

**DuPAGE AIRPORT AUTHORITY  
ANNUAL AND REGULAR BOARD MEETING  
WEDNESDAY, JANUARY 21, 2026**

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The Annual and Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, January 21, 2026. Chairman Puchalski called the meeting to order at 4:00 p.m. and a physical quorum was present for the meeting. Commissioner Hacker attended the meeting telephonically due to employment purposes. Commissioner LaMantia attended the meeting telephonically due to a personal illness. Commissioner Ledonne was absent from the meeting due to family emergency.

***Commissioners Present:*** Charvat, Chavez, Davis, Giunti, Hacker, LaMantia, Ligino-Kubinski, Puchalski

***Commissioners Absent:*** Ledonne

***DuPage Airport Authority Staff Present:*** Mark Doles, Executive Director; Dan Barna; Director of Operations and Facilities; Kristine Klotz, Executive Assistant and Board Liaison; Karin Kietzman, Procurement Manager; Becky Taylor, Senior Account; Brian DeCoudres, Director of the DuPage Flight Center.

***Others in Attendance:*** Phil Luetkhans, of Luetkhans, Brady, Garner, and Armstrong LLC.; Dan Pape, CMT; Mary Soderstrom, Avcon.

***Members of the Press:*** None

**PUBLIC COMMENT**

None

**RECESS REGULAR MEETING AND CONVENE THE ANNUAL MEETING**

A **MOTION** was made by Commissioner Chavez to recess the Regular Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Davis and passed unanimously by voice vote. The Regular Meeting was recessed at 4:01 p.m. and the Annual Meeting was immediately convened. Upon roll call there was a quorum present for the Annual Meeting.

**ELECTION OF OFFICERS FOR THE 2026 FISCAL YEAR**

Commissioner Chavez presented the following slate of officers for the DuPage Airport Authority Board of Commissioners for Fiscal Year 2026 and made a **MOTION** to approve this slate of officers:

*Donald E. Puchalski as Chairman; Gina R. LaMantia as Vice-Chair; Michael V. Ledonne as Treasurer; Karyn M. Charvat as Secretary; Patrick Hoard as Assistant Treasurer and Dan Barna as Assistant Secretary.*

The **motion was seconded** by Commissioner Davis. Chairman Puchalski asked for other nominations and there were none. The motion to approve the slate of officers for Fiscal Year 2026 as presented was passed unanimously by roll call vote (8-0).

## **REVIEW OF COMMITTEE ASSIGNMENTS**

Chairman Puchalski thanked the Commissioners for their participation and dedication.

## **ADJOURNMENT OF COMMITTEE ASSIGNMENTS**

A **MOTION** was made by Commissioner Chavez to adjourn the Annual Board Meeting; the **motion was seconded** by Commissioner Davis. The motion was unanimously passed by voice vote. The Annual Board Meeting adjourned at 4:03 p.m. and the Regular Board Meeting was immediately reconvened. Upon roll call a quorum was present for the remainder of the meeting.

## **APPROVAL OF MINUTES**

Chairman Puchalski asked for additions or corrections to the minutes of the November 19, 2025, Finance, Budget, & Audit Committee Meeting. There being none, Commissioner Chavez made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Davis and the Board voted unanimously to approve (8-0).

Chairman Puchalski asked for additions or corrections to the minutes of the November 19, 2025 Capital Development, Leasing, and Customer Fees Committee Meeting. There being none, Commissioner Ligino-Kubinski made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Chavez and the Board voted unanimously to approve (8-0).

Chairman Puchalski asked for additions or corrections to the minutes of the November 19, 2025 Regular Board Meeting. There being none, Commissioner Ligino-Kubinski made a **MOTION** to approve the minutes. The **motion was seconded** by Commissioner Chavez and the Board voted unanimously to approve (8-0).

## **DIRECTOR'S REPORT**

Executive Director Doles reported that aircraft operations have decreased in December 2025 by 11% compared to December 2024. Total operations in 2025 were 154,375 compared to 167,235 in 2024. Mr. Doles noted that DuPage Airport remains the third busiest airport behind O'Hare (ORD) and Midway (MDW) International airports, with ORD reporting approximately 857,000 operations and MDW reporting approximately 210,000 operations. Mr. Doles advised that DuPage Airport saw 107,000 more operations in 2025 than Rockford International Airport.

DuPage Flight Center fuel sales increased by 8.9% in December 2025 and are up 3.1% year to date. Jet-A fuel sales exceeded budget by 3.9%. 100LL fuel sales declined by 5.3% in December 2025 but sales are up 7% year to date. 100LL fuel sales year to date were 16.6% above budget in 2025. The grand total fuel sold in 2025 was 2,931,436 gallons. Prairie Landing Golf Club reported 30,783 rounds played in 2025, which was a 5.3% increase from 2024.

Staff completed the final requirement of the budget process with the Public Hearing on January 5, 2026. Mr. Doles advised there is an Ordinance on today's agenda for final passage.

DuPage County Department of Transportation worked with airport staff for a possible acquisition of land owned by the Authority along Fabyan Parkway to support roadway upgrades. Staff is working with legal counsel to work with a prospective developer regarding a lease on non-aviation land for solar battery storage. This lease would be an additional source of revenue

for the Airport Authority.

