUILDING MAINTENANCE	\$ 165,000
MACHINE & EQUIPMENT	\$ 54,996
MAINTENANCE TOTAL	\$ 594,936
INSURANCE	\$ 317,856
INSURANCE TOTAL	\$ 317,856
MARKETING / PUBLIC RELATIONS	\$ 92,004
MARKETING / PUBLIC RELATIONS TOTAL	\$ 92,004
UTILITIES	
GARBAGE REMOVAL / JANITORIAL	\$ 10,704
GAS HEAT	\$ 168,000
ELECTRIC	\$ 303,000
WATER/SEWER	\$ 32,496
TOTAL UTILITIES	\$ 514,200
TOTAL EXPENDITURES:	\$ 6,909,337
AUTHORITY ADMINISTRATION & OPERATIONS	\$ 6,909,337
CASH ON HAND ENDING	\$ (556,465)

DUPAGE FLIGHT CENTER FUEL OPERATIONS

REVENUES	
FUEL & OIL SALES	\$ 9,456,144
SERVICES & CATERING	\$ 340,320
MISCELLANEOUS INCOME	\$ 9,204
TOTAL REVENUES	\$ 9,805,668
CASH ON HAND - BEGINNING	\$ 11,098,809
TOTAL FUNDS AVAILABLE	\$ 20,904,477
EXPENDITURES	
SALARIES	
STAFF	\$ 1,054,360
SALARIES TOTAL	\$ 1,054,360
BENEFITS	
FICA	\$ 80,659
UNEMPLOYMENT INSURANCE	\$ 24,700
GROUP INSURANCE	\$ 183,708
UNIFORMS	\$ 12,504
IMRF	\$ 95,103
BENEFITS TOTAL	\$ 396,674
COST OF SALES	
COST OF SALES - FUEL/OIL	\$ 4,652,580
COST OF SALES - DE-ICE	\$ 24,996
COST OF SALES - CATERING	\$ 76,776
COST OF SALES TOTAL	\$ 4,754,352
GENERAL & ADMINISTRATIVE	
BUILDING RENT	\$ 48,000
EDUCATION / TRAINING / TRAVEL	\$ 10,992
DUES & SUBSCRIPTIONS	\$ 504
MISC OFFICE EXPENSE	\$ 36,504
SOFTWARE	\$ 15,000
COMMUNICATIONS	\$ 9,504
CREDIT CARD EXPENSE	\$ 120,000
MARKETING	\$ 36,000
GEN. & ADMIN. TOTAL	\$ 276,504
OUTSIDE SERVICES	
CONSULTING SERVICES/LEGAL	\$ 7,908
OUTSIDE SERVICES TOTAL	\$ 7,908
MAINTENANCE / OPERATIONS	
EQUIPMENT LEASE / MAINT. CONTRACTS	\$ 141,996
SUPPLIES	\$ 24,000
FUEL / OIL VEHICLES	\$ 13,200
MAINTENANCE EXPENSE	\$ 36,504
MAINTENANCE TOTAL	\$ 215,700
INSURANCE	
INSURANCE TOTAL	\$ 114,996
UTILITIES	
ELECTRIC	\$ 3,996
UTILITIES TOTAL	\$ 3,996
TOTAL EXPENDITURES:	
FLIGHT CENTER FUEL OPERATIONS	\$ 6,824,490
CASH ON HAND ENDING	\$ 14,079,987

PRAIRIE LANDING GOLF COURSE**REVENUES****GOLF OPERATIONS**

GREENS FEES/CART RENTAL	\$	1,280,765
ASSOCIATION MEMBERSHIPS	\$	130,000
RENTALS	\$	5,625
PRACTICE CENTER	\$	126,000
PRO SHOP SALES	\$	130,500
TOTAL GOLF OPERATIONS	\$	1,872,890

