

**PUBLIC NOTICE OF**  
**REGULAR AND ANNUAL BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY**  
**BOARD of COMMISSIONERS**

**NOTICE IS HEREBY GIVEN**, that the Regular And Annual Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, January 19, 2022 at 3:00 p.m.** The meeting will convene in the Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois.

**Tentative Agenda** is attached and made a part hereof this Notice.

  
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**Daniel J. Barna, Assistant Secretary**  
**DuPage Airport Authority Board of Commissioners**

**POSTED: January 14, 2022**



**DUPAGE AIRPORT  
AUTHORITY**

**BOARD OF COMMISSIONERS  
REGULAR MEETING and ANNUAL MEETING  
WEDNESDAY, JANUARY 19, 2022; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING  
THIRD FLOOR CONFERENCE ROOM  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 60185**

**TENTATIVE AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

**RECESS REGULAR MEETING**

**CONVENE ANNUAL MEETING**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ELECTION OF OFFICERS FOR THE 2022 FISCAL YEAR**
  - a. Chairman**
  - b. Vice-Chairman**
  - c. Treasurer**
  - d. Secretary**
  - e. Assistant Treasurer**
  - f. Assistant Secretary**

- 4. REVIEW OF COMMITTEE ASSIGNMENTS TAB# 1      PAGE # 1**

**ADJOURNMENT OF ANNUAL MEETING**

**RECONVENE REGULAR MEETING**

4. **APPROVAL OF MINUTES** **TAB# 2** **PAGE # 2**  
a. **November 17, 2021 Finance, Budget and Audit Committee Meeting**  
b. **November 17, 2021 Capital Development, Leasing and Customer Fees Committee Meeting**  
c. **November 17, 2021 Regular Board Meeting**
5. **DIRECTOR'S REPORT** **TAB# 3** **PAGE# 14**
6. **REVIEW OF FINANCIAL STATEMENTS** **TAB# 4** **PAGE# 20**
7. **REPORT OF OFFICERS/COMMITTEES**  
a. **Finance, Budget & Audit Committee**  
b. **Capital Development, Leasing & Customer Fees Committee**  
c. **Internal Policy and Compliance Committee**  
d. **Golf Committee**  
e. **DuPage Business Center**
8. **NEW BUSINESS**
- a. **Proposed Ordinance 2022-374; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2022 and Ending December 31, 2022.**  
**FINANCE** **TAB# 5** **PAGE# 34**
- b. **Proposed Ordinance 2022-375; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act.**  
**FINANCE** **TAB# 6** **PAGE# 123**
- c. **Proposed Resolution 2022-2486; Approving the Use of Outside Attorneys for the Fiscal Year 2022 Beginning January 1, 2022 and Ending December 31, 2022.**  
*Approves utilizing the firms of Luetkehans, Brady, Garner & Armstrong and SheppardMullin to provide legal services for the 2022 fiscal year.*  
**FINANCE** **TAB# 7** **PAGE# 139**
- d. **Proposed Resolution 2022-2487; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.**  
**TAB# 8** **PAGE# 144**

- e. **Proposed Resolution 2022-2488; Authorizing the Procurement of One (1) 2022 Ford F350 4x4 Flatbed Truck from the State of Illinois Joint Purchasing Contract.**

*Approves the procurement of one (1) 2022 Ford F350 4x4 flatbed truck from Morrow Brothers Ford for a total cost of \$54,780 F.O.B. DuPage Airport.*

**FINANCE**

**TAB# 9**

**PAGE# 145**

- f. **Proposed Resolution 2022-2489; Award of Contract to Stafford Smith, Inc. for the Procurement of One (1) High Temperature Rack Conveyor Dishwashing Machine.**

*Approves the procurement of one (1) Hobart high temperature rack conveyor dishwashing machine for a total cost of \$60,570.21 F.O.B. Prairie Landing Golf Club.*

**FINANCE**

**TAB# 10**

**PAGE# 148**

- g. **Proposed Resolution 2022-2490; Award of Contract to Citywide Building Maintenance, Inc. for Janitorial Services.**

*Approves a one (1) year janitorial contract, subject to two (2) one (1) year extensions at the sole discretion of the Authority. Year 1 cost - \$119,184, Year 2 cost - \$121,567.68, Year 3 cost - \$124,606.87.*

**FINANCE**

**TAB# 11**

**PAGE# 152**

- h. **Proposed Resolution 2022-2491; Authorizing the Execution of a Cash Farm Lease with Dale Pitstick.**

*Authorizes a three (3) year cash farm lease for 184 acres with a rental rate of \$235 per acre. Annual rent of \$43,240.*

**CAPITAL**

**TAB# 12**

**PAGE# 157**

- i. **Proposed Resolution 2022-2492; Ratification of the Executive Director's Execution of a Hangar and Office Lease Agreement with Victory Aviation**

*Ratifies the actions of the Executive Director to execute a five (5) year lease with Victory Aviation with a five (5) option.*

**CAPITAL**

**TAB# 13**

**PAGE# 160**

- j. **Proposed Resolution 2022-2493; Authorizing the Execution of a Hangar and Office Lease Agreement with Exelon Business Services Company, LLC**

*Approves a two (2) year lease agreement with Exelon Business Services Company, LLC.*

**CAPITAL**

**TAB# 14**

**PAGE# 163**

9. **RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**
10. **RECONVENE REGULAR SESSION**
11. **OTHER BUSINESS**
  - k. **Proposed Resolution 2022-2494; Authorizing the Execution of an Agreement with Lakeshore Recycling Systems, LLC and Oscar, LLC Regarding a Proposed Municipal Waste and Hydro Excavation Waste Transfer Facility.**

**TAB# 15      PAGE# 166**
  - l. **Amendment to Vacant Land Sales Agreement with Patriot Development Group, LLC.**

*If required, materials will be provided under separate cover by legal counsel*
12. **ADJOURNMENT**