

**DuPAGE AIRPORT AUTHORITY  
FINANCE, BUDGET, AND AUDIT COMMITTEE  
WEDNESDAY, MARCH 19, 2025**

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A meeting of the Finance, Budget, and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, March 19, 2025.

Committee Chairman Ledonne called the meeting to order at 3:01 p.m. A physical quorum was present for the committee meeting. Commissioners Chavez and Ligino-Kubinski attended the meeting telephonically due to employment purposes.

**Commissioners Present:** Charvat, Ginuti, Chavez, Davis, Ledonne, Ligino-Kubinski, Puchalski  
**Commissioners Absent:** None

***DuPage Airport Authority Staff Present:*** Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Dan Barna, Director of Operations and Facilities; Kristine Klotz, Executive Assistant and Board Liaison; Karin Kietzman, Procurement Manager.

***Others:*** Frank Aiello, DuPage Aerospace; John Bullock, DuPage Aerospace; Dan Pape, CMT.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Proposed Resolution 2025-2696; Award of Contract to Citywide Building Maintenance, Inc. for Janitorial Services.**

*Approves a one (1) year janitorial services contract, subject to two (2) one (1) year extensions at the sole discretion of the Authority for costs not-to-exceed \$134,047 (year 1), \$138,068 (year 2), and \$142,257 (year 3).*

Committee Chairman Ledonne read into record Proposed Resolution 2025-2696. A **MOTION** was made by Commissioner Davis to recommend for Board approval Proposed Resolution 2025-2696; Award of Contract to Citywide Building Maintenance, Inc. for Janitorial Services. The **motion was seconded** by Commissioner Giunti. Dan Barna advised the contract is a one-year term with two one-year extensions. Citywide is the incumbent on the contract for janitorial services. The contract includes cleaning all public areas seven days a week, a day porter, and several hangars. Mr. Barna advised that 16 bids were received and reviewed. Citywide also has an external manager conducting regular checks on their employee's performance. There was no further discussion, and the motion passed by roll call vote (5-0).

**Proposed Resolution 2025-2697; Authorizing the Procurement of One (1) Airport Snow Blower from the Sourcewell Joint Purchasing Contract.**

*Approves the procurement of one (1) MB-4 Airport Snow Blower for a total cost of \$881,563.70 F.O.B. DuPage Airport.*

Committee Chairman Ledonne read into record Proposed Resolution 2025-2697. A **MOTION** was seconded by Commissioner Davis to recommend for Board approval of Proposed Resolution 2025-2697; Authorizing the Procurement of One (1) Airport Snow Blower from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised this contract will replace the 2001 Oshkosh airport snow blower currently in use. Ms. Kietzman reported the total cost of the blower. The current airport snow blower is 24 years old and exceeds its effective service life. Committee Chairman Ledonne inquired about the disposition of the old equipment. Mr. Barna confirmed that the Board would declare it surplus property and then it would be auctioned off. Commissioner Davis questioned the longevity of the new machine. Executive Director Doles indicated that the average useful life of a snow blower is approximately 20 years. There was no further discussion, and the motion passed by roll call vote (5-0).

**Proposed Resolution 2025-2698; Authorizing the Procurement of One (1) 4x4 Pickup Truck with Plow from the State of Illinois Joint Purchasing Contract.**

*Approves the procurement of one (1) Ford F-250 4x4 pickup truck with plow for a total cost of \$60,331 F.O.B. DuPage Airport.*

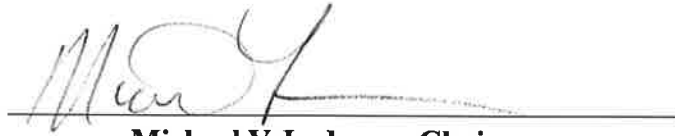
Committee Chairman Ledonne read into the record Proposed Resloution 2025-2698. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2025-2698; Authorizing the Procurement of One (1) 4x4 Pickup Truck with Plow from the State of Illinois Joint Purchasing Contract. The **motion was seconded** by Commissioner Giunti. Ms. Kietzman advised the total cost of the pickup truck. Ms. Kietzman stated that this will replace the current truck which is 20 years old. There was no further discussion, and the motion passed by roll call vote (5-0).

**Proposed Resolution 2025-2699; Award of Contract to Mallaghan GA, Inc. for the Procurement of One (1) Aircraft Deicing Truck.**

*Approves the procurement of one (1) Mallaghan TA8200 aircraft deicing truck for a total cost of \$559,465 F.O.B. DuPage Airport.*

Committee Chairman Ledonne read into record Proposed Resolution 2025-2699. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2025-2699; Award of Contract to Mallaghan GA, Inc. for the Procurement of One (1) Aircraft Deicing Truck. The **motion was seconded** by Commissioner Giunti. Executive Director Doles stated this item was included in the FY'25 budget and will replace the 29-year-old original de-ice truck. Mr. Doles advised that the current unit can only apply Type 1 de-icing fluid. The new aircraft de-icing truck will have the ability to apply heated Type 1 and unheated Type 4 anti-icing fluid. This unit will allow a single individual operator to apply the fluid if required. The item is under budget, and meets all specified requirements, and enhances our service level. There was no further discussion, and the motion passed by roll call (5-0).

Commissioner Davis made a **MOTION** to adjourn the Finance, Budget, and Audit Committee Meeting; the **motion was seconded** by Commissioner Giunti and was passed by a unanimous voice vote. The committee meeting was adjourned at 3:09 p.m.

A handwritten signature in black ink, appearing to read "Michael V. Ledonne", is written over a horizontal line.

**Michael V. Ledonne, Chairman**  
**Finance, Budget, and Audit Committee**