



DUPAGE AIRPORT AUTHORITY

BOARD OF COMMISSIONERS
REGULAR MEETING
WEDNESDAY, SEPTEMBER 18, 2024; 2:00 p.m.

DANIEL L. GOODWIN FLIGHT CENTER BUILDING
THIRD FLOOR CONFERENCE ROOM
2700 INTERNATIONAL DRIVE
WEST CHICAGO, ILLINOIS 60185

TENTATIVE AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. APPROVAL OF MINUTES PAGE# 1
 - a. June 20, 2024 Capital Development, Leasing, and Customer Fees Committee Meeting
 - b. June 20, 2024 regular Board Meeting
5. DIRECTOR'S REPORT PAGE# 9
6. REVIEW OF FINANCIAL STATEMENTS PAGE# 18
7. REPORT OF OFFICERS/COMMITTEES
 - a. Finance, Budget & Audit Committee
 - b. Capital Development, Leasing & Customer Fees Committee
 - c. Internal Policy and Compliance Committee
 - d. Golf Committee
 - e. DuPage Business Center

8. NEW BUSINESS

- a. Proposed Resolution 2024-2670; Authorizing the Execution of a Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.**

Approves a reimbursable agreement to provide overnight staffing of the Air Traffic Control Tower for the period of 10:00P to 6:00A from October 1, 2024 through September 30, 2025 for a total cost to the DuPage Airport Authority of \$673,944.14.

FINANCE

PAGE# 32

- b. Proposed Resolution 2024-2671; Approving the Use of Sikich LLP as Outside Auditors for the Year 2025.**

Approves the use of outside auditors for auditing the Airport Authority's 2024 financial statements for an all-inclusive maximum fee of \$34,610.

FINANCE

PAGE# 40

- c. Proposed Resolution 2024-2672; Authorizing the Execution of a Property and Casualty Insurance Broker Retainer Agreement with Arthur J. Gallagher & Company.**

Approves the use of Arthur J. Gallagher as property & casualty insurance broker for a two (2) year term, subject to three (3) one (1) year extensions at the sole discretion of the Authority. Standard brokerage commissions included in premiums paid by the Authority.

FINANCE

PAGE# 43

- d. Proposed Resolution 2024-2673; Award of Contract to Nachurs Alpine Solutions LLC for the Procurement of Potassium Acetate Runway Deicing Fluid.**

Approves the procurement of up to 12,000 gallons of Potassium Acetate for a total amount not-to-exceed \$67,800 for the 2024/2025 winter season.

FINANCE

PAGE# 47

- e. Proposed Resolution 2024-2674; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.**

Approves the procurement of up to 16 tons of Sodium Formate for a total amount not-to-exceed \$25,920 for the 2024/2025 winter season.

FINANCE

PAGE# 51

- f. Proposed Resolution 2024-2675; Award of a Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services.**

Approves a two (2) year Master Agreement for as-needed electrical repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 55

- g. Proposed Resolution 2024-2676; Award of a Master Agreement to R.J. O’Neil, Inc. for On-Call HVAC Repair Services.**

Approves a two (2) year Master Agreement for as-needed HVAC repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 59

- h. Proposed Resolution 2024-2677; Award of a Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services.**

Approves a two (2) year Master Agreement for as-needed roof repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 63

- i. Proposed Resolution 2024-2678; Award of a Master Agreement to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.**

Approves a two (2) year Master Agreement for as-needed garage door and gate repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

FINANCE

PAGE# 68

- j. Proposed Resolution 2024-2679; Award of Contract to Video and Sound Service, Inc. for Access Control and Surveillance Wireless Mesh Network Replacement.**

Approves a contract for access control and surveillance wireless mesh network hardware replacement. Total authorized construction cost not-to-exceed \$130,556.80, which includes a 10% owner’s contingency.

FINANCE

PAGE# 72

- 9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.**

- 10. RECONVENE REGULAR SESSION**

- 11. OLD BUSINESS**

- 12. OTHER BUSINESS**

- a. Proposed Ordinance 2024-400; Ordinance Authorizing the Acquisition of an Avigation Easement and Restrictive Covenant over a Certain Property Commonly Known as 345 Kautz Road, St. Charles, Illinois for Airport Purposes by the DuPage Airport Authority.**

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- 13. ADJOURNMENT**

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING, AND
CUSTOMER FEES COMMITTEE MEETING
THURSDAY, JUNE 20, 2024**

A meeting of the Capital Development, Leasing, and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Thursday, June 20, 2024. Committee Chairman Davis called the meeting to order at 3:00 p.m. A physical quorum was present for the committee meeting.

Commissioners Present: Chavez, Davis, LaMantia, Ledonne, Ligino-Kubinski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Projects Programs Manager; Phil Luetkehans, of Luetkehans, Brady, Garner, and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

Others: Dan Pape, CMT.

NEW BUSINESS

Proposed Ordinance 2024-398; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking.

Committee Chairman Davis read into record Proposed Ordinance 2024-398. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Ordinance 2024-398; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised the proposed Ordinance will adjust the month-to-month hangar, tie-downs and overnight fees for aircraft parked on the Flight Center ramp. Mr. Doles reminded the committee of the adjustment that was implemented in January 2023. Mr. Doles advised that the current Consumer Price Index was 3% for April 2024, and May 3.1%. A proposed adjustment of 3% to the month-to-month hangars where the tenant is responsible for the utilities, and a proposed 4% adjustment to the hangars that includes utilities that the Airport Authority is responsible for. The hangars are currently at 80% occupancy. The adjustment to the overnight fee structure for the Flight Center ramp would be utilized if an aircraft required outside storage for an extended period. Mr. Doles added that Chicago Executive Airport recently increased the month-to-month hangar storage fees 2.53%. Mr. Doles compared DuPage and Chicago Executive airports monthly tie-downs and hangars. Mr. Doles informed the Committee members of September 1st effective start date. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2665; Award of Contract to Martam Construction, Inc. for Powis Apron Drainage Improvements.

Approves an aircraft apron drainage improvement project for an amount not-to-exceed \$161,269.90, which includes a 10% owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2665. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2665; Award of Contract to Martam Construction, Inc. for Powis Apron Drainage Improvements. The **motion was seconded** by Commissioner Chavez. Dan Barna advised the hangar located on the northeast section of the airfield, where water is not properly draining away from the north side hangar door. Due to the drainage issue, water has infiltrated under the hangar doors, where the jets are currently being stored. Mr. Barna advised that seven bids were received and reviewed. Committee Chairman Davis compared the budgeted amount to the bids received and questioned the differences. Dan Pape advised that the scope of work was scaled back due to the project not requiring additional construction. Executive Director Doles stated that Martam Construction, Inc. complies with the DuPage Airport Authority's Responsible Bidding Ordinance. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2666; Authorizing the Execution of a Work Agreement with Commonwealth Edison for the Relocation of Overhead Electric Utilities.

Approves a work agreement for the relocation of overhead electric utilities for an amount not-to-exceed \$67,202.56, which includes a 10% owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2666. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2666; Authorizing the Execution of a Work Agreement with Commonwealth Edison for the Relocation of Overhead Electric Utilities. The **motion was seconded** by Commissioner Liginokubinski. Executive Director Doles advised this work agreement with Commonwealth Edison will remove five overhead electric utility poles and transformers located on the northside of the airfield. The utility poles have been in place for over 40 years, and the removal of the obstructions will reduce safety concerns. Mr. Doles informed that the underground power would eliminate the possibility of interruptions of electrical service. Commissioner LaMantia questioned the revision of the easement agreement with Commonwealth Edison. Executive Director Doles stated that airport legal counsel will update the easement agreement. Commissioner Ledonne questioned if there was a shared expense for this project with Commonwealth Edison. Executive Director Doles stated that this expense is solely the responsibility of the Airport Authority. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2667; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065.

Approves the participation in an Airport Improvement Program project for airfield pavement repairs and release of a local share project participation payment in the amount of \$60,627.90.

Committee Chairman Davis read into record Proposed Resolution 2024-2667. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2667; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065. The **motion was seconded** by Commissioner Ligino-Kubinski. Dan Barna advised the airport improvement project will consist of portland cement concrete panel replacement. Mr. Barna discussed the locations of scope of work along with the fees associated with the project. Discussion Followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2668; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065.

Approves construction phase services associated with the Airport Improvement Program project known as DPA-5065 for a total not-to-exceed amount of \$112,200 to be reimbursed with 90% Federal and State funding.

Committee Chairman Davis read into record Proposed Resolution 2024-2668. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2668; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065. The **motion was seconded** by Commissioner LaMantia. Mr. Barna advised that this project is for the construction oversight of Proposed Resolution 2024-2667. There was no further discussion and the motion passed by roll call vote (5-0).

A **MOTION** was made by Commissioner Ledonne to adjourn the Capital Development, Leasing, and Customer Fees Committee Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Ligino-Kubinski and was passed unanimously by voice vote; the meeting was adjourned at 3:13 p.m.

Joshua S. Davis, Chair
Capital Development, Leasing, and Customer Fees Committee

**DuPAGE AIRPORT AUTHORITY
REGULAR BOARD MEETING
THURSDAY, JUNE 20, 2024**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Thursday, June 20, 2024. Chairman Puchalski called the meeting to order at 3:30 p.m. and a physical quorum was present for the meeting.

Commissioners Present: Davis, Charvat, Chavez, Giunti, Hacker, LaMantia, Ledonne, Ligino-Kubinski, Puchalski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Dan Barna, Operations and Capital Projects Programs Manager; Phil Luetkehans, of Luetkehans, Brady, Garner, and Armstrong LLC.; Kristine Klotz, Executive Assistant, and Board Liaison; Brian DeCoudres, DuPage Flight Center General Manager; Becky Taylor, Senior Account.

Others in Attendance: Dan Pape, CMT; John Whitehead, NAI Hiffman.

Members of the Press: None

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Chairman Puchalski asked for additions or corrections to the minutes of the May 15, 2024, Finance, Budget, and Audit Committee Meeting. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Giunti and the Board voted unanimously to approve (9-0).

Chairman Puchalski asked for additions or corrections to the minutes of the May 15, 2024, Capital Development, Leasing, and Customer Fees Committee Meeting. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Chavez and the Board voted unanimously to approve (9-0).

Chairman Puchalski asked for additions or correction to the minutes of the May 15, 2024, Regular Board Meeting minutes. Commissioner Ledonne made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Chavez and the Board voted unanimously to approve (9-0).

DIRECTOR'S REPORT

Executive Director Doles reported that according to the DuPage Air Traffic Control Tower May 2024 flight operational data is up 12.8% and 23% for the year. Mr. Doles also compared nighttime operations (10 p.m. to 6 a.m.) and noted that the nighttime operations are up from last year 2,204 in 2023 versus 2,517 in 2024.

For the month of May, Jet-A fuel gallons sold is up 1.7% while 100LL is up 20.8%. The total fuel sold year to date is 1,159,335 gallons which is 2.5% above budgeted gallons.

Executive Director Doles advised that Prairie Landing Golf Club total rounds through May are up 4% from 2023.

Executive Director Doles discussed the issues regarding the delays with the new hangar project. Mr. Doles confirmed that staff is continuing to coordinate with the State of Illinois for the grant project for the auto parking lot.

Executive Director Doles advised that the third-floor office build-out is completed, and a tour offered after the Board Meeting.

The solar farm located at Kress Road is moving forward with a special use permit being approved by the City of West Chicago. Additionally, the interconnection agreement with Commonwealth Edison has been finalized. Mr. Doles stated that he would like to discuss in Executive Session a possible secondary solar site.

Mr. Doles reminded the Board of the upcoming events that will be held at the airport. Mr. Doles added that he and airport counsel are scheduled to meet with the DuPage County Department of Transportation in the upcoming week.

REVIEW OF FINANCIAL STATEMENTS

Patrick Hoard reviewed the Financial Statements for May 2024 and discussion followed.

REPORT OF COMMITTEES

Finance, Budget, and Audit Committee:

Commissioner Ledonne advised that the Finance, Budget, and Audit Committee did not meet, and no report was given.

Capital Development, Leasing, and Customer Fees Committee:

Commissioner Davis stated the committee met, and all items passed unanimously for Board approval.

Internal Policy and Compliance Committee:

Commissioner Chavez advised that the Committee did not meet, and no report was given.

Golf Committee:

Commissioner Giunti advised that the Committee did not meet, and no report was given.

DuPage Business Center:

Mark Moran stated a couple of the larger parcels that were under contract are back on the market. The site North of Roosevelt Road, which is currently under contract, will be discussed during Executive Session. NAI Hiffman has been in discussions about an offer that has been made on the parcel at the southwest corner of Technology and Fabyan. Mr. Moran stated currently there is not a lot of speculative development in the marketplace, and users are the current target. Mr. Moran stated that the market is currently slow, but their marketing efforts will continue.

OLD BUSINESS

None

NEW BUSINESS

Proposed Ordinance 2024-398; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking.

Chairman Puchalski read into record Proposed Ordinance 2024-398. A **MOTION** was made by Commissioner Ledonne to approve Proposed Ordinance 2024-398; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking. The **motion was seconded** by Commissioner Davis. There was no further discussion and the motion was unanimously approved (9-0).

Proposed Resolution 2024-2665; Award of Contract to Martam Construction, Inc. for Powis Apron Drainage Improvements.

Approves an aircraft apron drainage improvement project for an amount not-to-exceed \$161,269.90, which includes a 10% owner's contingency.

Chairman Puchalski read into record Proposed Resolution 2024-2665. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2665; Award of Contract to Martam Construction, Inc. for Powis Apron Drainage Improvements. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the motion was unanimously approved (9-0).

Proposed Resolution 2024-2666; Authorizing the Execution of a Work Agreement with Commonwealth Edison for the Relocation of Overhead Electric Utilities.

Approves a work agreement for the relocation of overhead electric utilities for an amount not-to-exceed \$67,202.56, which includes a 10% owner's contingency.

Chairman Puchalski read into Proposed Resolution 2024-2666. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2666; Authorizing the Execution of a Work Agreement with Commonwealth Edison for the Relocation of Overhead Electric Utilities. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion and the motion was unanimously approved (9-0).

Proposed Resolution 2024-2667; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065.

Approves the participation in an Airport Improvement Program project for airfield pavement repairs and release of a local share project participation payment in the amount of \$60,627.90.

Chairman Puchalski read into record Proposed Resolution 2024-2667. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2667; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065. The **motion was seconded** by Commissioner Davis. There was no further discussion and the motion was unanimously approved (9-0).

Proposed Resolution 2024-2668; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065.

Approves construction phase services associated with the Airport Improvement Program project known as DPA-5065 for a total not-to-exceed amount of \$112,200 to be reimbursed with 90% Federal and State funding.

Chairman Puchalski read into record Proposed Resolution 2024-2668. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2668; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the motion was unanimously approved (9-0).

RECESS TO EXECUTIVE SESSION

A **MOTION** was made by Commissioner LaMantia to recess to Executive Session for the discussion of Pending, Probable, or Imminent Litigation; Employee Matters; the Purchase or Lease of Real Property for the use of the DuPage Airport Authority; the Setting of a Price for Sale or Lease of Property Owned by the DuPage Airport Authority. The **motion was seconded** by Commissioner Ledonne and was passed unanimously by roll call vote (9-0). The Regular Board was recessed to Executive Session at 3:46 p.m. and was reconvened at 4:22 p.m. Upon roll call, a quorum was present for the remainder of the Regular Board Meeting.

OTHER BUSINESS

Proposed Ordinance 2024-399; Ordinance Authorizing the Acquisition of an Avigation Easement and a Restrictive Covenant Over a Certain Property Commonly Knowns as 3945 Ohio Avenue, St. Charles, Illinois for Airport Purposes by the DuPage Airport Authority.

Chairman Puchalski read into record Proposed Ordinance 2024-399. A **MOTION** was made by Commissioner LaMantia to approve Proposed Ordinance 2024-399; Ordinance Authorizing the Acquisition of an Avigation Easement and a Restrictive Covenant Over a Certain Property Commonly Knowns as 3945 Ohio Avenue, St. Charles, Illinois for Airport Purposes by the DuPage Airport Authority. The **motion was seconded** by Commissioner Davis. There was no further discussion and the motion was unanimously approved (9-0).

Proposed Resolution 2024-2669; Authorizing the Approval of the Ninth Amendment to the Vacant Land Sales Agreement with BI Developers LLC.

Chairman Puchalski read into record Proposed Resolution 2024-2669. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2024-2669; Authorizing the Approval of the Ninth Amendment to the Vacant Land Sales Agreement with BI Developers LLC. The **motion was seconded** by Commissioner Davis. Upon a roll call vote (9-0) the motion was denied. There was no further discussion.

Discussion and Possible Action of Providing a Merit Increase to the Executive Director.

Chairman Puchalski read into record Discussion and Possible Action of Providing a Merit Increase to the Executive Director. A **MOTION** was made by Commissioner Ledonne to approve a Merit Increase for the Executive Director. The **motion was seconded** by Commissioner LaMantia. Discussion followed and the motion was unanimously approved (9-0).

A **MOTION** was made by Commissioner Giunti to adjourn the Regular Board Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Hacker and was passed unanimously by voice vote; the meeting was adjourned at 4:26 p.m.

Donald E. Puchalski, Chairman

(ATTEST)

Karyn M. Charvat, Secretary



Executive Director's Report – Highlights September 2024

THE GENEVA/ST. CHARLES KAUTZ ROAD PROJECT WILL RESULT IN ROAD CLOSURES AND DETOURS THAT WILL IMPACT TRAVEL BETWEEN ROOSEVELT ROAD AND NORTH AVENUE. TO ENSURE A MORE DIRECT ROUTE TO THE BOARD MEETING, WE SUGGEST COMING TO THE FLIGHT CENTER FROM NORTH AVENUE.

TRAVEL TO THE FLIGHT CENTER FROM ROOSEVELT ROAD (RT. 38) WILL REQUIRE USING A DETOUR NORTH ON KIRK ROAD TO SWENSON AND EAST BACK TO KAUTZ ROAD. ACCESS FROM NORTH AVENUE (RT. 64) IS NOT IMPACTED.

1. The Back-to-School event on August 1st was again extremely successful, and the largest ever with over 2,100 attendees. Our partnerships with our based tenants, City of West Chicago, West Chicago Fire Protection District, West Chicago Police Department, WGN television, DuPage County Sheriff's Department and the entire airport staff and Prairie Landing help to make this a special day for all the attendees.
2. The Tuskegee Red Tail Ball on August 10th had over 900 attendees (600 in 2023). This special evening showcased the Tuskegee Next Program and the phenomenal work to provide young adults with support to entire the field of aviation. The airport was showcased during this event also.
3. Large crowds also came to the airport to view the historical WWII aircraft provided by the Commemorative Airforce during their stay here the week of July 15th.
4. There was positive media coverage in the Daily Herald regarding the Airport:

- | | |
|--------|---|
| July 8 | DuPage Airport to host AirPower History Tour featuring B-29 Superfortress https://www.dailyherald.com/20240801/news/kids-get-to-see-airplanes-and-helicopters-up-close-at-dupage-airport-event/ |
| July 8 | 'A better life': Dogs rescued from Oklahoma 'puppy mills' arrive in suburbs https://www.dailyherald.com/20240708/news/a-better-life-dogs-rescued-from-oklahoma-puppy-mills-arrive-in-suburbs/ |
| Aug. 1 | Kids get to see airplanes and helicopters up close at DuPage Airport event https://www.dailyherald.com/20240801/news/kids-get-to-see-airplanes-and-helicopters-up-close-at-dupage-airport-event/ |

5. FAA OPS

OPS official data for August 2024 will not be available until 9/20/24. Preliminary data from the DPA ATCT has been provided.

Based upon preliminary data, 2024 YTD OPS are up 22.7% (+21,012 operations, 113,730 vs. 92,718 through August).

Further, the nighttime operations for the period from 10:00P-6:00A for Jan.-Aug. are up 22.7% (5,883 vs. 4,795).

6. DuPage Flight Center - Aviation Fuel 2024

For August, Jet A gallons down -7.0% and 100LL up 22.6%.

Jet A gallons sold down -6.1% YTD, -4.5% below budgeted gallons.
100LL gallons sold up 31.3% YTD, 46.1% better than budgeted gallons.

Total fuel sold YTD 1,870,402 gallons, 0.4% above budgeted gallons.

7. Prairie Landing - Golf 2024

Rounds for August totaled 4,961, -6.9% below last year.

Total rounds YTD are 20,691, -4.0% below 2023 YTD (-869), but still tracking for over 28,000 total rounds.

8. We continue working with the College of DuPage and Illinois Aviation Academy (“IAA”) to support their new Aviation Management Program. Currently IAA has over 65 new students in this program and is adding 20 additional based training aircraft.

9. Staff began the planning process for the FY’25 Budget at the beginning of June. Staff continues refining budget data and has completed “first pass” reviews of both the operating and capital plans. The schedule for the FY’25 budget review by the Board is as follows:

| | |
|---------------|--|
| Nov. 8, 2024 | Special Finance Committee - Tentative Operating & Capital Plan |
| Nov. 20, 2024 | Board – Tentative Operating & Capital Plan |
| Jan. 6, 2025 | Public Hearing |
| Jan. 15, 2025 | Board – Ordinance Adopting 2025 Operating & Capital Plan |

10. Impacts continue from global economic issues.



MONTHLY STATISTICS

August 2024

| | <u>Aug. '24</u> | <u>Aug. '23</u> | <u>'24 vs. '23</u> | <u>Aug. Percent Change</u> | <u>YTD 2024</u> | <u>YTD 2023</u> | <u>'24 vs. '23</u> | <u>Percent Change</u> |
|----------------------|-----------------|-----------------|--------------------|----------------------------|------------------|------------------|--------------------|-----------------------|
| FUEL | | | | | | | | |
| 100LL | 40,209 | 32,792 | 7,417 | 22.6% | 264,777 | 201,643 | 63,134 | 31.3% |
| Jet A | 210,238 | 225,986 | (15,748) | -7.0% | 1,605,625 | 1,709,584 | (103,959) | -6.1% |
| Total Gallons | 250,447 | 258,778 | (8,331) | -3.2% | 1,870,402 | 1,911,227 | (40,825) | -2.1% |
| OPERATIONS | | | | | | | | |
| Local | 7,680 | 7,994 | (314) | -3.9% | 60,716 | 51,225 | 9,491 | 18.5% |
| Itinerant | 8,271 | 6,363 | 1,908 | 30.0% | 53,014 | 41,493 | 11,521 | 27.8% |
| Total Ops | 15,951 | 14,357 | 1,594 | 11.1% | 113,730 | 92,718 | 21,012 | 22.7% |

FAA OPS data provided by DPA Tower. Official FAA data for August will be available 9/20/24.