FOOD & BEVERAGE

CLUBHOUSE	\$	316,250
KITTY HAWK - DELI	\$	28,800
BANQUET	\$	549,349
TOTAL FOOD & BEVERAGE	\$	894,399

MISCELLANEOUS INCOME

	\$	3,500
TOTAL MISCELLANEOUS INCOME	\$	3,500

TOTAL REVENUES	\$	2,570,789
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CASH ON HAND - BEGINNING

	\$	(244,439)
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TOTAL FUNDS AVAILABLE

	\$	2,326,350
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EXPENDITURES**SALARIES**

STAFF	\$	1,048,975
SALARIES TOTAL	\$	1,048,975

BENEFITS

FICA	\$	80,243
UNEMPLOYMENT INSURANCE	\$	38,350
GROUP INSURANCE	\$	123,093
UNIFORMS	\$	7,650
IMRF	\$	71,589
BENEFITS TOTAL	\$	320,925

COST OF SALES

COST OF SALES - GOLF	\$	125,000
COST OF SALES - GRILL, EVENT, BANQUETS	\$	213,168
COST OF SALES - KITTY HAWK	\$	14,400
CREDIT CARD FEES	\$	43,200
COST OF SALES TOTAL	\$	395,768

GENERAL & ADMINISTRATIVE

EDUCATION / TRAINING / TRAVEL	\$	1,500
DUES & SUBSCRIPTIONS	\$	11,125
COMPUTER AND SOFTWARE	\$	8,004
COMMUNICATIONS	\$	14,820
TRANSFER COSTS TO FLIGHT CENTER	\$	(54,279)
MARKETING	\$	40,000
GEN. & ADMIN. TOTAL	\$	21,170

OUTSIDE SERVICES

CONSULTING SERVICES / LEGAL	\$	49,204
OUTSIDE SERVICES TOTAL	\$	49,204

MAINTENANCE / OPERATIONS

COURSE MAINTENANCE	\$	106,500
SUPPLIES	\$	93,904
RENTAL EQUIPMENT	\$	32,200
FUEL / OIL VEHICLES	\$	15,000
BUILDING MAINTENANCE EXPENSE	\$	60,492
MAINTENANCE TOTAL	\$	308,096

INSURANCE

	\$	74,796
INSURANCE TOTAL	\$	74,796

UTILITIES

GARBAGE REMOVAL / JANITORIAL	\$	4,932
GAS HEAT	\$	15,500
ELECTRIC	\$	50,000
WATER/SEWER	\$	6,800
UTILITIES TOTAL	\$	77,232

TOTAL EXPENDITURES:

PRAIRIE LANDING GOLF COURSE	\$	2,296,166
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CASH ON HAND ENDING

	\$	30,184
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NON OPERATING - REVENUE/DEBT SERVICE/CAPITAL/TAXES

MISCELLANEOUS TAXES	\$	60,000
PROPERTY TAXES	\$	6,001,500
FEDERAL & STATE GRANTS	\$	1,012,279
INTEREST INCOME	\$	24,996
UNREALIZED GAIN/LOSS FROM INVESTMENTS	\$	-
GAIN OF SALE FROM FIXED ASSETS	\$	30,000
TOTAL NON-OPERATING REVENUES	\$	7,128,775

CAPITAL DEVELOPMENT PROGRAM

AVIATION PROGRAMS / EQUIPMENT	\$	14,940,496
GOLF COURSE PROGRAMS / EQUIPMENT	\$	160,000
MAJOR MAINTENANCE OF CAPITAL ASSETS	\$	545,700
TOTAL CAPITAL DEVELOPMENT	\$	15,646,196

PROPERTY TAX

PROPERTY TAX (DAA)	\$	213,000
PROPERTY TAX (PLGC)	\$	249,996
TOTAL DEBT SERVICE	\$	462,996

TOTAL REVENUES	\$	23,272,333
TOTAL EXPENDITURES	\$	32,139,185
	\$	(8,866,852)

CASH ON HAND ENDING	\$	4,573,289
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SECTION 1: There is hereby levied upon all taxable property within the DuPage Airport Authority, as the same may be assessed and equalized for the current fiscal year and to be collected by the levy of a general tax, the sum of \$5,976,024. Said tax shall be exclusive of and in addition to all taxes levied by the DuPage Airport Authority for bond and interest requirements, by ordinance, if any, certified copies of which have heretofore been filed in the Office of the County Clerk of DuPage County, Illinois.

