

**DuPAGE AIRPORT AUTHORITY  
FINANCE, BUDGET, AND AUDIT COMMITTEE  
WEDNESDAY, JANUARY 21, 2026**

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A meeting of the Finance, Budget, and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, January 21, 2026. Commissioner Chavez called the meeting to order at 3:00 p.m. A physical quorum was present for the committee meeting. Committee Chairman Ledonne was absent from the meeting due to family emergency. Commissioner Davis was absent due to employment purposes. Chairman Puchalski arrived at 3:13 p.m.

**Commissioners Present:** Charvat, Chavez, Giunti, Ligino-Kubinski, Puchalski

**Commissioners Absent:** Davis, Ledonne

**DuPage Airport Authority Staff Present:** Mark Doles, Executive Director; Dan Barna, Director of Operations and Facilities; Kristine Klotz, Executive Assistant and Board Liaison; Karin Kietzman, Procurement Manager; Becky Taylor, Senior Account.

**Others:** Dan Pape, CMT.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Proposed Ordinance 2026-408; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026.**

Acting Committee Chairman Chavez read into record Proposed Ordinance 2026-408. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Ordinance 2026-408; Adopting Budget and Appropriations Ordinance for the DuPage Airport Authority for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026. The **motion was seconded** by Commissioner Giunti. Executive Director Doles advised this item is the final requirement for adoption of the Fiscal Year 2026 budget. Mr. Doles reported that the budget had been submitted to the DuPage County Board Chair and no comments were received. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2026-2734; Approving the Use of Outside General Counsel Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026.**

Acting Committee Chairman Chavez read into record Proposed Resolution 2026-2734. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Proposed Resolution 2026-2734; Approving the Use of Outside General Counsel Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026. The **motion was seconded** by Commissioner Giunti. Executive Director Doles reported Luetkehans, Brady, Garner & Armstrong, LLC have increased partners rates by 4.8%, associates rates by 4%, and

law clerks rates by 6.25%. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2026-2735; Approving the Use of Outside Labor Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026.**

Acting Committee Chairman Ledonne read into record Proposed Resolution 2026-2735. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Resolution 2026-2735; Approving the Use of Outside Labor Attorneys for the Fiscal Year 2026 Beginning January 1, 2026 and Ending December 31, 2026. The **motion was seconded** by Commissioner Giunti. Executive Director Doles advised that Sheppard Mullin rates have not increased. Mr. Doles added that the firm has consistently provided prompt and responsive service. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2026-2736; Authorizing the Procurement of Network Security Hardware and Software from the Sourcewell Joint Purchasing Contract.**

Acting Committee Chairman Chavez read into record Proposed Resolution 2026-2736. A typographical error occurred on agenda item d:

*Proposed Resolution 2026-2736; Authorizing the Procurement of Network Security Hardware and Software from the GovConnection Joint Purchasing Contract.*

A **MOTION** was made by Commissioner Ligino-Kubinski to amend and recommend Board approval of Resolution 2026-2736; Authorizing the Procurement of Network Security Hardware and Software from the Sourcewell Joint Purchasing Contract. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised that the network security hardware and software being purchased includes the procurement of an HPE Gen12 DL360 server. The server will provide multi-factor authentication capabilities, additional storage and enhanced security. Ms. Kietzman also reported that the project came in under budget. Commissioner Giunti inquired whether the servers would be stored on-site. Dan Barna confirmed that the servers will be stored at the airport. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2026-2737; Award of Contract to Arends Hogan Walker, LLC for the Procurement of One (1) Sidewalk Plow/Broom Sub-Compact Utility Tractor.**

Acting Committee Chairman Chavez read into record Proposed Resolution 2026-2737. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Resolution 2026-2737; Award of Contract to Arends Hogan Walker, LLC for the Procurement of One (1) Sidewalk Plow/Broom Sub-Compact Utility Tractor. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised there was a Request for Proposal published in the *Daily Herald*. Two sealed bids were received and reviewed, with Arends Hogan Walker, LLC submitting the lowest responsive, responsive, responsible bid and under budget. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2026-2738; Award of Contract to M-B Companies, Inc. for the Procurement of One (1) Airport Runway Plow Vehicle.**

Acting Committee Chairman Chavez read into record Proposed Resolution 2026-2738. A **MOTION** was made by Commissioner Ligino-Kubinski to recommend Board approval of Resolution 2026-2738; Award of Contract to M-B Companies, Inc. for the Procurement of One (1) Airport Runway Plow Vehicle. The **motion was seconded** by Commissioner Giunti. Karin

Kietzman informed the committee that this item will replace a 2002 runway plow truck that is at the end of its useful life. Ms. Kietzman advised that only one bid received and it was received pursuant to the posting in the *Daily Herald* on December 19, 2025. Executive Director Doles stated this bid was within budget, and fair and reasonable. Commissioner Giunti questioned when the vehicle would be delivered. Mr. Barna advised delivery will take approximately 18 months. There was no further discussion and the motion passed by roll call vote (3-0).

**Proposed Resolution 2026-2739; Authorizing the Execution of a Change Order to the Contract with Mallaghan GA, Inc. for the Procurement of One (1) Aircraft Deicing Truck.**

Acting Committee Chairman Chavez read into record Proposed Resolution 2026-2739. A **MOTION** was made by Commissioner Liginio-Kubinski to recommend Board approval of 2026-2739; Authorizing the Execution of a Change Order to the Contract with Mallaghan GA, Inc. for the Procurement of One (1) Aircraft Deicing Truck. The **motion was seconded** by Commissioner Giunti. Executive Director Doles advised that in March 2025 the Board approved the purchase of an aircraft deice truck. The vehicle was being built to meet the DuPage Flight Center operational needs when tariffs were imposed by the United States government. Those tariffs added additional cost to produce the truck. Airport legal counsel reviewed the matter and was able to reduce the tariffs by approximately \$35,000 and the final agreed-upon increase to the vehicle cost was \$11,098.94. Staff informed the Chairman that the additional fee would be paid to receive the vehicle. Commissioner Giunti questioned how the payment was made for the tariff. Executive Director Doles clarified that the purchase was made freight on board and that it would be paid upon receipt of the vehicle and also noted that tariff language will be incorporated into future contracts going forward. There was no further discussion and the motion passed by roll call vote (3-0).

**OTHER BUSINESS**

None

Commissioner Davis made a **MOTION** to adjourn the Finance, Budget, and Audit Committee Meeting; the **motion was seconded** by Commissioner Liginio-Kubinski and was passed by a unanimous voice vote. The committee meeting was adjourned at 3:13 p.m.



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**Michael V. Ledonne, Chairman  
Finance, Budget, and Audit Committee**