

**PUBLIC NOTICE OF**  
**REGULAR BOARD MEETING**

**DuPAGE AIRPORT AUTHORITY**  
**BOARD of COMMISSIONERS**

**NOTICE IS HEREBY GIVEN**, that the **Regular Meeting** of the Board of Commissioners of the DuPage Airport Authority, an Illinois Special District, is scheduled for **Wednesday, March 8, 2023 at 3:00 p.m.** The meeting will convene in the Third Floor Conference Room of the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois. A **Tentative Agenda** is attached and made a part hereof this Notice.



---

**Daniel J. Barna, Assistant Secretary**  
**DuPage Airport Authority Board of Commissioners**

**POSTED: March 2, 2023**



**BOARD OF COMMISSIONERS  
REGULAR MEETING  
WEDNESDAY, MARCH 8, 2023; 3:00 p.m.**

**DANIEL L. GOODWIN FLIGHT CENTER BUILDING  
2700 INTERNATIONAL DRIVE  
WEST CHICAGO, ILLINOIS 60185**

**TENTATIVE AGENDA**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES** **TAB# 1** **PAGE# 1**
  - January 20, 2023** **Golf Committee Meeting**
  - January 20, 2023** **Finance, Budget, and Audit Committee Meeting**
  - January 20, 2023** **Regular Board Meeting**
  - March 1, 2023** **Internal Policy and Compliance Committee Meeting**
- 5. DIRECTOR'S REPORT** **TAB# 2** **PAGE# 17**
- 6. REVIEW OF FINANCIAL STATEMENTS** **TAB# 3** **PAGE# 23**
  - January 2023**
  - February 2023 Provided and Presented at the Board Meeting**
- 7. REPORT OF OFFICERS/COMMITTEES**
  - a. Finance, Budget & Audit Committee**
  - b. Capital Development, Leasing & Customer Fees Committee**
  - c. Internal Policy and Compliance Committee**
  - d. Golf Committee**
  - e. DuPage Business Center**
- 8. NEW BUSINESS**

**a. Proposed Ordinance 2023-383; Amending the DuPage Airport Authority Investment Policy.**

*Amends various parts of the DuPage Airport Authority Investment Policy and maintains consistency with the current Public Funds Investment Act 30 ILCS 235.*

**FINANCE**

**TAB# 4**

**PAGE# 37**

**b. Proposed Resolution 2023-2574; Award of Contract to ADP, Inc. for Payroll and Human Resource Software Services.**

*Approves a five (5) year contract for payroll and human resource software services for an annual cost not-to-exceed \$29,283.82.*

**FINANCE**

**TAB# 5**

**PAGE# 51**

**c. Proposed Resolution 2023-2575; Award of Contract to Fox Valley Fire & Safety Company for Fire Alarm and Sprinkler System Testing, Repair and Monitoring Services.**

*Approves a three (3) year contract, subject to two (2) one (1) year extensions at the sole discretion of the Authority for fire alarm and sprinkler system testing, repairs and monitoring.*

**FINANCE**

**TAB# 6**

**PAGE# 55**

**d. Proposed Resolution 2023-2576; Authorizing the Execution of a Professional Services Retainer Agreement with Wight & Company for Architectural Consulting Services.**

*Approves an on-call retainer agreement for architectural consulting services for a three (3) year term, subject to two (2) one (1) year extensions at the sole discretion of the Authority.*

**CAPITAL**

**TAB# 7**

**PAGE# 63**

**e. Proposed Resolution 2023-2577; Award of Contract to SKC Construction, Inc. for Sealcoating and Crack Repair.**

*Approves crack repair, sealcoating and pavement marking of the North Ramp parking lot and crack repair of Longest Drive. Total authorized construction not-to-exceed \$22,506, which includes a 10% owner's contingency.*

**CAPITAL**

**TAB# 8**

**PAGE# 67**

**f. Proposed Resolution 2023-2578; Award of Contract to DuPage Overhead Door for Overhead Sectional Garage Door and Door Operator Replacement.**