SECTION 2: This Ordinance shall be in full force and effect immediately upon its adoption and approval.

Passed and approved by the Board of Commissioners of the DuPage Airport Authority on November 15, 2017.

Tentative Budget and Appropriations Ordinance adopted:	November 16, 2016
Submitted to County Board Chairman	November 28, 2016
Filed for Public Inspection:	December 5, 2016
Notice of Public Hearing Published:	December 5, 2016
Public Hearing Held:	January 9, 2017
Budget and Appropriations Ordinance Adopted:	January 18, 2017

Record of Roll Call Vote:

Juan E. Chavez	_____
Stephen L. Davis	_____
Charles E. Donnelly	_____
Peter H. Huizenga	_____
Gina R. LaMantia	_____
Michael V. Ledonne	_____
Gregory J. Posch	_____
Donald C. Sharp	_____
Daniel J. Wagner	_____

(seal)
ATTEST:

Chairman

Secretary

RESOLUTION 2017-2122

Appointing NAI Hiffman as Real Estate Broker for the DuPage Business Center

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has developed a business park known as the DuPage Business Center (the “Park”) and entered into a Development and Lease Agreement with CenterPoint Properties Trust, which expired on September 30, 2017;

WHEREAS, the Authority has solicited proposals from qualified real estate brokerage firms to provide real estate brokerage services for the Park; and

WHEREAS, the Authority has received and reviewed two (2) proposals through a Request for Proposal evaluation committee process; and

WHEREAS, the Authority deems it in the best interests of the Park to appoint the firm of NAI Hiffman as its real estate broker for the Park; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to utilize the firm of NAI Hiffman for a term of one (1) year beginning November 15, 2017, subject to two (2) one (1) year extensions at the sole discretion of the Authority. Such broker shall be paid for services rendered in accordance with the Broker Agreement and commission schedule attached hereto as Exhibit A; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute the Broker Agreement and take whatever steps necessary to effectuate the terms of this Resolution.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of November, 2017.

CHAIRMAN


(ATTEST)


SECRETARY



DUPAGE AIRPORT AUTHORITY

TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2017-2123; Award of Contract to Burrink Commercial Services, Inc. for Snow Removal Services

DATE: November 8, 2017

SUMMARY:

Each snow season, the Airport Authority utilizes a snow removal contractor for plowing parking lots and shoveling sidewalks and gates. The contractor responds to Airport property upon the accumulation of two (2") inches of snow or when notified by the Authority.

The Contract term for these services will commence on November 16, 2017 and end on April 15, 2018; subject to two (2) winter season extensions (Extension 1: commencing on October 15, 2018 and ending on April 15, 2019; and Extension 2: commencing on October 15, 2019 and ending on April 15, 2020) contingent upon the future appropriations of the Authority and at the sole discretion of the Authority. During the previous Contract with Discipio Enterprises for the 2016/2017 winter season, the Airport Authority spent \$23,104 on these services.

Staff solicited sealed bids for procurement of snow removal services in the October 16, 2017 edition of the *Daily Herald Newspaper*. Two (2) sealed bids were received and opened at 2:00 p.m. on November 7, 2017. Bid results are as follows:

	Burrink Commercial Services, Inc. Lynwood, IL	Snow & Ice Management Services McHenry, IL
Equipment / Labor	Hourly Rate	Hourly Rate
Pickup Truck w/Plow	\$90	\$125
Skid Loaders	\$125	\$145
Shoveling Labor	\$26.50	\$32

Upon evaluation of the bids, it is apparent that Burrink Commercial Services, Inc. is the low, responsive and responsible bidder. Burrink Commercial Services received positive response from references.

