

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET, AND AUDIT COMMITTEE
WEDNESDAY, MARCH 20, 2024**

A meeting of the Finance, Budget, and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 20, 2024. Committee Chairman Ledonne called the meeting to order at 2:00 p.m. A quorum was present for the committee meeting. Commissioner Ligino-Kubinski notified the DuPage Airport Authority Board Secretary and the Assistant Secretary regarding her attendance which needed to be telephonically due to employment purposes.

Commissioners Present: Chavez, Charvat, Davis, Giunti, Hacker, LaMantia, Ledonne, Ligino-Kubinski, Puchalski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Programs Manager; Kristine Klotz, Executive Assistant, and Board Liaison.

Others: Dan Pape, CMT; John Bullock, DuPage Aerospace Aviation.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2024-2643; Ratification of the Executive Director's Procurement of Additional Airfield Deicing Materials.

Ratifies the procurement of additional airfield deicing materials in the amount of \$33,619.76.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2643. A **MOTION** was made by Commissioner Giunti to recommend Board approval for Proposed Resolution 2024-2643; Ratification of the Executive Director's Procurement of Additional Airfield Deicing Materials. The **motion was seconded** by Commissioner Davis. Executive Director Doles advised that due to the winter weather, additional inventory of deicing materials needed to be replenished quickly, which caused Mr. Doles to procure additional airfield deicing material. Dan Barna stated that in September of 2023, the Board approved the procurement of deicing materials, which were used in the 2023/2024 winter season. Mr. Barna stated that the levels of the deicing products were low resulting in additional materials needing to be purchased. Discussion followed and the motion passed by roll call vote of (5-0).

Proposed Resolution 2024-2644; Award of Contract to Sentinel Technologies, Inc. for Managed IT Services.

Approves a three (3) year contract, subject to two (2) one (1) year extensions for managed IT services for an annual cost of \$37,832, which includes a 10% owner's contingency.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2644. A **MOTION** was made by Commissioner Chavez to recommend Board approval for Proposed Resolution 2024-2644; Award of Contract to Sentinel Technologies, Inc. for Managed IT Services. The **motion was seconded** by Commissioner Davis. Dan Barna explained the DuPage Airport Authority has an Information Technology manager for on-site daily support. Within the terms of the contract, Mr. Barna explained Sentinel Technologies, Inc. service will provide information regarding server health, updates to software systems, remote data backups, and 24/7 support ticket response. Eight responses to the Request for Proposals were received. Executive Director Doles established an evaluation panel to assess the proposals. The evaluation panel interviewed the shortlisted firms. Discussion followed and the motion passed by roll call vote of (5-0).

Proposed Resolution 2024-2645; Authorizing the Execution of a Service Order with Rosenbauer America, LLC for Repairs to the 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting Truck.

Approves service and repairs for the 2008 Rosenbauer Aircraft Rescue and Fire Fighting Truck in the amount of \$86,487.50, which includes a 10% owner's contingency.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2645. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2645; Authorizing the Execution of a Service Order with Rosenbauer America, LLC for Repairs to the 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting Truck. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised this item is the rehabilitation of a 2008 Rosenbauer Panther Aircraft Rescue and Fire Fighting (ARFF) Truck. Dan Barna stated that critical components of the ARFF Truck are beyond their useful service life. This service order includes shipping the Fire Truck to Minnesota for repairs. Mr. Barna stated that firefighters will rely on Rescue 9, which will remain at the airport to respond to any incidents that may occur. Additionally, the foam concentrate currently in the ARFF truck is required to be removed prior to shipment. Committee Chairman Ledonne questioned the typical lifespan of an ARFF truck. Mr. Barna stated the information he received from the West Chicago Fire Protection District was that these repairs would an average of 10 years of additional service. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2646; Award of Contract to Mid-American Elevator Company, Inc. for Elevator Maintenance Services.

Approves a one (1) year elevator maintenance contract, subject to two (2) one (1) year extensions. Year 1 cost \$18,816, year 2 cost \$19,584, and year 3 cost \$20,352.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2646. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2646; Award of Contract to Mid-American Elevator Company, Inc. for Elevator Maintenance Services. The **motion was seconded** by Commissioner Chavez. Dan Barna stated this is a preventative maintenance service contract which is required by law. Monthly inspections and

adjustments are part of the service terms. Mr. Barna discussed the terms of the contract. This item went back out to bid due to the previous contract expiring. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2647; Authorizing the Procurement of One (1) Utility Truck with Plow from the State of Illinois Joint Purchasing Contract.

Approves the procurement of one (1) 2024 Ford F-250 4x4 utility body truck with plow and ladder rack for a total cost of \$70,312 F.O.B. DuPage Airport.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2647. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2647; Authorizing the Procurement of One (1) Utility Truck with Plow from the State of Illinois Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. Dan Barna advised that this item will replace a 2005 pickup truck that is beyond its useful life. The Illinois Governmental Joint Purchasing contract will be utilized for the procurement of this vehicle. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2648; Authorizing the Procurement of One (1) Utility Truck with Articulating Aerial Lift from the Sourcewell Joint Purchasing Contract.

Approves the procurement of one (1) 2024 Ford F550 4x2 with Versalift SST-40-EIH Aerial Platform Lift for a total cost of \$168,423 F.O.B. DuPage Airport.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2648. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2648; Authorizing the Procurement of One (1) Utility Truck with Articulating Aerial Lift from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. Dan Barna explained that this item will be utilized by the DuPage Airport Authority's facilities maintenance department for street light bulb replacement and hangar door repairs. The item will be purchased through the Illinois Governmental Joint Purchasing contracts. The current bucket truck is not ideal while making repairs inside hangars. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2649; Authorizing the Procurement of One (1) Tractor with Triple Flail Mower from the Sourcewell Joint Purchasing Contract.

Approves the procurement of one (1) 2025 John Deere 6105E Tractor with Tiger Mowers Triple Flail Mowing System for a total cost of \$182,966 F.O.B. DuPage Airport.

Committee Chairman Ledonne read into record Proposed Resolution 2024-2649. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2024-2649; Authorizing the Procurement of One (1) Tractor with Triple Flail Mower from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Chavez. Committee Chairman Ledonne asked for an explanation of a flail mower. Executive Director Doles advised a flail mower system has a rotational drum which has y-shaped breakaway blades that are used for larger fields. While in operation if the triple flail mower were to go over debris, the blades would get knocked out of the way instead of needing maintenance on a fixed blade system. There was no further discussion and the motion passed by roll call vote (5-0).

Commissioner Davis made a **MOTION** to adjourn the Finance, Budget, and Audit Committee Meeting; the **motion was seconded** by Commissioner Chavez and was passed by a unanimous voice vote. The committee meeting was adjourned at 2:13 p.m.

A handwritten signature in black ink, appearing to read "Michael V. Ledonne", is written over a horizontal line. The signature is fluid and cursive.

Michael V. Ledonne, Chair
Finance, Budget, and Audit Committee