Mr. Doles advised that several employees were recognized by the Airport Authority for their years of service in December. Additionally, the south apron of the airport will be used for a television production involving Chicago Fire, Chicago PD, and Chicago Med from January 20-24. The filming will not impact airport operations and generate revenue, while covering airport expenses.

Mr. Doles advised that the DuPage County Statement of Economic Interest will be emailed to all Commissioners, and if there are any questions to please contact Kris. Mr. Doles discussed the aircraft emergency that occurred on December 17, 2025. He expressed his thoughts and condolences to the families of the pilots who passed. He thanked staff for their professionalism and response to the situation, which Mr. Doles added was a difficult day for everyone involved.

### **REVIEW OF FINANCIAL STATEMENTS**

Becky Taylor reviewed the Financial Statements for December 2025 and discussion followed.

### **REPORT OF COMMITTEES**

#### **Finance, Budget, and Audit Committee:**

Commissioner Chavez advised that he chaired the Finance, Budget, and Audit Committee Meeting today as Commissioner Ledonne was absent due to a family emergency. Commissioner Chavez advised all items successfully passed through the committee.

#### **Capital Development, Leasing, and Customer Fees Committee:**

Commissioner Davis stated the committee did meet and all items passed for Board consideration.

#### **Internal Policy and Compliance Committee:**

Commissioner Chavez advised that the Committee did not meet, and no report was given.

#### **Golf Committee:**

Commissioner Giunti advised that the Committee did meet and all items passed.

#### **DuPage Business Center:**

Executive Director Doles advised that there was no report given.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **Proposed Ordinance 2026-408; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026.**

Chairman Puckalski read into record Proposed Ordinance 2026-408 into record. A **MOTION** was made by Commissioner Davis to approve Proposed Ordinance 2026-408; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026. The **motion was seconded** by Commissioner

Chavez. Executive Director Doles advised that all the statutory requirements have been completed. There were no comments to report from the DuPage County Board Chair. There were no further discussion, and the motion passed by roll call vote (8-0).

**Proposed Ordinance 2026-409; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act.**

Chairman Puchalski read into the record Proposed Ordinance 2026-409. A **MOTION** was made by Commissioner Davis to approve Proposed Ordinance 2026-409; An Ordinance of the DuPage Airport Authority Promulgating Regulations Under the Freedom of Information Act. The **motion was seconded** by Commissioner Chavez. There were no further discussion, and the motion passed by roll call vote (8-0).

**Proposed Resolution 2026-2731; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions.**

Chairman Puchalski read into the record Proposed Resolution 2026-2731. A **MOTION** was made by Commissioner Chavez to approve Proposed Resolution 2026-2731; Authorizing the Destruction of Certain Verbatim Recordings of Closed Sessions. The **motion was seconded** by Commissioner Davis. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2732; Award of Contract to Harris Motor Sports, Inc. for the Procurement of Eighty (80) Electric Golf Cars.**

*Approves a contract to purchase eighty (80) electric golf cars, includes trade-in of seventy-six (76) golf cars and five (5) years of GPS service for a total not-to-exceed cost of \$672,090 F.O.B. Prairie Landing Golf Club.*

Chairman Puchalski read into record Proposed Resolution 2026-2732. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2732; Award of Contract to Harris Motor Sports, Inc. for the Procurement of Eighty (80) Electric Golf Cars. The **motion was seconded** by Commissioner Chavez. There was no further discussion, and the Board voted unanimously by roll call vote (8-0).

**Proposed Resolution 2026-2733; Award of Contract to Revels Turf and Tractor, LLC for the Procurement of One (1) Hybrid Fairway Mower.**

*Approves a contract to purchase one (1) hybrid fairway mower for a total cost of \$94,812.13 F.O.B. DuPage Airport.*

Chairman Puchalski read into the record Proposed Resolution 2026-2733. A **MOTION** was made by Commissioner Giunti to approve Proposed Resolution 2026-2733; Award of Contract to Revels Turf and Tractor, LLC for the Procurement of One (1) Hybrid Fairway Mower. The **motion was seconded** by Commissioner Davis. There was no further discussion, and the Board voted unanimously by roll call vote (8-0).

**Proposed Resolution 2026-2734; Approving the Use of Outside General Counsel Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026.**

*Approves utilizing the firm of Luetkehans, Brady, Garner & Armstrong to provide legal services for the 2026 fiscal year.*

Chairman Puchalski read into the record Proposed Resolution 2026-2734. A **MOTION** was

made by Commissioner Davis to approve Proposed Resolution 2026-2734; Approving the Use of Outside General Counsel Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2735; Approving the Use of Outside Labor Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026.**

*Approves utilizing the firm of SheppardMullin to provide legal services for the 2026 fiscal year.*

Chairman Puchalski read into the record Proposed Resolution 2026-2735. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2735; Approving the Use of Outside Labor Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2736; Authorizing the Procurement of Network Security Hardware and Software from the Sourcewell Joint Purchasing Contract.**

*Approves utilizing the Sourcewell Cooperative to purchase Network Security Hardware and software for a total cost of \$58,012 F.O.B DuPage Airport.*

Chairman Puchalski read into record Proposed Resolution 2026-2736. Chairman Puchalski advised agenda item h: *Proposed Resolution 2026-2736; Authorizing the Procurement of Network Security Hardware and Software from the GovConnection Joint Purchasing Contract* should appear as Proposed Resolution 2026-2736; Authorizing the Procurement of Network Security Hardware and Software from the Sourcewell Joint Purchasing Contract.