PREVIOUS COMMITTEE/BOARD ACTION:

November 15, 2017 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

This service has been included in the 2017 and 2018 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- ❑ Proposed Resolution 2017-2123; Award of Contract to Burrink Commercial Services, Inc. for Snow Removal Services.
- ❑ Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2017-2123; Award of Contract to Burrink Commercial Services, Inc. for Snow Removal Services.

RESOLUTION 2017-2123

Award of Contract to Burrink Commercial Services, Inc. for Snow Removal Services

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of snow removal services; and

WHEREAS, the Authority has received and reviewed two (2) sealed bids on November 7, 2017; and

WHEREAS, it is apparent that Burrink Commercial Services, Inc. is the low, responsive and responsible bidder; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter into a Contract with Burrink Commercial Services, Inc. for the term commencing on November 16, 2017 and ending on April 15, 2018, subject to two (2) winter season extensions (Extension 1: commencing on October 15, 2018 and ending on April 15, 2019; and Extension 2: commencing on October 15, 2019 and ending on April 15, 2020) contingent upon the future appropriations of the Authority and at the sole discretion of the Authority for providing snow removal services at the accumulation of two inches (2”) of snow or when notified by the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Burrink Commercial Services, Inc. for the term commencing on November 16, 2017 and ending on April 15, 2018, subject to two (2) winter season extensions (Extension 1: commencing on October 15, 2018 and ending on April 15, 2019; and Extension 2: commencing on October 15, 2019 and ending on April 15, 2020) contingent upon the future appropriations of the Authority and at the sole discretion of the Authority to provide snow removal services at the accumulation of two inches (2”) of snow or when notified by the Authority at the hourly rates including operator of: \$90 for pickup trucks with 8’ plows; \$125 for skid loaders with 10’ sectional plows; \$110 for skid loaders with 10’ standard box plows; and \$26.50 for shoveling labor; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Contract with Burrink Commercial Services, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of November, 2017.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2017-2123

DUPAGE AIRPORT AUTHORITY
SNOW REMOVAL SERVICES
SOLICITATION NO. 2017-0927

STATEMENT OF POLITICAL CONTRIBUTIONS

Burrink Commercial Services

(name of entity or individual)

Burrink Commercial Services

20770 TORRENCE AVE
LYNWOOD, ILLINOIS
60411

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

Elected Official	Office	Date	Amount	Form
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NONE

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependent children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

11/7/17
(date)


[Handwritten Signature]
(signature)


President, Burrink Commercial Services Inc.
(title of signer, if a business)





TO: Board of Commissioners

FROM: Dan Barna 
Operations and Capital Program Manager

THROUGH: David Bird 
Executive Director

RE: Proposed Resolution 2017-2124; Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young

DATE: November 8, 2017

SUMMARY:

The Airport Authority currently leases approximately 641 acres of farm parcels to local farmers under cash farm leases. Existing farm revenue is as follows:

Donald and Beth Young 109.4 acres @ \$295 per acre	\$32,273 annual rent (Corn)
Henry Harvell 96 acres @ \$185 per acre	\$17,760 annual rent (Alfalfa)
Jeff Laczynski 220 acres @ \$105 per acre	\$23,100 annual rent (Soybeans)
Dale Pitstick 216 acres @ 167.50 per acre	<u>\$36,180 annual rent (Soybean/Corn)</u>
	\$109,313

On March 7, 2017, the Authority acquired the property at Smith Road and Powis Road (approximately 109.4 acres of tillable farm land) from Oliver-Hoffman via the settlement of the eminent domain case brought by the Authority. Upon acquiring the property, the Authority executed a cash farm lease with Donald and Beth Young who had previously rented this land for farming purposes from the previous land owner.

The cash farm lease with Donald and Beth Young expired this fall upon final harvesting of crops. The Authority desires entering into a new cash farm lease with Donald and Beth Young for a one year term commencing on January 1, 2018 through December 31, 2018, subject to two (2) one (1) year extensions at the sole discretion of the Authority, with a rental rate of \$295 per acre (\$32,273 annual rent), payable annually on March 15th.