DUPAGE AIRPORT AUTHORITY

MONTHLY STATISTICS

July 2024

| | July '24 | July '23 | '24 vs. '23 | July Percent Change | YTD 2024 | YTD 2023 | '24 vs. '23 | Percent Change |
|----------------------|----------------|----------------|-----------------|---------------------------|------------------|------------------|-----------------|-------------------|
| FUEL | | | | | | | | |
| 100LL | 46,088 | 34,618 | 11,470 | 33.1% | 224,568 | 168,851 | 55,717 | 33.0% |
| Jet A | 191,283 | 214,283 | (23,000) | -10.7% | 1,395,387 | 1,483,598 | (88,211) | -5.9% |
| Total Gallons | 237,371 | 248,901 | (11,530) | -4.6% | 1,619,955 | 1,652,449 | (32,494) | -2.0% |

OPERATIONS

| | | | | | | | | |
|------------------|---------------|---------------|--------------|--------------|---------------|---------------|---------------|--------------|
| Local | 9,282 | 7,964 | 1,318 | 16.5% | 53,036 | 43,231 | 9,805 | 22.7% |
| Itinerant | 8,112 | 6,326 | 1,786 | 28.2% | 44,743 | 35,130 | 9,613 | 27.4% |
| Total Ops | 17,394 | 14,290 | 3,104 | 21.7% | 97,779 | 78,361 | 19,418 | 24.8% |

REGIONAL OPS

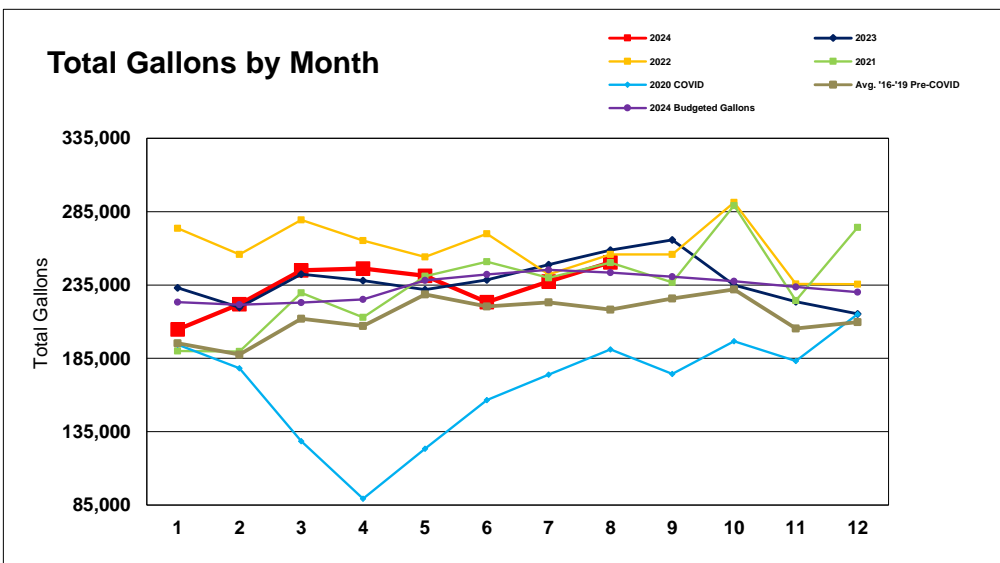
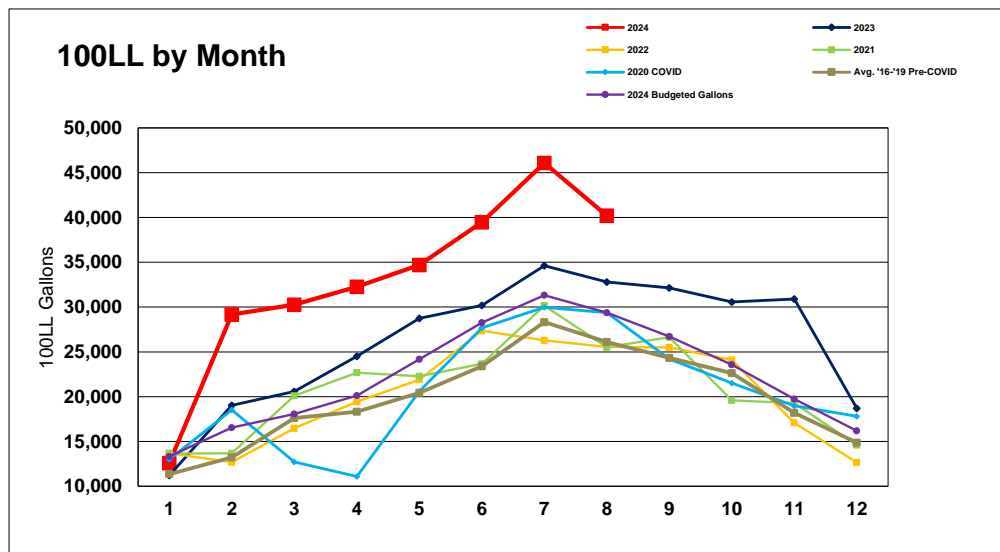
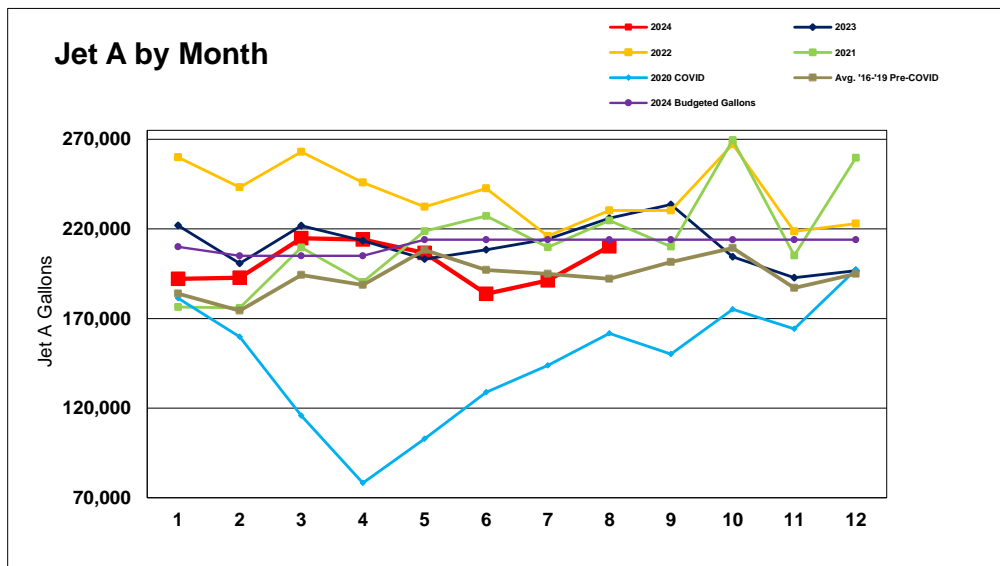
| Total OPS | July '24 | July '23 | '24 vs. '23 | July Percent Change | YTD 2024 | YTD 2023 | '24 vs. '23 | Percent Change |
|-------------------|----------|----------|-------------|---------------------------|-------------|-------------|-------------|-------------------|
| DuPAGE | 17,394 | 14,290 | 3,104 | 21.7% | 97,779 | 78,361 | 19,418 | 24.8% |
| Palwaukee | 10,978 | 10,471 | 507 | 4.8% | 56,385 | 56,614 | (229) | -0.4% |
| Aurora | 9,534 | 8,228 | 1,306 | 15.9% | 46,150 | 42,644 | 3,506 | 8.2% |
| Waukegan | 5,491 | 5,479 | 12 | 0.2% | 26,944 | 27,911 | (967) | -3.5% |
| State of Illinois | 201,454 | 180,465 | 20,989 | 11.6% | 1,182,198 | 1,121,150 | 61,048 | 5.4% |
| Teterboro | 12,934 | 13,312 | (378) | -2.8% | 97,915 | 98,052 | (137) | -0.1% |
| Van Nuys | 32,289 | 30,947 | 1,342 | 4.3% | 191,448 | 187,921 | 3,527 | 1.9% |
| Centennial | 33,124 | 34,985 | (1,861) | -5.3% | 203,154 | 202,400 | 754 | 0.4% |

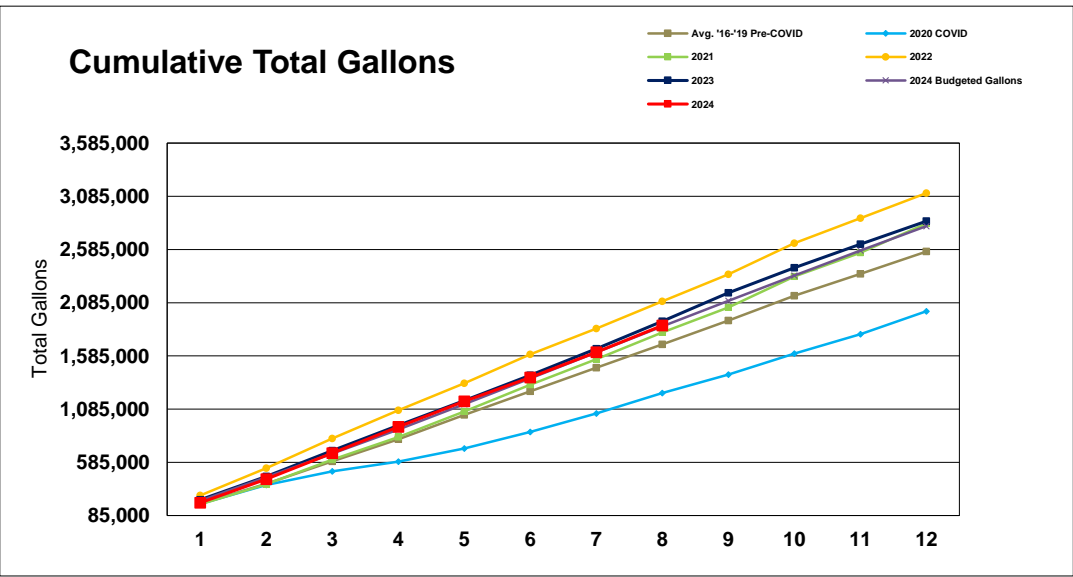
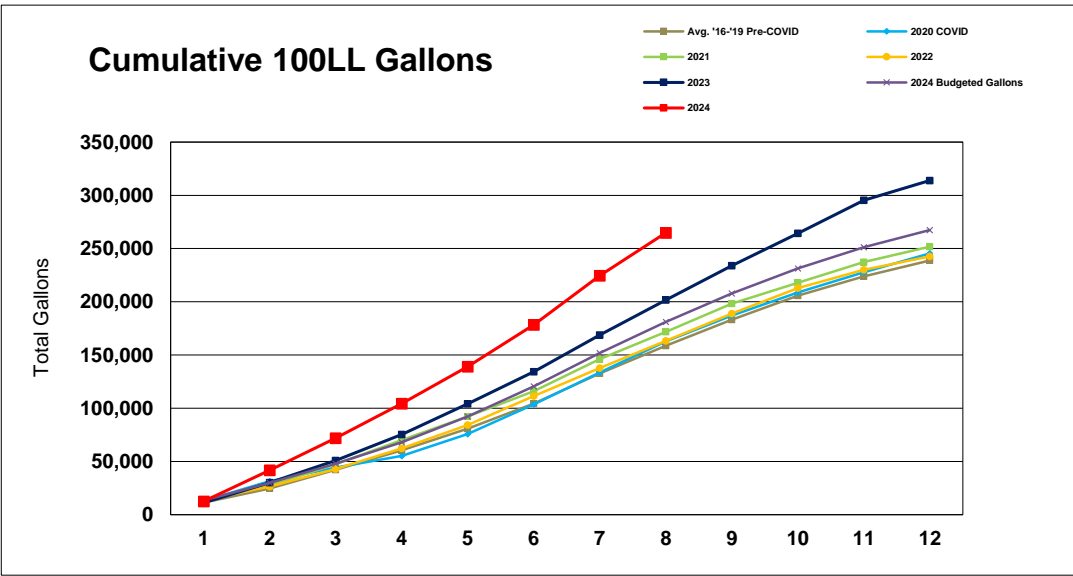
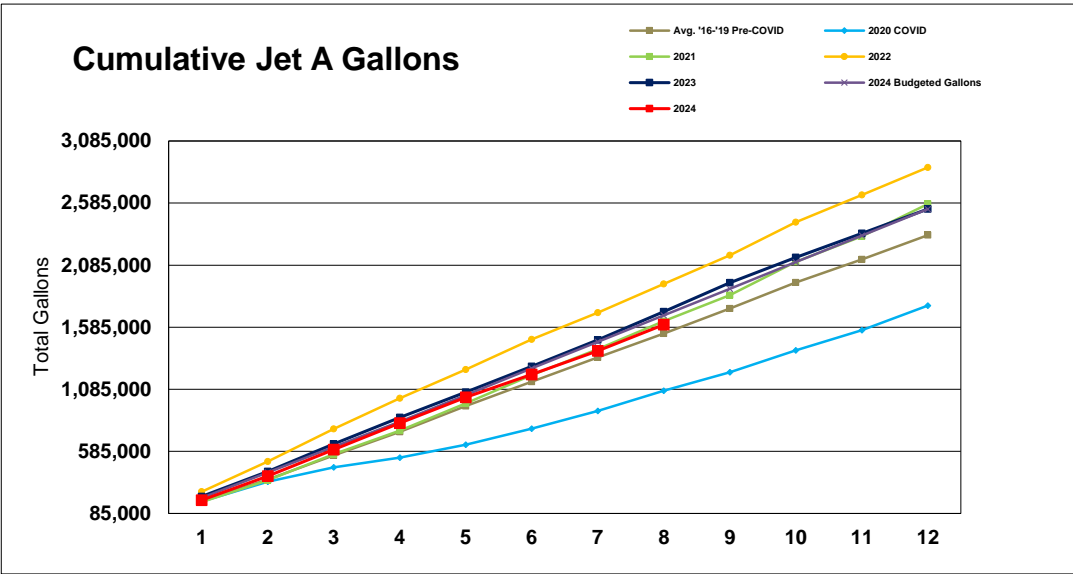
Local OPS

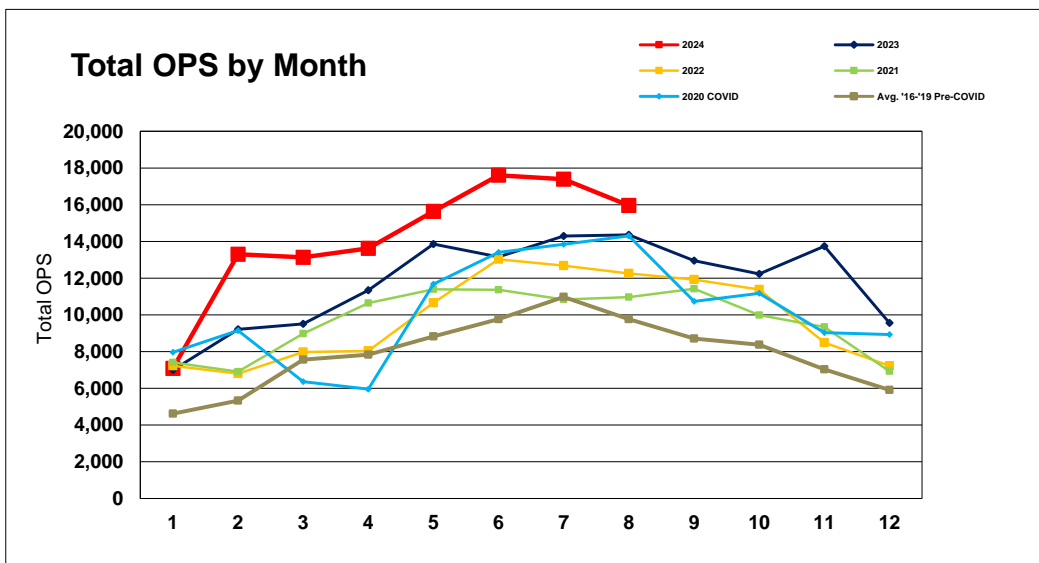
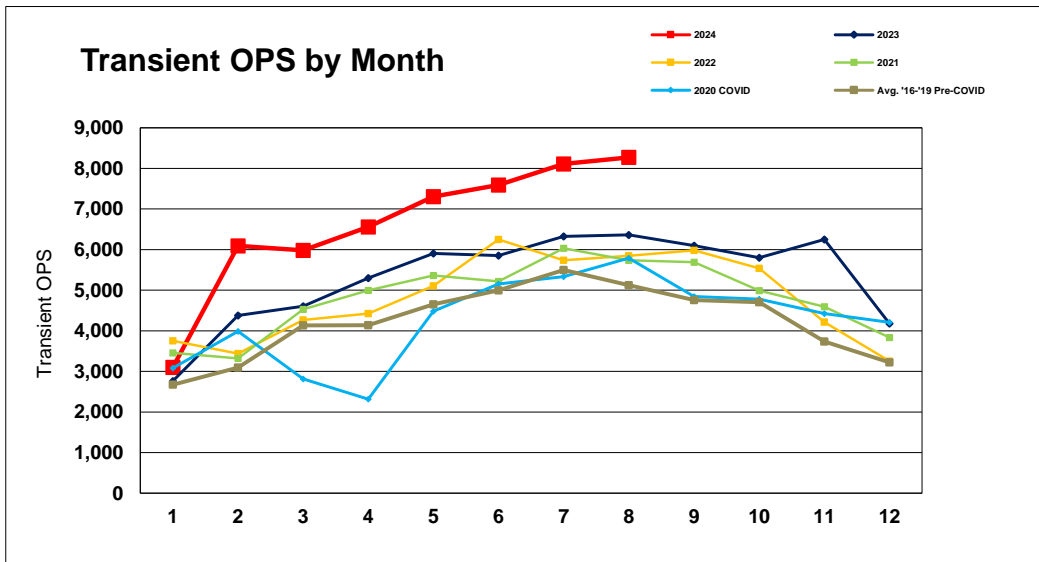
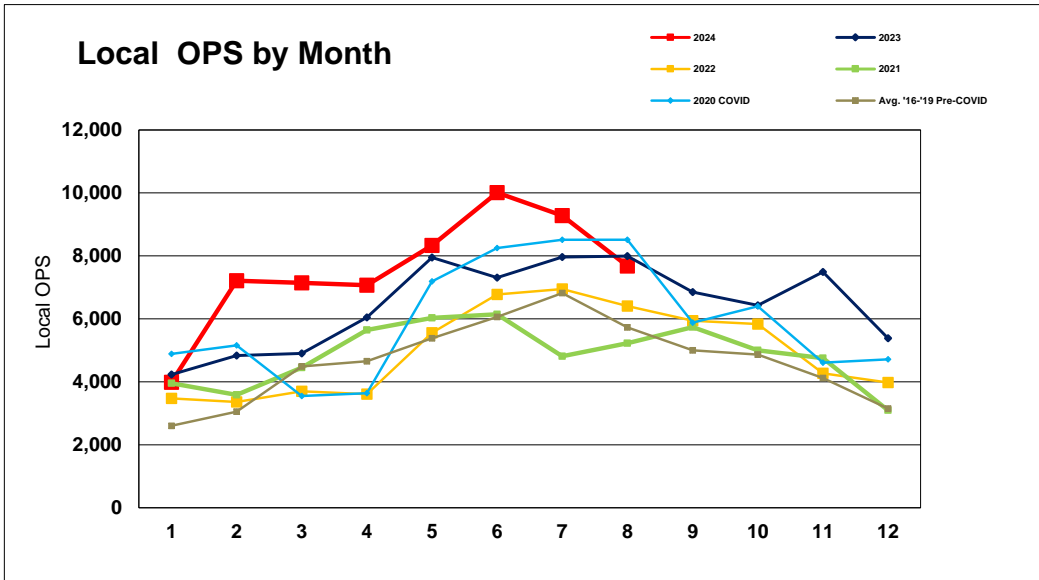
| | | | | | | | | |
|-------------------|--------|--------|---------|--------|---------|---------|---------|--------|
| DuPAGE | 9,282 | 7,964 | 1,318 | 16.5% | 53,036 | 43,231 | 9,805 | 22.7% |
| Palwaukee | 4,430 | 3,866 | 564 | 14.6% | 20,628 | 20,121 | 507 | 2.5% |
| Aurora | 5,823 | 5,101 | 722 | 14.2% | 26,444 | 25,646 | 798 | 3.1% |
| Waukegan | 918 | 1,556 | (638) | -41.0% | 5,068 | 7,014 | (1,946) | -27.7% |
| State of Illinois | 56,442 | 47,829 | 8,613 | 18.0% | 306,162 | 289,035 | 17,127 | 5.9% |
| Teterboro | 0 | 0 | 0 | | 0 | 0 | 0 | |
| Van Nuys | 17,597 | 15,745 | 1,852 | 11.8% | 98,387 | 92,386 | 6,001 | 6.5% |
| Centennial | 17,641 | 18,792 | (1,151) | -6.1% | 108,055 | 109,204 | (1,149) | -1.1% |

