**DuPAGE AIRPORT AUTHORITY**
**REGULAR BOARD MEETING**
**WEDNESDAY, SEPTEMBER 16, 2026**

The Regular Meeting of the Board of Commissioners of the DuPage Airport Authority was convened at the DuPage Flight Center Building, 2700 International Drive, West Chicago, Illinois, Third Floor Conference Room; Wednesday, September 16, 2026. Chairman Puchalski called the meeting to order at 4:00 p.m. and a physical quorum was present for the meeting. Commissioners Charvat, Davis and Guinti were unable to attend the meeting due to employment purposes.

***Commissioners Present:*** Chavez, Hacker, LaMantia, Ledonne, Ligino-Kubinski, Puchalski
***Commissioners Absent:*** Charvat, Davis, Giunti

***DuPage Airport Authority Staff Present:*** Mark Doles, Executive Director; Patrick Hoard, Director of Finance; Kristine Klotz, Executive Assistant and Board Liaison; Karin Kietzman, Procurement Manager; Brian DeCoudres, Director of the DuPage Flight Center; Aidan Moore, IT Assistant.

***Others in Attendance:*** Dan Pape, CMT; Brian Armstrong, of Luetkehans, Brady, Garner & Armstrong, LLC; Chip Humes, Lobbyist.

***Members of the Press:*** None

**PUBLIC COMMENT**
None

**APPROVAL OF MINUTES**
Chairman Puchalski asked for a Motion to combine and approve August 16, 2026 Finance, Budget, and Audit Committee Meeting Minutes; August 16, 2026 Capital Development, Leasing, and Customer Fees Committee Meeting Minutes; August 16, 2026 Regular Board Meeting Minutes. Commissioner Ledonne made a **MOTION** to combine and approve the minutes. The **motion was seconded** by Commissioner LaMantia, and the Board unanimously voted to approve (6-0).

**DIRECTOR'S REPORT**
Executive Director Doles reported that preliminary August operations were down 2.9% for the month and up 6.7% year-to-date. Mr. Doles advised that official operational data will be provided to the Board once it becomes available. Through August, the Airport recorded approximately 111,007 takeoffs and landings.

Fuel sales for August were down slightly, with Jet-A gallons down 1.6% and 100LL gallons down 15.3%. Executive Director Doles attributed the decrease in 100LL sales primarily to weather conditions, noting that when operations are lost due to rain, the Airport is unable to make up those sales on subsequent days. Year-to-date, Jet-A sales are up 4.6% and are 6.0%

above budget. 100LL sales are up 2.8% and are 17.5% above budget. Combined fuel sales exceeded 1.9 million gallons through the end of August.

Executive Director Doles reported that Prairie Landing Golf Club recorded 4,931 rounds played in August, compared with 5,150 rounds in August 2025, representing a 4.3% decrease. The decline was attributed to weather conditions. Year-to-date rounds played are down 2.5%.

Mr. Doles reported that on September 3, a film crew visited the Airport as part of a short PBS documentary, *All Access with Andy Garcia*. Participants included DuPage County Board Chair Deb Conroy, former Chairman Stephen Davis, Bob Werderich of Illinois Aviation Academy, and himself, who were interviewed for the project. Bill Utter, the Airport's public relations firm representative, was also present and assisted with the interviews and coordination of the project. The completed documentary is anticipated to be released in January 2027.

Mr. Doles reported that the fiscal year 2027 budget process is underway. Staff presented the first pass of the operating budget during the past week and is currently working on the completion of a second pass of the tentative capital plan. A Special Finance, Budget, and Audit Committee Meeting is scheduled for November 4, 2026, at 9:00 a.m. All Board members are invited to attend. The meeting will provide the Committee with an opportunity to conduct a detailed review of the proposed budget.

The tentative FY2027 plan is scheduled to be presented on November 18, 2026. The public hearing is scheduled for January 4, 2027, with final passage of the plan anticipated at the January 20, 2027 Board meeting. Executive Director Doles advised that there are no actionable items currently scheduled for the October 28, 2026 Board meeting.

Mr. Doles noted that the Presidents Cup at Medinah Country Club is scheduled for September 22–27, 2026 and live Aircraft Rescue and Fire Fighting (ARFF) training is scheduled for October 5–7, 2026.

