

**DuPAGE AIRPORT AUTHORITY
CAPITAL DEVELOPMENT, LEASING, AND
CUSTOMER FEES COMMITTEE MEETING
THURSDAY, JUNE 20, 2024**

A meeting of the Capital Development, Leasing, and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Thursday, June 20, 2024. Committee Chairman Davis called the meeting to order at 3:00 p.m. A physical quorum was present for the committee meeting.

Commissioners Present: Chavez, Davis, LaMantia, Ledonne, Liginio-Kubinski
Commissioners Absent: None

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Projects Programs Manager; Phil Luetkehans, of Luetkehans, Brady, Garner, and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

Others: Dan Pape, CMT.

NEW BUSINESS

Proposed Ordinance 2024-398; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking.

Committee Chairman Davis read into record Proposed Ordinance 2024-398. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Ordinance 2024-398; An Ordinance of the DuPage Airport Authority Amending Fees for Outdoor and Indoor Aircraft Parking. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised the proposed Ordinance will adjust the month-to-month hangar, tie-downs and overnight fees for aircraft parked on the Flight Center ramp. Mr. Doles reminded the committee of the adjustment that was implemented in January 2023. Mr. Doles advised that the current Consumer Price Index was 3% for April 2024, and May 3.1%. A proposed adjustment of 3% to the month-to-month hangars where the tenant is responsible for the utilities, and a proposed 4% adjustment to the hangars that includes utilities that the Airport Authority is responsible for. The hangars are currently at 80% occupancy. The adjustment to the overnight fee structure for the Flight Center ramp would be utilized if an aircraft required outside storage for an extended period. Mr. Doles added that Chicago Executive Airport recently increased the month-to-month hangar storage fees 2.53%. Mr. Doles compared DuPage and Chicago Executive airports monthly tie-downs and hangars. Mr. Doles informed the Committee members of September 1st effective start date. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2665; Award of Contract to Martam Construction, Inc. for Powis Apron Drainage Improvements.

Approves an aircraft apron drainage improvement project for an amount not-to-exceed \$161,269.90, which includes a 10% owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2665. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2665; Award of Contract to Martam Construction, Inc. for Powis Apron Drainage Improvements. The **motion was seconded** by Commissioner Chavez. Dan Barna advised the hangar located on the northeast section of the airfield, where water is not properly draining away from the north side hangar door. Due to the drainage issue, water has infiltrated under the hangar doors, where the jets are currently being stored. Mr. Barna advised that seven bids were received and reviewed. Committee Chairman Davis compared the budgeted amount to the bids received and questioned the differences. Dan Pape advised that the scope of work was scaled back due to the project not requiring additional construction. Executive Director Doles stated that Martam Construction, Inc. complies with the DuPage Airport Authority's Responsible Bidding Ordinance. There was no further discussion and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2666; Authorizing the Execution of a Work Agreement with Commonwealth Edison for the Relocation of Overhead Electric Utilities.

Approves a work agreement for the relocation of overhead electric utilities for an amount not-to-exceed \$67,202.56, which includes a 10% owner's contingency.

Committee Chairman Davis read into record Proposed Resolution 2024-2666. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2666; Authorizing the Execution of a Work Agreement with Commonwealth Edison for the Relocation of Overhead Electric Utilities. The **motion was seconded** by Commissioner Liginokubinski. Executive Director Doles advised this work agreement with Commonwealth Edison will remove five overhead electric utility poles and transformers located on the northside of the airfield. The utility poles have been in place for over 40 years, and the removal of the obstructions will reduce safety concerns. Mr. Doles informed that the underground power would eliminate the possibility of interruptions of electrical service. Commissioner LaMantia questioned the revision of the easement agreement with Commonwealth Edison. Executive Director Doles stated that airport legal counsel will update the easement agreement. Commissioner Ledonne questioned if there was a shared expense for this project with Commonwealth Edison. Executive Director Doles stated that this expense is solely the responsibility of the Airport Authority. Discussion followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2667; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065.


Approves the participation in an Airport Improvement Program project for airfield pavement repairs and release of a local share project participation payment in the amount of \$60,627.90.

Committee Chairman Davis read into record Proposed Resolution 2024-2667. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2667; Authorizing the Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065. The **motion was seconded** by Commissioner Ligino-Kubinski. Dan Barna advised the airport improvement project will consist of portland cement concrete panel replacement. Mr. Barna discussed the locations of scope of work along with the fees associated with the project. Discussion Followed and the motion passed by roll call vote (5-0).

Proposed Resolution 2024-2668; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065.
Approves construction phase services associated with the Airport Improvement Program project known as DPA-5065 for a total not-to-exceed amount of \$112,200 to be reimbursed with 90% Federal and State funding.

Committee Chairman Davis read into record Proposed Resolution 2024-2668. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2024-2668; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement Runways 2L/20R and 2R/20L, Taxiways C and W – DPA-5065. The **motion was seconded** by Commissioner LaMantia. Mr. Barna advised that this project is for the construction oversight of Proposed Resolution 2024-2667. There was no further discussion and the motion passed by roll call vote (5-0).

A **MOTION** was made by Commissioner Ledonne to adjourn the Capital Development, Leasing, and Customer Fees Committee Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Ligino-Kubinski and was passed unanimously by voice vote; the meeting was adjourned at 3:13 p.m.



Joshua S. Davis, Chair
Capital Development, Leasing, and Customer Fees Committee