

**DuPAGE AIRPORT AUTHORITY  
CAPITAL DEVELOPMENT, LEASING, AND  
CUSTOMER FEES COMMITTEE MEETING  
FRIDAY, SEPTEMBER 15, 2023**

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A meeting of the Capital Development, Leasing, and Customer Fees Committee of the DuPage Airport Authority Board of Commissioners was convened at the Daniel L. Goodwin Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Friday, September 15, 2023. Committee Chair Davis was absent from the Committee Meeting and Acting Committee Chairman Puchalski called the meeting to order at 11:06 a.m. A quorum was present for the meeting.

***Commissioners Present:*** Giunti, LaMantia, Ledonne, Ligino-Kubinski, Puchalski  
***Commissioners Absent:*** Chavez, Davis

***DuPage Airport Authority Staff Present:*** Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Tom Cleveland, Director of Operations and Facilities; Dan Barna, Operations and Capital Projects Programs Manager; Brian Armstrong, of Luetkehans, Brady, Garner, and Armstrong LLC.; Kristine Klotz, Executive Assistant and Board Liaison.

***Others:*** None

**NEW BUSINESS**

**Proposed Resolution 2023-2610; Award of Contract for Passenger Elevator Modernization.** Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2610. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2023-2610; Award of Contract for Passenger Elevator Modernization. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles stated the Flight Center building has one freight car and four passenger car elevators. The original elevators are more than 30 years old and need modernization. Due to local code, the elevators will require the following: new controls, motors, hoistway, and machine room equipment. Three sealed bids were received and reviewed. Upon review of the submittals, it was determined that two bids were not responsive. Discussion followed and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2611; Authorizing the Execution of Service Order No. 32 with Wight & Company for Professional Consulting Services Associated with Construction Administration for Passenger Elevator Modernization.**

*Approves a service order for construction administration services during the Passenger Elevator Modernization Project. Fixed fee of \$26,840, plus reimbursable expenses.*

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2611. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2023-2611; Authorizing the Execution of Service Order No. 32 with Wight & Company for Professional Consulting Services Associated with Construction Administration for Passenger Elevator Modernization. The **motion was seconded** by Commissioner Ligino-

Kubinski. Executive Director Doles informed the Committee members that Wight & Company along with Lerch Bates prepared bidding documents and specifications. Mr. Doles the Committee with the fixed fees and the reimbursable expenses. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2612; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement: Runway 2L-20R and 2R-20L, Taxiway C and W DPA-5065**

*Approves design fees associated with the Airport Improvement Program project known as DPA-5065 for a total not-to-exceed amount of \$69,200 to be reimbursed with 95% federal and state funding.*

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2612. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2023-2612; Authorizing the Execution of a Planning and Design Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Program Project Known as: Rehabilitate Airfield Pavements/Isolated Pavement Replacement: Runway 2L-20R and 2R-20L, Taxiway C and W DPA-5065. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles stated that the Federal Aviation Administration (FAA) determined that taxiways and runways need isolated Portland Cement Concrete pavement panel rehabilitation. Executive Director Doles informed the committee members that 95% of this project will be reimbursed by state and federal agencies. Mr. Doles stated that isolated joints have closed causing pressure on the expansion joints, and replacement will ensure the integrity of the surrounding pavement. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2613; Ratification of the Executive Director's Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the State Capital Program Project Known as: Perimeter Road Resurfacing – W. Tower Road and DuPage Drive DPA-4979.**

*Ratifies the Executive Director's execution of an IGA with the State of Illinois and the release of local share project participation in the amount of \$53,180.62.*

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2613. A **MOTION** was made by Commissioner Ledonne to recommend Board approval Proposed Resolution 2023-2613; Ratification of the Executive Director's Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the State Capital Program Project Known as: Perimeter Road Resurfacing – W. Tower Road and DuPage Drive DPA-4979. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles informed the Committee members that due to the timing of this issue, he was required to execute the Intergovernmental Agreement with the Illinois Department of Transportation, Division of Aeronautics to release the DuPage Airport Authority's project share. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2614; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Perimeter Road Resurfacing – W. Tower Road and DuPage Drive DPA-4979.**

*Approves construction phase services associated with the State Capital Program project known as DPA-4979 for a total not-to-exceed amount of \$67,000 to be reimbursed with 90% state funding.*

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2614. A **MOTION** was made by Commissioner Ledonne to recommend Board approval for Proposed Resolution 2023-2614; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Perimeter Road Resurfacing – W. Tower Road and DuPage Drive DPA-4979. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles stated that Crawford, Murphy & Tilly, Inc. will provide oversight for this project. The DuPage Airport Authority anticipated receiving 90% reimbursement from state funds to accomplish this project. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2615; Ratification of the Executive Director’s Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the State Capital Program Project Known as: Construct New Automobile Parking Lot DPA-4980.**

*Ratifies the Executive Director’s execution of an IGA with the State of Illinois and the release of a local share project participation payment in the amount of \$172,680.58. Approves further local share payments in an amount not-to-exceed \$249,700.*

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2615. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2023-2615; Ratification of the Executive Director’s Execution of an Intergovernmental Agreement with the State of Illinois Department of Transportation, Division of Aeronautics for Participation in the State Capital Program Project Known as: Construct New Automobile Parking Lot DPA-4980. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles relayed that this parking lot serves the future 48,000-square-foot hangar that is currently under construction. Discussion followed and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2616; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Construct New Automobile Parking Lot DPA-4980.**

*Approves construction phase services associated with the State Capital Program project known as DPA-4980 for a total not-to-exceed amount of \$166,600 to be reimbursed with 48.9% state funding.*

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2616. A **MOTION** was made by Commissioner Ledonne to recommend Board approval Proposed Resolution 2023-2616; Authorizing the Execution of a Construction Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the State Capital Program Project Known as: Construct New Automobile Parking Lot DPA-4980. The **motion was seconded** by

Commissioner Ligino-Kubinski. Executive Director Doles stated Crawford, Murphy & Tilly will provide oversight of the construction of this item. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2023-2620; Ratification of the Executive Director's Execution of a Contract with Siemens Industry, Inc. for Surveillance Server Hardware.**

Acting Committee Chair Puchalski read into record Proposed Resolution 2023-2620. A **MOTION** was made by Commissioner Ledonne to Proposed Resolution 2023-2620; Ratification of the Executive Director's Execution of a Contract with Siemens Industry, Inc. for Surveillance Server Hardware. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles stated that server hardware was out for bid in July to replace the camera server due to the age of the system. During the bid process, the server failed unexpectedly. Staff determined that the bid from Siemens Industry, Inc. was reasonable and within budget. Mr. Doles stated he spoke to Chair LaMantia to discuss moving forward with Siemens Industry, Inc. due to the urgency to replace the failed server. Discussion followed and the motion passed by roll call vote (3-0).

A **MOTION** was made by Commissioner Ledonne to adjourn the Capital Development, Leasing, and Customer Fees Committee Meeting of the DuPage Airport Board of Commissioners. The **motion was seconded** by Commissioner Ligino-Kubinski and was passed unanimously by a voice vote; the meeting was adjourned at 11:18 a.m.



**Joshua S. Davis, Chair**

**Capital Development, Leasing, and Customer Fees Committee**