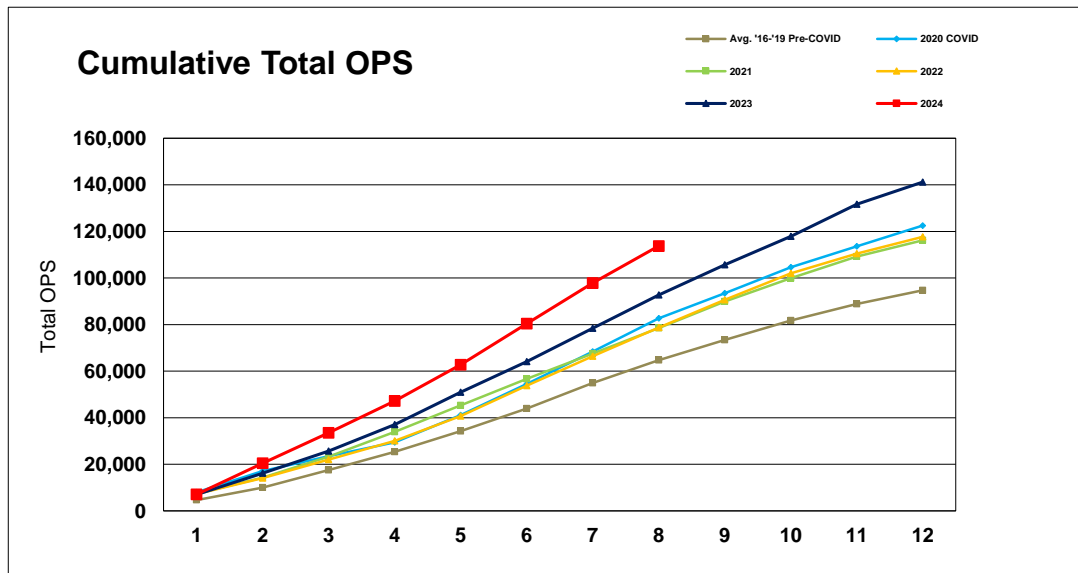
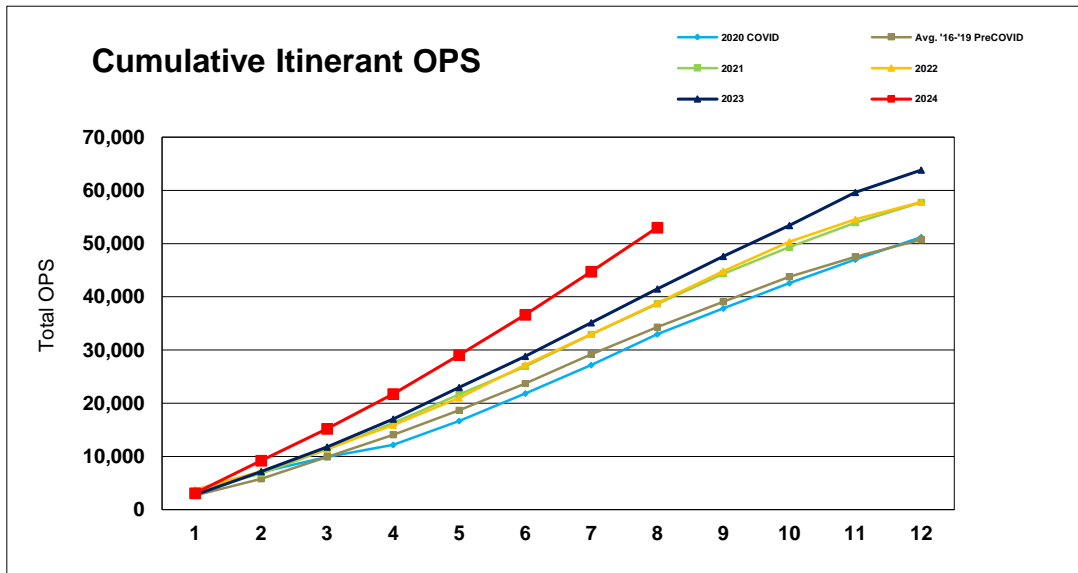
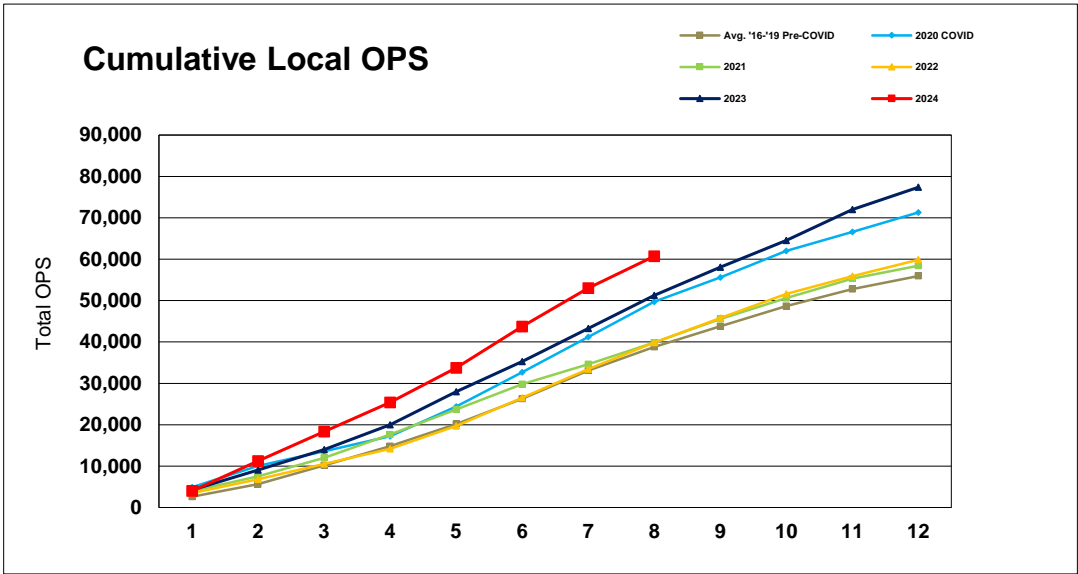
Itinerant OPS

| | | | | | | | | |
|-------------------|---------|---------|--------|-------|---------|---------|---------|-------|
| DuPAGE | 8,112 | 6,326 | 1,786 | 28.2% | 44,743 | 35,130 | 9,613 | 27.4% |
| Palwaukee | 6,548 | 6,605 | (57) | -0.9% | 35,757 | 36,493 | (736) | -2.0% |
| Aurora | 3,711 | 3,127 | 584 | 18.7% | 19,706 | 16,998 | 2,708 | 15.9% |
| Waukegan | 4,573 | 3,923 | 650 | 16.6% | 21,876 | 20,897 | 979 | 4.7% |
| State of Illinois | 145,012 | 132,636 | 12,376 | 9.3% | 876,036 | 832,115 | 43,921 | 5.3% |
| Teterboro | 12,934 | 13,312 | (378) | -2.8% | 97,915 | 98,052 | (137) | -0.1% |
| Van Nuys | 14,692 | 15,202 | (510) | -3.4% | 93,061 | 95,535 | (2,474) | -2.6% |
| Centennial | 15,483 | 16,193 | (710) | -4.4% | 95,099 | 93,196 | 1,903 | 2.0% |







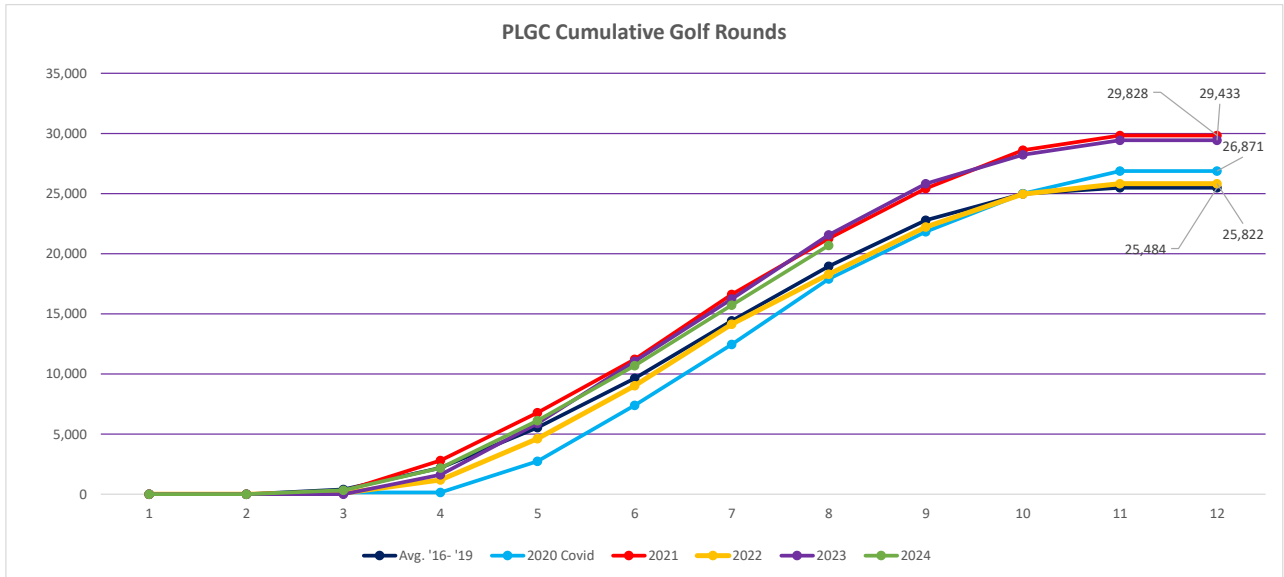
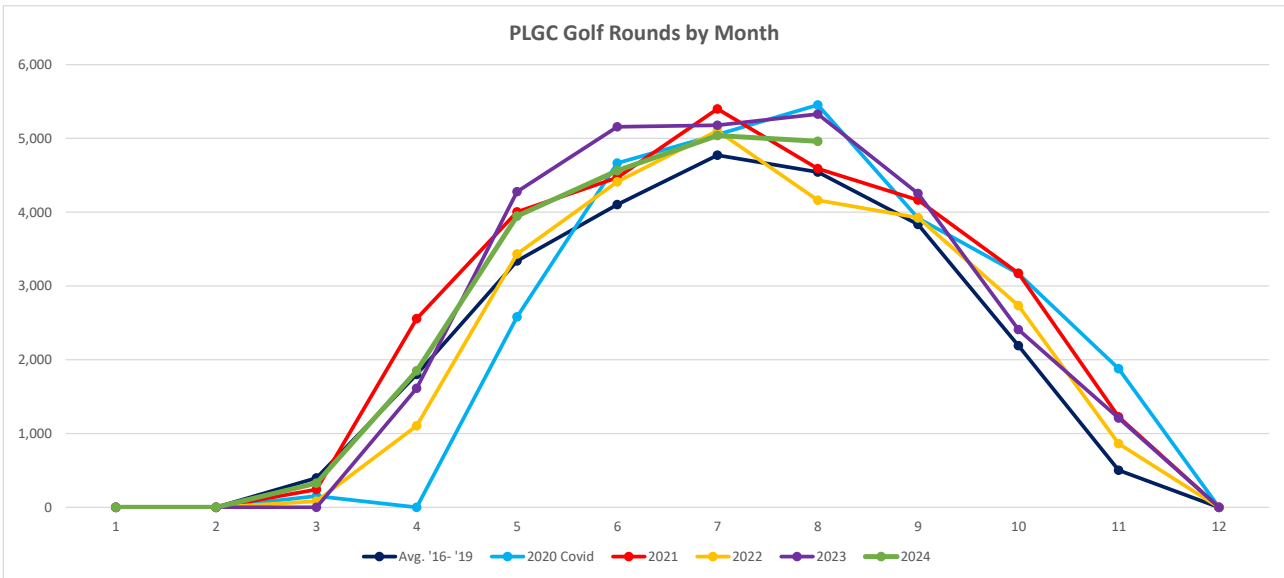




MONTHLY STATISTICS

August 2024

| | <u>2024</u> | <u>2023</u> | <u>'24 vs. '23</u> | <u>Percent Change</u> | <u>YTD 2024</u> | <u>YTD 2023</u> | <u>'24 vs. '23</u> | <u>Percent Change</u> |
|-------------|-------------|-------------|--------------------|-----------------------|-----------------|-----------------|--------------------|-----------------------|
| Golf Rounds | 4,961 | 5,330 | (369) | -6.9% | 20,691 | 21,560 | (869) | -4.0% |





DUPAGE AIRPORT AUTHORITY

8/31/2024

**FINANCIALS
PRE-AUDIT**

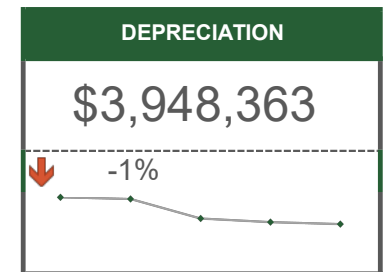
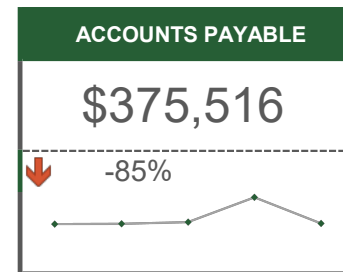
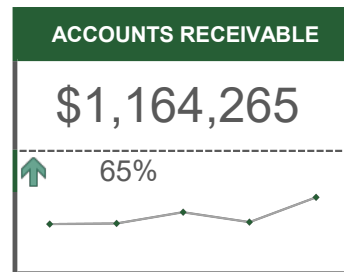
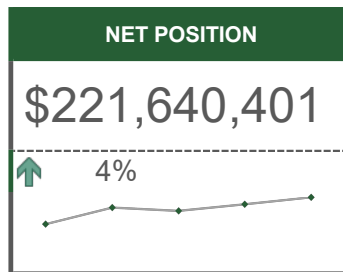
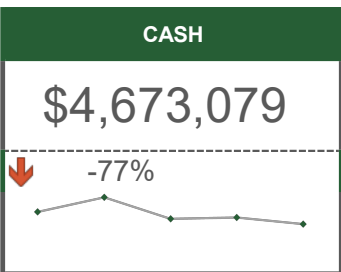
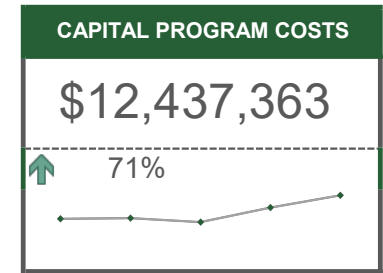
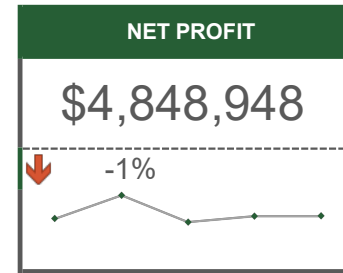
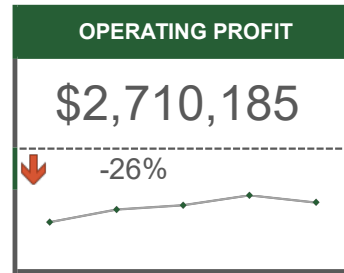
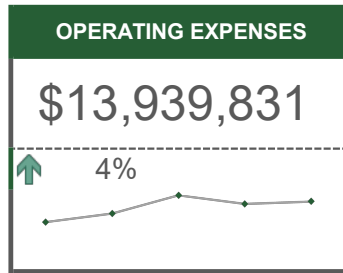
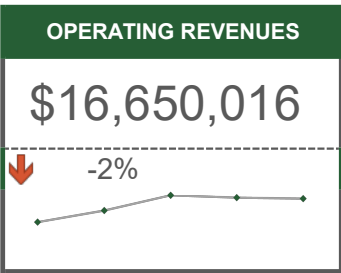
YTD FINANCIAL SUMMARY

DuPage Airport Authority

August

2024

KEY METRICS



YTD SUMMARY - BY OPERATION

DuPage Airport Authority

YTD August 2024

| | AIRPORT | | | FLIGHT CENTER | | | PRAIRIE LANDING | | |
|---|---------------------|---------------------|---------------------|--------------------|--------------------|-------------------|------------------|------------------|-------------------|
| | YTD Budget | YTD Actual | Actual vs. Budget | YTD Budget | YTD Actual | Actual vs. Budget | YTD Budget | YTD Actual | Actual vs. Budget |
| OPERATING | | | | | | | | | |
| Operating Revenues | \$2,904,935 | \$3,015,164 | \$110,229 | \$11,140,698 | \$11,135,084 | -\$5,614 | \$2,449,805 | \$2,499,769 | \$49,964 |
| Operating Expenses | \$5,172,461 | \$4,652,534 | -\$519,927 | \$8,190,744 | \$7,337,297 | -\$853,447 | \$2,074,655 | \$1,950,001 | -\$124,654 |
| Operating Profit | -\$2,267,526 | -\$1,637,370 | \$630,156 | \$2,949,954 | \$3,797,787 | \$847,833 | \$375,150 | \$549,768 | \$174,618 |
| NON-OPERATING | | | | | | | | | |
| Non-Operating Revenues | \$9,215,264 | \$6,337,516 | -\$2,877,748 | \$0 | \$0 | \$0 | \$0 | \$1,430 | \$1,430 |
| Non-Operating Expenses | \$155,591 | \$102,292 | -\$53,299 | \$0 | \$0 | \$0 | \$39,200 | \$35,481 | -\$3,719 |
| Non-Operating Profit | \$9,059,673 | \$6,235,225 | -\$2,824,448 | \$0 | \$0 | \$0 | -\$39,200 | -\$34,051 | \$5,149 |
| Net Profit (Loss) Excluding Depreciation & Major Maintenance | \$6,792,147 | \$4,597,854 | -\$2,194,293 | \$2,949,954 | \$3,797,787 | \$847,833 | \$335,950 | \$515,717 | \$179,767 |
| Depreciation Expense | \$4,216,122 | \$3,942,815 | -\$273,307 | \$5,544 | \$5,548 | \$4 | \$0 | \$0 | \$0 |
| Major Maintenance | \$191,836 | \$106,517 | -\$85,319 | \$29,488 | \$0 | -\$29,488 | \$0 | \$7,531 | \$7,531 |
| Transfers In (Out) | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Net Profit (Loss) | \$2,384,189 | \$548,523 | -\$1,835,666 | \$2,914,922 | \$3,792,240 | \$877,318 | \$335,950 | \$508,186 | \$172,236 |

YTD SUMMARY - TOTAL OPERATIONS

DuPage Airport Authority YTD August 2024

| | YTD Budget | YTD Actual | Actual vs. Budget |
|---|---------------------|--------------------|----------------------|
| <u>OPERATING</u> | | | |
| Operating Revenues | \$16,495,438 | \$16,650,016 | \$154,578 |
| Operating Expenses | \$15,437,860 | \$13,939,831 | -\$1,498,029 |
| Operating Profit | \$1,057,578 | \$2,710,185 | \$1,652,607 |
| <u>NON-OPERATING REVENUES</u> | | | |
| Miscellaneous Taxes | \$115,476 | \$83,346 | -\$32,130 |
| Property Taxes/Abatements | \$3,634,500 | \$3,290,573 | -\$343,927 |
| Federal & State Grants | \$425,000 | \$590,995 | \$165,995 |
| Investment Income | \$1,775,568 | \$1,694,739 | -\$80,829 |
| Unrealized Gain (Loss) from Investments | \$166,664 | \$671,369 | \$504,705 |
| Gain (Loss) on Sale of Fixed Assets | \$3,098,056 | \$7,924 | -\$3,090,132 |
| Total Non-Operating Revenues | \$9,215,264 | \$6,338,946 | -\$2,876,318 |
| <u>NON-OPERATING EXPENSES</u> | | | |
| Property Tax (DAA) | \$155,591 | \$102,292 | -\$53,299 |
| Property Tax (PLGC) | \$39,200 | \$35,481 | -\$3,719 |
| Total Non-Operating Expenses | \$194,791 | \$137,773 | -\$57,018 |
| Non-Operating Profit | \$9,020,473 | \$6,201,174 | -\$2,819,299 |
| Net Profit (Loss) Excluding Depreciation & Major Maintenance | \$10,078,051 | \$8,911,359 | -\$1,166,692 |
| Depreciation Expense | \$4,221,666 | \$3,948,363 | -\$273,303 |
| Major Maintenance | \$221,324 | \$114,048 | -\$107,276 |
| Net Profit (Loss) | \$5,635,061 | \$4,848,948 | -\$786,113 |
| Total YTD Revenues | \$25,710,702 | \$22,988,963 | -\$2,721,739 |
| Total YTD Expenditures | \$15,632,651 | \$14,077,604 | -\$1,555,047 |
| Capital Development Programs | \$0 | \$12,437,363 | \$12,437,363 |
| Future Project Expense | \$0 | \$0 | \$0 |
| Transfers In (Out) | \$0 | \$0 | \$0 |

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended August 31, 2024

CURRENT ASSETS

| | |
|--|------------|
| Cash & Cash Equivalents | 4,673,079 |
| Cash & Cash Equivalents - Designated | - |
| Cash & Cash Equivalents - Restricted | - |
| Investments | 19,703,718 |
| Investments - Restricted | 41,452,020 |
| Investments - Designated | - |
| Receivables | |
| Property Taxes | 6,032,625 |
| Accounts | 1,164,265 |
| Accrued Interest | 318,423 |
| Lease (GASB 87) | 6,923,814 |
| Long-term Note Receivable, Current Portion | - |
| Prepaid Expenses | 330,224 |
| Inventories | 345,965 |

Total Current Assets 80,944,132

NONCURRENT ASSETS

| | |
|---|---|
| Advance to Other Subfunds | - |
| Long-term Note Receivable, Net of Current Portion | - |
| Net Pension Asset - IMRF | - |

Total Noncurrent Assets -

Capital Assets

| | |
|-------------------------------|----------------------|
| Not Being Depreciated | 88,912,615 |
| Being Depreciated | 299,349,954 |
| Less Accumulated Depreciation | <u>(233,830,786)</u> |

Net Capital Assets 154,431,783

DEFERRED OUTFLOWS OF RESOURCES

| | |
|----------------------|------------------|
| Pension Items - IMRF | <u>2,694,669</u> |
|----------------------|------------------|

Total Deferred Outflows of Resources 2,694,669

Total Noncurrent Assets 157,126,452

Total Assets **238,070,584**

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION

For the Period Ended August 31, 2024

CURRENT LIABILITIES

| | |
|---------------------------------------|---------|
| Accounts Payable | 375,516 |
| Retainage Payable | - |
| Accrued Liabilities | 386,793 |
| Compensated Absences, Current Portion | 84,214 |
| Customer Deposits and Advances | 295,298 |
| Security Deposits | 239,178 |
| Unearned Revenue | 124,795 |

Total Current Liabilities 1,505,793

NONCURRENT LIABILITIES

| | |
|--|-----------|
| Unearned Revenue | 571,974 |
| Advance from Other Subfunds | - |
| Net Pension Liability - IMRF | 1,262,375 |
| Compensated Absences, Net of Current Portion | 336,857 |

Total Noncurrent Liabilities 2,171,206

Total Liabilities 3,676,999

DEFERRED INFLOWS OF RESOURCES

| | |
|-----------------------------------|-----------|
| Deferred Revenue - Property Taxes | 6,032,625 |
| Pension Items - IMRF | 47,462 |
| Deferred Revenue- Lease (GASB 87) | 6,673,096 |

Total Deferred Inflows of Resources 12,753,183

**Total Liabilities and
Deferred Inflows of Resources** 16,430,182

NET POSITION

| | |
|--------------------------------------|-------------|
| Net Investment in Capital Assets | 154,431,783 |
| Restricted for Aeronautical Purposes | 41,452,020 |
| Unrestricted | 25,756,599 |

Total Net Position 221,640,401

**TOTAL LIABILITIES, DEFERRED INFLOWS
OF RESOURCES, AND NET POSITION** 238,070,584

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended August 31, 2024

CASH FLOWS FROM OPERATING ACTIVITIES

| | |
|--|--------------|
| Receipts from customers and users | 16,644,371 |
| Payments to suppliers | (11,080,761) |
| Payments to and on behalf of employees | (4,457,729) |

Net cash from operating activities 1,105,881

**CASH FLOWS FROM NONCAPITAL
FINANCING ACTIVITIES**

| | |
|--|-----------|
| Non-operating revenues - property taxes | 3,388,012 |
| Non-operating revenues - replacement taxes | 83,346 |

Net cash from noncapital financing activities 3,471,358

**CASH FLOWS FROM CAPITAL AND RELATED
FINANCING ACTIVITIES**

| | |
|--|--------------|
| Grant monies received | 205,000 |
| Acquisition and construction of capital assets | (14,196,007) |
| Gain (Loss) from sale of capital assets | 7,924 |

Net cash from capital and related financing activities (13,983,083)

CASH FLOWS FROM INVESTING ACTIVITIES

| | |
|---------------------------|-------------|
| Net change in investments | (2,216,910) |
| Investment income | 2,438,903 |

Net cash from investing activities 221,992

NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS (9,183,852)

CASH AND CASH EQUIVALENTS, JANUARY 1 13,856,930

CASH AND CASH EQUIVALENTS, AUGUST 31 **4,673,079**

PRESENTED AS

| | |
|--|-----------|
| Cash and cash equivalents | 4,673,079 |
| Cash and cash equivalents - restricted | - |

Total cash and cash equivalents 4,673,079

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

STATEMENT OF CASH FLOWS

For the Period Ended August 31, 2024

**RECONCILIATION OF OPERATING INCOME (LOSS)
TO NET CASH FROM OPERATING ACTIVITIES**

Operating income (loss) (1,551,235)

Adjustments to reconcile operating income (loss) to net
cash from operating activities

Depreciation 3,948,363
Miscellaneous income 61,237

Changes in assets and liabilities

Accounts receivable 1,245
Note receivable -
Prepaid expenses 363,207
Inventories (20,932)
Accounts payable (1,493,621)
Accrued liabilities (173,892)
Compensated absences -
Net pension liability - IMRF -
Pension items - IMRF -
Customer deposits and advances 7,862
Security deposits 46,846
Unearned revenue (83,197)

