

**PUBLIC NOTICE OF  
REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY  
BOARD of COMMISSIONERS**

**NOTICE IS HEREBY GIVEN**, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, November 16, 2016 at 3:00 p.m.** The meeting will convene in the **First Floor Conference Room of the Daniel L. Goodwin Flight Center Building**, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.

A handwritten signature in black ink, appearing to read "Mark Doles", is written over a horizontal line.

**Mark Doles, Assistant Secretary  
DuPage Airport Authority Board of Commissioners**

**POSTED: NOVEMBER 11, 2016**



**BOARD OF COMMISSIONERS  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 16, 2016; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING  
FIRST FLOOR CONFERENCE ROOM  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 60185**

**TENTATIVE AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
  - September 14, 2016 Regular Board Meeting**
  - September 14, 2016 Capital Development, Leasing and Customer Fees Committee Meeting**
  - October 7, Special Capital Development, Leasing and Customer Fees Committee Meeting**
  - September 14, 2016 Finance Committee Meeting**
  - October 18, 2016 Special Finance Committee Meeting**
  - September 14, 2016 Golf Committee Meeting**
- 5. DIRECTOR'S REPORT**
- 6. REVIEW OF FINANCIAL STATEMENTS**
- 7. REPORT OF OFFICERS/COMMITTEES**
  - a. Finance, Budget & Audit Committee**
  - b. Capital Development, Leasing & Customer Fees Committee**
  - c. Internal Policy and Compliance Committee**
  - d. Golf Committee**
  - e. DuPage Business Center**
- 8. NEW BUSINESS**
  - a. Proposed Ordinance 2016-297; Adopting the Tentative Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2017 and Ending December 31, 2017.**  
***FINANCE***

- b. **Proposed Ordinance 2016-298; An Ordinance of the DuPage Airport Authority Levying Taxes for the Fiscal Year Beginning January 1, 2016 and Ending December 31, 2016.**  
**FINANCE**
- c. **Proposed Ordinance 2016-299; Adoption of the Revised By-Laws for the DuPage Airport Authority Board of Commissioners.**  
*Modifies the By-Laws of the DuPage Airport Authority to make the Board Chairman an ex-officio member of each committee and allows Committee Chairpersons to appoint other Commissioners as temporary committee members.*
- d. **Proposed Ordinance 2016-300; Authorizing the Acquisition of a Certain Property Commonly Known as the Oliver-Hoffman Property for Airport Purposes by the DuPage Airport Authority.**  
*Settlement of eminent domain litigation wherein the Authority, for airport purposes, acquires approximately 114 acres of property located at the corner of Smith and Powis Roads for \$3,100,000.*  
**FINANCE**
- e. **Proposed Resolution 2016-2056; Approving the Use of Outside Auditors for the Year 2017.**  
*Authorizes the Authority to appoint Sikich LLP as its outside auditor for auditing the Authority's 2016 financial statements for an all-inclusive maximum fee of \$38,000.*  
**FINANCE**
- f. **Proposed Resolution 2016-2057; Award of Master Agreement to C. Armbrust Plumbing & Heating, Inc. for On-Call Plumbing Repair and Maintenance Services.**  
*Approves a two (2) year time and material Master Agreement for as-needed plumbing repair services. Not-to-exceed \$25,000 annually or \$5,000 per project.*  
**FINANCE**
- g. **Proposed Resolution 2016-2058; Award of Contract to Advent Systems, Inc. for Access Control System Repair and Maintenance Services.**  
*Approves a one (1) year time and material contract subject to two (2) one (1) year extensions at the sole discretion of the Authority for as-needed access control system repair services.*  
**FINANCE**
- h. **Proposed Resolution 2016-2059; Award of Contract to Urban Elevator Service, LLC. for Elevator Maintenance Services.**  
*Approves a one (1) year contract subject to two (2) one (1) year extensions at the sole discretion of the Authority for elevator maintenance services. Annual cost of \$27,924.*  
**FINANCE**
- i. **Proposed Resolution 2016-2060 Delegation of Authority to the Executive Director to Accept and Enter into Electric Power and Natural Gas Supplier Agreements.**  
*Delegates authority to the Executive Director to enter into lowest bid electric energy and natural gas supplier contracts from pre-qualified firms through a Request for Proposal process.*  
**FINANCE**

- j. Proposed Resolution 2016-2061; Award of Contract to Engineered Security and Sound, Inc. for Video Surveillance Equipment Replacement.**  
*Approves a contract to remove, replace and add new video surveillance equipment throughout Airport property. Total authorized construction cost not-to-exceed \$51,008.10, which includes a 10% owner's contingency.*  
**CAPITAL**
- k. Proposed Resolution 2016-2062; Award of Contract to Roberts Environmental Control Corporation for the Golf Course Clubhouse A/C Unit and Kitchen Exhaust Makeup Air System Replacement.**  
*Approves a contract to replace two kitchen grill exhaust make-up air systems and 1 A/C unit at the Prairie Landing Clubhouse. Total authorized construction cost not-to-exceed \$53,628.48, which includes an 8% owner's contingency.*  
**CAPITAL**
- l. Proposed Resolution 2016-2063; Authorizing Execution of a Change Order to a Design-Build Contract with Harbour Contractors Inc. for Clear Span Hangar Construction.**  
*Approves Change Order with Harbour Contractors for the sum of \$244,817.00 for mitigation of unsuitable soils and inlet repairs.*  
**CAPITAL**
- m. Proposed Resolution 2016-2064; Authorizing Execution of a Change Order to Task Order No. 40 with CH2M for the Project: Design-Build Clear Span Aircraft Hangar.**  
*Approves Change Order to Task Order No. 40 with CH2M in the sum of \$21,014.00 for construction phase services related to the hangar project.*  
**CAPITAL**

- 9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY AND THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY.**
- 10. RECONVENE REGULAR SESSION**
- 11. OTHER BUSINESS**
- 12. ADJOURNMENT**