*Approves the replacement of five (5) overhead sectional garage doors and seven (7) hangar door operators. Total authorized construction not-to-exceed \$37,180, which includes a 10% owner's contingency.*

**CAPITAL**

**TAB# 9**

**PAGE# 71**

- g. Proposed Resolution 2023-2579; Ratifying the Execution by the Executive Director of GSA Lease No. GS-05P-LIL00779 with the Government of the United States of America.**

*Ratifies the actions of the Executive Director in the execution of a Lease for a hangar facility with the United States of America for a 10-year term, five-years firm.*

**CAPITAL**

**TAB# 10 PAGE# 75**

- h. Proposed Resolution 2023-2580; Authorizing the Execution of Design Phase Task Order No. 8 with Crawford, Murphy & Tilly, Inc. for the Project: Drainage System Repairs at the Hangar E-21 Auto Parking Lot.**

*Approves the design of bidding plans and specifications for drainage system repairs in the auto parking lot between Hangar E-20 and E21 for a total not-to-exceed amount of \$24,000.*

**CAPITAL**

**TAB# 11 PAGE# 78**

- i. Proposed Resolution 2023-2581; Authorizing the Execution of Service Order 27 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Roofing Improvements.**

*Approves the design of bidding plans and specifications, and construction administration services for roof improvements at four (4) facilities for a fixed fee of \$45,000, plus reimbursable expenses.*

**CAPITAL**

**TAB# 12 PAGE# 81**

- 9. RECESS TO EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE OR IMMINENT LITIGATION; EMPLOYEE MATTERS; THE PURCHASE OR LEASE OF REAL PROPERTY FOR THE USE OF THE DUPAGE AIRPORT AUTHORITY; THE SETTING OF A PRICE FOR SALE OR LEASE OF PROPERTY OWNED BY THE DUPAGE AIRPORT AUTHORITY; AND THE DISCUSSION AND SEMI-ANNUAL REVIEW OF LAWFULLY CLOSED EXECUTIVE SESSION MINUTES.  
RECONVENE REGULAR SESSION**

**10. OTHER BUSINESS**

- j. Proposed Resolution 2023-2582; Disclosure of Executive Session Minutes.**  
*Approves disclosure of Executive Session Minutes that the Board of Commissioners has determined are no longer necessary to keep confidential.*

**TAB# 13 PAGE# 85**

- k. Proposed Ordinance 2023-384; Authorizing the Acquisition of an Avigation Easement and Restrictive Covenant over a certain property commonly known as 1500 Powis Court, West Chicago, Illinois for Airport Purposes by the DuPage Airport Authority.**

**TAB# 14 PAGE# 86**

- l. Proposed Ordinance 2023-385; Authorizing the Acquisition of an Avigation Easement and Restrictive Covenant over a certain property commonly known as 1600 Powis Court, West Chicago, Illinois for Airport Purposes by the DuPage Airport Authority.**

***TAB# 15      PAGE# 100***
- m. Proposed Resolution 2023-2583; Authorizing Execution of a Fourth Amendment to Vacant Land Purchase Agreement with BI Developer LLC.**

***TAB# 16      PAGE# 130***
- n. Proposed Resolution 2023-2584; Authorizing Execution of a Fifth Amendment to Vacant Land Purchase Agreement with Patriot Development Group, LLC**

***TAB# 17      PAGE# 136***
- o. Proposed Resolution 2023-2585; Authorizing the Execution of a Second Amendment to Vacant Land Purchase Agreement with Greystar Development Central, LLC.**

***TAB# 18      PAGE# 144***
- p. Proposed Resolution 2023-2586; Commemorating the Services of Daniel J. Wagner as Secretary and Commissioner of the DuPage Airport Authority.**

***TAB# 19      PAGE# 149***
- q. Proposed Resolution 2023-2587; Commemorating the Services of Herbert A. Getz as Chairman and Commissioner of the DuPage Airport Authority.**

***TAB# 20      PAGE#150***

**11. ADJOURNMENT**