NET CASH FROM OPERATING ACTIVITIES

1,105,881

**NON-CASH INVESTING, CAPITAL, AND
FINANCING ACTIVITIES**

Contributions 385,995
Capital asset additions in accounts payable and retainage payable (2,152,563)
Change in the fair value of investments 671,369

**DUPAGE AIRPORT AUTHORITY
WEST CHICAGO, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - BY SUBFUND**

For the Period Ended August 31, 2024

| | Airport Operations | Dupage Flight Center | Prairie Landing Golf Course | Total |
|---|-----------------------|-------------------------|--------------------------------|--------------------|
| OPERATING REVENUES | | | | |
| Aircraft Storage | 2,345,434 | 428,657 | - | 2,774,091 |
| Leases, Commissions, Fees | 618,919 | - | - | 618,919 |
| Golf Course Operations | - | - | 2,533,401 | 2,533,401 |
| Line Service | - | 10,697,674 | - | 10,697,674 |
| Total Operating Revenues | 2,964,353 | 11,126,331 | 2,533,401 | 16,624,085 |
| OPERATING EXPENSES | | | | |
| Direct Costs | | | | |
| Airport Operations | 3,261,334 | - | - | 3,261,334 |
| Golf Course Operations | - | - | 1,553,007 | 1,553,007 |
| Line Service | - | 6,142,933 | - | 6,142,933 |
| General and Administrative | | | | |
| Salaries and Benefits | 1,049,357 | 1,025,696 | 138,901 | 2,213,954 |
| Utilities | - | 11,278 | 55,532 | 66,810 |
| Office Expense | 50,793 | 41,605 | 113,489 | 205,888 |
| Insurance | 134,714 | 83,027 | 91,717 | 309,457 |
| Professional Services | 155,987 | - | 5,487 | 161,474 |
| Postage | 2,623 | - | 4,792 | 7,415 |
| Real Estate Tax | 102,292 | - | 35,481 | 137,773 |
| Advertising and Promotions | 60,010 | 32,757 | 29,913 | 122,680 |
| Miscellaneous | 44,233 | - | - | 44,233 |
| Total Operating Expenses | 4,861,342 | 7,337,297 | 2,028,319 | 14,226,958 |
| OPERATING INCOME (LOSS) BEFORE DEPRECIATION | (1,896,989) | 3,789,035 | 505,082 | 2,397,128 |
| Depreciation | 3,942,815 | 5,548 | - | 3,948,363 |
| OPERATING INCOME (LOSS) | (5,839,804) | 3,783,487 | 505,082 | (1,551,235) |
| NON-OPERATING REVENUES (EXPENSES) | | | | |
| Property Taxes | 3,290,573 | - | - | 3,290,573 |
| Personal Property Replacement Tax | 83,346 | - | - | 83,346 |
| Investment Income | 2,366,107 | - | - | 2,366,107 |
| Miscellaneous Income | 50,810 | 8,753 | 1,674 | 61,237 |
| Gain (Loss) on Disposal of Capital Assets | 6,494 | - | 1,430 | 7,924 |
| Total Non-Operating Revenues (Expenses) | 5,797,331 | 8,753 | 3,104 | 5,809,187 |
| INCOME (LOSS) BEFORE CONTRIBUTIONS & TRANSFERS | (42,473) | 3,792,240 | 508,186 | 4,257,953 |
| Contributions | 590,995 | - | - | 590,995 |
| Transfers In (Out) | - | - | - | - |
| CHANGE IN NET POSITION | 548,523 | 3,792,240 | 508,186 | 4,848,948 |
| NET POSITION, JANUARY 1 | 176,440,462 | 40,741,729 | (390,738) | 216,791,453 |
| NET POSITION, AUGUST 31 | 176,988,985 | 44,533,969 | 117,447 | 221,640,401 |

Total DuPage Airport Authority

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2024

| | Month | | | YTD | | | 2024 Annual Budget | Month | | | YTD | | |
|--|---------------------|---------------------|---------------------|----------------------|----------------------|-----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2024 | 2023 | Variance | 2024 | 2023 | Variance |
| REVENUES | | | | | | | | | | | | | |
| Airport Operations | \$ 354,302 | \$ 348,121 | \$ 6,181 | \$ 3,015,164 | \$ 2,904,935 | \$ 110,229 | \$ 4,366,784 | \$ 354,302 | \$ 345,619 | \$ 8,683 | \$ 3,015,164 | \$ 2,785,040 | \$ 230,123 |
| Prairie Landing Golf Club | \$ 522,431 | \$ 500,059 | \$ 22,372 | \$ 2,499,769 | \$ 2,449,805 | \$ 49,964 | \$ 3,153,347 | \$ 522,431 | \$ 459,548 | \$ 62,883 | \$ 2,499,769 | \$ 2,460,579 | \$ 39,189 |
| DuPage Flight Center | \$ 1,439,315 | \$ 1,451,994 | \$ (12,679) | \$ 11,135,084 | \$ 11,140,698 | \$ (5,614) | \$ 16,433,863 | \$ 1,439,315 | \$ 1,543,134 | \$ (103,819) | \$ 11,135,084 | \$ 11,763,983 | \$ (628,899) |
| Total Revenues | \$ 2,316,048 | \$ 2,300,174 | \$ 15,874 | \$ 16,650,016 | \$ 16,495,438 | \$ 154,578 | \$ 23,953,994 | \$ 2,316,048 | \$ 2,348,301 | \$ (32,253) | \$ 16,650,016 | \$ 17,009,602 | \$ (359,586) |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Airport Operations | \$ 338,077 | \$ 404,877 | \$ (66,800) | \$ 2,619,183 | \$ 2,899,285 | \$ (280,102) | \$ 4,426,523 | \$ 338,077 | \$ 304,675 | \$ 33,402 | \$ 2,619,183 | \$ 2,484,740 | \$ 134,444 |
| Prairie Landing Golf Club | \$ 342,210 | \$ 327,839 | \$ 14,371 | \$ 1,491,935 | \$ 1,621,278 | \$ (129,343) | \$ 2,375,177 | \$ 342,210 | \$ 236,986 | \$ 105,224 | \$ 1,491,935 | \$ 1,369,860 | \$ 122,075 |
| DuPage Flight Center | \$ 799,663 | \$ 898,474 | \$ (98,811) | \$ 6,114,394 | \$ 6,883,482 | \$ (769,088) | \$ 10,196,615 | \$ 799,663 | \$ 943,737 | \$ (144,074) | \$ 6,114,394 | \$ 6,428,750 | \$ (314,356) |
| Total Cost of Sales | \$ 1,479,949 | \$ 1,631,190 | \$ (151,241) | \$ 10,225,512 | \$ 11,404,045 | \$ (1,178,533) | \$ 16,998,315 | \$ 1,479,949 | \$ 1,485,397 | \$ (5,448) | \$ 10,225,512 | \$ 10,283,350 | \$ (57,838) |
| Gross Profit/(Loss) | \$ 836,099 | \$ 668,984 | \$ 167,115 | \$ 6,424,504 | \$ 5,091,393 | \$ 1,333,111 | \$ 6,955,679 | \$ 836,099 | \$ 862,903 | \$ (26,804) | \$ 6,424,504 | \$ 6,726,252 | \$ (301,748) |
| GENERAL AND ADMINISTRATIVE | | | | | | | | | | | | | |
| Airport Operations | \$ 305,644 | \$ 321,887 | \$ (16,243) | \$ 2,033,351 | \$ 2,273,176 | \$ (239,825) | \$ 3,440,294 | \$ 305,644 | \$ 288,039 | \$ 17,605 | \$ 2,033,351 | \$ 1,549,762 | \$ 483,588 |
| Prairie Landing Golf Club | \$ 75,076 | \$ 59,836 | \$ 15,240 | \$ 458,066 | \$ 453,377 | \$ 4,689 | \$ 692,855 | \$ 75,076 | \$ 59,802 | \$ 15,273 | \$ 458,066 | \$ 400,874 | \$ 57,193 |
| DuPage Flight Center | \$ 193,809 | \$ 207,043 | \$ (13,234) | \$ 1,222,902 | \$ 1,307,262 | \$ (84,360) | \$ 1,985,913 | \$ 193,809 | \$ 142,017 | \$ 51,792 | \$ 1,222,902 | \$ 1,108,915 | \$ 113,987 |
| Total G&A Costs | \$ 574,529 | \$ 588,766 | \$ (14,237) | \$ 3,714,319 | \$ 4,033,815 | \$ (319,496) | \$ 6,119,062 | \$ 574,529 | \$ 489,859 | \$ 84,670 | \$ 3,714,319 | \$ 3,059,551 | \$ 654,768 |
| Operating Income/(Loss) | \$ 261,570 | \$ 80,218 | \$ 181,352 | \$ 2,710,185 | \$ 1,057,578 | \$ 1,652,607 | \$ 836,617 | \$ 261,570 | \$ 373,045 | \$ (111,474) | \$ 2,710,185 | \$ 3,666,701 | \$ (956,516) |
| NON-OPERATING REVENUES/(EXPENSES) | | | | | | | | | | | | | |
| Property and Other Tax Revenue | \$ 78,727 | \$ 332,625 | \$ (253,898) | \$ 3,373,919 | \$ 3,749,976 | \$ (376,057) | \$ 6,181,500 | \$ 78,727 | \$ 334,067 | \$ (255,340) | \$ 3,373,919 | \$ 3,729,363 | \$ (355,444) |
| Property Tax Expenses | \$ (21,703) | \$ (24,348) | \$ 2,645 | \$ (137,773) | \$ (194,791) | \$ 57,018 | \$ (292,186) | \$ (21,703) | \$ (22,698) | \$ 994 | \$ (137,773) | \$ (336,224) | \$ 198,451 |
| Federal & State Grants | \$ - | \$ - | \$ - | \$ 590,995 | \$ 425,000 | \$ 165,995 | \$ 850,000 | \$ - | \$ 44,174 | \$ (44,174) | \$ 590,995 | \$ 346,170 | \$ 244,826 |
| Investment Income | \$ 208,048 | \$ 221,946 | \$ (13,898) | \$ 1,694,739 | \$ 1,775,568 | \$ (80,829) | \$ 2,663,348 | \$ 208,048 | \$ 203,847 | \$ 4,201 | \$ 1,694,739 | \$ 1,446,309 | \$ 248,430 |
| Unrealized Gain/Loss from Investments | \$ 390,683 | \$ 20,833 | \$ 369,850 | \$ 671,369 | \$ 166,664 | \$ 504,705 | \$ 250,000 | \$ 390,683 | \$ (18,601) | \$ 409,284 | \$ 671,369 | \$ 232,682 | \$ 438,687 |
| Amortization (Expense) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Gain on Sale of Fixed Assets | \$ 50 | \$ 387,257 | \$ (387,207) | \$ 7,924 | \$ 3,098,056 | \$ (3,090,132) | \$ 4,647,084 | \$ 50 | \$ - | \$ 50 | \$ 7,924 | \$ - | \$ 7,924 |
| Total Non-Operating Revenues/(Expenses) | \$ 655,805 | \$ 938,313 | \$ (282,509) | \$ 6,201,174 | \$ 9,020,473 | \$ (2,819,299) | \$ 14,299,746 | \$ 655,805 | \$ 540,789 | \$ 115,015 | \$ 6,201,174 | \$ 5,418,300 | \$ 782,873 |
| Net Income/(Loss) before Depreciation | \$ 917,375 | \$ 1,018,531 | \$ (101,156) | \$ 8,911,359 | \$ 10,078,051 | \$ (1,166,692) | \$ 15,136,363 | \$ 917,375 | \$ 913,834 | \$ 3,541 | \$ 8,911,359 | \$ 9,085,002 | \$ (173,643) |
| Depreciation | \$ 490,082 | \$ 529,566 | \$ (39,484) | \$ 3,948,363 | \$ 4,221,666 | \$ (273,303) | \$ 6,920,555 | \$ 490,082 | \$ 489,888 | \$ 194 | \$ 3,948,363 | \$ 3,989,956 | \$ (41,593) |
| Net Income/(Loss) after Depreciation | \$ 427,293 | \$ 488,965 | \$ (61,672) | \$ 4,962,996 | \$ 5,856,385 | \$ (893,389) | \$ 8,215,808 | \$ 427,293 | \$ 423,946 | \$ 3,347 | \$ 4,962,996 | \$ 5,095,046 | \$ (132,050) |
| Major Maintenance | \$ 50,463 | \$ 80,161 | \$ (29,698) | \$ 114,048 | \$ 221,324 | \$ (107,276) | \$ 541,966 | \$ 50,463 | \$ 308 | \$ 50,155 | \$ 114,048 | \$ 196,171 | \$ (82,123) |
| Engineering Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfers (In) Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income/(Loss) | \$ 376,830 | \$ 408,804 | \$ (31,974) | \$ 4,848,948 | \$ 5,635,061 | \$ (786,113) | \$ 7,673,842 | \$ 376,830 | \$ 423,638 | \$ (46,808) | \$ 4,848,948 | \$ 4,898,875 | \$ (49,927) |

Airport and Administration

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2024

| | Month | | | YTD | | | 2024 Annual Budget | Month | | | YTD | | |
|--|---------------------|---------------------|---------------------|-----------------------|-----------------------|-----------------------|----------------------|---------------------|---------------------|--------------------|-----------------------|-----------------------|---------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2024 | 2023 | Variance | 2024 | 2023 | Variance |
| REVENUES | | | | | | | | | | | | | |
| Administrative | \$ 15,324 | \$ 17,911 | \$ (2,587) | \$ 250,822 | \$ 195,013 | \$ 55,809 | \$ 303,861 | \$ 15,324 | \$ 21,678 | \$ (6,355) | \$ 250,822 | \$ 194,550 | \$ 56,272 |
| Field Operations | \$ 36,669 | \$ 33,975 | \$ 2,694 | \$ 352,524 | \$ 336,902 | \$ 15,622 | \$ 494,177 | \$ 36,669 | \$ 33,309 | \$ 3,360 | \$ 352,524 | \$ 330,801 | \$ 21,724 |
| Field Operations | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Building Operations | \$ 277,656 | \$ 279,279 | \$ (1,623) | \$ 2,248,402 | \$ 2,237,692 | \$ 10,710 | \$ 3,365,690 | \$ 277,656 | \$ 268,801 | \$ 8,854 | \$ 2,248,402 | \$ 2,085,621 | \$ 162,781 |
| Flight Center | \$ 24,654 | \$ 16,956 | \$ 7,698 | \$ 163,415 | \$ 135,328 | \$ 28,087 | \$ 203,056 | \$ 24,654 | \$ 21,830 | \$ 2,824 | \$ 163,415 | \$ 174,068 | \$ (10,654) |
| Total Revenues | \$ 354,302 | \$ 348,121 | \$ 6,181 | \$ 3,015,164 | \$ 2,904,935 | \$ 110,229 | \$4,366,784 | \$ 354,302 | \$ 345,619 | \$ 8,683 | \$ 3,015,164 | \$ 2,785,040 | \$ 230,123 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Field Operations | \$ 156,887 | \$ 186,294 | \$ (29,407) | \$ 1,260,807 | \$ 1,268,471 | \$ (7,664) | \$ 1,963,310 | \$ 156,887 | \$ 127,652 | \$ 29,235 | \$ 1,260,807 | \$ 1,115,537 | \$ 145,271 |
| Building Operations | \$ 98,826 | \$ 103,771 | \$ (4,945) | \$ 715,736 | \$ 809,465 | \$ (93,729) | \$ 1,218,607 | \$ 98,826 | \$ 72,025 | \$ 26,801 | \$ 715,736 | \$ 724,088 | \$ (8,352) |
| Flight Center | \$ 23,517 | \$ 28,801 | \$ (5,284) | \$ 181,554 | \$ 226,697 | \$ (45,143) | \$ 346,600 | \$ 23,517 | \$ 19,794 | \$ 3,723 | \$ 181,554 | \$ 187,870 | \$ (6,316) |
| Shop Equip. Operations | \$ 26,715 | \$ 49,555 | \$ (22,840) | \$ 253,620 | \$ 367,075 | \$ (113,455) | \$ 547,397 | \$ 26,715 | \$ 60,962 | \$ (34,246) | \$ 253,620 | \$ 255,926 | \$ (2,306) |
| Projects & Procurement | \$ 32,131 | \$ 36,456 | \$ (4,325) | \$ 207,466 | \$ 227,577 | \$ (20,111) | \$ 350,609 | \$ 32,131 | \$ 24,241 | \$ 7,889 | \$ 207,466 | \$ 201,319 | \$ 6,147 |
| Total Cost of Sales | \$ 338,077 | \$ 404,877 | \$ (66,800) | \$ 2,619,183 | \$ 2,899,285 | \$ (280,102) | \$4,426,523 | \$ 338,077 | \$ 304,675 | \$ 33,402 | \$ 2,619,183 | \$ 2,484,740 | \$ 134,444 |
| Gross Profit/(Loss) | \$ 16,226 | \$ (56,756) | \$ 72,982 | \$ 395,980 | \$ 5,650 | \$ 390,330 | -\$59,739 | \$ 16,226 | \$ 40,945 | \$ (24,719) | \$ 395,980 | \$ 300,301 | \$ 95,680 |
| GENERAL AND ADMINISTRATIVE | | | | | | | | | | | | | |
| Administrative | \$ 251,372 | \$ 272,525 | \$ (21,153) | \$ 1,710,416 | \$ 1,939,074 | \$ (228,658) | \$ 2,932,436 | \$ 251,372 | \$ 245,389 | \$ 5,983 | \$ 1,710,416 | \$ 1,256,229 | \$ 454,187 |
| Commissioners | \$ 12,547 | \$ 9,077 | \$ 3,470 | \$ 73,242 | \$ 72,616 | \$ 626 | \$ 108,928 | \$ 12,547 | \$ 8,609 | \$ 3,938 | \$ 73,242 | \$ 72,215 | \$ 1,027 |
| Business Dev./Marketing | \$ 13,847 | \$ 7,987 | \$ 5,860 | \$ 50,408 | \$ 63,896 | \$ (13,488) | \$ 95,850 | \$ 13,847 | \$ 14,701 | \$ (853) | \$ 50,408 | \$ 49,518 | \$ 890 |
| Accounting | \$ 27,878 | \$ 32,298 | \$ (4,420) | \$ 199,285 | \$ 197,590 | \$ 1,695 | \$ 303,080 | \$ 27,878 | \$ 19,341 | \$ 8,537 | \$ 199,285 | \$ 171,800 | \$ 27,485 |
| Total G&A Costs | \$ 305,644 | \$ 321,887 | \$ (16,243) | \$ 2,033,351 | \$ 2,273,176 | \$ (239,825) | \$3,440,294 | \$ 305,644 | \$ 288,039 | \$ 17,605 | \$ 2,033,351 | \$ 1,549,762 | \$ 483,588 |
| Operating Income/(Loss) | \$ (289,418) | \$ (378,643) | \$ 89,225 | \$ (1,637,370) | \$ (2,267,526) | \$ 630,156 | (\$3,500,033) | \$ (289,418) | \$ (247,095) | \$ (42,324) | \$ (1,637,370) | \$ (1,249,462) | \$ (387,909) |
| NON-OPERATING REVENUES/(EXPENSES) | | | | | | | | | | | | | |
| Property and Other Tax Revenue | \$ 78,727 | \$ 332,625 | \$ (253,898) | \$ 3,373,919 | \$ 3,749,976 | \$ (376,057) | \$ 6,181,500 | \$ 78,727 | \$ 334,067 | \$ (255,340) | \$ 3,373,919 | \$ 3,729,363 | \$ (355,444) |
| Property Tax Expenses | \$ (16,985) | \$ (19,448) | \$ 2,463 | \$ (102,292) | \$ (155,591) | \$ 53,299 | \$ (233,386) | \$ (16,985) | \$ (17,883) | \$ 898 | \$ (102,292) | \$ (299,232) | \$ 196,940 |
| Federal & State Grants | \$ - | \$ - | \$ - | \$ 590,995 | \$ 425,000 | \$ 165,995 | \$ 850,000 | \$ - | \$ 44,174 | \$ (44,174) | \$ 590,995 | \$ 346,170 | \$ 244,826 |
| Investment Income | \$ 208,048 | \$ 221,946 | \$ (13,898) | \$ 1,694,739 | \$ 1,775,568 | \$ (80,829) | \$ 2,663,348 | \$ 208,048 | \$ 203,847 | \$ 4,201 | \$ 1,694,739 | \$ 1,446,309 | \$ 248,430 |
| Unrealized Gain/Loss from Investments | \$ 390,683 | \$ 20,833 | \$ 369,850 | \$ 671,369 | \$ 166,664 | \$ 504,705 | \$ 250,000 | \$ 390,683 | \$ (18,601) | \$ 409,284 | \$ 671,369 | \$ 232,682 | \$ 438,687 |
| Amortization (Expense) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Gain on Sale of Fixed Assets | \$ - | \$ 387,257 | \$ (387,257) | \$ 6,494 | \$ 3,098,056 | \$ (3,091,562) | \$ 4,647,084 | \$ - | \$ - | \$ - | \$ 6,494 | \$ - | \$ 6,494 |
| Total Non-Operating Revenues/(Expenses) | \$ 660,473 | \$ 943,213 | \$ (282,740) | \$ 6,235,225 | \$ 9,059,673 | \$ (2,824,448) | \$14,358,546 | \$ 660,473 | \$ 545,604 | \$ 114,869 | \$ 6,235,225 | \$ 5,455,292 | \$ 779,932 |
| Net Income/(Loss) before Depreciation | \$ 371,054 | \$ 564,570 | \$ (193,516) | \$ 4,597,854 | \$ 6,792,147 | \$ (2,194,293) | \$10,858,513 | \$ 371,054 | \$ 298,509 | \$ 72,545 | \$ 4,597,854 | \$ 4,205,831 | \$ 392,024 |
| Depreciation | \$ 489,388 | \$ 528,873 | \$ (39,485) | \$ 3,942,815 | \$ 4,216,122 | \$ (273,307) | \$ 6,912,239 | \$ 489,388 | \$ 489,194 | \$ 194 | \$ 3,942,815 | \$ 3,984,408 | \$ (41,593) |
| Net Income/(Loss) after Depreciation | \$ (118,334) | \$ 35,697 | \$ (154,031) | \$ 655,039 | \$ 2,576,025 | \$ (1,920,986) | \$3,946,274 | \$ (118,334) | \$ (190,685) | \$ 72,351 | \$ 655,039 | \$ 221,423 | \$ 433,617 |
| Major Maintenance | \$ 48,538 | \$ 65,417 | \$ (16,879) | \$ 106,517 | \$ 191,836 | \$ (85,319) | \$453,504 | \$ 48,538 | \$ - | \$ 48,538 | \$ 106,517 | \$ 117,895 | \$ (11,378) |
| Engineering Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Transfers (In) Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income/(Loss) | \$ (166,872) | \$ (29,720) | \$ (137,152) | \$ 548,523 | \$ 2,384,189 | \$ (1,835,666) | \$3,492,770 | \$ (166,872) | \$ (190,685) | \$ 23,813 | \$ 548,523 | \$ 103,528 | \$ 444,995 |

