

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING AND CUSTOMER FEES COMMITTEE  
MEETING  
WEDNESDAY, NOVEMBER 16, 2022**

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A meeting of the Capital Development, Leasing, and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, November 16, 2022. Committee Chairman Wagner called the meeting to order at 2:30 p.m. and a quorum was present for the meeting.

***Commissioners Present:*** Charvat, Getz, LaMantia, Ligino-Kubinski, Wagner  
***Commissioners Absent:*** Chavez, Davis, Ledonne

***DuPage Airport Authority Staff Present:*** Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Projects Programs Manager; Brian DeCoudres, Flight Center General Manager; Bruce Garner of Luetkehans, Brady, Garner and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

***Others:*** Dan Pape, CMT.

**NEW BUSINESS**

**Proposed Ordinance 2022-380; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking.**

Committee Chairman Wagner read into record Proposed Ordinance 2022-380. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Ordinance 2022-380; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking. The **motion was seconded** by Commissioner Wagner. Executive Director Doles stated that this Ordinance is an adjustment to the fees charged for month-to-month T-Hangars, month-to-month tie-downs spots, and overnight transient parking fees. A 2% increase was implemented in 2021, and previous rates were adjusted in 2018. Executive Director Doles explained the fee structure for transient customers utilizing overnight parking on the Flight Center ramp. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2022-2555; Award of Contract to Correct Electric, Inc. for Electrical Panel Replacement at Hangars E8 and E9.**

*Approves a contract to install electrical panels in Hangars E8 and E9 for a total cost not-to-exceed \$45,585.10, which includes a 10% owner's contingency.*

Committee Chairman Wagner read into record Proposed Resolution 2022-2555. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Resolution 2022-2555; Award of Contract to Correct Electric, Inc. for Electrical Panel Replacement at Hangars E8 and E9.

The **motion was seconded** by Commissioner Wagner. Executive Director Doles informed the committee that staff worked with Wight & Company to develop plans to correct the electrical panel replacement and distribution of electricity from Echo 7. The Echo 8 hangar and the Echo 7 hangar currently run power from a single breaker located in the Echo 7 hangar. Three sealed bids were received and reviewed. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2022-2556; Award of Contract to State Mechanical Services LLC for HVAC RTU and AHU Equipment Replacement.**

*Approves a contract to replace HVAC equipment including one (1) rooftop unit at the Old Administration Building and one (1) air handling unit at the 3N060 Powis Road Hangar for a total cost not-to-exceed \$31,891.20, which includes a 10% owner's contingency.*

Committee Chairman Wagner read into record Proposed Resolution 2022-2556. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Resolution 2022-2556; Award of Contract to State Mechanical Services LLC for HVAC RTU and AHU Equipment Replacement. The **motion was seconded** by Commissioner Wagner. Executive Director Doles stated the Capital project upgrade will replace one HVAC rooftop unit at the former Administration Building and replace the furnace/air handler located at 3N060 Powis Road which is beyond its useful life. Three sealed bids were received and reviewed. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2022-2557; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Improvement Program Project Known as: Airport Perimeter Road Resurfacing – W. Tower Road and DuPage Drive.**

*Approves planning and design phase engineering for W. Tower Road and DuPage Drive resurfacing for a total not-to-exceed amount of \$52,000, subject to 90% State reimbursement from the Rebuild Illinois Capital Investment Program.*

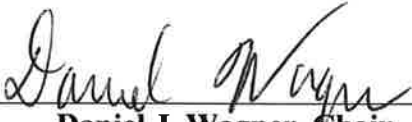
Committee Chairman Wagner read into record Proposed Resolution 2022-2557. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Resolution 2022-2557; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Improvement Program Project Known as: Airport Perimeter Road Resurfacing – W. Tower Road and DuPage Drive. The **motion was seconded** by Commissioner Wagner. Executive Director Doles reviewed the Department of Transportation, Division of Aeronautics State Capital Improvement Program scope of work. He went on to say that the Airport Authority anticipates receiving 90% reimbursement from Rebuild Illinois Capital Investment Program. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2022-2558; Ratifying the Execution of the First Amendment to Vacant Land Purchase Agreement and Approving the Execution of the Second Amendment to Vacant Land Purchase Agreement with BI Developer LLC.**

Committee Chairman Wagner read into record Proposed Resolution 2022-2558. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Resolution 2022-2558; Ratifying the Execution of the First Amendment to Vacant Land Purchase Agreement and Approving the Execution of the Second Amendment to Vacant Land Purchase Agreement with BI Developer LLC. The **motion was seconded** by Commissioner Wagner. Executive Director Doles informed the committee member of the Purchase Agreement between BI Developers and the Airport Authority. Executive Director Doles discussed the extension of the agreement and the issues with the property. Discussion followed and the motion passed by roll call vote (3-0).

**OTHER BUSINESS**

A **MOTION** was made by Commissioner Ligino-Kubinski to adjourn the Regular Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Wagner and was passed unanimously by a voice vote; the meeting was adjourned at 4:34 p.m.

  
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**Daniel J. Wagner, Chair**

**Capital Development, Leasing and Customer Fees Committee**