Based upon comparative lease rates, crops and local farm parcel conditions; staff is confident that entering into a cash farm lease with Donald and Beth Young is in the best interest and most advantageous to the Authority.

PREVIOUS COMMITTEE/BOARD ACTION:

November 15, 2017 Finance, Budget and Audit Committee – this item is being reviewed by the Committee.

REVENUE OR FUNDING IMPLICATIONS:

The cash farm lease with Donald and Beth Young is for a one year term commencing on January 1, 2018 through December 31, 2018, subject to two (2) one (1) year extensions at the sole discretion of the Authority, with a rental rate of \$295 per acre (\$32,273 annual rent), payable annually on March 15th.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has drafted the Cash Farm Lease between the DuPage Airport Authority and Donald and Beth Young.

ATTACHMENTS:

- Proposed Resolution 2017-2124; Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2017-2124; Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young.



Donald and Beth Young Leased Farm Parcels

RESOLUTION 2017-2124

Authorizing the Execution of a Cash Farm Lease with Donald and Beth Young

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority, as Landlord, and Donald and Beth Young, as Tenant, have negotiated a Cash Farm Lease for approximately 109.4 acres; and

WHEREAS, rent of \$32,273 (\$295 per acre) shall be payable annually commencing on March 15, 2018; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to lease approximately 109.4 acres of Authority owned farm land to Donald and Beth Young; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a Cash Farm Lease with Donald and Beth Young for the term of January 1, 2018 through December 31, 2018, subject to two (2) one (1) year extensions at the sole discretion of the Authority, with a rental rate of \$295 per acre (\$32,273 annual rent), payable annually on March 15th; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, David Bird to execute said Lease with Donald and Beth Young and to take whatever steps necessary to effectuate the terms of said Lease.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of November, 2017.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2017-2125

AUTHORIZING THE EXECUTION OF A SITE ACCESS AGREEMENT BETWEEN THE DUPAGE AIRPORT AUTHORITY AND PRITZKER REALTY GROUP

WHEREAS, the DuPage Airport Authority (the "Authority") owns real property in the DuPage Business Center (the "Center")

WHEREAS, the Pritzker Realty Group ("PRG") is interested in purchasing approximately 38.8 acres of property (the "Land") in the Center; and

WHEREAS, PRG has requested access to the Land for the purpose of performing geotechnical testing and soil borings; and

WHEREAS, the Authority's DAA Board of Commissioners finds that it is in the best interest of the Authority to enter into the Site Access Agreement with PRG;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby approves the execution of the Site Access Agreement by the Executive Director, David Bird, and authorizes David Bird to take whatever steps necessary to effectuate the terms of the Site Access Agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of November, 2017.

CHAIRMAN

SECRETARY

RESOLUTION 2017-2125

RESOLUTION 2017-2126
AUTHORIZING PUBLICATION OF NOTICE REQUESTING OFFERS TO
PURCHASE AUTHORITY PROPERTY

WHEREAS, the DuPage Airport Authority owns a certain parcel of real property described in the attached Exhibit A (the "Subject Property") in fee simple interest; and

WHEREAS, the Authority has reviewed the Subject Property and the Authority's short and long term needs and finds that the Subject Property is no longer needed by, appropriate to, required for the use of, or profitable to the Authority and therefore finds that the continued ownership of the Subject Property is not in the best interest of the Authority; and

WHEREAS, the Authority has estimated the value of the Subject Property and finds that said value exceeds \$1,000.00; and

WHEREAS, the Authority deems it in the best interests of the Authority and the general public to negotiate for the sale of all or a portion of the Subject Property, pursuant to 70 ILCS 5/16.1, subject to certain conditions to ensure that the future use of the Subject Property does not interfere with the objectives of the Authority.