DuPage Flight Center

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2024

| | Month | | | YTD | | | 2024 Annual Budget | Month | | | YTD | | |
|--|---------------------|---------------------|--------------------|----------------------|----------------------|---------------------|----------------------|---------------------|---------------------|---------------------|----------------------|----------------------|---------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2024 | 2023 | Variance | 2024 | 2023 | Variance |
| REVENUES | | | | | | | | | | | | | |
| Hangar Rentals | \$ 42,770 | \$ 45,833 | \$ (3,063) | \$ 428,657 | \$ 366,664 | \$ 61,993 | \$ 550,000 | \$ 42,770 | \$ 35,068 | \$ 7,702 | \$ 428,657 | \$ 364,321 | \$ 64,336 |
| Ramp Tie Downs & Overnight fees | \$ 14,272 | \$ 3,000 | \$ 11,272 | \$ 72,666 | \$ 24,000 | \$ 48,666 | \$ 36,000 | \$ 14,272 | \$ 6,955 | \$ 7,317 | \$ 72,666 | \$ 28,128 | \$ 44,538 |
| Fuel and Oil Sales | \$ 1,374,985 | \$ 1,391,244 | \$ (16,259) | \$ 10,539,932 | \$ 10,604,698 | \$ (64,766) | \$ 15,714,863 | \$ 1,374,985 | \$ 1,495,158 | \$ (120,173) | \$ 10,539,932 | \$ 10,871,221 | \$ (331,289) |
| Volume Rebate | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (110,000) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Line Service Other | \$ 6,050 | \$ 10,833 | \$ (4,783) | \$ 77,911 | \$ 86,664 | \$ (8,754) | \$ 130,000 | \$ 6,050 | \$ 4,950 | \$ 1,100 | \$ 77,911 | \$ 84,854 | \$ (6,943) |
| Aircraft Catering | \$ 473 | \$ 542 | \$ (69) | \$ 7,166 | \$ 4,336 | \$ 2,830 | \$ 6,500 | \$ 473 | \$ - | \$ 473 | \$ 7,166 | \$ 4,221 | \$ 2,945 |
| Non Airfield Rent/Lease/Maintenance Revenue | \$ 764 | \$ 542 | \$ 222 | \$ 8,753 | \$ 4,336 | \$ 4,417 | \$ 6,500 | \$ 764 | \$ 1,003 | \$ (238) | \$ 8,753 | \$ 6,287 | \$ 2,466 |
| Misc. Income | \$ - | \$ - | \$ - | \$ - | \$ 50,000 | \$ (50,000) | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 404,952 | \$ (404,952) |
| Total Revenue | \$ 1,439,315 | \$ 1,451,994 | \$ (12,679) | \$ 11,135,084 | \$ 11,140,698 | \$ (5,614) | \$ 16,433,863 | \$ 1,439,315 | \$ 1,543,134 | \$ (103,819) | \$ 11,135,084 | \$ 11,763,983 | \$ (628,899) |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| Fuel and Oil Cost of Sales | \$ 757,548 | \$ 848,659 | \$ (91,111) | \$ 5,723,105 | \$ 6,468,865 | \$ (745,760) | \$ 9,589,574 | \$ 757,548 | \$ 885,597 | \$ (128,049) | \$ 5,723,105 | \$ 6,032,397 | \$ (309,292) |
| De ice Cost of Goods | \$ - | \$ 750 | \$ (750) | \$ - | \$ 31,500 | \$ (31,500) | \$ 41,000 | \$ - | \$ - | \$ - | \$ - | \$ 19,783 | \$ (19,783) |
| Credit Card Expense | \$ 18,599 | \$ 17,567 | \$ 1,032 | \$ 148,634 | \$ 133,810 | \$ 14,824 | \$ 200,805 | \$ 18,599 | \$ 26,454 | \$ (7,855) | \$ 148,634 | \$ 156,176 | \$ (7,542) |
| Food - COGS | \$ 5,246 | \$ 7,200 | \$ (1,954) | \$ 45,572 | \$ 58,050 | \$ (12,478) | \$ 87,000 | \$ 5,246 | \$ 8,566 | \$ (3,320) | \$ 45,572 | \$ 54,666 | \$ (9,094) |
| Maintenance | \$ 18,269 | \$ 24,298 | \$ (6,029) | \$ 197,083 | \$ 191,257 | \$ 5,826 | \$ 278,236 | \$ 18,269 | \$ 23,119 | \$ (4,850) | \$ 197,083 | \$ 165,728 | \$ 31,355 |
| Total Cost of Sales | \$ 799,663 | \$ 898,474 | \$ (98,811) | \$ 6,114,394 | \$ 6,883,482 | \$ (769,088) | \$ 10,196,615 | \$ 799,663 | \$ 943,737 | \$ (144,074) | \$ 6,114,394 | \$ 6,428,750 | \$ (314,356) |
| Gross Profit/(Loss) | \$ 639,652 | \$ 553,520 | \$ 86,132 | \$ 5,020,690 | \$ 4,257,216 | \$ 763,474 | \$ 6,237,248 | \$ 639,652 | \$ 599,397 | \$ 40,255 | \$ 5,020,690 | \$ 5,335,233 | \$ (314,543) |
| GENERAL AND ADMINISTRATIVE | \$ 193,809 | \$ 207,043 | \$ (13,234) | \$ 1,222,902 | \$ 1,307,262 | \$ (84,360) | \$ 1,985,913 | \$ 193,809 | \$ 142,017 | \$ 51,792 | \$ 1,222,902 | \$ 1,108,915 | \$ 113,987 |
| Operating Income/(Loss) | \$ 445,843 | \$ 346,477 | \$ 99,366 | \$ 3,797,787 | \$ 2,949,954 | \$ 847,833 | \$ 4,251,335 | \$ 445,843 | \$ 457,380 | \$ (11,537) | \$ 3,797,787 | \$ 4,226,317 | \$ (428,530) |
| Net Income/(Loss) before Depreciation | \$ 445,843 | \$ 346,477 | \$ 99,366 | \$ 3,797,787 | \$ 2,949,954 | \$ 847,833 | \$ 4,251,335 | \$ 445,843 | \$ 457,380 | \$ (11,537) | \$ 3,797,787 | \$ 4,226,317 | \$ (428,530) |
| Depreciation | \$ 693 | \$ 693 | \$ 0 | \$ 5,548 | \$ 5,544 | \$ 4 | \$ 8,316 | \$ 693 | \$ 693 | \$ - | \$ 5,548 | \$ 5,548 | \$ (0) |
| Major Maintenance | \$ - | \$ 14,744 | \$ (14,744) | \$ - | \$ 29,488 | \$ (29,488) | \$ 88,462 | \$ - | \$ 2,000 | \$ (2,000) | \$ - | \$ 6,535 | \$ (6,535) |
| Net Income/(Loss) | \$ 445,149 | \$ 331,040 | \$ 114,109 | \$ 3,792,240 | \$ 2,914,922 | \$ 877,318 | \$ 4,154,557 | \$ 445,149 | \$ 454,686 | \$ (9,537) | \$ 3,792,240 | \$ 4,214,235 | \$ (421,995) |

Prairie Landing Golf Club

STATEMENT OF REVENUES AND EXPENSES

For the Month Ending 8/31/2024

| | Month | | | YTD | | | 2024 Annual Budget | Month | | | YTD | | |
|---|-------------------|-------------------|-------------------|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|--------------------|---------------------|---------------------|---------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | | 2024 | 2023 | Variance | 2024 | 2023 | Variance |
| REVENUES | | | | | | | | | | | | | |
| P100 - Golf Administration | \$ 1,528 | \$ 364 | \$ 1,164 | \$ 1,674 | \$ 2,033 | \$ (359) | \$ 2,500 | \$ 1,528 | \$ 559 | \$ 969 | \$ 1,674 | \$ 1,694 | \$ (20) |
| P300 - Golf Operations | \$ 265,534 | \$ 282,484 | \$ (16,950) | \$ 1,488,805 | \$ 1,511,282 | \$ (22,477) | \$ 1,832,838 | \$ 265,534 | \$ 273,760 | \$ (8,226) | \$ 1,488,805 | \$ 1,595,123 | \$ (106,319) |
| P400 - Golf Food and Beverage | \$ 71,600 | \$ 74,300 | \$ (2,700) | \$ 292,396 | \$ 309,100 | \$ (16,704) | \$ 432,860 | \$ 71,600 | \$ 72,787 | \$ (1,187) | \$ 292,396 | \$ 308,431 | \$ (16,035) |
| P500 - Golf Banquets | \$ 10,560 | \$ 33,436 | \$ (22,876) | \$ 132,766 | \$ 175,035 | \$ (42,269) | \$ 299,275 | \$ 10,560 | \$ 2,303 | \$ 8,258 | \$ 132,766 | \$ 122,926 | \$ 9,840 |
| P600 - Golf In-house Events | \$ 786 | \$ 12,250 | \$ (11,464) | \$ 37,168 | \$ 57,350 | \$ (20,182) | \$ 71,850 | \$ 786 | \$ (33) | \$ 819 | \$ 37,168 | \$ 21,400 | \$ 15,768 |
| P700 - Golf Outings | \$ 170,893 | \$ 96,100 | \$ 74,793 | \$ 536,964 | \$ 386,530 | \$ 150,434 | \$ 501,024 | \$ 170,893 | \$ 108,984 | \$ 61,910 | \$ 536,964 | \$ 402,513 | \$ 134,450 |
| P900 - Kitty Hawk Café | \$ 1,530 | \$ 1,125 | \$ 405 | \$ 9,997 | \$ 8,475 | \$ 1,522 | \$ 13,000 | \$ 1,530 | \$ 1,189 | \$ 341 | \$ 9,997 | \$ 8,492 | \$ 1,505 |
| Total Revenue | \$ 522,431 | \$ 500,059 | \$ 22,372 | \$ 2,499,769 | \$ 2,449,805 | \$ 49,964 | \$ 3,153,347 | \$ 522,431 | \$ 459,548 | \$ 62,883 | \$ 2,499,769 | \$ 2,460,579 | \$ 39,189 |
| OPERATING EXPENSES | | | | | | | | | | | | | |
| P200 - Golf Maintenance | \$ 128,268 | \$ 132,435 | \$ (4,167) | \$ 563,129 | \$ 633,662 | \$ (70,533) | \$ 943,921 | \$ 128,268 | \$ 92,749 | \$ 35,519 | \$ 563,129 | \$ 547,684 | \$ 15,445 |
| P300 - Golf Operations | \$ 86,243 | \$ 61,341 | \$ 24,902 | \$ 341,010 | \$ 314,000 | \$ 27,010 | \$ 441,403 | \$ 86,243 | \$ 59,075 | \$ 27,168 | \$ 341,010 | \$ 284,602 | \$ 56,407 |
| P400 - Golf Food and Beverage | \$ 44,814 | \$ 42,459 | \$ 2,355 | \$ 185,222 | \$ 190,977 | \$ (5,755) | \$ 275,555 | \$ 44,814 | \$ 35,193 | \$ 9,621 | \$ 185,222 | \$ 184,605 | \$ 616 |
| P500 - Golf Banquets | \$ 13,893 | \$ 25,560 | \$ (11,667) | \$ 116,398 | \$ 141,147 | \$ (24,749) | \$ 235,252 | \$ 13,893 | \$ 12,671 | \$ 1,222 | \$ 116,398 | \$ 130,685 | \$ (14,287) |
| P600 - Golf In-house Events | \$ 608 | \$ 9,423 | \$ (8,815) | \$ 16,653 | \$ 45,628 | \$ (28,975) | \$ 54,366 | \$ 608 | \$ - | \$ 608 | \$ 16,653 | \$ 9,861 | \$ 6,793 |
| P700 - Golf Outings | \$ 30,898 | \$ 16,710 | \$ 14,188 | \$ 83,354 | \$ 81,027 | \$ 2,327 | \$ 106,022 | \$ 30,898 | \$ 13,841 | \$ 17,057 | \$ 83,354 | \$ 79,222 | \$ 4,132 |
| P800 - Golf Kitchen | \$ 35,957 | \$ 38,786 | \$ (2,829) | \$ 176,172 | \$ 206,355 | \$ (30,183) | \$ 305,658 | \$ 35,957 | \$ 22,269 | \$ 13,688 | \$ 176,172 | \$ 124,708 | \$ 51,464 |
| P900 - Kitty Hawk Café | \$ 1,530 | \$ 1,125 | \$ 405 | \$ 9,997 | \$ 8,482 | \$ 1,515 | \$ 13,000 | \$ 1,530 | \$ 1,189 | \$ 341 | \$ 9,997 | \$ 8,492 | \$ 1,505 |
| Total Cost of Sales | \$ 342,210 | \$ 327,839 | \$ 14,371 | \$ 1,491,935 | \$ 1,621,278 | \$ (129,343) | \$ 2,375,177 | \$ 342,210 | \$ 236,986 | \$ 105,224 | \$ 1,491,935 | \$ 1,369,860 | \$ 122,075 |
| Gross Profit/(Loss) | \$ 180,222 | \$ 172,220 | \$ 8,002 | \$ 1,007,834 | \$ 828,527 | \$ 179,307 | \$ 778,170 | \$ 180,222 | \$ 222,562 | \$ (42,340) | \$ 1,007,834 | \$ 1,090,719 | \$ (82,885) |
| GENERAL AND ADMINISTRATIVE | \$ 75,076 | \$ 59,836 | \$ 15,240 | \$ 458,066 | \$ 453,377 | \$ 4,689 | \$ 692,855 | \$ 75,076 | \$ 59,802 | \$ 15,273 | \$ 458,066 | \$ 400,874 | \$ 57,193 |
| Operating Income/(Loss) | \$ 105,146 | \$ 112,384 | \$ (7,238) | \$ 549,768 | \$ 375,150 | \$ 174,618 | \$ 85,315 | \$ 105,146 | \$ 162,760 | \$ (57,614) | \$ 549,768 | \$ 689,845 | \$ (140,078) |
| NON-OPERATING REVENUES/(EXPENSES) | | | | | | | | | | | | | |
| Property Tax Expenses | \$ (4,718) | \$ (4,900) | \$ 182 | \$ (35,481) | \$ (39,200) | \$ 3,719 | \$ (58,800) | \$ (4,718) | \$ (4,815) | \$ 96 | \$ (35,481) | \$ (36,992) | \$ 1,511 |
| Investment Income | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Gain on Sale of Fixed Assets | \$ 50 | \$ - | \$ 50 | \$ 1,430 | \$ - | \$ 1,430 | \$ - | \$ 50 | \$ - | \$ 50 | \$ 1,430 | \$ - | \$ 1,430 |
| Net Income/(Loss) before Depreciation & Adj. | \$ 100,478 | \$ 107,484 | \$ (7,006) | \$ 515,717 | \$ 335,950 | \$ 179,767 | \$ 26,515 | \$ 100,478 | \$ 157,945 | \$ (57,468) | \$ 515,717 | \$ 652,854 | \$ (137,137) |
| Depreciation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Major Maintenance | \$ 1,925 | \$ - | \$ 1,925 | \$ 7,531 | \$ - | \$ 7,531 | \$ 0 | \$ 1,925 | \$ (1,692) | \$ 3,617 | \$ 7,531 | \$ 71,741 | \$ (64,210) |
| Transfers (In) Out | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 0 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Net Income/(Loss) | \$ 98,553 | \$ 107,484 | \$ (8,931) | \$ 508,186 | \$ 335,950 | \$ 172,236 | \$ 26,515 | \$ 98,553 | \$ 159,637 | \$ (61,084) | \$ 508,186 | \$ 581,113 | \$ (72,927) |



Accounts Receivable Aging Report Over 60 Days Past Due

| Customer No. | Customer Name | Current @ 08/31/24 | 1 to 30 Days Overdue | 31 to 60 Days Overdue | 61 to 90 Days Overdue | 91+ Days Overdue | Total | % of Total |
|--------------------------|-----------------------------------|-----------------------|-------------------------|--------------------------|--------------------------|---------------------|-------------------|---------------|
| A-RSA01 | RSH Aviation, Inc. | 0.00 | 3,244.00 | 0.00 | 3,272.00 | 75,914.48 | 82,430.48 | 39.80% |
| A-TEA01 | Travel Express Aviation | 0.00 | 0.00 | 0.00 | 0.00 | 58,426.25 | 58,426.25 | 28.21% |
| A-AFS01 | AVEL FLIGHT SCHOOL, INC. | 0.00 | 0.00 | 0.00 | 0.00 | 13,640.00 | 13,640.00 | 6.59% |
| A-BAJ02 | Airboss Private Aviation Services | 0.00 | 13,125.00 | 0.00 | 13,125.00 | 12,875.00 | 39,125.00 | 18.89% |
| A-DOJ01 | JOE DOLLENS | 0.00 | 83.00 | 0.00 | 83.00 | 1,415.00 | 1,581.00 | 0.76% |
| A-TOT01 | Toni Transportation, LLC | 0.00 | 3,063.00 | 0.00 | 3,063.00 | 0.00 | 6,126.00 | 2.96% |
| A-SPD01 | STATE POLICE DEPARTMENT | 0.00 | 2,179.89 | 0.00 | 2,179.89 | 0.00 | 4,359.78 | 2.11% |
| A-LEJ02 | Jason Lendor | 0.00 | 653.00 | 0.00 | 602.00 | 0.00 | 1,255.00 | 0.61% |
| A-GRR01 | ROBERT GRICE | 0.00 | 83.00 | 0.00 | 83.00 | 0.00 | 166.00 | 0.08% |
| Report Total: | | - | 22,430.89 | - | 22,407.89 | 162,270.73 | 207,109.51 | |
| Percent of Total: | | 0.00% | 10.83% | 0.00% | 10.82% | 78.35% | 100.00% | |



TO: Board of Commissioners

FROM: Mark Doles
Executive Director

RE: Authorization of Proposed Resolution 2024-2670, Authorizing the Execution of a Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower

DATE: September 12, 2024

SUMMARY:

As a National Reliever Airport with limited overnight operations, the DuPage Airport is not automatically entitled to receive federally funded overnight air traffic controller staffing of the DuPage Airport Air Traffic Control Tower (“ATCT”). Accordingly, since 1998, the DuPage Airport Authority (“Authority”) has paid the Federal Aviation Administration (“FAA”) for the overnight air traffic controller staffing of the ATCT, so that the ATCT will be staffed, and the airport will not be open and be un-controlled between the hours of 10:00PM and 6:00AM.

This original decision by the Board to fund the overnight shift was made for the safety of our customers, tenants, staff, and the surrounding communities and to enhance our ability to attract and retain aviation business.

The only other airports in Chicagoland, besides DuPage, with 24-hour staffed towers are O’Hare and Midway. The FAA fully funds the O’Hare and Midway towers.

This amenity, coupled with our infrastructure, 24-hour staffing of both the Flight Center and aircraft rescue and firefighting station, on-site U.S. Customs Service and snow removal capabilities help to make DuPage Airport the best option for general aviation.

The FAA has a policy that requires an average of 4.0 operations per hour for the entire overnight shift (10:00P – 6:00A) to be funded by the Federal Government. Historically, some, but not all the overnight hours have an average of 4.0 operations or more at DuPage.

Further, in 2011, the FAA changed their staffing requirements for overnight shifts to require two controllers (a controller and a supervisor) instead of one. This policy change by the FAA almost doubled the potential cost to the Authority and other airports.

Traditionally, there was a new agreement produced annually by the FAA. In 2017 and 2022 the FAA provided, and the Authority approved, an agreement with a term of five

(5) years with a provision that the new annual cost (October 1st – September 30th) will be provided 90-days prior to expiration by the FAA for review and possible approval by the Board. We are in the third year of the current 5-year agreement.

The FAA provided their draft costs for Federal FY’25 to the Authority on 9/9/2024.

The previous agreement cost from the FAA for their FY’24 was a 3.2% increase in the cost for a total of \$673,944.14.

The new annual draft cost provided by the FAA for FY’25 is also \$673,944.14 (no change) including overhead, for the term of 10/1/2024 – 9/30/25.

Therefore, the FAA requested funding is as follows:

| | |
|--------------------------|---------------------|
| <u>FY’25 FAA Cost</u> | <u>\$673,944.14</u> |
| TOTAL DAA FUNDING | \$673,944.14 |

These agreements must be coterminous with the Federal Government fiscal year of October 1st thru September 30th.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Estimated draft cost to the Authority for the period of 10/1/2024 – 9/30/2025 will be \$673,944.14. This is no change from the previous year’s adjusted cost.

Adequate operating funds are available in the Authority FY 2024 budget to fund this agreement for Oct.-Dec. 2024 and staff will budget the remaining funds required in the FY 2025 Authority budget.

As a standard term with this type of FAA reimbursable agreement, a lump sum prepayment is required of the Authority. Staff will work with the auditors regarding journal entries to expense 25% (Oct. - Dec.) of the amount in our FY 2024 Budget and the remainder in the DAA FY 2025 Budget.

The following is a cost summary of previous agreements:

| | Annual Cost | \$ Change | % Change | |
|-------------|---------------------|------------------|-----------------|--|
| 2009 | \$276,970.64 | | | |
| 2010 | \$246,316.09 | (\$30,654.55) | -11.1% | |
| 2011 | \$343,766.15 | \$97,450.06 | 39.6% | mandate for (2) controllers |
| 2012 | \$343,766.15 | \$0.00 | 0.0% | |
| 2013 | \$401,765.55 | \$57,999.40 | 16.9% | |
| 2014 | \$404,035.62 | \$2,270.07 | 0.6% | |
| 2015 | \$477,898.36 | \$73,862.74 | 18.3% | |
| 2016 | \$522,101.29 | \$44,202.93 | 9.2% | |
| 2017 | \$594,818.00 | \$72,716.71 | 13.9% | |
| 2018 | \$619,712.65 | \$24,894.65 | 4.2% | |
| 2019 | \$633,282.73 | \$13,570.08 | 2.2% | |
| 2020 | \$649,110.91 | \$15,828.18 | 2.5% | |
| 2021 | \$665,343.35 | \$16,232.44 | 2.5% | |
| 2022 | \$653,022.00 | (\$12,321.35) | -1.9% | Adjusted to include \$72,697 shortfall |
| 2023 | \$673,944.14 | \$20,922.14 | 3.2% | |
| 2024 | \$673,944.14 | \$0.00 | 0.0% | Proposed |

The following is operational data provided by the FAA for both total operations and operations for the overnight staffing hours funded by the Authority.

| | Total OPS | OPS for the period of 10:00P-6:00A | Overnight OPS as a % of Total |
|------------------|------------------|---|--------------------------------------|
| 2009 | 88,131 | 7,972 | 9.0% |
| 2010 | 89,989 | 7,590 | 8.4% |
| 2011 | 83,327 | 6,999 | 8.4% |
| 2012 | 79,866 | 6,511 | 8.2% |
| 2013 | 74,412 | 5,033 | 6.8% |
| 2014 | 71,879 | 4,081 | 5.7% |
| 2015 | 76,499 | 3,873 | 5.1% |
| 2016 | 100,235 | 4,350 | 4.3% |
| 2017 | 91,217 | 4,131 | 4.5% |
| 2018 | 106,249 | 3,715 | 3.5% |
| 2019 | 133,156 | 4,675 | 3.5% |
| 2020 | 122,516 | 5,077 | 4.1% |
| 2021 | 116,167 | 4,827 | 4.2% |
| 2022 | 117,674 | 5,179 | 4.4% |
| 2023 | 141,194 | 6,183 | 4.4% |
| Est. 2024 | 160,000 | 7,271 | 4.5% |

Of the estimated 7,271 operations for 2024 for the period of 10:00P – 6:00A, approximately 3,813 (52%) of those operations occur from 10:00p -12:00A and can be assumed to be mostly “regular” operations by our based and transient customers. The vast majority of the remaining 3,458 estimated operations can be directly attributed to freight and air ambulance.

