

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET AND AUDIT COMMITTEE
WEDNESDAY, SEPTEMBER 15, 2021**

A meeting of the Finance, Budget and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, September 15, 2021. Committee Chairman Wagner called the meeting to order at 2:00 p.m. A quorum was present for the committee meeting.

Commissioners Present: Getz, Ledonne, Sharp, Wagner

Commissioners Absent: Posch

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Programs Manager; Kristine Klotz, Executive Assistant and Board Liaison.

Others: None

OLD BUSINESS

None

NEW BUSINESS

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard reviewed the August 2021 Financial Statements and discussion followed.

Committee Chairman Ledonne scheduled the meeting date of October 28, 2021 for the review for Fiscal Year 2022 Preliminary Plan.

Proposed Resolution 2021-2462; Approving the Use of Outside Auditors for the Year 2022.

Appoints the firm of Sikich LLP as outside auditor for the year 2022. Audit of 2021 financial statements for an all-inclusive maximum fee of \$33,100.

Committee Chairman Ledonne read into record Proposed Resolution 2021-2466. A **MOTION** was made by Commissioner Sharp to recommend Board approval for Proposed Resolution 2021-2462; Approving the Use of Outside Auditors for the Year 2022. Commissioner Wagner asked if there was a Request for Quote (RFQ) that went out to bid this year. Patrick Hoard replied that this is the last year of the current contract for Sikich. Mr. Hoard stated that in FY'22 there will be a Request for Proposal (RFP) for the use of outside auditors. Commissioner Sharp agreed that it would be a good idea to have another review of auditors. Discussion followed. The **motion was seconded** by Commissioner Wagner and was unanimously passed by a roll call vote (2-0) Committee Chairman Ledonne abstained.

Proposed Resolution 2021-2463; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.

Approves the procurement of up to 16 tons of Sodium Formate on an as-needed basis for the 2021/2022 winter season for an amount not-to-exceed \$24,141.12.

Committee Chairman Ledonne read into record Proposed Resolution 2021-2463. A **MOTION** was made by Commissioner Sharp to recommend Board approval for Proposed Resolution 2021-2463; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material. Executive Director Doles stated that last year maintenance used 14 tons of Sodium Formate to Deice the runways. Committee Chairman Ledonne questioned the shelf life of Sodium Formate. Executive Director Doles replied that the product is guaranteed to last a few seasons, with proper storage. Mr. Doles stated that the price is held at the current rate and the Airport Authority is guaranteed the 16 tons. No further discussion. The **motion was seconded** by Commissioner Wagner and was unanimously passed by a roll call vote (3-0).

Proposed Resolution 2021-2464; Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Fluid.

Approves the procurement of up to 8,800 gallons of Potassium Acetate on an as-needed basis for the 2021/2022 winter season for an amount not-to-exceed \$40,392.

Committee Chairman Ledonne read into record Proposed Resolution 2021-2464. A **MOTION** was made by Commissioner Sharp to recommend Board approval for Proposed Resolution 2021-2464 Award of Contract to Nachurs Alpine Solutions Industrial for the Procurement of Potassium Acetate Runway Deicing Fluid. Committee Chairman Ledonne thanked Dan Barna and team for getting the best price possible for this contract. The **motion was seconded** by Commissioner Wagner and was unanimously passes by a roll call vote (3-0).

Proposed Resolution 2021-2465; Award of Contract to Preform Traffic Control Systems, Ltd. for Pavement Marking Services.


Approving a Contract with Preform Traffic Control Systems, LTD. for providing pavement marking services for the term of September 15, 2021 and ending on September 15, 2024 for a three (3) year cost not-to-exceed \$264,535.25.

Committee Chairman Ledonne read into record Proposed Resolution 2021-2465. A **MOTION** was made by Commissioner Sharp to recommend Board approval for Proposed Resolution 2021-2465; Award of Contract to Preform Traffic Control Systems, Ltd. for Pavement Marking Services. Executive Director Doles stated that Preform Traffic Systems, Ltd. is a Midwest company that has performed work at O'Hare International Airport. Committee Chairman Ledonne asked Dan Barna what the comparison rate from years past. Dan Barna informed the committee that this is a 3-year contract, and the annual cost of the contract is very comparable to the past contracts. The **motion was seconded** by Commissioner Wagner and was unanimously passes by a roll call vote (3-0).

Proposed Resolution 2021-2474; Authorizing Payment Under a Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority for Airport Traffic Control Services at the DuPage Air Traffic Control Tower for the Period Between October 1, 2021 and September 30, 2022.

Approves an Agreement between the Federal Aviation Administration (FAA) and the DuPage Airport Authority whereby the FAA will provide staffing of the DuPage Air Traffic Control Tower From 10:00 PM to 6:00 AM for the period of October 1, 2021 through September 30, 2022. Total authorized cost of \$665,343.35

Committee Chairman Ledonne read into record Proposed Resolution 2021-2474. A **MOTION** was made by Commissioner Sharp to recommend Board approval for Proposed Resolution 2021-2474; Authorizing Payment Under a Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority for Airport Traffic Control Services at the DuPage Air Traffic Control Tower for the Period Between October 1, 2021 and September 30, 2022. Executive Director Doles relayed to the committee that O'Hare and Midway International airports both have federally funded 24/7 operations of their towers. The DuPage Airport Authority is currently funding the nightly operations from 10:00 p.m. to 6:00 a.m. for the control tower to be manned. Discussion followed and the **motion was seconded** by Commissioner Wagner and was unanimously passes by a roll call vote (3-0).



Michael Ledonne, Chairman
Finance, Budget and Audit Committee