NOW, THEREFORE, BE IT RESOLVED, THAT:

1) Pursuant to 70 ILCS 5/16.1, the Executive Director is authorized and directed to take whatever steps necessary to publish the Authority's intention to accept offers and negotiate for the sale of all or a portion of the Subject Property, which the Board hereby deems to be in the best interests of the Authority considering its future needs and objectives, subject to the following deed restrictions and other matters:

a. The Purchaser shall file a notice consistent with the requirements of Federal Aviation Regulation ("FAR") Part 77 (FAA Form 7460-1) prior to constructing any facility, structure, or other item on the Subject Property and the Subject Property shall remain in compliance with FAR Part 77 at all times; and

b. The Subject Property shall remain subject the Intergovernmental Agreement, dated March 22, 2001, by and between the Authority and the City of West Chicago, Illinois, as amended by Resolution No. 2005-1176 enacted by Seller on August 8, 2005, and Resolution No. 05-R-0092 enacted by the City of West Chicago, Illinois on August 15, 2005, and all subsequent amendments thereto including, but not limited to Exhibit C to the Intergovernmental Agreement; and

c. The Subject Property shall at all times comply with the current Section 10.5 of the Zoning Ordinance of the City of West Chicago, Illinois, except as agreed to in writing by the DuPage Airport Authority; and

d. A restriction shall be placed on the deed conveying the Subject Property which shall reserve for the Authority all air rights over the Subject Property; and

e. The Purchaser shall execute and deliver to the Authority at closing, an Avigation Easement acceptable to the Authority which grants to the Authority all air rights over the Subject Property and waives all claims to said air rights; and

f. The Declaration of Covenants, Conditions, Restrictions and Easements for DuPage Business Center recorded in the Office of the DuPage County Recorder, DuPage County, Illinois on August 10, 2012 as Document Number R2012-105089 and re-recorded on October 2, 2012 as Document Number R2012-137015, along with the First Amendment to same recorded on December 24, 2014 as Document Number R2014-121800; and

g. General taxes for the year 2016 and subsequent years; special taxes or assessments for improvements not yet completed; building lines and building and liquor restrictions of record; zoning and building ordinances; roads and highways, if any; private, public and utility easements of record; drainage ditches, feeders, laterals and drain tile, pipe or other conduit, if any; covenants, conditions and restrictions of record.

2) All offers to purchase the Subject Property shall be made in writing to the Executive Director of the DuPage Airport Authority and shall contain an offer amount and a description of the real property sought to be purchased; and

3) The Executive Director of the DuPage Airport Authority is authorized to negotiate with any qualified offerors and bring a proposed sales contract to the Board for consideration and possible action; and

4) The Board reserves the right not to sell any or all of the Subject Property.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____
Gina R. LaMantia _____

Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of November, 2017.

CHAIRMAN

SECRETARY

RESOLUTION 2017-2126

RESOLUTION 2017-2127
Disclosure of Executive Session Minutes

WHEREAS, pursuant to the Illinois Open Meetings Act, 5 ILCS 120/2.06, the Board of Commissioners of the DuPage Airport Authority semi-annually reviews and makes available for public inspection non-confidential portions of executive session minutes;

WHEREAS, the Board of Commissioners met in executive session on November 15, 2017 to review the minutes of all previously non-disclosed executive sessions;

WHEREAS, after consultation with legal counsel, the Board of Commissioners has determined that the need for confidentiality still exists for certain executive session minutes; and

WHEREAS, after consultation with legal counsel, the Board of Commissioners has determined that the executive session minutes attached hereto no longer require confidential treatment and should be made available for public inspection in their final form within seven (7) days from the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to the Illinois Open Meetings Act, the DuPage Airport Authority hereby makes available for public inspection those portions of the executive session minutes, which are attached hereto.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

Juan E. Chavez _____
Stephen L. Davis _____
Charles E. Donnelly _____
Peter H. Huizenga _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Gregory J. Posch _____
Donald C. Sharp _____
Daniel J. Wagner _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 15th day of November 2017.

CHAIRMAN

SECRETARY

RESOLUTION 2017-2127