The night freight and air ambulance operations historically account for approximately 40,000 gallons of fuel and over \$220,000 in annual revenue.

2024 overnight OPS are estimated to be 7,271, a 17.6% increase from 2023 actual of 6,183.

In the following table is a breakdown of operations for the last 5-years, by hour, for the timeframe funded by the Authority along with the estimated operations for 2024:

| | 10:00P -10:59P | 11:00P -11:59P | 12:00A -12:59A | 1:00A -1:59A | 2:00A -2:59A | 3:00A -3:59A | 4:00A -4:59A | 5:00A -5:59A |
|------------------------------------|---------------------------|---------------------------|---------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| 2019 | 1,243 | 1,033 | 543 | 512 | 568 | 129 | 99 | 548 |
| 2020 | 1,517 | 1,158 | 567 | 636 | 534 | 126 | 112 | 427 |
| 2021 | 1,542 | 1,133 | 309 | 497 | 755 | 176 | 147 | 268 |
| 2022 | 1,665 | 1,024 | 351 | 480 | 722 | 265 | 115 | 557 |
| 2023 | 1,995 | 1,236 | 419 | 477 | 786 | 287 | 170 | 813 |
| Est. 2024 | 2,373 | 1,440 | 510 | 449 | 862 | 365 | 207 | 1,065 |
| 5-yr. Avg. OPS '19 – '23 | 1,592 | 1,117 | 438 | 520 | 673 | 197 | 129 | 523 |
| 5-yr. Avg. OPS per Hr. | 4.36 | 3.06 | 1.20 | 1.43 | 1.84 | 0.54 | 0.35 | 1.43 |
| Est. 2024 Avg. OPS per Hour | 6.48 | 3.93 | 1.39 | 1.23 | 2.36 | 0.99 | 0.57 | 2.91 |

At times during the year, DuPage does average at, or above, the FAA threshold of 4.0 operations per hour for certain periods. Most recently:

Apr. – Sept. 2023 10:00P-10:59P DuPage averaged from 7.4 - 16.0 OPS per hour

Mar. – Aug. 2024 10:00P-10:59P DuPage averaged 5.8 – 17.3 OPS per hour

May - Aug. 2024 11:00P-11:59P DuPage averaged 5.8 – 7.3 OPS per hour

Apr. – Jul. 2024 5:00A – 5:59A DuPage averaged 4.1 – 8.9 OPS per hour

For June and July 2024, the entire overnight period from 10:00P – 6:00A did average 5.48 and 4.93 OPS per hour.

Unfortunately, an average of 4.0 operations must be maintained for the **entire** eight-hour overnight shift during the year to receive staffing at no cost.

Therefore, to have the tower staffed for the period of 10:00P – 6:00A, the only option would be for the Authority to continue to provide funding.

Staff currently supports the continued funding of the overnight staffing of the tower for the safety of our customers, tenants, staff, and the surrounding communities and to further enhance our ability to attract and retain aviation business. This issue will continue to be reviewed to determine if the Authority can justify this substantial operational expense.

The Authority currently utilizes \$250,000 annually from the property tax levy to reduce the impact on the operating budget.

STAKEHOLDER PROCESS:

Tenants and customers have cited the 24-hour ATCT as a reason for basing or doing business at DuPage.

LEGAL REVIEW:

Authority Counsel reviewed and approved the standard form Non-Federal Reimbursable Agreement utilized by the FAA with minor changes provided by our Counsel. The current executed Agreement has a term of 5-years (Oct.1, 2022 – Sept. 30, 2027) with a written change of annual cost(s) provided by the FAA and approved by the Authority.

ATTACHMENTS:

- Proposed Resolution 2024-2670, Authorizing the Execution of a Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower
- Non-Federal Reimbursable Agreement Between Department of Transportation Federal Aviation Administration and the DuPage Airport Authority

ALTERNATIVES:

The Committee/Board can deny, modify, or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and staff that the Board approves proposed Resolution 2024-2670, Authorizing the Execution of a Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.

RESOLUTION 2024-2670

**AUTHORIZING THE EXECUTION OF A NON-FEDERAL REIMBURSABLE AGREEMENT
BETWEEN DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION
ADMINISTRATION AND THE DUPAGE AIRPORT AUTHORITY TO PROVIDE AIRPORT
TRAFFIC CONTROL SERVICES AT THE DUPAGE AIR TRAFFIC CONTROL TOWER**

WHEREAS, the DuPage Airport Authority (the “Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority finds that it is in the best interest of the Authority and the general public to continue to provide nighttime staffing of the DuPage Airport Air Traffic Control Tower; and

WHEREAS, the Authority has negotiated a Non-Federal Reimbursable Agreement (the “Reimbursement Agreement”) with the Department of Transportation Federal Aviation Administration (“FAA”); and

WHEREAS, the Reimbursement Agreement states that the FAA will annually evaluate the operational, staffing and estimated costs and provide the annual estimate to the Authority; and

WHEREAS, the Reimbursement Agreement requires the Authority to prepay the FAA to provide nighttime staffing of the DuPage Airport Air Traffic Control Tower for the period from October 1, 2024 through September 30, 2025; and

WHEREAS, the FAA has provided an estimate to the Authority of \$673,944.14 for the cost of the nighttime staffing of the Authority’s Air Traffic Control Tower for the period of October 1, 2024 through September 30, 2025; and

WHEREAS, the Board of Commissioners of the Authority find that it is in the best interest of the Authority and the general public to pay the estimated amount to the FAA for nighttime staffing of the Authority’s Air Traffic Control Tower.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director of the DuPage Airport Authority, Mark Doles, to execute said Reimbursement Agreement, attached hereto and made a part hereof as Exhibit “A”, for and on behalf of the DuPage Airport Authority and take whatever steps necessary to effectuate the terms of this Reimbursement Agreement.

This Resolution shall be in full force and effect immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Anthony M. Giunti Jr. | _____ | Donald E. Puchalski | _____ |
| Bryan M. Hacker | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September 2024.

(ATTEST)

CHAIRMAN

SECRETARY



U.S. Department
of Transportation
**Federal Aviation
Administration**

ATO – Southwest Service Center
Fort Worth, Texas 76193

August 13, 2024

Mr. Mark Doles
Executive Director
DuPage Airport Authority
2700 International Drive, Suite 200
West Chicago, IL 60185-1685
Email: MDoles@dupageairport.com
Phone: (630) 584-2211

RE: Year 2 Funding for Reimbursable Agreement AJT-ON-CSA-22-GL-005374: “West Chicago, IL (DPA) - Air Traffic Control Extended Operating Hours at DuPage Air Traffic Control Tower.”

Mr. Doles:

Article 9 of Reimbursable Agreement AJT-ON-CSA-22-GL-005374 between the Federal Aviation Administration (FAA) and DuPage Airport Authority requires annual advance payments for the Agreement. This letter serves as written notification request for Year 3 (Fiscal Year 2025) funding. Article 10 of the Agreement requires that changes shall be made by written modification signed by the authorized representatives of each party. This letter will serve as the written modification to revise the cost in Article 7.

- 1. Revise the estimated costs in Article 7 to provide annual funds.**

ARTICLE 7. Estimated Costs

The estimated FAA costs associated with this modification are as follows:

| Description of Reimbursable Item | Estimated Costs (Year 3) |
|---|-----------------------------|
| Air Traffic Controller Labor and Overtime for FY2025 | \$581,822.28 |
| Labor Overhead | \$92,121.86 |
| Total Estimated Cost | \$673,944.14 |

| Description of Reimbursable Agreement Costs | Adjustment |
|--|---------------------|
| Total “Estimated Cost” received from the Sponsor for Agreement AJT-ON-CSA-22-GL-005374 including administrative overhead charges for FY2023-2024 are: | \$1,326,966.14 |
| Payment for FY2025 due from the Sponsor | \$673,944.14 |
| The new total “Estimated Costs” for Agreement AJT-ON-CSA-22-GL-005374 including administrative overhead charges are: | \$2,000,910.28 |

Other than the Articles specified in this letter, the original Agreement remains unchanged.

Please print, sign, and return the letter via email to Brad.Logan@faa.gov to this office for further processing, or mail four (4) signed copies to the following address:

Federal Aviation Administration
 Attn: Bradley K. Logan (AAQ-520)
 10101 Hillwood Parkway
 Fort Worth, Texas 76177

AGREED:

**FEDERAL AVIATION
 ADMINISTRATION**

DUPAGE AIRPORT AUTHORITY

SIGNATURE _____
 NAME Bradley K. Logan
 TITLE Contracting Officer
 DATE _____

SIGNATURE _____
 NAME Mark Doles
 TITLE Executive Director
 DATE _____

TO: Board of Commissioners

FROM: Patrick Hoard
Finance Director

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2671; Approving the Use of Sikich LLP as Outside Auditors for the Year 2025

DATE: September 12, 2024



SUMMARY:

As required by the Airport Authority's By-Laws, the Board of Commissioners each year must approve the outside auditors to be utilized by the Airport Authority. The Authority previously selected Sikich LLP as the Authority's outside auditing firm through a Request for Proposal evaluation committee process in 2022.

In 2024, Sikich has audited the Authority's 2023 financials for a cost of \$33,280. Staff is in receipt of a proposal from Sikich for auditing the 2024 financials for an all-inclusive maximum fee of \$34,610 and hourly rates of \$364 Partners, \$270 Managers, \$198 Senior Accountants and \$182 Staff for additional services. If required for grant related projects, Sikich will conduct a single audit for an all-inclusive maximum fee of \$3,355.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

The all-inclusive maximum fee provided by Sikich LLP for auditing the 2024 financials is \$34,610 and hourly rates of \$364 Partners, \$270 Managers, \$198 Senior Accountants and \$182 Staff for additional services.

Audit related costs are included in the Operating Budget.

STAKEHOLDER PROCESS:

N/A

LEGAL REVIEW:

N/A

ATTACHMENTS:

- Proposed Resolution 2024-2671; Approving the Use of Sikich LLP as Outside Auditors for the Year 2025.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2671; Approving the Use of Sikich LLP as Outside Auditors for the Year 2025.

RESOLUTION 2024-2671

**APPROVING THE USE OF SIKICH LLP AS OUTSIDE AUDITORS
FOR THE YEAR 2025**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has previously enacted By-Laws for its operation; and

WHEREAS, Article V of the Authority’s By-Laws requires that outside auditors be hired and approved by the Board of Commissioners on an annual basis; and

WHEREAS, the Authority has previously selected the firm of Sikich LLP as its outside auditor through a qualification-based Request for Proposal process; and

WHEREAS, the Board of Commissioners Authority deems it to be in the best interest of the Authority to appoint the firm of Sikich LLP as its outside auditor for the year 2025 for the all-inclusive maximum fee of \$34,610 for auditing its 2024 financial statements, \$3,355 single audit, and hourly rates of: \$364 for Partners, \$270 for Managers, \$198 for Senior Accountants and \$182 for Staff for any additional services provided beyond auditing the Authority’s 2024 financial statements; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority hereby approves the hiring of Sikich LLP as its outside auditors for the year 2025 and hereby authorizes the Executive Director, Mark Doles, to take whatever steps necessary to effectuate the terms of this Resolution.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September 2024.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2024-2671



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2672; Authorizing the Execution of a Property and Casualty Insurance Broker Retainer Agreement with Arthur J. Gallagher & Company

DATE: September 12, 2024

SUMMARY:

The Airport Authority utilizes the services of an insurance broker to solicit bids from several insurance carriers to provide lines of property and casualty insurance coverage that include:

- Airport General Liability
- Aviation Liability
- Public Officials Liability
- Workers Compensation
- Airport & Golf Course Property
- Pollution Liability
- Storage Tank Liability
- Liquor Liability
- Cyber Liability
- Auto

In addition, the insurance broker assists staff with managing tenant, vendor and contractor compliance with the Authority's insurance requirements; making recommendations for contractual insurance limits; certificate of insurance review; identifying areas of exposure and concern; developing strategic plans; conducting risk management audits; making recommendations for improvements; managing carrier relationships; processing and monitoring claims; and negotiating policy renewals.

The existing term for property and casualty insurance brokerage services with USI Insurance Services LLC expires on October 1, 2024.

Staff solicited a Request for Proposals (RFP) from qualified insurance brokers in the June 17, 2024 edition of the Daily Herald Newspaper. Five (5) proposals were received on July 19, 2024 from the following firms: Alliant, Arthur J. Gallagher, Huntington, Marsh McLennan, and USI Insurance Services.

An evaluation panel appointed by the Executive Director reviewed the proposals for related experience, services provided, references, and qualifications of the team servicing the Authority. The evaluation panel ranked Arthur J. Gallagher & Company as the best and most advantageous firm for providing property and casualty insurance brokerage services to the Authority.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

The insurance broker is paid for services rendered in accordance with industry standard brokerage commissions that are included in premium payments made by the Authority. The insurance broker retainer agreement is for a term of two (2) years, subject to three (3) additional one (1) year extensions at the sole discretion of the Authority.

STAKEHOLDER PROCESS:

None.

LEGAL REVIEW:

Legal counsel and Arthur J. Gallagher & Company will agree to the form of Agreement for services.

ATTACHMENTS:

- Proposed Resolution 2024-2672; Authorizing the Execution of a Property and Casualty Insurance Broker Retainer Agreement with Arthur J. Gallagher & Company.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2672; Authorizing the Execution of a Property and Casualty Insurance Broker Retainer Agreement with Arthur J. Gallagher & Company.

RESOLUTION 2024-2672

**AUTHORIZING THE EXECUTION OF A PROPERTY AND CASUALTY INSURANCE
BROKER RETAINER AGREEMENT WITH ARTHUR J. GALLAGHER & COMPANY**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals from qualified insurance firms to provide property and casualty insurance brokerage services; and

WHEREAS, the Authority has received and reviewed five (5) proposals through a Request for Proposal evaluation committee process; and

WHEREAS, the Authority recommends entering into an insurance broker retainer agreement with Arthur J. Gallagher & Company for providing property and casualty insurance brokerage services; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to utilize the firm of Arthur J. Gallagher & Company for a term of two (2) years, subject to three (3) additional one (1) year extensions at the sole discretion of the Authority. Such broker shall be paid for services rendered in accordance with normal brokerage commissions that are included in premium payments made by the Authority; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to take whatever steps necessary to effectuate the terms of this Resolution.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2024-2672

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
INSURANCE BROKERAGE SERVICES: PROPERTY AND CASUALTY INSURANCE
SOLICITATION NO. 2024-0613**

STATEMENT OF POLITICAL CONTRIBUTIONS

Arthur J. Gallagher Risk Management Services, LLC
(name of entity or individual)

2850 Golf Road
Rolling Meadows, Illinois 60008
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|----------|----------|----------|----------|
| <u>None</u> | <u>—</u> | <u>—</u> | <u>—</u> | <u>—</u> |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/10/2024
(date)

Ed J. England
(signature)

Managing Director
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2673; Award of Contract to Nachurs Alpine Solutions LLC for the Procurement of Potassium Acetate Runway Deicing Fluid

DATE: September 12, 2024

SUMMARY:

Each winter season, the Airport Authority procures Potassium Acetate runway deicing fluid for anti-icing and deicing runway applications. Potassium Acetate utilized in past winter seasons is as follows:

2021/2022 winter season – 8,700 gallons
2022/2023 winter season – 6,500 gallons
2023/2024 winter season – 8,000 gallons

In preparation for the 2024/2025 winter season, staff solicited sealed bids for procurement of Potassium Acetate in the July 30, 2024 edition of the Daily Herald Newspaper. Three (3) sealed bids were received and opened at 2:30 p.m. on August 20, 2024. Bid results are as follows:

| Bidder | Price Per Gallon |
|--|------------------|
| Nachurs Alpine Solutions LLC Marion, OH | \$5.65 |
| Pelican Chemicals, Inc. Missoula, MT | \$6.15 |
| Diaz Group Elmhurst, IL | \$7.83 |

Upon evaluation of the bids, it is apparent that Nachurs Alpine Solutions LLC is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 12,000 gallons of Potassium Acetate for the 2024/2025 winter season on an as-needed basis for an amount not-to-exceed \$67,800. Funding for this item is included in the 2024 and 2025 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2024-2673; Award of Contract to Nachurs Alpine Solutions LLC for the Procurement of Potassium Acetate Runway Deicing Fluid.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2673; Award of Contract to Nachurs Alpine Solutions LLC for the Procurement of Potassium Acetate Runway Deicing Fluid.

RESOLUTION 2024-2673

**AWARD OF CONTRACT TO NACHURS ALPINE SOLUTIONS LLC FOR THE
PROCUREMENT OF POTASSIUM ACETATE RUNWAY DEICING FLUID**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Potassium Acetate runway deicing fluid; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 20, 2024; and

WHEREAS, it is apparent that Nachurs Alpine Solutions LLC is the low, responsive and responsible bidder at a cost of \$5.65 per gallon, F.O.B DuPage Airport; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Nachurs Alpine Solutions LLC for the procurement of up to 12,000 gallons of Potassium Acetate runway deicing fluid at \$5.65 per gallon for a total amount not-to-exceed \$67,800 for the 2024/2025 winter season; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Purchase Order Contracts with Nachurs Alpine Solutions LLC at a price of \$5.65 per gallon for a total amount not-to-exceed \$67,800 for the 2024/2025 winter season and to take whatever steps necessary to effectuate the terms of said Purchase Order.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2024-2673

**DUPAGE AIRPORT AUTHORITY
SODIUM FORMATE/ACETATE RUNWAY DEICING MATERIAL
SOLICITATION NO. IFB 2024-0729**

STATEMENT OF POLITICAL CONTRIBUTIONS

Nachurs Alpine Solutions LLC

(name of entity or individual)

421 Leader St.

Marion, OH 43302

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|-------------|------|--------|------|
| | <i>NONE</i> | | | |
| | | | | |
| | | | | |
| | | | | |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

Aug. 6, 2024
(date)

John Grega
(signature)

John Grega, CFO
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2674; Award of Contract to Pelican Chemicals, Inc.
for the Procurement of Sodium Formate Runway Deicing Material

DATE: September 12, 2024

SUMMARY:

Each winter season, the Airport Authority procures Sodium Formate runway deicing material for anti-icing and deicing runway applications. Sodium Formate utilized in past winter seasons is as follows:

2021/2022 winter season – 14 tons
2022/2023 winter season – 12 tons
2023/2024 winter season – 17 tons

In preparation for the 2024/2025 winter season, staff solicited sealed bids for procurement of Sodium Formate deicing material in the July 30, 2024 edition of the Daily Herald Newspaper. Four (4) sealed bids were received and opened at 2:00 p.m. on August 20, 2024. Bid results are as follows:

| Bidder | Product | Price Per 4 Metric Ton Order | Price Per 8 Metric Ton Order | Price Per 16 Metric Ton Order |
|-----------------------------------|-------------------|------------------------------|------------------------------|-------------------------------|
| Pelican Chemicals Missoula, MT | Sodium Formate | \$1,690 | \$1,620 | \$1,620 |
| Nachurs Alpine Marion, OH | Sodium Formate | \$1,824 | \$1,760 | \$1,720 |
| Siren Consulting Coronado, CA | Sodium Acetate | \$4,320 | \$4,320 | \$4,320 |
| Diaz Group Elmhurst, IL | Sodium Formate | \$5,520 | \$5,472 | \$5,373.13 |

Upon evaluation of the bids, it is apparent that Pelican Chemicals, Inc. is the low, responsive and responsible bidder.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Staff requests authorization to purchase up to 16 metric tons of Sodium Formate for the 2024/2025 winter season on an as-needed basis for an amount not-to-exceed \$25,920. Funding for this item is included in the 2024 and 2025 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this item.

ATTACHMENTS:

- Proposed Resolution 2024-2674; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2674; Award of Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.

RESOLUTION 2024-2674

**AWARD OF CONTRACT TO PELICAN CHEMICALS, INC. FOR THE
PROCUREMENT OF SODIUM FORMATE RUNWAY DEICING MATERIAL**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited sealed bids for the procurement of Sodium Formate runway deicing material; and

WHEREAS, the Authority received and reviewed four (4) sealed bids on August 20, 2024; and

WHEREAS, it is apparent that Pelican Chemicals, Inc. is the low, responsive and responsible bidder at a cost of \$1,690 per metric ton (four metric ton order), and \$1620 per metric ton (eight metric ton order) F.O.B DuPage Airport; and

WHEREAS, the Board of Commissioners of the Authority hereby deem it to be in the best interests of the Authority to enter into a Purchase Order Contract with Pelican Chemicals, Inc. for the procurement of up to 16 tons of Sodium Formate runway deicing material for an amount not-to-exceed \$25,920 for the 2024/2025 winter season; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Purchase Order Contracts with Pelican Chemicals, Inc. for an amount not-to-exceed \$25,920 for the 2024/2025 winter season and to take whatever steps necessary to effectuate the terms of said Purchase Orders.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2024.

(ATTEST)

CHAIRMAN

SECRETARY

RESOLUTION 2024-2674

**DUPAGE AIRPORT AUTHORITY
SODIUM FORMATE/ACETATE RUNWAY DEICING MATERIAL
SOLICITATION NO. IFB 2024-0729**

STATEMENT OF POLITICAL CONTRIBUTIONS

Pelican Chemicals, Inc
(name of entity or individual)

5920 Sandpiper Dr
MISSOULA, MT 59808
(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|---------|---------|---------|---------|
| <u>N/A</u> | <u></u> | <u></u> | <u></u> | <u></u> |
| <u></u> | <u></u> | <u></u> | <u></u> | <u></u> |
| <u></u> | <u></u> | <u></u> | <u></u> | <u></u> |
| <u></u> | <u></u> | <u></u> | <u></u> | <u></u> |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/8/24 (date) Steve Biddle (signature) Chief Administrative Officer (title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2675; Award of Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services

DATE: September 12, 2024

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a licensed electrical contractor for performing electrical repairs on an as-needed basis throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$40,000 annually or \$15,000 per project.

The existing Master Agreement for On-Call Electrical Repair Services with Volt Electric, Inc. expires on October 1, 2024.

Staff solicited sealed bids for procurement of On-Call Electrical Repair Services in the July 31, 2024 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:00 p.m. on August 21, 2024. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|---------------------------------------|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| Volt Electric, Inc. Big Rock, IL | \$139.90 | \$66.90 | \$204.68 | \$94.90 | \$223.36 | \$126.90 | 4.90% |
| Belec Electrical Elk Grove Village | \$153 | \$112 | \$220 | \$160 | \$300 | \$220 | 15% |
| Connelly Electric Addison, IL | \$185 | \$140 | \$250 | \$200 | \$325 | \$260 | 15% |

Upon evaluation of the bids, it is apparent that Volt Electric, Inc. is the low, responsive and responsible bidder. Volt Electric, Inc. has performed quality work for the Authority under the previous Contract term.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trade(s) completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2024 and 2025 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this service.

ATTACHMENTS:

- Proposed Resolution 2024-2675; Award of Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2675; Award of Master Agreement to Volt Electric, Inc. for On-Call Electrical Repair Services.

