

**DuPAGE AIRPORT AUTHORITY
FINANCE, BUDGET, AND AUDIT COMMITTEE
WEDNESDAY, AUGUST 19, 2026**

A meeting of the Finance, Budget, and Audit Committee of the DuPage Airport Authority Board of Commissioners was convened at the DuPage Flight Center Building, Third Floor Conference Room, 2700 International Drive, West Chicago, Illinois on Wednesday, August 19, 2026. Committee Chairman Ledonne called the meeting to order at 3:07 p.m. and a physical quorum was present for the committee meeting. Commissioner Ligino-Kubinski attended the meeting telephonically due to employment purposes.

Commissioners Present: Davis, Giunti, Ledonne, Ligino-Kubinski, Puchalski

Commissioners Absent: Chavez

DuPage Airport Authority Staff Present: Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Dan Barna, Director of Operations and Facilities; Kristine Klotz, Executive Assistant and Board Liaison; Karin Kietzman, Procurement Manager.

Others: Dan Pape, CMT; Elliott Black, Resident; John Bullock, DuPage Aerospace.

OLD BUSINESS

None

NEW BUSINESS

Proposed Resolution 2026-2772, Authorizing an Amendment to the Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower.

Approves an Amendment to provide overnight staffing of the Air Traffic Control Tower for the period of 10:00P to 6:00A from October 1, 2026 through September 30, 2027 for a total cost to the DuPage Airport Authority of \$758,138.34.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2722. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2026-2772, Authorizing an Amendment to the Non-Federal Reimbursable Agreement Between the Department of Transportation Federal Aviation Administration and the DuPage Airport Authority to Provide Airport Traffic Control Services at the DuPage Air Traffic Control Tower. The **motion was seconded** by Commissioner Giunti. Executive Director Doles advised that the annual action authorizing reimbursement of the Federal Aviation Administration (FAA) staffing is required to provide overnight staffing coverage from 10:00 p.m. to 6:00 a.m. Mr. Doles added that the Airport Authority has been responsible for this cost since 1998, and last year's reimbursement increased by 12.5%. Mr. Doles explained that the FAA requires the Airport to maintain a minimum of four takeoffs and landings per hour during the entire eight-hour overnight period. While the Airport frequently meets or exceeds this requirement, the activity level must be maintained throughout all 12 months to eliminate the need for the Airport Authority to reimburse the FAA. Mr. Doles noted that flight activity has increased by

approximately 5% this year, compared to last year for the overnight period. Committee Chairman Ledonne remarked that he was pleased with Executive Director Doles negotiating skills. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2773; Award of a Contract to Pelican Chemicals, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid.

Approves the procurement of up to 16,800 gallons of Potassium Acetate for a total amount not-to-exceed \$93,408 for the 2026/2027 winter season.

Committee Chairman Ledonne read into record Proposed Resolutions 206-2773. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2026-2773; Award of a Contract to Pelican Chemicals, Inc. for the Procurement of Potassium Acetate Runway Deicing Fluid. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised that this item pertains to the purchase of potassium acetate runway deicing fluid. The Airport plans to purchase approximately 16,800 gallons of potassium acetate, with an expenditure not to exceed \$93,408. Two responses were received and reviewed in July. Ms. Kietzman noted that the price was \$5.60 per gallon last year, compared to the current price of \$5.56 per gallon. Committee Chairman Ledonne questioned who currently holds the contract. Mr. Barna advised that Pelican Chemicals, Inc. is the incumbent. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2774; Award of a Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material.

Approves the procurement of up to 24 tons of Sodium Formate for a total amount not-to-exceed \$41,040 for the 2026/2027 winter season.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2774. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed Resolution 2026-2774; Award of a Contract to Pelican Chemicals, Inc. for the Procurement of Sodium Formate Runway Deicing Material. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised that this item pertains to the procurement of sodium formate runway deicing material for the 2026–2027 snow season. Two bids were received and reviewed. The procurement is for up to 24 metric tons, to be purchased on an as-needed basis, with a not-to-exceed amount of \$41,000. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2775; Award of a Contract to Chuck Strayve Landscaping Ltd. for Snow Removal Services.

