DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET, AND AUDIT COMMITTEE
WEDNESDAY, MAY 20, 2026

A meeting of the Finance, Budget, and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, May 20, 2026. A physical quorum was present for the committee meeting. Commissioner Giunti was absent from the meeting.

Commissioners Present: Chavez, Davis, Ledonne, Ligino-Kubinski, LaMantia, Puchalski
Commissioners Absent: Giunti

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Dan Barna, Director of Operations and Facilities; Kristine Klotz, Executive Assistant and Board Liaison; Karin Kietzman, Procurement Manager; Brian DeCoudres, Director of the DuPage Flight Center.

Others: Dan Pape, CMT.

OLD BUSINESS
None

NEW BUSINESS

Proposed Resolution 2026-2755; Authorizing the execution of a Consulting Agreement with Mercury Public Affairs LLC for Crisis Management, Marketing and Communication Services.
Approves a three (3) year Consulting Agreement, not-to-exceed $50,400 annual compensation, with two, one (1) year options.
Committee Chairman Ledonne read into record Proposed Resolution 2026-2755. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2026-2755; Authorizing the execution of a Consulting Agreement with Mercury Public Affairs LLC for Crisis Management, Marketing and Communication Services. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised that Mercury Public Affairs, formerly known as Serafin & Associates, continues to provide crisis management, marketing, communications, and public relations support as an extension of staff. Mr. Doles noted the firm is assisting with the documentary project, back-to-school event, Tuskegee event, and planning for the 100-year anniversary. Mr. Doles also stated the contract terms have remained unchanged for the past three years, with the proposed full term of the agreement equaling a 3% annual increase. There was no further discussion and the motion passed by roll call vote (4-0).

Proposed Resolution 2026-2756; Award of Contract to GMSTEK, LLC for DuPage Flight Center Point-of-Sale Software System Upgrades.
Approves a five (5) year point-of-sale software system agreement for a total cost not-to-exceed $186,489.22.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2756. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2026-2756; Award of Contract to GMSTEK, LLC for DuPage Flight Center Point-of-Sale Software System Upgrades. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised that the project involves replacing the Flight Center's antiquated point-of-sale software system currently in use. Karin Kietzman stated that a Request for Proposals was advertised in the *Daily Herald* seeking proposals for a replacement or upgrade to the existing system. Ms. Kietzman advised that three proposals were received and reviewed. Executive Director Doles appointed an evaluation team to review, score, and discuss the proposals, and the team concluded that GMSTEK, LLC submitted the most advantageous proposal. Brian DeCoudres advised that GMSTEK, LLC is on the cutting edge of point-of-sale software technology. Mr. DeCoudres explained that the upgraded system will allow line service staff to add services to customer invoices in real time, reducing confusion and improving accuracy and efficiency in customer billing operations. Commissioner Davis inquired whether other airports are currently utilizing the same point-of-sale system and whether references have been reviewed. Mr. DeCoudres advised that he believes Signature Flight Support and Atlantic Aviation are transitioning to the same system and that he has also contacted airports within the Paragon Network for additional feedback. Mr. DeCoudres further advised that Sugar Land Municipal Airport and City of Naples Airport are currently utilizing the software.
Commissioner Chavez questioned the length of the contract and the Authority's ability to terminate the agreement if necessary. Commissioner LaMantia added that the agreement should include appropriate termination provisions and ensure cybersecurity updates are maintained throughout the term of the contract. Dan Barna advised that airport counsel reviewed the agreement and related provisions.
There was no further discussion and the motion passed by roll call vote (4-0).

OTHER BUSINESS
None

Commissioner Davis made a **MOTION** to adjourn the Finance, Budget, and Audit Committee Meeting; the **motion was seconded** by Commissioner Chavez and was passed by a unanimous voice vote. The committee meeting was adjourned at 3:12 p.m.

Michael V. Ledonne, Chairman
Finance, Budget, and Audit Committee