RESOLUTION 2024-2675

**AWARD OF MASTER AGREEMENT TO VOLT ELECTRIC, INC.
FOR ON-CALL ELECTRICAL REPAIR SERVICES**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call electrical repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 21, 2024 for on-call electrical repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call electrical repair services for a two (2) year period; and

WHEREAS, it is apparent that Volt Electric, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$139.90 for Journeymen and \$66.90 for Apprentices; an overtime hourly rate of \$204.68 for Journeymen and \$94.90 for Apprentices; a Sunday and Federally recognized holiday rate of \$223.36 for Journeymen and \$126.90 for Apprentices; and a 4.9% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Volt Electric, Inc. to provide on-call electrical repair services to the Authority for a two (2) year term commencing on October 1, 2024 and ending on October 1, 2026 at the above-referenced rates for costs not-to-exceed \$40,000 annually and \$15,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with Volt Electric, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Anthony M. Giunti Jr. | _____ | Donald E. Puchalski | _____ |
| Bryan M. Hacker | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September 2024.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ON-CALL ELECTRICAL REPAIR SERVICES
SOLICITATION NO. 2024-0731**

STATEMENT OF POLITICAL CONTRIBUTIONS

Volt Electric, Inc.

(name of entity or individual)

9s500 Bushnell Road, Big Rock, IL

(address of entity or individual)

- I. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority’s Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

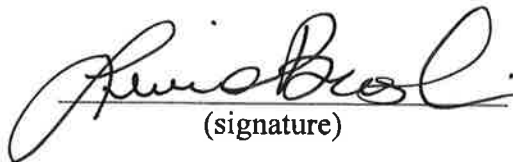
| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| N/A | | | | |
| | | | | |
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NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

“I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit.”

August 21, 2024
(date)


(signature)

President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2676; Award of Master Agreement to R.J. O’Neil, Inc.
for On-Call HVAC Repair Services

DATE: September 12, 2024

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a commercial HVAC contractor for repairing various heating, cooling and mechanical systems on an as-needed basis throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$40,000 annually or \$15,000 per project.

The existing Master Agreement for On-Call HVAC Repair Services with K.C.W. Environmental Conditioning, Inc. expires on October 1, 2024.

Staff solicited sealed bids for procurement of On-Call HVAC Repair Services in the July 31, 2024 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 3:00 p.m. on August 21, 2024. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|---------------------------------------|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| R.J. O’Neil Montgomery, IL | \$130 | \$100 | \$190 | \$120 | \$260 | \$160 | 20% |
| Autumn Construction Lombard, IL | \$159 | \$58 | \$205 | \$82 | \$252 | \$104 | 15% |
| Core Mechanical Chicago, IL | \$165 | \$125 | \$247.50 | \$187.50 | \$330 | \$250 | 10% |

Upon evaluation of the bids, it is apparent that R.J. O’Neil, Inc. is the low, responsive and responsible bidder. R.J. O’Neil, Inc. received positive response from references for completion of similar work.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trade(s) completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2024 and 2025 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this service.

ATTACHMENTS:

- Proposed Resolution 2024-2676; Award of Master Agreement to R.J. O’Neil, Inc. for On-Call HVAC Repair Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2676; Award of Master Agreement to R.J. O’Neil, Inc. for On-Call HVAC Repair Services.

RESOLUTION 2024-2676

AWARD OF MASTER AGREEMENT TO R.J. O’NEIL, INC.
FOR ON-CALL HVAC REPAIR SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call HVAC repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 21, 2024 for on-call HVAC repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call HVAC repair services for a two (2) year period; and

WHEREAS, it is apparent that R.J. O’Neil, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$130 for Journeymen and \$100 for Apprentices; an overtime hourly rate of \$190 for Journeymen and \$120 for Apprentices; a Sunday and Federally recognized holiday rate of \$260 for Journeymen and \$160 for Apprentices; and a 20% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with R.J. O’Neil, Inc. to provide on-call HVAC repair services to the Authority for a two (2) year term commencing on October 1, 2024 and ending on October 1, 2026 at the above-referenced rates for costs not-to-exceed \$40,000 annually and \$15,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with R.J. O’Neil, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Anthony M. Giunti Jr. | _____ | Donald E. Puchalski | _____ |
| Bryan M. Hacker | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September 2024.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ON-CALL HVAC REPAIR SERVICES
SOLICITATION NO. 2024-0802**

STATEMENT OF POLITICAL CONTRIBUTIONS

R.J. O'Neil, Inc.

(name of entity or individual)

1125 S. Lake St. Montgomery, IL 60538

(address of entity or individual)

- I. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

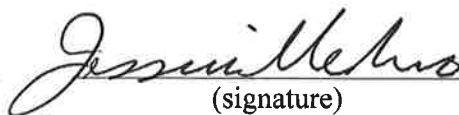
| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| None | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

08/20/2024
(date)


(signature)

Jessica Medrano, CEO - President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2677; Award of Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services

DATE: September 12, 2024

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a commercial roofing contractor for repairing the various metal, built up and membrane roofs on an as-needed basis throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$40,000 annually or \$15,000 per project.

The existing Master Agreement for On-Call Roof Repair Services with Combined Roofing Services LLC expires on October 1, 2024.

Staff solicited sealed bids for procurement of On-Call Roof Repair Services in the July 31, 2024 edition of the *Daily Herald Newspaper*. Six (6) sealed bids were received and opened at 3:30 p.m. on August 21, 2024. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|---|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| Combined Roofing West Chicago, IL | \$112 | No Bid | \$152 | No Bid | \$192 | No Bid | 15% |
| Solaris Roofing Elburn, IL | \$122 | \$122 | \$170 | \$170 | \$215 | \$215 | 15% |
| Weatherguard Roofing Elgin, IL | \$124 | No Bid | \$186 | No Bid | \$248 | No Bid | 15% |
| Anthony Roofing Aurora, IL | \$138 | \$138 | \$179 | \$179 | \$220 | \$220 | 20% |
| Riddiford Roofing Arlington Heights, IL | \$144 | \$140 | \$149 | \$145 | \$173 | \$169 | 10% |
| Malcor Roofing St. Charles, IL | \$155 | \$135 | \$180 | \$160 | \$205 | \$185 | 10% |

Upon evaluation of the bids, it is apparent that Combined Roofing Services LLC is the low, responsive and responsible bidder. Combined Roofing completed quality work for the Authority under the previous contract term.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trade(s) completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2024 and 2025 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this service.

ATTACHMENTS:

- Proposed Resolution 2024-2677; Award of Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2677; Award of Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services.

RESOLUTION 2024-2677

**AWARD OF MASTER AGREEMENT TO COMBINED ROOFING SERVICES LLC
FOR ON-CALL ROOF REPAIR SERVICES**

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call roof repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed six (6) sealed bids on August 21, 2024 for on-call roof repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call roof repair services for a two (2) year period; and

WHEREAS, it is apparent that Combined Roofing Services LLC is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$112; an overtime hourly rate of \$152; a Sunday and Federally recognized holiday rate of \$192; and a 15% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with Combined Roofing Services LLC to provide on-call roof repair services to the Authority for a two (2) year term commencing on October 1, 2024 and ending on October 1, 2026 at the above-referenced rates for costs not-to-exceed \$40,000 annually and \$15,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with Combined Roofing Services LLC and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Anthony M. Giunti Jr. | _____ | Donald E. Puchalski | _____ |
| Bryan M. Hacker | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September 2024.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ON-CALL ROOFING REPAIR SERVICES
SOLICITATION NO. 2024-0803**

STATEMENT OF POLITICAL CONTRIBUTIONS

Combined Roofing Services LLC

(name of entity or individual)

621 W. Washington St., West Chicago, IL 60185

(address of entity or individual)

- I. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority’s Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| N/A | | | | |
| | | | | |
| | | | | |
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NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

“I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit.”

08/21/2024

(date)



(signature)

Co-President

(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2678; Award of Master Agreement to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services

DATE: September 12, 2024

SUMMARY:

The Airport Authority’s Building Maintenance Department utilizes the services of a commercial garage door and gate repair contractor for repairing various garage doors, hangar doors and hydraulic vehicle gates throughout the Airport.

Section 6-23 of the Authority’s Procurement Policy allows the Authority to enter into Master Agreements for this type of service for period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project. The Master Agreement shall not exceed \$40,000 annually or \$15,000 per project.

The existing Master Agreement for On-Call Commercial Sectional Garage Door and Gate Repair Services with DuPage Overhead Garage Doors, Inc. expires on October 1, 2024.

Staff solicited sealed bids for procurement of On-Call Commercial Sectional Garage Door and Gate Repair Services in the July 31, 2024 edition of the *Daily Herald Newspaper*. Three (3) sealed bids were received and opened at 2:30 p.m. on August 21, 2024. Bid results are as follows:

| Bidder | M-F 7-3:30 Hourly Rate | | After 3:30 M-F and Saturdays Hourly Rate | | Sunday and Federally Recognized Holidays Hourly Rate | | Material Markup % |
|---|------------------------|------------|--|------------|--|------------|-------------------|
| | Journeyman | Apprentice | Journeyman | Apprentice | Journeyman | Apprentice | |
| DuPage Overhead Door Woodridge, IL | \$115 | \$95 | \$135 | \$115 | \$165 | \$145 | 10% |
| United Door and Dock Glendale Heights, IL | \$145 | \$145 | \$185 | \$185 | \$195 | \$195 | 22% |
| Builders Chicago Elk Grove, IL | \$155 | \$130 | \$200 | \$175 | \$200 | \$175 | 20% |

Upon evaluation of the bids, it is apparent that DuPage Overhead Garage Doors, Inc. is the low, responsive and responsible bidder. DuPage Overhead Garage Doors, Inc. completed quality work for the Authority under the previous contract term.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trade(s) completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Finance Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

Costs associated with this Master Agreement have been included in the 2024 and 2025 Operating Budgets.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the standard contract utilized for the procurement of this service.

ATTACHMENTS:

- Proposed Resolution 2024-2678; Award of Master Agreement to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2678; Award of Master Agreement to DuPage Overhead Garage Doors, Inc. for On-Call Commercial Sectional Garage Door and Gate Repair Services.

RESOLUTION 2024-2678

AWARD OF MASTER AGREEMENT TO DUPAGE OVERHEAD GARAGE DOORS, INC. FOR ON-CALL COMMERCIAL SECTIONAL GARAGE DOOR AND GATE REPAIR SERVICES

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited bids for the procurement of on-call commercial sectional garage door and gate repair services for a two (2) year period; and

WHEREAS, the Authority has received and reviewed three (3) sealed bids on August 21, 2024 for on-call commercial sectional garage door and gate repair services; and

WHEREAS, Section 6-23 of the Authority’s Procurement Code allows the Authority to enter into Master Agreements for a period of not longer than two (2) years with vendors who supply services and materials for lesser dollar amounts, where the Board of Commissioners believes it would not be cost effective or in the best interests of the Authority from a timing standpoint to bid individual items or services for a minor project; and

WHEREAS, pursuant to Section 6-23 of the Authority’s Procurement Code, the Board of Commissioners believes it is cost effective and in the best interest of the Authority to enter into a Master Agreement for the purpose of on-call commercial sectional garage door and gate repair services for a two (2) year period; and

WHEREAS, it is apparent that DuPage Overhead Garage Doors, Inc. is the low, responsive and responsible bidder at the following rates: a weekday hourly rate of \$115 for Journeymen and \$95 for Apprentices; an overtime hourly rate of \$135 for Journeymen and \$115 for Apprentices; a Sunday and Federally recognized holiday rate of \$165 for Journeymen and \$145 for Apprentices; and a 10% markup rate on parts and/or materials; and

NOW, THEREFORE, BE IT RESOLVED, that the Authority be authorized to enter into a written Contract with DuPage Overhead Garage Doors, Inc. to provide on-call commercial sectional garage door and gate repair services to the Authority for a two (2) year term commencing on October 1, 2024 and ending on October 1, 2026 at the above-referenced rates for costs not-to-exceed \$40,000 annually and \$15,000 per project; and

FURTHER, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles to execute said Contract with DuPage Overhead Garage Doors, Inc. and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

| | | | |
|-----------------------|-------|---------------------------|-------|
| Karyn M. Charvat | _____ | Gina R. LaMantia | _____ |
| Juan E. Chavez | _____ | Michael V. Ledonne | _____ |
| Joshua S. Davis | _____ | Noreen M. Ligino-Kubinski | _____ |
| Anthony M. Giunti Jr. | _____ | Donald E. Puchalski | _____ |
| Bryan M. Hacker | _____ | | |

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September 2024.

(ATTEST)

CHAIRMAN

SECRETARY

**DUPAGE AIRPORT AUTHORITY
ON-CALL GARAGE DOOR AND GATE REPAIR SERVICES
SOLICITATION NO. 2024-0801**

STATEMENT OF POLITICAL CONTRIBUTIONS

N/A Dupage Overhead Garage Doors Inc
(name of entity or individual)

N/A 13712 S. LEMONT RD
HOMER GLEN, IL 60491
(address of entity or individual)

- i. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Code, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.

| Elected Official | Office | Date | Amount | Form |
|------------------|--------|------|--------|------|
| N/A | N/A | N/A | N/A | N/A |
| | | | | |
| | | | | |
| | | | | |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Code of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Code of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

8/21/2024
(date)


(signature)

President
(title of signer, if a business)



TO: Board of Commissioners

FROM: Dan Barna
Operations and Capital Program Manager

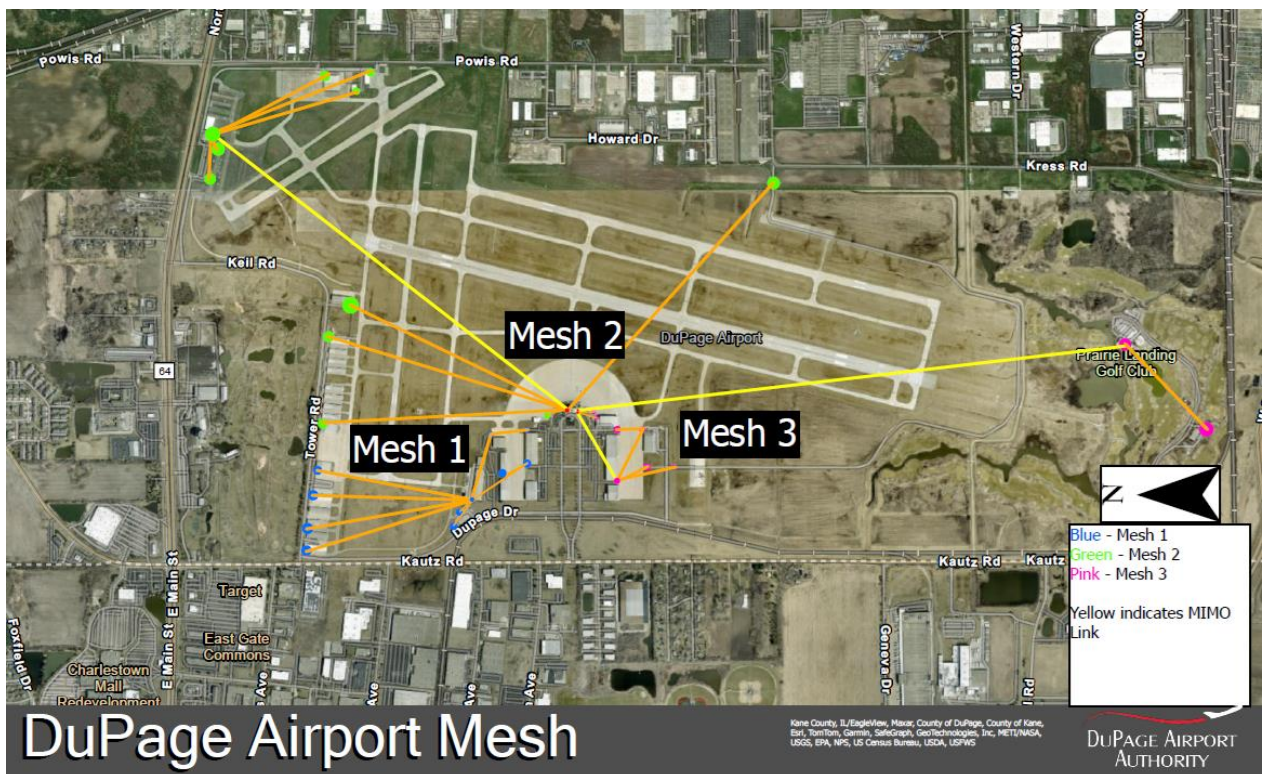
THROUGH: Mark Doles
Executive Director

RE: Proposed Resolution 2024-2679; Award of Contract to Video and Sound Service, Inc. for Access Control and Surveillance Wireless Mesh Network Replacement.

DATE: September 12, 2024

SUMMARY:

The Airport Authority’s Capital Budget includes a project to replace its existing wireless mesh network hardware that provides communication infrastructure for access control and surveillance devices located throughout the airport and golf course property. The existing wireless mesh network hardware is more than 10 years old and at the end of its useful technology and service life.



In efforts to secure a new wireless mesh solution, staff solicited a Request for Proposals (“RFP”) in the August 7, 2024 edition of the Daily Herald newspaper. A mandatory pre-proposal conference was conducted on August 19, 2024. Three (3) proposals were received on August 28, 2024 from the following firms:

- Pace Systems, Inc. – Naperville, IL
- Sound Incorporated – Naperville, IL
- Video and Sound Service, Inc. – Northlake, IL

An evaluation panel was appointed by the Executive Director to evaluate the proposals based on qualifications and experience, proposed wireless mesh network solution, cost proposal and project team. The evaluation panel rated Video and Sound Service, Inc. as the best and most advantageous firm for completing this project.

RESPONSIBILITY OF BIDDERS OR OFFERORS: APPRENTICESHIP STATUS

All trades completing the scope of work are union contractors with active apprenticeship and training programs.

PREVIOUS COMMITTEE/BOARD ACTION:

September 18, 2024 Capital Development Committee – this item is on the agenda for review and consideration.

REVENUE OR FUNDING IMPLICATIONS:

| | |
|---|---------------|
| 2024 Capital Budget | \$225,000 |
| Video and Sound Service, Inc. Construction Cost | (\$118,688) |
| Owner’s Contingency (10%) | (\$11,868.80) |
| | \$94,443 |

This resolution requests a total not-to-exceed amount of \$130,556.80, which includes a 10% owner’s contingency, for award to Video and Sound Service, Inc.

STAKEHOLDER PROCESS:

No stakeholders have been identified at this time.

LEGAL REVIEW:

Legal counsel has previously drafted the A101-2017 Standard Form of Agreement Between Owner and Contractor and the A201-2017 General Conditions of the Contract for Construction.

ATTACHMENTS:

- Proposed Resolution 2024-2679; Award of Contract to Video and Sound Service, Inc. for Access Control and Surveillance Wireless Mesh Network Replacement.
- Statement of Political Contributions.

ALTERNATIVES:

The Board can deny, modify or amend this issue.

RECOMMENDATION:

It is the recommendation of the Executive Director and Staff that the Board approve Proposed Resolution 2024-2679; Award of Contract to Video and Sound Service, Inc. for Access Control and Surveillance Wireless Mesh Network Replacement.

RESOLUTION 2024-2679

AWARD OF CONTRACT TO VIDEO AND SOUND SERVICE, INC. FOR ACCESS CONTROL AND SURVEILLANCE WIRELESS MESH NETWORK REPLACEMENT

WHEREAS, the DuPage Airport Authority (“Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the Authority has solicited proposals from qualified firms to replace its access control and surveillance wireless mesh network (the “Project”); and

WHEREAS, the Authority has received and reviewed three (3) proposals for completion of the Project through a Request for Proposal evaluation committee process; and

WHEREAS, upon evaluating the proposals, the Authority has determined that Video and Sound Service, Inc. ranked the best and most advantageous to the Authority for replacing the access control and surveillance wireless mesh network; and

WHEREAS, the Board of Commissioners of the Authority hereby deems it to be in the best interests of the Authority to enter into a Contract with Video and Sound Service, Inc. for completion of the Project at a total cost not-to-exceed \$130,556.80, which includes a 10% owner’s contingency; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the DuPage Airport Authority hereby authorizes the Executive Director, Mark Doles, to execute said Contract with Video and Sound Service, Inc. for completion of the Project at a total cost not-to-exceed \$130,556.80 and to take whatever steps necessary to effectuate the terms of said Contract.

This resolution shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

RESOLUTION 2024-2679

**DUPAGE AIRPORT AUTHORITY
REQUEST FOR PROPOSALS (RFP)
WIRELESS MESH NETWORK REPLACEMENT
SOLICITATION NO. 2024-0805**

STATEMENT OF POLITICAL CONTRIBUTIONS

NA Video and Sound Service, Inc.

(name of entity or individual)

40 W. Lake Street
Northlake IL 60164

(address of entity or individual)

1. List the name and office of every elected official, as that term is defined in the DuPage Airport Authority's Procurement Policy, whom a contribution, exceeding \$150.00 total, was made to in the 24 months preceding the execution of this form. For each elected official, provide, in the space provided, the date of the contribution(s), the amount of the contribution(s) and the form of the contribution(s). If additional space is needed, please attach a separate sheet of paper containing a full and complete list.


| Elected Official | Office | Date | Amount | Form |
|------------------|--------|-------|--------|-------|
| <u>NA</u> | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

NOTE: If this statement of political contributions is being made on behalf of a business entity or other type of organization, a separate, additional, statement of political contributions may be required by the DuPage Airport Authority. When making this statement of political contributions in an individual capacity, you must include contribution(s) made by your spouse and dependant children. See pages 11-13 of the Procurement Policy of the DuPage Airport Authority for said requirements.

VERIFICATION:

"I declare that this statement of political contributions (including any accompanying lists of contributions) has been examined by me and to the best of my knowledge and belief is a true, correct and complete statement of my (or the entities) political contributions as required by the Procurement Policy of the DuPage Airport Authority. Further, by signing this document I authorize the DuPage Airport Authority to disclose this information as it sees fit."