Approves a snow removal services contract for the 2026/2027 winter season subject to two (2) winter season extensions. Per season retainer fee of \$13,800, \$135 hourly skid steer rate with operator, \$75 hourly shoveler rate, and \$46 per 50lb bag of sidewalk salt.

Committee Chairman Ledonne asked for a motion to amend item d. *Proposed Resolution 2026-2775; Award of a Contract to Chuck Strayve Landscaping Ltd. for Snow Removal Services*

Amended to: Proposed Resolution 2026-2775; Award of Contract to Khione Management Services LLC for Snow Removal Services. A **MOTION** was made by Commissioner Davis and the **motion was seconded** by Commissioner Giunti. The amended motion passed by roll call vote (4-0).

Committee Chairman Ledonne read into record the amended Proposed Resolution 2026-2775. A **MOTION** was made by Commissioner Davis to recommend Board approval of Proposed resolution 2026-2775; Award of Contract to Khione Management Services LLC for Snow Removal Services. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised that the apparent low bidder contacted the Airport yesterday and indicated that they were unable to commit to the contract due to being unable to meet the specified equipment requirements. As a result, staff recommended proceeding with the second-lowest bidder. Staff noted that there was a slight decrease in the seasonal fee, while the skid steer rates remained unchanged. Shoveler rates increased from \$52 to \$63, and sidewalk salt increased from \$22 to \$23. The contract is for a one-year term, with two additional one-year extension options. Commissioner Davis questioned why the apparent low bidder withdrew from the contract. Executive Director Doles explained Chuck Strayve Landscaping Ltd. withdrew the bid because it was unable to fulfill the required equipment specifications. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2776; Award of Master Agreement to Courtesy Electric, Inc. for On-Call Electrical Repair Services.

Approves a two (2) year Master Agreement for as-needed electrical repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2776. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2026-2776; Award of Master Agreement to Courtesy Electric, Inc. for On-Call Electrical Repair Services. The **motion was seconded** by Commissioner Giunti. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2777; Award of Master Agreement to Bedco Mechanical, Inc. for On-Call HVAC Repair Services.

Approves a two (2) year Master Agreement for as-needed HVAC repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2777. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2026-2777; Award of Master Agreement to Bedco Mechanical, Inc. for On-Call HVAC Repair Services. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised that the low bidder did not meet the Responsible Bidder Ordinance (RBO) requirements. Therefore, the contract award was recommended to the next-lowest qualified bidder. Ms. Kietzman explained that the contract is for HVAC repair services to supplement the Airport's maintenance staff. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2778; Award of Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services.

Approves a two (2) year Master Agreement for as-needed roof repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2778. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2026-2778; Award of Master Agreement to Combined Roofing Services LLC for On-Call Roof Repair Services. The **motion was seconded** by Commissioner Giunti. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

Proposed Resolution 2026-2779; Award of Master Agreement to United Door and Dock LLC for On-Call Commercial Sectional Garage Door and Gate Repair Services.

Approves a two (2) year Master Agreement for as-needed garage door and gate repairs, not-to-exceed \$40,000 annually or \$15,000 per project.

Committee Chairman Ledonne read into record Proposed Resolution 2026-2779. A **MOTION** was made by Commissioner Davis to recommend Board approval for Proposed Resolution 2026-2779; Award of Master Agreement to United Door and Dock LLC for On-Call Commercial Sectional Garage Door and Gate Repair Services. The **motion was seconded** by Commissioner Giunti. Karin Kietzman advised that the low bidder was not selected due to poor past performance and did not meet the RBO requirements. Mr. Barna advised this item will be primarily used to assist the Airport maintenance department with large hangar door issues. There was no further discussion and the motion passed unanimously by roll call vote (4-0).

OTHER BUSINESS

None

Commissioner Davis made a **MOTION** to adjourn the Finance, Budget, and Audit Committee Meeting; the **motion was seconded** by Commissioner Giunti and was passed by a unanimous voice vote. The committee meeting was adjourned at 3:12 p.m.



**Michael V. Ledonne, Chairman
Finance, Budget, and Audit Committee**