

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE
WEDNESDAY, SEPTEMBER 14, 2016**

The meeting of the Capital Development, Leasing and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, First Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, September 14, 2016. Committee Chairman Wagner called the meeting to order at 2:30 p.m. A quorum was present for this meeting.

Commissioners Present: Chavez, Ledonne, Posch, Sharp, Wagner.

Absent: None

DAA Staff Present: Executive Director David Bird; Mark Doles, Director of Aviation Facilities and Properties; Patrick Hoard, Director of Finance and Prairie Landing Golf Club; Dan Barna, Procurement Manager; Pamela Miller, Executive Assistant and Board Liaison.

Others: Phil Luetkehans, Schirott, Luetkehans and Garner; Michael Vonic, CH2M; Michael Toth, JWI.

Press: None

CAPITAL DEVELOPMENT

NEW BUSINESS

Proposed Resolution 2016-2051; Award of Contract to DuPage Overhead Garage Doors, Inc. for the Overhead Garage Door Replacement Project.

Approves a project to remove and replace two (2) overhead garage doors and refurbish one (1) overhead garage door at the Airport's Maintenance Building. Total authorized construction cost not-to-exceed \$19,470, which includes a 10% owner's contingency.

Executive Director asked Dan Barna to discuss this contract. Mr. Barna advised that recently two overhead garage doors at the Airport Maintenance Building have failed and are now inoperable. He continued that a third door is also in need of repair with needed upgrades. Mr. Barna reported that three bids were received and DuPage Overhead Garage Doors, Inc. was the low bidder for this project. Discussion followed.

A **MOTION** was made by Commissioner Ledonne for Proposed Resolution 2016-2051; Award of Contract to DuPage Overhead Garage Doors, Inc. for the Overhead Garage Door Replacement Project. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2016-2052; Authorizing the Execution of a Hangar and Office Lease with Treehouse Foods.

Approves a five (5) year lease with TreeHouse Foods, Inc. for an office and hangar located at 2715 International Drive.

Executive Director Bird asked Mark Doles to discuss the lease agreement with Treehouse Foods. Mr. Doles advised that TreeHouse Foods has been on the airfield since 2009 and staff has been in negotiations with this tenant for a long term agreement in a larger consolidated facility. He discussed the terms of this hangar and office lease agreement and the anticipated revenues for the Airport Authority. Discussion followed.

A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2016-2052; Authorizing the Execution of a Hangar and Office Lease with Treehouse Foods. The **motion was seconded** by Commissioner Sharp and was unanimously passed by roll call vote (5-0).

Proposed Resolution 2016-2053; Approving a Site Plan Modification with CenterPoint Properties for 2500 Enterprise Circle – DS Container.

Modifies previously approved Development Plans to allow the construction of an enclosed equipment/waste storage are on west side of building at 2500 Enterprise Circle.

Attorney Luetkehans advised that CenterPoint has requested a minor modification to the DS Container Development Plan in relation to the expansion site currently under construction. This modification involves the change of location for the garbage containers at this construction site. Discussion followed.

A **MOTION** was made by Commissioner Sharp to approve Proposed Resolution 2016-2053; Approving a Site Plan Modification with CenterPoint Properties for 2500 Enterprise Circle – DS Container. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by roll call vote (5-0).

RECESS TO EXECUTIVE SESSION

There was no Executive Session.

OTHER BUSINESS

None

Commissioner Ledonne made a **MOTION** to adjourn the Capital Development, Leasing and Customer Fees Committee Meeting; the **motion was seconded** by Commissioner Sharp and was passed by unanimous voice vote. The committee meeting was adjourned at 2:37 p.m.

Approved at the November 16, 2016 Board Meeting
Daniel J. Wagner, Chairman
Capital Development, Leasing and Customer Fees Committee