

PUBLIC NOTICE OF TIME CHANGE TO THE
REGULAR BOARD MEETING

DuPAGE AIRPORT AUTHORITY
BOARD of COMMISSIONERS

NOTICE IS HEREBY GIVEN, that the Regular Meeting of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, was scheduled for **Wednesday, September 18, 2024 at 3:00 p.m.** The meeting has been **rescheduled for Wednesday, September 18, 2024 at 2:00 p.m.** and will convene in the **Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building**, 2700 International Drive, West Chicago, Illinois 60185.

A **Tentative Agenda** is attached hereto and made a part of this Notice.



Daniel J. Barna, Assistant Secretary
DuPage Airport Authority Board of Commissioners

POSTED: September 12, 2024



DUPAGE AIRPORT AUTHORITY

**BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 18, 2024; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185**

TENTATIVE AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENT**
4. **APPROVAL OF MINUTES** **PAGE# 1**
 - a. **June 20, 2024 Capital Development, Leasing, and Customer Fees Committee Meeting**
 - b. **June 20, 2024 regular Board Meeting**
5. **DIRECTOR'S REPORT** **PAGE# 9**
6. **REVIEW OF FINANCIAL STATEMENTS** **PAGE# 18**
7. **REPORT OF OFFICERS/COMMITTEES**
 - a. **Finance, Budget & Audit Committee**
 - b. **Capital Development, Leasing & Customer Fees Committee**
 - c. **Internal Policy and Compliance Committee**
 - d. **Golf Committee**
 - e. **DuPage Business Center**

8. NEW BUSINESS

- a. Proposed Resolution 2024-2670; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.**

Approves a reimbursable agreement to provide overnight staffing of the Air Traffic Control Tower for the period of 10:00P to 6:00A from October 1, 2024 through September 30, 2025 for a total cost to the DuPage Airport Authority of \$673,944.14.

FINANCE

PAGE# 32

- b. Proposed Resolution 2024-2671; Approving the Use of Sikich LLP as Outside Auditors for the Year 2025.**

Approves the use of outside auditors for auditing the Airport Authority's 2024 financial statements for an all-inclusive maximum fee of \$34,610.

FINANCE

PAGE# 40

- c. Proposed Resolution 2024-2672; Authorizing the Execution of a Property and Casualty Insurance Broker Retainer Agreement with Arthur J. Gallagher & Company.**

Approves the use of Arthur J. Gallagher as property & casualty insurance broker for a two (2) year term, subject to three (3) one (1) year extensions at the sole discretion of the Authority. Standard brokerage commissions included in premiums paid by the Authority.

FINANCE

PAGE# 43

- d. Proposed Resolution 2024-2673; Award of Contract to Nachurs Alpine Solutions LLC for the Procurement of Potassium Acetate Runway Deicing Fluid.**

Approves the procurement of up to 12,000 gallons of Potassium Acetate for a total amount not-to-exceed \$67,800 for the 2024/2025 winter season.

FINANCE

PAGE# 47

- e. Proposed Resolution 2024-2674; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.**

Approves the procurement of up to 16 tons of Sodium Formate for a total amount not-to-exceed \$25,920 for the 2024/2025 winter season.

FINANCE

PAGE# 51

- f. Proposed Resolution 2024-2675; Award of a Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services.**

Approves a two (2) year Master Agreement for as-needed electrical repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 55

- g. Proposed Resolution 2024-2676; Award of a Master Agreement to R.J. O’Neil, Inc. for On-Call HVAC Repair Services.**

Approves a two (2) year Master Agreement for as-needed HVAC repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 59

- h. Proposed Resolution 2024-2677; Award of a Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services.**

Approves a two (2) year Master Agreement for as-needed roof repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 63

- i. Proposed Resolution 2024-2678; Award of a Master Agreement to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.**

Approves a two (2) year Master Agreement for as-needed garage door and gate repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 68

- j. Proposed Resolution 2024-2679; Award of Contract to Video and Sound Service, Inc. for Access Control and Surveillance Wireless Mesh Network Replacement.**

Approves a contract for access control and surveillance wireless mesh network hardware replacement. Total authorized construction cost not-to-exceed \$130,556.80, which includes a 10% owner’s contingency.

FINANCE

PAGE# 72

- 9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

- 10. RECONVENE REGULAR SESSION**

- 11. OLD BUSINESS**

- 12. OTHER BUSINESS**

- a. Proposed Ordinance 2024-400; Ordinance Authorizing the Acquisition of an Avigation Easement and Restrictive Covenant over a Certain Property Commonly Known as 345 Kautz Road, St. Charles, Illinois for Airport Purposes by the DuPage Airport Authority.**

PAGE# 77

- 13. ADJOURNMENT**