9/11/2024
(date)


(signature)

President
(title of signer, if a business)

ORDINANCE 2024-400

ORDINANCE AUTHORIZING THE ACQUISITION OF AN AVIGATION EASEMENT AND A RESTRICTIVE COVENANT OVER A CERTAIN PROPERTY COMMONLY KNOWN AS 345 KAUTZ ROAD, ST. CHARLES, ILLINOIS FOR AIRPORT PURPOSES BY THE DuPAGE AIRPORT AUTHORITY

WHEREAS, the DuPage Airport Authority (the “Authority”), DuPage County, Illinois is a duly authorized and existing Airport Authority under the laws of the State of Illinois; and

WHEREAS, the statutes of the State of Illinois pertaining to such matters provide that airport authorities shall have the power to acquire lands in fee simple for the purpose of, *inter alia*, maintenance, development, expansion, extension or improvement of any public airport or public airport facility, ensuring that there is no interference with location, expansion, development or improvement of the airport or with the safe approach thereto or takeoff therefrom by aircraft, or restrict the height of growth or structures that are within the vicinity of any airport or within the lines of an approach to an airport; and

WHEREAS, the Board of Commissioners of the Authority deem it advisable and in the public interest and welfare to acquire an avigation easement and restrictive covenant over additional real estate within the boundaries of the Authority for the purpose of maintenance, development, expansion, extension or improvement of the DuPage Airport and facility, ensuring that there is no interference with location, expansion, development or improvement of the DuPage Airport or with the safe approach thereto and takeoff therefrom by aircraft, or restrict the height of growth or structures that are within the vicinity of the DuPage Airport or within the lines of an approach to the DuPage Airport; and

WHEREAS, the Board of Commissioners of the Authority find that the avigation easement (the “Avigation Easement”) and restrictive covenant (the “Restrictive Covenant”) over the real estate described in the attached Exhibit “A” (the “Subject Property”) should be acquired and is necessary and desirable for the purposes as hereinabove set forth. A copy of the airspace legal description is attached hereto as Exhibit “B.” Copies of the Avigation Easement and Restrictive Covenant sought are attached hereto as Exhibit “C” and Exhibit “D” respectively; and

WHEREAS, for this purpose, the Board of Commissioners adopted Ordinance Nos. 2021-359 and 2021-368, empowering the Executive Director, his staff and the Authority’s attorneys to take the necessary steps either by negotiation or condemnation, to acquire the Avigation Easement and Restrictive Covenant over the Subject Property as described in Exhibits A, B, C and D;

WHEREAS, on October 18, 2021, the Authority filed a Complaint for Condemnation against JMJ Global Properties, LLC, Byline Bank, Perfect Plastic Printing Corporation, LLC and Unknown Owners, in the Sixteenth Judicial Circuit of Kane County, Illinois, under Case No. 2021 ED 9 to acquire the Avigation Easement and Restrictive Covenant over the Subject Property as further described in Exhibits A, B, C and D attached hereto and

WHEREAS, the owner of the Subject Property is JMJ Global Properties, LLC, and that said owner has agreed to settle the aforementioned condemnation case on the terms and conditions set forth in the Settlement Agreement and Mutual Release of Claims, a copy of which is attached hereto and made a part hereof as Exhibit “E.”

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the DuPage Airport Authority, as follows:

1. That it is necessary and desirable that an avigation easement and restrictive covenant over the Subject Property be acquired by the Authority for one or more of the purposes set forth.

2. That the Executive Director and Board of Commissioners of the Authority, acting through their authorized agent and attorney be, and they hereby are, empowered to take the necessary steps by negotiation to acquire an Avigation Easement and Restrictive Covenant over the Subject Property as described in Exhibits A, B, C and D, attached hereto.

3. That the Executive Director and Secretary of the DuPage Airport Authority be and hereby are authorized to sign and attest to the Settlement Agreement and Mutual Release of Claim in substantial accordance with the document attached hereto as Exhibit E and as approved by the General Counsel and Executive Director of the DuPage Airport Authority.

4. That the Secretary of the Board of Commissioners be, and hereby is, authorized and directed to transmit a certified copy of this Ordinance to the Executive Director, Secretary, Treasurer and attorney for the Authority.

5. That the Secretary of the Board of Commissioners be, and hereby is, authorized and directed to retain the original executed Settlement Agreement and Mutual Release of Claims attached to this Ordinance and transmit an executed original Agreement to the Executive Director of the DuPage Airport Authority and to transmit an executed original Agreement to Luetkehans, Brady, Garner & Armstrong, LLC, 2700 International Drive, Suite 305, West Chicago Illinois 60185.

This Ordinance shall be in full force and effective immediately upon its adoption and approval.

Karyn M. Charvat _____
Juan E. Chavez _____
Joshua S. Davis _____
Anthony M. Giunti Jr. _____
Bryan M. Hacker _____

Gina R. LaMantia _____
Michael V. Ledonne _____
Noreen M. Ligino-Kubinski _____
Donald E. Puchalski _____

Passed and approved by the Board of Commissioners of the DuPage Airport Authority this 18th day of September, 2024.

CHAIRMAN

(ATTEST)

SECRETARY

EXHIBIT A

LEGAL DESCRIPTION

PIN NO. 9-25-476-017

LOT 1 OF UNIT NO. 1-E THE ST. CHARLES ILLINOIS INDUSTRIAL DEVELOPMENT OF THE CENTRAL MANUFACTURING DISTRICT, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

EXHIBIT B

AIRSPACE LEGAL DESCRIPTION

LOT 1 OF UNIT NO. 1-E, THE ST. CHARLES, ILLINOIS INDUSTRIAL DEVELOPMENT OF THE CENTRAL MANUFACTURING DISTRICT IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1, WITH AN ELEVATION OF 816.67, SAID POINT BEING THE POINT OF BEGINNING OF THE AVIGATION EASEMENT ABOVE THE FOLLOWING DESCRIBED INCLINE PLANE, HAVING A SLOPE OF 7 FEET TO 1 FOOT, AND PARALLEL TO A SOUTH 83 DEGREES 27 MINUTES 48 SECONDS EAST BEARING LINE; THENCE SOUTH 84 DEGREES 04 MINUTES 27 SECONDS EAST, 728.88 FEET ALONG THE NORTH LINE OF SAID LOT 1 TO THE NORTHEAST CORNER OF SAID LOT 1, WITH AN ELEVATION OF 817.78, ALSO BEING THE WEST RIGHT OF WAY LINE OF KAUTZ AVENUE; THENCE SOUTH 00 DEGREES 14 MINUTES 54 SECONDS EAST, 309.48 FEET ALONG THE EAST LINE OF SAID LOT 1 ALSO BEING THE WEST LINE OF SAID KAUTZ AVENUE TO A TRANSITION IN SURFACE SLOPES TO 50 FEET TO 1 FOOT SLOPE, WITH AN ELEVATION OF 773.88, SAID CONTOUR LINES BEING PERPENDICULAR TO RUNWAY 10 – 28 EXTENDED WEST WITH A BEARING OF SOUTH 05 DEGREES 57 MINUTES 50 SECONDS WEST; THENCE CONTINUING SOUTH 00 DEGREES 14 MINUTES 54 SECONDS EAST, 63.65 FEET ALONG THE EAST LINE OF SAID LOT 1 ALSO BEING THE WEST LINE OF SAID KAUTZ AVENUE TO THE SOUTHEAST CORNER OF SAID LOT 1, ALSO BEING THE NORTHEAST CORNER OF LECHLER'S RESUBDIVISION WITH AN ELEVATION OF 773.74; THENCE NORTH 84 DEGREES 04 MINUTES 05 SECONDS WEST, 769.07 FEET ALONG THE SOUTH LINE OF SAID LOT 1, ALSO BEING THE NORTH LINE OF SAID LECHLER'S RESUBDIVISION WITHIN THE 50 FOOT TO 1 FOOT INCLINE PLANE TO THE SOUTHWEST CORNER OF SAID LOT 1, ALSO BEING THE NORTHWEST CORNER OF SAID LECHLER'S RESUBDIVISION, WITH AN ELEVATION OF 789.12; THENCE NORTH 05 DEGREES 56 MINUTES 11 SECONDS EAST, 178.04 FEET, ALONG THE LINE OF SAID LOT 1 TO A TRANSITION IN SURFACE SLOPES FROM 50 FEET TO 1 FOOT SLOPE, TO CONTOUR LINES HAVING A SLOPE OF 7 FEET TO 1 FOOT, AND PARALLEL TO A SOUTH 83 DEGREES 27 MINUTES 48 SECONDS EAST BEARING LINE WITH AN ELEVATION OF 789.12; THENCE CONTINUING NORTH 05 DEGREES 56 MINUTES 11 SECONDS EAST, 192.84 FEET, ALONG THE EAST LINE OF SAID LOT 1, WITHIN THE 7 FOOT TO 1 FOOT INCLINE PLANE TO THE NORTHWEST CORNER OF SAID LOT 1 AND THE POINT OF BEGINNING, ALL AVIGATION EASEMENT ELEVATIONS ARE REFERENCED TO NORTH AMERICAN VERTICAL DATUM OF 1988 DATUM (NAVD 88) IN DUPAGE COUNTY, ILLINOIS.

SAID PARCELS CONTAINS 277,808 SQUARE FEET OR 6.377 ACRES MORE OR LESS.

7:1 PARCEL = 185,625 SQUARE FEET OR 4.261 ACRES MORE OR LESS

50:1 PARCEL = 92,184 SQUARE FEET OR 2.116 ACRES MORE OR LESS

EXHIBIT C

AVIGATION EASEMENT

The Grantor, who is the owner of the real estate legally described in Exhibit 1, attached hereto (the "Subject Property") for itself, its administrators, executors, successors and assigns, does hereby grant, bargain, sell, and convey unto the DUPAGE AIRPORT AUTHORITY, an Illinois Special District (the "Grantee"), to and for the benefit of Grantee, its successors and assigns, guests, and invitees, including any and all persons, firms, or entities operating aircraft to or from the DuPage Airport and for the use and benefit of the public, an exclusive easement and right-of-way, appurtenant to the DuPage Airport for the unobstructed use and passage of all types of aircraft (as hereinafter defined), in and through the airspace above the Subject Property, as described on Exhibit 2, attached hereto.

Said easement shall be appurtenant to and for the benefit of certain real property situated in the City of West Chicago, County of DuPage, State of Illinois, as more particularly described and depicted on Group Exhibit 3 attached hereto, and commonly known as the DuPage Airport, including any additions thereto wherever located, hereafter made by the Grantee or its successors and assigns.

Said easement and burden, together with all things which may be alleged to be incident to or resulting from the use and enjoyment of said easement, including, but not limited to the right to cause in all airspace above or in the vicinity of the surface of the Subject Property such noise, vibrations, fumes, deposits of dust or other particulate matter, fuel particles (which are incidental to the normal operation of said aircraft), fear, interference with sleep and communication and any and all other effects that may be alleged to be incident to or caused by the operation of aircraft over or in the vicinity of the Subject Property or in landing at or taking off from, or operating at or on said DuPage Airport is hereby granted; and Grantor does hereby fully waive, remise, and release any right or cause of action which it may now have or which it may have in the future against Grantee, its successors and assigns, due to such noise, vibrations, fumes, dust, fuel particles and all other effects that may be caused or may have been caused by the operation of aircraft landing at, or taking off from, or operating at or on said DuPage Airport.

As used herein, the term "aircraft" shall mean any and all types of aircraft, whether now in existence or hereafter manufactured and developed, to include, but not limited to, jet aircraft, propeller driven aircraft, civil aircraft, military aircraft, commercial aircraft, helicopters and all types of aircraft or vehicles now in existence or hereafter developed, regardless of existing or future noise levels, for the purpose of transporting persons or property through the air, by whoever owned or operated.

The easement and right-of-way hereby grants to the Grantee the continuing right to prevent the erection or growth upon the Subject Property of any building, structure, tree, or other object, extending into the airspace above the Subject Property as described on Exhibit 2, attached hereto, and to remove from said air space, or at the sole option of the Grantee, as an alternative, to mark and light as obstructions to air navigation, any such building, structure, tree or other objects now

located upon, or which in the future may be located upon the Subject Property, together with the right of ingress to, egress from, and passage over the Subject Property for the above purpose.

AND for the consideration hereinabove set forth, the Grantor, for itself, its administrators, executors, successors, and assigns, does hereby agree that for and during the life of said easement and right-of-way, it will not hereafter erect, permit the erection or growth of, or permit or suffer to remain upon the Subject Property any building, structure, tree or other object extending into the airspace above the Subject Property as described on Exhibit 2, attached hereto, and that it shall not hereafter use or permit or suffer the use of the Subject Property in such a manner as to create electrical interference with radio communication between any installation upon said airport and aircraft, or as to make it difficult for flyers to distinguish between airport lights and others, or to permit any use of the Subject Property that causes a discharge of fumes, dust or smoke so as to impair visibility in the vicinity of the DuPage Airport or as otherwise to endanger the landing, taking off or maneuvering of aircraft.

AND TO HOLD said easement and right-of-way, and all rights appurtenant thereto unto the Grantee, its successors, and assigns, until the DuPage Airport shall be abandoned and shall cease to be used for public airport purposes. It being understood and agreed that the aforesaid covenants and agreements shall run with the land and shall be binding upon the administrators, executors, successors and assigns of the Grantor until the DuPage Airport shall be abandoned and shall cease to be used for public airport purposes.

**EXHIBIT 1
TO AVIGATION EASEMENT**

LEGAL DESCRIPTION

PIN NO. 9-25-476-017

LOT 1 OF UNIT NO. 1-E THE ST. CHARLES ILLINOIS INDUSTRIAL DEVELOPMENT OF THE CENTRAL MANUFACTURING DISTRICT, IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS.

**EXHIBIT 2 TO
AVIGATION EASEMENT**

AIRSPACE LEGAL DESCRIPTION

LOT 1 OF UNIT NO. 1-E, THE ST. CHARLES, ILLINOIS INDUSTRIAL DEVELOPMENT OF THE CENTRAL MANUFACTURING DISTRICT IN THE CITY OF ST. CHARLES, KANE COUNTY, ILLINOIS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 1, WITH AN ELEVATION OF 816.67, SAID POINT BEING THE POINT OF BEGINNING OF THE AVIGATION EASEMENT ABOVE THE FOLLOWING DESCRIBED INCLINE PLANE, HAVING A SLOPE OF 7 FEET TO 1 FOOT, AND PARALLEL TO A SOUTH 83 DEGREES 27 MINUTES 48 SECONDS EAST BEARING LINE; THENCE SOUTH 84 DEGREES 04 MINUTES 27 SECONDS EAST, 728.88 FEET ALONG THE NORTH LINE OF SAID LOT 1 TO THE NORTHEAST CORNER OF SAID LOT 1, WITH AN ELEVATION OF 817.78, ALSO BEING THE WEST RIGHT OF WAY LINE OF KAUTZ AVENUE; THENCE SOUTH 00 DEGREES 14 MINUTES 54 SECONDS EAST, 309.48 FEET ALONG THE EAST LINE OF SAID LOT 1 ALSO BEING THE WEST LINE OF SAID KAUTZ AVENUE TO A TRANSITION IN SURFACE SLOPES TO 50 FEET TO 1 FOOT SLOPE, WITH AN ELEVATION OF 773.88, SAID CONTOUR LINES BEING PERPENDICULAR TO RUNWAY 10 – 28 EXTENDED WEST WITH A BEARING OF SOUTH 05 DEGREES 57 MINUTES 50 SECONDS WEST; THENCE CONTINUING SOUTH 00 DEGREES 14 MINUTES 54 SECONDS EAST, 63.65 FEET ALONG THE EAST LINE OF SAID LOT 1 ALSO BEING THE WEST LINE OF SAID KAUTZ AVENUE TO THE SOUTHEAST CORNER OF SAID LOT 1, ALSO BEING THE NORTHEAST CORNER OF LECHLER'S RESUBDIVISION WITH AN ELEVATION OF 773.74; THENCE NORTH 84 DEGREES 04 MINUTES 05 SECONDS WEST, 769.07 FEET ALONG THE SOUTH LINE OF SAID LOT 1, ALSO BEING THE NORTH LINE OF SAID LECHLER'S RESUBDIVISION WITHIN THE 50 FOOT TO 1 FOOT INCLINE PLANE TO THE SOUTHWEST CORNER OF SAID LOT 1, ALSO BEING THE NORTHWEST CORNER OF SAID LECHLER'S RESUBDIVISION, WITH AN ELEVATION OF 789.12; THENCE NORTH 05 DEGREES 56 MINUTES 11 SECONDS EAST, 178.04 FEET, ALONG THE LINE OF SAID LOT 1 TO A TRANSITION IN SURFACE SLOPES FROM 50 FEET TO 1 FOOT SLOPE, TO CONTOUR LINES HAVING A SLOPE OF 7 FEET TO 1 FOOT, AND PARALLEL TO A SOUTH 83 DEGREES 27 MINUTES 48 SECONDS EAST BEARING LINE WITH AN ELEVATION OF 789.12; THENCE CONTINUING NORTH 05 DEGREES 56 MINUTES 11 SECONDS EAST, 192.84 FEET, ALONG THE EAST LINE OF SAID LOT 1, WITHIN THE 7 FOOT TO 1 FOOT INCLINE PLANE TO THE NORTHWEST CORNER OF SAID LOT 1 AND THE POINT OF BEGINNING, ALL AVIGATION EASEMENT ELEVATIONS ARE REFERENCED TO NORTH AMERICAN VERTICAL DATUM OF 1988 DATUM (NAVD 88) IN DUPAGE COUNTY, ILLINOIS.

SAID PARCELS CONTAINS 277,808 SQUARE FEET OR 6.377 ACRES MORE OR LESS.

7:1 PARCEL = 185,625 SQUARE FEET OR 4.261 ACRES MORE OR LESS

50:1 PARCEL = 92,184 SQUARE FEET OR 2.116 ACRES MORE OR LESS

**GROUP EXHIBIT 3
TO AVIGATION EASEMENT**

LEGAL DESCRIPTION OF DUPAGE AIRPORT

THAT PART OF SECTIONS 29, 30, 31 AND 32 TOWNSHIP 40 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN ALL IN DUPAGE COUNTY, ILLINOIS, AND PART OF SECTION 6, TOWNSHIP 39 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN ALL IN DUPAGE COUNTY, ILLINOIS, COMMENCING AT THE SOUTH WEST CORNER OF SECTION 30, TOWNSHIP 40 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE NORTH 88° 22' 39.37" EAST, 34.27 FEET TO THE POINT OF THE BEGINNING;

THENCE NORTH 89° 06' 02.48" EAST, 17.07 FEET;
THENCE NORTH 00° 14' 37.92" WEST, 662.77 FEET;
THENCE SOUTH 84° 02' 34.67" EAST, 3501.81 FEET;
THENCE NORTH 05° 57' 25.33" EAST, 282.76 FEET;
THENCE NORTH 84° 02' 34.67" WEST, 136.95 FEET;
THENCE NORTH 00° 16' 56.61" EAST, 2078.33 FEET;
THENCE SOUTH 87° 22' 50.13" EAST, 574.12 FEET;
THENCE SOUTH 81° 27' 51.78" EAST, 831.10 FEET;
THENCE SOUTH 12° 19' 35.56" WEST, 426.91 FEET;
THENCE SOUTH 32° 49' 42.61 EAST, 3454.00 FEET;
THENCE SOUTH 00° 40' 30.41" WEST, 865.28 FEET;
THENCE SOUTH 04° 41' 33.16" WEST, 100.02 FEET;
THENCE NORTH 83° 57' 17.62" WEST, 1295.45 FEET;
THENCE SOUTH 00° 21' 52.39" WEST, 3574.52 FEET;
THENCE SOUTH 88° 56' 46.76" WEST, 39.64 FEET;
THENCE SOUTH 00° 21' 18.11" WEST, 2575.84 FEET;
THENCE SOUTH 89° 13' 40.07" WEST, 1604.21 FEET;
THENCE SOUTH 00° 02' 35.18" WEST, 79.75 FEET;
THENCE SOUTH 14° 28' 49.67" WEST, 652.87 FEET;
THENCE SOUTH 89° 07' 48.79" WEST, 1187.85 FEET;
THENCE NORTH 75° 43' 03.51" WEST, 547.15 FEET;
THENCE NORTH 00° 01' 45.97" WEST, 7223.77 FEET;
THENCE NORTH 84° 02' 34.67" WEST, 1707.46 FEET;
THENCE NORTH 00° 19' 49.53" WEST, 990.41 FEET TO THE POINT OF BEGINNING.

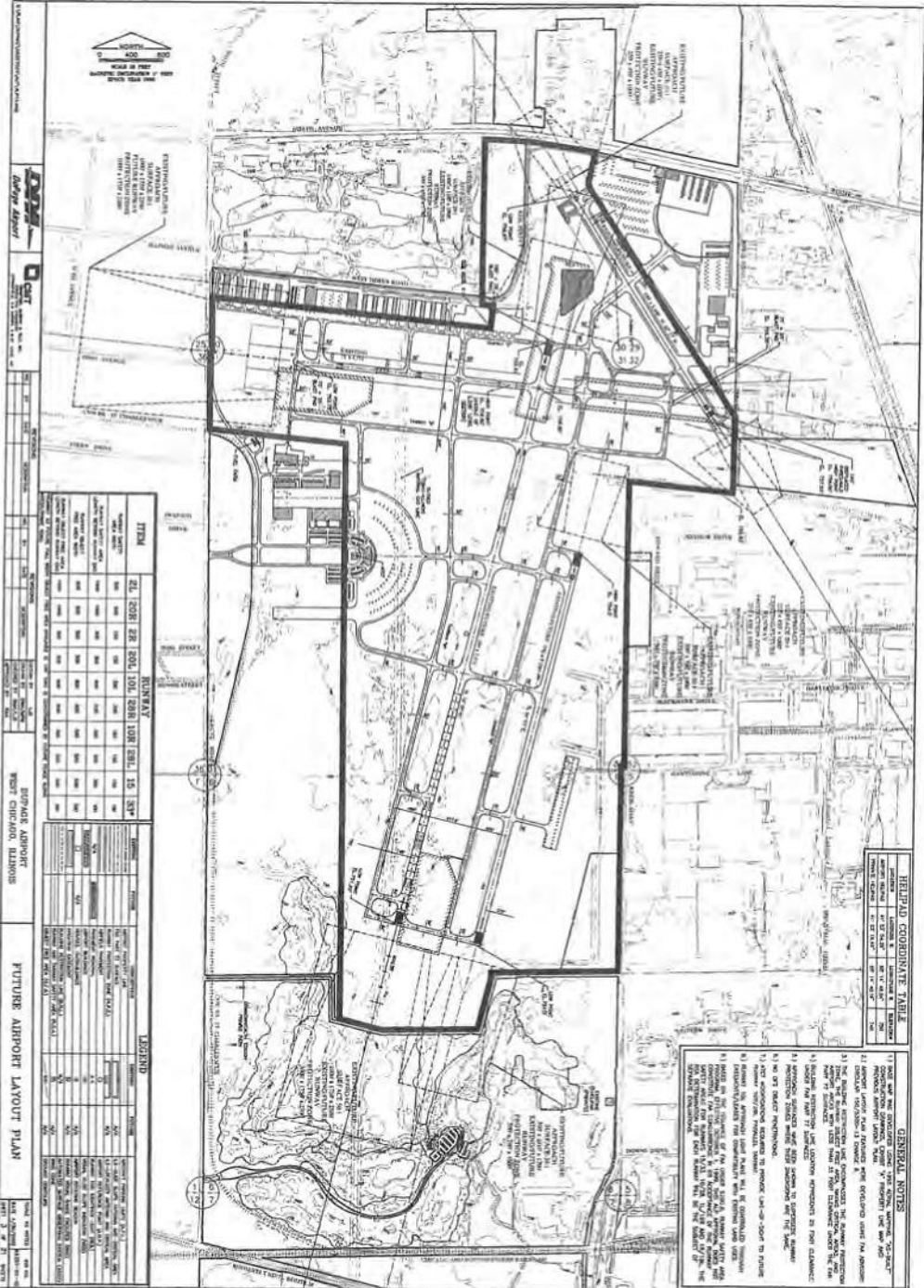


EXHIBIT D

RESTRICTIVE COVENANT

Declarant covenants and agrees that neither the whole nor any part of the Property shall be developed or used for any type of residential use whether single-family, multi-family or any other type of residential facilities. As a representative but non-inclusive list, the following are prohibited under this definition of residential facilities: Assisted Living Facility, Convent/Monastery, Day Care Home, Dwelling or Dwelling Unit of any type, Group Home, Hospice, Independent Living Facility or Nursing Home, along with any other like facilities.

The aforesaid covenants and agreements shall run with the land and shall be binding upon the administrators, executors, successors and assigns of the Declarant.

EXHIBIT E

SETTLEMENT AGREEMENT