

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING, AND
CUSTOMER FEES COMMITTEE MEETING
WEDNESDAY, JANUARY 15, 2025**

A meeting of the Capital Development, Leasing, and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, January 15, 2025. Committee Chairman Davis called the meeting to order at 3:30 p.m. A physical quorum was present for the committee meeting.

Commissioners Present: Chavez, Davis, Giunti, LaMantia, Ledonne, Liginio-Kubinski, Puchalski

Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Dan Barna, Director of Operations and Facilities; Karin Kietzman, Procurement Manager; Kristine Klotz, Executive Assistant and Board Liaison.

Others: Dan Pape, CMT; Jon Archer, Kimley-Horn and Associates; Jenni Warnimont, Kimley-Horn and Associates; Todd Merrihew, Hanson Professional Services; John Whitehead, NAI Hiffman; Paul Kubinski, Citizen.

NEW BUSINESS

Proposed Resolution 2025-2690; Authorizing the Execution of a Design, Planning and Special Services Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Taxiway Charlie Phase 1.

Approves design, planning and special services phase engineering for the Airport Improvement Program Project known as: Rehabilitate Taxiway Charlie Phase 1 for a total not-to-exceed amount of \$90,300. 95% reimbursement from Federal and State funding anticipated.

Committee Chairman Davis read into Proposed Resolution 2025-2690. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2025-2690; Authorizing the Execution of a Design, Planning and Special Services Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Taxiway Charlie Phase 1. The **motion was seconded** by Commissioner Chavez. Dan Barna advised the reimbursement of this project is 97.5% rather than the anticipated 95% with final numbers arriving from the state. The airport local share of the total project would be approximately \$32,000. Mr. Barna advised that this resolution would approve the design engineering phase with Crawford, Murphy & Tilly, Inc. Mr. Barna explained the submittal process. Committee Chairman Davis questioned the condition of runway 15/33 which connects to taxiway Charlie, and a possible future resurfacing project. Executive Director Doles advised that the Airport Authority would be responsible for the cost of any future overlay of runway 15/33.

Mr. Pape added Crawford, Murphy & Tilly, Inc. does monitor the runways and taxiways, with a possible resurfacing project likely to occur in the next three to five years. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2025-2691; Authorizing the Execution of a Design and Construction Phase Services Agreement with Wight & Company for HVAC Renovations.

Approves a design and construction phase services agreement for a total not-to-exceed amount of \$65,000, plus reimbursable expenses.

Committee Chairman Davis read into record Proposed Resolution 2025-2691. A **MOTION** was made by Commissioner Ledonne to recommend Board approval of Proposed Resolution 2025-2691; Authorizing the Execution of a Design and Construction Phase Services Agreement with Wight & Company for HVAC Renovations. The **motion was seconded** by Commissioner Chavez. Mr. Barna advised this project is for design and construction phase service agreement with Wight and Company's mechanical engineers to assist with HVAC projects at six different locations on the airfield. The main project is the HVAC system located at the DuPage Air Traffic Control Tower, replacing two air handler units and a condenser units. Mr. Barna added that Wight & Company submitted a 20-year preventative maintenance plan which identified age of different systems on the airfield about five-years ago. Mr. Barna added that some systems have become problematic where the equipment is not functioning properly and needing to be addressed. There was no further discussion, and the motion passed by roll call vote (5-0).

A **MOTION** was made by Commissioner Ledonne to adjourn the Capital Development, Leasing, and Customer Fees Committee Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by voice vote; the meeting was adjourned at 3:38 p.m.



Joshua S. Davis, Chairman
Capital Development, Leasing, and Customer Fees Committee