A **MOTION** to amend and approve was made by Commissioner Davis. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2737; Award of Contract to Arends Hogan Walker, LLC for the Procurement of One (1) Sidewalk Plow/Broom Sub-Compact Utility Tractor.**

*Approves a contract to purchase of one (1) sidewalk plow/broom sub-compact utility tractor for a total cost of \$35,997.69 F.O.B. DuPage Airport.*

Chairman Puchalski read into record 2026-2737. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2737; Award of Contract to Arends Hogan Walker, LLC for the Procurement of One (1) Sidewalk Plow/Broom Sub-Compact Utility Tractor. The **motion was seconded** by Commissioner Chavez. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2738; Award of Contract to M-B Companies, Inc. for the Procurement of One (1) Airport Runway Plow Vehicle.**

*Approves a contract to purchase one (1) airport runway plow vehicle for a total cost of \$614,000 F.O.B. DuPage Airport.*

Chairman Puchalski read into record 2026-2738. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2738; Award of Contract to M-B Companies, Inc. for the Procurement of One (1) Airport Runway Plow Vehicle. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion, and the Board voted

unanimously to approve (8-0).

**Proposed Resolution 2026-2739; Authorizing the Execution of a Change Order to the Contract with Mallaghan GA, Inc. for the Procurement of One (1) Aircraft Deicing Truck.**

*Approves a Change Order in the amount of \$11,098.94 for government-imposed tariff fees.*

Chairman Puchalski read into record 2026-2739. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2739; Authorizing the Execution of a Change Order to the Contract with Mallaghan GA, Inc. for the Procurement of One (1) Aircraft Deicing Truck. The **motion was seconded** by Commissioner Ligino-Kubinski. Executive Director Doles advised that the change order was due to the United State Government imposing tariffs. This was negotiated by airport legal counsel resulting in a reduction of approximately \$35,000. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2740; Ratification of the Executive Director's Execution of a Change Order to the Contract with Earthwerks Land Improvement & Development Corporation for Golf Course Pond Retaining Wall Repairs.**

*Ratifies the execution of a Change Order in the amount of \$75,000 for unforeseen sheet pile failure caused by unsuitable soil conditions.*

Chairman Puchalski read into record 2026-2740. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2740; Ratification of the Executive Director's Execution of a Change Order to the Contract with Earthwerks Land Improvement & Development Corporation for Golf Course Pond Retaining Wall Repairs. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2741; Ratification of the Executive Director's Execution of a Contract with K-Plus Mechanical, Inc. for the Emergency Replacement and Rebuild of Aviation Fuel Tank Pumps.**

*Ratifies the execution of a Contract in the amount of \$90,389.94 to replace and rebuild an aviation fuel tank pump.*

Chairman Puchalski read into record 2026-2741. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2741; Ratification of the Executive Director's Execution of a Contract with K-Plus Mechanical, Inc. for the Emergency Replacement and Rebuild of Aviation Fuel Tank Pumps. The **motion was seconded** by Commissioner Chavez. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2742; Authorizing the Execution of Service Order No. 44 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Toilet and Break Room Renovations.**

*Approves design and construction administration for the toilet and break room renovations project for a fixed fee of \$38,500, plus reimbursable expenses.*

Chairman Puchalski read into record 2026-2742. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2742; Authorizing the Execution of Service Order No. 44 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for Toilet and Break Room Renovations. The **motion was**

**seconded** by Commissioner Chavez. There was no further discussion, and the Board voted unanimously to approve (8-0).

**Proposed Resolution 2026-2743; Authorizing the Execution of Service Order No. 46 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for HVAC Renovations.**

*Approves design and construction administration for the HVAC renovations project for a fixed fee of \$51,500, plus reimbursable expenses.*

Chairman Puchalski red into record 2026-2743. A **MOTION** was made by Commissioner Davis to approve Proposed Resolution 2026-2743; Authorizing the Execution of Service Order No. 46 with Wight & Company for Professional Consulting Services Associated with Design and Construction Administration for HVAC Renovations. The **motion was seconded** by Commissioner Chavez. There was no further discussion, and the Board voted unanimously to approve (8-0).

**RECESS TO EXECUTIVE SESSION**

Executive Session was not held.

**OLD BUSINESS**

None

**OTHER BUSINESS**

None

A **MOTION** was made by Commissioner Davis to adjourn the Regular Board Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by voice vote; the meeting was adjourned at 4:27 p.m.



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**Donald E. Puchalski, Chairman**

**(ATTEST)**



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**Karyn M. Charvat, Secretary**