Chip Humes provided an update on ongoing legislative activities in Springfield, including upcoming aviation-related bills scheduled for consideration and votes. Mr. Humes discussed the potential change in the distribution process from the current grant-based system to an allocation-based approach for the aviation fuel tax.

**REVIEW OF FINANCIAL STATEMENTS**
Patrick Hoard reviewed the Financial Statements for August 206 and discussion followed.

**REPORT OF COMMITTEES**
**Finance, Budget, and Audit Committee:**
Commissioner Ledonne advised that the Committee did not meet, no report given.

**Capital Development, Leasing, and Customer Fees Committee:**
Commissioner Chavez advised that all items were reviewed by the committee and approved.

**Internal Policy and Compliance Committee:**
Commissioner Chavez advised that the Committee did meet, the item was approved by the committee.

**Golf Committee:**
Commissioner Giunti advised that the Committee did not meet, no report given.

**DuPage Business Center:**
No report given.

**NEW BUSINESS**
**Ordinance 2026-413; Amending Certain Sections of the DuPage Airport Authority Code.**
Chairman Puchalski read into record Ordinance 2026-413. A **MOTION** was made by Commissioner Ledonne to approve Ordinance 2026-413; Amending Certain Sections of the DuPage Airport Authority Code. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the motion passed unanimously by roll call vote (6-0).

**Proposed Resolution 2026-2784; Approving the Use of Sikich LLP as Outside Auditors for the Year 2027.**
Chairman Puchalski read into record Proposed Resolution 2026-2784. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2026-2784; Approving the Use of Sikich LLP as Outside Auditors for the Year 2027. The **motion was seconded** by Commissioner Chavez. Executive Director Doles advised that this item did not go through committee because the Board of Commissioners hire the Executive Director, Legal Counsel and the Auditors. Sikich has been the airport auditors for the Authority since an RFP process occurred in 2022, and there is a proposed 4% increase over last year's cost. There was no further discussion and the Board voted unanimously to approve (6-0).

**Proposed Resolution 2026-2785; Authorizing the Execution of a Design, Planning and Special Services Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Project Known as: Airfield Lighting Generator Replacement and Vault Improvements.**
Chiarman Puchalksi read into record Proposed Resolution 2026-2785. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2026-2785; Authorizing the Execution of a Design, Planning and Special Services Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Project Known as: Airfield Lighting Generator Replacement and Vault Improvements. The **motion was seconded** by Commissioner Chavez. There was no further discussion and the Board voted unanimously to approve (6-0).

**Proposed Resolution 2026-2786; Authorizing the Execution of a Design, Planning and Special Services Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Project Known as: Reconstruct Taxiway W Lighting and Signs.**

Chairman Puchalski read into record Proposed Resolution 2026-2786. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2026-2786; Authorizing the Execution of a Design, Planning and Special Services Phase Engineering Services Agreement with Crawford, Murphy & Tilly, Inc. for the Airport Improvement Project Known as: Reconstruct Taxiway W Lighting and Signs. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion and the Board voted unanimously to approve (6-0).

**Proposed Resolution 2026-2787; Authorizing the Execution of an Intergovernmental Agreement with the State for Illinois for the Illinois State Police.**

*Approves an Intergovernmental Agreement between the State of Illinois and the DuPage Airport Authority whereby the State will continue to lease hangar and office space for the Illinois State Police for the period of November 1, 2026, through October 31, 2031. The total lease payments over the term will be $148,101.04.*

Chairman Puchalski read into record 2026-2787. A **MOTION** was made by Commissioner Ledonne to approve Proposed Resolution 2026-2787; Authorizing the Execution of an Intergovernmental Agreement with the State for Illinois for the Illinois State Police. The **motion was seconded** by Commissioner Ligino-Kubinski. There was no further discussion and the Board voted unanimously to approve (6-0).

**RECESS TO EXECUTIVE SESSION**

Executive Session did not occur.

**OLD BUSINESS**

NONE

**OTHER BUSINESS**

NONE

A **MOTION** was made by Commissioner Ledonne to adjourn the Regular Board Meeting of the DuPage Airport Authority Board of Commissioners. The **motion was seconded** by Commissioner Chavez and was passed unanimously by voice vote; the meeting was adjourned at 4:20 p.m.

Donald Puchalski

**Donald E. Puchalski, Chairman**

**(ATTEST)**

Karyn M. Charvat

**Karyn M. Charvat, Secretary**